

ADDENDUM NO. Two

to the

REQUEST FOR PROPOSALS
ARCHITECTURAL SERVICES FOR
HOGADON LODGE
FOR THE CITY OF CASPER PUBLIC SERVICES DEPARTMENT
CITY ENGINEERING DIVISION

200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: April 21, 2015

APPROVED: (CITY OF CASPER)



Alex Sveda, P.E.
Associate Engineer

This addendum to the project manual is hereby made a part of the Request for Proposal for the above titled project, to the same extent as though it were originally contained therein.

All Consultants are expected to thoroughly examine each item enumerated herein.

- SELECTION: REPLACE section in its entirety with the following:

“SELECTION.

The selection of the consulting firm will be based upon project team qualifications, team management/organization, ability of firm to recognize design opportunities in the project, demonstrated design experience, willingness to meet time requirements, and community involvement of the firm. A minimum of three (3) firms will be interviewed by the City staff on the basis of the proposal submittals. Upon completion of these interviews, one firm will be selected on the basis of their qualifications and fee.

The procedure for considering the priced proposal will be that a minimum of the top three (3) firms will be chosen based on the above qualifications-based criteria, excluding consideration of the fee proposal. Upon selection of the top three (3) firms, the fee proposals for these three firms shall be opened and analyzed by the City Engineer. The City Engineer will prepare a written summary of the price proposals to be distributed to the selection committee prior to the consultant interviews. Price proposals for

Consultants not selected shall be returned unopened to the Consultant. No prospective proposer shall withdraw his proposal for a period of sixty (60) days after the deadline for proposal submittals.

In making a proposal, the Consultant hereby certifies that he has reviewed this RFP and is familiar with all conditions contained therein.

City staff will review all proposals. Final selection of the consultant will be made by the City Council.”

END OF ADDENDUM NO. Two