

City of Casper
Volunteer Services Registration Form

The City of Casper recognizes the advantages of allowing members of the community to enhance their way of life through work experiences, internships and volunteer work. Please complete this registration if you are interested in providing volunteer services at the City of Casper. If services are available, you will be contacted by a City representative.

Volunteer Information:

Name (first and last): _____ Date: _____

Phone Number: _____ E-Mail Address: _____

What is your desired start date: _____

How many hours of service do you wish to provide: _____

What type of volunteer service are you interested in? Please check one of the following:

_____ **Job Shadow** - A job shadow is a temporary arrangement, not to exceed ten (10) work days, between an individual and the City of Casper. This arrangement involves an individual observing a City employee in his/her assigned position. This program gives individuals an opportunity to observe the demands and expectations of a position they have expressed interest in. If necessary, a parent or guardian or on-site job coach may be required for individuals who need additional assistance such as a minor (when observing certain positions) or an individual with cognitive disabilities.

_____ **Work Experience** - A work experience is a temporary arrangement, not to exceed six (6) months, between an individual and the City of Casper. This arrangement involves an individual working with a City employee in their assigned position. This program gives individuals an opportunity to experience the demands and expectations of a position they have expressed interest in. If necessary, an on-site job coach may be provided for individuals who need additional assistance such as an individual with cognitive disabilities.

_____ **Unpaid Internship** - An unpaid internship is a temporary arrangement, not to exceed six (6) months, between a student and the City of Casper. This arrangement involves an exchange of services for experience at the City of Casper. It is important to understand that an unpaid internship is a program developed to provide an educational experience that benefits the intern, not the organization.

_____ **Community Service** - Community service allows individuals participating in the Casper Area Youth and Adult Community Service Program the ability to provide service hours to the community based on hours ordered, assigned or sanctioned.

_____ **Volunteer** - A volunteer is an individual who provides hours of service to the City for civic, charitable, or humanitarian reasons without promise, expectation, or receipt of compensation for services rendered.

Is there a specific City department in which you would like to volunteer? Please check one of the following:

_____ Support Services _____ Public Services _____ Fire _____ Police
_____ Community Development _____ Parks & Recreation _____ Financial Services

Why are you interested in providing volunteer services at the City of Casper?
