

ADDENDUM NO. One

to the

REQUEST FOR PROPOSALS
ENGINEERING SERVICES FOR
LIFESTEPS CAMPUS BUILDING 'E' HEATING SYSTEM REPLACEMENT
FOR THE
CITY OF CASPER

200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: August 5, 2015

APPROVED: (CITY OF CASPER)



Alex Sveda, P.E.
Associate Engineer

This addendum to the project manual is hereby made a part of the Request for Proposal for the above titled project, to the same extent as though it were originally contained therein.

All Consultants are expected to thoroughly examine each item enumerated herein.

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- SCOPE OF SERVICES, A. Design, 5.: REMOVE in its entirety and REPLACE with “5. The City of Casper may hire a separate Environmental Consultant to provide a study and report of any existing hazardous materials related to all demolition and construction of the project. The Environmental Consultant will provide an abatement recommendation to include in the project manual. Consultant shall assist and coordinate with Environmental Consultant in identifying areas of the existing building affected by the demolition and construction of the project.”
 - SCOPE OF SERVICES, C. Project Manual: REMOVE in its entirety and REPLACE with
“C. Project Manual.
 1. The Consultant shall prepare a Project Manual to include the following:

a. Technical Specifications.

b. Bid Schedule to accompany City's Bid Form. Bid schedule shall include a line item for abatement of hazardous materials related to the demolition and construction of the project.

c. Edited by the Consultant "front end" documents of the Project Manual supplied by the City Engineering Office. Documents supplied will consist of Advertisement for Bids, Instruction to Bidders, Performance and Payment Bonds, Bid Bond and Form, Agreement between Owner and Contractor, General Conditions, Supplementary Conditions and HUD/Davis Bacon requirements, hazardous material study/report/ abatement recommendation. Consultant shall review these documents and insert modifications where necessary.

d. Drawings.

Consultant shall submit four (4) paper copies of Project Manuals to the City of Casper Engineering Office at ninety-five (95%) completion for review with the project cost estimate, 2 weeks prior to public advertisement. All Technical Specifications, Bid Schedules and "front end" documents shall be 8.5"x11", and all Drawings shall be 11"x17".

2. The Consultant shall affix his professional engineer's stamp, date, and signature to the front cover of the project manual and in accordance with Wyoming State Registration Statutes."

- FEE: ADD "The Consultant shall be registered at www.sam.gov in order to be paid with federal funds."
- SELECTION: REMOVE the first paragraph in its entirety and REPLACE with: "The selection of the consulting firm will be based upon project team qualifications, team management/organization, ability of firm to recognize design opportunities in the project, demonstrated design experience, willingness to meet time requirements, community involvement of the firm. A minimum of three (3) firms will be interviewed by the City staff on the basis of the proposal submittals. Upon completion of these interviews, one firm will be selected on the basis of their qualifications and fee."

END OF ADDENDUM NO. One