

SPECIAL COUNCIL MEETING
Tuesday, December 8, 2015, 4:30 p.m.
Casper City Hall
Council Chambers

2015 CITY COUNCIL GOALS

Downtown - The City of Casper will foster growth and prosperity of the City's core through infrastructure development, creating public spaces and supportive facilities.

Infrastructure - The City of Casper will create the conditions for economic development by expanding and maintaining its physical assets and equipment, including streets, water lines, parking garages, fire stations, buildings and parks.

Recreation - The City of Casper will support, maintain and upgrade its current recreational facilities and programs and develop recreational opportunities that provide citizens and visitors with a variety of affordable activities for all ages that serve to enhance quality of life.

Council Goals Scorecard <i>Actions to Date</i>
14
75
41

AGENDA

1. ROLL CALL
2. RESOLUTION
 - a. Authorizing a Contract with **Forte' Events, Inc.**, for Professional Services for the **2017 Eclipse Fest**, in an Amount not to Exceed \$275,300.
 1. Bob Price
3. ADJOURNMENT

November 20, 2015

MEMO TO: Your Honor the Mayor, and the City Council
FROM: V.H. McDonald, City Manager 
SUBJECT: Executive Director Services for the 2017 Eclipse Fest

Recommendation:

That the City Council, by resolution, authorize a contract with Forte' Events, Inc. for Executive Director professional services for the 2017 Eclipse Fest, in an amount not to exceed \$275,300.

Summary:

In preparation for the 2017 solar eclipse, the 2017 Eclipse Fest (the "Festival") Advisory Committee (the "Committee") was formed consisting of one representative each from the following entities:

- Natrona County Commission (Commission)
- Casper Downtown Development Authority (DDA)
- Casper Area Visitors and Convention Bureau (CACVB)
- Casper Area Chamber of Commerce (Chamber)
- Casper Area Economic Development Alliance (CAEDA)
- City of Casper (City)

The Committee determined that obtaining professional services to plan and execute the Festival was essential. To that end, the Committee issued a Request for Proposals seeking those services. The result of that effort is a recommendation from the Committee to retain the services of Forte' Events of Colorado Springs, Colorado.

A significant factor in selecting Forte' is the firm's experience securing sponsorship funding from national/international businesses. This is important because the Committee desires that the visitors' experience while visiting the community be favorable in terms of activities, services and safety. Dependent upon the number of participants that will visit the area, by either promotional efforts or simply because Casper is on the eclipse centerline, the cost of providing a favorable experience, and more importantly ensuring continuity of services for residents, may be very high.

There needs to be a legal entity that can contract with Forte' in order to secure the recommended services. In that the Committee has no legal business entity and due to other various reasons, the City of Casper become the default legal entity to contract with Forte'.

The draft contract with Forte' consists of two phases: Phase I, being Events Design/Pre-Planning and Phase II, being Events Execution/Production. **The proposed contract is structured to provide the City of Caspera decision point as to the adequacy of the plan, the proposed costs and funding availability.**

Current funding from Committee members for Forte' services consist of:

DDA	\$7,000
CAEDA	\$15,000
CAVCB	\$50,000
County	Undetermined as of 11/20/2015, being considered at the Commissioner 12/01/2015 Work Session
Chamber	Office space, access to clerical staff and meeting room (these contributions may reduce the final hard cost of the proposed services)
City	Up to \$157,300 (Dependent upon other entities' final funding being pursued and relying on the flat fee sponsorship fees being reimbursable from sponsorship revenue.)

Please note that the above funding contributions are only for Forte' services and do not cover any direct Festival costs.

The proposed contract with Forte' is for a period of up to approximately eighteen months, spanning three fiscal years. Therefore the funding amounts above can be budgeted and provided over multiple fiscal years.

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this _____ day of December, 2015, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. Forté Events, Inc., 1355 Dancing Horse Drive, Colorado Springs, Colorado, 80919 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

A. The community of the City of Casper, Wyoming will host an event which will occur within the City involving the total solar eclipse on August 21, 2017. This event has become known as the "Eclipse Fest 2017" (hereinafter the "Project") which will be held for four (4) days starting on August 17, 2017 and ending on August 21, 2017 (the "Event Duration"), and for which support will be provided for an additional three (3) days to set up the Project (the "Project Duration"). The City is considered to be one of the top viewing sites for this eclipse, and it has been estimated that many non-residents of the City may travel to the City for this event.

B. The Project requires professional services for the planning, production, and management of events for public attendance within the City during the Eclipse Fest.

C. The Contractor represents that it is ready, willing, and able to provide the professional event planning services to the City as required by this Contract for the Project.

D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

This Scope of Services shall consist of two (2) phases, being Phase I and Phase II as set forth below. Contractor agrees and understands that the Contractor is **not** authorized to commence any activities in Phase II until Contractor receives written permission from the City to proceed with Phase II as set forth herein. Contractor can begin with the work under Phase I upon mutual execution of this Contract by the parties.

Contractor agrees, to the extent reasonably possible, to use Wyoming services, goods, and labor in the execution of the scope of services under this Contract, with the exception that it is understood and agreed that Contractor may use the services of Tai Aracen International as a sub-contractor as provided and set forth in Part II, Section 10 of this Contract.

The Contractor shall perform the following services in connection with and respecting the Project:

Phase I – Preparation of an “Events Design/Pre-Planning Document” for all events: (Based on an estimate of approximately 20,000-50,000 participants with eighteen (18) months of planning (the "Planning Period").

1. Provide a written timeline and work plan for the management of the Project and its festival events in a form acceptable to the City.
2. Project the need and number of any staff and/or volunteers, temporary facilities and services, including, but not limited to the resources needed for public safety, transportation, medical services and all other services required for the anticipated number of the festival attendants.
3. Propose the methods of building and maintaining professional relationships with members of the business community for this Project, as well as the development of strong relationships with vendors to ensure production of the highest quality events for the Project while maintaining event control.
4. Create a budget for this Project (the Events Budget and Funding Plan) estimating the costs that may be incurred by the City for all necessary staff and temporary facilities and services, including, but not limited to the resources needed for public safety, transportation, medical services and all other services required for the anticipated number of the festival attendants. This budget shall also identify funding sources and their estimated dollar funding as part of this budget.
5. Design camping “communities” to solve housing issues for large numbers of attendees (i.e. camping tents, recreational vehicles (RVs), campers) where sponsors can promote fun, learning, and friendship. Contractor will work with local campgrounds and the City to determine locations and utility options.
6. Propose day and evening events at four locations within the City for the Project Duration to include educational workshops, family fun and learning opportunities, and concerts featuring local talent and national headliners.
7. Ensure, in the plan, that major sponsors will have very important person (VIP) tents, areas, and opportunities during the event for maximum exposure for their companies and principals.

8. Propose the method of Coordination and the timing of regular meetings with City staff, key individuals, section chiefs, volunteers, and interested agencies for the Project development and control.
9. The proposed plan shall comply with all applicable local, state, and federal, codes, regulations, and laws.
10. Contractor shall make at least ten (10) trips to Casper, Wyoming for face to face meeting over the Planning Period to meet with the City's event team. This team shall be designated in writing to the Contractor by the City Manager or his designee within ten (10) days of the execution of this contract by all parties hereto. If Project attendance is estimated to exceed 50,000 attendees, additional trips may be warranted and the parties shall mutually agree upon the need for, and amount paid to Contractor for any such additional planning trips.
11. If, either before or after the approval of the Events Design/Pre-Planning Document (Phase I), the estimated number of attendees increases beyond 50,000, the number of planners needed to adequately host the Project may increase beyond the current estimated need of sixteen (16). In that case, the cost estimate in the Phase I Documents may increase to reflect the increased number of planners needed, and for non-Contractor expenses the City may incur (e.g., temporary housing or other expenses). If such an estimated increase in expenses is expected to occur, Contractor shall submit a change order or addendum to this Contract prior to Contractor performing Phase II of this Contract.

Upon the written approval of the Contractor's Events Design/Pre-planning Document and the acceptance of the Events Budget and Funding Plan proposed by the Contractor by the Casper City Council, Contractor shall commence Phase II of the Scope of Services as follows:

Phase II - Events Execution/Production:

1. Oversee marketing and promotion to ensure sponsorships, individual and business donations, advertising sales, and fundraising efforts meet the timelines and are on schedule.
2. Negotiation of agreements with event suppliers and external vendors between these vendors and the Contractor.
3. Create and timely update a website for the Project.
4. Create and manage social media advertising to attract attendees and inform local residents of updates and changes to Project events.

5. Provide leadership to a team of key volunteers to drive successful event outcomes.
6. Create key metrics to measure Project plan development in accordance with their respective timelines and provide monthly reports to the City Manager or his designee on the development and implementation of the Project plans.
7. Oversee all aspects of programming the Project, including working with volunteer programming committees, businesses, etc.
8. Coordinate local and national media for stories and news coverage.
9. Based on current projections of attendance of up to 50,000 persons, Contractor shall have sixteen (16) highly experienced planners on-site for the Project Duration in order to ensure this event is executed successfully by all venues and vendors without material issues or problems developing. Contractor agrees to provide the City Manager or designee with written resumes of the experience level of these or any additional planners needed on or before July 1, 2017. The City shall, for reasonable cause, have the right to reject any or all of the proffered planners if they lack significant experience for the management of this event during its duration.
10. Monitor promotional partnerships with business associations that drive Project success, including, but not limited to the following functions:
 - i. Assist in coordinating publications, which can include monthly advisory committee reports, brochures, pamphlets, newsletters, social media, and other materials as needed to promote understanding and appreciation of this event.
 - ii. Work closely with staff and volunteers to ensure event information is communicated to target audience well in advance of the event and during the event.
 - iii. Ensure efficient and effective use of all available resources in order to help achieve a safe and successful event including police, fire, and emergency medical technician (EMT) services.
 - iv. Coordinate and conduct regular meetings with City staff, key individuals, section chiefs, volunteers, and interested agencies.
 - v. Comply with all applicable local, state, and federal, codes, regulations, and laws.

11. Contractor shall be solely responsible for soliciting sponsorship funding and selling sponsorships.

2. TIME OF PERFORMANCE:

The services of the Contractor for Phase I shall be undertaken and completed on or before February 1, 2016.

The Contractor shall provide to the City a draft of the Events Design/Pre-planning Document for the City Council's review by February 1, 2016. **PROVIDED HOWEVER**, if this Contract is not approved by the City Council on December 8th, 2016, then, in that event, the Contractor shall have sixty (60) days after the date of mutual approval of this Contract by the parties to deliver the Phase I Events Design/Pre-planning Document to the City.

The City shall provide notice in writing of its intent to proceed with Phase II of this Contract within fifteen (15) days of receipt of the Phase I Events Design/Pre-planning Document. The Contractor shall update the Phase I Events Design/Pre-planning Document as required throughout the Planning Period and will update the City on any requested or consummated changes to the Events Design/Pre-planning Document as soon as is reasonably practicable.

The services of the Contractor for Phase II, if approved by the City Council, shall be undertaken and completed by August 22nd, 2017.

3. COMPENSATION:

COMPENSATION FOR PHASE I – EVENTS DESIGN/PRE-PLANNING FOR ALL EVENTS:

In consideration of the performance of services rendered under Phase I of this Contract, the Contractor shall be compensated in an amount not to exceed a lump sum of Forty Thousand Dollars (\$40,000), payable upon execution of this contract. If the City should decide not to go forward with Phase II of this Contract, this \$40,000 is all that is owed under this Contract and the remaining performances of the parties will be terminated and excused.

COMPENSATION FOR PHASE II - EVENTS EXECUTION/PRODUCTION:

In consideration of the performance of services rendered under Phase II of this Contract, the Contractor shall be compensated for services performed as described below in the form of pre-planning fees, pre-planning travel fees, on-site production fees, on-site travel fees, and the Campaign Fee (as defined below) in

the amount of Two Hundred Thirty-five Thousand Three Hundred Dollars (\$235,300), *plus percentage sponsorship sales commission fees*:

- Pre-planning fees: One Hundred Four Thousand Dollars (\$104,000).
- Pre-planning travel fees: Twelve Thousand Dollars (\$12,000).
- On-site production fee: Forty-five Thousand Dollars (\$45,000).
- On-site travel fee: Twenty-eight Thousand Three Hundred Dollars (\$28,300).
- If the number of expected attendees exceeds 50,000, the on-site production and on-site travel fees will be mutually renegotiated in good faith by the parties to ensure adequate planner coverage for a successful Project as described above.
- The on-site production and on-site travel fees shall be paid to the Contractor by the City no later than June 1, 2017.

Sponsorship sales percentage commission fees shall also be paid to the Contractor by the City on all sponsorship amounts acquired on and for the City's behalf:

- For the first One Million Dollars (\$1,000,000), Twenty Percent (20%) of the amount raised and actually received by the City.
- For amounts beyond the first One Million Dollars (\$1,000,000), Fifteen Percent (15%) of the amount raised and actually received by the City.
- Sponsorship sales commission fees shall be invoiced to the City by the Contractor at the end of the month in which the sponsorship amounts are acquired and paid to the City, and shall be payable by the City to the Contractor within thirty (30) days of receipt of such invoice.

In addition, a sponsorship sales flat fee ("Campaign Fee") in the amount of Forty-Six Thousand Dollars (\$46,000) shall be paid by the City to the Contractor to commit to solicit and obtain sponsorships on behalf of the City for the Project through August 21, 2017. **PROVIDED HOWEVER**, if, by August 22, 2017, Contractor has failed to meet the campaign goal of One Million Dollars (\$1,000,000) of sponsorship sales received by the City (including the sponsorship percentage commission fee of 20%, or a net amount received by the City of \$800,000), it shall refund to the City the total sum of the Campaign Fee within ten (10) days after August 22, 2107.

The pre-planning fees, pre-planning travel fees, and Campaign Fee shall be paid by the City to the Contractor on the following schedule:

February 15, 2016	\$23,142.85
May 15, 2016	\$23,142.85
August 15, 2016	\$23,142.85
November 15, 2016	\$23,142.85
February 15, 2017	\$23,142.85
May 15, 2017	\$23,142.85
August 15, 2017	\$23,142.85

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

The parties agree that there are no intended third-party beneficiaries of this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:



CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST

Tracey L. Belser
Clerk

Charlie Powell
Mayor

WITNESS

CONTRACTOR
FORTÉ EVENTS, INC.:

By:

By:

Printed Name: _____

Tami Forero
President

Title: _____

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project unless the subcontractor is approved in writing by the City, except the parties acknowledge that Tai Aracen International is an approved subcontractor. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

	<u>LIMITS</u>
A. Workers' Compensation	Statutory
B. Comprehensive General Liability	\$2,000,000 combined single unit
C. Professional Liability/Errors & Omissions	\$1,000,000

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above **prior** to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

RESOLUTION NO. 15-311

A RESOLUTION AUTHORIZING A CONTRACT WITH FORTÉ EVENTS, INC. FOR PROVISION OF SERVICES FOR THE PLANNING, PRODUCTION, AND MANAGEMENT OF EVENTS FOR THE ECLIPSE FESTIVAL.

WHEREAS, the City desires to enter into a contract with Forté Events, Inc. (the "Contractor") for the provision of services for an event which will occur within Casper involving the total solar eclipse on August 21, 2017 also known as "Eclipse Fest 2017"; and,

WHEREAS, the Eclipse Fest 2017 will be held for four (4) days starting August 17, 2017 and ending August 21, 2017; and,

WHEREAS, the project requires event planning, production, and management services; and,

WHEREAS, the proposed contract provides for pre-planning for this event by the Contractor as well as management of the event itself; and,

WHEREAS, the Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this contract; and,

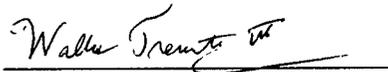
WHEREAS, the City desires to retain the Contractor for the scope of services as set forth in the proposed contract.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and City Clerk to attest, a professional services contract with Forté Events, Inc. for the planning, production, and management of events for the Eclipse Fest 2017.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the contract as provided and set forth therein.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2015.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey Belser
City Clerk

Charlie Powell
Mayor