

REGULAR COUNCIL MEETING
 Tuesday, August 16, 2016
 6:00 p.m.

COUNCIL POLICY
PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. When Speaking to the City Council Please:
 - Clearly State Your Name and Address.
 - Keep Your Remarks Pertinent and Non-Repetitive.
 - Speak to the City Council with Civility and Decorum.
- IV. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions will be Handled by the Appropriate Persons.
- V. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- VI. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

2015 CITY COUNCIL GOALS

Downtown - The City of Casper will foster growth and prosperity of the City's core through infrastructure development, creating public spaces and supportive facilities.

Infrastructure - The City of Casper will create the conditions for economic development by expanding and maintaining its physical assets and equipment, including streets, water lines, parking garages, fire stations, buildings and parks.

Recreation - The City of Casper will support, maintain and upgrade its current recreational facilities and programs and develop recreational opportunities that provide citizens and visitors with a variety of affordable activities for all ages that serve to enhance quality of life.

Council Goals Scorecard
<i>Actions since 5/5/2015</i>
24
170
62

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE AUGUST 2, 2016 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON AUGUST 12, 2016
4. CONSIDERATION OF BILLS AND CLAIMS
5. PRESENTATION OF GOVERNMENT FINANCE OFFICERS ASSOCIATIONS' CERTIFICATE OF ACHIEVEMENT IN FINANCIAL REPORTING – FISCAL YEAR 2015
6. ESTABLISH DATE OF PUBLIC HEARINGS

A. Consent

1. Establish September 6, 2016, as the Public Hearing Date for Consideration of:
 - a. Issuance of New **Restaurant Liquor License No. 21, 666 Restaurant, Inc.**, Located at 260 South Center Street.
 - b. Issuance of New **Retail Liquor License No. 37**, for Charger Holding, LLC, d.b.a. **Yellowstone Garage**, Located at 355 West Yellowstone.
 - c. **Vacation and Replat** Lots 3 and 4, and West 37th Street in Mountain Plaza Addition No. 5; and Lot 11 in Mountain Plaza Addition No. 6, to Create the **Wolf Creek Eight Addition**; and **Rezoning** of the Proposed Wolf Creek Eight Addition From PUD (Planned Unit Development), C-2 (General Business), and OB (Office Business) to R-2 (One Unit Residential). Said Property is Located Generally West of Aspen Place and South of Talon Drive.
 - d. **Vacation and Replat** of Lots K-T, Block 59 of the Eddings Subdivision, to Create **Central Wyoming Rescue Mission Addition**, and **Rezoning** the Area of the Proposed Central Wyoming Rescue Mission Addition Formerly Described as Lots Q, R, S, and T, Block 59 of the Eddings Subdivision, From M-1 (Limited Industrial) to C-3 (Central business), Generally Located at the Northwest Corner of North Park and East A Streets.

7. THIRD READING ORDINANCE

A. Consent

1. Council-initiated **Zone Change** of a **Portion of the South Poplar Street Corridor** from OYDSPC (Old Yellowstone District and South Poplar Street Corridor Form-based Code) to R-4 (High Density Residential) and C-2 (General Business).

8. RESOLUTIONS

A. Consent

1. Authorizing a Professional Services Agreement with **E & F Towing Transport & Recovery, Inc.**, to Provide **Wrecker Services** for the Casper Police Department through the Public Safety Communications Center, on an As-needed Rotating Basis.
2. Authorizing a Professional Services Agreement with **All Around Towing, LLC**, to Provide **Wrecker Services** for the Casper Police Department through the Public Safety Communications Center, on an As-needed Rotating Basis.
3. Authorizing a Professional Services Agreement with **M.A.D. Transportation and Towing, LLC**, to Provide **Wrecker Services** for the Casper Police Department through the Public Safety Communications Center, on an As-needed Rotating Basis.
4. Authorizing an Agreement with **Natrona County School District** for Operation of the **Driver’s Education Facility** Located in Lot 12 at the Casper Events Center.
5. Authorizing Acceptance of a Grant from **Wyoming Governor’s Big Game Coalition**, in the Amount of \$15,000, for the **Aquatic Habitat Side Channel Construction** Associated with the River Restoration Project in the Water Treatment Plant Area.
6. Authorizing Agreement with **Modern Electric Co.**, in the Amount of \$71,546, for the **4-Section Signal Heads Project**.
7. Authorizing Agreement with **WLC Engineering, Surveying & Planning**, in the Amount of \$302,800, for the **West Casper Zone 2 Water System Improvements Project**.

2015 Goals		
Downtown	Infrastructure	Recreation
	X	X
	X	

2015 Goals		
Downtown	Infrastructure	Recreation

8. RESOLUTIONS (continued)

A. Consent

8. Authorizing Agreement with **Engineering Design Associates**, in the Amount of \$35,907, for the Design and Construction Administration Services for the **LifeSteps Campus Buildings “E” and “C” Fire Suppression and Alarm System Replacement Project**.

9. MINUTE ACTION

A. Consent

1. **Change of Dispensing Room** for Marco’s Coal Fired Pizza Casper, LLC, d.b.a. **Racca’s Pizzeria Napoletana**, Located at 319 West Midwest Street Unit A.
2. Authorizing the **Discharge** of \$148,245.88 of **Uncollectible Accounts Receivable Balances**.

10. COMMUNICATIONS

A. From Persons Present

11. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

12. ADJOURNMENT

Upcoming Council meetings

Council meetings

6:00 p.m. Tuesday, September 6, 2016 – Council Chambers

6:00 p.m. Tuesday, September 20, 2016 – Council Chambers

Work sessions

4:30 p.m. Tuesday, August 23, 2016 – Council Meeting Room

4:30 p.m. Tuesday, September 13, 2016 – Council Meeting Room

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYDSPC	Old Yellowstone District and South Poplar Street Corridor Form Based Code

COUNCIL PROCEEDINGS
 Casper City Hall – Council Chambers
 August 2, 2016

Casper City Council met in regular session at 6:00 p.m., Tuesday, August 2, 2016. Present: Councilmen Cathey, Heili, Hopkins, Humphrey Johnson, Miller, Pacheco, Powell, and Mayor Sandoval.

Mayor Sandoval led the audience in the Pledge of Allegiance.

Moved by Councilman Hopkins, seconded by Councilman Miller, to, by minute action, approve the minutes of the July 19, 2016, regular Council meeting, as published in the Casper-Star Tribune on July 25, 2016, with a correction being made that Councilman Cathey rather than Councilman Heili requested written information from Mr. Ken Ball. Motion passed.

Moved by Councilman Humphrey, seconded by Councilman Johnson, to, by minute action, approve payment of the August 2, 2016, bills and claims, as audited by City Manager McDonald with the exception that the bills and claims for the payment of the easements and warranty deeds appearing as items 8 through 13 on the consent agenda shall be approved contingent upon the actual approval, by Council of these warranty deeds and easements for the East Casper Zone III Water System Improvements Project. Councilmen Miller and Pacheco noted they wished to abstain from voting on invoices pertaining to Casper College. Motion passed.

Bills & Claims
 08/02/16

A-1	Services	\$110.00
AAALandscaping	Services	\$1,845.22
AakerSigns	Goods	\$459.00
Adecco	Services	\$158.40
AllansConcrete	Services	\$1,900.00
AMBI	Services	\$155.34
AmericanTitle	Services	\$85.00
Ameritech	Services	\$1,505.20
AquaSmrt	Goods	\$96,990.00
ArrowheadHeating	Services	\$343.13
Balefill	Services	\$68,190.35
BankOfAmerica	Goods	\$193,575.93
Brenntag	Goods	\$68,194.73
Burns&McDonnellEngineering	Services	\$24,868.63
CAEDA	Funding	\$104,029.98
Carus	Goods	\$15,120.00
CasperAlcovaIrrigationDist	Services	\$58,773.59
CasperCollege	Refund	\$7.62
CasperHousingAuth	Projects	\$62,941.45
CasperMtnFireDistrict	Services	\$7,500.00

CasperPubSafetyComm	Services	\$2,497.16
CATC	Funding	\$318,414.00
CDWGvmt	Goods	\$205.80
Centurylink	Services	\$12,626.29
CHanamaikai	Reimb	\$192.97
CHDiagnostic	Services	\$1,580.00
ChrchHolyFamily	Easement	\$1,170.80
CHuffman	Refund	\$23.33
CityofCasper	Services	\$53,000.34
CityofLongmont	Services	\$274.32
CivilEngineeringProfessionals	Projects	\$15,850.00
CntryClubVillage	Easement	\$728.93
CollectionCenter	Services	\$586.64
CommTech	Goods	\$4,510.56
Comtronix	Services	\$924.00
CowboyChemical	Supplies	\$206.60
CrimeSceneInfo	Services	\$86.25
CrzyMtnKnls	Supp	\$250.00
CSwinney	Easement	\$20,311.08
DAPfluid	Refund	\$54.57
DArellano	Refund	\$47.80
DJohnson	Refund	\$7.29
DoubleDWelding	Services	\$3,935.00
DowlHKM	Services	\$19,958.50
DPCIndustries	Goods	\$11,081.62
DrugTestingNC	Services	\$96.00
DvdsnFxdMgmt	Services	\$6,658.17
EDegroot	Refund	\$24.58
FaithAsmblyGod	Easement	\$1,912.32
FirstData	Services	\$6,843.30
FirstInterstateBank	Services	\$185.00
FischerAutoBody	Services	\$1,395.45
FMHartung	Easement	\$500.00
FmlyJrnyCtr	Services	\$240.52
FullContactConcrete	Services	\$8,725.00
GallesStables	Easement	\$4,520.00
GarlickLaw	Services	\$150.00
GolderAssociates	Services	\$23,123.44
GWMechanical	Services	\$18,626.10
HaseldenWYConst	Services	\$10,000.00
HDR Engineering	Projects	\$4,955.34
HoleshotLawnCare	Services	\$1,586.15
Homax	Goods	\$2,533.10
HultConst	Services	\$87,871.82
IndRepairSvc	Supp	\$377.24
Installation&Svc	Projects	\$171,590.41

IntegrityTank	Supplies	\$80,000.00
IntrmtnMtrSls	Reprs	\$1,620.32
JLy	Services	\$45.00
JTLGroup	Services	\$349,307.30
K&KSiding	Services	\$19,930.00
KFleck	Refund	\$44.32
KHallock	Reimb	\$54.98
KoisBrthrsEquip	Equip	\$8,336.00
KReishus	Refund	\$418.70
LaborReady	Services	\$2,191.98
LnclnNtlLife	Services	\$294.93
LSCTrans	Svc	\$5,763.01
LxisNxis	Svc	\$63.75
M Bratvold	Reimb	\$65.72
McMurryReadyMix	Goods	\$1,826.75
MercerHouse	Funding	\$23,500.00
ModernElectric	Services	\$1,206.57
MorphoTrust	Services	\$2,978.86
Motorola	Goods	\$5,811.72
MSnow	Refund	\$160.86
MTAssocofHealth	Services	\$4,730.05
NAHuck	Refund	\$44.30
NC Library	Funding	\$54,480.50
NevesUniforms	Goods	\$1,270.50
NorthParkTransport	Services	\$1,227.16
NWCommunity Action	Services	\$3,933.90
OneCallofWy	Services	\$1,409.25
PChoi	Easement	\$500.00
Pntwrks	Services	\$86.27
PorterMuirhead	Services	\$40,000.00
PostalPros	Services	\$6,513.57
PvrttyRestncFoodPntry	Funding	\$2,681.19
R Peterson	Reimb	\$75.00
RenewableEarthMaterials	Goods	\$9,030.00
RHein	Refund	\$75.00
RockyMtnPower	Services	\$67,452.29
SamParsonsUpholstery	Services	\$87.00
SChristman	Refund	\$50.30
SHockett	Refund	\$30.57
ShoshoneDistributing	Goods	\$1,527.50
SkylineRanches	Services	\$369.02
SourceGas	Services	\$18,310.46
SSmall	Refund	\$16.62
StarLineFeeds	Goods	\$334.50
StealthPartnerGroup	Services	\$58,445.56
STschetter	Services	\$300.00

SummitElectric	Services	\$4,423.65
THansuld	Easement	\$3,100.27
ThePeak	Goods	\$5,625.00
TopOffice	Goods	\$47.10
TretoConstruction	Projects	\$147,115.30
TSheehan	Reimb	\$100.00
UltraMax	Goods	\$5,375.00
UrgentCare	Services	\$778.00
UWTechTrnsfr	Services	\$720.00
VentureTech/ISC	Services	\$7,591.10
WasteWaterTreatment	Funding	\$301,560.24
WaterTechnologyGroup	Services	\$8,023.25
WERCSCCommunications	Services	\$2,027.50
WesternWaterConsult	Services	\$27,454.65
WestlandPark	Services	\$2,135.67
WilliamsPorterDay	Services	\$695.00
WorthingtonLenhart&Carpenter	Services	\$24,562.62
WyAssocMunicipalities	Services	\$44,425.35
WyattElec	Services	\$1,644.73
WyLawEnforcementAcademy	Services	\$3,252.00
		\$2,894,449.07

Mayor Sandoval recognized City of Casper Police Detectives Shannon Daley and Sarah Nelson for their exemplary work in a case involving an underage runaway which resulted in the arrest and prosecution of the guilty criminal. Mayor Sandoval also stated that the United States Attorney's Office has already commended the detectives for their assistance in this case. Mayor Sandoval then presented the Detectives with certificates of appreciation and thanked them for their admirable work.

Moved by Councilman Cathey, seconded by Councilman Heili, to, by minute action, cancel the public hearing for the consideration of the sale of City-owned property to the State of Wyoming. Motion passed.

The following ordinance was considered, on second reading.

ORDINANCE NO. 8-16

AN ORDINANCE APPROVING A COUNCIL-INITIATED
ZONE CHANGE OF MULTIPLE PROPERTIES LOCATED IN
THE OLD YELLOWSTONE DISTRICT AND SOUTH POPLAR
STREET CORRIDOR.

Councilman Hopkins presented the foregoing ordinance for adoption. Seconded by Councilman Cathey. City Manager McDonald provided a brief report.

Michael Reid, 1615 Luker Dr., stated that he would like Council to consider changing the zoning of a portion of South Poplar Street to C-2 (General Business). Councilman Hopkins indicated that this matter is going to be discussed at a future work session. Council discussed the item briefly and voted on the ordinance. Motion passed.

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 16-196

A RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH CRU CASPER, LLC FOR THE PRIVATELY FINANCED DEVELOPMENT OF A CONFERENCE CENTER AND PUBLICLY FUNDED IMPROVEMENTS OF ADJACENT PUBLIC INFRASTRUCTURE.

RESOLUTION NO. 16-197

A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE TRANSPORTATION ALTERNATIVES PROGRAM FOR PHASE TWO OF THE CASPER MOUNTAIN ROAD TRAIL PROJECT.

RESOLUTION NO. 16-198

A RESOLUTION AUTHORIZING AN APPLICATION FOR A GRANT TO THE WYOMING WATER DEVELOPMENT COMMISSION FOR THE CY BOOSTER STATION REPLACEMENT PROJECT.

RESOLUTION NO. 16-199

A RESOLUTION AUTHORIZING AN AGREEMENT WITH SCS FIELD SERVICES, FOR THE CASPER BALEFILL, LANDFILL GAS COLLECTION AND CONTROL SYSTEM PROJECT.

RESOLUTION NO. 16-200

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CARR COATINGS, LLC, FOR THE GOLF COURSE WATER STORAGE TANK PAINTING PROJECT.

RESOLUTION NO. 16-201

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 6 TO THE AGREEMENT WITH ITC ELECTRICAL TECHNOLOGIES, FOR DFNT REMOTE SITE COMMUNICATIONS MODULES FOR THE SAM H. HOBBS REGIONAL WASTEWATER TREATMENT FACILITY PLC UPGRADES, PROJECT NO. 13-67.

RESOLUTION NO. 16-202

A RESOLUTION AUTHORIZING A CONTRACT FOR EMERGENCY WATER SERVICE BETWEEN THE CITY OF CASPER AND THE TOWN OF EVANSVILLE. RESOLUTION NO. 16-203 A RESOLUTION AUTHORIZING A RIGHT-OF-

WAY EASEMENT WITH C.E. SWINNEY, LLC, FOR THE NEW WATER TRANSMISSION MAIN FOR THE EAST CASPER ZONE 3 WATER SYSTEM IMPROVEMENTS.

RESOLUTION NO. 16-204

A RESOLUTION AUTHORIZING A RIGHT-OF-WAY EASEMENT WITH THE CW CORNER, LLC, FOR THE NEW WATER TRANSMISSION MAIN FOR THE EAST CASPER ZONE 3 WATER SYSTEM IMPROVEMENTS.

RESOLUTION NO. 16-205

A RESOLUTION AUTHORIZING A RIGHT-OF-WAY EASEMENT WITH THE COUNTRY CLUB VILLAGE PARTNERSHIP, FOR THE NEW WATER TRANSMISSION MAIN FOR THE EAST CASPER ZONE 3 WATER SYSTEM IMPROVEMENTS.

RESOLUTION NO. 16-206

A RESOLUTION AUTHORIZING A RIGHT-OF-WAY EASEMENT WITH PETER NAM YIM CHOI, LIN LI PUN CHOI, LING AH PUN, AND MAY FONG TO, FOR THE NEW WATER TRANSMISSION MAIN FOR THE EAST CASPER ZONE 3 WATER SYSTEM IMPROVEMENTS.

RESOLUTION NO. 16-207

A RESOLUTION ACCEPTING A WARRANTY DEED FROM C.E. SWINNEY, LLC FOR A TRACT OF LAND FOR A WATER PUMP STATION FOR THE EAST CASPER ZONE 3 WATER SYSTEM IMPROVEMENTS.

RESOLUTION NO. 16-208

A RESOLUTION ACCEPTING A WARRANTY DEED FROM C.E. SWINNEY, LLC FOR A TRACT OF LAND FOR A WATER STORAGE TANK FOR THE EAST CASPER ZONE 3 WATER SYSTEM IMPROVEMENTS.

RESOLUTION NO. 16-209

A RESOLUTION AUTHORIZING FIRST AMENDED LOAN AGREEMENT, FIRST AMENDED PROMISSORY NOTE, AND FIRST AMENDED ASSIGNMENT AND PLEDGE OF REVENUES WITH THE WYOMING STATE LANDS AND INVESTMENT BOARD FOR A LOAN INCREASE TO THE CLEAN WATER STATE REVOLVING FUND LOAN #127 FOR THE WASTEWATER TREATMENT PLANT EMERGENCY GENERATOR PROJECT.

Councilman Humphrey presented the foregoing fourteen (14) resolutions for adoption. Seconded by Councilman Powell. A vote on the resolutions resulted in all ayes, except Councilman Johnson voted nay on Resolution No. 16-196. Motion passed.

Moved by Councilman Johnson, seconded by Councilman Humphrey, to, by consent minute action, authorize the issuance of a Taxicab Company License to Doug Esterline, d.b.a. NC Cabs, located at 4805 Highway Street, Mills, Wyoming. Motion passed.

Individuals addressing the Council were: Dale Zimmerle, 3035 Bellaire, regarding firearms in the Council Chambers and the “Star Spangled Banner”; Dennis Steensland, 533 S. Washington, regarding firearms in the Council Chambers, the necessity of the change order with ITC Electrical, and whether Carr Coatings is a local contractor or not; Michael Reid, 1615 Luker Dr., regarding caps and other limitations on liquor licenses; and again Mr. Steensland regarding parked liquor licenses and the upcoming Municipal Council election.

Mayor Sandoval noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, August 9, 2016, in the Council’s meeting room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, August 16, 2016, in the Council Chambers.

Moved by Councilman Johnson, seconded by Councilman Miller, to, by minute action adjourn. Motion passed.

The meeting was adjourned at 7:10 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

71 CONSTRUCTION, INC.

10083 PRODUCT	\$10,873.89	
10066 PRODUCT	\$360.24	
13201 CARNATION ST IMPROVEMENTS	\$8,979.50	
	\$20,213.63	Subtotal for Dept. Streets
	\$20,213.63	Subtotal for Vendor

A.M.B.I. & SHIPPING, INC.

16-07-476 POSTAGE	\$71.49	
	\$71.49	Subtotal for Dept. Casper Events Center
16-07-473 POSTAGE	\$17.55	
	\$17.55	Subtotal for Dept. City Attorney
16-07-477 POSTAGE	\$91.06	
	\$91.06	Subtotal for Dept. Engineering
16-07-478 POSTAGE	\$814.03	
	\$814.03	Subtotal for Dept. Finance
16-07-487 POSTAGE	\$210.27	
	\$210.27	Subtotal for Dept. Human Resources
16-07-481 POSTAGE	\$5.70	
	\$5.70	Subtotal for Dept. Metro Animal
16-07-488 POSTAGE	\$30.78	
	\$30.78	Subtotal for Dept. Parks
16-07-486 POSTAGE	\$0.57	
	\$0.57	Subtotal for Dept. Property & Liability Insurance
16-07-472 POSTAGE	\$33.58	
	\$33.58	Subtotal for Dept. Refuse Collection
	\$1,275.03	Subtotal for Vendor

ADECCO USA, INC.

68170066 TEMPORARY SERVICES	\$158.40	
68160757 TEMPORARY SERVICES	\$158.40	
68178920 TEMPORARY SERVICES	\$158.40	
	\$475.20	Subtotal for Dept. Balefill
	\$475.20	Subtotal for Vendor

AMANDA KLOEPPPEL

RIN0026400 RENTAL REFUND	\$180.00	
	\$180.00	Subtotal for Dept. Aquatics
	\$180.00	Subtotal for Vendor

AMERI-TECH EQUIPMENT CO.

103224 UTILITY TRUCK SERVICE BODY	\$351.77	
103159-16125 UTILITY TRUCK SERVICE BODY	\$7,418.93	
103160 UTILITY TRUCK SERVICE BODY	\$6,139.00	
	\$13,909.70	Subtotal for Dept. Water
	\$13,909.70	Subtotal for Vendor

BART WILLADSON

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

BART WILLADSON

1042000314 CLOTHING REMIBURSEMENT

\$52.82
\$52.82 Subtotal for Dept. Water
\$52.82 Subtotal for Vendor

BATES, CAROLEE

0026994565 UTILITY REFUND

\$51.80
\$51.80 Subtotal for Dept. Water
\$51.80 Subtotal for Vendor

BRENNTAG PACIFIC, INC.

BPI644146 CHEMICALS

\$13,361.74

BPI644147 CHEMICALS

\$14,269.37

\$27,631.11 Subtotal for Dept. Water Treatment Plant
\$27,631.11 Subtotal for Vendor

BRIAN WIEDER

RIN0026938 UTILITY REFUND

\$2,238.02
\$2,238.02 Subtotal for Dept. General - Water
\$2,238.02 Subtotal for Vendor

BURNS & MCDONNELL ENGINEERING CO., INC.

78385-19 CENTRIFUGE INSTALLATION

\$561.22
\$561.22 Subtotal for Dept. Waste Water
\$561.22 Subtotal for Vendor

CARUS CORPORATION

SLS 10051588 CHEMICALS

\$7,560.00
\$7,560.00 Subtotal for Dept. Water Treatment Plant
\$7,560.00 Subtotal for Vendor

CASELLE, INC.

74873 SUPPORT CONTRACT

\$75.00
\$75.00 Subtotal for Dept. Finance
\$75.00 Subtotal for Vendor

CASPAR BUILDING SYSTEMS, INC.

RIN0026921 RETAINAGE

(\$27,206.70)
(\$27,206.70) Subtotal for Dept. Capital Projects - Engineering

RIN0026914 STORAGE BUILDING

\$4,821.30
\$4,821.30 Subtotal for Dept. Casper Events Center

RIN0026921 FIRE STATION #6 CONSTRUCTION

\$272,067.00
\$272,067.00 Subtotal for Dept. Fire
\$249,681.60 Subtotal for Vendor

CASPAR SEAMLESS GUTTER

16346 LIFESTEPS GUTTER PROJECT

\$1,225.00
\$1,225.00 Subtotal for Dept. CDBG

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

CASPAR SEAMLESS GUTTER

\$1,225.00 Subtotal for Vendor

CASPER HOUSING AUTHORITY

123 FUNDING

\$39,786.50

\$39,786.50 Subtotal for Dept. One Cent #15

\$39,786.50 Subtotal for Vendor

CASPER PUBLIC UTILITIES

RIN0026890 SANITATION

\$105.00

RIN0026890 SEWER

\$20.54

\$125.54 Subtotal for Dept. Water Treatment Plant

\$125.54 Subtotal for Vendor

CENTRAL WY. REGIONAL WATER

142596 SYSTEM INVESTMENT FEES

\$2,796.00

142579 WHOLESALE WATER

\$1,069,150.20

\$1,071,946.20 Subtotal for Dept. Water

\$1,071,946.20 Subtotal for Vendor

CENTURYLINK

RIN0026878 PHONE USE

\$140.07

\$140.07 Subtotal for Dept. Balefill

RIN0026891 PHONE USE

\$126.88

RIN0026891 PHONE USE

\$39.03

RIN0026891 PHONE USE

\$351.27

\$517.18 Subtotal for Dept. Casper Events Center

RIN0026901 PHONE USE

\$35.07

\$35.07 Subtotal for Dept. City Hall

RIN0026922 PHONE USE

\$65.48

\$65.48 Subtotal for Dept. Code Enforcement

RIN0026901 PHONE USE

\$83.90

RIN0026891 PHONE USE

\$175.96

RIN0026891 PHONE USE

\$83.90

RIN0026901 PHONE USE

\$316.10

RIN0026891 PHONE USE

\$68.38

RIN0026901 PHONE USE

\$39.03

RIN0026891 PHONE USE

\$207.99

RIN0026901 PHONE USE

\$315.59

RIN0026901 PHONE USE

\$65.16

RIN0026901 PHONE USE

\$61.38

RIN0026901 PHONE USE

\$23.37

RIN0026901 PHONE USE

\$61.38

RIN0026891 PHONE USE

\$61.38

RIN0026901 PHONE USE

\$65.48

\$1,629.00 Subtotal for Dept. Communications Center

AP00005708051620 PHONE USE

\$2,865.56

AP00014308051620 PHONE USE

\$986.82

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

CENTURYLINK

AP00013208051620 PHONE USE

\$1,681.01

\$5,533.39 Subtotal for Dept. Finance

RIN0026922 PHONE USE

\$65.48

RIN0026891 PHONE USE

\$39.03

RIN0026901 PHONE USE

\$65.48

RIN0026922 PHONE USE

\$65.48

RIN0026901 PHONE USE

\$74.68

RIN0026901 PHONE USE

\$65.48

RIN0026891 PHONE USE

\$39.03

RIN0026891 PHONE USE

\$78.06

RIN0026891 PHONE USE

\$39.03

RIN0026891 PHONE USE

\$39.03

\$570.78 Subtotal for Dept. Fire

RIN0026891 PHONE USE

\$39.03

RIN0026922 PHONE USE

\$63.42

\$102.45 Subtotal for Dept. Fleet Maintenance

RIN0026922 PHONE USE

\$44.87

\$44.87 Subtotal for Dept. Golf Course

RIN0026901 PHONE USE

\$65.48

RIN0026891 PHONE USE

\$84.20

\$149.68 Subtotal for Dept. Parking

RIN0026922 PHONE USE

\$44.87

RIN0026891 PHONE USE

\$122.77

\$167.64 Subtotal for Dept. Parks

RIN0026891 PHONE USE

\$65.48

RIN0026901 PHONE USE

\$39.78

RIN0026891 PHONE USE

\$39.03

RIN0026901 PHONE USE

\$63.42

RIN0026891 PHONE USE

\$22.77

\$230.48 Subtotal for Dept. Police

RIN0026891 PHONE USE

\$39.03

\$39.03 Subtotal for Dept. Recreation

RIN0026891 PHONE USE

\$45.92

RIN0026901 PHONE USE

\$65.48

RIN0026901 PHONE USE

\$50.00

\$161.40 Subtotal for Dept. Streets

RIN0026891 PHONE USE

\$38.79

RIN0026891 PHONE USE

\$1,646.76

\$1,685.55 Subtotal for Dept. Waste Water

RIN0026922 PHONE USE

\$196.13

RIN0026891 PHONE USE

\$96.91

RIN0026891 PHONE USE

\$39.03

\$332.07 Subtotal for Dept. Water

RIN0026889 PHONE USE

\$43.80

\$43.80 Subtotal for Dept. Water Treatment Plant

\$11,447.94 Subtotal for Vendor

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

CH DIAGNOSTIC & CONSULTING SVC., INC.

20160581 LAB TESTING

\$405.00
\$405.00 Subtotal for Dept. Water Treatment Plant
\$405.00 Subtotal for Vendor

CITY OF CASPER - BALEFILL

247/142481-485 SANITATION

\$377.00
\$377.00 Subtotal for Dept. Parks

2772/142569 SANITATION

\$6,063.39

2772/142761-774 SANITATION

\$6,429.66

2772/142668 SANITATION

\$5,565.70

2772/142632 SANITATION

\$5,883.93

2772/142544 SANITATION

\$314.43

2772/142470 SANITATION

\$5,313.74

2772/142440 SANITATION

\$5,516.86

2772/142402 SANITATION

\$5,908.80

2772/142715 SANITATION

\$5,312.41

\$46,308.92 Subtotal for Dept. Refuse Collection

1276/142468 SANITATION

\$76.61

1276/142757 SANITATION

\$78.02

1276/142712 SANITATION

\$1,473.94

1276/142665 SANITATION

\$1,992.64

1276/142630 SANITATION

\$99.64

\$3,720.85 Subtotal for Dept. Waste Water

\$50,406.77 Subtotal for Vendor

CIVIL ENGINEERING PROFESSIONALS, INC.

15-046-07 E 21ST ST IMPROVEMENTS

\$13,947.38

15-002-05 STORMWATER IMPLEMENTATION

\$5,468.51

\$19,415.89 Subtotal for Dept. Streets

15-046-07 E 21ST ST IMPROVEMENTS

\$10,766.37

\$10,766.37 Subtotal for Dept. Water

\$30,182.26 Subtotal for Vendor

CK MECHANICAL PLUMBING & HEATING, INC.

41340 RETAINAGE RELEASE

\$6,499.00

\$6,499.00 Subtotal for Dept. Waste Water

\$6,499.00 Subtotal for Vendor

CMI TECO, INC.

00000140 USED OLYMPIA ICE RESURFACER

\$78,392.00

\$78,392.00 Subtotal for Dept. Ice Arena

\$78,392.00 Subtotal for Vendor

COMMUNICATION TECHNOLOGIES, INC.

77356 SERVICE

\$1,442.80

77371 SERVICE

\$3,500.00

77376 SERVICE

\$824.00

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

COMMUNICATION TECHNOLOGIES, INC.

76585 SERVICE	\$5,608.00	
77355 SERVICE	\$2,112.00	
	\$13,486.80	Subtotal for Dept. Fire Equipment
	\$13,486.80	Subtotal for Vendor

COMTRONIX, INC.

46045 ALARM SERVICE	\$262.00	
	\$262.00	Subtotal for Dept. Metro Animal
	\$262.00	Subtotal for Vendor

DAVID COURTADE

37123 TOOL REIMBURSEMENT	\$500.00	
	\$500.00	Subtotal for Dept. Fleet Maintenance
	\$500.00	Subtotal for Vendor

DELTA CONSTRUCTION INC

RIN0026908 RETAINAGE RELEASE	\$13,393.90	
03 RETAINAGE	(\$13,393.90)	
	\$0.00	Subtotal for Dept. Capital Projects - Engineering
03 HOGADON LODGE	\$133,939.00	
	\$133,939.00	Subtotal for Dept. Hogadon
	\$133,939.00	Subtotal for Vendor

DELTA DENTAL PLAN OF WY.

RIN0026899 DENTAL INSURANCE	\$1,594.60	
RIN0026898 DENTAL INSURANCE	\$32,470.60	
	\$34,065.20	Subtotal for Dept. Health Insurance
	\$34,065.20	Subtotal for Vendor

DENIZ, ANDREA

0026994566 UTILITY REFUND	\$34.56	
	\$34.56	Subtotal for Dept. Water
	\$34.56	Subtotal for Vendor

DOUBLE D WELDING & FABRICATION INC.

3801 DEBRIS FENCING RINGS	\$1,140.00	
3780 FABRICATE NEW EJECTOR CHUTE	\$6,980.00	
	\$8,120.00	Subtotal for Dept. Balefill
	\$8,120.00	Subtotal for Vendor

DPC INDUSTRIES, INC.

727000218-16 CHEMICAL	\$5,596.03	
727000198-16 CHEMICALS	\$5,619.35	
	\$11,215.38	Subtotal for Dept. Water Treatment Plant
	\$11,215.38	Subtotal for Vendor

ECOLAB PEST ELIMINATION DIV., INC.

8200708 PEST CONTROL	\$78.66	
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Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

ECOLAB PEST ELIMINATION DIV., INC.

8200709 PEST CONTROL

\$211.45
\$290.11 Subtotal for Dept. Casper Events Center
\$290.11 Subtotal for Vendor

ELIZABETH RUD

RIN0026887 BOOT REIMBURSEMENT

\$73.50
\$73.50 Subtotal for Dept. Refuse Collection
\$73.50 Subtotal for Vendor

ENGINEERING DESIGN ASSOCIATES

09459 EMERGENCY GENERATOR PROJECT

\$220.00
\$220.00 Subtotal for Dept. Casper Events Center
\$220.00 Subtotal for Vendor

FIRST DATA MERCHANT SVCS CORP.

REMI1157722 MERCHANT FEES

\$1,549.71

REMI1157715 MERCHANT FEES

\$1,366.99

\$2,916.70 Subtotal for Dept. Casper Events Center

REMI1167210 MERCHANT FEES

\$138.86

\$138.86 Subtotal for Dept. Code Enforcement

REMI1167211 MERCHANT FEES

\$10.31

\$10.31 Subtotal for Dept. Engineering

REMI1167201 MERCHANT FEES

\$155.26

\$155.26 Subtotal for Dept. Fort Caspar

REML1167204 MERCHANT FEES

\$53.86

\$53.86 Subtotal for Dept. Metro Animal

REMI1167205 MERCHANT FEES

\$163.83

\$163.83 Subtotal for Dept. Municipal Court

\$3,438.82 Subtotal for Vendor

FIRST INTERSTATE BANK

RIN0026885 DEPOSIT TICKETS

\$143.81

\$143.81 Subtotal for Dept. Code Enforcement

RIN0026919 LOCKBOX FEES

\$2,225.74

RIN0026918 SERVICE CHARGES

\$1,212.11

\$3,437.85 Subtotal for Dept. Finance

\$3,581.66 Subtotal for Vendor

FIRST INTERSTATE BANK - PETTY CASH

RIN0026897 PETTY CASH - METRO

\$121.67

RIN0026897 PETTY CASH - METRO

\$69.66

\$191.33 Subtotal for Dept. Metro Animal

\$191.33 Subtotal for Vendor

FIRST VETERINARY SUPPLY

MS4640 MEDICATION

\$258.84

\$258.84 Subtotal for Dept. Metro Animal

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

FIRST VETERINARY SUPPLY

\$258.84 Subtotal for Vendor

GARLICK LAW OFFICE PC

RIN0026910 COURT APPOINTED ATTORNEY
RIN0026909 COURT APPOINTED ATTORNEY

\$967.13
\$221.41
\$1,188.54 Subtotal for Dept. Municipal Court
\$1,188.54 Subtotal for Vendor

GARY MARSH, INC.

373 COMMISSION FEES

\$25,857.00
\$25,857.00 Subtotal for Dept. Golf Course
\$25,857.00 Subtotal for Vendor

GEM CITY ROOFING INC.

RIN0026928 RELEASE RETAINAGE

\$15,176.72
\$15,176.72 Subtotal for Dept. Capital Projects - Engineering
\$15,176.72 Subtotal for Vendor

GERI REBLE

RIN0026917 MILLER HOUSE DEPOSIT REFUND

\$500.00
\$500.00 Subtotal for Dept. City Hall
\$500.00 Subtotal for Vendor

GOLDER ASSOCIATES

453693 LANDFILL GAS

\$16,811.93
\$16,811.93 Subtotal for Dept. Balefill
\$16,811.93 Subtotal for Vendor

GPC ARCHITECTS PLLC

RIN0026926 HOGADON LODGE

\$7,026.17
\$7,026.17 Subtotal for Dept. Hogadon
\$7,026.17 Subtotal for Vendor

GREEN TREE ARBORICULTURE LLC

1-112600 WEED MOWING
1-112588 WEED MOWING

\$50.00
\$700.00
\$750.00 Subtotal for Dept. Code Enforcement
\$750.00 Subtotal for Vendor

GRIZZLY EXCAVATING

RIN0026907 RETAINAGE
RIN0026894 RETAINAGE

\$12,455.11
\$3,328.80
\$15,783.91 Subtotal for Dept. Capital Projects - Engineering
\$15,783.91 Subtotal for Vendor

GRIZZLY EXCAVATING & CONST. LLC.

RIN0026906 RETAINAGE
RIN0026893 RETAINAGE

(\$12,455.11)
(\$3,328.80)

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

GRIZZLY EXCAVATING & CONST. LLC.

RIN0026893 YMCA UTILITY PROJECT	(\$15,783.91) Subtotal for Dept.	Capital Projects - Engineering
	\$33,288.00	
	\$33,288.00 Subtotal for Dept.	City Manager
RIN0026906 15TH & ELM ST IMPROVEMENTS	\$4,229.15	
	\$4,229.15 Subtotal for Dept.	Sewer
RIN0026906 15TH & ELM ST IMPROVEMENTS	\$105,173.70	
	\$105,173.70 Subtotal for Dept.	Streets
RIN0026906 15TH & ELM ST IMPROVEMENTS	\$15,148.25	
	\$15,148.25 Subtotal for Dept.	Water
	\$142,055.19 Subtotal for Vendor	

GW MECHANICAL, INC.

RIN002911 RETAINAGE	(\$1,690.00)	
	(\$1,690.00) Subtotal for Dept.	Capital Projects - Engineering
6277 FABRICATION	\$225.84	
RIN002911 CHILLER REPLACEMENT	\$16,900.00	
	\$17,125.84 Subtotal for Dept.	Casper Events Center
	\$15,435.84 Subtotal for Vendor	

HEDQUIST CONSTRUCTION

RIN0026916 RETAINAGE	\$20,500.80	
	\$20,500.80 Subtotal for Dept.	Capital Projects - Engineering
	\$20,500.80 Subtotal for Vendor	

HEDQUIST CONSTRUCTION, INC.

RIN0026915 RETAINAGE	(\$20,500.80)	
	(\$20,500.80) Subtotal for Dept.	Capital Projects - Engineering
RIN0026915 EAST 21ST ST IMPROVEMENTS	\$12,620.34	
	\$12,620.34 Subtotal for Dept.	Sewer
RIN0026915 EAST 21ST ST IMPROVEMENTS	\$101,598.91	
	\$101,598.91 Subtotal for Dept.	Streets
RIN0026915 EAST 21ST ST IMPROVEMENTS	\$90,788.73	
	\$90,788.73 Subtotal for Dept.	Water
	\$184,507.18 Subtotal for Vendor	

HIGH PLAINS CONSTRUCTION, INC.

PA1 16-97 HOT MIX	\$4,418.44	
	\$4,418.44 Subtotal for Dept.	Streets
	\$4,418.44 Subtotal for Vendor	

HILLHOUSE W. LTD

789170 PONY EXPRESS TOY HORSES	\$91.23	
	\$91.23 Subtotal for Dept.	General - Fort Caspar
	\$91.23 Subtotal for Vendor	

HOMAX OIL SALES, INC.

0336270-IN FUEL	\$13,835.54	
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Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

HOMAX OIL SALES, INC.

0337178-IN FUEL
0336066-IN FUEL
0336065-IN FUEL
0336066-IN FUEL

CL73933 FUEL

\$13,835.54 Subtotal for Dept. Balefill
\$1,701.72
\$419.48
\$24,273.80
\$19,001.31
\$45,396.31 Subtotal for Dept. Fleet Maintenance
\$3,236.73
\$3,236.73 Subtotal for Dept. Water
\$62,468.58 Subtotal for Vendor

HULT CONSTRUCTION

16001-3 2016 BUILDING PROCUREMENT

\$4,881.77
\$4,881.77 Subtotal for Dept. Balefill
\$4,881.77 Subtotal for Vendor

HUNTER INDUSTRIAL CORPORATION

7558 SHEEVE LINERS

\$699.23
\$699.23 Subtotal for Dept. Hogadon
\$699.23 Subtotal for Vendor

HYDRO CONSTRUCTION COMPANY INC

RIN0026920 RETAINAGE RELEASE

\$51,417.61
\$51,417.61 Subtotal for Dept. Waste Water
\$51,417.61 Subtotal for Vendor

INBERG-MILLER ENGINEERS

18577CE02 LOWER EASTDALE CREEK CHANNEL

\$21,809.21
\$21,809.21 Subtotal for Dept. Streets
\$21,809.21 Subtotal for Vendor

INDUSTRIAL REPAIR SERVICE, INC.

182327 TURBID METER REPAIR
182758 BATTERY SWITCHING CHARGER
182761 TURBID METER

\$1,253.84
\$246.00
\$1,254.78
\$2,754.62 Subtotal for Dept. Water Treatment Plant
\$2,754.62 Subtotal for Vendor

INTEGRITY TANK SERVICE, LLC

RIN0026927 PRATT II NORTH TANK PAINTING

\$80,000.00
\$80,000.00 Subtotal for Dept. Water
\$80,000.00 Subtotal for Vendor

INTERNATIONAL COLISEUMS COMPANY

4 STORAGE BUILDING

\$10,283.78
\$10,283.78 Subtotal for Dept. Casper Events Center
\$10,283.78 Subtotal for Vendor

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

ITC ELECTRICAL TECHNOLOGIES

3760000*01 SUN I BOOSTER

\$2,990.00
\$2,990.00 Subtotal for Dept. Water
\$2,990.00 Subtotal for Vendor

JACOBS ENGINEERING GROUP

WVXY7701-070116 CASPER RANCH DEVELOPMENT

\$2,785.90
\$2,785.90 Subtotal for Dept. Engineering
\$2,785.90 Subtotal for Vendor

JENNIFER LOVELETT

RIN0026884 REFUNDABLE DEPOSIT

\$100.00
\$100.00 Subtotal for Dept. Recreation
\$100.00 Subtotal for Vendor

KEITH HARNETT

RIN0026937 UTILITY REFUND

\$301.55
\$301.55 Subtotal for Dept. Water
\$301.55 Subtotal for Vendor

KNIFE RIVER/JTL

RIN0026929 RETAINAGE RELEASE

\$63,402.20
\$63,402.20 Subtotal for Dept. Balefill

RIN0026895 RETAINAGE

(\$3,853.70)
(\$3,853.70) Subtotal for Dept. Capital Projects - Engineering

129962 CITY HALL SIDEWALK EAST SIDE

\$207.50
\$207.50 Subtotal for Dept. Parks

136221 PLANT MIX

\$548.40

136222 PLANT MIX

\$4,216.20

136705 PLANT MIX

\$308.40

136519 PLANT MIX

\$1,239.00

RIN0026895 2016 CHIP SEAL

\$38,537.00

136317 PLANT MIX

\$252.60

\$45,101.60 Subtotal for Dept. Streets
\$104,857.60 Subtotal for Vendor

KONE, INC.

949365694 MAINTENANCE AGREEMENT

\$2,634.72
\$2,634.72 Subtotal for Dept. Water Treatment Plant
\$2,634.72 Subtotal for Vendor

KUBWATER RESOURCES, INC

05856 ZETAG 7593 DRY POLYMER

\$9,678.03
\$9,678.03 Subtotal for Dept. Waste Water
\$9,678.03 Subtotal for Vendor

L AND C PETS

0026994564 UTILITY REFUND

\$16.74

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

L AND C PETS

\$16.74 Subtotal for Dept. Water

\$16.74 Subtotal for Vendor

LABOR READY CENTRAL, INC.

21191370 TEMPORARY SERVICE

\$357.00

21233527 TEMPORARY SERVICE

\$117.81

21204659 TEMPORARY SERVICE

\$817.53

21191369 TEMPORARY SERVICE

\$285.60

21191371 TEMPORARY SERVICE

\$1,213.80

\$2,791.74 Subtotal for Dept. Casper Events Center

\$2,791.74 Subtotal for Vendor

LAW, CHASE/ALISHA

0026994567 UTILITY REFUND

\$51.57

\$51.57 Subtotal for Dept. Water

\$51.57 Subtotal for Vendor

LOGAN SIMPSON DESIGN INC

19075 FY16 COMPREHENSIVE PLAN UPDATE

\$1,054.21

19075 FY16 COMPREHENSIVE PLAN UPDATE

\$10,031.05

\$11,085.26 Subtotal for Dept. Metropolitan Planning

\$11,085.26 Subtotal for Vendor

LONG BUILDING TECHNOLOGIES

SCPAY0035029 MAINTENANCE AGREEMENT

\$3,662.25

\$3,662.25 Subtotal for Dept. Water Treatment Plant

\$3,662.25 Subtotal for Vendor

MCMURRY READY MIX CO.

223520 CONCRETE

\$296.25

223451 CONCRETE

\$296.25

223521 CONCRETE

\$474.00

223522 CONCRETE

\$118.50

223523 CONCRETE

\$296.25

223450 CONCRETE

\$355.50

\$1,836.75 Subtotal for Dept. Streets

\$1,836.75 Subtotal for Vendor

MICHAEL BAKER INTERNATIONAL INC

949276 COMPREHENSIVE PLAN

\$467.69

949276 COMPREHENSIVE PLAN

\$4,450.14

\$4,917.83 Subtotal for Dept. Metropolitan Planning

\$4,917.83 Subtotal for Vendor

MISTY RAMSEY

RIN0026398 CAMP REFUND

\$603.70

\$603.70 Subtotal for Dept. Recreation

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

MISTY RAMSEY

\$603.70 Subtotal for Vendor

MUNICIPAL CODE CORP.

00273384 MUNICIPAL CODE SUPPLEMENT 61	\$138.30		
	\$138.30	Subtotal for Dept.	City Attorney
00273384 MUNICIPAL CODE SUPPLEMENT 61	\$55.36		
	\$55.36	Subtotal for Dept.	City Manager
00273384 MUNICIPAL CODE SUPPLEMENT 61	\$110.72		
	\$110.72	Subtotal for Dept.	Code Enforcement
00273384 MUNICIPAL CODE SUPPLEMENT 61	\$27.68		
	\$27.68	Subtotal for Dept.	Engineering
00273384 MUNICIPAL CODE SUPPLEMENT 61	\$83.04		
	\$83.04	Subtotal for Dept.	Planning
00273384 MUNICIPAL CODE SUPPLEMENT 61	\$83.04		
	\$83.04	Subtotal for Dept.	Police
00273384 MUNICIPAL CODE SUPPLEMENT 61	\$27.68		
	\$27.68	Subtotal for Dept.	Refuse Collection
00273384 MUNICIPAL CODE SUPPLEMENT 61	\$27.68		
	\$27.68	Subtotal for Dept.	Water
	\$553.50	Subtotal for Vendor	

NATL. HISTORIC TRAILS FOUNDATION

16-NHTCF-01 FUNDING

\$30,000.00			
\$30,000.00	Subtotal for Dept.		One Cent #15
\$30,000.00	Subtotal for Vendor		

NATRONA COUNTY CLERK

RIN0026934 RECORDING FEES

\$75.00			
\$75.00	Subtotal for Dept.		Planning
\$75.00	Subtotal for Vendor		

NICOLAYSEN ART MUSEUM

1306 COMMUNITY PROMOTIONS

\$45.21			
\$45.21	Subtotal for Dept.		Council

1306 COMMUNITY PROMOTIONS

\$11,808.96			
\$11,808.96	Subtotal for Dept.		Social Community Services
\$11,854.17	Subtotal for Vendor		

NORTHWEST COMMUNITY ACTION PROGRAMS OF WY INC

ER-072916-1215 E WASTE

\$1,368.30			
\$1,368.30	Subtotal for Dept.		Balefill
\$1,368.30	Subtotal for Vendor		

OIL CITY PRINTERS

16-07-252 BUSINESS CARDS

\$99.00			
\$99.00	Subtotal for Dept.		Fire

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

OIL CITY PRINTERS

\$99.00 Subtotal for Vendor

OLSON AUTOBODY & COLLISION CENTER

6164 REPAIRS

\$2,400.06

\$2,400.06 Subtotal for Dept. Fleet Maintenance

\$2,400.06 Subtotal for Vendor

ONE CALL OF WY.

42132 LOCATE TICKETS

\$585.22

\$585.22 Subtotal for Dept. Sewer

42132 LOCATE TICKETS

\$715.28

\$715.28 Subtotal for Dept. Water

\$1,300.50 Subtotal for Vendor

PACIOLAN, INC.

INV106749-PA EVENUE BILLING

\$3,348.75

\$3,348.75 Subtotal for Dept. Casper Events Center

\$3,348.75 Subtotal for Vendor

P-CARD VENDORS

00047192 BAILEYS ACE HDWE

\$22.99

00047351 BAILEYS ACE HDWE

\$20.02

00047292 CASPER STAR TRIBUNE

\$175.72

00047216 SAMSClub #6425

\$11.96

00047216 SAMSClub #6425

\$753.04

00047192 BAILEYS ACE HDWE

\$1.77

00047090 SAMS INTERNET

\$362.53

00047052 SMITHS FOOD #4185

\$24.95

00046490 SUN COUNTRY DISTRIBUTI

\$3,163.63

00047485 STAPLES 00114181

\$41.97

00047464 SMITHS FOOD #4185

\$20.47

00047407 VZWRLSS IVR VB

\$551.01

00047216 SAMSClub #6425

\$66.02

00047409 HAWKINS INC

\$2,184.82

00047377 SPRINT AQUATICS

\$1,428.10

00047436 HAWKINS INC

\$244.50

\$9,073.50 Subtotal for Dept. Aquatics

00047278 WYOMING MACHINERY CO

\$660.06

00047357 SQ CASPER SHOOTERS

\$160.00

00047356 HOWARD SUPPLY COMPANY

\$268.00

00047504 WYOMING STEEL AND RECY

\$24.64

00047525 ALSCO INC.

\$310.40

00047502 CASPER FIRE EXTINGUISH

\$65.00

00046986 BEARING BELTCHAIN00244

\$194.50

00047279 WYOMING MACHINERY CO

\$4,287.33

00047027 IN WILD BUNCH VP LLC,

\$980.00

00047450 BAILEYS ACE HDWE

\$19.96

00047449 DECKER AUTO GLASS

\$95.00

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

00047443	DECKER AUTO GLASS	\$150.00	
00047194	BAILEYS ACE HDWE	\$27.46	
00047187	THE HOME DEPOT #6001	\$91.07	
00047313	AIRGAS CENTRAL	\$20.63	
00047056	JANILINK	\$118.73	
00047143	HOSE & RUBBER SUPPLY I	\$606.61	
00047176	SAMS CLUB #6425	\$39.48	
00047126	SAMS CLUB #6425	\$16.48	
00047514	SAFETY KLEEN SYSTEMS B	\$10,319.50	
00047087	COMPRESSION LEASING SV	\$427.08	
00047250	QUALITY OFFICE SOLUTIO	\$87.18	
00047233	SAMS CLUB #6425	\$19.96	
00047072	IN RECYKLING INDUSTRI	\$3,293.05	
00047043	BAILEYS ACE HDWE	\$12.46	
00047388	CPU VENTURE TECH NETWO	\$299.75	
00047040	COCA COLA BOTTLING CO	\$36.75	
00047039	0970 CED	\$138.03	
00047478	WYOMING MACHINERY CO	\$1,497.57	
00047014	WYOMING MACHINERY CO	\$4,287.33	
00047056	JANILINK	\$118.73	
00047660	CASPER STAR TRIBUNE	\$232.60	
00047386	FEDEX 21314847	\$86.91	
		\$28,992.25	Subtotal for Dept. Balefill
00047589	CASPER WINNELSON CO	\$293.04	
00047242	CASPER WINNELSON CO	\$42.93	
00047225	CASPER WINNELSON CO	\$228.11	
00047521	BAILEYS ACE HDWE	\$2.00	
00047491	DENNIS SUPPLY COMPANY	\$43.05	
00047483	0970 CED	\$23.41	
00047420	CRUM ELECTRIC SUPPLY C	\$78.95	
00047411	BEARING BELTCHAIN00244	\$5.48	
00047417	LONG BLDG. TECHNOLOGIE - Credi	(\$1,114.42)	
00047525	ALSCO INC.	\$205.60	
00047262	LONG BLDG. TECHNOLOGIE	\$460.00	
00047581	SHERWIN WILLIAMS 70343	\$97.25	
00047441	BLOEDORN LUMBER CASPER	\$33.39	
00047596	BLOEDORN LUMBER CASPER	\$4.94	
00047688	CRUM ELECTRIC SUPPLY C	\$78.48	
00047663	INTERMOUNTAIN MOTOR SA	\$862.15	
00047649	BLOEDORN LUMBER CASPER	\$14.10	
00047633	DIAMOND VOGEL PAINT #7	\$56.94	
00047622	SAMSClub #6425	\$6.88	
00047612	SAMSClub #6425	\$36.43	
00047224	LONG BLDG. TECHNOLOGIE	\$345.00	
00047620	WW GRAINGER	\$233.64	
00047217	LONG BLDG. TECHNOLOGIE	\$1,114.42	
00047310	CASPER WINNELSON CO	\$597.75	
00047269	DENNIS SUPPLY COMPANY	\$64.01	

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

00047428 BRIDGER STEEL CASPER	\$17.25	
00047457 BAILEYS ACE HDWE	\$4.97	
00047323 CASPER WINNELSON CO	\$13.46	
00047321 CASPER WINNELSON CO	\$583.50	
00047315 HERCULES INDUSTRIES CA	\$5.49	
00047763 CASPER CONTRACTORS SUP	\$24.97	
00047314 HERCULES INDUSTRIES CA	\$60.55	
00047392 NORCO INC	\$118.30	
00047307 CASPER CONTRACTORS SUP	\$86.99	
00047302 BLOEDORN LUMBER CASPER	\$52.99	
00047458 CASPER WINNELSON CO	\$25.00	
00047461 HOTSY EQUIPMENT OF WYO	\$46.00	
00047300 CASPER WINNELSON CO	\$30.43	
00047299 CASPER WINNELSON CO	\$126.82	
00047280 BRIDGER STEEL CASPER	\$7.00	
00047273 BLOEDORN LUMBER CASPER	\$32.99	
	\$5,050.24	Subtotal for Dept. Buildings & Structures
00047013 JET ICE LTD	\$1,898.75	
00047019 WW GRAINGER	\$52.50	
00047398 FACEBK SDU97A2GG2	\$106.97	
00047587 TOURDESIGN CREATIVE	\$1,290.00	
00047289 ALBERTSONS STO00000604	\$4.78	
00047618 BRECK MEDIA GROUP WY	\$448.80	
00047400 FACEBOOK	\$180.00	
00047103 GOOGLE ADWS1222272190	\$50.00	
00047400 FACEBK A97E9AEWR2	\$300.00	
00047360 IN SPORT COURT OF THE	\$771.47	
	\$5,103.27	Subtotal for Dept. Casper Events Center
00047535 GORDONS WINDOWS AND DO	\$2,686.35	
	\$2,686.35	Subtotal for Dept. CDBG
00047584 CPS DISTRIBUTORS INC C	\$19.33	
	\$19.33	Subtotal for Dept. Cemetery
00046914 WYOMING STATE BAR	\$75.00	
00047007 THOMSON WEST TCD	\$799.37	
00047229 WYOMING STATE BAR	\$450.00	
00047537 TOP OFFICE PRODUCTS IN	\$123.59	
00047451 LA FONDA HOTEL	\$1,163.60	
	\$2,611.56	Subtotal for Dept. City Attorney
00047212 ATLAS OFFICE PRODUCTS	\$228.16	
00047055 ATLAS OFFICE PRODUCTS	\$27.89	
00047253 XEROX CORPORATION/RBO	\$53.27	
	\$309.32	Subtotal for Dept. City Manager
00047308 ATLAS REPRODUCTION	\$15.00	
	\$15.00	Subtotal for Dept. Code Enforcement
00047424 VZWRLSS IVR VB	\$122.90	
	\$122.90	Subtotal for Dept. Communications Center
00047069 CASPER STAR TRIBUNE	\$108.84	

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

00047345	III BOTTICELLI RISTORA	\$26.90		
00047111	KAREN & JIM'S RESTAURA	\$28.26		
00047047	CASPER STAR TRIBUNE	\$633.20		
00046995	EGGINGTONS	\$128.52		
00047334	CPU VENTURE TECH NETWO	\$910.00		
00047681	SUBWAY 03116324	\$16.64		
		\$1,852.36	Subtotal for Dept.	Council
00047669	XEROX CORPORATION/RBO	\$139.51		
00047178	ATLAS OFFICE PRODUCTS	\$83.67		
00047678	XEROX CORPORATION/RBO	\$29.28		
		\$252.46	Subtotal for Dept.	Engineering
00047098	STAPLES 00114181	\$188.38		
00047101	BAUDVILLE INC.	\$36.05		
00047722	HP SERVICES - Credit	(\$58.52)		
		\$165.91	Subtotal for Dept.	Finance
00046855	HAMPTON INNS	\$202.23		
00046848	WAL-MART #3778	\$39.68		
00046836	BURGER KING #9507 Q07	\$15.28		
00046830	SHELL OIL 57445351703	\$53.00		
00046310	GASAMAT/SMKRFRNDLY206	\$42.64		
00046858	ALBERTSONS STO00000604	\$38.05		
00046764	EVENTMANAGESOLUTION	\$250.00		
00046653	CPS DISTRIBUTORS INC C	\$725.00		
00046801	SPORTSMANS WAREHOUSE 1	\$653.49		
00047205	OFFICEMAX/OFFICEDEPOT6	\$76.46		
00047344	VZWRLSS BILL PAY VB	\$1,773.67		
00047338	VZWRLSS BILL PAY VB	\$165.39		
00046861	SAMSClub #6425 - Credit	(\$3.88)		
00047135	OVERHEAD DOOR CO OF CA	\$794.13		
00047227	THE HOME DEPOT #6001	\$77.72		
00047123	LA COCINA	\$93.89		
00047158	MTNGEAR OUTDOOR GEAR	\$99.98		
00046875	SAMS CLUB #6425	\$130.10		
00046867	SUBWAY 00286559	\$18.98		
00047230	STAPLES 00114181	\$25.98		
00046869	SUBWAY 00286559	\$10.66		
00046907	SPORTSMANS WAREHOUSE 1	\$169.55		
00047037	HARBOR FREIGHT TOOLS 3	\$11.75		
00047049	MENARDS CASPER WY	\$94.34		
		\$5,558.09	Subtotal for Dept.	Fire
00047404	NAPA-AC DRIER	\$67.64		
00047445	HONNEN EQUIPMENT BULB	\$9.79		
00047107	WW GRAINGER	\$11.22		
00047445	HONNEN EQUIPMENT TIE ROD ENDS	\$360.00		
00047364	INTERSTATE ALL BATTERY - MTP-2	\$102.95		
00047444	AMERI-TECH EQUIPMENT C	\$192.43		
00047432	GREINER MOTOR COMPANY - Credit	(\$8.64)		
00047431	STOTZ EQUIPMENT	\$6.24		

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

00047404	NAPA-BELT	\$18.97
00047445	HONNEN EQUIPMENT CLAMP/STRAP/S	\$47.37
00047372	HOSE & RUBBER SUPPLY I	\$12.63
00047421	GREINER MOTOR COMPANY - Credit	(\$400.00)
00047404	NAPA-BATTERY RETURN	(\$107.95)
00047376	GREINER MOTOR COMPANY	\$3,059.24
00047207	GREINER MOTOR COMPANY - MOTOR	\$57.18
00047092	STOTZ EQUIPMENT - BUCKET TEETH	(\$46.52)
00047110	CASPER TIRE 0000705	\$45.00
00047116	HOSE & RUBBER SUPPLY I	\$33.97
00047404	NAPA-RELAY	\$19.44
00047128	GREINER MOTOR COMPANY - EXHAUS	(\$211.14)
00047131	KELLYS ALIGNMENT AND B	\$43.00
00047404	NAPA	\$163.85
00047404	NAPA-DRAIN PLUG GSKT	\$1.69
00047404	BEARING BELTCHAIN00244	\$169.00
00047237	NAPA	\$10.74
00047476	GREINER MOTOR COMPANY	\$185.84
00047480	ALSCO INC.	\$724.59
00047404	NAPA-BATTERIES	\$323.38
00047285	SUPERIOR INDUSTRIAL SU	\$308.53
00047325	SAMSCLUB #6425	\$115.13
00047281	GREINER MOTOR COMPANY	\$224.25
00047482	CMI-TECO	\$43.37
00047327	GREINER MOTOR COMPANY - LATCH	\$94.46
00047145	GREINER MOTOR COMPANY	\$20.04
00047336	GREINER MOTOR COMPANY - BEZEL	\$24.84
00047495	HOSE & RUBBER SUPPLY I	\$1.62
00047454	JACKS TRUCK AND EQUIPMT	\$36.78
00047350	WYOMING MACHINERY CO	\$11.20
00047397	WYOMING MACHINERY CO	\$1,864.61
00047469	JACKS TRUCK AND EQUIPMT	\$19.70
00047503	CMI-TECO	\$157.42
00047401	AMERI-TECH EQUIPMENT C	\$88.52
00047350	WYOMING MACHINERY CO	\$1,584.71
00047466	BRAKE SUPPLY COMPANY I	\$369.91
00047399	TRI STATE EQUIP-CASPER	\$414.82
00047243	WEAR PARTS INC	\$31.56
00047452	CMI-TECO	\$706.91
00047361	STOTZ EQUIPMENT	\$293.80
00047009	RADIODETECTION CORPORA	\$109.00
00047404	NAPA-LIGHT SOCKET	\$7.72
00047343	JACKS TRUCK AND EQUIPMT -ALTERN	\$393.94
00047282	HOSE & RUBBER SUPPLY I	\$43.34
00047245	DRIVE TRAIN CASPER	\$172.36
00047533	GREINER MOTOR COMPANY	\$1,514.52
00047257	BRAKE SUPPLY COMPANY I - HYDRA	\$495.00
00047264	GREINER MOTOR COMPANY - INTAKE	\$52.79

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

00047265 CASPER TIRE 0000705 - FLAT TIR	\$32.50	
00047159 CASPER TIRE 0000705	\$65.00	
00047237 NAPA -BATTERY CORE	(\$18.08)	
00047266 GREINER MOTOR COMPANY - Credit	(\$40.00)	
00047275 WHITES MOUNTAIN	\$106.96	
00047244 GREINER MOTOR COMPANY - AC COM	\$400.00	
00047332 JACKS TRUCK AND EQUIPMT	\$108.51	
00047283 BEARING BELTCHAIN00244	\$2.49	
00047286 JACKS TRUCK AND EQUIPMT	\$109.76	
00047527 HOSE & RUBBER SUPPLY I	\$5.73	
00047531 CASPER TIRE 0000705	\$140.00	
00047532 CASPER TIRE 0000705	\$14.29	
00047309 GREINER MOTOR COMPANY - BEZEL	\$24.84	
00047326 WHITES MOUNTAIN	\$1,221.84	
00047272 GREINER MOTOR COMPANY - MOTOR	\$57.18	
00047204 GREINER MOTOR COMPANY	\$400.00	
00047173 GREINER MOTOR COMPANY - CALIPE	\$21.17	
00047179 GREINER MOTOR COMPANY	\$8.64	
00047179 GREINER MOTOR COMPANY - CALIPE	\$126.04	
00047182 PURVIS INDUSTRIES 67	\$86.53	
00047190 GREINER MOTOR COMPANY	\$108.77	
00047191 HOSE & RUBBER SUPPLY I	\$64.78	
00047379 STOTZ EQUIPMENT	\$216.77	
00047380 AMERI-TECH EQUIPMENT C	\$59.70	
00047247 WEAR PARTS INC	\$16.00	
00047197 CMI-TECO - REPAIRS	\$2,168.30	
00047241 CASPER TIRE 0000705 - TIRE REP	\$32.50	
00047517 CASPER TIRE 0000705	\$14.29	
00047524 JACKS TRUCK AND EQUIP-CAB AIR B	\$38.59	
00047218 BEARING BELTCHAIN00244	\$14.97	
00047237 NAPA-BATTERY CORE	(\$108.08)	
00047237 NAPA-BATTERY	\$107.95	
00047237 NAPA-BATTERY CORE	(\$81.01)	
00047237 NAPA	\$6.68	
00047237 BEARING BELTCHAIN00244	\$1,802.21	
	\$21,428.58	Subtotal for Dept. Fleet Maintenance
00047433 MOUNTAIN STATES LITHOG	\$999.55	
	\$999.55	Subtotal for Dept. Fort Caspar
00047365 USPS 57627004930333223	\$34.00	
00047183 KNIFECENTER.COM	\$590.45	
	\$624.45	Subtotal for Dept. General - Fort Caspar
00047641 STOTZ EQUIPMENT	\$3.99	
00047448 TURF MASTER LLC	\$575.00	
00047248 VZWRLLS MY VZ VB P	\$80.02	
00047311 MIDLAND IMPLEMENT CO	\$142.00	
00047470 ADVANCED THERMAL SOLUT	\$76.00	
00047471 ADVANCED THERMAL SOLUT	\$315.37	
00047333 BARGREEN WYOMING 25	\$160.63	

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

00047318	CPS DISTRIBUTORS INC C	\$70.27	
00047352	THE HOME DEPOT #6001	\$89.69	
00047290	MENARDS CASPER WY	\$43.49	
00047586	MOUNTAIN WEST TELEPHON	\$43.00	
00047201	PIONEER SAND CO HQ	\$1,444.40	
00047184	CPS DISTRIBUTORS INC C	\$35.11	
00047505	STOTZ EQUIPMENT	\$89.97	
		\$3,168.94	Subtotal for Dept. Golf Course
00047256	USPS 57155809430310940	\$23.01	
		\$23.01	Subtotal for Dept. Health Insurance
00047636	MENARDS CASPER WY	\$13.50	
00047606	MENARDS CASPER WY - Credit	(\$0.64)	
00047536	MENARDS CASPER WY	\$77.90	
00047534	BEARING BELTCHAIN00244	\$104.44	
00047520	WW GRAINGER	\$64.64	
00047496	COASTAL CHEMICAL CO LL	\$4,085.35	
00047479	STOTZ	\$500.00	
00047479	STOTZ EQUIPMENT	\$489.78	
00047378	SQ CASCADE RESCUE COM	\$474.45	
00047367	NORCO INC	\$136.58	
00047337	SHEET METAL SPECIALTIE	\$210.00	
		\$6,156.00	Subtotal for Dept. Hogadon
00047219	PAYPAL WYOMINGSOCI	\$225.00	
00047455	CEC FOOD & BEVERAGE	\$16.00	
00047195	WAL-MART #1617	\$13.45	
00047189	USPS 57155809430310940	\$6.47	
00047156	STAPLES 00114181	\$88.01	
00047089	USPS 57155809430310940	\$7.36	
00047440	USPS 57155809430310940	\$122.20	
00047226	PARTY AMERICA CASPER #	\$6.62	
00046578	ADOBE CREATIVE CLOUD	\$73.48	
00047053	ATLAS OFFICE PRODUCTS	\$19.57	
		\$578.16	Subtotal for Dept. Human Resources
00047298	HOWIES HOCKEY INC	\$580.85	
00047082	WEAR PARTS INC	\$33.25	
00046897	FARMER BROS CO	\$54.57	
00046983	BARGREEN WYOMING 25	\$48.00	
00047209	BAILEYS ACE HDWE	\$6.99	
00047403	A&A GLOBAL INDUSTRIES	\$97.00	
00047402	PCI PATTERSON MEDICAL	\$87.35	
00047287	SAMSCLUB #6425	\$33.90	
00047057	SAMS INTERNET	\$152.42	
00047215	PFG VISTAR DE	\$317.99	
00047447	FARMER BROS CO	\$104.52	
00047335	WAL-MART #1617	\$5.28	
		\$1,522.12	Subtotal for Dept. Ice Arena
00047650	WM SUPERCENTER #3778	\$135.21	

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

	\$135.21	Subtotal for Dept.	Information Services
00047331 WM SUPERCENTER #3778	\$21.76		
00047239 IN EXPRESS PRINTING C	\$68.00		
00047259 COCA COLA BOTTLING CO	\$140.25		
00047563 VZWRLSS APOCC VISB	\$379.82		
00047342 NORCO INC	\$212.87		
00047301 COMMUNICATION TECHNOLO	\$206.00		
00047284 BARGREEN WYOMING 25	\$132.88		
00047252 GALLS	\$112.95		
00047249 PAYPAL ERAYMEDICAL	\$50.00		
	\$1,324.53	Subtotal for Dept.	Metro Animal
00046777 LOAF N JUG #0119 Q81	\$4.54		
00046777 LOAF N JUG #0119 Q81	\$0.48		
	\$5.02	Subtotal for Dept.	Metropolitan Planning
00046814 FLEMING SUPPLY	\$7.75		
00046860 CPS DISTRIBUTORS INC C	\$332.33		
00046774 WEAR PARTS INC	\$23.32		
00046881 CRESCENT ELECTRIC 103	\$10.33		
00046919 IN PROPET DISTRIBUTOR	\$1,242.95		
00046768 CPS DISTRIBUTORS INC C	\$1,159.72		
00046771 FLEMING SUPPLY	\$9.90		
00046773 CPS DISTRIBUTORS INC C	\$856.46		
00046637 BAILEYS ACE HDWE	\$4.99		
00046565 CPS DISTRIBUTORS INC C	\$100.72		
00046944 CPS DISTRIBUTORS INC C	\$67.50		
00046380 CPS DISTRIBUTORS INC C	\$57.85		
00046379 CPS DISTRIBUTORS INC C	\$98.12		
00047582 UW CASHIER OFFICE	\$90.00		
00046362 SUTHERLANDS 2219	\$1,315.68		
00047580 CPS DISTRIBUTORS INC C	\$544.50		
00046415 CPS DISTRIBUTORS INC C	\$50.36		
00046999 AMAZON.COM AMZN.COM/BI	\$57.81		
00047254 STOTZ EQUIPMENT	\$75.46		
00047246 CASPER CONTRACTORS SUP	\$64.90		
00047228 SUTHERLANDS 2219	\$57.26		
00047200 CPS DISTRIBUTORS INC C	\$488.24		
00047186 FORESTERSHO	\$211.10		
00047157 CPS DISTRIBUTORS INC C	\$25.20		
00047140 NATIONAL RECREATION &	\$200.00		
00047213 CPS DISTRIBUTORS INC C	\$12.18		
00047017 CPS DISTRIBUTORS INC C	\$80.87		
00046946 GIH GLOBALINDUSTRIALEQ	\$578.93		
00046989 HOODS EQUIPMENT & SPRI	\$6.70		
00046975 CPS DISTRIBUTORS INC C	\$119.25		
00047330 SP DENVER 1417	\$1,779.00		
00047500 BLOEDORN LUMBER CASPER	\$205.67		
00046974 SUTHERLANDS 2219	\$479.64		
00046967 CASPER CONTRACTORS SUP	\$22.60		

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

00046963	MENARDS CASPER WY	\$65.93	
00046956	THE HOME DEPOT #6001	\$41.58	
00047263	CPS DISTRIBUTORS INC C	\$1,949.02	
00047415	SEARS ROEBUCK 2341	\$103.90	
00047419	STOTZ EQUIPMENT	\$941.79	
00047467	BAILEYS ACE HDWE	\$25.99	
00047306	CASPER STAR TRIBUNE	\$463.76	
00047317	CASPER STAR TRIBUNE	\$495.36	
00047391	STAPLES 00114181	\$16.58	
		\$14,541.20	Subtotal for Dept. Parks
00047639	DOUGH ENTERPRISES LLC	\$13.50	
00047251	ATLAS OFFICE PRODUCTS	\$61.90	
00047614	ATLAS REPRODUCTION	\$36.00	
00047518	CASPER STAR TRIBUNE	\$194.68	
00047489	CASPER STAR TRIBUNE	\$261.04	
		\$567.12	Subtotal for Dept. Planning
00047148	NOLAND FEED INC.	\$75.20	
00047121	EXXONMOBIL 45936952	\$36.24	
00047296	SPORTS HUT	\$17.94	
00047221	MCDONALD'S F17338	\$4.99	
00046978	NAYAX LLC 24	\$1.15	
00047319	NATIONAL TACTICAL OFFI	\$150.00	
00047211	MCDONALD'S F17338	\$6.58	
00047316	307 BAR & GRILL	\$17.98	
00047038	WDH PHL CHEMICAL TESTI	\$484.00	
00046977	NAYAX LLC 24	\$2.15	
00047223	EXXONMOBIL 45943479	\$30.73	
00047430	SPORTS HUT	\$49.62	
00047509	ARBY'S #1109	\$8.47	
00047501	DP DOUGH - LARAMIE	\$6.36	
00047487	EXXONMOBIL 47736939	\$19.10	
00047460	GREINER MOTOR COMPANY	\$88.75	
00047268	GRAND FORTUNE RESTAURA	\$12.80	
00047340	AED SUPERSTORE	\$63.30	
00047548	IN PEDENS INC.	\$30.00	
00047590	HILTON GARDEN INN	\$89.00	
00047439	EXXONMOBIL 47736939	\$17.81	
00047422	RICOH USA, INC	\$338.95	
00047594	FEDEXOFFICE 00009423	\$141.25	
00047414	BEARSTONE CAFE	\$19.57	
00047405	RICOH USA, INC	\$473.18	
00047385	WENDYS #403	\$15.77	
00047363	EXXONMOBIL 45943479	\$30.46	
00047362	307 BAR & GRILL	\$20.39	
00047438	CONOCO - TOWN PUMP BIL	\$7.90	
		\$2,259.64	Subtotal for Dept. Police
00047222	FORMULA ONE OF CASPER	\$450.00	
00047550	AMERI-TECH EQUIPMENT C	\$613.78	

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

	\$1,063.78	Subtotal for Dept.	Police Equipment
00047572 PARKWAY PLAZA HOTEL AN	\$55.99		
00047099 LOAF N JUG #0119 Q81	\$21.87		
00047202 PARRY'S PIZZA	\$25.98		
00047235 4033 JNN NORTHGLENN	\$23.58		
00047418 IN 12-24 CLUB, INC	\$500.00		
00047193 ARBY'S #124	\$7.45		
	\$634.87	Subtotal for Dept.	Police Grants
00046835 WM SUPERCENTER #3778	\$30.12		
00047353 MACHINE REPAIR	\$15.00		
00047353 CPU VENTURE TECH NETWO	\$250.00		
00047358 0970 CED	\$553.74		
00047498 THE SCIENCE ZONE, INC.	\$310.00		
00047165 SAMSClub #6425	\$107.38		
00047026 DOLLAR TREE	\$20.00		
00046865 DOLLAR TREE	\$18.00		
00047368 0970 CED	\$200.94		
00047709 SAM'S	\$89.78		
00046985 NORCO INC	\$609.77		
00047709 SAMS CLUB #6425	\$38.02		
00047605 AMAZON MKTPLACE PMTS	\$123.88		
	\$2,366.63	Subtotal for Dept.	Recreation
00047087 COMPRESSION LEASING SV	\$427.08		
00047086 IN GREAT PLAINS CLEAN	\$1,263.25		
00047178 ATLAS OFFICE PRODUCTS	\$11.16		
00046991 NORCO INC	\$382.08		
00046613 IN GREAT PLAINS CLEAN	\$5.16		
00047068 IN GREAT PLAINS CLEAN	\$496.15		
00047525 ALSCO INC.	\$135.20		
	\$2,720.08	Subtotal for Dept.	Refuse Collection
00047079 EPASALES	\$327.20		
00047178 ATLAS OFFICE PRODUCTS	\$8.37		
00046843 CASPER CONTRACTORS SUP	\$16.60		
00046850 HOSE & RUBBER SUPPLY I	\$95.09		
00046877 IN PEDENS INC.	\$36.00		
00046592 CASPER CONTRACTORS SUP	\$46.50		
00046646 CASPER CONTRACTORS SUP	\$3.12		
00046610 CASPER CONTRACTORS SUP	\$54.59		
00047085 EPASALES	\$520.35		
00047078 EPASALES	\$486.21		
00046931 IN NEVEREST EQUIPMENT	\$515.00		
00047210 IN NEVEREST EQUIPMENT	\$282.00		
00047324 MOUNTAIN STATES LITHOG	\$36.85		
	\$2,427.88	Subtotal for Dept.	Sewer
00046880 SHERWIN WILLIAMS #8960	(\$5.13)		
00047349 CASPER CONTRACTORS SUP	\$125.09		
00047592 WAGNER'S OUTDOOR OUTFI	\$147.42		

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

00047091	SHERWIN-WILLIAMS 70896	\$301.35	
00047354	CASPER STAR TRIBUNE	\$473.24	
00047276	CASPER CONTRACTORS SUP	\$80.65	
00047355	CASPER CONTRACTORS SUP	\$477.50	
00047616	TOP OFFICE PRODUCTS IN	\$121.33	
00047582	UW CASHIER OFFICE	\$225.00	
		\$1,946.45	Subtotal for Dept. Streets
00047359	CASPER STAR TRIBUNE	\$492.20	
		\$492.20	Subtotal for Dept. Traffic
00047560	TW ENTERPRISES	\$172.11	
00047136	ATLAS OFFICE PRODUCTS	\$109.90	
00047288	CASPER STAR TRIBUNE	\$187.16	
00046409	WW GRAINGER	\$239.04	
00047384	WEAR PARTS INC	\$220.00	
00047270	LOU'S GLOVES INC	\$332.00	
00047373	CASPER CONTRACTORS SUP	\$102.50	
00047114	PURVIS INDUSTRIES 67	\$259.81	
00047390	NORCO INC	\$160.00	
00047044	CPU VENTURE TECH NETWO	\$119.00	
00047484	USPS 57155809430310940	\$85.82	
00047347	WW GRAINGER	\$184.45	
00047196	KNIFE RIVER 5701	\$1,495.91	
00047199	FERGUSON ENT #3069	\$67.43	
00047423	NORCO INC	\$253.58	
00047169	CABLE WHOLESale.COM	\$17.17	
00047063	BAILEYS ACE HDWE	\$11.31	
00047481	ALSCO INC.	\$472.03	
00046841	DEWITT WATER SYS & SER	\$50.00	
		\$4,539.22	Subtotal for Dept. Waste Water
00047045	SUTHERLANDS 2219	\$15.32	
00047369	DANA KEPNER CO.	\$1,880.00	
00047096	THE HOME DEPOT #6001	\$47.84	
00047130	MICHAELSFENCE&SUPPLYIN	\$7.32	
00047258	GEOTEC INDUSTRIAL SUPP	\$190.00	
00047260	HOSE & RUBBER SUPPLY I	\$36.59	
00047507	ENERGY LABORATORIES	\$109.00	
00047366	CASPER STAR TRIBUNE	\$511.16	
00047348	GEORGE T SANDERS 20	\$229.20	
00047271	NOLAND FEED INC.	\$90.00	
00047339	CRUM ELECTRIC SUPPLY C	\$110.72	
00047122	HACH COMPANY	\$306.25	
00046979	BLOEDORN LUMBER CASPER	\$18.90	
00047297	SAFETY KLEEN SYSTEMS B	\$402.23	
00047652	USPS 57155809430310940	\$26.40	
00047294	ENERGY LABORATORIES, I	\$340.00	
00047371	KNIFE RIVER 5701	\$279.38	
00047322	CASPER STAR TRIBUNE	\$232.60	
00047012	HACH COMPANY	\$527.77	

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

00047383	THE HOME DEPOT #6001	\$23.68	
00047178	ATLAS OFFICE PRODUCTS	\$8.36	
00047462	ENERGY LABORATORIES, I	\$25.00	
00047459	ENERGY LABORATORIES, I	\$100.00	
00047456	CASPER CONTRACTORS SUP	\$45.68	
00047168	SUTHERLANDS 2219	\$9.88	
00047429	NORCO INC	\$130.46	
00047161	NATRONA CNTY WY CLERK	\$90.00	
00047516	USPS 57155809430310940	\$6.47	
00047396	FACEBK M5MU9AAKH2	\$64.04	
00047393	NORCO INC	\$11.74	
00047097	MICHAELSFENCE&SUPPLYIN	\$6.20	
00047293	CASPER STAR TRIBUNE	\$198.52	
00047528	STOTZ EQUIPMENT	\$4.34	
00047220	MPI WAREHOUSE CO INC	\$323.99	
00047144	WATERWORKS INDUSTRIES	\$314.50	
00047530	ALSCO INC.	\$449.60	
00047231	DANA KEPNER CO.	\$1,140.64	
		\$8,313.78	Subtotal for Dept. Water
00047511	ENERGY LABORATORIES	\$225.00	
00047508	ENERGY LABORATORIES	\$225.00	
00047497	AGP PROPANE SERVICES	\$33.47	
00047488	PP WYOMINGWATE	\$340.00	
00047329	ALBERTSONS STO00000604	\$59.94	
00046988	ALBERTSONS STO00000604	\$68.05	
00047320	GREINER MOTOR COMPANY	\$53.96	
00046906	ENERGY LABORATORIES	\$2,722.00	
00047084	EUROFINS EATON ANALYTI	\$200.00	
00046905	UPS 0000008F045W296	\$149.83	
00046903	ENERGY LABORATORIES	\$42.00	
00046890	CRUM ELECTRIC SUPPLY C	\$473.55	
00046889	ENERGY LABORATORIES	\$225.00	
00046884	ENERGY LABORATORIES	\$75.00	
00046883	ENERGY LABORATORIES	\$84.00	
00047473	XEROX CORPORATION/RBO	\$217.78	
00046928	IDEXX DISTRIBUTION INC	\$1,085.77	
00047412	WW GRAINGER	\$232.25	
00047046	FERGUSON ENT #3069	\$11.99	
00047164	MICHAELSFENCE&SUPPLYIN	\$203.65	
00047240	WW GRAINGER	\$39.10	
00046864	SUTHERLANDS 2219	\$32.54	
00047426	COASTAL CHEMICAL CO LL	\$29.14	
00047161	NATRONA CNTY WY CLERK	\$42.00	
00047434	UNITED STATES WELDING	\$3,051.88	
00047437	CASPER STAR TRIBUNE	\$43.54	
00047408	UPS 0000008F045W306	\$1.78	
00047238	SUTHERLANDS 2219 - Credit	(\$1.55)	
00047523	ALSCO INC.	\$144.00	

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

P-CARD VENDORS

00047146 GREINER MOTOR COMPANY	\$47.52		
	\$10,158.19	Subtotal for Dept.	Water Treatment Plant
00046947 VAN DIEST SUPPLY COMPA	\$603.02		
00047375 VAN DIEST SUPPLY COMPA	\$1,259.02		
00046958 INDUSTRIAL DISTRIBU	\$209.98		
00046502 STOTZ EQUIPMENT	\$38.95		
	\$2,110.97	Subtotal for Dept.	Weed And Pest
	\$151,920.12	Subtotal for Vendor	

POSTAL PROS, INC.

2777 UTILITY BILLING FEES	\$5,690.61		
	\$5,690.61	Subtotal for Dept.	Finance
	\$5,690.61	Subtotal for Vendor	

RAILROAD MGMT CO III, LLC

333442 SEWER LINE CROSSING LICENSE	\$176.86		
	\$176.86	Subtotal for Dept.	Sewer
	\$176.86	Subtotal for Vendor	

RAMSHORN CONSTRUCTION, INC.

RIN0026892 RETAINAGE RELEASE	\$88,136.70		
	\$88,136.70	Subtotal for Dept.	Capital Projects -Streets
RIN0026892 COUNTRY CLUB RD (SE WY BLVD)	\$1,917.00		
	\$1,917.00	Subtotal for Dept.	Streets
	\$90,053.70	Subtotal for Vendor	

ROCKY MOUNTAIN POWER

AP00016908051620 ELECTRICITY	\$5,826.32		
AP00014908051620 ELECTRICITY	\$5,836.78		
	\$11,663.10	Subtotal for Dept.	Aquatics
6195695 GAS COLLECTION SERVICE	\$2,263.00		
AP00016708051620 ELECTRICITY	\$7,720.41		
	\$9,983.41	Subtotal for Dept.	Balefill
AP000153A ELECTRICITY	\$13,890.88		
	\$13,890.88	Subtotal for Dept.	Casper Events Center
AP00015008051620 ELECTRICITY	\$262.84		
	\$262.84	Subtotal for Dept.	Cemetery
AP00015108051620 ELECTRICITY	\$739.35		
AP00015108051620 ELECTRICITY	\$35.92		
AP00015108051620 ELECTRICITY	\$441.15		
AP00015108051620 ELECTRICITY	\$5,589.40		
	\$6,805.82	Subtotal for Dept.	City Hall
AP00015508051620 ELECTRICITY	\$2,978.96		
	\$2,978.96	Subtotal for Dept.	Fire
AP00015408051620 ELECTRICITY	\$3,263.85		
	\$3,263.85	Subtotal for Dept.	Fleet Maintenance
AP00015608051620 ELECTRICITY	\$917.13		

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

ROCKY MOUNTAIN POWER

	\$917.13	Subtotal for Dept.	Fort Caspar
AP00015708051620 ELECTRICITY	\$3,951.47		
	\$3,951.47	Subtotal for Dept.	Golf Course
AP000158A ELECTRICTY	\$1,501.27		
	\$1,501.27	Subtotal for Dept.	Hogadon
AP00015908051620 ELECTRICITY	\$4,509.47		
	\$4,509.47	Subtotal for Dept.	Ice Arena
AP00016008051620 ELECTRICITY	\$943.95		
	\$943.95	Subtotal for Dept.	Metro Animal
AP000181A ELECTRICITY	\$5,487.94		
AP000180A ELECTRICITY	\$2,399.44		
AP00016108051620 ELECTRICITY	\$3,465.23		
	\$11,352.61	Subtotal for Dept.	Parks
AP00016208051620 ELECTRICITY	\$383.29		
	\$383.29	Subtotal for Dept.	Police
AP00015208051620 ELECTRICITY	\$5,747.68		
	\$5,747.68	Subtotal for Dept.	Recreation
AP00016308051620 ELECTRICITY	\$370.94		
	\$370.94	Subtotal for Dept.	Sewer
AP000170B ELECTRICITY	\$91.27		
AP00016408051620 ELECTRICITY	\$47,037.77		
	\$47,129.04	Subtotal for Dept.	Streets
AP000166A ELECTRICITY	\$28,453.04		
	\$28,453.04	Subtotal for Dept.	Waste Water
6143629 E CASPER ZONE 3 TRANSFER STATI	\$5,289.65		
6143629 E CASPER ZONE 3 TRANSFER STATI	\$2,605.35		
AP00016508051620 ELECTRICITY	\$40,701.21		
	\$48,596.21	Subtotal for Dept.	Water
	\$202,704.96	Subtotal for Vendor	

SOLID WASTE PROFESSIONALS OF WY LLC

341 LANDFILL CELLS 3

	\$11,006.83		
	\$11,006.83	Subtotal for Dept.	Balefill
	\$11,006.83	Subtotal for Vendor	

SOURCE GAS DIST. LLC

401000181388 ENERGY HEAT

	\$263.03		
	\$263.03	Subtotal for Dept.	Water Treatment Plant
	\$263.03	Subtotal for Vendor	

STANTEC CONSULTING SVCS INC.

1077544 NORTH PLATTE RIVER RESTORATION

	\$2,722.25		
	\$2,722.25	Subtotal for Dept.	Streets
	\$2,722.25	Subtotal for Vendor	

STAR LINE FEEDS

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

STAR LINE FEEDS

240131 PET FOOD

\$469.30
\$469.30 Subtotal for Dept. Metro Animal
\$469.30 Subtotal for Vendor

STATE OF WY. - DEPT. OF REVENUE

JULY 2016 SALES TAX 07/2016
JULY 2016 SALES TAX 07/2016
JULY 2016 SALES TAX 07/2016

\$6.88
\$748.92
\$61.43
\$817.23 Subtotal for Dept. Aquatics

JULY 2016 SALES TAX 07/2016

\$320.39
\$320.39 Subtotal for Dept. Balefill

JULY 2016 SALES TAX 07/2016
JULY 2016 SALES TAX 07/2016
JULY 2016 SALES TAX 07/2016

\$35.71
\$2,564.99
\$271.38
\$2,872.08 Subtotal for Dept. Casper Events Center

JULY 2016 SALES TAX 07/2016

\$682.69
\$682.69 Subtotal for Dept. Fort Caspar

JULY 2016 SALES TAX 07/2016

\$50.22
\$50.22 Subtotal for Dept. Ice Arena

JULY 2016 SALES TAX 07/2016

\$0.10
\$0.10 Subtotal for Dept. Recreation
\$4,742.71 Subtotal for Vendor

STATE OF WY. - OFFICE OF STATE LANDS & INVEST

RIN0026905 DWSRF#089AR PRINCIPAL PAYMENT
RIN0026903 DWSRF#062 PRINCIPAL PAYMENT
RIN0026902 DWSRF#015 INTEREST PAYMENT
RIN0026904 DWSRF#089 INTEREST PAYMENT
RIN0026904 DWSRF#089 PRINCIPAL PAYMENT
RIN0026903 DWSRF#062 INTEREST PAYMENT
RIN0026902 DWSRF#015 PRINCIPAL PAYMENT

\$6,607.54
\$54,900.15
\$15,238.23
\$48,605.13
\$108,746.69
\$18,887.76
\$80,982.46
\$333,967.96 Subtotal for Dept. Water
\$333,967.96 Subtotal for Vendor

STELLAR PROGRAMMING & CONSULTING

2065A SOFTWARE MODIFICATIONS

\$3,520.00
\$3,520.00 Subtotal for Dept. Refuse Collection
\$3,520.00 Subtotal for Vendor

STEVENS ENGINEERS INC

10608 CHILLER SYSTEM

\$11,120.00
\$11,120.00 Subtotal for Dept. Casper Ice Arena
\$11,120.00 Subtotal for Vendor

STOTZ EQUIPMENT

E02571 2016 JOHN DEERE GATOR 825i XUV

\$7,271.00
\$7,271.00 Subtotal for Dept. Hogadon

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

STOTZ EQUIPMENT

E02571 2016 JOHN DEERE GATOR 825i XUV

\$11,228.00
\$11,228.00 Subtotal for Dept. Property & Liability Insurance
\$18,499.00 Subtotal for Vendor

TERA LOOKHART

RIN0026399 CAMP REFUND

\$236.00
\$236.00 Subtotal for Dept. Recreation
\$236.00 Subtotal for Vendor

TERRACON

T796938 FACILITY AIR EMISSIONS

\$3,094.40
\$3,094.40 Subtotal for Dept. Balefill
\$3,094.40 Subtotal for Vendor

TRETO CONST.

RIN0026886 RETAINAGE

(\$10,422.50)
(\$10,422.50) Subtotal for Dept. Capital Projects - Engineering

RIN0026886 2016 PEDESTRIAN PATHWAYS

\$110,819.50
\$110,819.50 Subtotal for Dept. Parks
\$100,397.00 Subtotal for Vendor

TWEED'S WHOLESALE

335408 CLEANER

\$614.65
\$614.65 Subtotal for Dept. Recreation
\$614.65 Subtotal for Vendor

TY MOWER

RIN0026923 TUITION REIMBURSEMENT

\$1,294.89
\$1,294.89 Subtotal for Dept. Police
\$1,294.89 Subtotal for Vendor

ULTRAMAX AMMUNITION

159154 AMMUNITION

\$4,140.00
\$4,140.00 Subtotal for Dept. Police
\$4,140.00 Subtotal for Vendor

URBAN INTERACTIVE STUDIO, LLC

UIS-INV-11087 CITY OF CASPER COMP PLAN

UIS-INV-11087 CITY OF CASPER COMP PLAN

\$23.77
\$226.23
\$250.00 Subtotal for Dept. Metropolitan Planning
\$250.00 Subtotal for Vendor

VISITS LLC

3472 CAR WASH

\$10.00
\$10.00 Subtotal for Dept. Code Enforcement
\$10.00 Subtotal for Vendor

WAGNER, NICOLE

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

WAGNER, NICOLE

0026994568 UTILITY REFUND

\$49.80
\$49.80 Subtotal for Dept. Water
\$49.80 Subtotal for Vendor

WALLACE TREMBATH

RIN0026851 TRAINING REIMBURSEMENT

\$89.00
\$89.00 Subtotal for Dept. City Attorney
\$89.00 Subtotal for Vendor

WARDWELL WATER & SEWER DISTRICT

RIN0026888 BOOSTER IRRIGATION WATER

\$127.15
\$127.15 Subtotal for Dept. Water Treatment Plant
\$127.15 Subtotal for Vendor

WEST INTERACTIVE SERVICES CORPORATION

66779 ADDING QUICK LINK TO WEBSITE

\$2,000.00
\$2,000.00 Subtotal for Dept. Information Services
\$2,000.00 Subtotal for Vendor

WESTERN PLAINS LANDSCAPING LLC.

20448 RETAINAGE

20448 2016 SOLID WASTE FACILITIES

(\$1,990.00)
\$19,900.00
\$17,910.00 Subtotal for Dept. Refuse Collection
\$17,910.00 Subtotal for Vendor

WILLIAM CHAMBERS

RIN0026912 TRAVEL EXPENSES

\$814.38
\$814.38 Subtotal for Dept. City Attorney
\$814.38 Subtotal for Vendor

WILLIAMS, PORTER, DAY & NEVILLE, P.C.

72343 LEGAL

\$19.50
\$19.50 Subtotal for Dept. Property & Liability Insurance
\$19.50 Subtotal for Vendor

WOLF GANG OF WY

1036 PROGRAMMING

\$2,555.55
\$2,555.55 Subtotal for Dept. Council
\$2,555.55 Subtotal for Vendor

WY. DEPT. OF TRANSPORTATION

0000083185 BRYAN STOCK TRAIL

\$10,647.63
\$10,647.63 Subtotal for Dept. Streets
\$10,647.63 Subtotal for Vendor

WY. DEPT. OF WORKFORCE SVCS.

RIN0026900 2ND QTR UNEMPLOYMENT

RIN0026900 2ND QTR UNEMPLOYMENT

\$631.44
\$195.89

Bills and Claims

City of Casper

03-Aug-16 to 16-Aug-16

WY. DEPT. OF WORKFORCE SVCS.

	\$827.33	Subtotal for Dept.	Casper Events Center
RIN0026900 2ND QTR UNEMPLOYMENT	\$500.00		
RIN0026900 2ND QTR UNEMPLOYMENT	\$284.00		
	\$784.00	Subtotal for Dept.	Cemetery
RIN0026900 2ND QTR UNEMPLOYMENT	\$2,025.38		
	\$2,025.38	Subtotal for Dept.	Communications Center
RIN0026900 2ND QTR UNEMPLOYMENT	\$15.23		
	\$15.23	Subtotal for Dept.	Fire
RIN0026900 2ND QTR UNEMPLOYMENT	\$114.80		
	\$114.80	Subtotal for Dept.	Hogadon
RIN0026900 2ND QTR UNEMPLOYMENT	(\$950.00)		
	(\$950.00)	Subtotal for Dept.	Municipal Court
RIN0026900 2ND QTR UNEMPLOYMENT	\$131.82		
	\$131.82	Subtotal for Dept.	Parks
RIN0026900 2ND QTR UNEMPLOYMENT	\$1,006.30		
	\$1,006.30	Subtotal for Dept.	Police
RIN0026900 2ND QTR UNEMPLOYMENT	\$440.00		
	\$440.00	Subtotal for Dept.	Refuse Collection
RIN0026900 2ND QTR UNEMPLOYMENT	\$949.52		
	\$949.52	Subtotal for Dept.	Streets
RIN0026900 2ND QTR UNEMPLOYMENT	\$7,365.00		
	\$7,365.00	Subtotal for Dept.	Water
	\$12,709.38	Subtotal for Vendor	

Grand Total \$3,701,545.87

Approved By:

On:

CITY of CASPER, WYOMING
 BILLS and CLAIMS ADDENDUM
 Council Meeting
 08/16/16

Payroll Disbursements

7/29/16	EXCEPTION PAYROLL	\$	14,085.63
7/29/16	BENEFITS & DEDUCTIONS	\$	1,641.95
8/4/16	FIRE PAYROLL	\$	160,727.83
8/4/16	BENEFITS & DEDUCTIONS	\$	30,536.03
8/11/16	CITY PAYROLL	\$	1,174,168.38
8/11/16	BENEFITS & DEDUCTIONS	\$	175,328.41

Total Payroll	<u><u>\$ 1,556,488.23</u></u>
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Additional Fees

Total Fees	<u><u>\$ -</u></u>
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Additional AP

Total Additional AP	<u><u>\$ -</u></u>
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July 22, 2016

MEMO TO: V.H. McDonald, City Manager

FROM: Tracey L. Belser, Support Services Director *TLB*
Pete Meyers, Assistant Support Services Director *PM*
Carla Mills-Laatsch, Customer Service Supervisor *CM*

SUBJECT: Establish September 6, 2016 as Public Hearing for New Restaurant Liquor License No. 21, 666 Restaurant, Inc., located at 260 South Center Street.

Recommendation:

That Council, by minute action, establish September 6, 2016, as the Public Hearing date for the consideration for a new Restaurant Liquor License No. 21, for 666 Restaurant, Inc., located at 260 South Center Street.

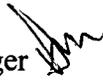
Summary:

An application has been received for a new Restaurant Liquor License No. 21, for 666 Restaurant, Inc., located at 260 South Center Street, formerly House of Sushi.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code 05.08.070, a notice is being published in a local newspaper once a week for four consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website (www.casperwy.gov).

July 27, 2016

MEMO TO: V.H. McDonald, City Manager 

FROM: Tracey L. Belser, Assistant City Manager 
Pete Meyers, Assistant Support Services Director 
Carla Mills-Laatsch, Customer Service Supervisor 

SUBJECT: Establish September 6, 2016 as Public Hearing for a new Retail Liquor License No. 37, for Charger Holding, LLC., d.b.a Yellowstone Garage, located at 355 West Yellowstone.

Recommendation:

That Council, by minute action, establish September 6, 2016, as the Public Hearing date for the consideration of a new Retail Liquor License No. 37, for Charger Holding, LLC., d.b.a Yellowstone Garage, located at 355 West Yellowstone.

Summary:

An application has been received for a new Retail Liquor License No. 37, for Charger Holding, LLC., d.b.a Yellowstone Garage, located 355 West Yellowstone.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code 05.08.070, a notice is being published in a local newspaper once a week for four consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website (www.casperwy.gov).

August 8, 2016

MEMO TO: V.H. McDonald, City Manager 

FROM: Liz Becher, Community Development Director 

SUBJECT: Establish September 6, 2016, as the Public Hearing date for consideration of the vacation, replat and zone change creating the Wolf Creek Eight Addition

Recommendation:

That Council, by minute action, establish September 6, 2016, as the Public Hearing date for consideration of the vacation, replat and zone change creating the Wolf Creek Eight Addition.

Summary:

Mesa Development Inc. has applied to vacate and replat 18.107-acres, more or less, to create the Wolf Creek Eight Addition. In a companion item the applicant has also applied for a zone change of the area from PUD (Planned Unit Development), C-2 (General Business), and OB (Office Business) to R-2 (One Unit Residential).

In 2014 the Planning and Zoning Commission and the City Council approved replats and a zone change of the subject area creating the Wolf Creek Eight and Wolf Creek Nine Additions; however, the plats were not signed and recorded within the one (1) year statutory deadline, and the plats became null and void. The new application proposes to develop the subject property in two (2) phases. The first phase, Wolf Creek Eight Addition, proposes to begin development in the southeast portion of the property. The second phase would complete the platting of the area shown as "Tract B" on the Wolf Creek Eight plat as single-family residential lots, and will include a small annexation of unincorporated land located in the southwest corner of the property.

The Planning and Zoning Commission recommended approval of the vacation, replat and zoning creating the Wolf Creek Eight Addition after a public hearing on July 21, 2016. There were no public comments received.

August 8, 2016

MEMO TO: V.H. McDonald, City Manager 

FROM: Liz Becher, Community Development Director 

SUBJECT: Establish September 6, 2016, as the Public Hearing date for consideration of the vacation, replat and zone change creating the Central Wyoming Rescue Mission Addition

Recommendation:

That Council, by minute action, establish September 6, 2016, as the Public Hearing date for consideration of the vacation, replat and zone change creating the Central Wyoming Rescue Mission Addition.

Summary:

The applicant has applied to replat 0.964-acres, more or less, comprising Lots K-T, Block 59 of the Eddings Subdivision, to consolidate the property into a single lot, to be known as the Central Wyoming Rescue Mission Addition. In a companion item, the applicant has also applied for a zone change of four (4) of the lots involved in the replat, Lots Q-T, from M-1 (Limited Industrial) to C-3 (Central Business), in order to consolidate the zoning to a single classification. The future plans for the property are for the construction of a new Central Wyoming Rescue Mission facility.

The Planning and Zoning Commission recommended approval of the vacation, replat and zoning creating the Central Wyoming Rescue Mission Addition after a public hearing on July 21, 2016. There were no public comments received.

ORDINANCE NO. 8-16

AN ORDINANCE APPROVING A COUNCIL-INITIATED ZONE CHANGE OF MULTIPLE PROPERTIES LOCATED IN THE OLD YELLOWSTONE DISTRICT AND SOUTH POPLAR STREET CORRIDOR.

WHEREAS, in accordance with Section 17.12.160 of the Casper Municipal Code, the City Council can initiate zone changes; and,

WHEREAS, the Old Yellowstone District and South Poplar Street Corridor form-based code (“OYDSPC”) was adopted by the City as a new zoning classification in June of 2008 and was based on the adopted West Central and South Poplar Street Corridor Plan which was adopted by Council in September of 2007; and,

WHEREAS, concurrent with the adoption of the OYDSPC as a new zoning district, the City rezoned approximately one hundred thirty (130) acres, more or less, to OYDSPC, including approximately thirty (30) acres consisting of the area generally east and west of South Poplar Street, between West Collins Drive and CY Avenue, commonly referred to as the South Poplar Street Corridor (“SPSC”); and,

WHEREAS, on June 20, 2016 the Old Yellowstone District Advisory Committee met, and unanimously supported a recommendation that the City Council initiate a zone change of the portion of the SCSC located generally along South Cedar Street, from West Collins Drive to CY Avenue, and remove it from the OYDSPC; and,

WHEREAS, the rezoning of the properties located generally along South Cedar Street, from West Collins Drive to CY Avenue would not adversely affect the adopted West Central and South Poplar Street Corridor Plan, and will encourage the redevelopment of the SPSC through traditional zoning regulations, which are more suitable for the character and existing and desired land uses in the area; and,

WHEREAS, the City made a good faith effort to send written notice, by first class U.S. mail, advertising the time and place of the public hearing to all owners of private real estate within a three-hundred foot (300’) radius of the perimeter of the properties in question at least fifteen (15) calendar days prior to the hearing date; and,

WHEREAS, notice of the time and place of the public hearing was published in the Casper Star Tribune July 2, 2016, which is more than fifteen (15) days prior to the July 19, 2016 City Council public hearing; and,

WHEREAS, public notice signs, advertising the time and place of the public hearing, were placed on the north and south boundaries of the portion of the SPSC along South Cedar Street on June 30, 2016; and,

WHEREAS, the governing body of the City of Casper finds that the Council-initiated zone change, as described in detail below, should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The following properties shall be rezoned from OYDSPC as follows:

Casper Addition, Block 122, Lots 1-5 – (901 West Collins Drive, 909 South Cedar Street) - C-2 (General Business);

Casper Addition, Block 122, Lots 6-16 – (919, 923, 927, 931, 935, 939, 943, 947, 951 South Cedar Street; 824 West 10th Street) - R-4 (High Density Residential);

Casper Addition, Block 126, Lots 20-21 – (912, 916 South Cedar Street; 915 West Collins Drive) - C-2 (General Business);

Casper Addition, Block 126, Lots 10-19 – (922, 930, 934, 940, 946 South Cedar Street; 916 West 10th Street) - R-4 (High Density Residential);

Casper Addition, Block 123, Lots 1-12 – (829, 839 West 10th Street; 1009, 1013, 1017, 1021, 1029, 1037, 1045 South Cedar Street) - R-4 (High Density Residential);

Casper Addition, Block 127, Lots 13-24 – (903, 919, 921 West 10th Street; 1014, 1020, 1026, 1036 South Cedar Street; 914 West 11th Street) - R-4 (High Density Residential);

Casper Addition, Block 124, Lots 1-14 – (827, 829, 837 West 11th Street; 1101, 1109, 1121, 1121-1/2, 1129, 1137, 1145 South Cedar Street; 826, 838 West 12th Street) - R-4 (High Density Residential);

Casper Addition, Block 128, Lots 15-28 – (915 West 11th Street; 1112, 1122, 1126, 1138, 1144, 1154 South Cedar Street) - R-4 (High Density Residential);

Casper Addition, Block 125, Lots 1-12 – (1205, 1211, 1221, 1229, 1233, 1245 South Cedar Street; 824 West 13th Street) - R-4 (High Density Residential);

Casper Addition, Block 129, Lots 13-24 – (919 West 12th Street; 1204, 1212, 1218, 1228, 1236, 1246 South Cedar Street; 924 West 13th Street) - R-4 (High Density Residential);

Casper Addition, Block 160, Lots 1-4 – (813, 825, 833, 841 West 13th Street; 1325 South Cedar Street) - R-4 (High Density Residential);

Casper Addition, Block 159, Lots 7-12 – (919 West 13th Street; 1304, 1312, 1316, 1324, 1336 South Cedar Street; 916 West 14th Street) - R-4 (High Density Residential);

Casper Addition, Block 166, Lots 5-11 – (1445 South Poplar Street; 818, 828, 832, 840, 860, 866, 900 CY Avenue) - C-2 (General Business);

Standard Oil Company Subdivision, Block 1, Lot 1 (Landscaping Feature) – C-2 (General Business).

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 19th day of July, 2016.

PASSED on 2nd reading the 2nd day of August, 2016.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the day of _____, 2016.

APPROVED AS TO FORM:

Wilbur Trement

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

(Ordinance Council-Initiated Zone Change of Multiple Properties located in the Old Yellowstone District and South Poplar Street Corridor, 4 pages)

Template 10/16/15

August 12, 2016

MEMO TO: V.H. McDonald, City Manager

FROM: Jim Wetzal, Chief of Police 

SUBJECT: Professional Services Agreement for Wrecker Service

Recommendation:

That the City Council, by resolution, authorize Professional Services Agreements with E & F Towing Transport & Recovery, Inc., (“E & F”), All Around Towing, LLC, (“All Around”), and M.A.D. Transportation and Towing, LLC, (“M.A.D.”) to provide wrecker services for the Casper Police Department, through the Public Safety Communications Center, (“PSCC”), on an as-needed, rotating basis.

Summary:

The Casper Police Department requires wrecker and towing services for specific Public Safety and Law Enforcement purposes including, but not limited to, vehicles involved in accidents, abandoned vehicles or vehicles that are a traffic hazard.

The Casper Police Department requires any wrecker service to adhere to and fully comply with the terms of the Professional Services Agreement and the Towing and Wrecker Service Policy for protection of the public through the adoption of certain standards and requirements for those wrecker services. A wrecker service that has been approved by the Chief of Police to be on the Wrecker Service Rotation System for wrecker related services must fully comply with and adhere to all of the provisions of the Professional Services Agreement and the Towing and Wrecker Service Policy.

The Chief of Police and/or his designee reviewed the applications for additions to the Wrecker Service Rotation System. The applications were reviewed and based upon the ability of the applicant to meet the terms of the Agreement and the Policy, E & F, All Around and M.A.D. are approved wrecker services.

A funding source from the City is not applicable as the wrecker service, pursuant to the Agreement, bills the registered owner of the vehicle for the cost of the tow.

The Professional Services Agreement and a resolution have been prepared for Council’s consideration.

CITY OF CASPER

PROFESSIONAL SERVICES AGREEMENT FOR WRECKER SERVICE

THIS AGREEMENT entered into as of this _____ day of _____, 2016, by and between the City of Casper, a Municipal Corporation, 200 North David, Casper, Wyoming, hereinafter referred to as "City", and E & F Towing Transport & Recovery, Inc., hereinafter referred to as "Wrecker Service."

WITNESSETH:

WHEREAS, the City of Casper is under Agreement to provide public safety dispatching services, including the dispatch of wreckers, through the Public Safety Communications Center, hereinafter referred to as "PSCC," to the various entities in Natrona County; and,

WHEREAS, the City of Casper desires to protect the safety of the motoring public for whom it dispatches wreckers through the adoption of certain standards and requirements for those wrecker services; and,

WHEREAS, upon approval of this Agreement by the City Manager, City and Wrecker Service will follow the terms of this Agreement to provide wrecker services to the various entities served by the PSCC, when notified by the PSCC; and,

WHEREAS, the PSCC will use the Wrecker Service Rotation System, hereinafter referred to as "Rotation System," which is defined in the Towing and Wrecker Service Policy, hereinafter referred to as "Policy."

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, it is understood and agreed by and between the parties that both parties will adhere to the terms of this Agreement.

Section 1. Application Requirements for a Wrecker Service.

- A. The Chief of Police and/or his designee shall review applications for additions to the Rotation System. The applications shall be reviewed within thirty (30) days of receipt by the Chief of Police and/or his designee. Said review shall include a written decision to either add the applicant to the Rotation System, or deny the applicant's request. Said decision will be based upon the ability of the applicant to meet the terms of this Agreement and the Policy. A copy of the decision shall be mailed to the applicant, and a copy shall be retained by the Casper Police Department.
- B. A Wrecker Service which has been approved by the Chief of Police to be on the Rotation System for wrecker related services must fully comply with all of the provisions of this Agreement and the Policy.
- C. This Agreement shall be valid for two (2) full calendar years from the date of the Agreement.

- D. It is the responsibility of the Wrecker Service to notify the Chief of Police, in writing, ninety (90) days prior to the expiration of the current Agreement, of their intent to renew or not renew their existing Agreement. Failure of the Wrecker Service to notify the Chief of Police ninety (90) days prior to the expiration date of the Agreement shall be cause for the removal from the Rotation System by the Chief of Police and/or his designee. A Wrecker Service which has been removed from the Rotation System due to the notification requirement must re-apply to be on the Rotation System, be approved to provide such service by the Chief of Police, and enter into a new Agreement.
- E. Approved Wrecker Service companies shall advise the Chief of Police and/or his designee within thirty (30) days, in writing, of any change(s) in the information required by this Agreement. Change(s) must be approved by the Chief of Police and/or his designee.
- F. Any owner(s) and/or any other associate(s) of any Wrecker Service that provides services pursuant to this Agreement, must provide a complete list of any other affiliated wrecker service company(ies) owned and/or operated by them, to the Chief of Police and/or his designee at the time of application. Immediate notification to the Chief of Police and/or his designee is required, should such affiliation occur during the term of this Agreement.
- G. Upon submitting an application, the Wrecker Service requesting approval to be on the Rotation System must provide documentation to the Chief of Police and/or his designee that anyone associated with the Wrecker Service who will be providing service under this Agreement, is certified by the National Driver Certification Program and Towing Recovery Association of America, or Wreckmaster, or a similar industry-accepted program. The Wrecker Service must also provide documentation that anyone associated with the Wrecker Service who will provide any services pursuant to this Agreement, meets all applicable Federal, State and local laws governing businesses of this nature. At any time after receiving approval, and during the term of this Agreement, any Wrecker Service approved to provide service through the Rotation System must be willing to immediately demonstrate, upon any request, that this Agreement is being complied with.
- H. Wrecker service companies must submit any documents, on an annual basis, to the Chief of Police and/or his designee that are required by law to be renewed annually.

Section 2. Required Documents to be Submitted by the Wrecker Service.

- A. A copy of the current Wyoming Highway Patrol wrecker inspection report that lists the date of the inspection and description of any wrecker equipment to be used to provide service pursuant to this Agreement shall be provided. The report must indicate that such equipment was inspected and certified, and that the wrecker equipment passed inspection.
- B. Prior to approval of the application by the Chief of Police and/or his designee, the Wrecker Service must provide a current copy of the Wrecker Service's insurance policy or policies, indicating that the Wrecker Service is covered by liability insurance as set forth by State of Wyoming Statutes, and that the Wrecker Service also is covered by cargo and garage insurance with a minimum limit of \$500,000. Said policies shall provide that the Chief of Police or his designee shall be notified by the insurer at least thirty (30) days prior to any

changes, cancellation, or termination of coverage.

- C. A copy of current Wyoming vehicle registration(s) for all wreckers that will be utilized to provide services pursuant to this Agreement shall be required.
- D. Wrecker Service shall provide a copy of the fee and/or rate schedule for all services provided, pursuant to this Agreement that will be charged and/or billed to any vehicle owner(s) and/or their insurance company(ies).
- E. A copy of the completed towing and storage yard inspection report shall be submitted.
- F. Wrecker Service shall provide, to the Chief of Police and/or his designee, completed and signed "Authorization to Release Information Forms" specific to background investigations that may be conducted by the Casper Police Department on any employee(s), agent(s), representative(s), owner(s), or anyone else associated with the Wrecker Service who may have access to vehicles and/or property towed and/or stored by a Wrecker Service pursuant to this Agreement, for the purposes of criminal history reviews and/or background checks.
- G. Wrecker Service shall provide fingerprinting of any employee(s), agent(s), representative(s), owner(s), or anyone else associated with the Wrecker Service who will be providing services pursuant to this Agreement, for purposes related to criminal histories and/or a background investigation.
- H. Prior to an application receiving approval from the Chief of Police and/or his designee, the Wrecker Service must submit any required administration fees and/or reimbursement costs associated with conducting background investigations pursuant to this Agreement.

Section 3. Sub-Leasing and Contracting Services.

Wrecker service companies are not permitted to sub-lease or contract out their services to any other Wrecker Service, for the purposes of providing service under the Agreement. Wrecker service companies are not permitted to contact and/or direct another Wrecker Service to handle a Rotation System service call pursuant to the Agreement.

Section 4. On Call Requirements.

- A. Wrecker service companies, as part of the Agreement, must agree to a 24/7 call out, and must furnish PSCC with one telephone number for purposes of notifying the Wrecker Service of Rotation System calls. The Wrecker Service must also provide the name, street and mailing address of the responsible person for the Wrecker Service.
- B. Each Wrecker Service, whether identified under one business name or multiple business names, will receive one call per owner. The call out of a Wrecker Service will be based on a one-call-per-owner Rotation System.
- C. No more than one telephone number per Wrecker Service shall be supplied to the PSCC for Rotation System notification.

Section 5. Service Fees and Maintaining Records.

- A. Before approval, a Wrecker Service must provide a detailed record outlining all charges applicable to services that may be provided pursuant to this Agreement. The Chief of Police and/or his designee reserves the right to provide a copy of the fee and/or rate schedule to citizens who may be in need of a wrecker service company. Wrecker Service companies must provide, in writing to the Chief of Police and/or his designee, any revisions and/or change(s) to any fee and/or rate schedule thirty (30) days prior to implementing the change. The Wrecker Service, pursuant to this Agreement, shall not assess any surcharge, or assess any fees to PSCC or its user agencies for responding to PSCC requests. This includes any call(s) for service that may be cancelled by PSCC and/or any public safety employee, and/or the owner or person responsible for the vehicle to be towed. Once a Wrecker Service is summoned by PSCC to a call and has attached the towing apparatus of a wrecker to the vehicle, the Wrecker Service has the right to assess a fee, pursuant to the Agreement, to the owner of the vehicle.
- B. The Wrecker Service shall maintain complete records of all fees charged, assessed and collected for services performed, pursuant to this Agreement. The Wrecker Service shall correlate each bill and/or record associated with service calls, pursuant to this Agreement, with the PSCC case number assigned to the police record. The Wrecker Service shall produce for examination, upon any request of the Chief or Police and/or his designee, any record associated with a call for service under the Agreement. All records associated with calls for service pursuant to the Agreement must be maintained for a minimum period of two (2) years by the Wrecker Service. All charges for service calls performed pursuant to the Agreement shall be billed to the vehicle owner according to the fee and/or rate schedule submitted by the Wrecker Service to the Chief of Police and/or his designee, under the terms of this Agreement.

Section 6. Release of Property and Law Enforcement Vehicle Hold Orders.

- A. The Wrecker Service must release items of personal property to the lawful owner, when authorized by the participating agency requesting the tow, prior to receiving payment of any accrued charges. This subsection applies as directed by W.S. 31-13-112(c). For purposes of this Agreement, and the preservation of evidence, the Wrecker Service shall not allow access to towed and/or stored vehicles under an authorized vehicle hold order, without first receiving permission from the public safety official responsible for the criminal case involving the towed and/or stored vehicle.
- B. It shall be the responsibility of the Wrecker Service to notify the registered owner of the towed and/or stored vehicle within 24 hours, once any towed and/or stored vehicle has been released from a vehicle hold order. The agency initiating the vehicle hold order, or any agency associated with the vehicle hold order or the PSCC, is not to be assessed any fees associated with the towed and/or stored vehicle, and/or the costs associated with storage, after the Wrecker Service has been notified that the vehicle hold order has been cancelled. For purposes of notification, a telephone call by the PSCC, or an agent of any public safety agency, notifying the Wrecker Service that a vehicle hold order no longer exists, and the

notification call is documented through any source of media utilized by the PSCC, will serve as proof of notification.

- C. All Casper Police Department vehicle hold orders will be approved by the Chief of Police and/or his designee, before a vehicle hold order request can be implemented by the Wrecker Service. The name of the individual approving the vehicle hold order must be written on the bill and/or record associated with the Wrecker Service call by the Wrecker Service.
- D. Wrecker Service companies shall notify the PSCC before any vehicle tow (private property, repossessions, etc.) occurs *without* the vehicle owner(s) knowledge.
- E. PSCC will maintain call records of all Wrecker Service Rotation System calls placed by the PSCC for a two (2) year minimum.

Section 7. Storage Areas and Evidence Protection.

- A. The Wrecker Service's storage area(s), for the purposes of storing towed vehicles pursuant to this Agreement, shall successfully complete an inspection of its secured holding facility by a representative of the Casper Police Department. The storage area used to store all vehicles towed pursuant to this Agreement, must be secured, at a minimum by a security type fence, and the fenced area must have adequate illumination. For the purpose of being called for the towing of vehicles needing to be stored for protecting evidence on or in a vehicle, the Wrecker Service must be willing to provide an indoor storage area(s) to store two passenger sized vehicles long-term. The indoor storage area(s), while being utilized to store vehicles towed pursuant to this Agreement, must be clean and accessible only to public safety officials and/or employees of the Wrecker Service and/or its employee(s), agent(s), representative(s) and/or operator(s) who meet the guidelines of this Agreement. Wrecker service companies who do not meet the evidence storing requirement when requested by the PSCC will not lose a call for service in the Rotation System.
- B. Vehicles stored indoors pursuant to an approved vehicle hold order must not be removed from the indoor secured area(s) without the Wrecker Service first receiving authorization to do so from the public safety official responsible for the criminal case involving the towed and stored vehicle.

Section 8. Environmental Requirements.

Wrecker service companies are responsible for clearing all debris at the scene of a service call. Any costs associated with clearing debris not removed from the scene and/or cleaned up by the Wrecker Service responsible for the service call shall be billed to the Wrecker Service by the agency responsible for the removal of the debris.

Section 9. Insurance Requirements.

Any Wrecker Service providing service pursuant to this Agreement, shall maintain insurance that will cover any liability that may occur during towing or while in possession of any vehicle. Said insurance shall also cover towing, cargo and garage insurance. The Wrecker Service shall provide

copies of the insurance policy(ies) to the Chief of Police and/or his designee. (See Section 2, paragraph B). Said policies shall provide that the Chief of Police or his designee shall be notified by the insurer at least thirty (30) days prior to any changes, cancellation, or termination of coverage. Additionally, the Wrecker Service must also immediately notify the Chief of Police and/or his designee should any insurance coverage(s) be changed, cancelled, terminated or denied. The insurance selected by the Wrecker Service must provide, at a minimum, coverage for property damage to the vehicle being towed while in tow, as well as coverage to any other property and/or person(s) that may suffer damage, injuries, and/or death due to an unintended release of any such vehicle and/or cargo attached to, or part of any vehicle while in tow. PSCC and/or any entities it serves is not liable for any matters pertaining to wrecker service companies, wrecker service companies' insurance carriers, wrecker service companies' insurance coverage limits or the lack of insurance, or wrecker service companies who may become non-insured. Wrecker service companies who become non-insurable, or wrecker service companies who do not meet the insurance requirements of this Agreement, will not be eligible for Rotation System calls through the PSCC, and may be subject to provisions contained in Section 12 of this Agreement.

Section 10. Rotation System.

- A. If the party needing the Wrecker Service requests a particular Wrecker Service, the requested Wrecker Service will be notified, if available. Citizen requests will not affect the Rotation System. A Wrecker Service need not be under an Agreement to be called by special request of a citizen.
- B. If the party needing the Wrecker Service has no preference, the next Wrecker Service on the Rotation System will be called. If the notified Wrecker Service is unavailable to respond, or is not able to arrive on scene within 20 minutes to a location within the City Limits of Casper, or arrive within a reasonable response time to a scene in Natrona County, the next Wrecker Service in the Rotation System will be called. Wrecker service companies must notify PSCC of an estimated time of arrival when the service call is requested by PSCC. The Wrecker Service must also advise PSCC when arrival to the scene will not be within the allowable time limits. The Wrecker Service shall abide by all Federal laws, State Statutes and/or ordinances when providing service pursuant to this Agreement.
- C. When a Wrecker Service acknowledges that their arrival time to a scene will be within the specified time frame, but fails to respond within the time specified by this Agreement, the Wrecker Service will automatically lose a call for service in the Rotation System, if another Wrecker Service is called to respond to the initial call.
- D. Public safety officials reserve the right to request a particular Wrecker Service, whether or not the Wrecker Service is next on the Rotation System, or whether or not the Wrecker Service is under an Agreement, if a service call is of an immediate need and in the best interest of public safety. Public safety officials also reserve the right to request a particular Wrecker Service, if specialized equipment and/or services are needed, and it is determined that the specialized equipment and/or services are not owned and/or operated or provided by a Wrecker Service that is next in the Rotation System for a service call. The Rotation System will maintain a list of the class of wrecker equipment that has been approved pursuant to this Agreement for each approved Wrecker Service. Wrecker vehicles pursuant to

this Agreement are classified as:

- Class A - carries a minimum gross vehicle weight (MGVW) of 7,500 lbs.
 - Class B - carries a minimum gross vehicle weight (MGVW) of 10,000 lbs.
 - Class C - carries a minimum gross vehicle weight (MGVW) of 20,000 lbs.
 - Class D - carries a minimum gross vehicle weight (MGVW) of 30,000 lbs.
- E. The abandoned vehicle towing service is a separate agreement between Natrona County and the Wrecker Service companies for the purpose of removing and/or towing abandoned vehicles. Rotation on the abandoned vehicle towing service list does not affect the PSCC Rotation System, and is not a service governed by this Agreement.
- F. When attempting to contact a Wrecker Service and PSCC receives a busy signal, the PSCC dispatcher will attempt to place the call two (2) additional times during a period of no more than five (5) minutes before calling the next Wrecker Service on the Rotation System. No contact due to a repeated busy telephone signal or no answer will be considered a no-answer call or a turn-down call, and the Wrecker Service will lose the call for service in the Rotation System.
- G. Wrecker Service must confirm acceptance of the PSCC service call within five (5) minutes. Failure to do so will be considered a turn-down, and the Wrecker Service will lose their call for service in the Rotation System.
- H. A history of repeated turn-downs or no-answers may be considered a performance issue and may become a cause for sanctions outlined in Section 12 of this Agreement being imposed by the Chief of Police.
- I. The PSCC staff and public safety personnel will not become involved in any acts of favoritism or preference directed toward any Wrecker Service company and/or its owner(s), agent(s), representative(s) and/or employee(s).
- J. Notwithstanding any other provision of this Agreement, the City of Casper Police Department reserves the right to contract for its own wrecker services, separate and apart from the rotational system described in this Agreement.

Section 11. Termination of Agreement.

Either party may terminate this Agreement at any time. In addition, the Chief of Police may recommend termination of this Agreement to the City Manager at any time.

Section 12. Sanctions.

- A. Whenever performance issues (complaints or breaches of an Agreement) are brought to the attention of the PSCC through citizens and/or any user agency of the PSCC, an investigation will be completed by the Casper Police Department. The Chief of Police and/or his designee shall have the authority to impose sanctions as outlined in this section.
- B. Sanctions, depending on the severity of sustained complaints, can range from a written warning

to a recommendation for termination of this Agreement. Nothing in this Agreement precludes criminal prosecution and/or civil action for the violation of any law by a Wrecker Service.

- C. Repeated and/or serious violations by a Wrecker Service of this Agreement may result in complete removal from the Rotation System.
- D. A Wrecker Service that has been suspended from providing service through the PSCC Rotation System, may be reinstated by the Chief of Police and/or his designee after the suspension period, when the Wrecker Service requests reinstatement, in writing, to the Chief of Police, and agrees to abide by the terms of this Agreement.

Section 13. Public Safety.

- A. A Wrecker Service must keep its equipment properly registered and insured pursuant to the law, and remain in compliance with this Agreement.
- B. Wrecker service employee(s), agent(s), representative(s) and/or operator(s), who have been convicted of any felony within the last three (3) years shall not be allowed to provide service pursuant to this Agreement.
- C. Wrecker Service must provide adequate traffic safety precautions. The participating agencies will assist with traffic control, whenever practical to do so, unless calls for service priorities dictate otherwise.

Section 14. General Provisions.

- A. This Agreement revokes and supersedes any and all agreements and policies regarding wrecker and towing services that the parties may have previously entered into or executed.

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RESOLUTION NO. 16-210

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR WRECKER AND TOWING SERVICES

WHEREAS, the City of Casper Police Department desires professional wrecker services; and

WHEREAS, the Public Safety Communications Center, hereinafter referred to as "PSCC," will use the Wrecker Service Rotation System to provide wrecker services to the various entities served by the PSCC; and,

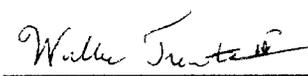
WHEREAS, E & F Towing Transport & Recovery, Inc. located in Casper, Wyoming, has signed the Professional Services Agreement for wrecker services to the Casper Police Department and is therefore willing and able to provide such services through the PSCC.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract with E & F Towing Transport & Recovery, Inc. for professional wrecker services.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified payments throughout the term of this agreement in accordance with the Contract for Professional Services.

PASSED, APPROVED, AND ADOPTED on this _____ day of _____, 2016.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

August 12, 2016

MEMO TO: V.H. McDonald, City Manager

FROM: Jim Wetzal, Chief of Police 

SUBJECT: Professional Services Agreement for Wrecker Service

Recommendation:

That the City Council, by resolution, authorize Professional Services Agreements with E & F Towing Transport & Recovery, Inc., (“E & F”), All Around Towing, LLC, (“All Around”), and M.A.D. Transportation and Towing, LLC, (“M.A.D.”) to provide wrecker services for the Casper Police Department, through the Public Safety Communications Center, (“PSCC”), on an as-needed, rotating basis.

Summary:

The Casper Police Department requires wrecker and towing services for specific Public Safety and Law Enforcement purposes including, but not limited to, vehicles involved in accidents, abandoned vehicles or vehicles that are a traffic hazard.

The Casper Police Department requires any wrecker service to adhere to and fully comply with the terms of the Professional Services Agreement and the Towing and Wrecker Service Policy for protection of the public through the adoption of certain standards and requirements for those wrecker services. A wrecker service that has been approved by the Chief of Police to be on the Wrecker Service Rotation System for wrecker related services must fully comply with and adhere to all of the provisions of the Professional Services Agreement and the Towing and Wrecker Service Policy.

The Chief of Police and/or his designee reviewed the applications for additions to the Wrecker Service Rotation System. The applications were reviewed and based upon the ability of the applicant to meet the terms of the Agreement and the Policy, E & F, All Around and M.A.D. are approved wrecker services.

A funding source from the City is not applicable as the wrecker service, pursuant to the Agreement, bills the registered owner of the vehicle for the cost of the tow.

The Professional Services Agreement and a resolution have been prepared for Council’s consideration.

CITY OF CASPER

PROFESSIONAL SERVICES AGREEMENT FOR WRECKER SERVICE

THIS AGREEMENT entered into as of this _____ day of _____, 2016, by and between the City of Casper, a Municipal Corporation, 200 North David, Casper, Wyoming, hereinafter referred to as "City", and All Around Towing, LLC, hereinafter referred to as "Wrecker Service."

WITNESSETH:

WHEREAS, the City of Casper is under Agreement to provide public safety dispatching services, including the dispatch of wreckers, through the Public Safety Communications Center, hereinafter referred to as "PSCC," to the various entities in Natrona County; and,

WHEREAS, the City of Casper desires to protect the safety of the motoring public for whom it dispatches wreckers through the adoption of certain standards and requirements for those wrecker services; and,

WHEREAS, upon approval of this Agreement by the City Manager, City and Wrecker Service will follow the terms of this Agreement to provide wrecker services to the various entities served by the PSCC, when notified by the PSCC; and,

WHEREAS, the PSCC will use the Wrecker Service Rotation System, hereinafter referred to as "Rotation System," which is defined in the Towing and Wrecker Service Policy, hereinafter referred to as "Policy."

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, it is understood and agreed by and between the parties that both parties will adhere to the terms of this Agreement.

Section 1. Application Requirements for a Wrecker Service.

- A. The Chief of Police and/or his designee shall review applications for additions to the Rotation System. The applications shall be reviewed within thirty (30) days of receipt by the Chief of Police and/or his designee. Said review shall include a written decision to either add the applicant to the Rotation System, or deny the applicant's request. Said decision will be based upon the ability of the applicant to meet the terms of this Agreement and the Policy. A copy of the decision shall be mailed to the applicant, and a copy shall be retained by the Casper Police Department.
- B. A Wrecker Service which has been approved by the Chief of Police to be on the Rotation System for wrecker related services must fully comply with all of the provisions of this Agreement and the Policy.
- C. This Agreement shall be valid for two (2) full calendar years from the date of the Agreement.

- D. It is the responsibility of the Wrecker Service to notify the Chief of Police, in writing, ninety (90) days prior to the expiration of the current Agreement, of their intent to renew or not renew their existing Agreement. Failure of the Wrecker Service to notify the Chief of Police ninety (90) days prior to the expiration date of the Agreement shall be cause for the removal from the Rotation System by the Chief of Police and/or his designee. A Wrecker Service which has been removed from the Rotation System due to the notification requirement must re-apply to be on the Rotation System, be approved to provide such service by the Chief of Police, and enter into a new Agreement.
- E. Approved Wrecker Service companies shall advise the Chief of Police and/or his designee within thirty (30) days, in writing, of any change(s) in the information required by this Agreement. Change(s) must be approved by the Chief of Police and/or his designee.
- F. Any owner(s) and/or any other associate(s) of any Wrecker Service that provides services pursuant to this Agreement, must provide a complete list of any other affiliated wrecker service company(ies) owned and/or operated by them, to the Chief of Police and/or his designee at the time of application. Immediate notification to the Chief of Police and/or his designee is required, should such affiliation occur during the term of this Agreement.
- G. Upon submitting an application, the Wrecker Service requesting approval to be on the Rotation System must provide documentation to the Chief of Police and/or his designee that anyone associated with the Wrecker Service who will be providing service under this Agreement, is certified by the National Driver Certification Program and Towing Recovery Association of America, or Wreckmaster, or a similar industry-accepted program. The Wrecker Service must also provide documentation that anyone associated with the Wrecker Service who will provide any services pursuant to this Agreement, meets all applicable Federal, State and local laws governing businesses of this nature. At any time after receiving approval, and during the term of this Agreement, any Wrecker Service approved to provide service through the Rotation System must be willing to immediately demonstrate, upon any request, that this Agreement is being complied with.
- H. Wrecker service companies must submit any documents, on an annual basis, to the Chief of Police and/or his designee that are required by law to be renewed annually.

Section 2. Required Documents to be Submitted by the Wrecker Service.

- A. A copy of the current Wyoming Highway Patrol wrecker inspection report that lists the date of the inspection and description of any wrecker equipment to be used to provide service pursuant to this Agreement shall be provided. The report must indicate that such equipment was inspected and certified, and that the wrecker equipment passed inspection.
- B. Prior to approval of the application by the Chief of Police and/or his designee, the Wrecker Service must provide a current copy of the Wrecker Service's insurance policy or policies, indicating that the Wrecker Service is covered by liability insurance as set forth by State of Wyoming Statutes, and that the Wrecker Service also is covered by cargo and garage insurance with a minimum limit of \$500,000. Said policies shall provide that the Chief of Police or his designee shall be notified by the insurer at least thirty (30) days prior to any

changes, cancellation, or termination of coverage.

- C. A copy of current Wyoming vehicle registration(s) for all wreckers that will be utilized to provide services pursuant to this Agreement shall be required.
- D. Wrecker Service shall provide a copy of the fee and/or rate schedule for all services provided, pursuant to this Agreement that will be charged and/or billed to any vehicle owner(s) and/or their insurance company(ies).
- E. A copy of the completed towing and storage yard inspection report shall be submitted.
- F. Wrecker Service shall provide, to the Chief of Police and/or his designee, completed and signed "Authorization to Release Information Forms" specific to background investigations that may be conducted by the Casper Police Department on any employee(s), agent(s), representative(s), owner(s), or anyone else associated with the Wrecker Service who may have access to vehicles and/or property towed and/or stored by a Wrecker Service pursuant to this Agreement, for the purposes of criminal history reviews and/or background checks.
- G. Wrecker Service shall provide fingerprinting of any employee(s), agent(s), representative(s), owner(s), or anyone else associated with the Wrecker Service who will be providing services pursuant to this Agreement, for purposes related to criminal histories and/or a background investigation.
- H. Prior to an application receiving approval from the Chief of Police and/or his designee, the Wrecker Service must submit any required administration fees and/or reimbursement costs associated with conducting background investigations pursuant to this Agreement.

Section 3. Sub-Leasing and Contracting Services.

Wrecker service companies are not permitted to sub-lease or contract out their services to any other Wrecker Service, for the purposes of providing service under the Agreement. Wrecker service companies are not permitted to contact and/or direct another Wrecker Service to handle a Rotation System service call pursuant to the Agreement.

Section 4. On Call Requirements.

- A. Wrecker service companies, as part of the Agreement, must agree to a 24/7 call out, and must furnish PSCC with one telephone number for purposes of notifying the Wrecker Service of Rotation System calls. The Wrecker Service must also provide the name, street and mailing address of the responsible person for the Wrecker Service.
- B. Each Wrecker Service, whether identified under one business name or multiple business names, will receive one call per owner. The call out of a Wrecker Service will be based on a one-call-per-owner Rotation System.
- C. No more than one telephone number per Wrecker Service shall be supplied to the PSCC for Rotation System notification.

Section 5. Service Fees and Maintaining Records.

- A. Before approval, a Wrecker Service must provide a detailed record outlining all charges applicable to services that may be provided pursuant to this Agreement. The Chief of Police and/or his designee reserves the right to provide a copy of the fee and/or rate schedule to citizens who may be in need of a wrecker service company. Wrecker Service companies must provide, in writing to the Chief of Police and/or his designee, any revisions and/or change(s) to any fee and/or rate schedule thirty (30) days prior to implementing the change. The Wrecker Service, pursuant to this Agreement, shall not assess any surcharge, or assess any fees to PSCC or its user agencies for responding to PSCC requests. This includes any call(s) for service that may be cancelled by PSCC and/or any public safety employee, and/or the owner or person responsible for the vehicle to be towed. Once a Wrecker Service is summoned by PSCC to a call and has attached the towing apparatus of a wrecker to the vehicle, the Wrecker Service has the right to assess a fee, pursuant to the Agreement, to the owner of the vehicle.
- B. The Wrecker Service shall maintain complete records of all fees charged, assessed and collected for services performed, pursuant to this Agreement. The Wrecker Service shall correlate each bill and/or record associated with service calls, pursuant to this Agreement, with the PSCC case number assigned to the police record. The Wrecker Service shall produce for examination, upon any request of the Chief or Police and/or his designee, any record associated with a call for service under the Agreement. All records associated with calls for service pursuant to the Agreement must be maintained for a minimum period of two (2) years by the Wrecker Service. All charges for service calls performed pursuant to the Agreement shall be billed to the vehicle owner according to the fee and/or rate schedule submitted by the Wrecker Service to the Chief of Police and/or his designee, under the terms of this Agreement.

Section 6. Release of Property and Law Enforcement Vehicle Hold Orders.

- A. The Wrecker Service must release items of personal property to the lawful owner, when authorized by the participating agency requesting the tow, prior to receiving payment of any accrued charges. This subsection applies as directed by W.S. 31-13-112(c). For purposes of this Agreement, and the preservation of evidence, the Wrecker Service shall not allow access to towed and/or stored vehicles under an authorized vehicle hold order, without first receiving permission from the public safety official responsible for the criminal case involving the towed and/or stored vehicle.
- B. It shall be the responsibility of the Wrecker Service to notify the registered owner of the towed and/or stored vehicle within 24 hours, once any towed and/or stored vehicle has been released from a vehicle hold order. The agency initiating the vehicle hold order, or any agency associated with the vehicle hold order or the PSCC, is not to be assessed any fees associated with the towed and/or stored vehicle, and/or the costs associated with storage, after the Wrecker Service has been notified that the vehicle hold order has been cancelled. For purposes of notification, a telephone call by the PSCC, or an agent of any public safety agency, notifying the Wrecker Service that a vehicle hold order no longer exists, and the

notification call is documented through any source of media utilized by the PSCC, will serve as proof of notification.

- C. All Casper Police Department vehicle hold orders will be approved by the Chief of Police and/or his designee, before a vehicle hold order request can be implemented by the Wrecker Service. The name of the individual approving the vehicle hold order must be written on the bill and/or record associated with the Wrecker Service call by the Wrecker Service.
- D. Wrecker Service companies shall notify the PSCC before any vehicle tow (private property, repossessions, etc.) occurs *without* the vehicle owner(s) knowledge.
- E. PSCC will maintain call records of all Wrecker Service Rotation System calls placed by the PSCC for a two (2) year minimum.

Section 7. Storage Areas and Evidence Protection.

- A. The Wrecker Service's storage area(s), for the purposes of storing towed vehicles pursuant to this Agreement, shall successfully complete an inspection of its secured holding facility by a representative of the Casper Police Department. The storage area used to store all vehicles towed pursuant to this Agreement, must be secured, at a minimum by a security type fence, and the fenced area must have adequate illumination. For the purpose of being called for the towing of vehicles needing to be stored for protecting evidence on or in a vehicle, the Wrecker Service must be willing to provide an indoor storage area(s) to store two passenger sized vehicles long-term. The indoor storage area(s), while being utilized to store vehicles towed pursuant to this Agreement, must be clean and accessible only to public safety officials and/or employees of the Wrecker Service and/or its employee(s), agent(s), representative(s) and/or operator(s) who meet the guidelines of this Agreement. Wrecker service companies who do not meet the evidence storing requirement when requested by the PSCC will not lose a call for service in the Rotation System.
- B. Vehicles stored indoors pursuant to an approved vehicle hold order must not be removed from the indoor secured area(s) without the Wrecker Service first receiving authorization to do so from the public safety official responsible for the criminal case involving the towed and stored vehicle.

Section 8. Environmental Requirements.

Wrecker service companies are responsible for clearing all debris at the scene of a service call. Any costs associated with clearing debris not removed from the scene and/or cleaned up by the Wrecker Service responsible for the service call shall be billed to the Wrecker Service by the agency responsible for the removal of the debris.

Section 9. Insurance Requirements.

Any Wrecker Service providing service pursuant to this Agreement, shall maintain insurance that will cover any liability that may occur during towing or while in possession of any vehicle. Said insurance shall also cover towing, cargo and garage insurance. The Wrecker Service shall provide

copies of the insurance policy(ies) to the Chief of Police and/or his designee. (See Section 2, paragraph B). Said policies shall provide that the Chief of Police or his designee shall be notified by the insurer at least thirty (30) days prior to any changes, cancellation, or termination of coverage. Additionally, the Wrecker Service must also immediately notify the Chief of Police and/or his designee should any insurance coverage(s) be changed, cancelled, terminated or denied. The insurance selected by the Wrecker Service must provide, at a minimum, coverage for property damage to the vehicle being towed while in tow, as well as coverage to any other property and/or person(s) that may suffer damage, injuries, and/or death due to an unintended release of any such vehicle and/or cargo attached to, or part of any vehicle while in tow. PSCC and/or any entities it serves is not liable for any matters pertaining to wrecker service companies, wrecker service companies' insurance carriers, wrecker service companies' insurance coverage limits or the lack of insurance, or wrecker service companies who may become non-insured. Wrecker service companies who become non-insurable, or wrecker service companies who do not meet the insurance requirements of this Agreement, will not be eligible for Rotation System calls through the PSCC, and may be subject to provisions contained in Section 12 of this Agreement.

Section 10. Rotation System.

- A. If the party needing the Wrecker Service requests a particular Wrecker Service, the requested Wrecker Service will be notified, if available. Citizen requests will not affect the Rotation System. A Wrecker Service need not be under an Agreement to be called by special request of a citizen.
- B. If the party needing the Wrecker Service has no preference, the next Wrecker Service on the Rotation System will be called. If the notified Wrecker Service is unavailable to respond, or is not able to arrive on scene within 20 minutes to a location within the City Limits of Casper, or arrive within a reasonable response time to a scene in Natrona County, the next Wrecker Service in the Rotation System will be called. Wrecker service companies must notify PSCC of an estimated time of arrival when the service call is requested by PSCC. The Wrecker Service must also advise PSCC when arrival to the scene will not be within the allowable time limits. The Wrecker Service shall abide by all Federal laws, State Statutes and/or ordinances when providing service pursuant to this Agreement.
- C. When a Wrecker Service acknowledges that their arrival time to a scene will be within the specified time frame, but fails to respond within the time specified by this Agreement, the Wrecker Service will automatically lose a call for service in the Rotation System, if another Wrecker Service is called to respond to the initial call.
- D. Public safety officials reserve the right to request a particular Wrecker Service, whether or not the Wrecker Service is next on the Rotation System, or whether or not the Wrecker Service is under an Agreement, if a service call is of an immediate need and in the best interest of public safety. Public safety officials also reserve the right to request a particular Wrecker Service, if specialized equipment and/or services are needed, and it is determined that the specialized equipment and/or services are not owned and/or operated or provided by a Wrecker Service that is next in the Rotation System for a service call. The Rotation System will maintain a list of the class of wrecker equipment that has been approved pursuant to this Agreement for each approved Wrecker Service. Wrecker vehicles pursuant to

this Agreement are classified as:

- Class A - carries a minimum gross vehicle weight (MGVW) of 7,500 lbs.
 - Class B - carries a minimum gross vehicle weight (MGVW) of 10,000 lbs.
 - Class C - carries a minimum gross vehicle weight (MGVW) of 20,000 lbs.
 - Class D - carries a minimum gross vehicle weight (MGVW) of 30,000 lbs.
- E. The abandoned vehicle towing service is a separate agreement between Natrona County and the Wrecker Service companies for the purpose of removing and/or towing abandoned vehicles. Rotation on the abandoned vehicle towing service list does not affect the PSCC Rotation System, and is not a service governed by this Agreement.
- F. When attempting to contact a Wrecker Service and PSCC receives a busy signal, the PSCC dispatcher will attempt to place the call two (2) additional times during a period of no more than five (5) minutes before calling the next Wrecker Service on the Rotation System. No contact due to a repeated busy telephone signal or no answer will be considered a no-answer call or a turn-down call, and the Wrecker Service will lose the call for service in the Rotation System.
- G. Wrecker Service must confirm acceptance of the PSCC service call within five (5) minutes. Failure to do so will be considered a turn-down, and the Wrecker Service will lose their call for service in the Rotation System.
- H. A history of repeated turn-downs or no-answers may be considered a performance issue and may become a cause for sanctions outlined in Section 12 of this Agreement being imposed by the Chief of Police.
- I. The PSCC staff and public safety personnel will not become involved in any acts of favoritism or preference directed toward any Wrecker Service company and/or its owner(s), agent(s), representative(s) and/or employee(s).
- J. Notwithstanding any other provision of this Agreement, the City of Casper Police Department reserves the right to contract for its own wrecker services, separate and apart from the rotational system described in this Agreement.

Section 11. Termination of Agreement.

Either party may terminate this Agreement at any time. In addition, the Chief of Police may recommend termination of this Agreement to the City Manager at any time.

Section 12. Sanctions.

- A. Whenever performance issues (complaints or breaches of an Agreement) are brought to the attention of the PSCC through citizens and/or any user agency of the PSCC, an investigation will be completed by the Casper Police Department. The Chief of Police and/or his designee shall have the authority to impose sanctions as outlined in this section.
- B. Sanctions, depending on the severity of sustained complaints, can range from a written warning

to a recommendation for termination of this Agreement. Nothing in this Agreement precludes criminal prosecution and/or civil action for the violation of any law by a Wrecker Service.

- C. Repeated and/or serious violations by a Wrecker Service of this Agreement may result in complete removal from the Rotation System.
- D. A Wrecker Service that has been suspended from providing service through the PSCC Rotation System, may be reinstated by the Chief of Police and/or his designee after the suspension period, when the Wrecker Service requests reinstatement, in writing, to the Chief of Police, and agrees to abide by the terms of this Agreement.

Section 13. Public Safety.

- A. A Wrecker Service must keep its equipment properly registered and insured pursuant to the law, and remain in compliance with this Agreement.
- B. Wrecker service employee(s), agent(s), representative(s) and/or operator(s), who have been convicted of any felony within the last three (3) years shall not be allowed to provide service pursuant to this Agreement.
- C. Wrecker Service must provide adequate traffic safety precautions. The participating agencies will assist with traffic control, whenever practical to do so, unless calls for service priorities dictate otherwise.

Section 14. General Provisions.

- A. This Agreement revokes and supersedes any and all agreements and policies regarding wrecker and towing services that the parties may have previously entered into or executed.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

B. The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, et seq. The City specifically reserves the right to assert any and all immunities, rights and defenses it may have pursuant to the Wyoming Governmental Claims Act.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Agreement as of the day and year above.

APPROVED AS TO FORM:

Walker Trembore

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

WITNESS:

ALL AROUND TOWING, LLC

By: Laura Wells

By: Terry Naiton

Printed Name: LAURA WELLS

Printed Name: Terry Naiton

Title: Compliance Officer

Title: Owner / President

RESOLUTION NO.16-211

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR WRECKER AND TOWING SERVICES

WHEREAS, the City of Casper Police Department desires professional wrecker services; and

WHEREAS, the Public Safety Communications Center, hereinafter referred to as "PSCC," will use the Wrecker Service Rotation System to provide wrecker services to the various entities served by the PSCC; and,

WHEREAS, All Around Towing, LLC located in Casper, Wyoming, has signed the Professional Services Agreement for wrecker services to the Casper Police Department and is therefore willing and able to provide such services through the PSCC.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract with All Around Towing, LLC for professional wrecker services.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified payments throughout the term of this agreement in accordance with the Contract for Professional Services.

PASSED, APPROVED, AND ADOPTED on this _____ day of _____, 2016.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

August 12, 2016

MEMO TO: V.H. McDonald, City Manager

FROM: Jim Wetzel, Chief of Police 

SUBJECT: Professional Services Agreement for Wrecker Service

Recommendation:

That the City Council, by resolution, authorize Professional Services Agreements with E & F Towing Transport & Recovery, Inc., (“E & F”), All Around Towing, LLC, (“All Around”), and M.A.D. Transportation and Towing, LLC, (“M.A.D.”) to provide wrecker services for the Casper Police Department, through the Public Safety Communications Center, (“PSCC”), on an as-needed, rotating basis.

Summary:

The Casper Police Department requires wrecker and towing services for specific Public Safety and Law Enforcement purposes including, but not limited to, vehicles involved in accidents, abandoned vehicles or vehicles that are a traffic hazard.

The Casper Police Department requires any wrecker service to adhere to and fully comply with the terms of the Professional Services Agreement and the Towing and Wrecker Service Policy for protection of the public through the adoption of certain standards and requirements for those wrecker services. A wrecker service that has been approved by the Chief of Police to be on the Wrecker Service Rotation System for wrecker related services must fully comply with and adhere to all of the provisions of the Professional Services Agreement and the Towing and Wrecker Service Policy.

The Chief of Police and/or his designee reviewed the applications for additions to the Wrecker Service Rotation System. The applications were reviewed and based upon the ability of the applicant to meet the terms of the Agreement and the Policy, E & F, All Around and M.A.D. are approved wrecker services.

A funding source from the City is not applicable as the wrecker service, pursuant to the Agreement, bills the registered owner of the vehicle for the cost of the tow.

The Professional Services Agreement and a resolution have been prepared for Council’s consideration.

CITY OF CASPER

PROFESSIONAL SERVICES AGREEMENT FOR WRECKER SERVICE

THIS AGREEMENT entered into as of this _____ day of _____, 2016, by and between the City of Casper, a Municipal Corporation, 200 North David, Casper, Wyoming, hereinafter referred to as "City", and M.A.D. Transportation and Towing, LLC, hereinafter referred to as "Wrecker Service."

WITNESSETH:

WHEREAS, the City of Casper is under Agreement to provide public safety dispatching services, including the dispatch of wreckers, through the Public Safety Communications Center, hereinafter referred to as "PSCC," to the various entities in Natrona County; and,

WHEREAS, the City of Casper desires to protect the safety of the motoring public for whom it dispatches wreckers through the adoption of certain standards and requirements for those wrecker services; and,

WHEREAS, upon approval of this Agreement by the City Manager, City and Wrecker Service will follow the terms of this Agreement to provide wrecker services to the various entities served by the PSCC, when notified by the PSCC; and,

WHEREAS, the PSCC will use the Wrecker Service Rotation System, hereinafter referred to as "Rotation System," which is defined in the Towing and Wrecker Service Policy, hereinafter referred to as "Policy."

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, it is understood and agreed by and between the parties that both parties will adhere to the terms of this Agreement.

Section 1. Application Requirements for a Wrecker Service.

- A. The Chief of Police and/or his designee shall review applications for additions to the Rotation System. The applications shall be reviewed within thirty (30) days of receipt by the Chief of Police and/or his designee. Said review shall include a written decision to either add the applicant to the Rotation System, or deny the applicant's request. Said decision will be based upon the ability of the applicant to meet the terms of this Agreement and the Policy. A copy of the decision shall be mailed to the applicant, and a copy shall be retained by the Casper Police Department.
- B. A Wrecker Service which has been approved by the Chief of Police to be on the Rotation System for wrecker related services must fully comply with all of the provisions of this Agreement and the Policy.
- C. This Agreement shall be valid for two (2) full calendar years from the date of the Agreement.

- D. It is the responsibility of the Wrecker Service to notify the Chief of Police, in writing, ninety (90) days prior to the expiration of the current Agreement, of their intent to renew or not renew their existing Agreement. Failure of the Wrecker Service to notify the Chief of Police ninety (90) days prior to the expiration date of the Agreement shall be cause for the removal from the Rotation System by the Chief of Police and/or his designee. A Wrecker Service which has been removed from the Rotation System due to the notification requirement must re-apply to be on the Rotation System, be approved to provide such service by the Chief of Police, and enter into a new Agreement.
- E. Approved Wrecker Service companies shall advise the Chief of Police and/or his designee within thirty (30) days, in writing, of any change(s) in the information required by this Agreement. Change(s) must be approved by the Chief of Police and/or his designee.
- F. Any owner(s) and/or any other associate(s) of any Wrecker Service that provides services pursuant to this Agreement, must provide a complete list of any other affiliated wrecker service company(ies) owned and/or operated by them, to the Chief of Police and/or his designee at the time of application. Immediate notification to the Chief of Police and/or his designee is required, should such affiliation occur during the term of this Agreement.
- G. Upon submitting an application, the Wrecker Service requesting approval to be on the Rotation System must provide documentation to the Chief of Police and/or his designee that anyone associated with the Wrecker Service who will be providing service under this Agreement, is certified by the National Driver Certification Program and Towing Recovery Association of America, or Wreckmaster, or a similar industry-accepted program. The Wrecker Service must also provide documentation that anyone associated with the Wrecker Service who will provide any services pursuant to this Agreement, meets all applicable Federal, State and local laws governing businesses of this nature. At any time after receiving approval, and during the term of this Agreement, any Wrecker Service approved to provide service through the Rotation System must be willing to immediately demonstrate, upon any request, that this Agreement is being complied with.
- H. Wrecker service companies must submit any documents, on an annual basis, to the Chief of Police and/or his designee that are required by law to be renewed annually.

Section 2. Required Documents to be Submitted by the Wrecker Service.

- A. A copy of the current Wyoming Highway Patrol wrecker inspection report that lists the date of the inspection and description of any wrecker equipment to be used to provide service pursuant to this Agreement shall be provided. The report must indicate that such equipment was inspected and certified, and that the wrecker equipment passed inspection.
- B. Prior to approval of the application by the Chief of Police and/or his designee, the Wrecker Service must provide a current copy of the Wrecker Service's insurance policy or policies, indicating that the Wrecker Service is covered by liability insurance as set forth by State of Wyoming Statutes, and that the Wrecker Service also is covered by cargo and garage insurance with a minimum limit of \$500,000. Said policies shall provide that the Chief of Police or his designee shall be notified by the insurer at least thirty (30) days prior to any

changes, cancellation, or termination of coverage.

- C. A copy of current Wyoming vehicle registration(s) for all wreckers that will be utilized to provide services pursuant to this Agreement shall be required.
- D. Wrecker Service shall provide a copy of the fee and/or rate schedule for all services provided, pursuant to this Agreement that will be charged and/or billed to any vehicle owner(s) and/or their insurance company(ies).
- E. A copy of the completed towing and storage yard inspection report shall be submitted.
- F. Wrecker Service shall provide, to the Chief of Police and/or his designee, completed and signed "Authorization to Release Information Forms" specific to background investigations that may be conducted by the Casper Police Department on any employee(s), agent(s), representative(s), owner(s), or anyone else associated with the Wrecker Service who may have access to vehicles and/or property towed and/or stored by a Wrecker Service pursuant to this Agreement, for the purposes of criminal history reviews and/or background checks.
- G. Wrecker Service shall provide fingerprinting of any employee(s), agent(s), representative(s), owner(s), or anyone else associated with the Wrecker Service who will be providing services pursuant to this Agreement, for purposes related to criminal histories and/or a background investigation.
- H. Prior to an application receiving approval from the Chief of Police and/or his designee, the Wrecker Service must submit any required administration fees and/or reimbursement costs associated with conducting background investigations pursuant to this Agreement.

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- B. The Wrecker Service shall maintain complete records of all fees charged, assessed and collected for services performed, pursuant to this Agreement. The Wrecker Service shall correlate each bill and/or record associated with service calls, pursuant to this Agreement, with the PSCC case number assigned to the police record. The Wrecker Service shall produce for examination, upon any request of the Chief or Police and/or his designee, any record associated with a call for service under the Agreement. All records associated with calls for service pursuant to the Agreement must be maintained for a minimum period of two (2) years by the Wrecker Service. All charges for service calls performed pursuant to the Agreement shall be billed to the vehicle owner according to the fee and/or rate schedule submitted by the Wrecker Service to the Chief of Police and/or his designee, under the terms of this Agreement.

Section 6. Release of Property and Law Enforcement Vehicle Hold Orders.

- A. The Wrecker Service must release items of personal property to the lawful owner, when authorized by the participating agency requesting the tow, prior to receiving payment of any accrued charges. This subsection applies as directed by W.S. 31-13-112(c). For purposes of this Agreement, and the preservation of evidence, the Wrecker Service shall not allow access to towed and/or stored vehicles under an authorized vehicle hold order, without first receiving permission from the public safety official responsible for the criminal case involving the towed and/or stored vehicle.
- B. It shall be the responsibility of the Wrecker Service to notify the registered owner of the towed and/or stored vehicle within 24 hours, once any towed and/or stored vehicle has been released from a vehicle hold order. The agency initiating the vehicle hold order, or any agency associated with the vehicle hold order or the PSCC, is not to be assessed any fees associated with the towed and/or stored vehicle, and/or the costs associated with storage, after the Wrecker Service has been notified that the vehicle hold order has been cancelled. For purposes of notification, a telephone call by the PSCC, or an agent of any public safety agency, notifying the Wrecker Service that a vehicle hold order no longer exists, and the

notification call is documented through any source of media utilized by the PSCC, will serve as proof of notification.

- C. All Casper Police Department vehicle hold orders will be approved by the Chief of Police and/or his designee, before a vehicle hold order request can be implemented by the Wrecker Service. The name of the individual approving the vehicle hold order must be written on the bill and/or record associated with the Wrecker Service call by the Wrecker Service.
- D. Wrecker Service companies shall notify the PSCC before any vehicle tow (private property, repossessions, etc.) occurs *without* the vehicle owner(s) knowledge.
- E. PSCC will maintain call records of all Wrecker Service Rotation System calls placed by the PSCC for a two (2) year minimum.

Section 7. Storage Areas and Evidence Protection.

- A. The Wrecker Service's storage area(s), for the purposes of storing towed vehicles pursuant to this Agreement, shall successfully complete an inspection of its secured holding facility by a representative of the Casper Police Department. The storage area used to store all vehicles towed pursuant to this Agreement, must be secured, at a minimum by a security type fence, and the fenced area must have adequate illumination. For the purpose of being called for the towing of vehicles needing to be stored for protecting evidence on or in a vehicle, the Wrecker Service must be willing to provide an indoor storage area(s) to store two passenger sized vehicles long-term. The indoor storage area(s), while being utilized to store vehicles towed pursuant to this Agreement, must be clean and accessible only to public safety officials and/or employees of the Wrecker Service and/or its employee(s), agent(s), representative(s) and/or operator(s) who meet the guidelines of this Agreement. Wrecker service companies who do not meet the evidence storing requirement when requested by the PSCC will not lose a call for service in the Rotation System.
- B. Vehicles stored indoors pursuant to an approved vehicle hold order must not be removed from the indoor secured area(s) without the Wrecker Service first receiving authorization to do so from the public safety official responsible for the criminal case involving the towed and stored vehicle.

Section 8. Environmental Requirements.

Wrecker service companies are responsible for clearing all debris at the scene of a service call. Any costs associated with clearing debris not removed from the scene and/or cleaned up by the Wrecker Service responsible for the service call shall be billed to the Wrecker Service by the agency responsible for the removal of the debris.

Section 9. Insurance Requirements.

Any Wrecker Service providing service pursuant to this Agreement, shall maintain insurance that will cover any liability that may occur during towing or while in possession of any vehicle. Said insurance shall also cover towing, cargo and garage insurance. The Wrecker Service shall provide

copies of the insurance policy(ies) to the Chief of Police and/or his designee. (See Section 2, paragraph B). Said policies shall provide that the Chief of Police or his designee shall be notified by the insurer at least thirty (30) days prior to any changes, cancellation, or termination of coverage. Additionally, the Wrecker Service must also immediately notify the Chief of Police and/or his designee should any insurance coverage(s) be changed, cancelled, terminated or denied. The insurance selected by the Wrecker Service must provide, at a minimum, coverage for property damage to the vehicle being towed while in tow, as well as coverage to any other property and/or person(s) that may suffer damage, injuries, and/or death due to an unintended release of any such vehicle and/or cargo attached to, or part of any vehicle while in tow. PSCC and/or any entities it serves is not liable for any matters pertaining to wrecker service companies, wrecker service companies' insurance carriers, wrecker service companies' insurance coverage limits or the lack of insurance, or wrecker service companies who may become non-insured. Wrecker service companies who become non-insurable, or wrecker service companies who do not meet the insurance requirements of this Agreement, will not be eligible for Rotation System calls through the PSCC, and may be subject to provisions contained in Section 12 of this Agreement.

Section 10. Rotation System.

- A. If the party needing the Wrecker Service requests a particular Wrecker Service, the requested Wrecker Service will be notified, if available. Citizen requests will not affect the Rotation System. A Wrecker Service need not be under an Agreement to be called by special request of a citizen.
- B. If the party needing the Wrecker Service has no preference, the next Wrecker Service on the Rotation System will be called. If the notified Wrecker Service is unavailable to respond, or is not able to arrive on scene within 20 minutes to a location within the City Limits of Casper, or arrive within a reasonable response time to a scene in Natrona County, the next Wrecker Service in the Rotation System will be called. Wrecker service companies must notify PSCC of an estimated time of arrival when the service call is requested by PSCC. The Wrecker Service must also advise PSCC when arrival to the scene will not be within the allowable time limits. The Wrecker Service shall abide by all Federal laws, State Statutes and/or ordinances when providing service pursuant to this Agreement.
- C. When a Wrecker Service acknowledges that their arrival time to a scene will be within the specified time frame, but fails to respond within the time specified by this Agreement, the Wrecker Service will automatically lose a call for service in the Rotation System, if another Wrecker Service is called to respond to the initial call.
- D. Public safety officials reserve the right to request a particular Wrecker Service, whether or not the Wrecker Service is next on the Rotation System, or whether or not the Wrecker Service is under an Agreement, if a service call is of an immediate need and in the best interest of public safety. Public safety officials also reserve the right to request a particular Wrecker Service, if specialized equipment and/or services are needed, and it is determined that the specialized equipment and/or services are not owned and/or operated or provided by a Wrecker Service that is next in the Rotation System for a service call. The Rotation System will maintain a list of the class of wrecker equipment that has been approved pursuant to this Agreement for each approved Wrecker Service. Wrecker vehicles pursuant to

this Agreement are classified as:

- Class A - carries a minimum gross vehicle weight (MGVW) of 7,500 lbs.
 - Class B - carries a minimum gross vehicle weight (MGVW) of 10,000 lbs.
 - Class C - carries a minimum gross vehicle weight (MGVW) of 20,000 lbs.
 - Class D - carries a minimum gross vehicle weight (MGVW) of 30,000 lbs.
- E. The abandoned vehicle towing service is a separate agreement between Natrona County and the Wrecker Service companies for the purpose of removing and/or towing abandoned vehicles. Rotation on the abandoned vehicle towing service list does not affect the PSCC Rotation System, and is not a service governed by this Agreement.
- F. When attempting to contact a Wrecker Service and PSCC receives a busy signal, the PSCC dispatcher will attempt to place the call two (2) additional times during a period of no more than five (5) minutes before calling the next Wrecker Service on the Rotation System. No contact due to a repeated busy telephone signal or no answer will be considered a no-answer call or a turn-down call, and the Wrecker Service will lose the call for service in the Rotation System.
- G. Wrecker Service must confirm acceptance of the PSCC service call within five (5) minutes. Failure to do so will be considered a turn-down, and the Wrecker Service will lose their call for service in the Rotation System.
- H. A history of repeated turn-downs or no-answers may be considered a performance issue and may become a cause for sanctions outlined in Section 12 of this Agreement being imposed by the Chief of Police.
- I. The PSCC staff and public safety personnel will not become involved in any acts of favoritism or preference directed toward any Wrecker Service company and/or its owner(s), agent(s), representative(s) and/or employee(s).
- J. Notwithstanding any other provision of this Agreement, the City of Casper Police Department reserves the right to contract for its own wrecker services, separate and apart from the rotational system described in this Agreement.

Section 11. Termination of Agreement.

Either party may terminate this Agreement at any time. In addition, the Chief of Police may recommend termination of this Agreement to the City Manager at any time.

Section 12. Sanctions.

- A. Whenever performance issues (complaints or breaches of an Agreement) are brought to the attention of the PSCC through citizens and/or any user agency of the PSCC, an investigation will be completed by the Casper Police Department. The Chief of Police and/or his designee shall have the authority to impose sanctions as outlined in this section.
- B. Sanctions, depending on the severity of sustained complaints, can range from a written warning

to a recommendation for termination of this Agreement. Nothing in this Agreement precludes criminal prosecution and/or civil action for the violation of any law by a Wrecker Service.

- C. Repeated and/or serious violations by a Wrecker Service of this Agreement may result in complete removal from the Rotation System.
- D. A Wrecker Service that has been suspended from providing service through the PSCC Rotation System, may be reinstated by the Chief of Police and/or his designee after the suspension period, when the Wrecker Service requests reinstatement, in writing, to the Chief of Police, and agrees to abide by the terms of this Agreement.

Section 13. Public Safety.

- A. A Wrecker Service must keep its equipment properly registered and insured pursuant to the law, and remain in compliance with this Agreement.
- B. Wrecker service employee(s), agent(s), representative(s) and/or operator(s), who have been convicted of any felony within the last three (3) years shall not be allowed to provide service pursuant to this Agreement.
- C. Wrecker Service must provide adequate traffic safety precautions. The participating agencies will assist with traffic control, whenever practical to do so, unless calls for service priorities dictate otherwise.

Section 14. General Provisions.

- A. This Agreement revokes and supersedes any and all agreements and policies regarding wrecker and towing services that the parties may have previously entered into or executed.

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B. The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, et seq. The City specifically reserves the right to assert any and all immunities, rights and defenses it may have pursuant to the Wyoming Governmental Claims Act.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Agreement as of the day and year above.

APPROVED AS TO FORM:

Walter Thomas

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

WITNESS:

M.A.D. TRANSPORTATION AND TOWING,
LLC

By: L. Wells

By: Curtis Day

Printed Name: LAURA WELLS

Printed Name: Curtis Day

Title: Compliance Officer

Title: Manager

RESOLUTION NO. 16-212

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR WRECKER AND TOWING SERVICES

WHEREAS, the City of Casper Police Department desires professional wrecker services; and

WHEREAS, the Public Safety Communications Center, hereinafter referred to as "PSCC," will use the Wrecker Service Rotation System to provide wrecker services to the various entities served by the PSCC; and,

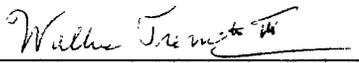
WHEREAS, M.A.D. Transportation and Towing, LLC located in Casper, Wyoming, has signed the Professional Services Agreement for wrecker services to the Casper Police Department and is therefore willing and able to provide such services through the PSCC.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract with M.A.D. Transportation and Towing, LLC for professional wrecker services.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified payments throughout the term of this agreement in accordance with the Contract for Professional Services.

PASSED, APPROVED, AND ADOPTED on this _____ day of _____, 2016.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

August 9, 2016

MEMO TO: V. H. McDonald, City Manager
FROM: Doug Follick, Leisure Services Director 
SUBJECT: Natrona County School District Driving Range Lease

Recommendation:

That Council, by resolution, authorize an agreement with Natrona County School District for operation of the Driving Range located in Lot 12 at the Casper Events Center.

Summary:

On February 6, 2006 the Natrona County School District entered into a lease agreement with the City of Casper to conduct drivers' education classes for students of the District at the Driving Range in Lot 12 at the Casper Events Center. On June 30, 2016 that lease, and its renewal, expired.

The Natrona County School District has maintained the facility, provided an educational opportunity for hundreds, and desires to continue to conduct drivers' education classes at this facility. The term of the lease is for a period of five (5) years, commencing on the 1st day of July, 2016, to and including the 30th day of June, 2021 and there is no monetary rent due under the lease. The Natrona County School District will maintain its own insurance on the property.

A lease agreement and resolution have been prepared for Council consideration.

LEASE AGREEMENT

THIS LEASE, entered into this 20th day of July 2016, by and between the City of Casper, Wyoming, A Municipal Corporation, 200 North David Street, Casper, Wyoming, 82601, hereinafter referred to as "Lessor", and the Natrona County School District, 970 North Glenn Road, Casper, Wyoming, 82601, hereinafter referred to as "Lessee".

1. LEASE PURPOSE:

The purpose of this lease is to provide Lessee with an area in which to conduct drivers' education classes for students of the Natrona County School District. Large events scheduled at the Casper Events Center, which require additional parking, may preempt the use of the driving range during a regular class schedule.

2. LEASED PREMISES:

Lessor hereby agrees to lease to Lessee, and Lessee hereby agrees to take from Lessor, for the term hereinafter provided, and any renewals thereof, the property known as Lot 12 at the Casper Events Center, #1 Events Drive. This lease does not include the two stalls on the south side of the building.

3. LEASE TERM:

The term of this lease shall be for a period of five (5) years, commencing on the 1st day of July, 2016, to and including the 30th day of June, 2021.

4. RENT:

No monetary rent is due under this lease, however, consideration for this lease shall be in the form of Lessee obligations under this lease.

5. INSURANCE:

Lessee agrees to keep the demised premises insured with commercial general liability and commercial property insurance with the following coverages and limits:

<u>Commercial General Liability</u>	
Personal Injury and Advertising Injury	\$500,000.00
Per Occurrence Limit	\$500,000.00
Fire/Explosion/Water Damage Limit	\$500,000.00
Medical Expense Limit (any one person)	\$ 10,000.00

Commercial Property

Maximum Deductible per Occurrence	\$ 1,000.00
Building Replacement Cost	\$900,000.00

Lessee shall furthermore provide that it is primary coverage without any right of contribution from any other insurance policy or other source of Lessor. Lessee shall provide Lessor with a copy of said insurance policy within thirty (30) days after execution of this agreement. Lessee further agrees to hold the City harmless and defend the City in any and all suits, claims, demands, or actions arising from or relating to the use of the property by Lessee. Lessee shall indemnify Lessor against all expense, liabilities, claims, causes of actions of any kind including attorney's fees incurred by Lessor arising out of use of the property by Lessee.

6. TERMINATION:

Lessee may terminate this Lease Agreement, provided however, that Lessee shall notify Lessor, in writing, of any such intention to terminate ninety (90) days before the effective date of the termination. Lessor may terminate, without declaring a default, by also providing written notice to Lessee ninety (90) days before intended termination. This termination ability is in addition to which is provided for in Section 10 below.

7. LEASE RENEWAL:

Lessee may request an extension of the lease for an additional five (5) year term under similar terms and conditions contained herein; provided, however, that Lessee shall make such request, in writing, at least ninety (90) days prior to the end of the lease term. If Lessor does not agree to extend the lease, it shall expire upon its own term at the end of the lease term. If Lessor agrees to a new lease, the lease may be renewed administratively.

8. SIGNAGE:

All of the signage used by Lessee for drivers' training classes is to be designed to be removed if the lot is needed for parking. Removal and storage of the signs is the responsibility of Lessee, upon notice by Lessor. Lessor agrees to provide at least ten (10) days' notice to Lessee if the driving lot needs to be cleared for a large event.

9. WAIVER:

The waiver of any breach in any of the terms and conditions of this lease shall be limited to the act or acts constituting such breach and shall never be construed as being a continuing or permanent waiver of any such terms or conditions, all of

which shall be and remain in full force as to future acts or happenings notwithstanding such individual waiver of any breach thereof.

10. DEFAULT AND SURRENDER OF LEASED PREMISES:

In the event Lessee fails to do, or cause to be done, any of the terms and conditions of this lease, the same shall be considered a default of the entire lease. Lessor shall give Lessee fifteen (15) days notice in the event of any such default, and Lessee shall have an additional fifteen (15) day period to cure said default. Upon failure to cure said default, Lessor may, at its option, terminate this lease, and Lessee shall give up the leased property peacefully and in as good as condition as when entered upon. Upon such default and termination, Lessor shall have the right to enter upon the demised premises with or without process of law.

11. ENVIRONMENTAL COMPLIANCE:

Lessee shall conduct its operations on the property in compliance with, and shall not permit the property to be in violation of any applicable local, state, or federal environmental laws. Lessee shall obtain and maintain in effect all permits required by any environmental laws for the property, and its uses, and shall furnish to Lessor copies of the permits upon request. Lessee shall comply with all reporting requirements of 42 U.S.C. 1101, et seq. (Community Right to Know Act). Lessee shall not handle, store, dispose of, or allow the handling, storage, or disposal of any hazardous waste as defined in 42 U.S.C. 6903(5), or hazardous substance as defined in 42 U.S.C. 9601(14), on the property, and shall not discharge any waste onto lands or any surface water or ground water at or near the property. Lessee shall manage all hazardous substances and chemicals which it handles off-site, but in proximity to the subject property, in accordance with all applicable laws and regulations including all occupational safety regulations and orders.

Lessee shall not bring onto the property any substance known to cause human injury, including, without limitation, cancer or reproductive toxicity, except those which are necessary for the prudent and necessary management of Lessee's lawful operations on the property. In addition, Lessee shall comply with all laws, regulations, and standards applicable to those substances.

Lessee shall immediately advise Lessor, in writing, of: 1) any and all governmental agencies regulatory proceedings or enforcement actions instituted or threatened, which require or could require investigation, mitigation, clean-up, alteration, or abatement of any conditions on the property; 2) all claims made or threatened by any party against Lessee or the property, relating to damage, contribution, cost recovery, compensation, loss, or injury resulting from any pollutant, or hazardous substance; and, 3) Lessee's discovery of any occurrence or condition on the property or any real property adjoining or in the vicinity of the property which might subject Lessee, Lessor, or the property to any restrictions on

ownership, occupancy, transferability, or use of the property under any local, state, or federal environmental law.

Lessee shall make and conduct regular investigations of the property to determine the presence thereon of any hazardous substance which may have been deposited on the property by any party, including third parties, and shall report any condition which indicates the presence of such substances immediately to Lessor and to the proper authorities. Lessee shall advise Lessor, upon request of all such investigations that had been made, the dates of such investigations, and the method of investigation. These investigations shall be made by Lessee not less than on a monthly basis. Lessee, in addition, shall take all reasonable precautions to prevent the dumping, discharge, or threatened discharge of any hazardous substance on the property by any third persons, and shall advise the Lessor in writing, upon request, of all such precautions that have been taken.

Lessor shall have the right to join and participate in, as a party if it so elects, any settlements, remedial actions, legal proceedings, or actions initiated in connection with any claims brought under the environmental laws. Lessee shall be solely responsible for and shall indemnify and hold harmless Lessor, its elected officials, employees, agents, successors, or assigns from any and all loss, damage, cost, expense, or liability directly or indirectly arising out of or attributable to the use, generation, manufacture, treatment, handling, refining, production, processing, storage, release, threatened release, discharge, disposal, or presence of hazardous substances on, under, or about the property including without limitation:

- A. All foreseeable and unforeseeable consequential damages;
- B. The costs of any required or necessary repair, clean-up, or detoxification of the property, and the preparation and implementation of any closure, remedial, or other required plans; and,
- C. All reasonable costs and expenses incurred by Lessor in connection with clauses (A) and (B) including, without limitation, reasonable attorney's fees.

Provided, however, that the indemnification provided for herein to Lessor shall be limited to conditions which arose on the leased property subsequent to Lessee's possession of same. It is not the intent of Lessor to hold Lessee responsible for circumstances arising before Lessee first occupied or assumed possession of the property herein leased. Further, Lessee does not agree to indemnify Lessor for conditions arising on the leased property which are caused by Lessor.

12. SUBLEASE:

No part of the leased premises shall be subleased or assigned by Lessee.

13. NUISANCE:

Lessee shall promptly comply with all statutes, ordinances, rules, orders, regulations, and requirements of the Federal, State, and municipal government, and of any and all of their departments and bureaus applicable to said premises for

the correction, prevention, or abatement of nuisances or other grievances in, upon, or connected with said premises during the term.

14. IMMUNITY GOVERNMENTAL CLAIMS ACT:

Neither the City nor the District waive any right or rights they may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et. seq., and each party specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

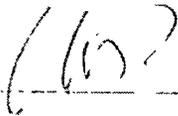
15. MISCELLANEOUS COVENANTS:

- A. Lessee agrees that it has examined the leased premises and accepts the same in its present condition.
- B. Lessee will allow no liens to be placed upon the leased premises.
- C. Lessee shall pay the bill for power used in the entire building, and shall arrange with the utility company for direct billing to Lessee.
- D. Lessee shall comply with local, State, and Federal regulations.
- E. Lessor shall have access to the leased premises at all reasonable times for the purposes of access to the power box, and the portion of the building retained for storage for the Casper Events Center, and access to the lot for parking vehicles during large events.
- F. Lessor reserves the right to add or place additional utilities in the lease premises at any time, which rights are reserved to Lessor.
- G. Lessee shall maintain the property in good condition, including removal of all litter, garbage or junk which may accumulate as a result of the classes conducted on the driving range. Lessee will also be responsible for repairing any damage or vandalism to the leased premises, to Lessee's vehicles, or equipment used in the driving classes. Such repairs will be made in a timely manner to the satisfaction of Lessor.
- H. Lessee will provide assurance that tires will not be used as markers on the driving range, and that student drivers will not be allowed to drive the vehicles in or out of the building.
- I. Lessor will allow use of the restroom facilities in the Events Center by the staff and students involved in the drivers' education program, between the hours of 8:00 a.m. until 5:00 p.m., Monday through Friday, excepting designated City holidays.

- J. Lessor will not allow use of the driving range by other organizations or individuals for drivers' education classes.
- K. Lessee will provide Lessor with a schedule of classes prior to each semester.

EXECUTED by the parties hereto on the day and year first above written.

APPROVED AS TO FORM:

 _____

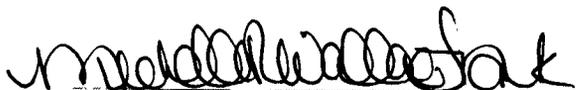
CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

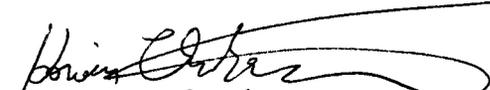
Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

WITNESS:


By: Michelle Ruwalla Frank

LESSEE:


By: Kevin Christopherson
Natrona County School District

RESOLUTION NO. 16-213

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE NATRONA COUNTY SCHOOL DISTRICT FOR OPERATION OF THE DRIVING RANGE AT THE CASPER EVENTS CENTER.

WHEREAS, the City is the owner of the driving range at the Casper Events Center; and,

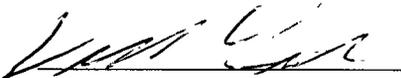
WHEREAS, the Natrona County School District desires to provide drivers' education at this facility; and,

WHEREAS, the Natrona County School District is willing and able to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING; That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement between the City of Casper and the Natrona County School District for the purpose of operating the driving range at the Casper Events Center.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2016.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

July 21, 2016

MEMO TO: V.H. McDonald, City Manager 
FROM: Andrew Beamer, Public Services Director 
Jolene Martinez, Special Projects Coordinator
SUBJECT: Wyoming Governor's Big Game Coalition Grant

Recommendation:

That Council, by resolution, accept a grant from the Wyoming Governor's Big Game Coalition, in the amount of \$15,000, to be used to fund the aquatic habitat side channel construction associated with river restoration construction in the Water Treatment Plant area.

Summary:

In June 2013, Council authorized staff to move forward to secure funding and implement the work identified in the Platte River Environmental Restoration Master Plan. The river restoration effort, which includes a volunteer day every September, is called the Platte River Revival. The projects outlined in the master plan are a combination of riverbank and in-river construction (which includes adding wetlands where appropriate), Russian olive removal, and vegetative plantings. The cost estimate for riverbank and in-river construction is estimated at over \$16 million.

On June 15, 2016, staff was notified that a grant from the Wyoming Governor's Big Game Coalition for aquatic habitat side channel construction associated with river restoration construction in the Water Treatment Plant area had been approved. The grant, administered by the Wyoming Community Foundation, is awarded from the Wyoming Governor's Big Game Coalition: All Wildlife Account. Staff identified and submitted a grant application to this highly competitive grant opportunity. No match is required for this grant.

The Platte River Revival is a three-in-one project for Casper and Wyoming: a conservation project, an economic development project, and a quality of life project. This investment in critical infrastructure provides outcomes such as improved water quality; protected drinking water sources; improved aquatic and terrestrial habitat; increased recreational and tourist experiences (e.g. fishing); stabilized, aesthetically improved riverbanks; and economic development opportunities.

A resolution for Council's consideration has been prepared.

RESOLUTION NO. 16-214

A RESOLUTION AUTHORIZING ACCEPTANCE OF A
GRANT FROM THE WYOMING GOVERNOR'S BIG GAME
LICENSE COALITION, ALL WILDLIFE ACCOUNT

WHEREAS, the City of Casper identified the need to restore the North Platte River through Casper and has established a project called the Platte River Revival; and,

WHEREAS, a restored river will improve water quality, improve aquatic and riparian habitat, provide stabilized and aesthetically pleasing riverbanks, provide recreational experiences and places for people to gather; and,

WHEREAS, the City of Casper has been approved for a grant from the Wyoming Governor's Big Game License Coalition, All Wildlife Account, in the amount of Fifteen Thousand Dollars (\$15,000); and,

WHEREAS, the City of Casper desires to accept the grant funds from the Wyoming Governor's Big Game License Coalition to be used to fund aquatic habitat side channel construction in association with river restoration construction in the Water Treatment Plant area as part of the Platte River Revival.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the grant from the Wyoming Game and Fish Commission, in the amount of Fifteen Thousand Dollars (\$15,000), is hereby accepted.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2016.

APPROVED AS TO FORM:



ATTEST:

Tracy L. Belser
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Daniel Sandoval
Mayor

July 26, 2016

MEMO TO: V.H. McDonald, City Manager 
FROM: Andrew Beamer, P.E., Public Services Director 
Terry Cottenoir, Engineering Technician II
SUBJECT: Agreement with Modern Electric Co. for the
4-Section Signal Heads, Project No. 16-026

Recommendation:

That Council, by resolution, authorize an agreement with Modern Electric Co., for the 4-Section Signal Heads, Project No. 16-026, in the amount of \$64,546.00. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$7,000.00, for a total project amount of \$71,546.00.

Summary:

On Tuesday, July 26, 2016, three (3) bids were received for the 4-Section Signal Heads, Project No. 16-026. The bids received for this work are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BID AMOUNT</u>
Modern Electric Co.	Casper, Wyoming	\$64,546.00
Casper Electric	Casper, Wyoming	\$70,262.75
Atlantic Electric, Inc.	Casper, Wyoming	\$93,868.00

The 4-Section Signal Heads Project removes and replaces fifty-six (56) existing 5-section signal heads with new 4-section signal heads at various intersections within Casper. As a result of a traffic signal timing study that was conducted for the City of Casper, it was recommended that traditional 5-section left-turn heads be replaced by 4-section left turn heads. This allows protected left turn signals to be replaced with flashing yellow left turns, which provides more safety and flexibility in time of day operations at the intersections. Work is scheduled to be completed by October 21, 2016. The estimate prepared by the City Engineering Division was \$110,200.00.

The low bid from Modern Electric Co. was \$64,546.00. Adding a construction contingency amount of \$7,000.00 brings the total contract amount to \$71,546.00. By State Statute, all in-state bidders receive a five percent (5%) bid preference. As all bids were received from in-state Contractors, no bid preference was granted.

Funding for this project will be from budgeted Optional One Cent #14 Sales Tax funds allocated to the FY12 Traffic Signal Upgrades.

The Agreement and resolution are prepared for Council's consideration.

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and with Modern Electric Co., P.O. Box 2107, Casper, Wyoming 82602, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to remove and replace the existing 5-section signal heads with new 4-section signal heads at various intersections within Casper; and,

WHEREAS, Modern Electric Co., is able and willing to provide those services specified as the 4-Section Signal Heads, Project No. 16-026.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the 4-Section Signal Heads, Project No. 16-026, hereinafter referred to as the "Work."

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Casper, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

3.1 The Work will be substantially completed by **October 21, 2016** and completed and ready for final payment in accordance with Article 14 of the General Conditions by **October 28, 2016**.

3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner Five Hundred Dollars (\$500) for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner Two Hundred Dollars (\$200.00) for each day that expires after the time specified in

paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

In consideration of the performance of the work in accordance with the Contract documents for this Unit Price Contract, Owner shall pay Contractor in current funds a not-to-exceed total contract price of Sixty-Four Thousand Five Hundred Forty-Six Dollars (\$64,546.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (page BS-1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

- 5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Provisions.
 - 5.1.1 Prior to payment of fifty percent (50%) of Total Contract Price, progress payments will be made in an amount equal to ninety percent (90%) of the Work completed, and ninety percent (90%) of Invoice Cost of materials and equipment not incorporated in the Work but delivered and suitably stored, less in each case the aggregate of payments previously made.
 - 5.1.2 After payment of fifty percent (50%) of Total Contract Price has been made, Owner shall withhold such amounts necessary so the total retainage is equal to five percent (5%) of the Total Contract Price.
 - 5.1.3 In the event the Contractor makes only one application for payment upon substantially completing the Work, progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.2, Final Payment.

5.1.4 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.

5.2 Final Payment. Upon final completion and acceptance of the Work in accordance with Article 14 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding \$25,000.00 will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.

7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.

7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.

7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.

7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-6, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (Pages BF-1 to BF-4, inclusive).
- 8.4 Exhibit "B" - Bid Schedule (Page BS-1, inclusive).
- 8.5 Addenda No. (1, 2).
- 8.6 Performance and Labor and Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.9 Supplementary Conditions (Pages SC-1 to SC-16, inclusive).
- 8.10 Division 01 - General Requirements, consisting of seven (7) sections.
- 8.11 Division 02 - Site Construction, consisting of one (1) section.
- 8.12 Notice of Award.
- 8.13 Notice to Proceed.
- 8.14 Minutes of the Pre-Bid Conference, if any.
- 8.15 Contract Drawings consisting of eight (8) drawing sheets, with each sheet bearing the following general title:

4-Section Signal Heads, Project No. 16-026

- 8.16 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.17 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.
- 8.18 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

(This space intentionally left blank)

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2016.

APPROVED AS TO FORM:

Walter Tremble

CONTRACTOR:

Modern Electric Co.

ATTEST:

By: _____

By: _____

Title: _____

Title: _____

OWNER:

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

By: _____

By: _____

Tracey L. Belser

Daniel Sandoval

Title: City Clerk

Title: Mayor

indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 64,546.00

TOTAL BASE BID, IN WORDS: Sixty-Four Thousand, Five Hundred
Forty Six ----- DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
 - B. Exhibit "B" - Itemized Bid Schedule.
 - C. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.
9. Communications concerning this Bid shall be addressed to:
- Address of Bidder: Modern Electric Co. (Richard Vignaroli)
P. O. Box 2107
Casper, Wyoming 82602
10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on July 26, 2016.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

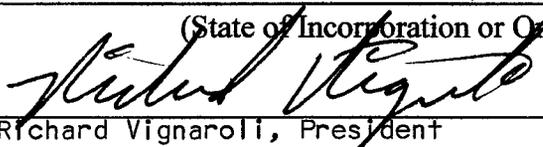
Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Modern Electric Co. (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By:  (seal)
Richard Vignaroli, President

(Title)

(Seal)

Attest: 

Business Address: 246 West First Street
P. O. Box 2107
Casper, Wyoming 82602

Phone Number: (307) 266-1711

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

EXHIBIT "B"
BID SCHEDULE

4-Section Signal Heads
PROJECT NO. 16-026
July 26, 2016

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related bid items.

LS = Lump Sum R&R = Remove and Replace LF = Linear Feet F&I = Furnish and Install
SY = Square Yard FA = Force Account CY = Cubic Yard EA = Each

Bid Schedule

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Mobilization	LS	1	\$ 1,740.00	\$ 1,740.00
2	F&I Temporary Traffic Control	LS	1	\$ 2,550.00	\$ 2,550.00
3	R&R Existing 5-Section Signal Heads with new 4-Section Signal Heads	EA	56	\$ 1,076.00	\$ 60,256.00
TOTAL BASE BID					\$ 64,546.00

• **BID IN WORDS:**

Sixty-Four Thousand, Five Hundred Forty-Six Dollars -----

This bid submitted by: Modern Electric Co.
(Individual, partnership, corporation, or joint venture name)

ADDENDUM NO. 1

to the

BIDDING AND CONTRACT DOCUMENTS

for the

4-Section Signal Heads
PROJECT NO. 16-026

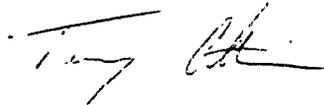
by

CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: July 20, 2016

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)

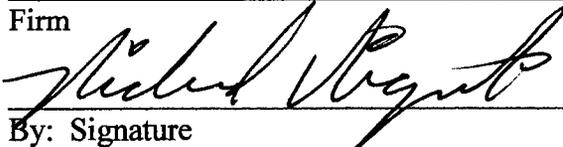


Terry Cottenoir, Engineering Tech II

ACKNOWLEDGMENT OF RECEIPT OF
ADDENDUM (BIDDER)

Modern Electric Co.

Firm



By: Signature

Richard Vignaroli, President

Title

July 20, 2016

Date Received

ADDENDUM NO. 2

to the

BIDDING AND CONTRACT DOCUMENTS

for the

**4-Section Signal Heads
PROJECT NO. 16-026**

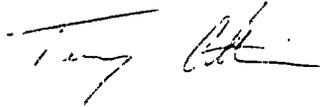
by

**CITY OF CASPER
200 N. David
Casper, Wyoming 82601**

ADDENDUM DATE: July 21, 2016

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)

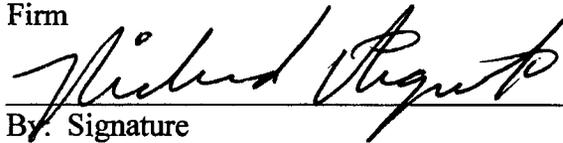


Terry Cottenoir, Engineering Tech II

**ACKNOWLEDGMENT OF RECEIPT OF
ADDENDUM (BIDDER)**

Modern Electric Co.

Firm



By: Signature

Richard Vignaroli, President

Title

July 22, 2016

Date Received

RESOLUTION NO.16-215

A RESOLUTION AUTHORIZING AN AGREEMENT WITH MODERN ELECTRIC CO., FOR THE 4-SECTION SIGNAL HEADS, PROJECT NO. 16-026.

WHEREAS, the City of Casper desires to remove and replace the existing 5-section signal heads with new 4-section signal heads at various intersections within Casper; and,

WHEREAS, Modern Electric Co., is able and willing to provide those services specified as 4-Section Signal Heads, Project No. 16-026; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Seven Thousand Dollars (\$7,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

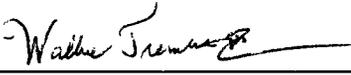
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Modern Electric Co., for those services, in the amount of Sixty-Four Thousand Five Hundred Forty-Six Dollars (\$64,546.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to Sixty-Four Thousand Five Hundred Forty-Six Dollars (\$64,546.00), and Seven Thousand Dollars (\$7,000.00) for a construction contingency account, for a total project amount of Seventy-One Thousand Five Hundred Forty-Six Dollars (\$71,546.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Seven Thousand Dollars (\$7,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2016.

APPROVED AS TO FORM:
(4-Section Signal Heads, Project No. 16-026)



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

July 14, 2016

MEMO TO: V.H. McDonald, City Manager 

FROM: Andrew B. Beamer, Public Services Director 
Bruce Martin, Public Utilities Manager
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Contract for Professional Services for Design and Construction Administration Services
West Casper Zone 2 Water System Improvements, Project 15-59

Recommendation:

That Council, by resolution, authorize a contract for professional services with WLC Engineering, Surveying & Planning, for design and construction administration services for the West Casper Zone 2 Water System Improvements, Project No. 15-59, in the amount of \$302,800.

Summary:

The City of Casper conducted a Master Plan Level I Study in 2006, which identified that the western Pressure Zone 2 of the City of Casper water system is in need of redundancy to provide a more reliable water source to the customers in this area. The western Pressure Zone 2 services Webb Creek, Indian Hills, Westland Park, Skyline Ranches, and Gothberg Subdivisions as well as a small portion of the Paradise Valley Subdivision.

A request for proposals was published soliciting proposals from qualified consultants to furnish engineering design and construction administration services to construct the water system improvements, including a transmission pipeline and associated appurtenances. Based on their proposals, four (4) consultants were evaluated further. Based on team qualifications and experience, WLC Engineering, Surveying & Planning (WLC) was selected by City staff. WLC submitted the best proposal and also submitted a separate fee in the amount of \$302,800.

Design services for the project include preparation of construction plans and specifications, coordination with the US Army Corps of Engineers (USACE) for necessary wetland permits, coordination with the Wyoming Department of Environmental Quality (WDEQ) for necessary construction permits, coordination with WWDC for necessary reviews, and assistance to the City in advertising for, opening, and evaluating construction bids.

Construction administration services for the project include construction observation and inspection by a resident engineer and a technician. These duties include material testing, field surveying, reviewing and preparing construction pay estimates, preparing record drawings showing actual as-constructed conditions of the project, meetings with the Owner and contractor, and review and approval of shop and material product data.

The City of Casper was successful in securing a grant from the Wyoming Water Development Commission (WWDC) in the amount of \$1,728,600 to pay for 67% of the estimated \$2,592,900 project. The 33% local match of \$864,300 will be obtained from Water Fund Reserves.

The Agreement and resolution are prepared for Council's consideration.

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services (“Contract”) is entered into on this 2nd day of August, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (“City”).
2. WLC Engineering, Surveying & Planning, 200 Pronghorn, Casper, Wyoming 82601 (“Consultant”).

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

RECITALS

A. The City is undertaking a project to construct a new potable water transmission main in the western portion of the City of Casper.

B. The project requires professional services for the design and construction administration of the new water transmission main.

C. The Consultant represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Consultant for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Consultant shall perform the following services in connection with and respecting the project:

A. Design Phase.

1. Plan and profile sheets shall consist of a horizontal scale of not less than 1"=50', and an appropriate vertical scale, indicating all features necessary to construct the improvements.

2. Conduct field surveys to collect topographic data, surface elevations, and utilities information as needed. Consultant shall utilize base mapping from the City's Geographical Information System database for plan sheet preparation.
3. Contact other utilities (i.e. - telephone, power, cable TV, gas, etc.) to obtain location of their utilities within project locations and to coordinate any required adjustments.
4. Plan and plan profile sheets shall contain the following information:
 - a. Plan and profile sheets shall contain sufficient detail and information in order to determine construction cost of the improvement and to construct the improvements.
 - d. Consultant's professional engineering stamp in accordance with Wyoming State Statutes.
 - e. All original plan and profile sheets shall be delivered to Owner upon completion of Project.
 - f. Consultant shall provide the City Engineering Office and WWDC a copy of final drawings of the Project in AutoCAD and PDF format labeled as "Final Design Drawings – West Casper Zone 2 Water System Improvements Project."
5. Consultant shall provide the Public Services Department four (4) copies of the "draft" construction drawings and project manuals to be reviewed by City and WWDC staff. Also include a complete copy in PDF format.
6. The Consultant shall incorporate into the construction drawings a Legend Sheet with symbols and legends. All drawing symbols shall be approved by the Public Services Department and WWDC prior to commencement of work. These symbols, legends, and layer identification symbols shall be incorporated into the drawings.
7. The Consultant shall prepare a project cost estimate when plans are approximately fifty percent (50%) complete, 90% complete, and again two (2) weeks prior to public advertisement.
8. The Consultant shall meet with representatives from the City Public Services Department and WWDC during the course of preparing drawings and specifications to discuss the status of the project. Meeting dates and times shall be coordinated by Consultant and shall be set with input from

the City and WWDC. In addition, the Consultant shall attend any interim special meetings with City staff relating to the performance of this contract. The purpose of the meetings will be to discuss elements of design alternatives, project criteria, project status, and design options. Consultant shall prepare and distribute minutes of all progress meetings.

In addition, the Consultant shall hold progress review meetings at the 10%, 50%, and 90% levels of completion of the project plans, to be held at city hall. Plans that are 50% shall be provided to the City and WWDC two (2) weeks prior to the 50% progress review meeting. Plans that are 90% shall be provided to the City and WWDC thirty (30) days prior to the 90% progress review meeting. Progress review meetings shall be attended by City and WWDC staff. All 90% comments from the City and WWDC must be incorporated in the 90% plans prior to being submitted to WDEQ for permitting.

9. The Consultant shall prepare and provide the Casper Public Services Department and WWDC for approval, final plans and specifications, incorporating changes requested by the City and WWDC.
10. The Consultant shall provide the Casper Public Services Department four (4) hard copy sets and one (1) complete set in PDF and WWDC one (1) hardcopy set and one (1) complete set in PDF: the final plans and project manuals prior to public advertisement of bids. Prior approval from city and WWDC staff must be received prior to advertisement for bids.
11. Final drawings shall be placed on 11 by 17 inch paper sheets.
12. The Consultant shall make provisions within the project proposal and fee proposal for all coordination, correspondence, applications, documentation, meetings, etc. with regard to the following parties and governmental entities.
 - a. Property Owners (Utility Easement Negotiations) – The Consultant shall initiate and coordinate all utility easement negotiations with appropriate property owners. The City of Casper will provide legal review, support and forms as necessary and will provide engineering staff for all applicable correspondence and negotiations. The Consultant shall include estimated fees based upon the tentative timetable included in the RFP.
 - b. Wyoming Department of Transportation – The Consultant shall make application for all appropriate permits and shall obtain approved permits from WYDOT with respect to water transmission main placement within the WYDOT right-of-way on CY Avenue.

- c. Wyoming Department of Environmental Quality – The Consultant shall make application for all appropriate permits and shall obtain approved permits from WDEQ with respect to water transmission main installation and connection to the existing water system.
 - d. US Army Corps of Engineers (Wetland Disturbance) – The Consultant shall delineate any wetlands which are expected to be affected as part of the project construction and shall notify the USACOE, apply for all appropriate permits and shall obtain approved permits with respect to water transmission main installation affecting wetlands.
13. The Consultant shall be responsible for obtaining geotechnical investigations for the project. A subsurface exploration and geotechnical engineering report shall be provided for the project. As a minimum, the report shall include information on the following services to be performed:
- a. Test borings shall be performed at the discretion of the geotechnical consultant based on varying site conditions and as necessary for design of the transmission pipeline.
 - b. The borings shall be completed to 9 feet below finished surface profile or deeper as necessary to investigate the subsurface conditions and ensure the long term stability of the soils.
 - c. Samples from the borings shall be used to perform the following tests and/or procedures:
 - i. Engineering properties, including moisture content, Atterburg Limits, and sieve analyses.
 - ii. Soil profile logs (including pavement thickness and materials of construction).
 - iii. Groundwater depth determination, if encountered.
 - iv. Soil boring locations shall be included on the project design drawings.
 - d. Soil samples from each test boring shall be screened for volatile organic compounds (VOC) using a photoionization detector (PID). The PID shall be performed on samples from the boring exhibiting the highest potential for VOC contamination.

In the event PID testing and/or visual observations of soil boring material indicates the presence of contamination, additional testing to further define the soil contamination shall not be considered part of the geotechnical services for this project.

- e. Geotechnical services shall include measurements made for each soil boring for soil resistivity, as a parameter to consider in the evaluation of soil corrosion potential.
- f. Based on the information obtained from the soil borings and sampling, the geotechnical consultant shall provide, in the Report, a recommendation for suitability of the soil conditions for installation of the water mains. Included shall be recommendations on trench excavations and backfill.
- g. Pavement design is not considered as a required service for the geotechnical report.
- h. Borings, sampling, and testing shall be performed in accordance with the applicable ASTM Standards.

B. Project Manual.

- 1. Consultant shall prepare Technical Specifications covering the required work for the Project.
- 2. Consultant shall prepare Construction Drawings and Specifications in accordance with the City of Casper "Standard Specifications for Street Construction," latest version, and the Casper Public Utilities "Water Distribution Facilities Standard Specifications," latest version.
- 3. General Conditions and Supplemental Conditions of the Specifications shall be based on current City of Casper approved documents.
- 4. The Consultant shall prepare a Project Manual (for City and WWDC review) to include the following:
 - a. Technical Specifications.
 - b. Bid Schedule to accompany the Owner's Bid Form.
 - c. Edited "front end" documents of the Project Manual supplied by the City Engineering Office. Documents supplied will consist of Advertisement for Bids, Instruction to Bidders, Performance and Payment Bonds, Bid Bond and Form, Agreement between Owner and Contractor, General Conditions, and Supplementary Conditions. Consultant shall review these documents, insert modifications where necessary, and return them for final review.

After review by the Owner, Consultant shall incorporate any changes and then insert the documents into the Project Manual.

5. The Consultant shall affix his professional engineer's stamp, date, and signature to the front cover of the project manual and in accordance with Wyoming State Registration Statutes.

C. Sub-consultants.

1. The Consultant shall be responsible to procure any necessary sub-consultant to complete the work.
2. The Owner and Consultant shall mutually approve, in writing, the use of any sub-consultants that the Consultant desires to use.
3. The Consultant shall be responsible for the administration, management, procurement, and payment of services provided by subconsultant(s).

D. Advertising and Bidding Phase.

1. Prior to bidding, consultant must provide copies of all needed permits and easements.
2. The Consultant shall send Advertisement for Bids to contractors on the City's Bidder's List.
3. Consultant shall prepare Advertisement for Bids in conformance with WWDC Standards and Requirements and the City of Casper Standards and furnish Owner for publication.
4. Consultant shall provide final drawings and specifications and post the project documents to the City's QuestCDN account for distribution to contractors who request sets. All costs of drawing and specification reproduction shall be borne by the consultant.
5. The Consultant shall arrange for and conduct a pre-bid conference ten (10) days prior to the bid opening. The Consultant shall take minutes of the meeting and distribute them to all parties listed on the plan holders sheet. The Consultant shall invite city and WWDC staff to the meeting.
6. Consultant shall prepare and distribute addenda to all planholders, City of Casper representatives and WWDC, if necessary.

7. The Consultant shall assist the City in opening, tabulating, and evaluating bids.
8. The Consultant shall provide a written opinion to the Casper Public Services Department and WWDC stating their recommendation for awarding the bid.

E. Computer-Aided Drafting Format.

1. The Consultant shall prepare final drawings on a computer-aided drafting format. Digital format shall be PDF and DXF and be compatible with AUTOCAD Version 2012 release or later.

F. Construction Phase.

1. General Administration of Construction Contract. Consultant shall consult with and advise Owner and City and act as Owner and City's representative as provided in Articles 1 through 17, inclusive, of the Standard General Conditions of the Construction Contract, No. 1910-8 (1996 edition) of the Engineers' Joint Contract Documents Committee, as amended by the Supplementary Conditions. The extent and limitations of the duties, responsibilities and authority of Consultant, as assigned in said Standard General Conditions, as amended, shall not be modified, except as Consultant and Owner and City may otherwise agree in writing. All of Owner and City's instructions to Contractor(s) will be issued through Consultant who will have authority to act on behalf of Owner and City to the extent provided in said Standard General Conditions, as amended, except as otherwise provided in writing. Consultant shall meet with Owner and City throughout the construction phase as deemed necessary by the Consultant or Owner and City, but not less than one (1) time per week.
2. Pre-construction Conference. Consultant shall organize and conduct a pre-construction conference with the successful bidder, and shall invite representatives of all affected utilities, Owner, City, and WWDC staff, and the project team. The Consultant will prepare minutes of this conference for future reference, and shall supply a copy to the Owner, City, and WWDC. At this conference, the Consultant will deliver not more than three (3) copies of the Contract Documents to the successful bidder.
3. Project Coordination. Consultant shall be responsible for coordination with the Department of Environmental Quality (DEQ) and other entities as required to construct the improvements, as well as with all affected property owners within the project areas. This shall include timely

notification of construction activities as necessary and the procurement of all necessary certifications from the appropriate agency or agencies.

4. Visits to Site and Observation of Construction. In connection with observations of the Work of Contractor(s) while it is in progress:
 - a. Consultant shall make visits to the site at intervals appropriate to the various stages of construction as Consultant deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. Consultant shall provide the services of a Resident Project Representative (RPR), and at least one (1) full time assistant (or as agreed) at the site to assist Consultant and to provide continuous observation of such Work. Based on information obtained during such visits and on such observations, Consultant shall endeavor to determine if such Work is proceeding in accordance with the Contract Documents, and Consultant shall keep Owner and City informed of the progress of the Work. The RPR and the assistant will be on site for an average of nine (9) hours per day, depending on the activities of the Contractor and the progression of the Work.
 - b. The RPR will be Consultant's agent or employee and under Consultant's supervision.
 - c. The purpose of Consultant's visits to and representation by the RPR at the site will be to enable Consultant to carry out the duties and responsibilities assigned to, and undertaken, by Consultant during the construction phase, and, in addition, by exercise of Consultant's efforts as an experienced and qualified design professional, to provide Owner and City with a degree of confidence that the completed Work of Contractor(s) will conform to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor(s). Subject to other terms of this agreement, Consultant shall not, during such visits or as a result of such observations of Contractor(s)' Work in progress, supervise, direct, or have control over Contractor(s)' Work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the Work of Contractor(s) or for any failure of Contractor(s) to comply with Laws and Regulations applicable to Contractor(s) furnishing and performing their Work.

Accordingly, Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their Work in accordance with the Contract Documents. During such visits, and based on his on-site observations, as an experienced and qualified design professional, Consultant shall keep Owner and City informed of the progress of the Work, and will alert Owner and City to defects and deficiencies in the Work of Contractor(s) and may disapprove or reject Work as failing to conform to the Contract Documents.

- d. Consultant shall prepare daily reports of the Contractor(s)' activities and maintain an accurate daily "construction diary". Construction diary shall contain notes of material conversations with the Contractor(s) or other entities on behalf of the Owner and City, a copy of which shall be given to Owner, City, and WWDC no less frequently than one (1) time each week during construction of the Project.
- e. Consultant shall maintain a photograph log during the course of construction. Photograph notations shall contain a brief description of the direction of the view, activity and date. The photograph log shall be delivered to the Owner and City upon completion of the Project. Photographs shall be taken randomly during critical stages of construction, but in no event shall they be taken less than once a week.
- f. Consultant shall maintain a correspondence file including but not limited to all memoranda, correspondence, and minutes of the progress meetings.
- g. During construction, progress meetings to include Owner and City's representative, Consultant, and Contractor(s) and subcontractors, as applicable, shall be held on a weekly basis. Consultant shall be responsible for keeping minutes of these progress meetings, and for circulating the minutes to all attendees within four (4) days following the meeting.
- h. In order to track progress of construction, Consultant shall prepare weekly progress reports to be provided to the Owner and City. This report shall include information on major progress during the past week, assess construction progress with respect to the Contractor's construction schedule, and note any outstanding claims or potential changes in the scope of the project as identified or conveyed to Consultant during that week of construction activity. Consultant

shall sign this report and obtain a signature from the Contractor(s) that he is in agreement.

- i. Consultant shall conduct all erosion control inspections at least once a week and after every rain event. Reports shall be submitted to Owner once a month.
 - j. Consultant shall maintain a tabulated "Project Record Folder" containing all executed easement and right-of-way descriptions and exhibits, all executed project notices, final bidding and contract documents, final drawings and specifications, all addenda issued, all executed agreements, all executed applications with application requirements, and all executed WWDC required documents. The folder shall contain this RFP, RFP attachments and corresponding executed Consultant agreement.
5. Construction Staking. Consultant shall provide limited construction staking services for the Contractor, as follows:
 - a. Establish horizontal and vertical control for construction.
 - b. All staking will be done once, and contractor will be responsible for additional staking at his cost.
6. Defective Work. During such visits and on the basis of such observations, Consultant may disapprove of or reject Contractor(s)' Work while it is in progress if Consultant believes that such Work does not conform to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.
7. Interpretations and Clarifications. Consultant shall issue necessary interpretations and clarifications of the Contract Documents and in connection therewith evaluate, prepare and process Work Directive Changes and Change Orders as required, for submittal to Owner, City, and WWDC.
8. Shop Drawings and Material Submittals. Consultant shall review and approve, or take other appropriate action with respect to, Shop Drawings (as that term is defined in Section 1.01, paragraph 39 of the aforesaid Standard General Conditions), samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents. Such reviews and approvals or other action shall not extend to

means, methods, techniques, sequences or procedures of construction or to safety precautions or programs incident thereto.

9. Substitutes. Consultant shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).
10. Inspection and Tests. Consultant shall provide material testing as specified in the Contract Documents and City of Casper Standard Specifications for Public Works Construction and Infrastructure Improvements.
11. Disputes between Owner and Contractor. Consultant shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the Work thereunder and make decisions on all claims of Owner and Contractor(s) relating to the acceptability of the Work thereunder or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the Work. Consultant shall not be liable for the results of any such interpretations or decisions rendered in good faith. Owner reserves the right to render final decisions on all Contractor(s) claims, acceptability of the Work, and interpretation of the requirements of the Contract Documents.
12. Applications for Payment. Based on Consultant's on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of Applications for Payment and the accompanying data and schedules:
 - a. Consultant shall determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to Owner and City, based on such observations and review, that the Work has progressed to the point indicated, and that, to the best of Consultant's knowledge, information and belief, the quality of such Work is in accordance with the Contract Documents (subject to an evaluation of such Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract documents, and to any other qualifications stated in the recommendation). In the case of Unit Price Work, Consultant's recommendations of payment will include final determinations of quantities and classifications of such Work (subject to any subsequent adjustments allowed by the Contract Documents).
 - b. By recommending any payment, Consultant will not thereby be deemed to have represented that exhaustive, continuous or detailed

reviews or examinations have been made by Consultant to check the quality or quantity of Contractor(s)' Work as it is furnished and performed beyond the responsibilities specifically assigned to Consultant in this Contract and the Contract Documents. Consultant's review of Contractor(s)' Work for the purposes of recommending payments will not impose on Consultant responsibility to supervise, direct or control such Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s)' compliance with Laws and Regulations applicable to their furnishing and performing the Work. It will also not impose responsibility on Consultant to make any examination to ascertain how or for what purposes any Contractor has used the monies paid on account of the Contract Price, or to determine that title to any of the Work, materials, or equipment has passed to Owner free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

13. Contractor(s)' Completion Documents. Consultant shall receive and review tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of tests and approvals the results certified indicate compliance with, the Contract Documents), and shall transmit them to Owner and City with written comments.
14. Walk-Through. Consultant shall conduct a walk-through to determine if the Work is Substantially Complete and a final walk-through to determine if the completed work is acceptable so that Consultant may recommend, in writing, final payment to Contractor(s) and may give written notice to Owner & City and the Contractor(s) that the Work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to limitations expressed in paragraph F.12.b (Construction Phase). Consultant shall invite WWDC staff to the walk through.
15. Record Drawings. Consultant shall provide the Owner, City, and WWDC one (1) set of reproducible record prints of drawings showing those changes made during the construction process, based on the marked-up prints, drawings, and other data furnished by Contractors to Consultant and which Consultant considers significant. Consultant shall also maintain a regularly updated set of "as-constructed" blueprints indicating Consultants observations of "as-constructed" Work performed by the

Contractor. Within thirty (30) days of Substantial Completion, Consultant shall submit one (1) reproducible set of 11 by 17 inch record drawings to Owner, City, and WWDC. Consultant shall also provide to Owner, City, and WWDC a copy of record drawings of the Project in AutoCAD and PDF format, per the city of Casper municipal code, labeled as "Record Drawings – West Casper Zone 2 Water System Improvements Project".

16. **Warranty Period Inspections.** Consultant shall perform warranty period inspections for completed construction, during a one (1) year period after Final Completion of the construction phase. Warranty inspections shall include, but not be limited to, assisting Owner and City in addressing public complaints concerning construction deficiencies during the warranty period, attending an on-site project inspection walk-through of the project and preparing a listing of noted construction deficiencies at approximately eleven (11) months after the Final Completion date for construction, and follow-up.
17. **Change Orders.** Consultant shall evaluate and make recommendations for all requests for change orders during the construction of the Work. Consultant shall prepare and submit construction change orders along with all necessary documentation to the Owner and WWDC for approval prior to any award of change order work.
18. **Limitation of Responsibilities.** Unless otherwise provided in this Contract, Consultant shall not be responsible for the acts or omissions of any Contractor, or of any Subcontractor or Supplier, or any of the Contractor(s)' or Subcontractor(s)' or Supplier(s)' agents or employees or any other persons (except Consultant's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' Work; however, nothing contained in paragraphs F.1 through F.17 (Construction Phase), inclusive shall be construed to release Consultant from liability for failure to properly perform duties and responsibilities assumed by Consultant in the Contract Documents.

2. **TIME OF PERFORMANCE:**

The services of the Consultant shall be undertaken and completed on or before the following phased deadlines:

Design:	February 15, 2017
Bidding:	March 21, 2017
Construction:	December 29, 2017
Construction Warranty:	December 29, 2018

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of Three Hundred Two Thousand Eight Hundred Dollars (\$302,800). The cost breakdown for Consultant's services is further described in Exhibits A and B, which are attached hereto and made a part of this Contract.

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. Consultant shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

(this space intentionally left blank)

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM

Walter S. [Signature]

ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

WITNESS

CONSULTANT
WLC Engineering, Surveying & Planning

By: [Signature]
Printed Name: Janette Brown
Title: Administrative Technician

By: Shane M. Porter
Printed Name: Shane M. Porter
Title: President

(this space intentionally left blank)

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Consultant's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Consultant which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Consultant shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Consultant shall be employed in conformity with applicable local, state or federal laws.

10. SUB-CONSULTANT:

The Consultant shall not employ any sub-consultant to perform any services in the scope of this project, unless the sub-consultant is approved in writing by the City. Any approved sub-consultant shall be paid by the Consultant.

11. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its sub-consultants, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

4. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Consultant maintains higher limits than required under this Agreement, then the City shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, elected and appointed officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its officers, elected and appointed officials, employees, agents or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least three (3) years after completion of the contract of work*. However, Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of *three (3) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Sub-consultants*

Consultant shall require and verify that all sub-consultants maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that the City is an additional insured on insurance required from sub-consultants.

10. *Special Risks or Circumstances*

City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

E. Consultant agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence of the Consultant and any sub-consultant thereof.

12. INTENT:

Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Consultant shall perform all of the services for the compensation set forth in this Contract. Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to

perform any term or condition of this Contract, or to bring an action for the breach of this Contract.



CASPER
200 PRONGHORN
CASPER, WY 82601
P: 307-266-2524

Price Proposal for
**Design & Construction Administration
Professional Services**

For

The West Casper Zone II Water System
Improvements Project

DESIGN AND PERMITTING

Survey and Engineering Design Service (Includes Geotech Investigation, ROW Negotiations and Exhibits, Wetlands Delineation, WYDOT Permitting, WDEQ Permitting, USACE Permitting, and Project Documents):

Total = \$123,300.00

Total Design and Permitting = \$123,300.00

CONSTRUCTION ADMINISTRATION

Construction Administration (Includes Observation):

Total = \$149,000.00

Construction Survey:

Total = \$10,500.00

Materials Testing:

Total = \$15,000.00

Record Drawings:

Total = \$5,000.00

Total CA Fee = \$179,500.00

Total Not to Exceed Fee = \$302,800.00

CHEYENNE

RAWLINS



WLC

ENGINEERING • SURVEYING • PLANNING
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2016 FEE SCHEDULE

Exhibit B
p. 1 of 2

DEDICATED TO CLIENTS.
DEFINED BY EXCELLENCE.

Submitted to: City of Casper

Project: W Casper Zone II

Submitted by: Shane Porter

Date: 6/1/2016

2016 MASTER FEE SCHEDULE – CONFIDENTIAL

EFFECTIVE DATE: November 1, 2015

LABOR CHARGES

Staff Type	Hourly Rate
Office Assistant	\$56.00
Clerical/Word Processor	\$62.50
Office Technician	\$68.50
Accounting Research Technician	\$74.00
Archivist	\$85.50
Technician I	\$62.50
Technician II	\$68.50
Engineering Technician I	\$85.50
Engineering Technician II	\$91.00
Engineering Technician III	\$102.50
Engineer I	\$102.50
Engineer II	\$114.00
Engineer III	\$125.00
Engineer IV	\$136.50
Engineer V	\$145.00
Project Manager	\$160.00
Senior Project Manager	\$175.00
Principal	\$199.00

Staff Type	Hourly Rate
Planning Technician	\$93.00
Drafting Technician I	\$79.50
Drafting Technician II	\$85.50
Drafting Technician III	\$91.00
Drafting Technician IV	\$98.50
Drafting Technician V	\$103.50
GIS Technician I	\$87.00
GIS Technician II	\$93.00
GIS Technician III	\$99.50
Surveying Technician I	\$74.00
Surveying Technician II	\$79.50
Surveying Technician III	\$85.50
Surveying Technician IV	\$97.00
Surveying Technician V	\$114.00
Surveyor (L.S.)	\$145.00
Grantsman	\$142.50
Assistant Grantsman	\$92.50

Equipment/Reimbursable	Fee per Unit
Vehicle	\$75.00 per day
Mileage	\$1.00 per mile
Per Diem	\$13.00 per unit
Meals	Cost + 10%
Lodging, travel, etc.	Cost + 10%
Computer Cad/GIS	\$31.75 per hour
Consultants	Cost + 10%
Subcontractors	Cost + 15%
Filing Fees/Recordings	Cost + 10%
3D Laser Scanner	\$150 per hour

Equipment/Reimbursable	Fee per Unit
Field/Office Materials (Int/ Ext)	Cost + 10%
Prints/Maps/Reproduction (Int/Ext)	Cost + 10%
Insurance (Addl. Insur. Waiver, RR)	Quote
Communications (Internal / External)	Cost + 10%
External Delivery	Cost + 10%
GPS (RTK – Hourly Charge)	\$76.00 per hour
Digital Level	\$23.00 per hour
UTV	\$145.00 per day
Robotic TS/Pathfinder – Hourly Charge	\$72.50 per hour
Total Station with Data Collector	\$28.50 per hour
Field/Office Equipment (External)	Cost + 15%

- All field charges begin at the time of departure and terminate at the time of return to the point of origin (the home office or place of lodging).
- Final invoiced amounts may vary from cost opinions because of variations in the time of performance, anticipated site conditions or changes in the scope of services.
- Work over forty (40) hours per week, on weekends or holidays, or beyond normal working hours, at the client's request or convenience, will be charged at a rate of 1.5 times the above fees.
- Payment is expected within 30 days after the invoice date.
- Please note our cost opinions are subject to change after 60 days.
- Fees and rates subject to change.
- Unless otherwise specified in the proposal Client safety requirements will be charged at an additional labor rate of 10%.

2016 MASTER FEE SCHEDULE – CONFIDENTIAL

EFFECTIVE DATE: November 1, 2015

MATERIAL TESTING RATES

Reimbursable	Fee per Unit	Reimbursable	Fee per Unit
* Standard Proctor Density Curve – A, B, C, D	*\$52.00 per test	* Resistance to Plastic Flow, Plant Mix	*\$252.00 per set of 3
* Modified Proctor Density Curve – A, B, C, D	*\$63.00 per test	* Resistance to Plastic Flow, Lab Mix	*\$345.50 per set of 3
* 1 Check Point Proctor – Method—A, B, C, D	\$17.50 per test	* Theoretical Maximum Specific Gravity Rice Test; Plant Mix	*\$89.50 per set of 3
* Nuclear Moisture Density (hour)	*\$20.00 per hour	* Theoretical Maximum Specific Gravity Rice Test; Lab Mix	*\$181.00 per test
* Nuclear Moisture Density (day)	*\$125.00 per day		
* Field Density Test – Sandcone	See Labor Charges	* Bulk Specific Gravity of Compacted Bituminous Mixtures	*\$50.00 per test
Relative Density (Minimum/Maximum)	\$370.00 each	* Bulk Specific Gravity of Compacted Using Wax	See Labor Charges
* Specific Gravity (Soil)	\$50.25 each		
		Extraction of Bituminous Mix (Chemical)	\$230.00 per test
* Moisture Test	\$20.00 per test	Extraction of Bituminous Mix (Oven)	\$153.00 per test
* Atterberg Limit Test	\$84.50 per test	Immersion Compression Test Plant Mix	\$615.00 per set of 3
* Sieve Analysis 1.5 – #4 Sieve (6 or less)	\$51.50 per test	Immersion Compression Test Lab Mix	\$790.50 per set of 3
* Sieve Analysis #4 – 200 Sieve Incl. Wash (6 or less)	\$79.00 per test	Computation of % Air Voids, Voids in the Mineral Aggregate	Quote
* #200 Wash	\$39.75 per test	Ignition Oven Calibration	\$280.00 per mix change
* Additional Sieves	\$39.75 per sieve		
Hydrometer	\$170.00 each		
* California Bearing Ratio Test (1 Point)	*\$191.50 per test		
* California Bearing Ratio Test (3 Points)	*\$490.00 per test	* Mix Design – Asphalt	\$1.00 per test & See Labor Charges
Unconfined Compression Test	\$153.00 each	* Mix Design – Verification, Asphalt	\$1.00 per test & See Labor Charges
* Hand Penetrometer Test	*\$13.00 each	* Field Lab	Cost + 10%
Consolidation/Swell Test	\$215.00 per test	* Large Shaker on Site	\$220.00 per day
Permeability Test	\$215.00 per test	* Small Shaker on Site	\$165.00 per day
		* Sample Bags	*\$1.75 each
* Organic Vapor Monitor (hour)	*\$20.25 per hour		
* Organic Vapor Monitor (day)	*\$131.00 per day	* Specific Gravity & Absorption (Coarse)	See Labor Charges
* Water Level Indicator (day)	*\$31.75 per day	* Specific Gravity & Absorption (Fine)	See Labor Charges
			\$1.00 per test & See Labor Charges
* Environmental Sampling Pump (hour)	*\$23.00 per hour	* % Crushed Particles (Fractured Faces)	\$1.00 per test & See Labor Charges
* Environmental Sampling Pump (day)	*\$129.00 per day	* Flat & Elongated Particles	See Labor Charges
* Bailers	*\$13.50 each	* Aggregate Soundness (LA Abrasion)	\$191.50 each
Asphalt Core Standard 4" Diameter up to 6" depth	*\$39.75 per core	* Sodium/Magnesium Sulfate (SAS) Test	\$423.50 each
* Concrete Core Standard 4" Diameter up to 6" depth	*\$56.75 per core	* SAS Test – Additional Sieves	\$98.50 each
* Asphalt Core – Other Sizes Available	*Quote	Fine Aggregate Angularity	\$219.00 each
* Concrete Core – Other Sizes Available	*Quote	* Unit Weight & Voids in Aggregate	*\$50.50 each
* Compressive Strength of Concrete Cores	*\$42.50 each		
* Cylinder Molds	*\$3.75 per mold	* Rock Correction	See Labor Charges
* Cylinder Breaks – Concrete, Mortar, Grout	*\$21.25 each	Sand Equivalent (set of 3)	\$340.00 per set
* Concrete, Mortar, Grout Cubes 2 x 2	*\$28.50 per cube	* Flow Meter Trailer	*\$285.00 per Test
* Epoxy Cubes or 3" x 6" Cylinders	*\$39.50 each		
	\$1.00 per test & See Labor Charges	Materials Testing (internal, external or not listed)	Cost + 15%
* Mix Design – Concrete	See Labor Charges		
* Air, Slump Tests, and Unit Weight	See Labor Charges	Soil Resistivity	\$142.00 each
* Sample Preparation, Field Sampling And Transportation	See Labor Charges		

1. Tests are done to applicable ASTM and/or AASHTO and/or ACI standards.
2. *Labor charges additional to stated rate.

RESOLUTION NO. 16-216

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH WLC ENGINEERING, SURVEYING AND PLANNING FOR DESIGN AND CONSTRUCTION ADMINISTRATION FOR THE WEST CASPER ZONE II WATER SYSTEM IMPROVEMENTS PROJECT.

WHEREAS, the City of Casper desires to secure an engineering firm to provide design and construction administration services for the West Casper Zone II Water System Improvements Project; and,

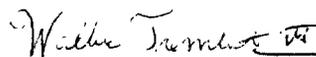
WHEREAS, WLC Engineering, Surveying and Planning is able and willing to provide those professional services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract for professional services with WLC Engineering, Surveying and Planning, in the amount of Three Hundred Two Thousand Eight Hundred Dollars (\$302,800) for services more specifically delineated in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions, using appropriate funds, throughout the project as prescribed by the agreement, for a total amount not to exceed Three Hundred Two Thousand Eight Hundred Dollars (\$302,800).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2016.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

August 9, 2016

MEMO TO: V.H. McDonald, City Manager

FROM: Andrew B. Beamer, P.E., Public Services Director
Liz Becher, Planning & Community Development Director
Joy Clark, Community Development Technician
Alex Sveda, P.E., Associate Engineer

SUBJECT: Contract for Professional Services with Engineering Design Associates
Lifesteps Campus Buildings 'E' and 'C' Fire Suppression and Alarm System
Replacement Project, Project No. 16-023

Recommendation:

That Council, by resolution, authorize a contract for professional services with Engineering Design Associates (EDA) for design and construction administration services related to the Lifesteps Campus Buildings 'E' and 'C' Fire Suppression and Alarm System Replacement Project, Project No. 16-023, in the amount of \$35,907.00.

Summary:

The existing fire suppression and alarm systems for Lifesteps Campus Building 'E' and 'C' have received increased maintenance and operation costs since being replaced in 1997. Both systems are dry systems that are charged when activated. A recent inspection of the fire suppression and alarm systems for both buildings was completed in December of 2015. The inspection indicated that existing piping and valves in these buildings are severely corroded due to poor sloping of the pipe for drainage when the systems are off, and many of the sprinkler heads and alarm annunciators do not actuate properly, triggering false alarms.

A request for proposals was sent to qualified consultants to furnish engineering design and construction administration services for the improvements. City of Casper Staff selected EDA based on their qualifications and experience with fire protection, suppression and alarm systems, similar to the ones in Buildings 'E' and 'C'.

Under the terms of this agreement, EDA will provide the engineering services for the project. The services include design, contract documents, bidding services, and construction administration. Design services are to be completed by September 2016, with construction completed by March 2017.

Funding for this project will be from a Community Development Block Grant for the Lifesteps Campus.

The Agreement and resolution are prepared for Council's consideration.

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services (“Contract”) is entered into on this ____ day of _____, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (“City”).

2. Engineering Design Associates, 1607 CY Avenue, Suite 303, Casper, Wyoming, 82604 (“Consultant”).

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

RECITALS

A. The City is undertaking a project to replace the fire suppression and alarm systems at the Lifesteps Campus Buildings “E” and “C”, located at 1514 East 12th Street, Casper, Wyoming.

B. The project requires professional services for the engineering, design and construction administration of the work.

C. The Consultant represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Consultant for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

A. The Consultant shall perform the following services in connection with and respecting the Project.

1. Prepare a complete set of fire alarm and fire sprinkler engineered drawings and specifications for the replacement of the existing fire sprinkler system in Lifesteps Campus Building ‘E’ (approximately 19,000 square feet) and Building ‘C’ (approximately 11,250 square feet), so that the project can be publicly bid in accordance with Wyoming State Statutes. Consultant shall provide NFPA#13 layout drawings of the fire sprinkler system, including pipe routing, sizing, sprinkler head locations and equipment locations; plus, hydraulic calculations, specifications and

shop drawings.

2. **This project is federally funded. Consultant shall comply with all Department of Housing and Urban Development (HUD) and Davis Bacon regulations (See Attachments for Federal Labor Standards Provisions).**
3. The Consultant shall be registered at www.sam.gov in order to be paid with federal funds.

B. Design

1. The Consultant shall perform investigations to identify needs and obtain information necessary to design each aspect of the project. The Consultant shall provide a brief summary report describing viable systems and make recommendations.
2. The Consultant shall provide all design, engineering and construction administration services for the project necessary to achieve complete installations, including structural, mechanical, electrical and related work.
3. The Consultant shall prepare bidding and construction documents as necessary, including drawings, technical specifications and related items. Documents shall be provided for all necessary aspects of the work including structural, mechanical, and electrical work including plans, details, equipment schedules and schematics.
4. At least 45 days prior to bid opening, the Consultant shall provide and submit the documents to the local authorities having jurisdiction (AHJ) and correct or clarify the documents based on comments received. The AHJ includes, but is not limited to, Local Fire Departments, Casper Building Inspection, Casper Community Development and the Casper Housing Authority. The Consultant shall meet with and communicate with the AHJ to the extent necessary to ensure plans and specifications are in compliance with applicable codes and National Fire Protection Association (NFPA) requirements before public advertisement of the project.
5. Consultant shall include new “ant-ligature” plumbing and sprinkler fixtures in the design.
6. Consultant shall assist Casper Community Development and the Casper Housing Authority in identifying areas of the existing buildings affected by the demolition and construction of the project that pertain to hazardous material studies/reports, and abatement recommendations done by others.
7. It is anticipated that Lifesteps Campus Buildings ‘E’, ‘C’ and ‘K’ will be occupied during demolition and construction of the project. The Consultant shall

provide recommendations for phasing the demolition and construction of the project to keep the healthiest/safest allowable occupancy of the building by tenants during the project.

8. The Consultant shall prepare design submittals with project cost of work estimates when plans are approximately fifty percent (50%) complete, and again when plans are ninety-five (95%) complete, which shall be no later than two (2) weeks prior to public advertisement.

C. ComputerAided Drafting Format.

The Consultant shall prepare final drawings in a computer aided drafting format. Digital format shall be in AutoCAD and PDF and be compatible with existing City system.

D. Project Manual.

1. The Consultant shall prepare a Project Manual to include the following:
 - a. Technical Specifications.
 - b. Bid Schedule to accompany City's Bid Form. Bid schedule shall include a line item for abatement of hazardous materials related to the demolition and construction of the project.
 - c. Edited by the Consultant "front end" documents of the Project Manual supplied by the City Engineering Office. Documents supplied will consist of Advertisement for Bids, Instruction to Bidders, Performance and Payment Bonds, Bid Bond and Form, Agreement between Owner and Contractor, General Conditions, Supplementary Conditions and HUD/Davis Bacon requirements, hazardous material studies/reports, abatement recommendations. Consultant shall review these documents and insert modifications where necessary.
 - d. Drawings.

Consultant shall submit four (4) paper copies of the Project Manual to the City of Casper Engineering Office at ninety-five (95%) completion for review with the project cost estimate, 2 weeks prior to public advertisement. All Technical Specifications, Bid Schedules and "front end" documents shall be 8.5"x11", and all Drawings shall be 11"x17".

2. The Consultant shall affix his or her professional engineer's stamp, date, and signature to the front cover of the project manual and in accordance with Wyoming State Registration Statutes.

E. Subconsultants.

1. The Consultant shall be responsible to procure any necessary sub-consultant to complete the work.
2. The City and Consultant shall mutually approve, in writing, the use of any subconsultants that the Consultant desires to use.
3. The Consultant shall be responsible for the administration, management, procurement, and payment of services provided by subconsultant(s).

F. Advertising and Bidding Phase.

1. The Consultant shall utilize and maintain project information with City of Casper's QuestCDN website for the following: advertisement, distributing addenda and bidding information to planholders, uploading project documents including all plans and specifications, and distributing bid tabulations to planholders.
2. The Consultant shall arrange for and conduct a prebid conference ten (10) days prior to the bid opening. The Consultant shall take minutes of the meeting and distribute them through QuestCDN.
3. The Consultant shall assist the City in opening, tabulating, and evaluating bids. Consultant shall assist in evaluating if all HUD/Davis Bacon requirements have been met by bids submitted.
4. The Consultant shall provide a written opinion to the City giving its recommendations for awarding the bid.
5. The Consultant shall provide the City Engineering Office a copy of final drawings in AutoCAD and PDF format. The Consultant shall provide the City Engineering Office a copy of the final contract specifications in Microsoft Word format.

G. Construction Phase:

1. The Consultant shall conduct a pre-construction meeting with the Contractor at the jobsite to review each work item, construction quality control, and phasing of the work.
2. The Consultant shall review shop drawings and material sample submittals for conformance with the intent of the design documents.

3. The Consultant shall make visits to the job-site at intervals appropriate to the various stages of construction to observe the progress and quality of the Contractor's work.
4. Consultant shall provide for, and retain, a sub-consultant for material testing as specified in the Contract Documents.
5. The Consultant shall attend progress meetings.
6. The Consultant shall issue necessary interpretations and clarifications of the contract documents and assist in the resolution of problems or conflicts due to unforeseen latent conditions.
7. The Consultant shall review Contractor pay requests and advise City accordingly.
8. The Consultant shall prepare all reports required by the HUD Grant.
9. Contractor(s)' Completion Documents. Consultant shall receive and review tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of tests and approvals the results certified indicate compliance with, the Contract Documents), and shall transmit them to Owner with written comments.
10. Walk-Through. Consultant shall conduct a walk-through with the City to determine if the Work is Substantially Complete and a final walk-through to determine if the completed work is acceptable so that Consultant may recommend, in writing, final payment to Contractor(s) and may give written notice to Owner and the Contractor(s) that the Work is acceptable.
11. The Consultant shall prepare a punchlist near project completion and conduct a final project review of punchlist items addressed by the Contractor in conjunction with Walk-Through.
12. Record Drawings. Consultant shall provide the Owner one (1) set of electronic drawings showing those changes made during the construction process, based on the marked-up prints, drawings, and other data furnished by Contractors to Consultant and which Consultant considers significant. Consultant shall also maintain a regularly updated set of "as-constructed" blueprints indicating Consultant(s)' observations of "as-constructed" Work performed by the Contractor(s). Within thirty (30) days of Substantial Completion, Consultant shall submit one (1) reproducible set of 11"x 17" record drawings to Owner. Consultant shall also provide to Owner a copy of record drawings in PDF and Autocad (in conformance with City of Casper and United States National CAD Standards). format compatible with the Owners system, labeled as "Record

Drawings - Lifesteps Campus Buildings 'E' and 'C' Fire Suppression and Alarm System Replacement Project, Project No. 16-023".

13. **Warranty Period Inspections.** Consultant shall perform warranty period inspections for completed construction, during a one (1) year period after Final Completion of the construction phase. Warranty inspections shall include, but not be limited to, assisting Owner in addressing complaints concerning construction deficiencies during the warranty period, attending an on-site project inspection walk-through of the project and preparing a listing of noted construction deficiencies at approximately eleven (11) months after the Final Completion date for construction, and follow-up.
14. **Change Orders.** Consultant shall evaluate and make recommendations for all requests for change orders during the construction of the Work. Consultant shall prepare and submit construction change orders along with all necessary documentation to the Owner for approval.

2. **TIME OF PERFORMANCE:**

The services of the Consultant shall be undertaken and completed on or before the 2nd day of March 2018. This includes Warranty Period Inspections in 1.G.13 above.

3. **COMPENSATION:**

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of Thirty-Five Thousand Nine Hundred Seven and 00/100 Dollars (\$35,907.00).

4. **METHOD OF PAYMENT:**

Payment will be made following receipt of an itemized invoice from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. Consultant shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

*******THE REST OF THIS PAGE IS INTENTIONALLY LEFT BLANK*******

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM

Walter Truesdell

ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

WITNESS

CONSULTANT
Engineering Design Associates
1607 CY Avenue, Suite 303
Casper, Wyoming 82604

By: Andrew Elston

Printed Name: Andrew Elston

Title: Mechanical Engineer

By: Kevin Schilling

Printed Name: Kevin Schilling

Title: Partner

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Consultant's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Consultant which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Consultant shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Consultant shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONSULTANT:

The Consultant shall not employ any subconsultant to perform any services in the scope of this project, unless the subconsultant is approved in writing by the City. Any approved subconsultant shall be paid by the Consultant.

11. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its subconsultants, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

4. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Consultant maintains higher limits than required under this Agreement, then the City shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, elected and appointed officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its officers, elected and appointed officials, employees, agents or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement

that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least three (3) years after completion of the contract of work*. However, Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of *three (3) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subconsultants*

Consultant shall require and verify that all subconsultants maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that the City is an additional insured on insurance required from subconsultants.

10. *Special Risks or Circumstances*

City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

E. Consultant agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence of the Consultant and any subconsultant thereof.

12. INTENT:

Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Consultant shall perform all of the services for the compensation set forth in this Contract. Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this



June 17, 2016

Mr. Alex Sveda
City of Casper Public Service Department,
City Engineering Division
200 North David
Casper, WY 82601

Re: Consulting Services Proposal
Fire Suppression and Alarm System Replacements for the Lifesteps Campus
Buildings 'E' and 'C'

Dear Alex:

Engineering Design Associates (EDA) is pleased to provide this proposal to the City of Casper (Client) for mechanical and electrical engineering services related to Fire Suppression and Alarm System Replacements for the Lifesteps Campus Buildings 'E' and 'C'. This letter provides a description of the proposed scope of services. Thank you for considering Engineering Design Associates.

Scope of Services

EDA understands the project scope is to produce construction documents and construction administration services for the replacement of the existing fire sprinkler system in Building 'E' (approximately 19,000 sqft.) and Building 'C' (approximately 11,250 sqft.) in Casper, WY.

1. EDA will contract with Coffman Engineers (CE) of Bozeman, MT to provide a complete set of fire alarm and fire sprinkler engineered drawings and specifications. CE will provide NFPA#13 layout drawings of the fire sprinkler system including pipe routing, sizing, sprinkler head locations, and equipment locations. Also included are hydraulic calculations, specifications and shop drawings for the project.
2. Preliminary design submittals with cost estimate of work at 50% and 95%
3. Design documents will be submitted to the AJH for review prior to the bid opening. EDA and CE will change the Bid documents to comply with comments received from the AHJ.
4. CE will provide one visit to the site to verify existing conditions. They will attend the pre-bid walkthrough and produce addendum responses as required. They will provide two on-site observations, one of which will be a final with a written punch list.
5. EDA will provide the fire alarm drawings and specifications and project coordination with CE. We will provide construction administration for the RFI's that may be necessary.

Client Responsibilities

In order for the EDA and CE to perform the above scope of services efficiently and cost effectively, the Client is to be responsible for the following:

1. Project floor plan backgrounds, elevations, and sections in AutoCAD format.
2. Timely delivery of information regarding requirements for and limitations on the Project imposed by the Owner, and/or the AHJ.
3. Fire hydrant flow test information.

Schedule

1. We will commit to providing design and specification progress documents as necessary to meet an agreed upon schedule, provided that information necessary for said deliverables is received sufficiently in advance.
2. We expect the schedule for each phase of the project to be adjusted as necessary for delays outside of our control.
3. We understand the Project will go out to bid sometime in late 2016.

Additional Services

The following services are not included within the scope of work for this proposal and if requested, will require the negotiation of an additional fee:

1. The cost of review/building permits or flow test conducted by others.
2. Design and specifications for the water service line from the street to the building for the fire protection system.
3. Structural support or verification of support capabilities for seismic bracing or for support of required fire protection equipment.
4. The design of storage tanks if required.
5. The structural, mechanical or electrical design of a pump room or a pump house.

Terms and Conditions

EDA will perform the above scope of services on an hourly not to exceed basis as follows:

Engineering Services

Construction Documents through Bidding	\$	23,969
Construction Administration	\$	<u>11,938</u>
Total	\$	35,907

Additional work and/or changes in scope at the Client's request will be negotiated separately or may be invoiced at our standard hourly rates (or those of our sub-consultants). Billing rates for EDA personnel associated with this project are as follows:

Mechanical Engineer	\$125/hr	Staff Engineer	\$100/hr
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Electrical Engineer	\$125/hr	Designer	\$90/hr
Project Engineer	\$110/hr	Drafting/Clerical	\$70/hr

Insurance

Statements of professional liability and general liability will be forwarded directly by our insurance carrier(s) to the above address upon request. Additional coverage, including that required of the Client by the Owner, is not being proposed for this project.

Acceptance

Acceptance of this proposal can be achieved by signing the authorization of services below or sending other appropriate documentation to Engineering Design Associates, 1607 CY Ave, Suite 303, Casper, WY 82604.

Prepared By:



Andrew B. Elston, PE
Engineering Design Associates

Authorization for Engineering Services

Client: City of Casper

Project: Fire Suppression and Alarm System Replacements
for the Lifesteps Campus Buildings 'E' and 'C'

Location: Casper, Wyoming

Signature: _____

Date: _____

Name: _____

Title: _____

RESOLUTION NO. 16-217

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH ENGINEERING DESIGN ASSOCIATES FOR THE LIFESTEPS CAMPUS BUILDINGS 'E' AND 'C' FIRE SUPPRESSION AND ALARM SYSTEM REPLACEMENT PROJECT.

WHEREAS, the City of Casper desires to secure a consulting engineering firm to provide engineering services for the Lifesteps Campus Buildings 'E' and 'C' Fire Suppression and Alarm System Replacement Project, Project No. 16-023; and,

WHEREAS, Engineering Design Associates (EDA) is ready, willing and able to provide these professional services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract with EDA for the engineering services more specifically delineated in the contract for professional services.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions, using appropriate funds, throughout the project as prescribed by the contract, for a total amount not to exceed Thirty Five Thousand Nine Hundred Seven and 00/100 Dollars (\$35,907.00).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2016.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor

August 4, 2016

MEMO TO: V.H. McDonald, City Manager

FROM: Tracey L. Belser, Support Services Director *TLB*
Pete Meyers, Assistant Support Services Director *PM*
Carla Mills-Laatsch, Customer Service Supervisor *CLM*

SUBJECT: Change of dispensing room for Marco's Coal Fired Pizza Casper, LLC.,
d.b.a Racca's Pizzeria Napoletana, located at 319 West Midwest Street
Unit A.

Recommendation:

That Council, by minute action, approve the request for a change in dispensing room for Bar & Grill License No. 8, Marco's Coal Fired Pizza Casper, LLC., d.b.a Racca's Pizzeria Napoletana, located at 319 West Midwest Street Unit A.

Summary:

The City of Casper has received a request from Bar & Grill License No. 8, Marco's Coal Fired Pizza Casper, LLC., d.b.a Racca's Pizzeria Napoletana, requesting a change in their currently licensed dispensing room. Currently, they have a 16' x 32' dispensing room located on the west side of the building. They are requesting this to be changed to a 26' x 30' room located in the middle of the building.

The existing room includes the eastern half of a wraparound bar area. The new room, with slight remodeling, will expand this area to include the entirety of the bar, including both its eastern and western halves.

racca's

PIZZERIA NAPOLETANA

August 3, 2016

City of Casper – City Council
City Council
200 N. David St.
Casper, WY 82601

RE: Dispensing Room Modification at Racca's Pizzeria Napoletana – Casper, WY

Mr. Mayor and members of Council,

Racca's Pizzeria Napoletana (Racca's), which will soon open in downtown Casper, is currently requesting a modification to our currently licensed dispensing room at our location at 430 S. Ash St. in downtown Casper. This letter is meant so serve as an explanation for our request as well as shed some light on the overall vision of this project.

To begin I would like to share with you the vision of our project. Upon purchasing the building which will soon house Racca's, a commitment was made to the City by the partnership of Midwest Urban Development that our intent was to bring a dining experience to Casper that was unique in both its food offerings and its physical environment. We committed to preserving the integrity of an underutilized building in the heart of the Old Yellowstone District in downtown Casper, and we committed to bringing an eatery to Casper whose food and service would rival those one would find in any metropolitan city across the country, all in the hopes being the first of many new businesses to breathe new life into all-too-often forgotten heart of Casper.

Fast forward to today, and our commitments are at the tail end of being met. We have secured a restaurateur from Colorado that operates a family owned business and shares in the high level of standards and expectations that we feel will elevate dining in Casper. Their dedication to their craft has earned them regional and national accolades, and their passion for revitalizing downtown Casper can only be matched by our own. In addition, we are in the final stages of a lengthy design and construction process to preserve and enhance a decade's old building, and transform this space into an environment that many thought was not possible. On both fronts we have made the conscious decision to not settle for less than we committed to or sacrifice our end goals for an easier path to completion.

Our vision for this restaurant is to reinforce the importance of community, comradery, and conversation. We have created a space that invites people enjoy the company of each other while dining on food that is true to its Italian roots and raises the bar for what is possible in Casper. We are requesting to modify our existing dispensing room to best fit the vision noted above, this increase would result in a dispensing room that is 26'x 30' in the middle of the building. In making this modification we will be adding additional steel columns, framing, and a steel header connecting the columns to define the extents of this room in accordance with State Statute. We are requesting this modification not so we have another avenue to sell more alcohol, but rather to complete the vision of offering a truly unique dining experience to the residents and visitors of Casper. Attached please find a copy of our current floor plan showing our existing dispensing room along with our proposed modification.

From the onset of our project we have worked with the City of Casper and the State of Wyoming to ensure our business operates within the various rules that govern an establishment selling alcohol. This modification request comes at this point because as we have progressed through construction interpretations of rules, drawings, statutes have evolved and we are trying to evolve the space with these changes. We absolutely want to play by all of the rules set forth by the governing entities, but also want to maintain our goal of offering something unique and understand this process takes lots of thought and time. Our efforts to offer something different have often created challenges in this process as there are few, if any, examples in the state to use as a precedent for comparison. We would like to thank those in the City and the State that have put in many hours working with us to work through all of the various details of this process, as we do understand it has not been easy.

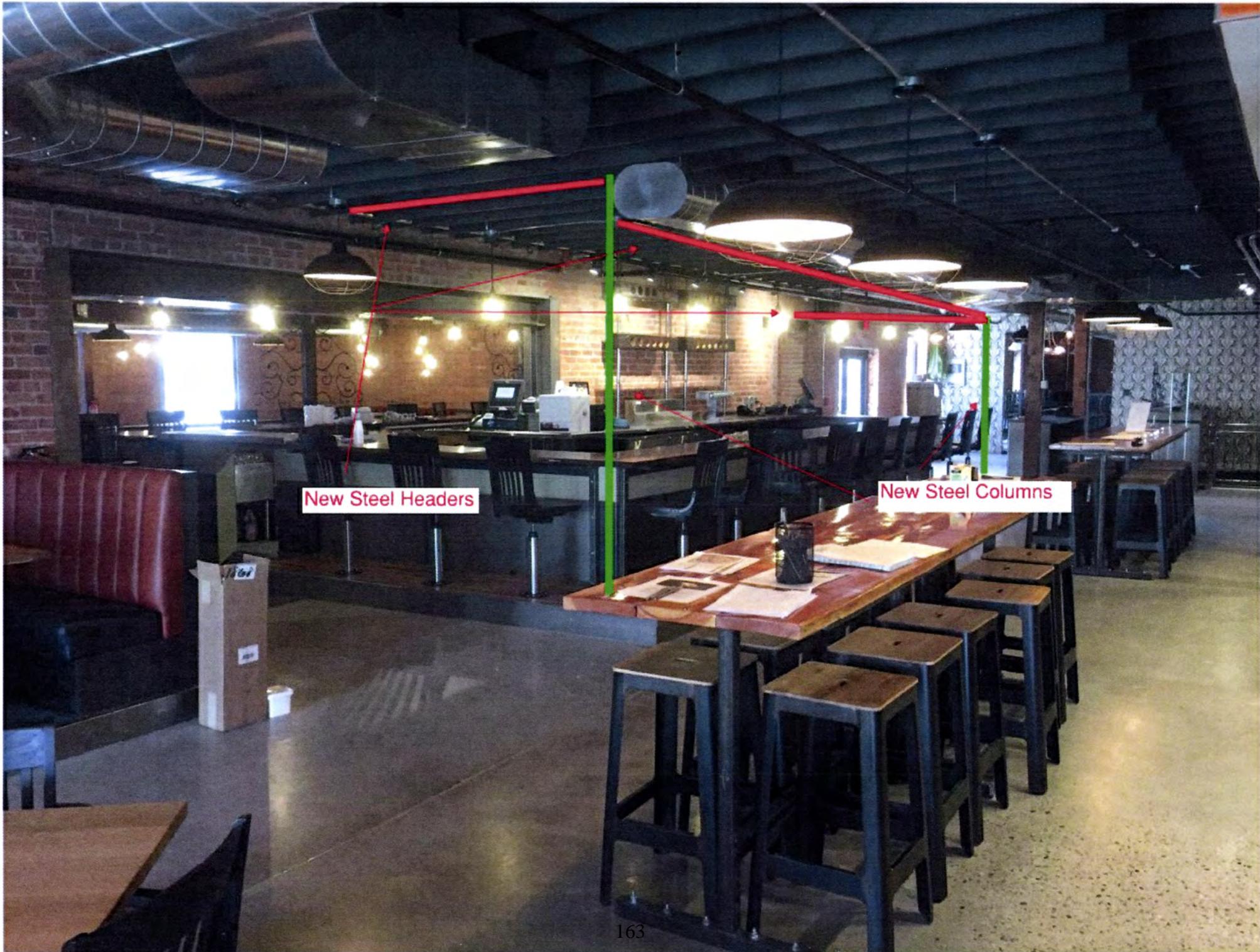
It is critical to note that all four of the partners involved in the construction of this space, along with our restaurateurs, are parents of minors. We are very aware of implications of selling alcohol to minors as well as exposing minors to overconsumption of alcohol. It is absolutely our intent to operate Racca's as a family restaurant and will take extreme care in ensuring a proper environment for all patrons, specifically minors, is maintained. For this reason we have deliberately developed our business model around the sale and enjoyment of our food, with alcohol being an optional compliment. Our bartenders are trained to prepare for and serve our guests in a manner that adds to the enjoyment of the experience for all of our patrons. Our facility is 100% driven by the food we will serve. We have gone to great lengths to make sure we are preparing and serving our food at a level not expected, which is the highlight of a Racca's experience.

We thank you very much for your consideration in this manner, and welcome the opportunity to talk to you further about our exciting adventure. In addition, we would be happy to give you a tour of our facility to show you first hand what has become of the Old Pacific Fruit Warehouse Building, and how our vision for revitalizing, not only an old building, but the complete dining experience here in Casper is coming to fruition.

Respectfully Submitted,

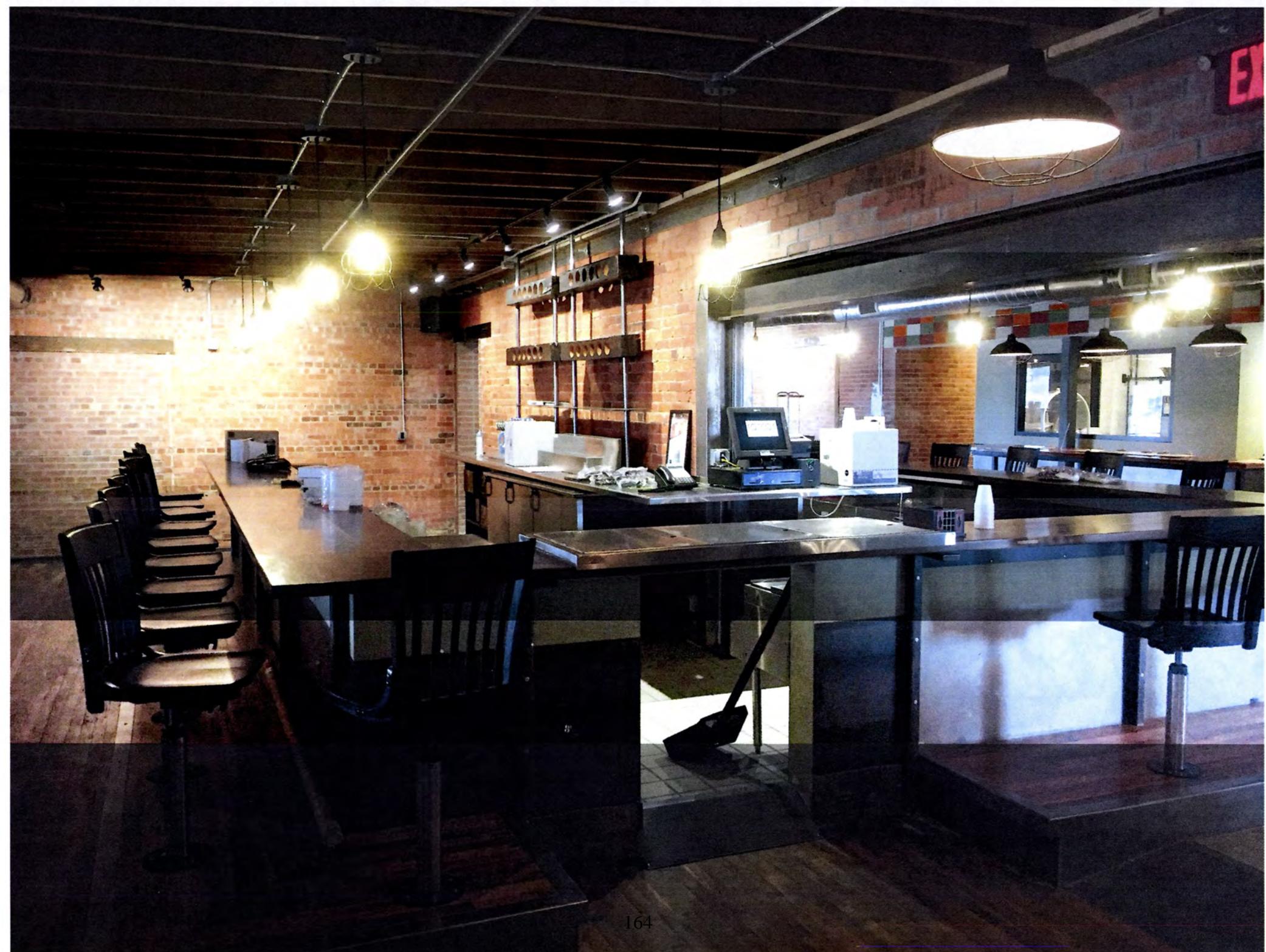


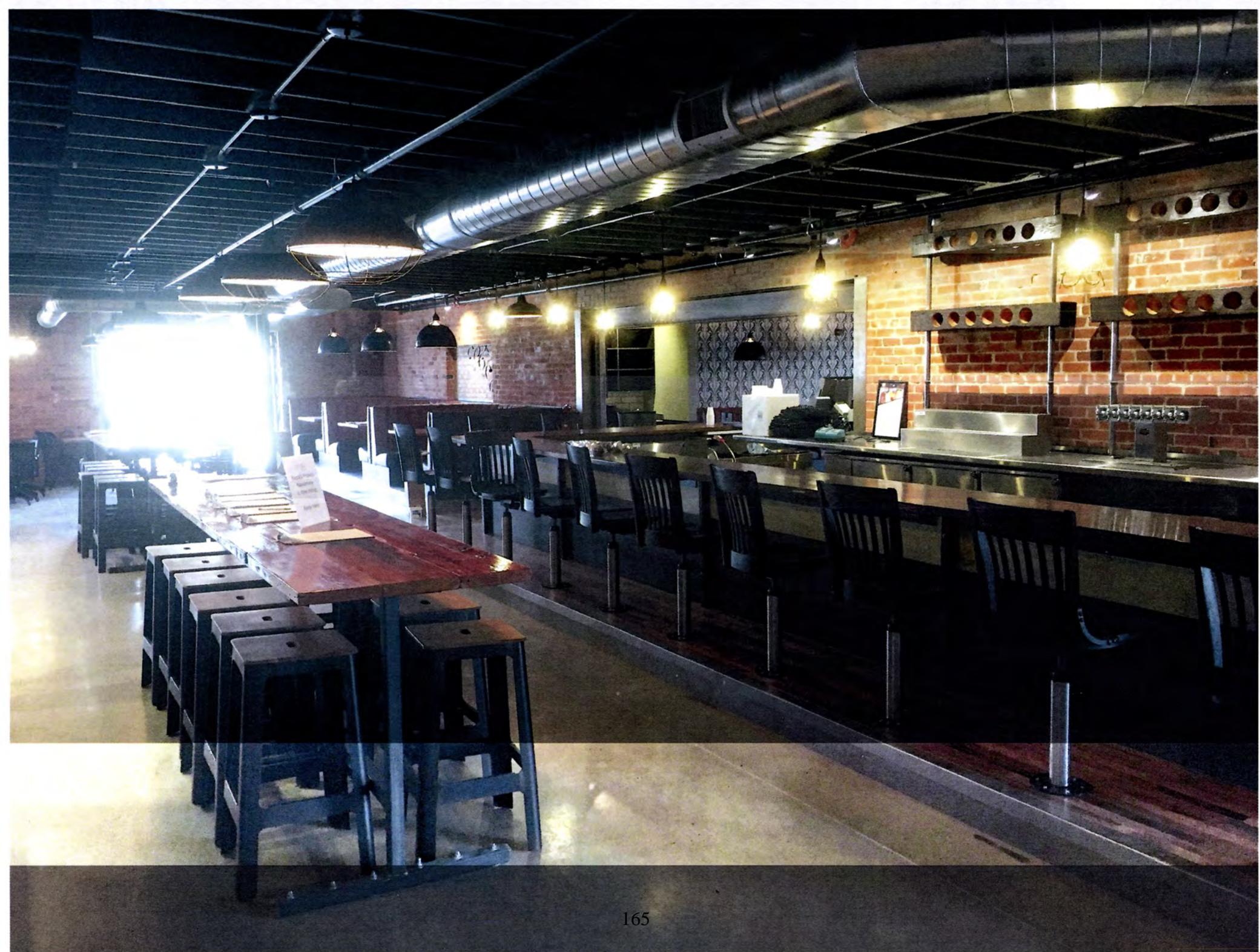
John O. Griffith
307-258-9778



New Steel Headers

New Steel Columns







August 11, 2016

MEMO TO: V.H. McDonald, City Manager

FROM: Tracey L Belser, Assistant City Manager; Support Services Director *TB*
Pete Meyers, Assistant Support Services Director *PM*
Connie Arnold, Finance Supervisor

SUBJECT: FY16 Discharge of Accounts Receivable

Recommendation:

That Council, by minute action, authorize the discharge of \$148,245.88 of uncollectible accounts receivable balances with the City of Casper.

Summary:

Wyoming Statute 16-4-502 specifies that amounts owed to the City can be discharged by the City Council upon certification of those accounts to the City Council by the City Manager. The accompanying list meets the certification requirement, which requires that an account be uncollectible by means of collection efforts being exhausted, death, or bankruptcy. City staff, along with a collection agency, persistently attempted to recover the amounts owed to the City. Staff has cross referenced the current utility accounts, payroll, and accounts receivable database for names and addresses as a final review.

An amount of \$18,817.74 is Non-Utility Accounts Receivable, e.g., Risk Management invoices to responsible parties for damages to City property; and the remaining amount of \$129,428.14 is Utility Accounts Receivable, e.g., residential water, sewer and sanitation accounts. The accounts requesting to be discharged will have no financial impact to the City's reported financial results at this time because an estimate of bad debt expense is recognized quarterly. The estimate is adequate to cover this discharge amount.

The attached list has amounts owed dated as far back as 2004. The older accounts have not been previously proposed for discharge due to a prolonged effort to collect on the accounts.

The total balance of \$148,245.88 is certified for discharge. The City of Casper and the City's collection agency have exhausted all efforts to collect these funds and have deemed this debt uncollectible.

CITY OF CASPER
FY16 FINANCIAL WRITE-OFFS
6/30/2016

NON-UTILITY ACCOUNTS RECEIVABLE

<u>Customer Name</u>	<u>Amount</u>	<u>Date</u>	<u>Reason for Write off</u>
Chadwick, Amber	\$ 39.00	09/19/12	Collection efforts exhausted
Coleman, Grace	\$ 108.62	08/20/12	Collection efforts exhausted
Doherty, Karrie & Dion	\$ 35.00	09/19/12	Collection efforts exhausted
Hamilton, Heather & Terry	\$ 44.28	08/30/12	Collection efforts exhausted
Hickey, Gregory	\$ 25.00	11/30/12	Collection efforts exhausted
Hollen, Toni Lynne	\$ 60.25	11/07/12	Collection efforts exhausted
Jaramillo, William C	\$ 510.84	09/04/12	Collection efforts exhausted
Joelson, Jeannie	\$ 579.09	10/09/12	Bankruptcy
Kane Terry E	\$ 6,004.76	07/17/12	Collection efforts exhausted
McGinty, Carl	\$ 80.00	03/25/09	Collection efforts exhausted
Nickerson, Jodi	\$ 20.00	08/30/12	Collection efforts exhausted
Ochoa, Maria D	\$ 86.00	11/07/12	Collection efforts exhausted
Oler, Courtney	\$ 351.42	07/25/12	Bankruptcy
Poer, Esther & Russell	\$ 57.00	08/08/12	Collection efforts exhausted
Sjblom, Amy	\$ 54.00	07/01/13	Bankruptcy
Van Winkle, Brandi	\$ 98.74	07/30/12	Collection efforts exhausted
Wertz, Vernon	\$ 10,585.74	09/19/12	Collection efforts exhausted
Wright, Dana	\$ 78.00	11/07/12	Collection efforts exhausted
TOTAL	\$ 18,817.74		

UTILITY ACCOUNTS RECEIVABLE

<u>Customer Name</u>	<u>Amount</u>	<u>Date</u>	<u>Reason for Write off</u>
Abachiche, Gilbert	\$ 513.20	08/28/06	Collection efforts exhausted
Adams, Elizabeth	\$ 86.59	12/15/05	Collection efforts exhausted
Adams, Mahala	\$ 82.38	11/06/07	Collection efforts exhausted
Adams, Stan	\$ 293.52	08/11/05	Collection efforts exhausted
Adams, Timothy E	\$ 77.73	06/05/07	Collection efforts exhausted
Addison, Andrew	\$ 250.46	11/20/07	Collection efforts exhausted
Adres, Annette	\$ 89.86	01/04/05	Collection efforts exhausted
Agosta, Tammy	\$ 43.14	10/01/07	Collection efforts exhausted
Aguilar, Janey	\$ 40.50	04/19/06	Collection efforts exhausted
Aipperspach, Jean	\$ 186.18	02/16/06	Collection efforts exhausted
Alacala, May	\$ 37.31	01/08/07	Collection efforts exhausted
Alberts, Martha	\$ 38.45	02/02/05	Collection efforts exhausted
Alcala, Rachel	\$ 91.13	11/29/05	Bankruptcy
Aleshire, Justin	\$ 86.73	07/24/06	Collection efforts exhausted

Allemand, Ty	\$	119.44	03/03/08	Collection efforts exhausted
Allen, Jennifer	\$	184.48	09/18/07	Collection efforts exhausted
Allgeier, Brad	\$	87.59	01/04/06	Bankruptcy
Altamieano, Jenelle	\$	235.69	08/18/05	Collection efforts exhausted
Altus, Steven	\$	28.51	09/05/06	Collection efforts exhausted
Alvies, Paul A	\$	90.59	02/20/08	Collection efforts exhausted
Amacher, Fred W	\$	39.78	07/03/07	Collection efforts exhausted
Amacher, Norma	\$	322.42	02/22/07	Collection efforts exhausted
Amado, Christina	\$	85.17	05/30/06	Collection efforts exhausted
Anaya, Misty	\$	27.23	05/25/06	Collection efforts exhausted
Anderson, Billy	\$	70.00	05/26/05	Collection efforts exhausted
Anderson, Brent	\$	96.94	12/14/06	Collection efforts exhausted
Anderson, James R	\$	41.22	03/02/05	Collection efforts exhausted
Anderson, Jessica	\$	204.06	09/19/05	Collection efforts exhausted
Anderson, Joseph	\$	58.33	10/02/06	Collection efforts exhausted
Anderson, Travis	\$	25.77	04/12/07	Collection efforts exhausted
Andrew, Gordon	\$	203.86	07/24/07	Collection efforts exhausted
Anson, Shawna	\$	88.43	09/26/06	Collection efforts exhausted
Armstrong, Abby	\$	127.45	02/24/05	Collection efforts exhausted
Arnott, Josephine	\$	21.39	11/01/05	Collection efforts exhausted
Audiss, Lynnette	\$	195.91	04/22/05	Collection efforts exhausted
Audiss, Mari	\$	40.16	12/26/06	Collection efforts exhausted
Ayala, Nancy	\$	165.65	07/30/07	Collection efforts exhausted
Babcock, Walter	\$	120.82	02/07/07	Collection efforts exhausted
Baclaan, April	\$	48.25	06/28/05	Collection efforts exhausted
Bailey, B Lee	\$	135.91	07/06/05	Collection efforts exhausted
Bailey, Johnny	\$	44.47	11/15/07	Collection efforts exhausted
Baird, Phillip	\$	55.61	02/13/06	Collection efforts exhausted
Baird, Tracey	\$	49.73	11/22/06	Collection efforts exhausted
Baker, Sunnie	\$	117.73	04/11/06	Collection efforts exhausted
Barbe, Jamie L	\$	14.80	05/09/06	Collection efforts exhausted
Barber, Amy	\$	124.46	07/18/07	Collection efforts exhausted
Barber, Valeri	\$	190.17	07/18/06	Collection efforts exhausted
Barella, Jeff	\$	52.62	03/29/06	Collection efforts exhausted
Barrows, James	\$	219.76	01/31/08	Collection efforts exhausted
Barthel, Dorothy	\$	211.21	03/26/07	Collection efforts exhausted
Bartlett, Jennifer L	\$	198.50	04/18/05	Collection efforts exhausted
Bartley, Zully	\$	13.67	06/27/07	Collection efforts exhausted
Barton, Don E	\$	19.02	10/05/05	Collection efforts exhausted
Bascan, Friyan	\$	700.19	03/08/07	Collection efforts exhausted
Batterman, James	\$	265.41	10/17/05	Collection efforts exhausted
Baxter, Jennie	\$	141.90	05/31/05	Collection efforts exhausted
Beach, Charles	\$	78.82	11/08/05	Collection efforts exhausted
Beach, Robert L	\$	288.99	09/05/06	Collection efforts exhausted
Beach, Steven	\$	162.57	12/07/07	Collection efforts exhausted
Beasley, Alan	\$	106.57	02/14/06	Collection efforts exhausted
Becker, Dorotha	\$	50.10	05/30/06	Collection efforts exhausted

Becker, Walter	\$	20.41	08/24/07	Collection efforts exhausted
Beckner, Katherine	\$	55.17	04/19/05	Collection efforts exhausted
Beers, Felicia	\$	28.43	05/16/07	Collection efforts exhausted
Beld, Diana	\$	113.84	07/10/07	Collection efforts exhausted
Bell, Terry	\$	120.83	09/23/04	Collection efforts exhausted
Bender, Fern A	\$	144.01	07/29/05	Collection efforts exhausted
Benitez, Gandy	\$	18.81	10/29/07	Collection efforts exhausted
Bennett Tyler	\$	124.66	11/30/07	Collection efforts exhausted
Bennett, Sharon	\$	119.99	05/02/05	Collection efforts exhausted
Benson, Jennifer A	\$	57.46	03/20/06	Collection efforts exhausted
Benson, Laz	\$	394.30	01/29/07	Collection efforts exhausted
Berg, Michael E	\$	227.72	12/20/05	Collection efforts exhausted
Berghaus, Amber	\$	215.32	11/15/07	Collection efforts exhausted
Bernard, Debbie	\$	65.27	04/04/06	Collection efforts exhausted
Betts, Dina	\$	60.10	09/30/05	Collection efforts exhausted
Billington, Destiny	\$	168.53	10/29/07	Collection efforts exhausted
Biscotti, Shawna	\$	86.09	02/16/06	Collection efforts exhausted
Bishop, Steven	\$	415.91	11/09/06	Collection efforts exhausted
Blake, Shannon L	\$	89.82	07/10/06	Collection efforts exhausted
Blanch, Kimberly	\$	65.19	05/30/07	Collection efforts exhausted
Blessing, Katie	\$	21.53	05/03/05	Collection efforts exhausted
Blocker, Jeremy	\$	38.45	02/15/05	Collection efforts exhausted
Bloom, Catherine	\$	215.96	01/02/07	Collection efforts exhausted
Boele, Lee	\$	14.39	12/11/06	Collection efforts exhausted
Bondo, Robert	\$	73.40	02/08/08	Collection efforts exhausted
Booth, Elvin	\$	47.49	03/14/05	Collection efforts exhausted
Boucker, Daniel	\$	162.58	06/13/05	Collection efforts exhausted
Bowden III, Walter J	\$	74.26	07/19/07	Collection efforts exhausted
Bowlbe, David	\$	20.61	12/13/06	Collection efforts exhausted
Boyd, Katrina	\$	60.31	05/30/06	Collection efforts exhausted
Brackley, Chris	\$	21.39	04/06/07	Collection efforts exhausted
Brammer, Arnold	\$	17.05	02/15/08	Collection efforts exhausted
Brandon, Nancy	\$	155.55	03/27/08	Collection efforts exhausted
Branstetter, Sherrill	\$	128.69	09/05/06	Collection efforts exhausted
Brewer, Tamba	\$	195.41	08/02/05	Collection efforts exhausted
Bridges, John	\$	105.34	06/07/06	Collection efforts exhausted
Bright, Sabrina	\$	252.48	09/14/05	Collection efforts exhausted
Briscoe, Brett G	\$	771.20	06/12/07	Collection efforts exhausted
Brooks, Tina	\$	45.63	08/01/05	Collection efforts exhausted
Brown, Mary Kay	\$	42.31	10/26/07	Collection efforts exhausted
Brown, Chad	\$	204.80	11/28/07	Collection efforts exhausted
Brown, Herbert L	\$	22.61	03/07/06	Collection efforts exhausted
Brown, Lanita	\$	257.00	09/13/04	Collection efforts exhausted
Brown, Mary	\$	64.25	08/30/05	Bankruptcy
Brown, Sean	\$	40.23	02/19/08	Collection efforts exhausted
Brown, Troy	\$	64.94	01/03/06	Collection efforts exhausted
Browning, Becki	\$	203.55	12/29/06	Collection efforts exhausted

Browning, Justin	\$	74.72	08/22/05	Collection efforts exhausted
Bruce, Janetta	\$	251.18	02/01/05	Collection efforts exhausted
Brunelle, Charles	\$	378.32	07/18/05	Collection efforts exhausted
Budig, Scott R	\$	36.76	04/30/07	Collection efforts exhausted
Bull, Jeramy	\$	40.30	08/04/05	Collection efforts exhausted
Bunney, Lance	\$	127.88	08/21/06	Collection efforts exhausted
Bunton, Tammy	\$	51.98	01/31/06	Collection efforts exhausted
Burdette, Wendy	\$	157.25	09/12/05	Collection efforts exhausted
Burgener, Joe	\$	80.56	04/06/06	Collection efforts exhausted
Burgi, Bruce	\$	611.24	10/19/07	Collection efforts exhausted
Burke, Elliott	\$	28.54	05/26/05	Collection efforts exhausted
Burnell, Diana	\$	105.71	12/28/07	Collection efforts exhausted
Burnell, Doug	\$	177.80	06/08/05	Collection efforts exhausted
Burnell, Jamie	\$	162.81	06/29/06	Collection efforts exhausted
Busari, Betty	\$	22.08	05/01/06	Collection efforts exhausted
Byerly, Kayla	\$	60.61	10/01/07	Collection efforts exhausted
Byers, Maggie	\$	49.98	03/27/06	Collection efforts exhausted
Cain, Krystal	\$	47.10	04/06/06	Collection efforts exhausted
Calfy, Charles	\$	94.34	08/16/06	Collection efforts exhausted
Callas, Mary E	\$	98.63	04/30/07	Collection efforts exhausted
Cameron, Darren	\$	164.56	11/09/07	Collection efforts exhausted
Campbell, Brian	\$	11.23	12/14/07	Collection efforts exhausted
Campbell, Kaeli	\$	164.03	09/14/05	Collection efforts exhausted
Caraveau, Mike	\$	15.75	12/10/07	Collection efforts exhausted
Cardinal, Joseph	\$	79.16	07/06/07	Collection efforts exhausted
Carrmonia, Felix G	\$	40.75	03/20/06	Collection efforts exhausted
Carroll, Marvin	\$	21.20	09/26/06	Collection efforts exhausted
Casados, Robert D	\$	26.51	08/31/05	Collection efforts exhausted
Casas, Omar	\$	16.81	02/05/07	Collection efforts exhausted
Cassady, Theresa	\$	47.49	02/28/05	Collection efforts exhausted
Chapman, Larry	\$	90.38	01/02/07	Collection efforts exhausted
Charest, Nicholas	\$	18.28	02/22/05	Collection efforts exhausted
Cherer, Mary	\$	38.19	03/22/07	Collection efforts exhausted
Chesnut, Darrell	\$	14.74	06/08/06	Collection efforts exhausted
Chester, Emily	\$	40.40	05/30/06	Collection efforts exhausted
Christ, Rene	\$	51.45	06/15/07	Collection efforts exhausted
Cisneros, Edward D	\$	112.47	12/06/06	Collection efforts exhausted
Cisneros, Meichelle	\$	258.61	04/10/07	Collection efforts exhausted
Clark, Erin	\$	64.75	03/30/07	Collection efforts exhausted
Clark, Sheila	\$	11.44	09/19/06	Collection efforts exhausted
Claussen, Randy	\$	106.64	02/13/08	Collection efforts exhausted
Clawson, Jeremy	\$	48.20	01/17/06	Collection efforts exhausted
Cleaver, Emma	\$	108.02	09/26/05	Collection efforts exhausted
Cleaver, Mark	\$	213.41	07/25/05	Collection efforts exhausted
Cline, Charles	\$	47.58	09/20/05	Collection efforts exhausted
Clingman, Ron	\$	140.17	09/16/04	Collection efforts exhausted
Cloud, Rebecca	\$	134.42	09/05/06	Collection efforts exhausted

Cocherell, Mcdade	\$	168.15	09/10/07	Collection efforts exhausted
Cochrun, Debbie	\$	172.63	09/24/07	Collection efforts exhausted
Combe, Briley	\$	424.78	04/01/05	Collection efforts exhausted
Combs, Kelby	\$	102.80	05/25/05	Collection efforts exhausted
Condellario, Larry	\$	36.35	11/27/06	Collection efforts exhausted
Condellario, Trisha	\$	130.44	02/25/08	Collection efforts exhausted
Conn, Leslie	\$	25.04	02/21/08	Collection efforts exhausted
Conolly, B. W	\$	28.87	10/03/05	Bankruptcy
Conrad, Robert	\$	10.36	07/26/05	Collection efforts exhausted
Cook, Kathy I	\$	59.22	06/15/05	Collection efforts exhausted
Cooley, Amber	\$	442.56	02/08/07	Collection efforts exhausted
Corona, Cindy	\$	31.13	10/24/05	Collection efforts exhausted
Cortes, Nancy	\$	165.88	08/01/05	Collection efforts exhausted
Coss, Perla	\$	181.28	09/05/06	Collection efforts exhausted
Cothren, Kristin	\$	148.01	10/04/04	Collection efforts exhausted
Cotton, Michael	\$	238.84	12/27/07	Collection efforts exhausted
Cowley, Brian	\$	130.98	06/06/05	Collection efforts exhausted
Cox, Jackie	\$	40.81	08/28/06	Collection efforts exhausted
Cox, Rudy	\$	90.76	04/25/07	Collection efforts exhausted
Cramer, Wendy	\$	13.61	01/14/08	Collection efforts exhausted
Croft, Donna K	\$	214.55	02/10/05	Collection efforts exhausted
Cross, George H	\$	209.05	04/05/06	Collection efforts exhausted
Crouch, Megan	\$	118.98	09/21/07	Collection efforts exhausted
Cruickshank, Kerye	\$	166.54	02/22/05	Collection efforts exhausted
Cruz, Lena	\$	536.87	12/15/06	Collection efforts exhausted
Cruzen, Wm R	\$	266.74	01/26/06	Bankruptcy
Cudmore, Heidi F	\$	41.22	04/04/05	Collection efforts exhausted
Cunningham, Richard	\$	86.53	01/24/05	Collection efforts exhausted
Cupak, Ed	\$	14.83	09/17/07	Collection efforts exhausted
Curfew, Barb	\$	64.02	12/19/06	Collection efforts exhausted
Dacus, Kayla	\$	100.25	12/07/07	Collection efforts exhausted
Dacus, Walter	\$	80.29	07/03/07	Collection efforts exhausted
Dahlstedt, Nicol	\$	107.43	06/05/06	Collection efforts exhausted
Dallas, Jennifer	\$	126.31	09/19/07	Collection efforts exhausted
Daniel, James	\$	119.92	06/26/06	Collection efforts exhausted
Daniels, Jennifer	\$	116.14	05/26/05	Collection efforts exhausted
Daniels, Krista	\$	181.80	01/17/08	Collection efforts exhausted
Danner, Desiree	\$	187.59	10/24/06	Collection efforts exhausted
Dasher, Rhonda K	\$	77.94	01/23/06	Bankruptcy
Daugherty, Gene	\$	14.84	12/13/07	Collection efforts exhausted
Davenport, Wendy R	\$	223.25	10/04/05	Collection efforts exhausted
Davis, Connie	\$	112.20	01/16/06	Collection efforts exhausted
Davis, Curtis	\$	20.21	07/18/06	Collection efforts exhausted
Davis, Helen M	\$	23.53	09/12/05	Collection efforts exhausted
Davis, Hilary	\$	129.69	09/14/06	Collection efforts exhausted
Davis, Kayla	\$	176.06	11/16/05	Collection efforts exhausted
Davis, Pamela	\$	171.10	06/08/06	Collection efforts exhausted

Davis, Shirley A	\$	144.00	08/14/06	Collection efforts exhausted
Dawson, Clint	\$	75.82	09/12/05	Collection efforts exhausted
Deal, Faith E	\$	91.88	06/06/05	Collection efforts exhausted
Debolt, Carmen	\$	303.07	11/08/06	Collection efforts exhausted
Decker, Lori	\$	154.96	03/29/07	Collection efforts exhausted
Declue, Sheri	\$	212.38	04/26/07	Collection efforts exhausted
Decoteau, Dalton	\$	68.82	10/07/05	Collection efforts exhausted
Dederson, Wetzel	\$	201.95	09/19/05	Collection efforts exhausted
Defreese, Jessica	\$	97.14	09/20/05	Collection efforts exhausted
Dejean Jr, Robert	\$	504.76	05/30/07	Collection efforts exhausted
Delach, Steve	\$	39.79	03/12/07	Collection efforts exhausted
Delany, Peter	\$	94.94	02/23/05	Collection efforts exhausted
Delgado, Kenneth	\$	154.10	06/02/05	Bankruptcy
Demel, Scott A	\$	146.59	04/03/06	Collection efforts exhausted
Demes, Richard	\$	112.06	03/26/07	Collection efforts exhausted
Dempsey, Corky	\$	46.68	04/25/05	Collection efforts exhausted
Denney, Michael L	\$	174.11	03/13/06	Collection efforts exhausted
Denniston, Rhonda	\$	55.28	11/16/05	Collection efforts exhausted
Denton, Tracy	\$	348.57	02/12/08	Collection efforts exhausted
Derrick, Wayne	\$	81.72	05/29/07	Collection efforts exhausted
Deshaw, Jessica	\$	83.84	08/21/07	Collection efforts exhausted
Dickerson, Paula	\$	82.95	08/02/06	Collection efforts exhausted
Dickinson, Alex	\$	143.37	06/30/06	Collection efforts exhausted
Diehl, Debra	\$	258.07	03/20/06	Collection efforts exhausted
Dike, William	\$	41.22	03/02/05	Collection efforts exhausted
Dimas, Melissa	\$	897.57	08/31/05	Collection efforts exhausted
Dixon, Melody	\$	110.87	07/11/05	Collection efforts exhausted
Dodd, Robert	\$	42.01	03/06/06	Collection efforts exhausted
Domina, Karan	\$	126.61	07/13/05	Collection efforts exhausted
Doney, Zabrina	\$	85.72	09/30/04	Collection efforts exhausted
Dorsett, William	\$	237.18	09/21/07	Collection efforts exhausted
Dotter, Michael	\$	45.87	06/01/05	Collection efforts exhausted
Dowell, Deanna	\$	132.84	10/11/05	Collection efforts exhausted
Downing, Vickie	\$	41.22	06/13/05	Collection efforts exhausted
Doyel, Sandra L	\$	217.41	03/06/06	Collection efforts exhausted
Drazick, Daniell	\$	226.33	09/20/04	Collection efforts exhausted
Dressendorfer, Casey	\$	32.58	05/08/07	Collection efforts exhausted
Dressendorfer, Tina	\$	121.81	12/29/05	Collection efforts exhausted
Duford, Mike	\$	111.35	10/18/05	Bankruptcy
Duncan, Elizabeth A	\$	107.68	02/07/05	Collection efforts exhausted
Durant, Arthur	\$	82.44	11/07/05	Bankruptcy
Durgin, Jami	\$	78.63	03/07/05	Collection efforts exhausted
Dutton, Rob	\$	144.35	11/28/05	Collection efforts exhausted
Dutton, Ronald E	\$	73.75	08/08/06	Collection efforts exhausted
Dyer, Denise	\$	127.50	09/26/05	Collection efforts exhausted
Earle, Jerry	\$	55.46	01/17/05	Collection efforts exhausted
Eckman, Christopher D	\$	77.34	12/20/05	Bankruptcy

Eckman, Jane	\$	16.86	01/25/07	Collection efforts exhausted
Edberg, Joseph	\$	184.55	04/03/07	Collection efforts exhausted
Eddar, Andrade	\$	99.29	03/23/06	Collection efforts exhausted
Edwards, Ira	\$	47.96	05/15/06	Collection efforts exhausted
Edwards, Sarah	\$	255.66	10/02/07	Collection efforts exhausted
Ehrler, Brenda L	\$	80.88	06/26/06	Collection efforts exhausted
Elfering-Fleming, Debora	\$	344.58	08/21/07	Collection efforts exhausted
Ellis, Jayson	\$	113.14	08/01/07	Collection efforts exhausted
Ellis, Wendy	\$	43.75	02/04/08	Collection efforts exhausted
Ellsworth, Roy	\$	93.26	09/17/07	Collection efforts exhausted
Elmore, Dewayne	\$	40.50	11/08/07	Collection efforts exhausted
Elseroad, Daniel J	\$	136.28	04/21/05	Collection efforts exhausted
Enriquez, Myeshea	\$	389.37	08/21/06	Collection efforts exhausted
Erker, Staci	\$	29.54	02/28/07	Collection efforts exhausted
Ernst, Jacquelyn	\$	23.11	08/29/05	Collection efforts exhausted
Esterline Jr, Robert	\$	200.71	07/24/06	Collection efforts exhausted
Eynetjch, Jeremy	\$	55.15	01/04/06	Collection efforts exhausted
Fajita Cantina	\$	206.31	05/01/06	Collection efforts exhausted
Farrell, Lisa M	\$	235.54	05/17/05	Collection efforts exhausted
Fauber, Heather	\$	118.72	01/05/06	Collection efforts exhausted
Fennewald, David	\$	93.54	01/19/05	Collection efforts exhausted
Ferguson, Christina	\$	107.83	09/09/04	Collection efforts exhausted
Ferrell, Josh	\$	192.35	08/07/06	Collection efforts exhausted
Feurt, Venese	\$	20.16	07/07/05	Collection efforts exhausted
Field, Donnie	\$	56.33	09/27/06	Collection efforts exhausted
Finn, Naomi	\$	176.88	06/02/05	Collection efforts exhausted
Firebaugh, David	\$	171.37	12/13/07	Collection efforts exhausted
Fischer, Karrie L	\$	46.16	10/24/05	Collection efforts exhausted
Fisk, Candice	\$	288.36	03/30/07	Collection efforts exhausted
Fitzgerald, Delee	\$	131.81	08/21/06	Collection efforts exhausted
Flanagan, Marilyn	\$	21.54	04/28/06	Collection efforts exhausted
Fleming, Leona	\$	16.65	02/08/06	Collection efforts exhausted
Flora, Letitia	\$	102.56	10/22/07	Collection efforts exhausted
Flurry, Layne	\$	110.76	07/16/07	Collection efforts exhausted
Flury, Craig	\$	23.76	06/11/07	Collection efforts exhausted
Foley, Dennis	\$	78.77	03/31/05	Collection efforts exhausted
Fonseca, Stehpanie	\$	122.84	02/28/05	Collection efforts exhausted
Fontenot, Tyron	\$	213.87	05/15/06	Collection efforts exhausted
Ford, Betty	\$	21.77	02/28/06	Collection efforts exhausted
Forster, Tyler	\$	120.14	02/08/08	Collection efforts exhausted
Foster, Barr	\$	85.78	08/07/06	Collection efforts exhausted
Fountain, Jay	\$	66.02	07/13/07	Collection efforts exhausted
Fournier, Tray	\$	1,000.94	06/11/07	Collection efforts exhausted
Fraker, Jenny Ann	\$	28.87	09/30/05	Collection efforts exhausted
Fraser, Susanne	\$	41.78	08/22/05	Collection efforts exhausted
Frederick III, Earl L	\$	56.45	07/19/06	Collection efforts exhausted
Frederiksen, Tiffany	\$	46.57	09/06/06	Collection efforts exhausted

Freed Kopp, Erica	\$	72.08	10/10/06	Collection efforts exhausted
Freeman,Lucas	\$	90.65	08/15/05	Collection efforts exhausted
French, Mary Ruth	\$	45.94	12/29/05	Collection efforts exhausted
French, Thomas	\$	46.70	06/01/07	Collection efforts exhausted
French-Lewallen,Sally	\$	61.50	06/01/07	Collection efforts exhausted
Frost, Jim	\$	41.38	06/21/05	Collection efforts exhausted
Fuentes, Maria	\$	64.79	12/14/06	Collection efforts exhausted
Gaines, Bill	\$	88.11	01/09/08	Collection efforts exhausted
Gallehugh, Daniel	\$	49.11	11/21/06	Collection efforts exhausted
Gamble, J D	\$	78.74	05/01/06	Collection efforts exhausted
Gamble, Shane	\$	453.14	11/15/07	Collection efforts exhausted
Gardner, Crystal	\$	112.37	09/20/05	Bankruptcy
Gardner, Sonny L	\$	328.98	08/07/06	Collection efforts exhausted
Gardner-Harvard,Judy	\$	198.25	06/05/07	Collection efforts exhausted
Garnett, Joanne	\$	12.24	09/05/06	Collection efforts exhausted
Garza, Raul	\$	81.55	02/14/08	Collection efforts exhausted
Gascon, Mary	\$	38.31	08/15/05	Collection efforts exhausted
Gasienica, Maciej	\$	222.37	09/26/05	Collection efforts exhausted
Gasienica, Tom	\$	22.24	04/05/06	Collection efforts exhausted
Gatewood, Daysha	\$	111.65	02/24/05	Collection efforts exhausted
Gazaway, Adam	\$	43.58	04/25/05	Collection efforts exhausted
Gazaway, Barry D	\$	98.57	03/21/05	Collection efforts exhausted
George, Candice	\$	87.30	09/05/06	Collection efforts exhausted
George, Levi	\$	198.49	01/05/07	Collection efforts exhausted
George, Randolph	\$	147.28	11/13/07	Collection efforts exhausted
Gibsen, Terri	\$	54.19	02/26/08	Collection efforts exhausted
Gilbert, Brian	\$	53.28	08/31/05	Collection efforts exhausted
Gilmore, Rod	\$	205.75	10/24/07	Collection efforts exhausted
Gimbel, Bryan	\$	23.00	03/20/07	Collection efforts exhausted
Gitchel, David	\$	26.72	05/02/06	Collection efforts exhausted
Glenn, Eugene	\$	100.06	06/05/07	Collection efforts exhausted
Glenn, Linda	\$	75.87	09/19/06	Collection efforts exhausted
Goddard, Terri	\$	172.01	07/03/07	Collection efforts exhausted
Goff, James	\$	41.62	08/22/07	Collection efforts exhausted
Goff, Mary	\$	55.70	08/28/07	Collection efforts exhausted
Golliaher, Ross	\$	75.76	10/10/06	Collection efforts exhausted
Gomez, Susan	\$	219.38	08/02/05	Collection efforts exhausted
Gonzales, Dennis	\$	46.42	05/16/07	Collection efforts exhausted
Gonzales, Tina	\$	100.80	10/05/04	Collection efforts exhausted
Gonzalez, Rebecca	\$	47.80	01/25/08	Collection efforts exhausted
Goodin, C Leon	\$	16.17	04/19/05	Collection efforts exhausted
Goodpasture, Jennifer	\$	18.62	10/03/05	Collection efforts exhausted
Goodwin, Michael J	\$	92.63	02/23/05	Collection efforts exhausted
Gordon, Robert	\$	305.89	07/23/07	Collection efforts exhausted
Gormley, Michael	\$	290.64	09/05/06	Collection efforts exhausted
Goudie, Connie	\$	96.27	01/12/06	Collection efforts exhausted
Graham, Virginia	\$	40.15	06/28/07	Collection efforts exhausted

Granbois, Chris	\$	185.28	01/27/05	Collection efforts exhausted
Granger, Charles	\$	173.28	03/28/06	Collection efforts exhausted
Grant, Anna	\$	110.36	12/15/05	Collection efforts exhausted
Grant, Tom	\$	44.39	09/29/04	Collection efforts exhausted
Gray, Sherry	\$	260.24	03/25/08	Collection efforts exhausted
Green Jr, Micheal J	\$	233.43	05/02/07	Collection efforts exhausted
Greene, Joseph W	\$	118.29	09/11/06	Collection efforts exhausted
Greene, Roy	\$	47.78	02/26/08	Collection efforts exhausted
Greenleaf, Nichole	\$	311.81	07/18/05	Collection efforts exhausted
Greeson, Samantha	\$	92.79	09/12/05	Collection efforts exhausted
Gregg, Bobbie	\$	460.57	05/05/05	Collection efforts exhausted
Gregory, Kenneth	\$	260.80	04/04/05	Collection efforts exhausted
Greth, David	\$	201.46	12/13/07	Collection efforts exhausted
Griego, Jake	\$	72.81	07/30/07	Collection efforts exhausted
Gross Jr, Ken	\$	88.66	07/07/05	Collection efforts exhausted
Gross, Pamela	\$	44.57	08/16/05	Collection efforts exhausted
Gruber, Stacy	\$	120.65	05/08/06	Collection efforts exhausted
Grut, Valerie	\$	41.22	03/28/05	Collection efforts exhausted
Grutkowski, Valerie	\$	151.51	06/04/07	Collection efforts exhausted
Gruver, Arliss	\$	12.84	12/01/05	Collection efforts exhausted
Gruver, Kelly	\$	108.85	08/15/06	Collection efforts exhausted
Guerrero, Michael	\$	38.71	07/10/06	Collection efforts exhausted
Gunn, Jason	\$	49.56	08/01/07	Collection efforts exhausted
Gunter, Don	\$	18.87	02/28/05	Collection efforts exhausted
Gunter, Kevin	\$	20.05	09/05/07	Collection efforts exhausted
Gunyan, Sharon	\$	49.06	07/05/05	Collection efforts exhausted
Guymon, Mysti	\$	127.54	11/17/05	Collection efforts exhausted
Hack, Ken	\$	41.13	07/17/06	Collection efforts exhausted
Hackford, Don	\$	32.34	09/19/05	Collection efforts exhausted
Hackworth, Jeff	\$	452.75	03/30/06	Collection efforts exhausted
Hagler, Kenneth	\$	91.76	11/27/07	Collection efforts exhausted
Hahn, Stanley M	\$	16.80	07/20/06	Collection efforts exhausted
Haid, Tedi	\$	180.68	06/08/05	Collection efforts exhausted
Haider, Wanda L	\$	152.40	10/23/07	Collection efforts exhausted
Hall, Ashlie	\$	74.46	07/27/07	Collection efforts exhausted
Hall, Evelyn Joyce	\$	42.78	01/05/06	Collection efforts exhausted
Hall, Judith	\$	85.73	10/17/05	Collection efforts exhausted
Hall, Shannon	\$	25.73	07/03/07	Collection efforts exhausted
Hallman, Tim	\$	97.91	12/14/07	Collection efforts exhausted
Halloran, Katherine	\$	179.74	07/26/05	Collection efforts exhausted
Hanally, Corzo	\$	120.98	10/10/06	Collection efforts exhausted
Hanson, Rachael	\$	140.55	11/29/07	Collection efforts exhausted
Harbison, Larry	\$	37.70	08/07/07	Collection efforts exhausted
Harding, Brian	\$	49.24	09/17/07	Collection efforts exhausted
Harmon, Kimberly	\$	191.84	03/29/05	Collection efforts exhausted
Harper, Charles	\$	46.21	08/16/06	Collection efforts exhausted
Harper, Denise	\$	65.51	06/30/05	Bankruptcy

Harris, Gary F	\$	145.92	05/31/05	Collection efforts exhausted
Harris, Jeff	\$	666.21	01/02/07	Collection efforts exhausted
Harris, Kendra	\$	32.33	08/01/07	Collection efforts exhausted
Harrison, Don	\$	286.64	10/02/07	Collection efforts exhausted
Harrison, Lucy	\$	10.36	03/05/07	Collection efforts exhausted
Hartman, Charles	\$	392.25	08/21/06	Collection efforts exhausted
Hartzler, Jerry	\$	93.88	06/10/05	Collection efforts exhausted
Harvard, Thomas	\$	333.03	01/25/08	Collection efforts exhausted
Harviel, Amanda	\$	90.36	05/04/05	Collection efforts exhausted
Hayes, Sheila	\$	43.93	05/11/07	Collection efforts exhausted
Hayes, Sherry	\$	72.87	08/01/06	Collection efforts exhausted
Headley, Judith	\$	142.24	09/06/06	Collection efforts exhausted
Heath, Bryan	\$	40.11	05/18/06	Collection efforts exhausted
Hedges, Rebecca	\$	88.67	06/26/06	Collection efforts exhausted
Hedstrom, Heidi	\$	188.45	03/16/07	Collection efforts exhausted
Hegglund, Diane	\$	44.87	09/05/06	Collection efforts exhausted
Helbach, Jeffrey	\$	20.61	01/11/06	Collection efforts exhausted
Helbling, Elijah	\$	145.81	05/11/05	Collection efforts exhausted
Helsper, Dale	\$	160.55	11/13/07	Collection efforts exhausted
Hendershot, Jennifer	\$	14.47	11/17/06	Collection efforts exhausted
Henderson, Roxanne	\$	41.32	04/11/07	Collection efforts exhausted
Hendrickson, John	\$	128.35	01/17/05	Collection efforts exhausted
Henze, Robert	\$	79.28	03/12/07	Collection efforts exhausted
Hepner, Nichole	\$	63.98	09/30/05	Collection efforts exhausted
Hernandez, Josh	\$	229.49	08/29/05	Collection efforts exhausted
Hernandez, Marty	\$	170.96	01/24/07	Collection efforts exhausted
Hernandez, Stacy	\$	99.18	10/23/07	Collection efforts exhausted
Hernandez, Tamara	\$	312.73	02/01/06	Collection efforts exhausted
Hernandez, Ramona	\$	68.51	05/24/06	Collection efforts exhausted
Herold, Carl	\$	321.76	08/23/06	Collection efforts exhausted
Herrera, Joe	\$	246.95	10/10/06	Collection efforts exhausted
Herrera, Kelly	\$	145.01	09/06/06	Collection efforts exhausted
Hicks, Robert	\$	36.57	12/26/06	Collection efforts exhausted
Hill, Forrest L	\$	19.94	10/17/06	Collection efforts exhausted
Hines, Mary	\$	57.60	01/25/06	Bankruptcy
Hinton, Mike	\$	85.19	10/02/06	Collection efforts exhausted
Hise, Cindy	\$	122.39	03/20/06	Collection efforts exhausted
Hobden, David	\$	123.23	05/04/07	Collection efforts exhausted
Hofer, Eli	\$	12.80	01/24/06	Collection efforts exhausted
Hoffman, Jacque	\$	72.60	11/22/06	Collection efforts exhausted
Hoffman, Kevin	\$	124.62	10/12/06	Collection efforts exhausted
Holbert, Jason	\$	162.04	03/09/05	Collection efforts exhausted
Holcomb, James A	\$	98.28	11/26/07	Collection efforts exhausted
Holder, Orville	\$	109.45	11/06/06	Collection efforts exhausted
Holmes, Kim	\$	77.94	02/11/08	Collection efforts exhausted
Holmes, Scott G	\$	311.35	09/27/04	Collection efforts exhausted
Holwuttler, Melissa	\$	345.24	10/15/07	Collection efforts exhausted

Homme, Wade	\$	16.43	04/05/06	Collection efforts exhausted
Honea, A. L	\$	19.31	04/06/06	Collection efforts exhausted
Hood, Keith	\$	130.41	07/12/06	Collection efforts exhausted
Hooten, Zane	\$	11.66	05/18/05	Collection efforts exhausted
Horn, Callie	\$	45.94	12/19/05	Collection efforts exhausted
Horton, Johanna	\$	248.57	09/20/07	Collection efforts exhausted
Howard, Lorinda	\$	31.44	12/06/07	Collection efforts exhausted
Howard, Pete	\$	315.44	08/15/05	Collection efforts exhausted
Howle, Jacob	\$	116.50	04/05/06	Collection efforts exhausted
Hrabe, Lura	\$	131.99	03/03/05	Deceased
Hubbard, John	\$	164.12	07/29/05	Collection efforts exhausted
Hubbard, Rusty	\$	33.40	11/02/06	Collection efforts exhausted
Hudson, Bonnie	\$	21.53	03/14/05	Collection efforts exhausted
Hudson, Charles	\$	353.00	06/29/05	Collection efforts exhausted
Humphrey, Mark	\$	35.01	03/30/07	Collection efforts exhausted
Hunt, John W	\$	319.71	09/20/04	Collection efforts exhausted
Hunter, Amanda	\$	129.61	06/12/07	Collection efforts exhausted
Hunter, Chris	\$	21.79	12/08/05	Collection efforts exhausted
Huntoon, Thomas	\$	46.86	03/01/07	Collection efforts exhausted
Hymes, Tracy	\$	207.92	03/20/06	Collection efforts exhausted
Inge, Kristie Jo	\$	145.95	07/10/06	Collection efforts exhausted
Ingledeew, Sean	\$	140.31	04/16/06	Collection efforts exhausted
Irvine, Courtney	\$	225.63	03/16/07	Collection efforts exhausted
Jacksman, Jesse	\$	54.87	03/01/07	Collection efforts exhausted
Jackson Jr, James R	\$	137.99	05/17/05	Collection efforts exhausted
Jackson, Chad	\$	59.56	01/31/07	Collection efforts exhausted
Jackson, Marc	\$	30.25	05/30/06	Collection efforts exhausted
Jackson, William A	\$	83.42	08/24/05	Collection efforts exhausted
Jacobs, Michael	\$	65.14	08/28/06	Collection efforts exhausted
Jacobs, Michelle	\$	154.75	10/05/05	Collection efforts exhausted
Jacobs, Rachael	\$	169.97	03/11/08	Collection efforts exhausted
Jacobsen, Jason	\$	61.84	07/10/06	Collection efforts exhausted
Jacobson, Mark	\$	143.41	09/30/04	Collection efforts exhausted
Jagar, Robert	\$	170.12	12/26/06	Collection efforts exhausted
James, Taber	\$	22.78	04/25/06	Collection efforts exhausted
Jarraro, Jeffrey S	\$	14.33	04/06/05	Collection efforts exhausted
Jarvis, William	\$	19.21	08/09/07	Collection efforts exhausted
Jeffries, Suzanne	\$	13.29	09/05/06	Collection efforts exhausted
Jensen, Bill	\$	31.19	07/31/07	Collection efforts exhausted
Jewart, Melvin	\$	204.69	12/19/06	Collection efforts exhausted
Jodeh, Ahmad	\$	15.85	12/13/07	Collection efforts exhausted
Johanne, Jared	\$	156.53	06/29/06	Collection efforts exhausted
Johnson, Jennifer	\$	164.30	07/06/06	Collection efforts exhausted
Johnson, Kelly	\$	32.12	05/08/06	Collection efforts exhausted
Johnson, Kristin	\$	42.27	05/31/05	Collection efforts exhausted
Johnson, Lenora	\$	316.70	03/06/07	Collection efforts exhausted
Johnson, Louise	\$	159.17	04/11/07	Collection efforts exhausted

Johnson, Lynn	\$	144.73	01/03/06	Collection efforts exhausted
Johnson, Myra	\$	93.61	02/14/06	Collection efforts exhausted
Johnson, Ryan	\$	80.13	10/20/05	Collection efforts exhausted
Johnson, Searcy	\$	152.90	05/12/05	Collection efforts exhausted
Johnson, Christopher	\$	41.78	08/15/05	Collection efforts exhausted
Johnston, Mark	\$	143.08	02/16/06	Collection efforts exhausted
Johson, Jeryka	\$	97.93	03/19/08	Collection efforts exhausted
Jolly, Virgil	\$	96.34	11/03/05	Collection efforts exhausted
Jones, Angela J	\$	37.47	09/28/05	Collection efforts exhausted
Jones, Ciera	\$	139.25	12/18/06	Collection efforts exhausted
Jones, Elizabeth	\$	14.63	08/19/05	Collection efforts exhausted
Jones, John S	\$	103.79	04/19/05	Collection efforts exhausted
Jones, Jonathon B	\$	177.17	06/14/06	Collection efforts exhausted
Jones, Rob	\$	226.85	11/30/06	Collection efforts exhausted
Jordan, Brad	\$	37.34	07/11/06	Collection efforts exhausted
Josey, Leann	\$	64.94	10/04/05	Bankruptcy
Kampa, Mitch	\$	14.38	01/31/08	Collection efforts exhausted
Kanaly, Randy	\$	92.11	01/24/05	Collection efforts exhausted
Karbs, Jackie	\$	92.11	07/31/07	Collection efforts exhausted
Kearns, Laneia	\$	185.68	06/14/07	Collection efforts exhausted
Keck, Mathew	\$	41.09	10/02/07	Collection efforts exhausted
Kegler, Amanda	\$	18.95	12/06/07	Collection efforts exhausted
Kelly, Carol	\$	167.07	07/17/06	Collection efforts exhausted
Kelsey, Thomas	\$	19.85	12/18/06	Collection efforts exhausted
Kendall, Troy	\$	278.47	05/03/05	Collection efforts exhausted
Kendell, Sadie	\$	197.67	07/26/05	Collection efforts exhausted
Kennah, Tanya	\$	237.38	07/10/06	Collection efforts exhausted
Kennedy, Scot	\$	228.39	01/16/06	Collection efforts exhausted
Kennehohl, Richard	\$	105.61	08/21/07	Collection efforts exhausted
Kennerknecht, Karon	\$	11.87	05/08/06	Collection efforts exhausted
Kesner, Rene	\$	112.52	08/15/06	Collection efforts exhausted
Keys, Michael	\$	47.49	04/04/05	Collection efforts exhausted
Kilburn, Gordon	\$	29.77	05/25/07	Collection efforts exhausted
Kilgore, Ryan	\$	136.96	10/19/07	Collection efforts exhausted
Killinger, Shawn	\$	87.09	06/28/06	Collection efforts exhausted
King, Kraig	\$	49.38	02/02/06	Collection efforts exhausted
Kinion, Dara	\$	264.10	11/30/06	Collection efforts exhausted
Kinneberg, Ira	\$	16.45	09/19/05	Collection efforts exhausted
Kinneberg, Marcus	\$	150.23	03/05/07	Collection efforts exhausted
Kirby, Joshua	\$	45.93	02/15/06	Collection efforts exhausted
Kirkham, Cythia	\$	128.48	02/05/07	Collection efforts exhausted
Kirkpatrick, Klint	\$	89.91	12/15/06	Collection efforts exhausted
Kirkpatrick, Steve Jay	\$	222.03	08/30/06	Collection efforts exhausted
Klein, Dustine	\$	38.21	11/14/05	Collection efforts exhausted
Kline, Doug	\$	141.62	06/26/06	Collection efforts exhausted
Knapp, Penny	\$	255.00	03/26/07	Collection efforts exhausted
Knox, Connie	\$	172.85	10/17/05	Collection efforts exhausted

Knox, Lee	\$	306.15	04/17/06	Collection efforts exhausted
Kolstad, Jody	\$	20.72	05/31/05	Collection efforts exhausted
Krivanea, Erin	\$	185.87	08/01/05	Collection efforts exhausted
Kukus, Chad	\$	113.32	01/19/07	Collection efforts exhausted
Lafountain, Auresto M	\$	177.19	08/15/06	Collection efforts exhausted
Lambert, Dahlia	\$	171.23	10/12/05	Collection efforts exhausted
Lamorie, Haley	\$	33.27	09/20/04	Collection efforts exhausted
Landeas, Laura	\$	124.17	10/31/05	Collection efforts exhausted
Landen, Eric	\$	96.05	04/17/06	Collection efforts exhausted
Landen, Leah	\$	225.51	11/21/07	Collection efforts exhausted
Landreth, Paul	\$	123.46	12/05/05	Collection efforts exhausted
Lantis, Aaron	\$	87.96	12/14/05	Collection efforts exhausted
Lara, Justin	\$	263.61	06/12/06	Collection efforts exhausted
Large, Joy J	\$	126.04	09/23/04	Collection efforts exhausted
Larsen, Charles H	\$	19.21	11/15/07	Collection efforts exhausted
Larsen, Deborah	\$	42.40	08/12/05	Collection efforts exhausted
Larson, Tony	\$	67.47	07/16/07	Collection efforts exhausted
Lashuay, Roseanna	\$	288.58	07/26/05	Bankruptcy
Latimer, Joe	\$	145.68	08/27/07	Collection efforts exhausted
Laws, Steve G	\$	20.61	01/16/06	Collection efforts exhausted
Layton, John	\$	299.56	07/19/05	Collection efforts exhausted
Layton, Lori K	\$	24.16	10/16/07	Collection efforts exhausted
Leake, Bobbie	\$	253.29	02/22/05	Collection efforts exhausted
Lebar, Arliss	\$	128.50	11/13/06	Collection efforts exhausted
Lee, Larry	\$	43.19	07/18/05	Collection efforts exhausted
Lee, Robert	\$	106.36	01/19/05	Collection efforts exhausted
Lehnen, Vaneen	\$	24.38	02/22/05	Collection efforts exhausted
Leih, Shawn A	\$	89.72	06/20/05	Collection efforts exhausted
Leiker, Shawna	\$	153.03	03/21/05	Collection efforts exhausted
Leis, Kevin	\$	114.53	04/18/05	Collection efforts exhausted
Leman, John T	\$	31.22	05/02/05	Collection efforts exhausted
Lemp, Steven	\$	69.61	10/18/07	Collection efforts exhausted
Lengrand, George	\$	175.53	08/31/07	Collection efforts exhausted
Leonard, Colt	\$	145.51	03/14/08	Collection efforts exhausted
Lewis, Brenda K	\$	98.37	08/10/06	Collection efforts exhausted
Lewis, Brian K	\$	48.90	05/16/05	Collection efforts exhausted
Lewis, William	\$	78.36	05/01/06	Collection efforts exhausted
Leyva, Samuel	\$	154.85	08/23/07	Collection efforts exhausted
Lichy, Tim	\$	20.61	01/05/06	Collection efforts exhausted
Lijewski, Mary	\$	16.38	06/13/05	Bankruptcy
Living, Cameron	\$	140.35	10/16/06	Collection efforts exhausted
Livingston, Bryana A	\$	121.36	08/29/07	Collection efforts exhausted
Lobdell, Lori	\$	15.90	12/29/06	Collection efforts exhausted
Lobdell, Shane	\$	98.94	07/03/06	Collection efforts exhausted
Logan, Alicia	\$	106.47	10/12/05	Collection efforts exhausted
Lombardi, Briant	\$	77.28	07/17/06	Collection efforts exhausted
Lonnquist, Darren	\$	14.84	11/01/05	Collection efforts exhausted

Lopez, Angela	\$	19.36	04/19/06	Collection efforts exhausted
Lopez, Jessica	\$	83.26	11/30/07	Collection efforts exhausted
Lords, Sandra	\$	231.98	06/29/07	Collection efforts exhausted
Loring, Katrina	\$	64.11	09/21/04	Collection efforts exhausted
Love, Michael J	\$	47.07	08/24/05	Collection efforts exhausted
Lujan, Joseph	\$	101.19	02/17/05	Collection efforts exhausted
Lundsford, Derek	\$	196.54	01/03/06	Collection efforts exhausted
Lutton, Justin	\$	13.28	05/18/05	Collection efforts exhausted
Lyman, Jennifer	\$	91.34	09/11/06	Collection efforts exhausted
Lynch, Pam	\$	25.55	06/04/07	Collection efforts exhausted
Mack, Spence	\$	224.97	06/19/06	Collection efforts exhausted
Mackler, L. E	\$	139.60	03/20/06	Collection efforts exhausted
Macormick, Eric	\$	115.12	05/31/06	Collection efforts exhausted
Madrigal, Guillermo	\$	308.86	10/05/07	Collection efforts exhausted
Mahoney, Kayla	\$	143.45	03/24/08	Collection efforts exhausted
Mahoney, Michelle	\$	59.59	11/08/05	Collection efforts exhausted
Mahoney, Nathaniel	\$	298.59	11/07/05	Bankruptcy
Makin, Ryan	\$	70.95	02/23/05	Collection efforts exhausted
Maldonado, Annabell	\$	159.13	01/18/05	Collection efforts exhausted
Malone, Louise	\$	24.89	11/21/05	Collection efforts exhausted
Maner, Correen	\$	310.09	03/30/07	Collection efforts exhausted
Manning, Tina	\$	148.02	02/03/05	Collection efforts exhausted
Marks, Michell	\$	160.57	01/04/05	Collection efforts exhausted
Marquiss, John	\$	109.25	12/27/07	Collection efforts exhausted
Martin, Wendy	\$	79.02	09/12/05	Collection efforts exhausted
Martinez, Ben	\$	676.18	09/25/07	Collection efforts exhausted
Martinez, Emily	\$	75.97	09/22/05	Collection efforts exhausted
Martinez, Lorena	\$	126.26	05/11/05	Collection efforts exhausted
Martinez, Maira	\$	124.09	09/27/05	Collection efforts exhausted
Maryella, Morgan	\$	94.43	02/22/05	Bankruptcy
Mason, Melissa	\$	53.35	12/01/05	Collection efforts exhausted
Masten, William	\$	222.75	06/26/06	Collection efforts exhausted
Matekovic, Heather	\$	111.55	12/29/05	Collection efforts exhausted
Matney, Matthew	\$	130.57	09/05/06	Collection efforts exhausted
Matthews, Brian	\$	79.72	04/10/06	Collection efforts exhausted
Mattia, Sean	\$	213.95	11/08/07	Collection efforts exhausted
May, Shad	\$	123.66	08/08/05	Collection efforts exhausted
Mayer, Leonard	\$	587.37	04/05/07	Collection efforts exhausted
McDivitt, Daryl Jo	\$	152.61	09/12/05	Collection efforts exhausted
McBee, Susan	\$	170.92	07/24/06	Collection efforts exhausted
McCann, Mike	\$	819.63	09/22/05	Collection efforts exhausted
McCoy, Tara	\$	120.35	04/26/06	Collection efforts exhausted
McCrery, Latisah	\$	50.46	12/19/07	Collection efforts exhausted
McDonald, Gina	\$	181.77	02/14/05	Collection efforts exhausted
McDonald, Matthew	\$	30.86	09/04/07	Collection efforts exhausted
McDowell, Jo	\$	542.84	08/14/06	Collection efforts exhausted
McGarvie, Patrick	\$	114.44	10/04/05	Collection efforts exhausted

McGinty, Carl	\$	659.47	10/16/07	Collection efforts exhausted
McGrandy, Angie	\$	47.60	05/29/07	Collection efforts exhausted
McGurn, Richard T	\$	109.77	08/24/07	Collection efforts exhausted
McLanahan, Michael	\$	61.83	10/06/05	Collection efforts exhausted
McLeod, Patricia	\$	122.78	02/23/05	Collection efforts exhausted
McMechan, Steve	\$	151.96	05/12/05	Collection efforts exhausted
McMillen, Roy E	\$	202.73	06/06/05	Collection efforts exhausted
McMillen, Tina	\$	53.20	12/11/06	Collection efforts exhausted
McNaughton, Patrick	\$	11.55	08/24/06	Collection efforts exhausted
McNierney, Tami	\$	24.15	08/22/05	Collection efforts exhausted
McNinch, Roger	\$	18.47	12/15/06	Collection efforts exhausted
McQuire, Phil	\$	291.60	09/21/04	Bankruptcy
Mead, Frank	\$	150.86	04/06/05	Collection efforts exhausted
Meears, Richard	\$	172.83	09/25/07	Collection efforts exhausted
Medina, Kim	\$	16.76	12/01/06	Collection efforts exhausted
Meidinger, Mark	\$	165.50	05/16/05	Collection efforts exhausted
Merback, F H	\$	62.22	09/25/06	Collection efforts exhausted
Merker, Jenny	\$	20.77	06/26/06	Collection efforts exhausted
Meshechek, Edward	\$	185.92	10/24/07	Collection efforts exhausted
Metzger, Reno	\$	71.62	02/01/08	Collection efforts exhausted
Meyer, Brenda	\$	100.52	12/11/06	Collection efforts exhausted
Midkiff, Jamie	\$	47.28	03/19/08	Collection efforts exhausted
Miech, Clayton	\$	264.50	12/17/07	Collection efforts exhausted
Miller, Glenn	\$	80.07	09/20/05	Collection efforts exhausted
Miller, Melissa K	\$	98.94	11/05/07	Collection efforts exhausted
Millett, Kelli	\$	267.16	07/20/05	Collection efforts exhausted
Mills, Angela	\$	137.56	09/23/04	Collection efforts exhausted
Miskimins, Tom	\$	19.95	09/20/04	Collection efforts exhausted
Mitchell, Dawn	\$	129.43	03/31/05	Collection efforts exhausted
Mitchell, Marvin	\$	115.93	10/23/07	Collection efforts exhausted
Monasterio, Dawn	\$	160.22	05/15/06	Collection efforts exhausted
Montano, Damon	\$	55.18	01/17/06	Collection efforts exhausted
Montoya, Kara	\$	370.87	08/19/05	Collection efforts exhausted
Moore, Amber Lee	\$	93.97	02/13/08	Collection efforts exhausted
Moore, David	\$	160.58	01/08/08	Collection efforts exhausted
Moore, Patty	\$	213.98	12/19/05	Collection efforts exhausted
Moore, Renee	\$	250.86	03/30/05	Collection efforts exhausted
Moore, William	\$	44.04	01/16/06	Collection efforts exhausted
Mora, Mark	\$	73.77	06/27/06	Collection efforts exhausted
Morales, Juan	\$	141.60	10/10/07	Collection efforts exhausted
Moreno, Delilah	\$	250.42	08/04/06	Collection efforts exhausted
Morgan, Angela	\$	49.61	06/04/07	Collection efforts exhausted
Morgan, Marshall	\$	50.63	10/04/07	Collection efforts exhausted
Morris, Beverly	\$	166.36	01/19/07	Collection efforts exhausted
Morris, Christian	\$	89.90	07/12/05	Bankruptcy
Morrison, Carol	\$	79.72	05/31/05	Collection efforts exhausted
Morrison, Earl D	\$	58.64	08/15/05	Collection efforts exhausted

Morrow, Dawn	\$	84.30	02/20/07	Collection efforts exhausted
Morrow, Randal	\$	281.90	07/19/06	Collection efforts exhausted
Moses, Erin	\$	18.55	09/17/07	Collection efforts exhausted
Mosley, Marlin	\$	58.99	06/12/06	Collection efforts exhausted
Moulton, Gail	\$	126.42	05/08/06	Collection efforts exhausted
Moyer, Desiree	\$	63.07	06/05/06	Collection efforts exhausted
Mundy, Brandon	\$	120.22	03/01/05	Collection efforts exhausted
Murillo, Gustavo	\$	161.74	07/13/05	Collection efforts exhausted
Murray, Amanda	\$	360.31	08/30/05	Collection efforts exhausted
Murray, Melissa	\$	57.04	11/14/06	Collection efforts exhausted
Musgrove, Herb	\$	81.27	09/12/05	Bankruptcy
Myhre, Lucas	\$	16.30	11/06/07	Collection efforts exhausted
Nave, Roger D	\$	98.09	06/27/05	Bankruptcy
Naylor, Leslie	\$	44.32	04/28/05	Collection efforts exhausted
Nelms, Jim	\$	41.22	05/31/05	Collection efforts exhausted
Nelson, Lealla	\$	184.71	09/27/05	Collection efforts exhausted
Nelson, Ron	\$	110.62	04/27/05	Collection efforts exhausted
Neuman, Matt	\$	152.92	04/11/05	Collection efforts exhausted
Newell, Richard	\$	82.44	04/18/05	Collection efforts exhausted
Neyhart, Eryn	\$	48.20	02/27/07	Collection efforts exhausted
Nguyen, Hien	\$	107.09	08/07/07	Collection efforts exhausted
Nicol, Marshal	\$	53.59	09/06/06	Collection efforts exhausted
Nichols, Timothy	\$	41.15	06/14/06	Collection efforts exhausted
Niegisch, Sue M	\$	221.61	08/03/07	Collection efforts exhausted
Nielsen, Jim/Shannon	\$	21.60	06/19/06	Collection efforts exhausted
Nielsen, Tammy	\$	220.57	07/13/07	Collection efforts exhausted
Noel, James D	\$	120.07	06/06/05	Collection efforts exhausted
Noller, Deana	\$	87.30	06/26/06	Collection efforts exhausted
Noller, Maurice	\$	104.74	08/22/06	Collection efforts exhausted
Nollette, Michelle	\$	154.75	11/14/06	Collection efforts exhausted
Nye, Christopher D.	\$	13.13	03/27/06	Collection efforts exhausted
Nyffeler, Molly	\$	55.31	05/16/05	Collection efforts exhausted
Obrien, Wm. D	\$	79.61	03/04/08	Collection efforts exhausted
Ocamica, Melinda	\$	99.01	06/05/06	Collection efforts exhausted
Ochinero, Michael J	\$	114.97	08/09/06	Collection efforts exhausted
Ochoa, Meichelle	\$	101.52	07/13/06	Collection efforts exhausted
Odom Yarian, Fawn	\$	24.25	01/03/07	Collection efforts exhausted
Odum, Jeff	\$	13.13	05/08/06	Collection efforts exhausted
Oldaker, Gade	\$	277.77	09/29/05	Collection efforts exhausted
Olson, Paula	\$	115.13	03/15/05	Collection efforts exhausted
Olson, Heidi	\$	305.71	10/09/07	Collection efforts exhausted
Olson, Sarah M	\$	74.86	05/16/05	Collection efforts exhausted
Oneal, Megan	\$	47.47	04/07/05	Collection efforts exhausted
Opterholt, Anna	\$	21.18	09/05/06	Collection efforts exhausted
Orr, Jayme	\$	117.66	06/29/07	Collection efforts exhausted
Osborn-Miller, Joanna	\$	102.95	04/24/07	Collection efforts exhausted
Otman, Larry	\$	532.33	10/05/05	Collection efforts exhausted

Overy, Jacob	\$	682.48	01/18/06	Collection efforts exhausted
Owens, Staci	\$	37.36	07/25/05	Collection efforts exhausted
Palmer, Shawn	\$	389.21	11/13/06	Collection efforts exhausted
Parke, Greg	\$	98.55	01/24/05	Bankruptcy
Parker, Steven	\$	89.85	05/18/07	Collection efforts exhausted
Parkinson, Marvin	\$	94.41	03/29/05	Collection efforts exhausted
Parnell, Cody	\$	617.85	08/09/05	Collection efforts exhausted
Parshall, Shanna	\$	47.35	10/26/05	Collection efforts exhausted
Patino, Daniel	\$	168.97	06/26/06	Collection efforts exhausted
Patterson, Marla	\$	45.36	12/05/05	Collection efforts exhausted
Pearson, Travis	\$	37.20	02/21/06	Collection efforts exhausted
Peck, Violet M	\$	37.22	02/23/07	Collection efforts exhausted
Pena, Estella	\$	26.77	02/23/05	Collection efforts exhausted
Pent, Talbott L	\$	149.27	07/10/06	Collection efforts exhausted
Penter, Leslie E	\$	243.69	01/10/05	Collection efforts exhausted
Penton, Renee	\$	43.88	11/01/06	Collection efforts exhausted
Perea, Yesenia	\$	38.35	02/02/07	Collection efforts exhausted
Perez, Gloria G	\$	145.75	09/30/04	Collection efforts exhausted
Perez, Mable L	\$	126.36	11/02/05	Collection efforts exhausted
Perez, Melody	\$	13.71	03/09/05	Collection efforts exhausted
Perkins, Marvin	\$	147.78	10/23/07	Collection efforts exhausted
Perovich, Tanya	\$	157.03	05/08/06	Collection efforts exhausted
Peters, Richard	\$	165.44	07/25/05	Collection efforts exhausted
Petersen, Kellie	\$	101.84	03/13/06	Collection efforts exhausted
Peterson, Chris	\$	26.47	03/13/07	Collection efforts exhausted
Peterson, Edward	\$	193.01	03/28/06	Collection efforts exhausted
Peterson, Kimberly	\$	195.43	06/07/07	Collection efforts exhausted
Peterson, Kyle	\$	82.46	09/13/04	Collection efforts exhausted
Peterson, Lisa	\$	166.98	05/24/05	Bankruptcy
Peterson, Tressa	\$	126.31	04/10/06	Collection efforts exhausted
Phan, Lein M	\$	138.32	06/20/07	Collection efforts exhausted
Phegley, Tracy	\$	45.91	11/14/05	Collection efforts exhausted
Phillips, John W	\$	106.17	01/16/06	Collection efforts exhausted
Phillips, Kim	\$	62.59	06/05/06	Collection efforts exhausted
Phipps, Rockie	\$	110.67	10/10/06	Collection efforts exhausted
Pickett, Danny	\$	95.96	12/12/07	Collection efforts exhausted
Pierce, Thomas B	\$	135.65	01/23/08	Deceased
Pierson, Manda	\$	34.43	04/20/07	Collection efforts exhausted
Pillar, Mark	\$	54.97	02/06/07	Collection efforts exhausted
Pin Ho III, Daniel	\$	33.38	07/02/07	Collection efforts exhausted
Pintel, Paul	\$	110.36	12/12/05	Bankruptcy
Plunkett, Todd	\$	112.48	01/16/06	Collection efforts exhausted
Poague, Tammy	\$	81.67	02/03/06	Collection efforts exhausted
Poe, Patricia	\$	20.47	11/05/07	Collection efforts exhausted
Poleschuk, Gale	\$	46.97	03/27/06	Collection efforts exhausted
Ponder, Cody	\$	187.55	09/07/07	Collection efforts exhausted
Pope, Doug	\$	154.96	02/24/05	Collection efforts exhausted

Porras, Mario J R	\$	55.31	05/03/05	Collection efforts exhausted
Potter, C. R	\$	161.65	03/12/07	Collection efforts exhausted
Preston, Earl M	\$	50.16	12/27/05	Collection efforts exhausted
Price, Dorothy	\$	67.98	05/22/06	Collection efforts exhausted
Price, Nicole	\$	18.41	10/02/07	Collection efforts exhausted
Prins, Maureen	\$	55.81	02/27/06	Collection efforts exhausted
Pritchard, Amy	\$	80.55	03/13/06	Collection efforts exhausted
Prosis, Deann	\$	100.93	04/04/07	Collection efforts exhausted
Pulliam, Abraham	\$	23.89	06/28/06	Collection efforts exhausted
Purdin, Samantha	\$	51.44	06/27/05	Collection efforts exhausted
Rager, Bernadine	\$	94.34	10/23/07	Collection efforts exhausted
Ramirez, Nelta J.	\$	160.43	10/25/06	Collection efforts exhausted
Raney, Becky	\$	82.44	04/25/05	Collection efforts exhausted
Rasco, Brian	\$	135.37	07/18/05	Collection efforts exhausted
Rasmussen, Dyane	\$	127.67	04/17/06	Collection efforts exhausted
Rasmussen, Hans	\$	63.50	07/11/07	Collection efforts exhausted
Raybould, Doug	\$	143.93	09/07/07	Collection efforts exhausted
Raymond, Loren	\$	168.05	07/25/06	Collection efforts exhausted
Reedy, Daniel, Jr	\$	211.74	03/25/08	Collection efforts exhausted
Reeves, Brooke	\$	29.86	04/19/06	Collection efforts exhausted
Reno, Melissa	\$	19.20	04/26/06	Collection efforts exhausted
Renova, Vivian	\$	64.96	06/19/06	Collection efforts exhausted
Repac, Courtney	\$	43.11	06/19/06	Collection efforts exhausted
Revis, Elaine S	\$	116.74	10/03/05	Collection efforts exhausted
Reyes, Emilo	\$	160.37	12/12/06	Collection efforts exhausted
Reyes, Leena	\$	188.99	03/17/08	Collection efforts exhausted
Reynolds, Chris	\$	304.36	08/28/06	Collection efforts exhausted
Reynolds, Magdalin	\$	44.25	11/16/05	Collection efforts exhausted
Reynolds, Stephanie	\$	150.48	06/05/06	Collection efforts exhausted
Rice, Alberta J	\$	37.86	02/11/08	Collection efforts exhausted
Rice, Tucson	\$	19.55	11/26/07	Collection efforts exhausted
Rich, Ryan	\$	22.41	03/20/06	Collection efforts exhausted
Richardson, Elaine	\$	82.44	04/13/05	Collection efforts exhausted
Riddle, Justin	\$	65.31	08/22/07	Collection efforts exhausted
Riddle, Evan	\$	90.58	11/21/06	Collection efforts exhausted
Ries, Christine	\$	14.55	11/28/07	Collection efforts exhausted
Riley, Preston R	\$	73.40	08/02/06	Collection efforts exhausted
Riley, Ray	\$	74.68	08/22/07	Collection efforts exhausted
Rippetoe, Jaimie	\$	32.07	01/08/07	Collection efforts exhausted
Ritchie, Kimberly	\$	672.45	02/03/05	Collection efforts exhausted
Rivera, James	\$	89.79	04/11/06	Collection efforts exhausted
Rivera, Nazario O	\$	48.65	08/15/06	Collection efforts exhausted
Robbins, Jeff	\$	42.40	09/07/04	Collection efforts exhausted
Robertos	\$	2,178.45	08/24/05	Collection efforts exhausted
Roberts, Kirby	\$	136.48	07/31/06	Collection efforts exhausted
Robertson, Kevin	\$	63.85	02/05/08	Collection efforts exhausted
Robing, Paula	\$	14.77	07/18/06	Collection efforts exhausted

Roby, Clint	\$	18.81	08/29/05	Bankruptcy
Rock, Dawn	\$	49.94	11/01/06	Collection efforts exhausted
Rodgers, Crystal	\$	61.63	09/22/05	Collection efforts exhausted
Rodgers, Marie	\$	198.44	12/15/06	Collection efforts exhausted
Rodriquez, Rita	\$	212.18	08/04/05	Bankruptcy
Rodriguez, Jake	\$	71.43	07/06/05	Collection efforts exhausted
Rodriguez, Travis	\$	88.64	11/29/05	Collection efforts exhausted
Rogers Jr, Carl	\$	246.75	07/29/05	Collection efforts exhausted
Rogers, Doline	\$	10.85	06/25/07	Collection efforts exhausted
Rogers, Larry	\$	32.83	01/24/08	Collection efforts exhausted
Rohrer, Deana	\$	34.96	06/27/05	Collection efforts exhausted
Rohrer, Louis	\$	38.91	09/01/05	Collection efforts exhausted
Rollins, Jessica	\$	68.32	03/26/08	Collection efforts exhausted
Romero, Debbie	\$	51.58	09/27/06	Collection efforts exhausted
Root, Jeanne	\$	21.49	12/05/06	Collection efforts exhausted
Rose, Patrick	\$	208.99	12/22/06	Collection efforts exhausted
Rose, Phillip	\$	37.42	01/25/08	Collection efforts exhausted
Rossin, William	\$	116.26	08/23/06	Collection efforts exhausted
Rouse, B Eileen	\$	26.81	12/03/07	Collection efforts exhausted
Rowland, Jonathan	\$	191.97	06/19/06	Collection efforts exhausted
Roylance, Kim	\$	194.50	07/18/06	Collection efforts exhausted
Ruschmann, Kendall	\$	48.81	04/14/05	Collection efforts exhausted
Rush, Richard R	\$	27.74	08/29/06	Collection efforts exhausted
Russell, Vereen	\$	330.24	01/08/07	Collection efforts exhausted
Sager, Betty M	\$	48.59	10/10/06	Collection efforts exhausted
Salazar, Aveaoni	\$	15.54	06/29/06	Collection efforts exhausted
Salazar, Carlos	\$	118.34	05/16/07	Collection efforts exhausted
Salcedo, Dan	\$	61.55	05/31/07	Collection efforts exhausted
Sanchez, Augustine	\$	315.92	01/24/07	Collection efforts exhausted
Sanchez, Tammy	\$	83.55	04/16/07	Collection efforts exhausted
Sankovich, Mike	\$	41.12	05/30/06	Collection efforts exhausted
Sarles, Edna	\$	16.26	01/04/06	Collection efforts exhausted
Sather, Benjamin	\$	187.15	09/11/06	Collection efforts exhausted
Sawyer, Heather	\$	64.35	09/22/05	Collection efforts exhausted
Schacht, Kareen	\$	59.52	10/02/07	Collection efforts exhausted
Schaffer, Carl	\$	42.22	09/22/05	Deceased
Schaible, Warren	\$	79.14	08/15/05	Collection efforts exhausted
Schallet, Deborah	\$	134.50	07/29/05	Bankruptcy
Schirmer, Shannon	\$	16.46	08/10/06	Collection efforts exhausted
Schmidt, Julie	\$	438.98	12/11/06	Collection efforts exhausted
Schrader, Corey	\$	30.37	05/16/06	Collection efforts exhausted
Schrader, Rick	\$	266.14	02/08/08	Collection efforts exhausted
Schriner, Marie L	\$	46.69	07/12/05	Collection efforts exhausted
Schuler Custom Homes	\$	280.98	09/22/05	Bankruptcy
Schwartz, Chris J	\$	22.01	01/03/08	Collection efforts exhausted
Schwindt, Darrell	\$	119.81	06/01/07	Collection efforts exhausted
Scott, Jeffrey	\$	112.45	04/02/07	Collection efforts exhausted

Scott, William	\$	132.42	03/05/08	Collection efforts exhausted
Scribner, Adam	\$	283.70	09/20/07	Collection efforts exhausted
Segala, Marie Yolanda	\$	89.94	06/06/06	Collection efforts exhausted
Segura, Michael	\$	74.05	11/09/06	Collection efforts exhausted
Seibel, John	\$	52.68	03/09/05	Collection efforts exhausted
Sharkey, Amanda Lee	\$	315.89	09/22/05	Collection efforts exhausted
Shaw, Alfred B	\$	82.24	10/04/05	Collection efforts exhausted
Shears, Ethan	\$	143.50	12/12/05	Collection efforts exhausted
Sheets, Marcus	\$	80.03	11/14/05	Collection efforts exhausted
Sherman, Brad	\$	136.13	11/14/06	Collection efforts exhausted
Sherman, Nena	\$	336.79	08/22/05	Bankruptcy
Sherwin, Ken	\$	70.95	02/24/05	Collection efforts exhausted
Shifflett, Chris	\$	40.31	01/08/08	Collection efforts exhausted
Sidwell, Guy	\$	190.69	09/25/07	Deceased
Siler, Stanley	\$	353.81	12/31/07	Collection efforts exhausted
Simmons, Kevin	\$	112.19	04/19/06	Collection efforts exhausted
Simmons-Clandy, Loretta	\$	108.86	01/12/05	Collection efforts exhausted
Sisneros, Marvin	\$	191.41	04/03/07	Collection efforts exhausted
Sizemore, Perry J	\$	110.34	06/09/05	Collection efforts exhausted
Sjolin, Jacob W	\$	131.31	10/31/07	Collection efforts exhausted
Skelton, Tricia	\$	64.09	08/01/06	Collection efforts exhausted
Skorbard, Jim	\$	181.71	05/25/06	Collection efforts exhausted
Smalley, Chuck	\$	41.56	09/25/06	Collection efforts exhausted
Smart, Angela	\$	69.05	11/06/07	Collection efforts exhausted
Smith, Brad	\$	78.18	07/13/07	Collection efforts exhausted
Smith, Brian	\$	125.77	07/20/07	Collection efforts exhausted
Smith, Christopher	\$	76.97	05/01/07	Collection efforts exhausted
Smith, James E	\$	389.67	10/31/06	Collection efforts exhausted
Smith, Janet	\$	34.03	01/18/05	Collection efforts exhausted
Smith, Joelle	\$	185.68	08/31/06	Collection efforts exhausted
Smith, Paula	\$	561.52	07/25/05	Collection efforts exhausted
Smith, Tony	\$	43.49	06/26/06	Collection efforts exhausted
Snay, Georgia	\$	211.89	12/04/07	Collection efforts exhausted
Snodgrass, Clint	\$	147.04	11/21/05	Bankruptcy
Snodgrass, Valeria	\$	127.68	08/21/06	Collection efforts exhausted
Soffe, Dena	\$	142.27	12/29/06	Collection efforts exhausted
Soik, Robert	\$	160.71	07/07/05	Collection efforts exhausted
Sorenson, Ryan	\$	13.21	04/18/07	Collection efforts exhausted
Souders, David	\$	14.44	11/27/06	Collection efforts exhausted
Spackman, Kurt	\$	40.44	05/02/05	Collection efforts exhausted
Spell, Anastasia	\$	191.45	08/14/07	Collection efforts exhausted
Spurlin, Recca	\$	54.24	02/20/08	Collection efforts exhausted
Steel, Chandra	\$	49.25	11/28/06	Collection efforts exhausted
Steffens, Michael	\$	59.07	01/15/07	Collection efforts exhausted
Stephens, James	\$	118.18	12/19/05	Collection efforts exhausted
Stephenson, Michael	\$	181.97	09/12/05	Collection efforts exhausted
Sterling, Bruce L	\$	61.83	07/05/06	Collection efforts exhausted

Sternberg, Todd	\$	147.79	12/28/07	Collection efforts exhausted
Stevenson, Kermit	\$	113.23	02/02/05	Bankruptcy
Stewart, Dean	\$	176.24	09/14/07	Collection efforts exhausted
Stewart, Mark A	\$	84.82	07/11/05	Collection efforts exhausted
Stewart, Nicki	\$	185.33	11/13/07	Collection efforts exhausted
Stoddard-King, Angela	\$	49.05	03/22/07	Collection efforts exhausted
Strahan, Windy	\$	70.45	08/15/05	Collection efforts exhausted
Sullivan, Ron	\$	111.94	11/14/05	Collection efforts exhausted
Sulzman, Teressa	\$	18.95	11/28/07	Collection efforts exhausted
Sutton, Jerry Bond	\$	108.79	02/16/06	Collection efforts exhausted
Swingholm, Susan	\$	114.36	06/15/07	Collection efforts exhausted
Swope, Daniel	\$	63.20	03/02/06	Collection efforts exhausted
Tagle, Bobby	\$	274.43	09/20/04	Collection efforts exhausted
Taylor, Amy	\$	88.57	09/08/04	Collection efforts exhausted
Taylor, Kevin John	\$	98.74	08/21/07	Collection efforts exhausted
Taylor, Lemond	\$	72.45	11/28/05	Bankruptcy
Taylor, Tom	\$	191.08	08/23/06	Collection efforts exhausted
Teakell, Merry	\$	46.57	08/06/07	Collection efforts exhausted
Tegenu, Meseret	\$	149.21	03/19/08	Collection efforts exhausted
Tescher, Mike	\$	24.15	01/31/06	Collection efforts exhausted
Thacker, Elizabeth	\$	133.52	07/20/06	Collection efforts exhausted
Thomason, Mark	\$	88.85	07/03/06	Collection efforts exhausted
Thornton, James T	\$	131.74	11/08/07	Collection efforts exhausted
Thorsen, Trudy	\$	73.18	02/03/05	Collection efforts exhausted
Tillinghast, Marna	\$	41.22	02/28/05	Collection efforts exhausted
Tillman, Henry	\$	237.34	08/22/05	Collection efforts exhausted
Tilton, Kandi	\$	82.10	04/17/06	Collection efforts exhausted
Tollefson, Nathan/Rene	\$	33.59	09/19/05	Collection efforts exhausted
Tomlanson, Nick	\$	133.60	05/22/06	Collection efforts exhausted
Traylor, Crystal	\$	390.34	05/25/06	Collection efforts exhausted
Trimmer, Denise	\$	202.18	09/29/04	Collection efforts exhausted
Trona, Denise/Joseph	\$	21.77	02/06/06	Collection efforts exhausted
Troster, Stallone	\$	236.10	11/17/06	Collection efforts exhausted
Trottier, Stacey	\$	48.94	08/28/06	Collection efforts exhausted
Troutman, Jr, Glenn A	\$	206.03	09/05/07	Collection efforts exhausted
Trujillo, Joshua	\$	157.56	07/13/05	Collection efforts exhausted
Turk, David	\$	25.10	03/28/05	Collection efforts exhausted
Turner, Barry	\$	93.31	11/29/07	Collection efforts exhausted
Turner, Jim	\$	94.35	12/20/06	Collection efforts exhausted
Turton, Terri	\$	29.95	08/08/05	Collection efforts exhausted
Uber, Cheri	\$	140.92	09/19/05	Collection efforts exhausted
Unangst, Charlie	\$	94.36	02/08/05	Collection efforts exhausted
Upchurch, Alice	\$	43.58	04/25/05	Collection efforts exhausted
Urbatsch, Stephanie	\$	74.30	11/21/05	Collection efforts exhausted
Urrustietia, Guapalupe	\$	84.28	04/17/06	Collection efforts exhausted
Valenzuela, Lupe	\$	99.47	12/01/06	Collection efforts exhausted
Van Buskirk, Westley L	\$	19.94	10/03/06	Collection efforts exhausted

Van Horn, Mark A	\$	16.41	03/01/07	Collection efforts exhausted
Van Houten, Kenneth J	\$	263.72	02/13/08	Collection efforts exhausted
Van Ostrand, Cody	\$	58.52	06/11/07	Collection efforts exhausted
Vарner, Doug	\$	148.07	01/24/07	Collection efforts exhausted
Vasquez, Nella L	\$	41.22	02/28/05	Collection efforts exhausted
Vaught, Coy	\$	176.54	08/04/06	Collection efforts exhausted
Vaught, Julie	\$	136.08	08/22/05	Collection efforts exhausted
Velasquez, Greg	\$	242.35	09/06/07	Collection efforts exhausted
Vencill, Nancy	\$	76.90	11/08/04	Collection efforts exhausted
Venegoni, Anthony	\$	153.31	06/30/06	Collection efforts exhausted
Vettraiно, Katelin	\$	124.16	03/06/07	Collection efforts exhausted
Vialpando, Robert	\$	78.13	03/20/08	Collection efforts exhausted
Vincent, Meredith	\$	44.41	04/17/06	Collection efforts exhausted
Virachak, Inpong	\$	66.46	01/23/06	Collection efforts exhausted
Virgilio, Vernon	\$	178.74	09/29/06	Collection efforts exhausted
Vohlberg, Christina	\$	57.94	06/30/06	Collection efforts exhausted
Vranken, E. V.	\$	98.41	07/05/05	Collection efforts exhausted
Wade, Lisa	\$	61.97	01/17/06	Collection efforts exhausted
Wade, Suann L	\$	146.50	03/21/08	Collection efforts exhausted
Walker, Kim	\$	13.90	09/27/05	Collection efforts exhausted
Walker, Marvin Ray	\$	26.10	09/29/05	Collection efforts exhausted
Wallace, Kelly	\$	531.52	05/26/05	Collection efforts exhausted
Wallace, William C	\$	142.83	01/15/08	Collection efforts exhausted
Walsh, Pat	\$	96.20	05/26/06	Collection efforts exhausted
Walsh, Travis	\$	188.41	03/19/07	Collection efforts exhausted
Walters, Scottie	\$	174.17	05/02/07	Collection efforts exhausted
Walters, Valerie	\$	11.87	04/20/06	Collection efforts exhausted
Watt, Kathi	\$	31.65	12/03/07	Collection efforts exhausted
Webster, Mike	\$	44.11	02/07/05	Collection efforts exhausted
Wells, Paul	\$	517.74	10/12/07	Collection efforts exhausted
Welt, Rich	\$	274.67	07/17/06	Collection efforts exhausted
Werner, Carrie	\$	88.37	04/04/06	Collection efforts exhausted
Whinery, Kristina	\$	153.16	03/31/05	Collection efforts exhausted
Whisler, David	\$	25.54	07/06/06	Collection efforts exhausted
White, Brandon	\$	409.31	09/29/06	Collection efforts exhausted
Whitehead, James T	\$	21.77	03/30/06	Collection efforts exhausted
Whiting, Heath	\$	101.18	04/21/05	Collection efforts exhausted
Whiting, Jacqueline	\$	186.98	08/06/07	Collection efforts exhausted
Whitley, Chrishawna	\$	90.26	04/26/05	Collection efforts exhausted
Whitman, Robert S	\$	31.70	10/04/04	Collection efforts exhausted
Whitney, Melissa	\$	155.71	08/23/06	Collection efforts exhausted
Wilkinson, Candice	\$	158.02	07/19/07	Collection efforts exhausted
Williams, Chris	\$	227.87	06/29/06	Collection efforts exhausted
Williams, Connie	\$	124.14	08/03/07	Collection efforts exhausted
Williams, Jennifer D	\$	14.58	05/16/07	Collection efforts exhausted
Williams, Kristi	\$	88.15	02/02/06	Collection efforts exhausted
Williams, Larry	\$	47.88	07/17/06	Collection efforts exhausted

Williams, Nanci	\$	150.37	03/13/07	Collection efforts exhausted
Williamson, Robb K	\$	726.74	11/01/06	Collection efforts exhausted
Wills, Sharon	\$	14.29	03/17/06	Collection efforts exhausted
Wilson, Roseann	\$	98.97	06/27/06	Collection efforts exhausted
Wilson, Scott	\$	30.01	02/22/05	Collection efforts exhausted
Wilson, Stephen G	\$	137.87	06/27/05	Collection efforts exhausted
Wilson, Sunshine	\$	13.97	05/30/06	Collection efforts exhausted
Wise, Louise	\$	38.45	01/11/05	Collection efforts exhausted
Wiss, Joe	\$	60.54	06/12/06	Collection efforts exhausted
Wolff, Ester	\$	36.95	05/01/06	Collection efforts exhausted
Wollmann, Taryn	\$	599.33	06/05/06	Collection efforts exhausted
Wood, Butch	\$	19.73	06/30/06	Collection efforts exhausted
Wood, Crystal	\$	78.80	07/23/07	Collection efforts exhausted
Woods, William J	\$	19.57	07/10/06	Collection efforts exhausted
Wright, Joe	\$	130.62	08/15/05	Collection efforts exhausted
Yancy, Terry	\$	96.63	09/30/05	Collection efforts exhausted
Young, Cynthia	\$	14.90	03/04/08	Collection efforts exhausted
Young, John	\$	258.77	04/16/07	Collection efforts exhausted
Young, Justin	\$	51.74	08/01/05	Collection efforts exhausted
Young, Ruby	\$	115.49	11/30/06	Collection efforts exhausted
Yount, Scott	\$	301.13	08/04/05	Collection efforts exhausted
Zietz, Diana	\$	85.54	09/27/04	Collection efforts exhausted
Zitterkipf, Martha	\$	40.12	07/26/07	Collection efforts exhausted
Zuber, Andy	\$	118.12	10/26/07	Collection efforts exhausted
TOTAL		\$ 129,428.14		