

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
June 21, 2016

Casper City Council met in regular session at 6:00 p.m., Tuesday, June 21, 2016. Present: Councilmen Cathey, Heili, Hopkins, Humphrey, Johnson, Miller, Pacheco, Powell, and Mayor Sandoval.

Mayor Sandoval led the audience in the Pledge of Allegiance.

Moved by Councilman Hopkins, seconded by Councilman Heili, to, by minute action, approve the minutes of the June 7, 2016, regular Council meeting, as published in the Casper-Star Tribune on June 15, 2016. Motion passed.

Moved by Councilman Miller, seconded by Councilman Johnson, to, by minute action, approve payment of the June 21, 2016, bills and claims, as audited by City Manager McDonald. Motion passed.

Bills & Claims
06/21/16

609Consult	Services	\$13,222.70
71Construction	Projects	\$104,483.60
AAALandscaping	Services	\$393.60
Adecco	Services	\$316.80
AFlores	Refund	\$107.52
AGiraldo	Services	\$40.00
AMBI	Services	\$1,349.35
Ameritech	Services	\$23,378.69
AReeder	Refund	\$790.00
ArrowheadHeating	Services	\$408.00
AsbestosTechnicalServices	Services	\$1,800.00
B Raisch	Services	\$171.60
Balefill	Services	\$127,882.29
BAnderson	Refund	\$38.52
BankOfAmerica	Goods	\$284,998.04
Bentz'sTownPump	Goods	\$8.13
Brenntag	Goods	\$18,073.99
Burns&McDonnellEngineering	Services	\$24,685.41
C Lynch	Reimb	\$75.00
C Spargue	Reimb	\$100.00
Caselle	Services	\$75.00
CasparBuildSystems	Services	\$400,643.75
CasperHousingAuth	Projects	\$49,698.37
CasperPubUtilities	Services	\$125.54
Centurylink	Services	\$15,459.48
Ch2mHill	Services	\$12,376.34

Charter	Services	\$450.00
CHDiagnostic	Services	\$445.00
CIGNA	Services	\$12,374.46
CityofCasper	Services	\$935.00
CivilEngineeringProfessionals	Projects	\$30,680.00
CLangston	Reimb	\$146.00
CMcEwen	Refund	\$32.30
CmmntyBldrs	Services	\$214.45
Comtronix	Services	\$353.85
CowboyChemical	Supplies	\$233.05
DaveLodenConstruction	Projects	\$760.00
DEicke	Refund	\$45.07
Dell	Goods	\$1,102.76
DeltaConst	Services	\$65,680.00
DeltaDental	Services	\$35,030.85
DesertMtn	Goods	\$30,297.98
DooleyOil	Fuel	\$14,408.06
DoubleDWelding	Services	\$685.00
DowntownDevelopmentAuth	Funding	\$326,376.29
DPaul	Refund	\$58.07
DPCIndustries	Goods	\$5,534.67
DrexBarr	Services	\$3,220.00
DShelton	Refund	\$43.57
EFerris	Refund	\$24.50
EMiller	Refund	\$8.99
ENiemeyer	Refund	\$115.76
EReilly	Refund	\$59.57
Ferguson	Supplies	\$16,350.00
FirstData	Services	\$5,253.32
FirstInterstateBank	Services	\$175.47
FischerAutoBody	Services	\$3,662.65
FmlyJrnyCtr	Services	\$759.38
FoodSvcsOfAmerica	Goods	\$1,270.42
FullContactConcrete	Services	\$16,155.00
GarageDoorDudes	Services	\$380.00
GemCityRoofing	Services	\$31,597.68
GlackenAssoc	Services	\$450.00
GMarshInc	Services	\$13,526.55
GnrlGrntsGrp	Services	\$1,700.00
GolderAssociates	Services	\$2,220.86
GPCArchtccts	Services	\$1,400.46
GreensSewer	Services	\$192.00
GreenTreeArbor	Services	\$106.74
Greiner	Goods	\$184,771.00
GTaylor	Refund	\$37.82
GWMechanical	Services	\$1,318.00

HartsWedding	Refund	\$93.51
HBosak	Reimb	\$12.65
HBright	Refund	\$20.39
Hedquist	Services	\$14,000.00
HedquistConstruction	Projects	\$126,000.00
HewlettPackard	Goods	\$1,576.31
HighPlainsConstruction	Goods	\$2,473.70
HoleshotLawnCare	Services	\$393.60
Homax	Goods	\$47,321.44
HydroConst	Supplies	\$282,025.24
Installation&Svc	Projects	\$143,270.28
JcksTrk	Parts	\$82,696.00
JLevin	Reimb	\$836.62
JMarquard	Refund	\$41.30
JOrozco	Refund	\$58.07
JSpeiser	Reimb	\$741.26
JTavarres	Reimb	\$65.67
JTLGroup	Services	\$193,169.68
K Perez	Reimb	\$50.97
KadrmLeeJackson	Services	\$1,842.65
Kfelix	Refund	\$21.14
KJohnston	Reimb	\$205.50
KMannina	Refund	\$35.95
KOstman	Refund	\$58.07
KPackard	Refund	\$54.57
KubwaterResources	Goods	\$9,678.03
LaborReady	Services	\$2,113.44
LAllen	Refund	\$53.49
LnclnNtlLife	Services	\$273.41
Manpower	Services	\$1,415.22
McMurryReadyMix	Goods	\$794.25
MJackson	Refund	\$26.97
MJock	Refund	\$35.32
MSchleuning	Refund	\$15.83
NationalBenefitServices	Services	\$415.95
NCambell	Refund	\$75.00
NCSheriffsOffice	Funding	\$215,092.32
NevesUniforms	Goods	\$1,073.80
NorthLineGIS	Services	\$7,168.00
NorthParkTransport	Services	\$810.90
NWCommunity Action	Services	\$1,115.70
OlsonAutobody	Services	\$4,546.18
OneCallofWy	Services	\$1,266.00
PBrooker	Services	\$300.00
Pepsi	Goods	\$6,728.50
Pntwrks	Services	\$211.31

PoliceDept	Services	\$600.00
PostalPros	Services	\$4,192.49
PreservationSolutions	Services	\$5,460.00
PtrAlbrechtCo	Svc	\$18,681.25
RamshornConstruction	Projects	\$123,945.80
RegionalWater	Services	\$325,240.94
RenewableEarthMaterials	Goods	\$3,010.00
ResourceStaff	Services	\$309.94
RockyMtnPower	Services	\$161,067.37
RYoung	Reimb	\$96.20
SaltusTech	Goods	\$1,125.00
SamParsonsUpholstery	Services	\$200.00
SBickford	Refund	\$17.71
SEnnes	Refund	\$41.32
SkylineRanches	Services	\$649.95
Smarsh	Services	\$3,503.00
SpillmanTechnologies	Services	\$32,000.00
StantecConsultingSvcsInc	Projects	\$18,716.74
StarLineFeeds	Goods	\$344.45
StevensEng	Services	\$750.00
StotzEquipment	Goods	\$42,500.00
SuperiorInd	Services	\$29,369.70
SyscoFoodSvcs	Goods	\$11,188.01
TCannon	Refund	\$58.07
Terracon	Goods	\$2,015.00
TheSanbornMapCo	Services	\$19,992.72
THolbrook	Refund	\$790.00
TicketEnvlp	Supp	\$1,170.00
TMorfors	Refund	\$12.95
Tweed'sWholesale	Goods	\$464.70
USenti	Refund	\$30.82
VisionServicePlan	Services	\$1,501.52
WardwellWater&Sewer	Services	\$14.00
WBohman	Reimb	\$567.47
WCDA	Services	\$8,540.00
WERCSCommunications	Services	\$500.00
WestlandPark	Services	\$4,125.54
WHiser	Refund	\$47.57
WolfGangOfWY	Services	\$3,833.33
Worldwash	Services	\$575.00
WPattas	Refund	\$48.80
WyAssocMunicipalities	Services	\$450.00
WyDeptRevenue	Taxes	\$35,656.72
WyPrecastProd	Supplies	\$12,528.00
YouthCrisisCenter	Funding	\$4,946.28
		\$3,922,496.87

Mayor Sandoval announced that the City of Casper had received a Leadership Award from the Governor's Council on Impaired Driving for the success of the Alcohol Court Program. He presented the award to Judge Nachbar, who is the City of Casper Alcohol Court Judge. Judge Nachbar thanked Council for their support of the program and stated that he was accepting this award on behalf of all involved, as the City Council, City staff and other community members had all made this program a success.

Mayor Sandoval opened the public hearing for the consideration of the Fiscal Year 2015-2016 Budget Adjustments.

City Attorney Luben entered two (2) exhibits: correspondence from Cassia Smith, to V.H. McDonald, dated June 13, 2016 and an affidavit of publication, as published in the Casper-Star Tribune, dated June 15, 2016. City Manager McDonald provided a brief report.

Speaking in opposition was Keith Rolland, 542 S. Durbin.

There being no others to speak for or against the issue, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 16-166

A RESOLUTION AMENDING THE FISCAL YEAR 2016 BUDGET OF THE CITY OF CASPER, AUTHORIZING THE ADJUSTMENT OF FUNDS THEREUNDER. NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: SECTION 1.

Councilman Pacheco presented the foregoing resolution for adoption. Seconded by Councilman Hopkins. Councilmen Powell, Humphrey, Hopkins, Pacheco, Miller, and Mayor Sandoval spoke on the budget adjustments and the next item on the agenda, the adoption of the fiscal year 2016-2017 budget. Motion passed.

Mayor Sandoval opened the public hearing for the consideration of the adoption of the Fiscal Year 2016-2017 Budget.

City Attorney Luben entered two (2) exhibits: correspondence from Cassia Smith, to V.H. McDonald, dated June 14, 2016 and an affidavit of publication, as published in the Casper-Star Tribune, dated June 15, 2016. City Manager McDonald provided a brief report.

Councilmen Heili, Hopkins, Powell, Pacheco and Mayor Sandoval made further statements and asked questions of City Manager McDonald. City Manager McDonald addressed the questions posed by Council regarding the budget. Councilman Hopkins requested that the summary provided by City Manager McDonald be added to the minutes. This information is added to the minutes as Exhibit 1, as follows:

Your Honor,

Presented tonight for the City Council's consideration is the adoption, by resolution, of the FY 2017 Proposed Budget.

I thank the Department Heads for their efforts to identify costs reductions and work reassignments with least impacts to services so far. I also thank Cass Smith, Budget Administrator and Kirk Gunderson, Accountant for their efforts in preparing this challenging budget.

For FY 2017 the City's total revenue budget is \$148,350,301, and the total expenditure budget is \$155,414,251, both inclusive of internal transactions between City funds.

This expenditure budget amount consists of:

General Fund	\$	45,345,069
Capital Projects Funds		19,496,589
Enterprise Funds		59,312,732
Special Revenue Funds		6,875,266
Debt Services Funds		1,092
Internal Services Funds		8,414,196
Trust & Agency Funds		<u>15,969,307</u>
	Total	155,414,251
Less Intergovernmental Transactions		
Transfers Out		19,189,678
Internal Services Charges		5,658,648
Administrations Fees		<u>1,184,194</u>
	Total	26,032,520
	Total	\$ 129,381,731

These amounts includes the changes from the employee Voluntary Retirement Offer, as determined last week with the closing of the offer, and changes from the City Council's budget review sessions.

For FY 2017, \$7,063,950 is proposed to be spent from various funds' reserves. The components of that amount are:

General Fund	\$	-954,997	Operations
Capital Projects Funds		-444,428	Capital
Enterprise Funds		-4,026,176	Capital
Special Revenue Funds		-334,304	Capital/Operations
Debt Services Funds		39,077	Operations
Internal Services Funds		-44,599	Capital
Trust & Agency Fund		<u>-2,187,359</u>	Health Insurance Non-cash Expense / Operations / Capital
	Total	-7,063,950	

The City of Casper budget focuses on the General Fund because the operations of that fund provides the general services to the community, relying on the general revenue sources of sales taxes, the most significant single source, and mineral taxes, both of which are state shared revenues. Also included in General Fund revenues are property taxes, franchise fees as well as other taxes and charges for services.

Preparation of the FY 2017 Proposed Budget was done during the beginning of an economic downturn, the extent of which is unknown. What is known is that for FY 2016 General Sales Taxes that fund general services began declining in June 2015, resulting in FY 2016 total sales tax revenue being down approximately 30%. However, for the last few months of that year the decline in sales taxes as compared to the projected amount for each month hovered around the 40% mark.

The General Fund expenditure budget proposed to be adopted for FY 2017 is 13%, or \$6.8 million dollars less than the FY 2016 Estimated Budget, and \$10.9 million less than the FY 2016 Adopted Budget. This comparison includes approximately \$540,000 of one-time costs budgeted in the FY 2016 Budget, as amended, for the Voluntary Retirement Offer. Not filling 44 positions during FY 2016 – 2017 contributed to these reductions.

As was the case for the hiring freeze implemented in FY 2016 and for the Voluntary Retirement Offer, vacant Police, Fire and utility operations frontline positions were or will be refilled to provide continued response times and service levels. Retaining as many as possible frontline positions in all other operations will continue to be the focus, with efforts to reassign any management and supervisory responsibilities resulting from vacancies rather than refilling.

The prominent feature of the FY 2017 Budget is establishment of a Long-term Fiscal Plan for the General Fund. This plan measures General Fund Reserves. Fortunately, approximately 17 years ago the City Council established a reserve policy for the General Fund that provided a prudent level of reserves for the boom and bust economy the City exists in. With those available reserves, the Long-term Fiscal Plan identifies a glide path for the reduction of expenses over approximately 10 years without making abrupt changes in services. This time to manage service level changes would only be possible because of Reserves.

The City's comprehensive and multi-year Capital Improvement Plan is continued in the FY 2017 Proposed Budget. Needed infrastructure construction projects and equipment purchases funded by Optional One Cent Tax are budgeted in accordance to the citizens' survey taken to guide the expenditure of that revenue source. This source of funding is critical for the community's infrastructure, capital facilities and equipment. However, as with General Sales Tax revenue, Optional One Cent tax revenue has declined. Accordingly, the schedule of when projects and equipment purchases were to have been made for this funding has been adjusted in order for expenditures to match anticipated revenue.

Local government cannot stop delivering services when economic conditions decline, unless those declines are catastrophic. What a local government must do during a decline is prioritize

service levels and adjust to available resources, which in itself is challenging because a city is defined geographically and services levels may not necessarily be correlated to population.

As demonstrated by the contents of the FY 2017 Proposed Budget, City staff and I are keenly aware of the flexibility required in managing the City's resources for the delivery of services. The City will continue to have budget challenges in at least the next few years if not beyond. Consequently, depending on month-to-month revenue and expenditure performances, I will make the necessary adjustments that are within my authority to address any continued declining revenue, and I will seek City Council action for those items under its purview.

Speaking in favor was Keith Goodenough, 333 S. Socony.

Speaking in opposition was R.C. Johnson, 450 N. Washington.

There being no others to speak for or against the issue, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 16-167

A RESOLUTION MAKING APPROPRIATIONS OF FUNDS TO COVER EXPENDITURES OF THE CITY OF CASPER, WYOMING, FOR THE FISCAL YEAR OF JULY 1, 2016 TO JUNE 30, 2017 AND AUTHORIZING THE LEVYING OF 8 MILLS PROPERTY TAX BY THE NATRONA COUNTY ASSESSOR.

Councilman Johnson presented the foregoing resolution for adoption. Seconded by Councilman Hopkins. Councilmen Powell, Cathey, Hopkins, Humphrey, and Mayor Sandoval made statements about the budget and responded to comments made during the public hearing. Motion passed.

Mayor Sandoval opened the public hearing for the consideration of the appeal of the decision of the Planning and Zoning Commission to deny a conditional use permit for an accessory building (garage), with 19' high walls, in excess of the 12' maximum wall height permitted; in an R -2 (One Unit Residential) zoning district, on Lot 8, Block 7, Pineview Meadows Addition No. 2, Subdivision No. 1, located at 2850 East 5th Street.

City Attorney Luben entered six (6) exhibits: correspondence from Liz Becher, to V.H. McDonald, dated June 13, 2016; an affidavit of publication, as published in the Casper-Star Tribune, dated June 8, 2016; staff report from City staff to the Planning and Zoning Commission, dated May 13, 2016; findings of fact and conclusions of law for Case PLN-016-024-C, dated May 19, 2016; exhibits introduced at the May 19, 2016 Planning and Zoning Commission meeting consisting of Exhibits A-E; and appeal request, from Jon Cardenas to Craig Collins, Casper City Planner dated May 23, 2016. Exhibits A-E listed as follows: exhibit A - conditional use permit application; exhibit B - map of the 300' notification zone; exhibit C - legal notice sent to the Casper Star-Tribune advertising the date of public hearing; exhibit D - notice of public hearing sent to property owners within a 300' radius; and exhibit E - memo to the Chairman &

Members of the Planning and Zoning Commission. Exhibit number seven (7), a structural engineering visual assessment by Pillar Structural Engineering, dated June 7, 2016, was provided by the applicant during the public hearing.

City Manager McDonald provided a brief report.

Speaking in favor were Jon Cardenas, 2850 E. 5th; and Nicole Briggs, 34 Lilac. Mr. Cardenas presented public hearing exhibit number seven to the Mayor for the public record. Councilmen Hopkins, Cathey, and Mayor Sandoval had further questions for the applicant and City of Casper Planner Craig Collins. Both Mr. Cardenas and Mr. Collins addressed the questions presented by Council.

Speaking in opposition was Ted Sellers, 2819 E. 5th. Dennis Steensland, 533 S. Washington also spoke, but was not in favor or opposition. There being no others to speak for or against the issue, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 16-168

A RESOLUTION UPHOLDING THE DECISION OF THE CASPER, WYOMING PLANNING AND ZONING COMMISSION IN DENYING A CONDITIONAL USE PERMIT FOR AN ACCESSORY BUILDING (GARAGE) WITH 19' HIGH WALLS, IN EXCESS OF THE 12' MAXIMUM WALL HEIGHT PERMITTED; ON LOT 8, BLOCK 7, PINEVIEW MEADOWS ADDITION NO. 2, SUBDIVISION NO. 1, LOCATED AT 2850 EAST 5TH STREET.

Councilman Johnson presented the foregoing resolution for adoption. Seconded by Councilman Humphrey. After further discussion by all Councilmembers, and further clarification by City of Casper Planner Craig Collins, Mayor Sandoval asked for amendments. There being none, Council voted on the item. Councilman Powell voted aye, all others voted nay. Motion failed.

Following resolution read:

RESOLUTION NO. 16-169

A RESOLUTION REVERSING THE DECISION OF THE CASPER, WYOMING PLANNING AND ZONING COMMISSION IN DENYING A CONDITIONAL USE PERMIT FOR AN ACCESSORY BUILDING (GARAGE) WITH 19' HIGH WALLS, IN EXCESS OF THE 12' MAXIMUM WALL HEIGHT PERMITTED; ON LOT 8, BLOCK 7, PINEVIEW MEADOWS ADDITION NO. 2, SUBDIVISION NO. 1, LOCATED AT 2850 EAST 5TH STREET.

Councilman Johnson presented the foregoing resolution for adoption. Seconded by Councilman Miller.

City Attorney Luben stated that the resolution, as presented, does not specifically address the topic of windows, and therefore if Council desires to include that requirement the resolution would need to be amended.

Moved by Cathey to amend the resolution to require vertical steel siding on the structure and to eliminate the west side window, seconded by Hopkins. Councilman Powell abstained from the vote and all others voted aye. Motion passed.

Councilmen Heili and Hopkins had further questions for City Attorney Luben. Those questions were addressed.

Council then voted on Resolution No. 16-169, as amended. Councilman Powell voted nay. Motion passed.

Mayor Sandoval opened the public hearing for the consideration of the transfer of ownership and location of Retail Liquor License No. 15, from D & D Liquors, Inc., d.b.a. Dorn's Fireside Lounge, located at 1745 CY Avenue, to OC Casper, LLC, d.b.a. Old Chicago, located at 3580 East 2nd Street.

City Attorney Luben entered four (4) exhibits: correspondence from Tracey L. Belser, to V.H. McDonald, dated June 10, 2016, an affidavit of publication, as published in the Casper-Star Tribune, dated June 3, 2016, an affidavit of website publication, as published on the City of Casper website, dated May 13, 2016, and the Liquor License application filed May 9, 2016. City Manager McDonald provided a brief report.

Speaking in support were: John Johnson, 1917 Rustic Court; and Kary Dorn, 146 Indian Paintbrush.

There being no others to speak for or against the issues involving Retail Liquor License No. 15, the public hearing was closed.

Moved by Councilman Cathey, seconded by Councilman Hopkins, to, by minute action, authorize the issuance of Retail Liquor License No. 15. Motion passed.

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 16-170

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH NORDIC SOUND INCORPORATED TO INSTALL AND CONFIGURE VIDEO CAMERA EQUIPMENT IN THE CITY'S COUNCIL CHAMBERS.

RESOLUTION NO. 16-171

A RESOLUTION AUTHORIZING AN AGREEMENT WITH ACE SANDBLASTING & COATING, INC., FOR THE PRIMARY CLARIFIER #1 RE-COATING PROJECT.

RESOLUTION NO. 16-172

A RESOLUTION AUTHORIZING AN AGREEMENT WITH GRIZZY EXCAVATING & CONSTRUCTION, LLC FOR THE CITY OF CASPER - CASPER FAMILY YMCA BID PACKAGE #2, PROJECT NO. 15-31.

RESOLUTION NO. 16-173

A RESOLUTION AUTHORIZING AN AGREEMENT WITH GRIZZLY EXCAVATING AND CONSTRUCTION LLC, FOR THE 2016 MISCELLANEOUS SANITARY SEWER REPLACEMENTS PROJECT NO. 15-077.

RESOLUTION NO. 16-174

A RESOLUTION AUTHORIZING THE LEASE OF GEORGE TANI BALLFIELD AND WASHINGTON PARK BALLFIELD TO CASPER YOUTH BASEBALL.

RESOLUTION NO. 16-175

A RESOLUTION AUTHORIZING AN AGREEMENT WITH SWI, LLC, FOR THE METRO ANIMAL CONTROL LANDSCAPING, PROJECT NO. 15-45.

RESOLUTION NO. 16-176

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH CASPER AREA TRANSPORTATION COALITION, INC., A WYOMING NON-PROFIT CORPORATION, FOR FISCAL YEAR 2016-2017.

RESOLUTION NO. 16-177

A RESOLUTION AUTHORIZING A CONTRACT WITH COMPUTER PROFESSIONALS UNLIMITED TO PURCHASE AN IN-CAR VIDEO SERVER.

RESOLUTION NO. 16-178

A RESOLUTION AUTHORIZING A CONTRACT WITH COBAN TECHNOLOGIES, INC. TO PURCHASE AN IN -CAR VIDEO SERVER.

Councilman Johnson presented the foregoing nine (9) resolutions for adoption. Seconded by Councilman Humphrey. Motion passed.

Moved by Councilman Pacheco, seconded by Councilman Miller, to, by consent minute action:
1. approving a letter of request from the Mayor for extension on a Wyoming Business Council Grant;

2. authorizing the issuance of a Taxicab Company License to Thomas Elliott, d.b.a. Casper Cabs, located at 1147 East 'C' Street;

3. authorizing the appointment of David Maxner to the Casper Housing Authority Board of Commissioners, to complete the term of a vacated seat, set to expire December 31, 2018;
4. authorizing the appointment of new members Will Reese and Nicholas Grooms and the reappointment of Lisa Burrige to the Downtown Development Authority Board;
5. authorizing the purchase of two (2) triplex 5,000 pounds forklifts, in the amount of \$68,526, from Wyoming Machinery Company; and
6. authorizing the Purchase of one (1) Caterpillar, 950M, front end wheel loader, from Wyoming Machinery Company, in the amount of \$341,639. Motion passed.

Individuals addressing the Council were: Woody Giles, 290 E. Magnolia, regarding the comprehensive plan and property values; and Dennis Steensland, 533 S. Washington, who noted his appreciation of Council participation. Craig Collins, City of Casper Planner, addressed Council regarding the comprehensive plan phases and corresponding payment process for the contractor.

City Manager McDonald noted that his earlier statement for Exhibit 1, which is to be included in the minutes, would be corrected. He stated that as pointed out by Councilman Heili, his description of the timing of one-time costs for the Voluntary Retirement Offer could be clearer; and will revise the written report requested to be in the minutes to reflect that clarification.

Mayor Sandoval noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, June 28, 2016, in the Council's meeting room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, July 5, 2016, in the Council Chambers.

Moved by Councilman Johnson, seconded by Councilman Miller, to, by minute action adjourn. Councilman Heili voted nay. Motion passed.

The meeting was adjourned at 8:50 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor