

## COUNCIL WORK SESSION – August 13, 2013

Mayor Schlager called the meeting to order at 4:00 p.m. with the all members present. Council interviewed two candidates for appointment to the Leisure Services Advisory Board.

At 4:30 p.m., the Mayor called the regular meeting to order.

The first item on the agenda was a presentation by Carolyn Griffith, Recreation Division Manager, on the recent conduct of the Wyoming Senior Olympics. Carolyn introduced several members of the Planning Committee who were present and provided statistics on the participation and registration of out-of-state competitors. She thanked the City Council for their financial support for this event and noted that they expect the number of participants to double next year as it will be a qualifying event for the National Senior Olympics competition in 2015. The 2014 Wyoming Senior Olympics will be held on July 9 through July 12, 2014, in Casper.

City Manager John Patterson, discussed with the Council their philosophy and expectation with regard to funding requests from social service organizations. The consensus from Council was that the requests for funding from social service organizations for operational costs would be referred to the Community Action Partnership (CAP). During the budget discussion for Fiscal Year 2015, Council will be asked if they want to increase the amount of funding that is made available to CAP for these grants from the General Fund.

As Council discussed the allocation of capital funds for social service programs, several concerns were expressed with regard to adding a component for capital requests on an annual basis. In the past capital requests were addressed with the 1% process. This approach allowed community organizations to request capital funds from the amount which was set aside from the estimated receipts for the 4 years included in the 1%. Beginning with 1%#14, the decision regarding which community requests would be funded was made by the City Council. Councilmembers agreed that they would like to continue with that approach in the next 1% process as well.

For capital funding that might be available from unallocated 1%#13 and 1%#14, the City Council determined that they would like to establish a process. The process would be similar to the Community Promotions process where notice would be given regarding the amount of money that would be set aside for community organizations. Applications would be accepted during a set time frame, and allocations would be made by the City Council on an annual basis. The process would take place after the Budget has been approved, and all of the prioritized projects for the City facilities and infrastructure have been addressed. This will require a re-education of the nonprofit organizations in the community regarding how they can apply for funding for projects from the City Council.

Council suggested that the guidelines for receiving funds from any of the capital funding that is set aside should include requiring a match to be raised by the nonprofit. In addition, an effort will be made to identify where there is a community need that should be prioritized in terms of qualifying the applications for consideration, such as meeting the need for low income housing or providing food and emergency shelter for the homeless.

The staff will prepare a proposal for a process that can be used beginning this fiscal year recognizing that an amount of money may need to be identified as an emergency fund that would be reserved to address any unknown emergencies that may occur. Council will review this process at the August 27<sup>th</sup> Work Session.

The Mayor called on Tracey Belser, Human Resources Director, to present the Health Plan Design Committee's recommendations for changes in the City's health insurance program. Tracey reviewed the recommendations and answered questions about the impact on the insurance fund. Council directed that the changes be incorporated into the plan to go into effect on January 1, 2014.

Jessica Tresch and Fleur Tremel presented the first round voting sheets for the Fiscal Year 2014 Community Promotions. Council questioned access to the complete applications and staff responded that this material will be on line after the meeting. Councilmembers were asked to return their voting sheets to staff on Tuesday, August 20, 2013.

Councilman Cathey asked if a date had been selected for the proposed Council/Staff Retreat. City Manager Patterson responded that consideration was given to holding the Retreat in October at some off-site location. More details about this session will be provided at a later date.

At 6:45 p.m. it was moved by Councilman Hedquist, seconded by Councilman Bertoglio to adjourn into Executive Session for Personnel Matters. The vote in favor was unanimous.

At 6:58 p.m., it was moved by Councilman Bob Hopkins, seconded by Councilman Paul Meyer to adjourn the meeting.