

## COUNCIL WORK SESSION – August 27, 2013

The Vice Mayor called the meeting to order at 4:30 p.m. with all members present except Councilman Hedquist and Mayor Schlager.

The first item on the agenda was presentation on the history of the application from Keith Bynum for an appeal of the decision of the Planning Commission to deny a Conditional Use Permit for a mobile home located in an M-1 Zone. Shelley LeClere, Code Enforcement Supervisor, presented the background information on the application and answered questions from Council with regard to their options in consideration of this request. City Attorney Luben also responded to questions from Council on the process for consideration of an appeal from the Planning Commission.

Councilman Hedquist joined the meeting at 4:35 p.m. and Mayor Schlager joined the meeting at 4:37 p.m.

Mayor Schlager introduced Bill Edwards, the Executive Director of CAEDA, to present the application for a Community Readiness Grant from the Wyoming Business Council. CAEDA is the application but they will need Resolutions approved by all of the governmental entities in the County to support the application. Council agreed to move the proposed Resolution forward to the September 3, 2013 meeting.

City Manager John Patterson presented the staff report on a proposed process for requests from social service agencies for unallocated capital funds. The recommendation was to support the consideration of community projects as part of the Optional 1% process every four years. If unallocated 1% funds are determined to be available then the Council will accept applications for funding on an annual basis. Council discussed whether to include in the annual capital process any of the funds which might be available from reserve balances which exceed the established policy for General Fund reserves. After reviewing the proposal Council agreed to move forward with a process this year which would make \$727,046 from 1%#13 available for applications. The Council also agreed that applications could be accepted from community groups other than social service agencies for capital projects much the same as were included in the 1% process. Although there is general support for including a matching requirement, the idea was to allow the match to come from a variety of sources, including special fund raising activities. There was also a recommendation to include language which would indicate that applications which included a match would be looked up more favorably than those that did not. Applications will be accepted until October 1<sup>st</sup> and Council will be able to invite groups to present their requests at a special work session in November. The availability of funds in future years will be dependent upon whether the Optional 1% Sales Tax continues to be supported by the community.

Jessica Tresch and Fleur Tremel from the City Manager's office presented the results of the first round of voting on the Community Promotions requests. A total of 36 applications were received. After a review of the applications and the Council vote a total of 19 applications were selected to move forward to the next round. Council asked that letters be sent to all of the applications which were not passed on to let the organizations know why they were not selected based on the objective criteria that was used for this process. The second round voting sheets

will be distributed to Council and must be returned by September 3, 2013. This round requires a “yes” or “no” vote to move forward to the funding process. The decision on moving forward from this round is strictly based on the consideration of whether the project is a good way to promote the community. The final vote will involve the amount of money that Council will allocate to the requests that are remaining.

Rick Harrah, Public Services Director, presented a proposal for a program which would assist property owners in repairing dilapidated curbs, gutters and sidewalks. At this point the Department is requesting Council support for a program where the costs of repairing sections of curb and gutter would be borne by the City and the costs of repairing sidewalks would be shared 50/50 with adjoining property owners. Council agreed to move forward with the program but asked that the process begin slowly with a targeted education program for property owners regarding their responsibility under state law to maintain the sidewalks which adjoin their property.

Doug Follick, Leisure Services Director, presented a report on the proposed replacement of the irrigation system at the Municipal Golf Course. This project has been in the planning since 2008 and over time the original cost estimates were under the bids received at the recent bid opening. The original cost estimate for the new system was \$750,000 but the bids received exceeded \$1,300,000. The low bid was \$1,326,210. The balance remaining in the 1%#14 line item for this project is \$712,456 which means that the project requires additional funding in the amount of \$613,754 to move forward. Council considered three options: provide additional funding from unallocated 1%#13, split the program into two parts and finish one section with the available funds, or reject all bids and wait until additional funds can be allocated for the project. It was decided that the project should move forward now and that funding should be provided from the unallocated 1%#13 which was identified for City projects.

The next item on the agenda was the proposal for a sole source purchase of a Magic Carpet installation at Hogadon. City Manager Patterson and Councilmember Powell both spoke in favor of this proposal as an important step in providing a service which would support the expansion of the sport for young children and inexperienced skiers. Funding for the project will come from one-time monies allocated for the Leisure Services Facilities. Council agreed to move this proposal forward to the regular Council Meeting.

At 7:25 p.m. the Work Session was adjourned by the Mayor.