

## COUNCIL WORK SESSION

Tuesday, April 10, 2018 at 4:30 p.m.

Casper City Hall

Council Meeting Room

### AGENDA

1. Liquor Licenses Follow-up (Travis Taylor & Matt Galloway)
2. Leisure Services Advisory Board Update (Ted Rasmussen)
3. Cost Recovery of Recreational Services (Tim Cortez)
4. Agenda Review
5. Legislative Update
6. Council Around the Table
7. Executive Session - Personnel

Mayor Pacheco called the meeting to order at 4:30 p.m. with the following Councilmembers present: Powell, Laird, Humphrey, Morgan, Johnson, Hopkins, and Huber. Councilmember Walsh was absent. Council discussed taking group photos, and decided to schedule this before the May 1 meeting.

City Manager Napier stated that Council had been given copies of the amended ordinance for the second reading of the Mobile Vendor Parking Permit (MVPP) next week. He also stated that Council had been given spreadsheets outlining all One Cent projects and Capital Plan project booklets for projects being considered in FY19.

Next, Mayor Pacheco invited Travis Taylor to follow up on Retail Liquor License #5. Mr. Taylor explained that he is finalizing appraisals this week and will then be able to move forward with loans and a site plan for the new project. Council discussed concerns with the length of time that the license has been parked and asked several questions related to when the liquor license will become operational. Mr. Taylor expressed interest in requesting additional time next year from Council to park the license. City Manager Napier stated that the City Attorney can put together a memo outlining statutory limitations on how long a license can remain dormant. Council directed Mr. Taylor that he will need to show substantial progress on a project before December 2018 in order for him to retain the liquor license.

Next, Matt Galloway, owner of the Gaslight Social, updated Council on the status of Retail Liquor License #32 and steps he has taken to improve upon Council's concerns regarding calls of service and overserving. Some of these steps included training for servers, upgrading security systems, training security guards, having family "all ages" days, changing last call to 1:00 a.m., and ending concerts at midnight. Council thanked Mr. Galloway for the positive steps he has taken.

Next, Mayor Pacheco introduced Ted Rasmussen, Chairman of the Leisure Services Advisory Board, to update Council. Mr. Rasmussen explained that the board along with City staff meets with different user groups and gets useful feedback on managing those user groups and their use of City facilities. The user groups are required to fill out paperwork answering questions regarding things like financials and membership numbers. He explained that the board helps to filter out

smaller issues that can be dealt with by the board and staff so that Council does not have to deal with those issues.

Next, City Manager Napier began the discussion on cost recovery of recreational services. He explained that staff has been working on ways to change how the recreation entities function and to initiate cost recovery goals that will help with subsidization. He then introduced Tim Cortez, Parks and Recreation Director, to elaborate on these efforts. Mr. Cortez summarized each entities' current subsidization and walked through cost recovery goals for each. The facilities discussed included Fort Caspar Museum with a cost recovery goal of 20%; the Recreation Center with a cost recovery goal of 50%; Hogadon with a cost recovery goal of 60%; the Municipal Golf Course with a cost recovery goal of 110%; Aquatics with a cost recovery goal of 58%; and the Ice Arena with a cost recovery goal of 65%. He stated that if these goals were met, the City would save \$120K.

Mr. Cortez also explained some of the steps that are being planned to improve facilities in the Capital Plan, including a new ice plant and new Recreation Center equipment, and stated that facility managers are working on creating ways to increase revenue which may include fee increases but will also include other ways to increase usership. Councilmember Huber stated that he has heard complaints regarding the food and beverage service at Hogadon, and City Manager Napier stated that he has not heard these complaints but will look into it. City Manager Napier also discussed the ice plant at the Ice Arena, and stated that when the Capital Plan is finalized the projects will go out to bid. Councilmembers expressed interest in moving this project forward sooner, and City Manager Napier stated that he will have staff put together a memo outlining some options. Council expressed their support for the proposal to allow staff to have more control over the facility management and changing rates.

Next, City Manager Napier reviewed agenda items for upcoming Council meetings. He stated that water and sewer rate designs will be discussed at the April 24 meeting but this will not affect direction given previously. Budget discussions are scheduled for May 21-23 and will be discussed in the manner agreed upon at strategic planning. The formal approval for the budget is scheduled for June 19.

Councilmember Powell reviewed the legislative summary from the Wyoming Association of Municipalities and discussed some of the legislative decisions that may affect Casper.

Next, Council went around the table to discuss their respective board and committee meetings and share ideas and concerns related to public matters of interest. Councilmember Morgan discussed a COLA for employees, a COPS training to prepare prospective police officers, public/private partnerships for sidewalk repair, utilizing enterprise funds for street projects, getting rid of the revolving land fund, additional funding to hire school resource officers, NLC grant access, and utilizing resources for free tourism videos for Casper. Council gave their support to allow Councilmember Morgan to become an additional user for NLC grant access and to pursue the tourism videos. City Manager Napier stated that he would like to have staff look into the revolving land fund and bring forward a proposal outlining options to be discussed at a work session. Councilmember Laird discussed hiring additional police officers for school safety purposes. Council discussed the MVPP Ordinance and asked that it be discussed on second reading at next

week's Council meeting. City Manager Napier asked that Council email staff which parts of the amended ordinance do not reflect what was discussed at the last Council meeting, and stated that City Attorney Henley will look back through it and correct any discrepancies.

At 7:43 p.m., it was moved by Councilmember Humphrey, seconded by Councilmember Morgan, to adjourn into executive session to discuss personnel. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur D. Tremel  
City Clerk

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Ray Pacheco  
Mayor