

REGULAR COUNCIL MEETING
 Tuesday, December 15, 2015
 6:00 p.m.

COUNCIL POLICY
PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. When Speaking to the City Council Please:
 - Clearly State Your Name and Address.
 - Keep Your Remarks Pertinent and Non-Repetitive.
 - Speak to the City Council with Civility and Decorum.
- IV. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions will be Handled by the Appropriate Persons.
- V. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- VI. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

2015 CITY COUNCIL GOALS

Downtown - The City of Casper will foster growth and prosperity of the City's core through infrastructure development, creating public spaces and supportive facilities.

Infrastructure - The City of Casper will create the conditions for economic development by expanding and maintaining its physical assets and equipment, including streets, water lines, parking garages, fire stations, buildings and parks.

Recreation - The City of Casper will support, maintain and upgrade its current recreational facilities and programs and develop recreational opportunities that provide citizens and visitors with a variety of affordable activities for all ages that serve to enhance quality of life.

Council Goals Scorecard
<i>Actions since 5/5/2015</i>
14
78
42

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE DECEMBER 1, 2015 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON DECEMBER 7, 2015
4. CONSIDERATION OF BILLS AND CLAIMS
5. ESTABLISH DATE OF PUBLIC HEARING

A. Consent

1. Establish January 5, 2016, as the Public Hearing Date for Consideration of:
 - a. **Transfer of Retail Liquor License No. 5**, Elixir, LLC.

6. PUBLIC HEARING

A. Resolution

1. Authorizing Submission of an Application to the **Wyoming Business Council Community Enhancement Grant Program**, in the Amount of \$500,000, for the **River Restoration Project**.

7. THIRD READING ORDINANCE

A. Consent

1. Ordinance Amending Section 5.08.010 of the Casper Municipal Code **Pertaining to Alcoholic Beverages** to Add a Definitional Section for the Word “Conviction.”

8. SECOND READING ORDINANCE

A. Consent

1. **Zone Change** of Lot 15, Block 96, Casper Addition, located at **224 North Lincoln Street**, from C-2 (General Business) to C-3 (Central Business).

2015 Goals		
Downtown	Infrastructure	Recreation
	X	X

9. RESOLUTIONS

- A. Adopting Revisions to the Current **Retail and Wholesale Water and Sewer Rates**, to become Effective January 1, 2016 and January 1, 2017 and to Rescind Resolution No. 13-311.
- B. Adopting Revisions to the Current **Residential and Commercial Solid Waste Collection, Recycling and Disposal Fees** at the Casper Solid Waste Facility, to become Effective January 1, 2016 and January 1, 2017, and to Rescind Resolution No. 14-198.
- C. Consent
 - 1. Authorizing **Mortgage Release, 812 East 18th Street**, Todd R. and Susan D. Salisbury.
 - 2. Authorizing License Agreement with **Wyoming Department of Transportation** for Installation of a **New Sanitary Sewer Main for the 33 Mile Sanitary Sewer Project**.
 - 3. Authorizing Agreement with **Hedquist Construction, Inc.**, in the Amount of \$624,540, for the **Wastewater Treatment Plant Sanitary Sewer Repairs Project**.
 - 4. Authorizing Agreement with **Civil Engineering Professionals, Inc.**, in the Amount of \$60,000, for the **2015 Stormwater Utility Implementation Plan**.
 - 5. Authorize a One Year Contract with **Brycer, LLC** for the Use and Maintenance of a Web Based System, The Compliance Engine, to **Track Testing and Inspection of Fire Protection Systems** in the City of Casper.
 - 6. Authorizing Quote 0071873 with **Active Network, LLC** of San Diego, California, for **Payment Processing/Credit Card Service Fees** Associated with the ActiveNet Amendment dated December 1, 2015.

10. MINUTE ACTION

- A. Consent
 - 1. Appoint **Carol Martin and Garry Yake** for Two-Year Terms Expiring December 31, 2107, and **Karen Meyer and Shawn Houck as Alternates**, to the **Old Yellowstone District and South Poplar Street Corridor Advisory Committee**, for One-Year Terms, Expiring December 31, 2016.

2015 Goals		
Downtown	Infrastructure	Recreation
	X	
	X	

2015 Goals		
Downtown	Infrastructure	Recreation

10. MINUTE ACTION (continued)

A. Consent

2. Rejecting Bid Received for the **Casper Service Center Fuel Tank Replacements Project**.
3. Designating the **Casper Journal** and the **Casper Star-Tribune** as the City's **Official Newspapers** for the Calendar Year 2016.
4. Designating **First Interstate Bank of Casper** and **Wells Fargo Bank** as **Official Depositories** for the City of Casper for the Calendar Year 2016.

11. COMMUNICATIONS

A. From Persons Present

12. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

13. ADJOURN INTO EXECUTIVE SESSION - PROPERTY ACQUISITION

Upcoming Council meetings

Council meetings

- 6:00 p.m. Tuesday, January 5, 2016 – Council Chambers
- 6:00 p.m. Tuesday, January 19, 2016 – Council Chambers

Work sessions

- 4:30 p.m. Tuesday, December 22, 2015 – Council Meeting Room
- 4:30 p.m. Tuesday, January 12, 2016 – Council Meeting Room

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
December 1, 2015

Casper City Council met in regular session at 6:00 p.m., Tuesday, December 1, 2015. Present: Cathey, Hopkins, Johnson, Miller, Pacheco, Sandoval, Schlager and Mayor Powell. Absent: Councilman Mundell.

Moved by Councilman Johnson, seconded by Councilman Hopkins, to, by minute action, excuse the absence of Councilman Mundell. Motion passed.

Mayor Powell led the audience in the Pledge of Allegiance.

Moved by Councilman Johnson, seconded by Councilman Miller, to, by minute action, approve the minutes of the November 3, 2015, regular Council meeting, as published in the Casper-Star Tribune on November 10, 2015. Motion passed.

Moved by Councilman Hopkins, seconded by Councilman Johnson, to, by minute action, approve the minutes of the November 17, 2015, regular Council meeting, as published in the Casper-Star Tribune on November 23, 2015. Motion passed.

Moved by Councilman Schlager, seconded by Councilman Johnson, to, by minute action, approve payment of the December 1, 2015, bills and claims, as audited by City Manager McDonald. Mayor Powell noted he wished to abstain from voting on invoices pertaining to Park Ridge Behavioral Healthcare. Motion passed.

Bills & Claims
12/01/15

A Cox	Reimb	\$105.51
AAALandscaping	Services	\$970.61
ADean	Refund	\$44.08
Adecco	Services	\$4,613.40
AGiraldo	Services	\$80.00
AlbanyCoTreasurer	Services	\$3,943.28
AMBI	Services	\$1,349.50
AmericanTitle	Services	\$85.00
AndrnHunt	Svc	\$1,997.50
ANelson	Reimb	\$122.00
ArrowheadHeating	Services	\$180.00
Balefill	Services	\$91,207.28
BankOfAmerica	Goods	\$198,088.47
BRaver	Services	\$45.00
BRitter	Refund	\$26.71
BrnInjAssocofWy	Funds	\$793.50
Burns&McDonnellEngineering	Services	\$22,771.41
C Spargue	Reimb	\$75.00

Caselle	Services	\$75.00
CasperHousingAuth	Projects	\$20,260.21
CasperPubSafetyComm	Services	\$1,832.05
CATC	Funding	\$18,855.00
Centurylink	Services	\$1,238.14
CHDiagnostic	Services	\$1,255.00
CityofCasper	Services	\$12,878.34
Ckfreepay	Refund	\$72.73
CmmntyBldrs	Services	\$9,673.00
Colorado	Unclaimed	\$111.00
Comtronix	Services	\$1,284.00
CtrlWysrSvcs	Funds	\$50,000.00
Dell	Goods	\$1,909.83
DeltaDental	Services	\$30,362.57
DFerguson	Reimb	\$172.50
DFinn	Reimb	\$50.84
DoubleDWelding	Services	\$6,350.00
DPCIndustries	Goods	\$11,123.34
DvdsnFxdMgmt	Services	\$6,742.80
FirstData	Services	\$10,155.05
FirstInterstateBank	Services	\$5,503.28
FoodSvcsOfAmerica	Goods	\$420.09
FrmntCoFrProt	Traing	\$11,134.75
FtCasperMuseumAssoc	Services	\$950.00
GemCityRoofing	Services	\$130,842.10
GKaraouni	Refund	\$18.03
GolderAssociates	Services	\$11,627.99
GSchenfisch	Services	\$54.00
GSGArchitecture	Services	\$15,937.15
GWilliamsInvst	Services	\$300.00
HaseldenWYConst	Services	\$302,491.32
Hein-Bond	Services	\$63,009.50
HewlettPackard	Goods	\$1,327.28
HighPlainsConstruction	Goods	\$11,121.39
HilstonAppraisals	Services	\$1,500.00
Hitek	Services	\$7,345.00
Homax	Goods	\$36,201.01
ITCElec	Services	\$12,531.11
J Patterson	Reimb	\$500.00
J Stevens	Reimb	\$75.00
JClark	Reimb	\$60.00
JKarratti	Refund	\$58.12
JLovelett	Refund	\$8.07
JMaddox	Reimb	\$485.05
JReed	Services	\$625.00
JTiller	Reimb	\$583.04

JTLGroup	Services	\$32,480.21
KCWY-TV	Services	\$1,262.25
KEnders	Refund	\$48.28
KLookhart	Refund	\$47.22
KRodriguez	Refund	\$33.90
KubwaterResources	Goods	\$9,680.00
LaborReady	Services	\$2,497.49
LenhartMasonAssoc	Services	\$145.00
LINA	Services	\$301.54
LSCEEnvironmental	Goods	\$220.14
LStarnes	Reimb	\$372.32
M Bratvold	Reimb	\$86.50
MAnderson	Reimb	\$47.24
Manpower	Services	\$590.99
McMurryReadyMix	Goods	\$707.25
Microsoft	Services	\$3,498.00
MOgden	Reimb	\$252.31
Motorola	Goods	\$5,688.62
N Lange	Reimb	\$75.47
NationalBenefitServices	Services	\$9.00
NCFireProtection	Services	\$64,550.85
NCSheriffsOffice	Funding	\$7,500.00
NevesUniforms	Goods	\$758.45
NShappell	Refund	\$24.78
OldSchlInvest	Refund	\$23.87
OneCallofWy	Services	\$599.25
ORemington	Refund	\$40.87
Paciolan	Services	\$4,350.45
Pepsi	Goods	\$479.00
PlatteRiverParkwayTrust	Funding	\$6,866.67
PvrtyRestncFoodPntry	Funding	\$878.10
ResourceStaff	Services	\$2,570.53
RHieb	Reimb	\$168.00
RMundell	Reimb	\$139.73
RockyMtnPower	Services	\$97,411.14
RouteSmartTech	Services	\$7,037.44
SchererBroConst	Goods	\$2,430.00
SDunnuck	Reimb	\$117.06
SeniorPatientAdvocates	Services	\$900.00
SIngledeu	Reimb	\$62.00
Smarsh	Services	\$2,138.00
SourceGas	Services	\$14,865.46
SSteele	Refund	\$24.65
StantecConsultingSvesInc	Projects	\$53,781.61
StateofWy-Trsr	Funding	\$1,520.62
StealthPartnerGroup	Services	\$64,544.90

StellarProgramming	Services	\$9,186.07
STschetter	Services	\$450.00
SyscoFoodSvcs	Goods	\$6,819.56
T Jackson	Reimb	\$149.99
TAnderson	Reimb	\$106.02
TBarnes	Reimb	\$34.37
Terracon	Goods	\$8,714.74
TestAmLab	Services	\$4,316.00
TGaines	Reimb	\$67.72
TJHong	Refund	\$60.59
TMills	Reimb	\$31.48
TownSquareMedia	Services	\$504.00
UntdWayNC	Misc	\$165.00
VangConst	Refund	\$14.41
Visits	Services	\$15.00
WasteWaterTreatment	Funding	\$600.00
WaterTechnologyGroup	Services	\$16,391.00
WilliamsPorterDay	Services	\$1,580.00
WorthingtonLenhart&Carpenter	Services	\$45,905.14
WrlssAdvanced	Refund	\$17.36
WyDivisionCriminalInvestigation	Services	\$39.00
WYDOT	Services	\$13,090.52
WYSymphony	Funding	\$2,620.00
YouthCrisisCenter	Funding	\$5,125.47
Zunesis	Services	\$5,357.38
		\$1,638,795.91

Moved by Councilman Cathey, seconded by Councilman Miller, to, by minute action:

- a. establish December 15, 2015 as the public hearing date for the consideration of authorization to submit an application to the Wyoming Business Council's Community Enhancement Grant Program, in the amount of \$500,000, to be used to Fund River Restoration Construction Projects;
- b. establish January 5, 2016, as the public hearing date for the consideration of real estate trade agreement to trade real property owned by the City of Casper, located at 21st Street and Wyoming Boulevard, for real property owned by Michael C. Reed, located on Casper Mountain; and,
- c. establish February 16, 2016 as the public hearing date for the consideration of the annual renewal of liquor licenses for the license year April 1, 2016 through March 31, 2017. Motion passed.

Mayor Powell opened the public hearing for the consideration of the annexation compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the annexation of the Betty Luker Parkway Campus No. 3 Subdivision complies with W.S. 15-1-402.

City Attorney Luben entered four (4) exhibits: Correspondence from Liz Becher, to V.H. McDonald , dated November 25, 2015, an affidavit of publication, as published in the Casper-Star Tribune, dated October 28, 2015, an affidavit of publication, as published in the Casper-Star Tribune, dated November 10, 2015, and the Betty Luker Parkway Campus No. 3 annexation report, dated October, 2015. City Manager McDonald provided a brief report.

Pat Sweeney, 951 N. Kimball, addressed Council regarding potential liquor license limitations for the property.

There being no others to speak for or against the issues involving the Betty Luker Parkway Campus No. 3 subdivision, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 15-305

A RESOLUTION FINDING FACTS PURSUANT TO WYOMING STATUTE 15-1-402 REGARDING THE ANNEXATION OF 5.47-ACRES, DESCRIBED AS THE BETTY LUKER PARKWAY CAMPUS NO. 3 SUBDIVISION, NATRONA COUNTY, WYOMING.

Councilman Hopkins presented the foregoing resolution for adoption. Seconded by Councilman Cathey. Motion passed.

Following ordinance read:

ORDINANCE NO. 33-15

AN ORDINANCE APPROVING THE ANNEXATION, PLAT AND ZONING OF THE BETTY LUKER PARKWAY CAMPUS NO. 3 SUBDIVISION; AND ALSO APPROVING THE BETTY LUKER PARKWAY CAMPUS NO. 3 SUBDIVISION AGREEMENT.

WHEREAS, Steven and Paulette Carlson, Trustees under the Steve and Polly Carlson Revocable Trust Dated June 15, 2012, has applied to annex, plat and zone as C-2 (General Business) a 5.47-acre parcel, located in a portion of the SE1/4NE1/4 and the NE1/4SE1/4 of Section 7, and the SW1/4NW1/4 of Section 8, T33N, R78W, 6th P.M., Natrona County Wyoming, to create the Betty Luker Parkway Campus No. 3 Subdivision to the City of Casper; and,

WHEREAS, a petition requesting annexation has been signed by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets and alleys and tax exempt property, and submitted said petition to the City of Casper for approval pursuant to Section 15-1-403 of the Wyoming State Statutes, as amended; and,

WHEREAS, an annexation report shall be completed in accordance with Section 15-1-402 of the Wyoming State Statutes, as amended; and,

WHEREAS, the City of Casper Planning and Zoning Commission recommended that the Council approve the annexation, the plat creating the Betty Luker Parkway Campus No. 3 Subdivision, and the zoning of the same as C-2 (General Business), following a public hearing on September 22, 2015.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The annexation of a 5.47-acre parcel to create the Betty Luker Parkway Campus No. 3 Subdivision is hereby approved and said area is included within the corporate limits of the City of Casper and all rights, privileges, and duties pertaining to such inclusion shall apply to said development and the inhabitants thereof.

SECTION 2:

The plat creating the Betty Luker Parkway Campus No. 3 Subdivision is hereby approved.

SECTION 3:

The Subdivision Agreement between the City of Casper and Steven Paul Carlson and Paulette Joan Carlson, Trustees under the Steve and Polly Carlson Revocable Trust Dated June 15, 2012, is hereby approved, and the Mayor is hereby authorized to execute, and the City Clerk to attest said Agreement.

SECTION 4:

The Betty Luker Parkway Campus No. 3 Subdivision is hereby zoned C-2 (General Business).

SECTION 5:

This ordinance shall, pursuant to W. S. § 15-1-408, be in full force and effect on the 21st business day following third reading approval by the City Council, and following publication.

PASSED on 1st reading the 3rd day of November, 2015.

PASSED on 2nd reading the 17th day of November, 2015.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the 1st day of December, 2015.

Councilman Cathey presented the foregoing ordinance for adoption, on third reading. Seconded by Councilman Johnson. Motion passed.

Mayor Powell opened the public hearing for the consideration of the zone change at 224 North Lincoln Street.

City Attorney Luben entered two (2) exhibits: Correspondence from Liz Becher, to V.H. McDonald, dated November 25, 2015 and an affidavit of publication, as published in the Casper-Star Tribune, dated November 16, 2015. City Manager McDonald provided a brief report.

Speaking in support was: Bart McPherson, 2700 Garden Creek; and Chris Hansen, 771 W. 57th.

There being no others to speak for or against the issues involving the zone change at 224 North Lincoln Street, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 39-15
AN ORDINANCE APPROVING A ZONE CHANGE OF LOT
15, BLOCK 96, CASPER ADDITION SUBDIVISION IN THE
CITY OF CASPER, WYOMING.

Councilman Cathey presented the foregoing ordinance for approval, on first reading. Seconded by Councilman Sandoval.

Craig Collins, Casper City Planner addressed several zoning questions posed by Councilman Sandoval. Motion passed.

The following ordinance was considered, on second reading, by consent agenda.

ORDINANCE NO. 34-15
AN ORDINANCE AMENDING SECTION 5.08.010 TO
ADD A DEFINITION OF "CONVICTION" FOR
PURPOSES OF CHAPTER 5.08 OF THE CASPER
MUNICIPAL CODE.

Councilman Hopkins presented the foregoing one (1) ordinance for adoption, on second reading, by consent agenda. Seconded by Councilman Sandoval. Motion passed.

Following resolution read:

RESOLUTION NO. 15-311
A RESOLUTION AUTHORIZING A CONTRACT WITH
FORTÉ EVENTS, INC., FOR PROVISION OF
SERVICES FOR THE PLANNING, PRODUCTION,
AND MANAGEMENT OF EVENTS FOR THE ECLIPSE
FESTIVAL.

Councilman Sandoval presented the foregoing resolution for adoption. Seconded by Councilman Johnson.

City Manager McDonald provided a brief report.

Moved by Councilman Cathey, seconded by Councilman Sandoval, to postpone consideration of this resolution to a special meeting to be held on December 8, 2015, at 4:30 p.m. in the Council Chambers. The postponement will allow concerns with the contract to be addressed. Motion to postpone passed.

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 15-306
A RESOLUTION RESCINDING RESOLUTION NO. 14-274
AND ESTABLISHING FEES FOR USE OF THE CASPER
MUNICIPAL GOLF COURSE.

RESOLUTION NO. 15-307

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH ENVIRONMENTAL & CIVIL SOLUTIONS, LLC, FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE SECOND STREET WATER MAIN LOOP PROJECT.

RESOLUTION NO. 15-308

A RESOLUTION AUTHORIZING THE EXECUTION OF AN UNDERGROUND RIGHT OF WAY EASEMENT WITH ROCKY MOUNTAIN POWER FOR THE WEST YELLOWSTONE HIGHWAY AND WALNUT STREET RECONSTRUCTION.

RESOLUTION NO. 15-309

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING FOR THE DEVELOPMENT OF A PUBLIC PLAZA IN DOWNTOWN CASPER.

RESOLUTION NO. 15-310

A RESOLUTION APPROVING A CONTIGENCY AND DEVELOPMENT AGREEMENT FOR THE DEVELOPMENT OF A PUBLIC PLAZA IN DOWNTOWN CASPER.

Councilman Pacheco presented the foregoing five (5) resolutions for adoption. Seconded by Councilman Miller. Motion passed.

Moved by Councilman Hopkins, seconded by Councilman Johnson, to, by consent minute action, accept notice of an additional dispensing room for CRU, LLC, d.b.a. Parkway Plaza Hotel & Conference Centre, Resort License No. 3, located at 123 West "E" Street; and appointing Frederick C. Feth and Susan G. Frank, and reappointing Don Redder and Ryan D. Waterbury, to the Planning and Zoning Commission, to three-year terms expiring December 31, 2018. Motion passed.

Individuals addressing the Council were: Pat Sweeney, 951 N. Kimball, regarding the 2017 Eclipse Fest; Council welcomed Chirag Patel, affiliated with the Parkway Plaza, to the community and he in turn addressed Council about the community; and Tracy LaMont, 721 E. 12th, regarding the land trade as well as the use, maintenance, and condition of land on Casper Mountain.

Mayor Powell noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, December 8, 2015, in the Council's meeting room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, December 15, 2015, in the Council Chambers.

Moved by Councilman Cathey, seconded by Councilman Pacheco, to, by minute action adjourn.
Motion passed.

The meeting was adjourned at 7:02 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Charlie Powell
Mayor

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

71 CONSTRUCTION, INC.

13059 RETAINAGE 15-57	(\$1,999.20)	
	(\$1,999.20) Subtotal for Dept.	Capital Projects
13059 N PLATT RIVER RESTOR TREE HAUL	\$19,992.00	
	\$19,992.00 Subtotal for Dept.	City Manager
13061 HIGHLAND PARK STORMWATER DETEN	\$158,842.15	
	\$158,842.15 Subtotal for Dept.	Streets
	\$176,834.95 Subtotal for Vendor	

A.M.B.I. & SHIPPING, INC.

15-11-473 POSTAGE	\$14.16	
	\$14.16 Subtotal for Dept.	City Attorney
15-11-251 POSTAGE	\$33.30	
	\$33.30 Subtotal for Dept.	Fort Caspar
	\$47.46 Subtotal for Vendor	

AAA LANDSCAPING

9812 WEED MOWING	\$91.59	
9462 WEED MOWING	\$25.00	
	\$116.59 Subtotal for Dept.	Code Enforcement
	\$116.59 Subtotal for Vendor	

AAKER SIGNS & DESIGNS

15-3359 VEHICLE GRAPHICS	\$743.51	
	\$743.51 Subtotal for Dept.	Police
	\$743.51 Subtotal for Vendor	

ADAM HIATT

RIN0026064 MILEAGE REIMBURSEMENT	\$37.95	
	\$37.95 Subtotal for Dept.	Information Services
	\$37.95 Subtotal for Vendor	

ADECCO USA, INC.

67868027 LITTER CREW	\$2,217.60	
67858319 LITTER CREW	\$2,346.30	
	\$4,563.90 Subtotal for Dept.	Refuse Collection
	\$4,563.90 Subtotal for Vendor	

ADVANCED TRAFFIC PRODUCTS, INC.

0000013205 TRAFFIC PRODUCTS	\$257,612.00	
0000013780 TRAFFIC PRODUCTS	\$9,660.00	
	\$267,272.00 Subtotal for Dept.	Traffic
	\$267,272.00 Subtotal for Vendor	

ALBERTA GIRALDO

RIN0026080 INTERPRETER	\$40.00	
RIN0026078 INTERPRETER	\$40.00	
	\$80.00 Subtotal for Dept.	Municipal Court

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

ALBERTA GIRALDO

\$80.00 Subtotal for Vendor

ARLENE, LLC

RIN0026106 REIMBURSEMENT PROPERTY TAXES

\$2,732.92

\$2,732.92 Subtotal for Dept. Planning

\$2,732.92 Subtotal for Vendor

C & M PROPERTIES

0025511824 DEPOSIT/CREDIT REFUND

\$13.23

\$13.23 Subtotal for Dept. Water

\$13.23 Subtotal for Vendor

CARDINAL TRACKING, INC.

109789 SUPPORT MAINT FEE

\$2,751.89

\$2,751.89 Subtotal for Dept. Finance

\$2,751.89 Subtotal for Vendor

CASPAR BUILDING SYSTEMS, INC.

RIN0026103 FY12 HOGADON MAINT AND SKI PAT

\$52,567.00

\$52,567.00 Subtotal for Dept. Hogadon

RIN0026081 RETAINAGE 13-48

\$94,837.28

\$94,837.28 Subtotal for Dept. Refuse Collection

\$147,404.28 Subtotal for Vendor

CASPER AREA TRANSPORTATION COALITION

2015-1003 OCT 15 CATC CITY SIDE EXPENSES

\$44,887.00

2015-1001 OCTOBER 15 FTA BUS EXPENSES

\$31,660.00

2015-1004 OCT 15 THE BUS CITY EXPENSES

\$29,684.00

2015-1002 OCT 15 FTA CATC EXPENSES

\$54,923.00

\$161,154.00 Subtotal for Dept. C.A.T.C.

\$161,154.00 Subtotal for Vendor

CASPER PUBLIC UTILITIES

RIN0026075 SANITATION

\$103.50

RIN0026075 SEWER

\$18.69

\$122.19 Subtotal for Dept. Water Treatment Plant

\$122.19 Subtotal for Vendor

CASPER SOCCER CLUB

RIN0026114 DEPOSIT REFUND

\$500.00

\$500.00 Subtotal for Dept. Recreation

\$500.00 Subtotal for Vendor

CASPER STAR TRIBUNE - LEGAL ADS ONLY

1001842 RPF FOR VIDEO PROJECT

\$32.80

\$32.80 Subtotal for Dept. Balefill

1001842 RPF FOR VIDEO PROJECT

\$32.80

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

CASPER STAR TRIBUNE - LEGAL ADS ONLY

1001842 RPF FOR VIDEO PROJECT

\$32.80 Subtotal for Dept. Casper Recreation Center
\$32.80
\$32.80 Subtotal for Dept. Streets
\$98.40 Subtotal for Vendor

CENTENNIAL HILLS HOA

RIN0026095 REFUND CREDIT UTILITY 6087701
RIN0026096 REFUND CREDITS ON UTILITY ACCT

\$1,421.98
\$3,290.13
\$4,712.11 Subtotal for Dept. Water
\$4,712.11 Subtotal for Vendor

CENTRAL PAINT & BODY

31103 BODY SHOP REPAIRS
31114 BODY SHOP REPAIRS
31102 BODY SHOP REPAIRS
31095 BODY SHOP REPAIRS

\$2,370.25
\$2,042.88
\$1,968.22
\$2,199.69
\$8,581.04 Subtotal for Dept. Fleet Maintenance
\$8,581.04 Subtotal for Vendor

CENTRAL WY. REGIONAL WATER

135381 NOV15 WHOLESALE WATER
135283 NOV15 SYSTEM INVESTMENT FEES

\$254,349.48
\$7,194.00
\$261,543.48 Subtotal for Dept. Water
\$261,543.48 Subtotal for Vendor

CENTURYLINK

RIN0026090 PHONE USE
RIN0026091 PHONE USE
RIN0026088 PHONE USE
RIN0026089 PHONE USE

\$75.04
\$37.57
\$111.99
\$74.66
\$299.26 Subtotal for Dept. Balefill

RIN0026093 PHONE USE
RIN0026093 PHONE USE
RIN0026093 PHONE USE

\$338.13
\$37.57
\$126.74
\$502.44 Subtotal for Dept. Casper Events Center

RIN0026093 PHONE USE

\$33.61
\$33.61 Subtotal for Dept. City Hall

RIN0026105 PHONE USE

\$65.42
\$65.42 Subtotal for Dept. Code Enforcement

RIN0026093 PHONE USE
RIN0026082 PHONE USE
RIN0026093 PHONE USE

\$61.32
\$11,451.50
\$61.32
\$83.82
\$326.77
\$164.52
\$203.06
\$68.32

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

CENTURYLINK

RIN0026093	PHONE USE	\$23.35	
RIN0026093	PHONE USE	\$314.49	
RIN0026093	PHONE USE	\$65.42	
RIN0026082	PHONE USE	\$552.02	
RIN0026093	PHONE USE	\$83.82	
RIN0026082	PHONE USE	\$29.70	
RIN0026093	PHONE USE	\$65.10	
RIN0026093	PHONE USE	\$37.57	
RIN0026093	PHONE USE	\$61.32	
		\$13,653.42	Subtotal for Dept. Communications Center
AP00013212041524	PHONE USE	\$1,563.72	
AP00014312041524	PHONE USE	\$748.17	
		\$2,311.89	Subtotal for Dept. Finance
RIN0026093	PHONE USE	\$75.14	
RIN0026093	PHONE USE	\$37.57	
RIN0026093	PHONE USE	\$37.57	
RIN0026093	PHONE USE	\$37.57	
RIN0026093	PHONE USE	\$37.57	
RIN0026105	PHONE USE	\$65.42	
RIN0026093	PHONE USE	\$65.42	
RIN0026105	PHONE USE	\$65.42	
RIN0026093	PHONE USE	\$65.42	
RIN0026093	PHONE USE	\$74.62	
RIN0026082	PHONE USE	\$154.68	
		\$716.40	Subtotal for Dept. Fire
RIN0026093	PHONE USE	\$37.57	
RIN0026093	PHONE USE	\$63.38	
		\$100.95	Subtotal for Dept. Fleet Maintenance
RIN0026105	PHONE USE	\$43.40	
		\$43.40	Subtotal for Dept. Golf Course
RIN0026093	PHONE USE	\$37.57	
		\$37.57	Subtotal for Dept. Human Resources
RIN0026093	PHONE USE	\$65.42	
RIN0026093	PHONE USE	\$81.27	
		\$146.69	Subtotal for Dept. Parking
RIN0026093	PHONE USE	\$122.66	
RIN0026105	PHONE USE	\$43.40	
		\$166.06	Subtotal for Dept. Parks
RIN0026093	PHONE USE	\$65.42	
RIN0026093	PHONE USE	\$38.32	
RIN0026082	PHONE USE	\$35.61	
RIN0026093	PHONE USE	\$23.14	
RIN0026093	PHONE USE	\$63.38	
RIN0026093	PHONE USE	\$37.57	
		\$263.44	Subtotal for Dept. Police
RIN0026093	PHONE USE	\$37.57	
		\$37.57	Subtotal for Dept. Recreation

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

CENTURYLINK

RIN0026093 PHONE USE	\$65.42	
RIN0026093 PHONE USE	\$44.45	
RIN0026093 PHONE USE	\$44.45	
	\$154.32	Subtotal for Dept. Streets
RIN0026093 PHONE USE	\$37.33	
RIN0026093 PHONE USE	\$1,644.96	
	\$1,682.29	Subtotal for Dept. Waste Water
RIN0026105 PHONE USE	\$195.94	
RIN0026113 PHONE USE	\$90.97	
RIN0026093 PHONE USE	\$37.57	
	\$324.48	Subtotal for Dept. Water
RIN0026074 PHONE USE	\$42.35	
	\$42.35	Subtotal for Dept. Water Treatment Plant
	\$20,581.56	Subtotal for Vendor

CH DIAGNOSTIC & CONSULTING SVC., INC.

20150777 LAB TESTING - WATERBORNE PART	\$359.00	
	\$359.00	Subtotal for Dept. Water Treatment Plant
	\$359.00	Subtotal for Vendor

CHRIS GOULD

11181520352 TOOL REIMBURSEMENT	\$408.40	
	\$408.40	Subtotal for Dept. Fleet Maintenance
	\$408.40	Subtotal for Vendor

CIGNA HEALTH & LIFE INSURANCE COMPANY

1905352 PLAN ADMINISTRATION FEES	\$11,966.64	
	\$11,966.64	Subtotal for Dept. Health Insurance
	\$11,966.64	Subtotal for Vendor

CITY OF CASPER

133490 ALARM LICENSE	\$10.00	
135071 LANDFILL LEGISLATION MEETING	\$350.47	
	\$360.47	Subtotal for Dept. Balefill
133494 ALARM LICENSE	\$10.00	
	\$10.00	Subtotal for Dept. Casper Events Center
133501 ALARM LICENSE	\$10.00	
	\$10.00	Subtotal for Dept. Fleet Maintenance
135047 COMM PROM REC FDTN CRAFT FAIR	\$5,482.31	
	\$5,482.31	Subtotal for Dept. Social Community Services
	\$5,862.78	Subtotal for Vendor

CITY OF CASPER - BALEFILL

1339/135076 SANITATION	\$373.14	
	\$373.14	Subtotal for Dept. Casper Events Center
525/135169 SANITATION	\$30.00	
	\$30.00	Subtotal for Dept. Hogadon

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

CITY OF CASPER - BALEFILL

2772/135401 SANITATION	\$5,264.06	
2772/135465 SANITATION	\$5,162.12	
2772/135225 SANITATION	\$14,464.24	
2772/135059 SANITATION	\$5,529.66	
2772/135284 SANITATION	\$27,285.00	
2772/135087 SANITATION	\$5,081.16	
2772/135298 SANITATION	\$5,477.22	
2772/135254 SANITATION	\$5,340.60	
2772/135175 SANITATION	\$5,007.56	
	\$78,611.62	Subtotal for Dept. Refuse Collection
1276/135173 SANITATION	\$108.56	
1276/135297 SANITATION	\$137.08	
1276/135464 SANITATION	\$111.78	
1276/135224 SANITATION	\$85.84	
1276/135058 SANITATION	\$86.94	
	\$530.20	Subtotal for Dept. Waste Water
	\$79,544.96	Subtotal for Vendor

CIVIL ENGINEERING PROFESSIONALS, INC.

14-066-09 EAST CASPER ZONE III PROJECT 1	\$6,608.91	
14-066-09 EAST CASPER ZONE III PROJECT 1	\$3,255.14	
	\$9,864.05	Subtotal for Dept. Water
	\$9,864.05	Subtotal for Vendor

CK MECHANICAL PLUMBING & HEATING, INC.

41222 HOGADON SEWER LIFT STATION	\$4,938.06	
	\$4,938.06	Subtotal for Dept. Capital Projects
41222 HOGADON SEWER LIFT STATION	\$3,800.00	
	\$3,800.00	Subtotal for Dept. Golf Course
41217 RETAINAGE 11-36	(\$1,055.60)	
41217 HEADWORKS BLDG HEATER REP	\$53,800.00	
	\$52,744.40	Subtotal for Dept. Waste Water
	\$61,482.46	Subtotal for Vendor

COMMUNICATION TECHNOLOGIES, INC.

73674 REPAIRS	\$98.00	
	\$98.00	Subtotal for Dept. Communications Center
73677 APX CONSOLE REPAIR	\$294.00	
	\$294.00	Subtotal for Dept. Fire
73678 REPAIRS	\$49.00	
71606 EAR PIECE	\$56.58	
71607 REPAIRS	\$55.00	
	\$160.58	Subtotal for Dept. Police
73651 RETAINAGE	\$2,242.76	
73661A INSTALLATION & PURCHASE	\$294.00	
73658 INSTALLATION & PURCHASE	\$196.00	
73670 INSTALLATION & PURCHASE	\$1,176.00	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

COMMUNICATION TECHNOLOGIES, INC.

\$3,908.76 Subtotal for Dept. Police Dept
\$4,461.34 Subtotal for Vendor

COMTRONIX, INC.

20048124 ALARM MONITORING
44935 REPAIR OF BROKEN INSERT

\$732.00
\$142.83

\$874.83 Subtotal for Dept. Balefill

20048125 ALARM MONITORING

\$156.00

\$156.00 Subtotal for Dept. Casper Events Center

20048127 ALARM MONITORING

\$78.00

\$78.00 Subtotal for Dept. City Hall

20048127 ALARM MONITORING

\$156.00

\$156.00 Subtotal for Dept. Fire

20048131 ALARM MONITORING

\$119.85

\$119.85 Subtotal for Dept. Police

\$1,384.68 Subtotal for Vendor

CRIME SCENE INFORMATION

157-12-045 CRIMESTOPPERS PHONE

\$86.25

\$86.25 Subtotal for Dept. Police

\$86.25 Subtotal for Vendor

DAVE LODEN CONSTRUCTION

RIN0026068PREW REC CENTER HVAC SAMPLES
R

\$227.00

\$227.00 Subtotal for Dept. Recreation

\$227.00 Subtotal for Vendor

DAY-DARNELL, NICHOLE

0025511825 DEPOSIT/CREDIT REFUND

\$45.56

\$45.56 Subtotal for Dept. Water

\$45.56 Subtotal for Vendor

DELL MARKETING LP

XJTF168P1 MAINT AGREEMENT

\$87.71

\$87.71 Subtotal for Dept. Finance

XJTK2K289 ADOBE PREMIER SOFTWARE

\$187.26

\$187.26 Subtotal for Dept. Perpetual Care

XJTD3K3R1 TECHNOLOGY

\$9,645.90

\$9,645.90 Subtotal for Dept. Police

\$9,920.87 Subtotal for Vendor

DELTA DENTAL PLAN OF WY.

RIN#0026099 DENTAL INSURANCE

\$1,537.25

\$1,537.25 Subtotal for Dept. Health Insurance

\$1,537.25 Subtotal for Vendor

DOUBLE D WELDING & FABRICATION INC.

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

DOUBLE D WELDING & FABRICATION INC.

3575 REPAIR HOSE REEL	\$365.00	
3562 STRAIGHTEN BENT STEEL/ADD SUPP	\$280.00	
3574 REPAIR HYD TANK AND BRKT	\$285.00	
	\$930.00	Subtotal for Dept. Fleet Maintenance
	\$930.00	Subtotal for Vendor

EMPCO, INC.

3707 CAPTAIN TEST	\$1,620.00	
	\$1,620.00	Subtotal for Dept. Fire
	\$1,620.00	Subtotal for Vendor

ENGINEERING DESIGN ASSOCIATES

09143 LSC HEATING SYSTEM REPLACEMENT	\$2,160.00	
	\$2,160.00	Subtotal for Dept. CDBG
	\$2,160.00	Subtotal for Vendor

ENVIRONMENTAL & CIVIL SOLUTIONS, LLC

3832 COUNTRY CLUB RD RECONST 14-23	\$22,885.25	
RIN002058 COUNTRY CLUB RD RECONST 14-23	\$9,005.77	
	\$31,891.02	Subtotal for Dept. Streets
3780 AMENDMENT NO 1 - COUNTRY CLUB	\$716.78	
	\$716.78	Subtotal for Dept. Water
	\$32,607.80	Subtotal for Vendor

EVENTBOOKING.COM LLC

11296 SUBSCRIPTION FEE	\$2,300.00	
	\$2,300.00	Subtotal for Dept. Casper Events Center
	\$2,300.00	Subtotal for Vendor

FIRST DATA MERCHANT SVCS CORP.

REMI1087311 MERCHANT SERVICES	\$3,892.62	
	\$3,892.62	Subtotal for Dept. Balefill
REMI1110345 MERCHANT SERVICES	\$13.88	
	\$13.88	Subtotal for Dept. Casper Events Center
REMI1110338 MERCHANT SERVICES	\$1,910.64	
	\$1,910.64	Subtotal for Dept. Finance
REMI1110340 MERCHANT SERVICES	\$94.57	
	\$94.57	Subtotal for Dept. Fort Caspar
REMI1110341 MERCHANT SERVICES	\$497.65	
	\$497.65	Subtotal for Dept. Golf Course
REMI1110343 MERCHANT SERVICES	\$241.08	
	\$241.08	Subtotal for Dept. Municipal Court
	\$6,650.44	Subtotal for Vendor

FIRST INTERSTATE BANK - PETTY CASH

RIN0026072 PETTY CASH - COMM DEVELOPMENT	\$9.51	
	\$9.51	Subtotal for Dept. City Attorney

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

FIRST INTERSTATE BANK - PETTY CASH

RIN0026072	PETTY CASH - COMM DEVELOPMENT	\$150.00		
RIN0026072	PETTY CASH - COMM DEVELOPMENT	\$7.94		
		\$157.94	Subtotal for Dept.	Code Enforcement
RIN0026072	PETTY CASH - COMM DEVELOPMENT	\$86.00		
		\$86.00	Subtotal for Dept.	Council
RIN0026072	PETTY CASH - COMM DEVELOPMENT	\$49.00		
		\$49.00	Subtotal for Dept.	Finance
RIN0026072	PETTY CASH - COMM DEVELOPMENT	\$23.05		
		\$23.05	Subtotal for Dept.	Metro Animal
RIN0026072	PETTY CASH - COMM DEVELOPMENT	\$12.00		
		\$12.00	Subtotal for Dept.	Planning
RIN0026077	PETTY CASH - CRC	\$59.39		
RIN0026077	PETTY CASH - CRC	\$8.78		
		\$68.17	Subtotal for Dept.	Recreation
		\$405.67	Subtotal for Vendor	

FOOD SVCS OF AMERICA

4999551	CS FRANK BEEF	\$211.30		
4999551	SOUR CREAM LETTUCE MILK WHL	\$509.09		
4997772	CS BEEF GRD CHUB CS BEEF TOP R	\$1,537.28		
		\$2,257.67	Subtotal for Dept.	Casper Events Center
		\$2,257.67	Subtotal for Vendor	

GARY MARSH, INC.

367	GREEN AND CART FEE PERCENTAGES	\$313.88		
		\$313.88	Subtotal for Dept.	Golf Course
		\$313.88	Subtotal for Vendor	

GOLDER ASSOCIATES

431410	AUTOMATED LEACHATE COLLECTION	\$62,938.14		
		\$62,938.14	Subtotal for Dept.	Balefill
		\$62,938.14	Subtotal for Vendor	

GRANICUS, INC.

66487	MONTHLY MANAGED SERVICES	\$725.00		
70663	MONTHLY MANAGED SERVICES	\$725.00		
		\$1,450.00	Subtotal for Dept.	Information Services
		\$1,450.00	Subtotal for Vendor	

GREEN TREE ARBORICULTURE LLC

1-112487	WEED MOWING	\$98.80		
		\$98.80	Subtotal for Dept.	Code Enforcement
		\$98.80	Subtotal for Vendor	

GREGORY YONEDA

RIN0026073	MILEAGE REIMBURSEMENT	\$17.37		
		\$17.37	Subtotal for Dept.	Information Services

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

GREGORY YONEDA

\$17.37 Subtotal for Vendor

GRIZZLY EXCAVATING & CONST. LLC.

RIN0026086 5TH STREET IMPROVEMENTS PROJ 1

\$10,747.83

\$10,747.83 Subtotal for Dept. Streets

RIN0026086 5TH STREET IMPROVEMENTS PROJ 1

\$6,491.65

\$6,491.65 Subtotal for Dept. Water

\$17,239.48 Subtotal for Vendor

GUDAHL WILLIAMS INVESTIGATIVE SECURITY INC.

22 PRE HIRE POLY

\$150.00

\$150.00 Subtotal for Dept. Communications Center

\$150.00 Subtotal for Vendor

HARMONY DEVELOPMENT LLC

RIN0026102 HARMONY HILLS WATERLINE INSTAL

\$23,940.00

\$23,940.00 Subtotal for Dept. Water

\$23,940.00 Subtotal for Vendor

HARRIS COMPUTER SYSTEMS INC.

CT025975 CAS1505001

\$1,400.00

\$1,400.00 Subtotal for Dept. Finance

\$1,400.00 Subtotal for Vendor

HEWLETT PACKARD

56603431 HP I7 LAPTOP

\$1,362.16

\$1,362.16 Subtotal for Dept. Information Services

\$1,362.16 Subtotal for Vendor

HIGH PLAINS CONSTRUCTION, INC.

15-21PA#3 RETAINAGE 15-21

(\$778.35)

15-21PA#3 2015 MISC SANITARY SEWER REP P

\$118,222.00

\$117,443.65 Subtotal for Dept. Sewer

\$117,443.65 Subtotal for Vendor

HINSBERGERS POLY INDUSTRIES, LTD.

000148610 LIGHT EQUIP GREEN COVERS

\$3,637.82

\$3,637.82 Subtotal for Dept. Golf Course

\$3,637.82 Subtotal for Vendor

INSTALLATION & SVC CO

RIN0026112 RETAINAGE TO JOINT ACCT 15-24

\$10,165.99

\$10,165.99 Subtotal for Dept. Water

\$10,165.99 Subtotal for Vendor

INSTALLATION & SVC. CO.

RIN0026111 2015 MISC. WATERLINE REPLMNT P

\$95,717.60

\$95,717.60 Subtotal for Dept. Streets

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

INSTALLATION & SVC. CO.

RIN0026111	RETAINAGE 15-24	(\$10,165.99)	
15-01-04	STREET REPAIRS	\$24,701.76	
15-01-04	CPU ASPHALT REPAIR PROJECT 15-	\$56,893.78	
RIN0026111	2015 MISC. WATERLINE REPLACEME	\$120,632.94	
		\$192,062.49	Subtotal for Dept. Water
		\$287,780.09	Subtotal for Vendor

ITC ELECTRICAL TECHNOLOGIES

17287	WELLS 5/8 ELECTRICAL REPAIR	\$1,214.16	
		\$1,214.16	Subtotal for Dept. Water Treatment Plant
		\$1,214.16	Subtotal for Vendor

JASON GREENWOOD

11041520065	TOOL REIMBURSEMENT	\$101.85	
		\$101.85	Subtotal for Dept. Fleet Maintenance
		\$101.85	Subtotal for Vendor

JEFFREY PROUDFOOT

ASE-5550-3809	ASE TESTING REIMBURSEMENT	\$105.00	
		\$105.00	Subtotal for Dept. Fleet Maintenance
		\$105.00	Subtotal for Vendor

JOHNSTON, ASHLEY

0025511820	DEPOSIT/CREDIT REFUND	\$55.45	
		\$55.45	Subtotal for Dept. Water
		\$55.45	Subtotal for Vendor

KADRMAS, LEE & JACKSON

10060936	FY15 2ND STREET SIGNAL TIMING	\$817.19	
10060936	FY15 2ND STREET SIGNAL TIMING	\$85.88	
		\$903.07	Subtotal for Dept. Metropolitan Planning
10060938	SIGNAL TIMING STUDY PROJECT 15	\$4,764.85	
		\$4,764.85	Subtotal for Dept. Traffic
		\$5,667.92	Subtotal for Vendor

LABOR READY CENTRAL, INC.

20349396	TEMPORARY LABOR	\$397.32	
20359517	TEMPORARY LABOR	\$227.04	
20359516	TEMPORARY LABOR	\$212.86	
20393976	TEMPORARY LABOR	\$1,309.01	
		\$2,146.23	Subtotal for Dept. Casper Events Center
		\$2,146.23	Subtotal for Vendor

LANE LUCKOW

RIN0026065	BOOT REIMBURSEMENT	\$75.00	
		\$75.00	Subtotal for Dept. Streets
		\$75.00	Subtotal for Vendor

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

LEADER'S EDGE CONSULTING

2109 PROFESSIONAL SERVICES

\$1,795.00
\$1,795.00 Subtotal for Dept. Council
\$1,795.00 Subtotal for Vendor

LINA

RIN#0026101 BENEFITS PAYABLE

\$303.74
\$303.74 Subtotal for Dept. Health Insurance
\$303.74 Subtotal for Vendor

LYNETTE MCCARTNEY

RIN0026076 INDEX DIVIDERS

\$5.40
\$5.40 Subtotal for Dept. Waste Water
\$5.40 Subtotal for Vendor

MANPOWER, INC.

29356021 TEMPORARY LABOR

\$388.60
\$388.60 Subtotal for Dept. Casper Events Center
\$388.60 Subtotal for Vendor

MARK SANCHEZ

RIN0026098 BOOT REIMBURSEMENT

\$75.00
\$75.00 Subtotal for Dept. Balefill
\$75.00 Subtotal for Vendor

MC CONSTRUCTION

0025467901 DEPOSIT/CREDIT REFUND

\$14.41
\$14.41 Subtotal for Dept. Water
\$14.41 Subtotal for Vendor

MCCI, LLC

00007839 SOFTWARE SUPPORT

\$13,625.79
\$13,625.79 Subtotal for Dept. Finance
\$13,625.79 Subtotal for Vendor

MCMURRY READY MIX CO.

222196 CONCRETE 25TH & COFFMAN

\$254.00
\$254.00 Subtotal for Dept. Streets
\$254.00 Subtotal for Vendor

MEGAN SMITH

RIN0026124 REFUND CREDIT ACCT #2023112

\$34.17
\$34.17 Subtotal for Dept. Water
\$34.17 Subtotal for Vendor

MIKE OGDEN

1705819 TUITION REIMBURSEMENT

\$367.38
\$367.38 Subtotal for Dept. Police

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

MIKE OGDEN

\$367.38 Subtotal for Vendor

MITCH BAKER

1591 CLOTHING REIMBURSEMENT

\$508.26

\$508.26 Subtotal for Dept. Police

\$508.26 Subtotal for Vendor

MONTEIRO, MICHEAL

025511822 DEPOSIT/CREDIT REFUND

\$8.95

\$8.95 Subtotal for Dept. Water

\$8.95 Subtotal for Vendor

MOUNTAIN WEST TELEPHONE/ WERCS COMMUNICATIONS

16745 ETHERNET SERVICE

\$512.50

\$512.50 Subtotal for Dept. Communications Center

AP00017912041524 METRO INTERNET SVS INV 16744

\$1,015.00

\$1,015.00 Subtotal for Dept. Finance

\$1,527.50 Subtotal for Vendor

MURPHY, CASSIE

0025511823 DEPOSIT/CREDIT REFUND

\$29.95

\$29.95 Subtotal for Dept. Water

\$29.95 Subtotal for Vendor

NATL. DEVELOPMENT COUNCIL

5953 TECHNICAL ASSISTANCE

\$833.33

\$833.33 Subtotal for Dept. Council

\$833.33 Subtotal for Vendor

NATRONA COUNTY - HALL OF JUSTICE EXPENSES

OCTOBER 2015 JOINT BUILDING RENT

\$7,570.93

AUGUST 2015 JOINT BUILDING RENT

\$8,299.54

SEPTEMBER 2015 JOINT BUILDING RENT

\$15,510.37

\$31,380.84 Subtotal for Dept. Police

\$31,380.84 Subtotal for Vendor

NATRONA COUNTY CLERK

RIN0026092 RECORDING FEES

\$204.00

\$204.00 Subtotal for Dept. Planning

RIN0026119 RECORDING FEES

\$45.00

\$45.00 Subtotal for Dept. Engineering

RIN0026119 RECORDING FEES

\$75.00

\$75.00 Subtotal for Dept. Planning

\$324.00 Subtotal for Vendor

NEVE'S UNIFORMS, INC.

NE41893 UNIFORMS

\$57.95

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

NEVE'S UNIFORMS, INC.

NE41920 UNIFORMS	\$19.94	
NE41994 UNIFORMS	\$89.85	
LN-324423 UNIFORMS	\$749.00	
NE41968 UNIFORMS	\$83.95	
LN-325025 UNIFORMS	\$2,639.00	
NE41921 UNIFORMS	\$19.94	
NE41938 UNIFORMS	\$109.90	
NE41725 UNIFORMS	\$229.95	
LN-324308 UNIFORMS	\$749.00	
NE41756 UNIFORMS	\$83.95	
\$4,832.43	Subtotal for Dept.	Police
\$4,832.43	Subtotal for Vendor	

OLSON AUTOBODY & COLLISION CENTER

5295 BODY SHOP REPAIRS	\$933.20	
\$933.20	Subtotal for Dept.	Fleet Maintenance
\$933.20	Subtotal for Vendor	

OWENS, BRADY/TAMMY

0025467899 DEPOSIT/CREDIT REFUND	\$54.18	
\$54.18	Subtotal for Dept.	Water
\$54.18	Subtotal for Vendor	

PAUL ZOWADA

RIN0026080 BOOT REIMBURSEMENT	\$49.87	
\$49.87	Subtotal for Dept.	Parks
\$49.87	Subtotal for Vendor	

P-CARD VENDORS

00036830 NORCO INC	\$615.43	
00037014 CASPER STAR TRIBUNE	\$176.28	
00037276 LONG BLDG. TECHNOLOGIE	\$140.00	
00037707 NORCO INC	\$158.92	
00037552 FUN EXPRESS	\$32.20	
00037380 COMTRONIX	\$165.00	
00037107 PARTY AMERICA CASPER #	\$28.98	
00037428 SAMS CLUB #6425	\$29.88	
00037408 FACEBOOK	\$74.97	
00037309 HOBBY-LOBBY #0233	\$9.80	
\$1,431.46	Subtotal for Dept.	Aquatics
00036375 GALLS	\$818.88	
00037367 IN AMERICAN EAGLE CL	\$1,155.00	
00037495 SAMSClub #6425	\$122.05	
00037224 IN PEDENS INC.	\$210.00	
00037454 WW GRAINGE	\$379.99	
00037373 SQ ATLANTIC ELECTRIC,	\$396.00	
00037376 CMI-TECO	\$189.46	
00037284 AIRGAS CENTRAL	\$100.20	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037415 WW GRAINGER	\$55.68	
00037597 MOUNTAIN STATES LITHOG -	\$218.70	
00037169 PAYPAL MILLET SOFT	\$60.00	
00037556 FEDEX 18876080	\$52.37	
00037069 THE HOME DEPOT 6001	\$99.94	
00037519 BEARING BELTCHAIN00244	\$121.18	
00037217 PHILADELPHIA SECURITY	\$70.22	
00037482 ALSCO SLCAS	\$291.20	
00036375 GALLS	\$181.98	
00036485 SPORTSMANS WAREHOUSE 1	\$52.98	
00036961 IN RECYKLING INDUSTRI	\$2,170.15	
00037053 LUBR ENGINEERS INC	\$112.50	
00037630 QUALITY OFFICE Solutio	\$116.97	
00037355 SQ ATLANTIC ELECTRIC,	\$948.70	
00037235 QUALITY OFFICE Solutio	\$301.99	
00037403 OREILLY AUTO 00027466	\$21.89	
00037135 BAILEYS ACE HARDWARE	\$26.99	
00037555 SONNY'S RV SALES INC	\$199.00	
00037135 BAILEYS ACE HARDWARE	\$10.74	
00037294 AIRGAS CENTRAL	\$87.00	
00037296 AGP PROPANE SERVICES	\$1,811.61	
00037291 ALPINE MOTOR SPORTS	\$910.42	
00037264 MICHAELSFENCE&SUPPLYIN	\$254.41	
00037231 QUALITY OFFICE Solutio	\$68.81	
00037615 QUALITY OFFICE Solutio	\$15.19	
00037115 CASPER TIRE 0000705	\$14.29	
00037411 RESPOND FIRST AID OF W	\$53.32	
00037359 SQ ATLANTIC ELECTRIC,	\$1,263.01	
00037260 QUALITY OFFICE SOLUTI	\$8.59	
00037411 RESPOND FIRST AID OF W	\$30.74	
00037263 QUALITY OFFICE Solutio	\$95.96	
00037432 IN CASPER SAFETY LLC	\$550.00	
00037278 QUALITY OFFICE Solutio -	\$15.86	
00037557 SAFETY KLEEN SYSTEMS B	\$510.00	
00037266 QUALITY OFFICE Solutio	\$14.97	
00037574 QUALITY OFFICE Solutio	\$89.34	
	\$14,278.28	Subtotal for Dept. Balefill
00037385 BLOEDORN LUMBER CASPER - Credi	(\$38.69)	
00037369 BLOEDORN LUMBER CASPER	\$18.77	
00037619 0970 CED	\$8.80	
00037237 IN ARCHITECTURAL DOOR	\$603.00	
00037318 BLOEDORN LUMBER CASPER	\$44.18	
00037501 FLEMING SUPPLY	\$5.95	
00037452 IN ARCHITECTURAL DOOR - Credi	(\$90.00)	
00037494 BLOEDORN LUMBER CASPER	\$33.59	
00037420 IN ARCHITECTURAL DOOR - Credi	(\$488.00)	
00037386 BLOEDORN LUMBER CASPER	\$20.34	
00037270 BLOEDORN LUMBER CASPER	\$27.76	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037455	IN ARCHITECTURAL DOOR	\$90.00	
00037474	BLOEDORN LUMBER CASPER	\$15.23	
00037458	BLOEDORN LUMBER CASPER	\$35.19	
00037479	CASPER WINNELSON CO	\$22.28	
00037187	BLOEDORN LUMBER CASPER	\$7.19	
00037550	GALCO INDUSTRIAL ELECT	\$278.31	
00037588	SAMSClub #6425	\$323.69	
00037792	BAILEYS ACE HARDWARE	\$5.98	
00037765	SHEET METAL SPECIALTIE	\$37.66	
00037815	CRUM ELECTRIC SUPPLY C	\$1.49	
00037637	SHERWIN WILLIAMS #3439 -	\$8.19	
00037634	BLOEDORN LUMBER CASPER	\$12.28	
00037595	SHERWIN WILLIAMS #3439	\$21.39	
00037323	SHEET METAL SPECIALTIE	\$19.60	
00037482	ALSCO SLCAS	\$179.84	
00037273	MURDOCH'S RANCH & HOME	\$227.40	
00037532	CASPER WINNELSON CO	\$31.42	
00037572	MICHAELSFENCE&SUPPLYIN	\$84.00	
00037653	FLEMING SUPPLY	\$20.43	
00037511	CASPER WINNELSON CO	\$55.64	
00037306	CRUM ELECTRIC SUPPLY C	\$28.31	
00037625	WW GRAINGER	\$83.80	
00037425	CASPER WINNELSON CO	\$113.68	
00037461	0970 CED	\$48.00	
00037456	IN ARCHITECTURAL DOOR - Credi	(\$25.00)	
00037762	NORCO INC	\$49.20	
00037384	IN ARCHITECTURAL DOOR -	\$25.00	
00037444	WW GRAINGER	\$17.52	
00037735	SAMSClub #6425 - Credit	(\$14.85)	
00037700	FLEMING SUPPLY	\$3.40	
00037226	BLOEDORN LUMBER CASPER	\$109.16	
00037293	NORCO INC	\$72.87	
		\$2,134.00	Subtotal for Dept. Buildings And Grounds
00037113	MONTPELIER BROADCASTIN	\$1,451.80	
00037365	COLD FRONT DISTRIBUTIO	\$192.84	
00037350	WW GRAINGER -	\$225.80	
00037336	THE HOME DEPOT 6001	\$44.93	
00037177	ALBERTSONS	\$9.72	
00037418	NORCO INC	\$10.60	
00037031	WAL-MART #1617	\$35.48	
00037340	SAMS CLUB #6425	\$454.16	
00037173	ALBERTSONS	\$27.96	
00036177	SAMSClub #6425	\$237.83	
00037505	SHIRTS & MORE, INC.	\$1,212.00	
00037524	IN PEDENS INC.	\$240.00	
00036964	SAMS CLUB #6425	\$19.04	
00037408	FACEBOOK	\$30.00	
00037408	FACEBOOK	\$39.59	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037252	B&H PHOTO, 800-606-696	\$330.71	
00036177	SAMSLUB #6425	\$31.56	
00036731	HOBBY-LOBBY #0233	\$13.26	
00036964	SAMS CLUB #6425	\$9.98	
00036964	SAMS CLUB #6425	\$81.02	
00037103	NATURAL GROCERS	\$15.08	
00037104	WAL-MART #1617	\$10.14	
00037319	LONG BLDG. TECHNOLOGIE	\$4,246.00	
00037332	AGP PROPANE SERVICES	\$97.95	
00036729	WAL-MART #1617	\$79.41	
00037564	ATLAS OFFICE PRODUCTS	\$18.89	
00037408	FACEBOOK	\$100.00	
00037436	NORCO INC	\$429.63	
00037401	NORCO INC	\$51.67	
00037398	NORCO INC	\$16.79	
00037137	WAL-MART #1617	\$9.15	
		\$9,772.99	Subtotal for Dept. Casper Events Center
00037204	SAMSLUB #6425	\$11.98	
00037570	COMTRONIX	\$78.00	
00037157	ICMA ONLINE PURCHASES	\$200.00	
00037477	COMTRONIX	\$78.00	
		\$367.98	Subtotal for Dept. City Manager
00037325	ATLAS OFFICE PRODUCTS	\$1,188.00	
00037507	CPU VENTURE TECH NETWO	\$365.00	
00037609	NCS ITL CDE COUNCIL EX	\$189.00	
00037481	INT'L CODE COUNCIL INC	\$135.00	
		\$1,877.00	Subtotal for Dept. Code Enforcement
00037543	VZWRLSS IVR VB	\$122.53	
00037510	VZWRLSS IVR VB	\$89.41	
00037527	IN JOHNSON ROBERTS &	\$33.38	
00037142	LOVE S COUNTRY0002204	\$11.49	
00037528	AT&T 0512212799001	\$28.01	
00037025	IN JERRY POST, PSY.D.	\$600.00	
00036872	LONGMONT TRUCK STOP	\$18.52	
00037547	RICOH USA, INC	\$381.80	
00037082	YARD HOUSE 83300083378	\$22.36	
00037077	DELTA 0068202714120	\$25.00	
00037566	GUS GLOBALSTAR USA	\$113.88	
00037640	TACO BELL 023077	\$31.97	
00036870	FRONTIER O4B7V	\$30.00	
00036352	VZWRLSS IVR VB	\$122.53	
00037012	HARD ROCK ATLANTA R	\$29.05	
00036898	MAXS CONOCO	\$13.10	
00036089	NATIONAL ACADEMY OF EM	\$100.00	
00036888	SARPINOS PIZZERIA ATLA	\$29.27	
00036736	QUALITY OFFICE SOLUTIO	\$42.92	
00036737	QUALITY OFFICE SOLUTIO	\$13.08	
00037561	WENDYS	\$29.47	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00035909 WYOMING ASSN OF PSCO	\$150.00	
00037475 I/O SOLUTIONS, INC	\$532.00	
00037168 DIA PARKING OPERATIONS	\$39.00	
00037468 I/O SOLUTIONS, INC.	\$714.00	
00037498 AT&T 0512212711001	\$40.75	
	\$3,363.52	Subtotal for Dept. Communications Center
00037123 CASPER STAR TRIBUNE	\$884.00	
00037342 KAREN & JIM'S RESTAURA	\$40.54	
00037623 III BOTTICELLI RISTORA	\$51.79	
00037390 CASPER STAR TRIBUNE	\$1,232.28	
00037580 CASPER STAR TRIBUNE	\$1,064.00	
00037648 WM SUPERCENTER #3778	\$11.49	
00037222 EGGINGTONS	\$29.00	
00037204 SAMSClub #6425	\$75.78	
00037112 CASPER STAR TRIBUNE	\$118.90	
	\$3,507.78	Subtotal for Dept. Council
00037409 IN ARCHITECTURAL DOOR	\$279.00	
00037238 ATLAS OFFICE PRODUCTS	\$130.57	
	\$409.57	Subtotal for Dept. Engineering
00036829 ALL OUT FIRE EXTINGUIS	\$41.60	
00037208 GEORGE T SANDERS 20	\$38.60	
00036956 SUTHERLANDS 2219	\$39.28	
00037193 RAKUTEN.COM BUY.COM	\$289.95	
00037215 CASPER AUTO SUPPLY - Credit	(\$17.00)	
00037303 IN POWDER RIVER SHRED	\$166.25	
00037240 CASPER AUTO SUPPLY	\$30.70	
00037250 ATLAS OFFICE PRODUCTS	\$41.65	
00037797 ATLAS OFFICE PRODUCTS	\$10.99	
00037767 ATLAS OFFICE PRODUCTS	\$205.46	
00037785 ATLAS OFFICE PRODUCTS	\$94.79	
00037683 CASPER AUTO SUPPLY	\$29.80	
00037184 GEORGE T SANDERS 20	\$66.96	
00037299 NORCO INC	\$18.96	
	\$1,057.99	Subtotal for Dept. Finance
00036865 IN NATIONWIDE SUPPLY,	\$54.50	
00037145 BEST WESTERN PLUS	\$194.02	
00036871 LOS AGAVES	\$39.82	
00037581 WAL-MART #1617	\$48.07	
00037127 WARDROBE CLEANERS	\$75.60	
00037338 MURDOCH'S RANCH & HOME	\$753.84	
00037119 BEST WESTERN PLUS	\$291.03	
00036926 OFFICEMAX/OFFICEDEPOT6	\$125.85	
00037116 BEST WESTERN PLUS	\$291.03	
00037047 RED LOBSTER 6374	\$89.70	
00037066 RIDLEY'S 1133	\$4.99	
00036429 BOUND TREE MEDICAL LLC	\$636.60	
00037631 BARGREEN WYOMING 25	\$225.09	
00037586 SAMSClub #6425	\$180.00	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00036629	GUEST SERVICES-UNIT 37	\$300.48	
00036879	BEST WESTERN SHERIDAN	\$98.99	
00037134	BEST WESTERN PLUS	\$97.01	
00037275	BEST WESTERN PLUS - Credit	(\$97.01)	
00037056	HARBOR FREIGHT TOOLS 3	\$14.97	
00037029	SMITHS FOOD #4185	\$46.29	
00037589	SAMSLUB #6425	\$707.40	
00036849	ENTENMANN-ROVIN COMPAN	\$948.65	
00036839	L N CURTIS & SONS	\$1,130.99	
00037400	APS, A TRIMBLE CO	\$3,125.00	
00037596	NORCO INC	\$2,040.44	
00037248	BEST WESTERN PLUS - Credit	(\$97.01)	
00037044	HQ SOUTHERN BBQ LLC	\$104.50	
00036914	ATLAS OFFICE PRODUCTS	\$36.86	
00036799	LOAF N JUG #0109 Q81	\$52.06	
00037421	VZWRLSS IVR V	\$1,900.01	
00037393	SPORTSMANS WAREHOUSE 1	\$135.96	
00036937	WITMER PUBLIC SAFETY G	\$314.44	
00036957	ATLAS OFFICE PRODUCTS	\$48.95	
00037610	HARBOR FREIGHT TOOLS 3	\$62.99	
00036978	BLOEDORN LUMBER CASPER	\$91.31	
00036670	EXPEDIA 1121027765984	\$194.74	
00036999	ATLAS OFFICE PRODUCTS	\$134.95	
00037153	BEST WESTERN PLUS	\$194.02	
00037008	WITMER PUBLIC SAFETY G	\$72.58	
00036693	KISTLER TENT AND AWNIN	\$360.00	
00037154	SUBWAY 03116324	\$37.17	
00036837	THE HOME DEPOT 6001	\$284.96	
00036781	SANFORDS GRUB AND PUB	\$50.70	
00036782	POWDER RIVER PIZZA	\$36.78	
00037227	AUTOZONE #1293	\$23.61	
00037007	PAKRITE PELICANSTOR	\$335.29	
00037364	BEST BUY 00015271	\$64.54	
00036828	IN NATIONWIDE SUPPLY,	\$367.14	
00037141	BEST WESTERN PLUS	\$194.02	
00037126	AMERICAN 00102646475870	\$60.00	
00037071	ATLAS OFFICE PRODUCTS	\$179.82	
00037191	WM SUPERCENTER #3778	\$159.00	
00037375	STAPLES 00114181	\$36.19	
00037476	IN PEDENS INC.	\$4,753.95	
00037553	CPU VENTURE TECH NETWO	\$1,178.00	
00037206	AMAZON.COM	\$95.84	
		\$22,886.72	Subtotal for Dept. Fire
00036866	L N CURTIS & SONS	\$12,806.00	
		\$12,806.00	Subtotal for Dept. Fire Dept
00037593	HARTZ E&F TOWING & REC -E&F WR	\$105.00	
00037281	NAPA/BRAKE HARDWARE KIT	(\$5.49)	
00037361	EATON SALES & SERVICE	\$176.64	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037281	NAPA/BATTERY CORE CREDIT	(\$10.00)
00036343	NAPA/CORE CREDIT	(\$6.55)
00037441	WYOMING MACHINERY CO - ELEMENT	\$29.43
00036343	NAPA/STRG DAMPNER	\$41.47
00036343	NAPA/SHOCKS	\$175.36
00036343	NAPA/BATTERY	\$111.86
00037523	PRECISION KNIFE & TOOL -SHARPE	\$492.73
00036343	NAPA/BATTERY	\$106.51
00037689	CMI-TECO - Credit CORE	(\$80.00)
00036343	NAPA/HOSE	\$322.95
00037441	WYOMING MACHINERY CO-TUBE	\$56.24
00037521	GREINER MOTOR COMPANY	\$11,387.96
00037496	HONNEN EQUIPMENT/REPAIRS	\$12,933.73
00037453	SIX ROBBLEES NO 19	\$29.11
00037441	WYOMING MACHINERY CO-TUBE/HOSE	\$87.84
00036834	JACKS TRUCK AND EQUIPM - Credi	(\$106.52)
00036909	WYO MACH/STARTER	\$1,778.89
00036909	WYO MACH/BOOT	\$27.10
00036909	WYO MACH/STRUT	\$171.73
00037388	HENSLEY BATTERY&ELECTR --HENSL	\$228.52
00037281	NAPA/BATTERY CORES	(\$10.00)
00037281	NAPA/HANDLE	\$29.09
00037447	WW GRAINGER/JACK HANDLE	\$10.66
00037441	WYOMING MACHINERY CO-TUBE	\$86.60
00037660	IN PETERSON EQUIPMENT	\$161.51
00037344	CMI-TECO - S/ORDER COOLANT INL	\$53.01
00037457	IN PETERSON EQUIPMENT - CYL H	\$3,615.16
00036343	NAPA/BELT	\$71.48
00037281	NAPA/SWAY BAR BUSHING	(\$10.67)
00037424	IN PETERSON EQUIPMENT - INPET	\$500.00
00037441	WYOMING MACHINERY-SEAL	\$3.10
00037632	BAILEYS ACE HARDWARE	\$5.99
00037441	WYOMING MACINERY CO-SEAL	\$3.83
00037441	WYOMING MACHINERY CO-LAMP	\$200.18
00037441	WYOMING MACHINERY CO	\$564.13
00037499	GREINER MOTOR COMPANY - CYLIND	\$596.97
00037374	FREMONT MOTOR CASPER I - S/ORD	\$80.11
00036773	JACKS TRUCK AND EQUPMT	\$106.52
00036959	STOTZ EQUIPMENT	\$1.21
00036519	PARTZILLA.COM	\$59.55
00037709	WEAR PARTS INC - AIR CARBEAN	\$10.00
00036909	WYO MACH /FUEL PARTS	\$4,858.35
00037269	JACKS TRUCK /MOD-CENTRL SW.3 S	\$109.41
00037272	WHITES MOUNTAIN - Credit WHITE	(\$15.66)
00036756	WW GRAINGER	\$79.16
00036893	PRECISION KNIFE & TOOL	\$205.47
00036939	NORTHERN HYDRAULICS	\$392.74
00036822	STOTZ EQUIPMENT	\$146.74

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037328	GOODYEAR COMMERCIAL TI	\$667.42
00036792	JACKS TRUCK AND EQUIPM	\$106.52
00036909	WYO MACH/COOLANT HOSE	\$20.00
00036758	HOWARD SUPPLY COMPANY	\$224.26
00037060	ALPINE MOTOR SPORTS	\$199.95
00036669	WEAR PARTS INC	\$31.62
00037163	WHITES MOUNTAIN	\$7.34
00037152	CMI-TECO	\$32.58
00037244	KISTLER TENT AND AWNIN	\$115.50
00037078	STOTZ EQUIPMENT	\$18.51
00036909	WYO MACH/COVER	\$1,041.67
00037038	PETERBILT OF WYOMING	\$10.56
00037023	BAILEYS ACE HARDWARE	\$35.94
00036343	NAPA	\$262.34
00036815	CMI-TECO	\$512.00
00037149	AMERI-TECH EQUIPMENT/MTR RELAY	\$15.21
00037211	CMI-TECO --DRUM BRAKE GRIPPER	\$600.02
00037754	JACKS TRUCK AND EQUIPMT - AIR B	\$67.20
00037042	SPARTANCHASSIS/AC ACCUMULATOR	\$344.47
00037714	GREINER MOTOR COMPANY - HOUSIN	\$31.31
00037198	ASAP RADIATOR AND SUPP	\$273.59
00037730	LARIAT INTERNATIONAL T - MUD F	\$62.14
00037188	GREINER MOTOR/O2 SENSOR	\$48.07
00037158	INLAND TRUCK /GEAR BOX	\$653.61
00037281	NAPA/BRAKES	\$235.94
00037755	FREMONT MOTOR CASPER I - SUPPO	\$156.69
00037290	STOTZ /SPARK PLUG WIRES	\$76.35
00037281	NAPA/CREDIT SWAY BAR BUSHING	(\$13.66)
00036955	IN PETERSON EQUIPMENT	\$1,063.71
00037281	NAPA/HOSE ASY	(\$37.96)
00037136	AMERI-TECH EQUIPMENT/3 PORT MO	\$112.20
00037128	AMAZON.COM AMZN.COM/BI	\$47.06
00037121	GOODYEAR (2) 225/70R19.5 TIRE	\$580.84
00037203	KELLYS ALIGNMENT /ALIGNMENT	\$53.00
00037287	GOODYEAR COMMERCIAL T	\$447.98
00037310	STOTZ /FUEL PUMP & GROMMET	\$133.04
00037331	EATON SALES & SERVICE	\$1,449.50
00037253	GREINER MOTOR /CARRIER BEARING	\$61.66
00037333	GOODYEAR COMMERCIAL TI	\$291.66
00037295	STOTZ EQUIPMENT - FILTERS S/OR	\$19.69
00037281	NAPA/BRAKES	\$19.58
00037281	NAPA/BATTERY 8465	\$127.61
00036972	GREINER MOTOR COMPANY	\$20.96
00037223	JACKS TRUCK /PARK SW,AIR GA.,T	\$174.73
00037229	STOTZ EQUIPMENT - DOOR PROP/SE	\$134.93
00037234	AGP PROPANE SERVICES	\$32.13
00037241	CMI-TECO - GAS STRUT & REPAIR	\$124.07
00037045	WHEELER BROTHERS/DIMMER SWITCH	\$50.97

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037281	NAPA/BATTERY CORE	(\$18.08)	
00037387	HENSLEY BATTERY&ELECTR - HENSL	\$65.80	
00037281	NAPA/BATTERY 7565	\$213.02	
00037517	GOODYEAR COMMERCIAL TI -TIRES	\$461.60	
00036673	NORCO INC	\$8.97	
00037281	NAPA/CIRCUIT BREAKER	\$8.99	
00036684	WW GRAINGER	\$12.12	
00037281	NAPA/SWAY BAR BSHG & LINKS	\$76.36	
00037743	DIAMOND VOGEL PAINT #7 - Credi	(\$1.65)	
00037281	NAPA/RETURNED BRAKE PARTS	(\$99.97)	
00037212	JACKS TRUCK /DOOR AJAR SWITCH	\$9.88	
00037281	NAPA/CORE CREDIT & RETURNED BR	(\$124.47)	
00036704	DLX FOR BUSINESS - Credit	(\$8.46)	
00037281	NAPA/BATTERY CORE	(\$36.06)	
00037281	NAPA/TENSIONER	\$59.15	
00037544	STOTZ EQUIPMENT - TIRE	\$72.70	
00037613	HARTZ E&F TOWING & REC -E&F TO	\$105.00	
00037612	GOODYEAR COMMERCIAL TI - TIRES	\$970.28	
00036676	WW GRAINGER -	\$201.45	
00036346	NORCO INC	\$59.87	
00037026	GOODYEAR COMMERCIAL TI	\$609.28	
00037105	CASPER TIRE 0000705	\$276.00	
00036403	PARTZILLA CALL CNTR	\$399.83	
00037090	EPASALES	\$20.00	
00036623	SUPPLIESOUTLET.COM	\$215.07	
00036567	WW GRAINGER	\$14.93	
00036754	JACKS TRUCK AND EQUPMT	\$29.16	
00036665	NORTHWEST FUEL SYSTEMS	\$193.70	
00036438	OREILLY AUTO /SHOCKS	\$97.98	
00037005	DRIVE TRAIN /ENGINE HEATER	\$52.48	
00036783	IN NUTECH SPECIALTIES	\$221.60	
00037221	WW GRAINGER	\$11.00	
00036949	BAILEYS ACE HARDWARE/keys	\$4.58	
00037604	GOODYEAR COMMERCIAL TI - TIRES	\$179.38	
00037410	DIAMOND VOGEL PAINT #7	\$81.22	
00036949	BAILEYS ACE/DUST TAPE	\$18.32	
00037213	GREINER MOTOR REPLACED BATTERY	\$197.90	
00036962	GREINER MOTOR/ COIL & SPARK PL	\$153.04	
00037046	GOODYEAR COMMERCIAL TI	\$590.56	
00036509	WW GRAINGER	\$555.30	
00036753	WHITES MOUNTAIN	\$32.62	
00036721	WHITES MOUNTAIN	\$15.66	
00036733	WW GRIANGER	\$40.16	
00037101	BEARING BELTCHAIN00244	\$177.02	
00036703	STOTZ EQUIPMENT - Credit	(\$333.00)	
00036942	EXPRESS EMPLOYMENT PRO	\$1,486.30	
		\$58,090.25	Subtotal for Dept. Fleet Maintenance
00037406	COMTRONIX	\$275.85	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037389 FEDEXOFFICE 00009423	\$73.50	
	\$349.35	Subtotal for Dept. Fort Caspar
00037167 DRIVE TRAIN CASPER	\$106.60	
00037185 DRIVE TRAIN CASPER	\$37.31	
00037281 NAPA/BATTERY CORES	(\$16.06)	
00037182 ASAP RADIATOR AND SUPP	\$2,884.95	
00036746 WW GRAINGER	\$7.92	
00036774 FLEETPRIDE 893 -	\$32.16	
00037179 GREINER MOTOR COMPANY	\$25.95	
00037265 JACKS TRUCK AND EQUIPMT	\$18.14	
00037329 WEAR PARTS INC -	\$12.78	
00037236 JACKS TRUCK AND EQUIPMT	\$26.54	
00036931 DRIVE TRAIN CASPER	\$53.30	
00036660 GREINER MOTOR COMPANY - Credit	(\$170.00)	
00036954 OSHKOSH CORP MCNEILUS	\$305.58	
00036909 WYOMING MACHINERY CO	\$928.04	
00037491 CMI-TECO	\$57.85	
00037348 APPLIED IND TECH 2733	\$202.86	
00036958 DRIVE TRAIN CASPER	\$18.24	
00037354 WW GRAINGER	\$140.84	
00037219 JACKS TRUCK AND EQUIPMT - Credi	(\$26.54)	
00036565 MCMaster-CARR	\$21.53	
00037094 WW GRAINGER	\$43.31	
00037220 JACKS TRUCK AND EQUIPMT	\$30.10	
00037314 GOODYEAR COMMERCIAL TI	\$12,811.52	
00037372 CMI-TECO -	\$115.68	
00037437 JACKS TRUCK AND EQUIPMT	\$371.70	
00037178 BRAKE SUPPLY COMPANY I	\$80.26	
00037281 BEARING BELTCHAIN00244 -	\$696.85	
00037705 GOODYEAR COMMERCIAL TI - 225/6	\$503.62	
00037079 STOTZ EQUIPMENT	\$54.69	
00036824 GOODYEAR COMMERCIAL TI	\$2,899.50	
00036877 WW GRAINGER	\$20.64	
00037407 INDUSTRIAL SCREEN & MA	\$1,525.00	
00036733 WW GRAINGER	\$6.51	
00036386 WEAR PARTS INC -	\$11.00	
00037280 JACKS TRUCK AND EQUIPMT	\$40.36	
00037489 CMI-TECO	\$16.72	
00037371 DRIVE TRAIN CASPER	\$33.12	
00036878 WW GRAINGER	\$145.80	
00036455 WAUSAU EQUIPMENT COMPA	\$539.62	
00037186 CMI-TECO	\$25.54	
00036343 NAPA	(\$45.06)	
00037281 NAPA/BATTERY CORES	(\$45.05)	
00037758 GOODYEAR COMMERCIAL TI - 225/6	\$251.80	
00037302 DRIVE TRAIN CASPER	\$15.99	
00036916 CMI-TECO	\$1,217.34	
00037441 WYOMING MACHINERY CO-	\$177.81	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00036924	EPASALES - SWIVEL	\$407.91	
00036518	CMI-TECO	\$144.61	
00036525	MIDLAND IMPLEMENT CO	\$84.95	
00037346	CMI-TECO	\$34.71	
00037288	STOTZ EQUIPMENT - Credit	(\$54.69)	
00037245	JACKS TRUCK AND EQUPMT	\$26.57	
00036343	BEARING BELTCHAIN00244	\$1,458.33	
00036783	IN NUTECH SPECIALTIES	\$245.30	
		\$28,560.05	Subtotal for Dept. Garage
00037351	BAKER-TAYLOR	\$226.08	
00037024	C&J SAYLES INC	\$767.52	
		\$993.60	Subtotal for Dept. General Fund
00037317	MENARDS CASPER WY	\$141.08	
00036273	VZWRLSS IVR VB	\$54.07	
00037305	CHARTER COMM	\$134.96	
		\$330.11	Subtotal for Dept. Golf Course
00037147	USPS 5715580943031094	\$25.74	
		\$25.74	Subtotal for Dept. Health Insurance
00037106	MONTPELIER BROADCASTIN	\$240.00	
00037247	BOBCAT OF CASPER	\$297.25	
00036993	THE HOME DEPOT 6001 - Credit	(\$1,432.00)	
00037460	ULINE SHIP SUPPLIES	\$499.43	
00037232	MENARDS CASPER WY	\$56.70	
00037485	WEAR PARTS INC	\$85.06	
00037239	THE HOME DEPOT 6001	\$14.97	
00037408	FACEBOOK	\$325.53	
00037218	STOTZ EQUIPMENT	\$114.00	
00037209	BOBCAT OF CASPER - Credit	(\$77.72)	
		\$123.22	Subtotal for Dept. Hogadon
00036828	IN NATIONWIDE SUPPLY	\$89.16	
00037256	ATLAS OFFICE PRODUCTS	\$52.85	
00037102	CHEYENNE LITTLE AMER	\$23.46	
00037462	SUBWAY 03116324	\$19.69	
00036865	IN NATIONWIDE SUPPLY,	\$36.44	
		\$221.60	Subtotal for Dept. Human Resources
00037055	BEST BUY 00015271	\$30.99	
00037413	MOUNTAIN STATES LITHOG	\$130.55	
00037450	NORCO INC	\$30.22	
00037285	SAMSCLUB #6425	\$43.00	
00037099	WAL-MART #1617 - Credit	(\$17.98)	
00037309	HOBBY-LOBBY #0233	\$9.80	
00036876	BAILEYS ACE HARDWARE	\$23.48	
00037108	SAMS INTERNET	\$222.69	
00036616	BAILEYS ACE HARDWARE	\$4.14	
00037438	JET ICE LTD	\$312.50	
00037083	STAPLES 00114181	\$91.98	
00037075	WM SUPERCENTER #161	\$17.98	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037377	PFG VISTAR DE	\$376.94	
00037176	CASPER RECREATIONAL LE	\$470.00	
00036524	WM SUPERCENTER #1617	\$18.43	
00036630	FARMER BROS CO	\$178.28	
00036720	PFG VISTAR DE	\$400.02	
00037165	FARMER BROS CO	\$178.28	
00037380	COMTRONIX	\$108.00	
00037422	INTERNATIONAL TRANSACTION	\$2.50	
00037378	BARGREEN WYOMING 25	\$107.70	
00037311	SAMS INTERNET	\$276.31	
00036892	PFG VISTAR DE	\$365.63	
		\$3,381.44	Subtotal for Dept. Ice Arena
00037451	IN ARCHITECTURAL DOOR	\$279.00	
00037110	CPU VENTURE TECH NETWO	\$19.99	
		\$298.99	Subtotal for Dept. Information Services
00037497	AVID PETTRAC	\$4,392.00	
00036945	BARGREEN WYOMING 25	\$6,117.00	
00037405	GALLS	\$320.41	
00037259	NORCO INC	\$322.30	
00036860	BAILEYS ACE HARDWARE	\$4.80	
00037469	VZWRLLS APOCC VISB	\$378.49	
00037357	COCA COLA BOTTLING CO	\$51.25	
00036106	GALLS - Credit	(\$41.99)	
00037480	BEST FRIENDS VETERINAR	\$128.56	
00036370	COMMUNICATION TECHNOLO	\$150.75	
00036652	SHOR LINE	\$5,264.00	
		\$17,087.57	Subtotal for Dept. Metro Animal
00037111	ATLAS OFFICE PRODUCTS	\$133.25	
00037051	B & B RUBBER STAMP SHO	\$26.50	
00036615	ATLAS OFFICE PRODUCTS	\$27.19	
00036446	ATLAS OFFICE PRODUCTS	\$45.36	
00037286	GALLS	\$130.13	
		\$362.43	Subtotal for Dept. Municipal Court
00037522	CASPER FIRE EXTINGUISH	\$19.50	
00037246	SAMS CLUB #6425	\$25.44	
00037277	CRUM ELECTRIC SUPPLY C	\$101.50	
00037582	ROCKYMOUNTAINFIRESYSIN	\$75.00	
		\$221.44	Subtotal for Dept. Parking
00037330	THE HOME DEPOT 6001	\$19.94	
00036980	MENARDS CASPER WY	\$47.09	
00037174	DNOW-WY05	\$511.26	
00037151	NORCO INC	\$74.76	
00037170	CRUM ELECTRIC SUPPLY C	\$39.39	
00037131	NORCO INC	\$25.43	
00037124	BAILEYS ACE HARDWARE	\$37.98	
00037125	NORCO INC	\$50.04	
00036906	WW GRAINGER	\$500.50	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037096 OREILLY AUTO 00027466	\$6.36	
00037271 BAILEYS ACE HARDWARE	\$13.99	
00037190 BLOEDORN LUMBER CASPER	\$53.99	
	\$1,380.73	Subtotal for Dept. Parks
00037538 CASPER STAR TRIBUNE	\$73.75	
00037175 ATLAS REPRODUCTION	\$36.00	
00037192 CASPER STAR TRIBUNE	\$41.70	
00037210 CASPER STAR TRIBUNE	\$98.10	
00037717 CASPER STAR TRIBUNE	\$31.90	
	\$281.45	Subtotal for Dept. Planning
00036523 MENARDS CASPER WY	\$10.49	
00037086 ATLAS OFFICE PRODUCTS	\$106.81	
00036013 UNITED 01676915651003	\$531.70	
00036014 UNITED 01676915651025	\$531.70	
00037601 QUALITY OFFICE Solutio	\$64.69	
00037487 GALLS HQ	\$824.30	
00037510 VZWRLLS IVR VB	\$199.82	
00037514 CHIEF SUPPLY	\$1,093.47	
00037527 IN JOHNSON ROBERTS &	\$33.37	
00037536 RICOH USA, INC	\$31.35	
00036045 UNITED 01676915651040	\$531.70	
00036801 REI MATTHEW BENDER &CO	\$1,370.07	
00036816 B & B RUBBER STAMP SHO	\$38.90	
00036819 QUALITY OFFICE SOLUTION	\$171.00	
00036873 CASPER STAR TRIBUNE	\$1,100.00	
00036875 ATLAS OFFICE PRODUCTS	\$126.76	
00037049 MOUNTAIN STATES LITHOG	\$271.25	
00036952 AMAZON.COM AMZN.COM/BI	\$48.60	
00037617 QUALITY OFFICE Solutio	\$151.90	
00036990 IN EXPRESS PRINTING C	\$1,692.00	
00036739 QUALITY OFFICE Solutio	\$151.90	
00037618 FEDEX 97093174	\$52.48	
00036722 STAPLES 00114181	\$87.99	
00036636 ATLAS OFFICE PRODUCTS	\$358.42	
00037622 NMI NATIONWIDE/ALLIED	\$50.00	
00037591 QUALITY OFFICE Solutio	\$7.58	
00036848 CRABTREE AMOCO QPS	\$27.72	
00036599 UNITED 01626067364025	\$50.00	
00036625 SPORTS BAR Q77	\$42.96	
00036633 THE OLIVE 00018317	\$68.59	
00036634 SIRCHIE FINGER PRINT L	\$1,800.00	
00036036 SIRCHIE FINGER PRINT L	\$3,667.75	
00036708 SUBWAY 03421203	\$31.49	
00036771 HARTZ E&F TOWING & REC	\$230.00	
00036812 HOLIDAY INN EXPRESS	\$507.30	
00036813 DELTA 0068202249560	\$25.00	
00037352 SUPER SUDS AUTO WASH	\$5.00	
00037345 NOLAND FEED INC.	\$84.10	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037072 COCA COLA BOTTLING CO	\$36.25	
00036840 DELTA 0068202249559	\$25.00	
00037085 ATLAS OFFICE PRODUCTS	\$569.58	
00037308 UNITED 01624718338445	\$739.70	
00037228 MSAB INC	\$3,000.00	
00036702 LAWOFFICE CHRIS HALSOR	\$1,200.00	
00036349 PACT	\$198.55	
00037282 WESTERN LOCKSMITH	\$37.50	
00036374 CASPER COLLEGE - Credit	(\$180.00)	
00036808 DELTA 0068202249558	\$25.00	
00037059 SAMS CLUB #6425	\$200.83	
00037573 QUALITY OFFICE SOLUTIO	\$284.07	
00035517 PLATEPASSHERTZTOLLS	\$24.97	
00037571 QUALITY OFFICE SOLUTIO	\$33.97	
00036714 BUFF BROS WF	\$56.46	
00036831 HOLIDAY INN EXPRESS	\$507.30	
00037402 RESPOND FIRST AID OF W	\$341.18	
00037143 OREILLY AUTO 00027466	\$24.73	
00036597 UNITED 01626067349196	\$25.00	
00037183 OREILLY AUTO 00027466	\$24.73	
00037316 GREINER MOTOR COMPANY	\$115.35	
00037383 CRAZY PEDALER BIKE HIK	\$33.32	
00037433 STUDIO CITY DIGITAL	\$150.00	
00036725 WENDYS #9759	\$20.83	
00037160 CHICK-FIL-A #03335	\$10.54	
00037397 ATLAS OFFICE PRODUCTS	\$303.28	
00036621 STAPLES 00114181	\$30.97	
00036778 VZWRLSS IVR VB	\$3,775.57	
00036619 AMAZON MKTPLACE PMTS	\$34.97	
00037130 QUALITY OFFICE SOLUTIO	\$106.48	
00036275 CASPER ANIMAL CENTER,	\$48.33	
00035994 EXPEDIA 1119998211406	\$300.84	
00037100 HENSLEY BATTERY&ELECTR	\$200.98	
00036347 TLO TRANSUNION	\$110.25	
00036473 USPS 57155809430310940	\$35.00	
00037138 QUALITY OFFICE SOLUTIO	\$50.99	
00036493 AMAZON MKTPLACE PMTS	\$16.64	
00036241 AMAZON MKTPLACE PMTS	\$78.99	
	\$28,776.31	Subtotal for Dept. Police
00036362 WM SUPERCENTER #1617	\$37.27	
00036850 OFFICE DEPOT #1080	\$89.20	
00037061 THE OLIVE GARD00018283	\$89.26	
	\$215.73	Subtotal for Dept. Police Grants
00037144 PARKWAY PLAZA HOTEL AN	\$5,222.10	
00037607 MY EDUCATIONAL RESOURC	\$66.00	
00037098 CITY TREASURER	\$10.00	
	\$5,298.10	Subtotal for Dept. Property & Liability Insurance
00037304 AMAZON MKTPLACE PMTS	\$14.99	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037337	AMAZON MKTPLACE PMTS	\$89.00	
00037309	HOBBY-LOBBY #0233	\$9.80	
00037225	SAMS INTERNET	\$203.26	
00037428	SAMS CLUB #6425	\$19.60	
00037687	BAILEYS ACE HARDWARE	\$41.94	
00037687	BAILEYS ACE HARDWARE	\$55.40	
00037552	FUN EXPRESS	\$92.94	
00037334	AMAZON MKTPLACE PMTS	\$19.96	
00037380	COMMTRONIX	\$108.00	
00037292	AMAZON MKTPLACE PMTS	\$14.99	
00037343	AMAZON MKTPLACE PMTS	\$20.05	
00037533	USPS 57155809430310940	\$19.99	
00037428	SAMS CLUB #6425	\$29.88	
00037539	AMAZON MKTPLACE PMTS	\$19.96	
00037315	AMAZON MKTPLACE PMTS	\$19.96	
00037326	AMAZON MKTPLACE PMTS	\$14.99	
		\$794.71	Subtotal for Dept. Recreation
00037495	SAMSClub #6425	\$125.05	
00037150	BAILEYS ACE HARDWARE	\$23.96	
00037207	SEARS ROEBUCK 2341	\$189.99	
00037201	SEARS ROEBUCK 2341 - Credit	(\$1,654.98)	
00037482	ALSCO SLCAS	\$142.80	
00036375	GALLS	\$818.88	
00036730	SEARS ROEBUCK 2341	\$1,654.98	
00037205	SEARS ROEBUCK 2341	\$10.98	
00037411	RESPOND FIRST AID OF W	\$18.26	
00036966	AIRGAS CENTRAL	\$328.48	
00037197	SEARS ROEBUCK 2341 - Credit	(\$230.99)	
00036748	SEARS ROEBUCK 2341	\$230.99	
00037200	SEARS ROEBUCK 2341	\$1,509.98	
00037448	CASPER CONTRACTORS SUP	\$95.17	
00036966	AIRGAS CENTRAL	\$88.74	
		\$3,352.29	Subtotal for Dept. Refuse Collection
00036917	BAILEYS ACE HARDWARE	\$2.34	
00037255	DK HAULING INC	\$800.00	
00036855	THE AIRPORT SHUTTLE IN - Credi	(\$1.00)	
00036841	THE AIRPORT SHUTTLE IN - Credi	(\$1.00)	
00037535	CRETEX CONCRETE PRODUC	\$361.60	
00037088	THE HOTEL AT TURF VALL	\$246.34	
00037404	BAILEYS ACE HARDWARE	\$37.98	
00036920	MICHAELSFENCE&SUPPLYIN	\$6.21	
00036759	BLOEDORN LUMBER CASPER	\$8.98	
00037057	MICHAELSFENCE&SUPPLYIN	\$12.74	
		\$1,474.19	Subtotal for Dept. Sewer
00036998	SIMULAIDS, INC.	\$1,190.00	
00036838	DICK'S SPORTING GOODS	\$627.58	
00036724	DICK'S SPORTING GOODS	\$542.90	
		\$2,360.48	Subtotal for Dept. Social Community Services

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037181	WM SUPERCENTER #3778	\$13.97	
00036941	WAL-MART #3778	\$10.62	
00037370	VZWRLSS IVR VB	\$120.03	
		\$144.62	Subtotal for Dept. Special Assistance
00036985	CASPER STAR TRIBUNE	\$176.28	
00037668	GEAR UP AND GET OUT TH	\$724.80	
00036977	CASPER STAR TRIBUNE	\$174.08	
00037214	THE HOME DEPOT 6001	\$21.88	
00037301	URGENT CARE OF CASPER	\$58.00	
00036974	CASPER STAR TRIBUNE	\$167.40	
00037171	CRUM ELECTRIC SUPPLY C	\$37.29	
00037327	CY SALES	\$1,900.00	
00037268	OREILLY AUTO 00027466	\$14.99	
00037297	CASPER CONTRACTORS SUP	\$23.87	
00037569	SUTHERLANDS 2219	\$1,678.03	
00036984	NORCO INC	\$23.42	
00037249	CPU VENTURE TECH NETWO	\$119.00	
00037486	ALSCO SLCAS	\$829.95	
00037283	THE HOME DEPOT 6001 - Credit	(\$5.47)	
		\$5,943.52	Subtotal for Dept. Streets
00037243	BLOEDORN LUMBER CASPER	\$16.31	
00037267	CK MECHANICAL PLUMB	\$800.00	
00037261	CK MECHANICAL PLUMB	\$2,896.00	
00037465	PP WYOMINGWATE	\$185.00	
00037254	FERGUSON ENT #3069	\$200.74	
00037516	ENERGY LABORATORIES, I	\$521.00	
00037518	ALSCO SLCAS	\$520.04	
00037443	NORTHROP BOILER WORKS	\$115.92	
00037445	ATLAS OFFICE PRODUCT	\$181.02	
00037118	HARBOR FREIGHT TOOLS 3	\$20.96	
00037419	ENERGY LABORATORIES	\$2,370.00	
00037379	SHERWIN WILLIAMS #3439	\$108.50	
00037279	HOMAX OIL SALES INC	\$169.85	
00036948	CASPER WINNELSON CO	\$12.08	
00037324	LOU'S GLOVES INC	\$415.00	
00037139	GOODYEAR COMMERCIAL TI	\$50.02	
00037478	PP WYOMINGWATE	\$340.00	
00037320	FALCON ENVIRONMENTAL C	\$14,833.00	
00036929	BEARING BELTCHAIN00244	\$3.59	
00037321	HAJOCA KEENAN SUPP 25 -	\$492.21	
00037339	WEAR PARTS INC -	\$96.43	
00037001	CASPER STAR TRIBUNE	\$424.44	
00037202	WW GRAINGER -	\$50.88	
00037392	BELZONA ROCKY MOUNTAIN	\$469.00	
00037562	ENERGY LABORATORIES, I	\$521.00	
00037360	WW GRAINGER	\$1,298.80	
00037120	ASAP RADIATOR AND SUPP	\$176.32	
00037122	WEAR PARTS INC	\$13.35	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

P-CARD VENDORS

00037097 LUBR ENGINEERS INC	\$604.85	
00037233 CK MECHANICAL PLUMB	\$1,186.00	
00037039 ATLAS OFFICE PRODUCTS	\$109.62	
00037551 WW GRAINGER	\$114.72	
00036723 WALGREENS #7601	\$4.00	
00036842 SUBWAY 03116324	\$71.40	
00037540 HAJOCA KEENAN SUPP 25	\$114.91	
00037002 INDUSTRIAL PIPING SPCL	\$279.64	
	\$29,786.60	Subtotal for Dept. Waste Water
00037095 SUTHERLANDS 2219	\$11.72	
00036297 ATLAS OFFICE PRODUCTS	\$34.52	
00037068 MURDOCH'S RANCH & HOME	\$19.99	
00037148 MOUNTAIN STATES LITHOG	\$144.60	
00037080 DANA KEPNER CO.	\$56.63	
00037257 ALBERTSONS	\$7.99	
00037146 BEARING BELTCHAIN00244	\$5.90	
00036983 GEORGE T SANDERS 20	\$62.68	
00037028 ATLAS OFFICE PRODUCTS	\$46.24	
00037117 HARBOR FREIGHT TOOLS 3	\$45.96	
00037307 WESTERN ECOSYSTEMS TEC	\$1,640.00	
00037189 ATLAS OFFICE PRODUCTS	\$42.86	
00037298 GEAR UP AND GET OUT TH	\$66.00	
00037050 BEARING BELTCHAIN00244	\$102.85	
00037040 ENERGY LABORATORIES, I	\$340.00	
00037070 USPS 57155809430310940	\$12.48	
00037018 ATLAS OFFICE PRODUCTS	\$5.96	
00037382 GUNNERS METERS	\$2,515.00	
00037164 SAFETY KLEEN SYSTEMS B	\$380.38	
00037166 UNION WIRELESS	\$286.34	
	\$5,828.10	Subtotal for Dept. Water
00037034 ATLAS OFFICE PRODUCTS	\$461.85	
00036933 PIZZA HUT #240	\$84.99	
00037230 WW GRAINGER	\$556.75	
00037084 CASPER STAR TRIBUNE	\$32.72	
00036987 COASTAL CHEMICAL CO LL	\$179.33	
00037052 EUROFINS EATON ANALYTI	\$100.00	
00037172 MPI WAREHOUSE CO IN	\$140.97	
	\$1,556.61	Subtotal for Dept. Water Treatment Plant
	\$271,132.52	Subtotal for Vendor

PEPSI COLA OF CASPER

151306 AV 200Z NR SS BX 7-UP 12 PK CA	\$203.00	
151304 PEPSI DIET PEPSI MTN DEW DR	\$998.15	
151305 SALEABLE RETURNS	(\$371.80)	
	\$829.35	Subtotal for Dept. Casper Events Center
107974 PRODUCT	\$83.45	
107944 SUPPLIES	\$72.00	
108047 SUPPLIES,PRODUCT	\$214.90	

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

PEPSI COLA OF CASPER

\$370.35 Subtotal for Dept. Ice Arena
\$1,199.70 Subtotal for Vendor

PIECE-A-CAKE

2198 PROMOTIONAL CEREMONY

\$75.00
\$75.00 Subtotal for Dept. Fire
\$75.00 Subtotal for Vendor

POSTAL PROS, INC.

2055 UTILITY BILLING FEES
32646 WEB POSTING

\$12,072.83
\$3,030.51
\$15,103.34 Subtotal for Dept. Finance
\$15,103.34 Subtotal for Vendor

PRESBYTERY OF WY

RIN0026094 REFUND CREDIT UTILITY #6081501

\$130.28
\$130.28 Subtotal for Dept. Water
\$130.28 Subtotal for Vendor

PRINTWORKS

10862 PRINTING
10854 PRINTING

\$267.56
\$86.27
\$353.83 Subtotal for Dept. Code Enforcement
\$353.83 Subtotal for Vendor

RAMSHORN CONSTRUCTION, INC.

RIN0026085 COUNTRY CLUB RD (SE WY BLVD) P

\$71,709.39
\$71,709.39 Subtotal for Dept. Streets

RIN0026085 COUNTRY CLUB RD (SE WY BLVD) P

\$152,572.81
\$152,572.81 Subtotal for Dept. Water
\$224,282.20 Subtotal for Vendor

RESOURCE STAFFING

5274 TEMPORARY LABOR
5303 TEMPORARY LABOR

\$1,373.15
\$238.17
\$1,611.32 Subtotal for Dept. Casper Events Center
\$1,611.32 Subtotal for Vendor

RIVER WORKS INC.

3 RETAINAGE 14-17

(\$16,230.31)
(\$16,230.31) Subtotal for Dept. Capital Projects

3 MORAD PARK NORTH PLATTE RIVER
3 MORAD PARK NORHT PLATTE RIVER
3 MORAD PARK NORTH PLATT RIVER
3 MORAD PARK NORTH PLATTE RIVER

\$15,000.00
\$81,408.57
\$237,085.00
\$136,186.53
\$469,680.10 Subtotal for Dept. Streets
\$453,449.79 Subtotal for Vendor

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

ROCKY MOUNTAIN POWER

AP00017212041524 ELECTRICITY

\$227.13

\$227.13 Subtotal for Dept. Golf Course

AP00017412041524 ELECTRICITY

\$67.11

\$67.11 Subtotal for Dept. Streets

\$294.24 Subtotal for Vendor

ROHRBECK, PATTI

0025467898 DEPOSIT/CREDIT REFUND

\$19.63

\$19.63 Subtotal for Dept. Water

\$19.63 Subtotal for Vendor

SAM PARSON'S UPHOLSTERY

673483 REUPHOLSTER SEAT/REPAIR FOAM

\$185.66

\$185.66 Subtotal for Dept. Fleet Maintenance

\$185.66 Subtotal for Vendor

SCOTT HOFFMAN

RIN0026097 TRAVEL REIMBURSEMENT

\$626.52

\$626.52 Subtotal for Dept. Communications Center

\$626.52 Subtotal for Vendor

SEAN ROBISON

RIN0026104 DEPOSIT REFUND

\$250.00

\$250.00 Subtotal for Dept. Recreation

\$250.00 Subtotal for Vendor

SHAMROCK ENVIRONMENTAL CORPORATION

2 RETAINAGE 15-33

(\$63,416.26)

(\$63,416.26) Subtotal for Dept. Capital Projects

RIN0026100 WYOMING BLVD/WTP REACH N. PLAT

\$255,996.34

\$255,996.34 Subtotal for Dept. City Manager

2 RIVER RESTORATION - WY BLVD/WT

\$378,166.29

\$378,166.29 Subtotal for Dept. Streets

\$570,746.37 Subtotal for Vendor

SKYLINE RANCHES

RIN0026115 OCT/NOV 2015 SEWER FEES

\$1,520.70

RIN0026115 OCT/NOV 2015 SEWER FEES

(\$152.07)

\$1,368.63 Subtotal for Dept. Sewer

RIN0026115 OCT/NOV 2015 SEWER FEES

(\$750.21)

(\$750.21) Subtotal for Dept. Waste Water

\$618.42 Subtotal for Vendor

SOURCE GAS DIST. LLC

207408045550 NATURAL GAS

\$77.17

207408045412 NATURAL GAS

\$176.10

\$253.27 Subtotal for Dept. Water

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

SOURCE GAS DIST. LLC

\$253.27 Subtotal for Vendor

STANTEC CONSULTING SVCS INC.

1 BIDDING & CA FOR NORTH PLATTE
973136 NORTH PLATTE RIVER RESTORATION

\$30,368.94
\$11,909.59
\$42,278.53 Subtotal for Dept. Streets
\$42,278.53 Subtotal for Vendor

STAR LINE FEEDS

236349 CAT & DOG FOOD
236098 DOG, CAT, PUPPY FOOD

\$400.40
\$543.20
\$943.60 Subtotal for Dept. Metro Animal
\$943.60 Subtotal for Vendor

STATE OF WY. - DEPT. OF REVENUE

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$4.14
\$4.14 Subtotal for Dept. Aquatics

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$0.75
\$0.75 Subtotal for Dept. Balefill

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$2,011.76

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$896.24

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$229.33

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$749.83

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$8,495.65

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$20.29

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$2,883.61

\$15,286.71 Subtotal for Dept. Casper Events Center

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$45.95

\$45.95 Subtotal for Dept. Fort Caspar

NOVEMBER 2015 SALES TAX - NOVEMBER 2015

\$346.63

\$346.63 Subtotal for Dept. Ice Arena

\$15,684.18 Subtotal for Vendor

SYSCO FOOD SVCS. CORP.

511280288 SOTF SUPPLY DISPOSABLE SOTF \$419.72
511200060 SALES ERROR CREDIT (\$33.70)
511200061 SALES ERROR CREDIT (\$83.91)
511181025 WHL FARM SOUR CREAM WHLFCLS E \$1,820.96
511181024 WHL FARM BUTTERMILK CHEESE BLU \$1,727.44
511100210 CREDIT FOR NAPKIN DNR 15X16.25 (\$44.61)
511101321 BENYS MEAT STRAW BLDY MARY \$235.90

\$4,041.80 Subtotal for Dept. Casper Events Center
\$4,041.80 Subtotal for Vendor

THE HARVARD DRUG GROUP

JX1343 CONTROLLED SUBSTANCE

\$82.81
\$82.81 Subtotal for Dept. Metro Animal

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

THE HARVARD DRUG GROUP

\$82.81 Subtotal for Vendor

THREE TRAILS ASSESSMENT CO & RESOURCE SOC.

120115 EFAP PREMIUM

\$35,230.00

\$35,230.00 Subtotal for Dept. Health Insurance

\$35,230.00 Subtotal for Vendor

VELOCITY CONSTRUCTORS INC

4 RETAINAGE 13-66

(\$69.25)

4 WWTP CENTRIFUGE INSTALLATION 1

\$109,730.00

\$109,660.75 Subtotal for Dept. Waste Water

\$109,660.75 Subtotal for Vendor

VENTURE TECHNOLOGIES

SIN013232 ACCESS POINT BASEMENT

\$970.43

\$970.43 Subtotal for Dept. Police

\$970.43 Subtotal for Vendor

VICTORIA GONZALES

RIN0026066 WINTER OUTERWEAR

\$90.73

\$90.73 Subtotal for Dept. Parks

\$90.73 Subtotal for Vendor

VISITS LLC

2754 CAR WASH TOKENS

\$60.75

\$60.75 Subtotal for Dept. Police

\$60.75 Subtotal for Vendor

WASTE WATER TREATMENT

1276/135197 201 SEWER

\$283,690.86

\$283,690.86 Subtotal for Dept. Sewer

\$283,690.86 Subtotal for Vendor

WATER TECHNOLOGY GROUP

5355765 SAGEBRUSH LIFT PUMP REPAIR

\$2,555.61

\$2,555.61 Subtotal for Dept. Sewer

\$2,555.61 Subtotal for Vendor

WAYNE COLEMAN CONSTRUCTION, INC.

15225 RETAINAGE 14-47

(\$459.55)

151130 RELEASE RETAINAGE 14-47

\$7,666.00

\$7,206.45 Subtotal for Dept. Capital Projects

15225 KELLY DRIVE STORM SEWER UPGRAD

\$1,450.10

RIN0026069 KELLY DR STORM SEWER CO#2

\$8,319.90

\$9,770.00 Subtotal for Dept. Streets

\$16,976.45 Subtotal for Vendor

WEST PLAINS ENGINEERING, INC.

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

WEST PLAINS ENGINEERING, INC.

BC15031-1001 FY16 CEC CHILLER REPLACEMENT 1

\$6,590.00
\$6,590.00 Subtotal for Dept. Casper Events Center
\$6,590.00 Subtotal for Vendor

WESTERN WATER CONSULTANTS, INC.

142020005 ROBERTSON ROAD TRAIL EXTENSION
142020005 ROBERTSON ROAD TRAIL EXTENSION

\$163.20
\$40.80
\$204.00 Subtotal for Dept. Parks

150280011 15TH & ELM IMPROVEMENTS PROJ 1
15028012 15TH ST&ELM PHASE I WOLCOTT ST

\$83.16
\$1,680.77
\$1,763.93 Subtotal for Dept. Sewer

15028012 15TH ST & ELM PHASE I - WOLCOT
130130030 MIDWEST AVE RECONSTRUCTION PRO
150280011 15TH & ELM IMPROVEMENTS PROJ 1

\$6,723.09
\$1,929.00
\$5,036.90
\$13,688.99 Subtotal for Dept. Streets

15028012 15TH ST&ELM PHASE I WOLCOTT ST
150280011 15TH & ELM IMPROVEMENTS PROJ 1

\$8,403.85
\$1,335.94
\$9,739.79 Subtotal for Dept. Water
\$25,396.71 Subtotal for Vendor

WESTLAND PARK-RED BUTTES IMPROVEMENT & SVC.

RIN0026116 OVT/NOV 2015 SEWER FEES
RIN0026116 OVT/NOV 2015 SEWER FEES

\$6,948.00
(\$694.80)
\$6,253.20 Subtotal for Dept. Sewer

RIN0026116 OVT/NOV 2015 SEWER FEES

(\$2,465.66)
(\$2,465.66) Subtotal for Dept. Waste Water
\$3,787.54 Subtotal for Vendor

WOLF GANG OF WY

1029 DECEMBER 2015 TV PRODUCTION

\$3,833.33
\$3,833.33 Subtotal for Dept. Council
\$3,833.33 Subtotal for Vendor

WY. LAW ENFORCEMENT ACADEMY

S-9354 TRAINING
RIN0026083 CREDIT MEMO
S-9365 TRAINING

\$1,280.00
(\$275.50)
\$300.00
\$1,304.50 Subtotal for Dept. Police
\$1,304.50 Subtotal for Vendor

WYOMING MEDICAL CENTER

1528800092 SEX ASSAULT INV

\$853.80
\$853.80 Subtotal for Dept. Police
\$853.80 Subtotal for Vendor

Bills and Claims

City of Casper

02-Dec-15 to 15-Dec-15

Grand Total

\$3,984,987.74

Approved By:

On:

CITY of CASPER, WYOMING
 BILLS and CLAIMS ADDENDUM
 Council Meeting
 12/15/15

Payroll Disbursements

12/3/15	CITY PAYROLL	\$	12,464,565.03
12/3/15	BENEFITS & DEDUCTIONS	\$	244,154.91
12/2/15	EXCEPTIONS PAYROLL- FIRE	\$	654.72
12/2/15	BENEFITS & DEDUCTIONS	\$	106.84
12/10/15	FIRE PAYROLL	\$	178,384.50
12/10/15	BENEFITS & DEDUCTIONS	\$	30,692.04

Total Payroll \$ 12,918,558.04

Additional Fees

Total Fees \$ -

Additional AP

Total Additional AP \$ -

December 1, 2015

MEMO TO: V.H. McDonald, City Manager

FROM: Tracey L. Belser, Support Services Director *TB*
Linda Carlson, Finance Manager *LC*
Carla Mills-Laatsch, Customer Service Supervisor *CLL*

SUBJECT: Establish Public Hearing for Transfer of Ownership and Location of Retail Liquor License No. 5.

Recommendation:

That Council, by minute action, establish January 5, 2016, as the Public Hearing date for the consideration of the transfer of ownership and location of Retail Liquor License No. 5, Elixir, LLC., located at 800 Antler Drive, to Lucky 95, LLC., located at 134 North Center Street.

Summary:

An application has been received for a transfer of ownership and location of Retail Liquor License No. 5, Elixir, LLC., located at 800 Antler Drive, to Lucky 95, LLC., located at 134 North Center Street. If this transfer is granted, this license will be in a parked or non-operational status at this location. This license can remain parked, owned by the same LLC., for a period of two years, with an optional one year extension granted by Council.

The State of Wyoming Liquor Division will duly review the application. The Fire Department, Planning and Community Development, and the Health Department will review this business and address.

As required by Municipal Code, a notice is being published in a local newspaper once a week for four consecutive weeks. As required by State Statute it is being advertised on the City's website (www.casperwy.gov).

December 15, 2015

MEMO TO: V.H. McDonald, CPA, City Manager

FROM: Andrew Beamer, Public Services Director *B*
Jason Knopp, City Engineer
Jolene Martinez, Special Projects Coordinator *JM*

SUBJECT: Wyoming Business Council Community Enhancement Grant Application

Recommendation:

That Council, by resolution, authorize submission of an application to the Wyoming Business Council's Community Enhancement Grant program, in the amount of \$500,000, to be used to fund river restoration construction projects.

Summary:

In June 2013, Council authorized staff to move forward to secure funding and implement the work identified in the Platte River Environmental Restoration Master Plan. The projects outlined in the master plan are a combination of riverbank and in-river construction, Russian olive removal, and vegetative plantings. The cost estimate for riverbank and in-river construction for seven sites is estimated at \$16 million.

As part of the funding strategy for in-river construction, in December 2014, Council authorized staff to write Wyoming Business Council Community Enhancement Grants through 2020. This grant program invests in infrastructure to improve aesthetics or quality of life to make a community attractive for business development. The maximum amount that can be requested is \$500,000, and a 50% match is required.

Casper has a valuable and unique asset in the North Platte River, and river restoration is a transformational investment in Casper's infrastructure. Improved water quality; protected drinking water infrastructure; improved habitat that may make Casper's urban corridor a destination fishery; and stabilized, improved banks are some of the river restoration outcomes that will improve both aesthetics and quality of life. A showcased river provides economic development opportunities such as increased tourism.

The Platte River Revival's infrastructure investment and outcomes meet the Wyoming Business Council's Community Enhancement Grant criteria. The Wyoming Business Council approved a \$500,000 Community Enhancement Grant in 2014 and again in 2015. The local match is met by the Optional 1% Sales Tax allocation for the Platte River Revival. A resolution for Council's consideration has been prepared.

RESOLUTION NO. 15-312

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING BUSINESS COUNCIL COMMUNITY ENHANCEMENT GRANT PROGRAM

WHEREAS, the City of Casper has identified the need to restore the North Platte River through Casper and has established a project called the Platte River Revival; and,

WHEREAS, a restored river will improve water quality, protect drinking water infrastructure, improve aquatic and riparian habitat, provide stabilized and aesthetically pleasing riverbanks, provide recreational opportunities and places for people to gather; and,

WHEREAS, positive economic growth can occur when aesthetics and quality of life are improved; and,

WHEREAS, the Wyoming Business Council Community Enhancement Grant is designed to assist municipalities with investments in infrastructure to improve aesthetics or quality of life to make a community attractive for business development; and,

WHEREAS, the Community Enhancement Grant can provide up to \$500,000; and,

WHEREAS, the 50% match can be met by \$500,000 in the FY16 capital budget for river restoration and no additional funds are needed.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute and the City Clerk to attest, an application to the Wyoming Business Council for a Community Enhancement grant in the amount of \$500,000 for the river restoration project.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2015.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Charlie Powell
Mayor

ORDINANCE NO. 34-15

AN ORDINANCE AMENDING SECTION 5.08.010 TO ADD A DEFINITION OF "CONVICTION" FOR PURPOSES OF CHAPTER 5.08 OF THE CASPER MUNICIPAL CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

Section 1: That Section 5.08.010 of the Casper Municipal shall be amended to read as follows by adding a new paragraph 7 defining the word "Conviction":

5.08.010 - Definitions.

As used in this chapter:

1. "Alcoholic liquor" means any spirituous or fermented fluid, substance or compound other than malt beverage, intended for beverage purposes, which contains more than one-half of one percent of alcohol by volume.
2. "Bar and grill liquor license" means the authority under which a licensee is permitted to sell alcoholic liquor or malt beverages for consumption on the premises owned or leased by the licensee, and is subject to the limitations hereinafter provided.
3. "Barrel" is a unit of liquid measure equal to thirty-one U.S. gallons.
4. "Building" means a roofed and walled structure built or set in place for permanent use.
5. "Club" means any of the following organizations:
 - a. A post, charter, camp or other local unit composed only of veterans and its duly organized auxiliary, chartered by the Congress of the United States for patriotic, fraternal or benevolent purposes and, as the owner, lessee or occupant, operates an establishment for these purposes within the state;
 - b. A chapter, lodge or other local unit of an American national fraternal organization and, as the owner, lessee or occupant, operates an establishment for fraternal purposes within the state. As used in this subdivision, an American fraternal organization means an organization actively operating in not less than thirty-six states or having been in active continuous existence for not less than twenty years, but does not mean a college fraternity;
 - c. A hall or building association of a local unit specified in subdivisions a and b of this subsection, of which all of the capital stock is owned by the local unit or its members, operating clubroom facilities for the local unit;
 - d. A golf club having more than fifty bona fide members and owning, maintaining or operating a bona fide golf course together with a clubhouse;
 - e. A social club with more than one hundred bona fide members who are residents of the county in which it is located, owning, maintaining or operating club

quarters, incorporated and operating solely as a nonprofit corporation under the laws of this state and qualified as a tax exempt organization under the Internal Revenue Service Code and having been continuously operating for a period of not less than one year. The club shall have had during this one-year period a bona fide membership paying dues of at least twenty-five dollars per year as recorded by the secretary of the club, quarterly meetings, and an actively engaged membership carrying out the objects of the club. A social club shall, upon applying for a license, file with the licensing authority and the commission a true copy of its bylaws and shall further, upon applying for a renewal of its license, file with the licensing authority and the commission a detailed statement of its activities during the preceding year which were undertaken or furthered in pursuit of the objects of the club together with an itemized statement of amounts expended for such activities. Club members, at the time of application for a limited retail liquor license pursuant to Section 5.08.060, shall be in good standing by having paid at least one full year in dues;

- f. Club does not mean college fraternities or labor unions.
- 6. "Commission" means the Wyoming Liquor Commission.
- 7. **“CONVICTION” FOR THE PURPOSE OF COMPUTING DEMERIT POINTS AGAINST A LIQUOR LICENSE HOLDER SHALL MEAN A FINDING OF GUILTY, THE ENTRY OF A GUILTY OR NO CONTEST PLEA, OR THE ENTRY OF A GUILTY OR NO CONTEST PLEA AS PART OF A DEFERRED SENTENCE IN ANY COURT TO ANY DEMERIT POINT VIOLATION AS SET FORTH IN SECTION 5.08.190.**
- 78. "Drugstore" means space in a building maintained, advertised and held out to the public as a place where drugs and medicines are sold and prescriptions compounded and where a registered pharmacist is regularly employed.
- 89. "Industry representative" means and includes all wholesalers, manufacturers, rectifiers, distillers and breweries dealing in alcoholic liquor or malt beverage, and proscriptions under their conduct includes conduct by a subsidiary, affiliate, officer, director, employee, agent, broker or any firm member of such entity.
- 910. "Intoxicating liquor," "alcoholic liquor," "alcoholic beverage" and "spirituous liquor" are construed as synonymous in meaning and definition.
- 1011. "Licensee" means a person holding a:
 - a. Retail liquor license;
 - b. Limited retail liquor license;
 - c. Resort liquor license;
 - d. Malt beverage permit;
 - e. Restaurant liquor license;
 - f. Catering permit;
 - g. Special malt beverage permit; or

h. Bar and grill liquor license.

- 1412.** "Limited retail liquor license" means a license issued as hereinafter provided to a bona fide fraternal club.
- 1423.** "Malt beverage" means any fluid, substance or compound intended for beverage purposes manufactured from malt, wholly or in part, or from any substitute therefor, containing at least one-half of one percent of alcohol by volume.
- 1434.** "Malt beverage permit" means the authority under which the licensee is permitted to sell malt beverages only.
- 1445.** "Microbrewery" is a commercial enterprise as defined by Wyoming Statute Section 12-1-101(a)(ixx).
- 14516.** "Operational" means offering for sale to the general public alcoholic liquor and malt beverages as authorized under a license or permit issued under this title for not less than three consecutive months during any calendar year.
- 14617.** "Original package" means any receptacle or container used or labeled by the manufacturer of the substance, containing any alcoholic liquors or malt beverages.
- 14718.** "Person" includes an individual person, partnership, corporation, limited liability company or association.
- 14819.** "Resident" means a domiciled resident and citizen of Wyoming for a period of not less than one year who has not claimed residency elsewhere for any purpose within a one-year period immediately preceding the date of application for any license or permit authorized under this chapter.
- 14920.** "Restaurant" means space in a building maintained, advertised and held out to the public as a place where individually priced meals are prepared and served primarily for on-premises consumption and where the primary source of revenue from the operation is from the sale of food and not from the sale of alcoholic or malt beverages. The building shall have a dining room or rooms, a kitchen and the number and kinds of employees necessary for the preparing, cooking and serving of meals in order to satisfy the licensing authority that the space is intended for use as a full-service restaurant. The service of only fry orders or such food and victuals as sandwiches, hamburgers or salads shall not be deemed a restaurant for the purposes of this section.
- 2021.** "Restaurant liquor license" means the authority under which a licensee is permitted to sell alcoholic liquor and malt beverages for consumption on the premises owned or leased by the licensee, and is subject to the limitations hereinafter provided.
- 2122.** "Retail liquor license" means the authority under which a licensee is permitted to sell alcoholic liquor or malt beverages for use or consumption, but not for resale.
- 2223.** "Room" means an enclosed and partitioned space within a building, large enough for a person. Partitions may contain windows and doorways, but any partition shall extend from floor to ceiling.
- 2324.** "Sell" or "sale" includes offering for sale, trafficking in, bartering, delivery, or dispensing and pouring for value, exchanging for goods, services or patronage, or an

exchange in any way other than purely gratuitously. Every delivery of any alcoholic liquor or malt beverage made otherwise than by gift constitutes a sale.

- 2425. "Special malt beverage permit" means the authority under which a licensee is permitted to sell malt beverages at public auditoriums, civic centers or events centers, meeting the qualifications hereinafter provided.
- 2526. "This chapter" means Ordinance 25-86.
- 2627. "Wholesaler" means any person, except the commission, who sells any alcoholic or malt beverage to a retailer for resale.
- 2728. "Winery" means a commercial enterprise manufacturing wine at a single location in Wyoming in quantities not to exceed ten thousand gallons per year.

Section 2:

This ordinance shall become in full force and effect upon passage on third reading and publication.

PASSED on first reading this 17th day of November 2015.

PASSED on second reading this 1st day of December 2015.

PASSED, APPROVED AND ADOPTED on third and final reading this _____ day of 2015.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Charlie Powell
Mayor

ORDINANCE NO. 39-15

AN ORDINANCE APPROVING A ZONE CHANGE OF LOT 15, BLOCK 96, CASPER ADDITION SUBDIVISION IN THE CITY OF CASPER, WYOMING.

WHEREAS, an application has been made to rezone the above described property from zoning classification C-2 (General Business) to C-3 (Central Business); and,

WHEREAS, after a public hearing on October 27, 2015, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Lot 15, Block 96, Casper Addition, more commonly known as 224 North Lincoln Street, is hereby rezoned from zoning classifications C-2 (General Business) to C-3 (Central Business).

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 1st day of December, 2015.

PASSED on 2nd reading the ____ day of _____, 201__.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 201__.

APPROVED AS TO FORM:

Wallace Tremblay

ATTEST:

Tracey L. Belser
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Mayor

December 9, 2015

MEMO TO: V. H. McDonald, City Manager

FROM: Andrew Beamer, P.E., Public Services Director
David W. Hill, P.E., Public Utilities Manager 

SUBJECT: Establishing Rates for Retail and Wholesale Water and Sewer Service

Recommendation:

That Council, by resolution, adopt revisions to the current retail and wholesale water and sewer rates, to become effective January 1, 2016 and January 1, 2017 and to rescind Resolution No. 13-311.

Summary:

The Casper Public Utilities Advisory Board at its regular November 24, 2015 meeting met to discuss retail and wholesale water and sewer user rates.

Costs are continuing to rise due to:

- Utility Costs (Electricity and Natural Gas)
- Chemical Costs
- Waterworks and Sewer Material Costs
- Employee Payroll and Benefit Costs
- Costs to meet governmental mandates associated with the Safe Drinking Water Act and the Clean Water Act
- Equipment/Infrastructure replacements at the Wastewater Treatment Plant Fund due to the age of equipment/infrastructure (Will affect Sewer Rate Model)

Assumptions made in the forecasted cash flow analysis for the water and sewer funds are as follows:

- 1) A 1.13% rate of growth in Natrona County.
- 2) A 2% rate employee cost of living adjustment each year over the next ten years for personnel expenses.
- 3) A 2.00% rate of inflation is projected for contractual and 4% for materials and supplies. These assumptions may not cover cost escalation for electricity, natural gas, chemicals, and water and sewer materials in the future which have all been higher than the rate of inflation over the past several years. However for two-year rate models, these assumptions for the rate of inflation for contractual and materials and supplies should suffice.

- 4) A 1.25% return on investments for FY 2014-2023. This may seem aggressive but should suffice for two-year rate models.
- 5) The models represent the most probable volume of water purchased by Casper from the Regional Water System and the most probable volume of Casper wastewater treated by the Regional Wastewater System (RWWS) over the next ten years. It is assumed in the retail sewer cash flow model that approximately 84.98% of the wholesale wastewater operational charges are from Casper. The remainder is from other wholesale users of the RWWS.
- 6) The retail water cash flow model represents that Casper has 5% unaccounted for water throughout the next ten years. Of the purchased water it is assumed that 95% will be resold at retail to customers of Casper. Unaccounted for water represents line leakage, water main breaks, flushing water, fire hydrant use, under registering retail meters, water theft, etc.
- 7) The retail sewer cash flow model represents that Casper has infiltration/inflow in its sewer collection system. The Regional Wastewater Treatment Plant has to treat all flows including infiltration/inflows. Infiltration/inflow represents groundwater leakage into sewer mains and manholes, and inflow into sewer mains and manholes caused by wet weather events, storm drains connected into the sanitary sewer system, and residential/business sump pumps connected into the sanitary sewer system. Infiltration/inflow is a source of selenium.
- 8) The retail water rate model represents 22,299 retail customers as of July 1, 2015. The retail sewer model represents 21,538 sewer customers as of July 1, 2015.
- 9) The water rate model takes into account assumed future Wyoming Water Development Commission (67% grants) for various capital improvement projects. Two additional SRF Loans (one WWTP and one Sewer) are anticipated in the models although additional loans may take place in the future.
- 10) The forecasted water cash flow/rate model assumes a continuing amount of \$1.0 Million of 1% monies annually for water main replacements. The sewer cash flow/rate model includes user charges for the RWWS which will have an influx of \$1.5 M of 1% monies for capital replacements in FY17 and FY18.
- 11) Rates developed by these cash flow/rate models include rate adjustments needed for new and replacement capital facilities in accordance to the Capital Improvement Plan (CIP) for each fund above monies obtained from system development charges, depreciation, reserves, 1% money, and outside grants.
- 12) The sewer rate cash flow model includes increased RWWS operational, debt service, and replacement capital expenses at the Wastewater Treatment Plant (WWTP). Included is the RWWS new debt service associated with FY12 - FY14 Wyoming Clean Water State Revolving Fund loans for major equipment replacements at the

WWTP (Emergency Power Project, Bar Screen Replacement Project, and Biosolids Facility Compost Windrow Turner). Also included are projected increases, each year, for the yearly replacement expenses associated with older equipment/infrastructure replacements at the WWTP. These monies are necessary to replace older equipment, piping, and electrical systems at the WWTP. Much of the WWTP equipment/infrastructure is 30 years or older.

- 13) Future WWTP discharge permit renewals by DEQ/EPA (most likely 2023) may require nutrient removal (phosphorous and nitrogen) and may also require selenium removal. The costs for these improvements will not be included in the RWWS System model or the Sewer rate model until more information is available from regulatory agencies. In FY16, it is planned to retain a consultant to prepare an updated WWTP Facilities Plan to investigate future regulatory requirements, treatment alternatives, costs, and funding possibilities for the selenium/nutrient removal upgrades. This updated Facilities Plan will also investigate expansion of the WWTP to accommodate future growth.
- 14) Rehabilitation of the North Platte Sanitary Sewer is also needed. This concrete sewer (24-inch to 54-inch in size) was installed from 1981-1983, is 8.9 miles in length, and suffers from corrosion from hydrogen sulfide generation. Approximately 25% of the sewer needs rehabilitation by relining and reconstruction of relief structures. The rehabilitation of this sewer (\$8 M) is tentatively scheduled for FY18 in the RWWS model financed from unknown sources (possibly County Consensus monies, unallocated 1% monies, or a CWSRF loan.)
- 15) Sewer service revenues over the last three-four years have been somewhat stagnant while expenditures continue to increase. This is taking place regardless of small rate increases and population growth over the last four years. There is a trend towards lower water usage in the winter months (January through March – non-irrigation season) when monthly sewer bills for the year are calculated. Inside residence water saving devices are having an effect upon water usage in these months. A meter reading cycle of 30 days for each retail account is scheduled sometime during these three months to calculate each account's monthly sewer usage for the next year.
- 16) A portion of the projected wholesale RWWS operational charges from FY16-25 is anticipated to be covered by decreasing sewer fund reserves in order to lessen the amount of retail sewer rate increases from FY16-25. This will have to be re-evaluated on a bi-yearly basis.

The Public Utilities Advisory Board at its November 24, 2015 meeting discussed the proposed rate increases and recommended approval of moderate increases to the retail water rates (3.6% and 3.5% for retail water January 1, 2016 and 2017 respectively) and a also moderate sewer rate increase (5.3% and 5.4% for retail sewer for January 1, 2016 and January 1, 2017 respectively).

A summary of the proposed changes follows.

RETAIL WATER SERVICE RATE SCHEDULE

Section 1

January 1, 2016

The existing retail water minimum charge of \$7.42 would increase to \$7.62. The minimum usage volume of 1,500 gallons will remain unchanged. The existing volume charge of \$3.41 per thousand gallons would increase to \$3.54 per thousand gallons.

This would add an additional \$1.50 or 3.6% increase to the average monthly residential customer who uses 11,500 gallons of water per month.

January 1, 2017

The January 1, 2017 retail water minimum charge of \$7.62 would increase to \$7.81. The minimum usage volume of 1,500 gallons will remain unchanged. The existing volume charge of \$3.54 per thousand gallons would increase to \$3.67 per thousand gallons.

This would add an additional \$1.49 or 3.5% increase to the average monthly residential customer who uses 11,500 gallons of water per month.

RETAIL SEWER SERVICE RATE SCHEDULE

Section 1

January 1, 2016

The existing retail sewer rate minimum charge would increase from \$6.99 per month to \$7.31 per month. The minimum usage volume of 2,000 gallons would remain unchanged. The volume rate would increase from \$2.78 per thousand gallons to \$2.94 per thousand gallons.

This would add an additional \$1.04 or 5.3% increase to the average sewer residential customer who uses 6,500 gallons of sewer per month.

January 1, 2017

The January 1, 2015 retail sewer rate minimum charge would increase from \$7.31 per month to \$7.65 per month. The minimum usage volume of 2,000 gallons would remain unchanged. The volume rate would increase from \$2.94 per thousand gallons to \$3.11 per thousand gallons.

This would add an additional \$1.11 or 5.4% increase to the average sewer residential customer who uses 6,500 gallons of sewer per month.

Casper's average retail residential water and sewer bills are very favorable in comparison with other entities in the region. It needs to be emphasized that many of the comparable entities have utilized other funding sources, such as optional Sixth Cent Capital Facilities Taxes to help finance major upgrades to their water and wastewater systems.

WHOLESALE WATER RATES AND OUTSIDE-CITY RETAIL WATER RATES

In addition, updated wholesale water rates and outside-City retail water rates are also proposed for January 1, 2016 and January 1, 2017 prepared in conformance to the cost of service approach required by Wyoming State Statutes. The projected increase in the wholesale water rate for customers connected to Regional Water transmission lines is from \$1.93 per thousand gallons to \$2.00 per thousand gallons on January 1, 2016 and to \$2.07 per thousand gallons on January 1, 2017. The projected increase in the wholesale water rate for customers connected to Casper Water Transmission Lines is from \$2.77 per thousand gallons to \$2.84 per thousand gallons on January 1, 2016 and to \$2.94 per thousand gallons on January 1, 2017. The cost of wholesale Regional water increased from \$1.52 per thousand gallons to \$1.57 per thousand gallons on July 1, 2015.

SEPTAGE, SUMP AND GREASE WASTE FEES

Domestic septage, non-hazardous industrial sump waste, and grease waste disposal fees at the Wastewater Treatment Plant are recommended for increases on January 1, 2016 and January 1, 2017. The fees are recommended to be increased each year at the average percentage increase as the wholesale wastewater rate increases in the Regional Wastewater System Cash Flow Model. A portion of septage and grease wastes are generated from outside Natrona County and they pay a surcharge of 40%. Casper, as a large WWTP, has an environmental obligation to provide these services for the septage, sump, and grease waste generators; however the citizens of Casper and the other members of the Regional Wastewater System should not be subsidizing these fees. These recommended increases are projected to help the Regional Wastewater System Cash Flow.

Council at its Work Session on December 8th considered the updated water and sewer rates.

A resolution is prepared for Council's consideration.

An attachment for Council's additional information is as follows:

Attachment "A" – "Water and Sewer Rate Information From Other Entities – November 2015"

**ATTACHMENT “A”
WATER AND SEWER RATE INFORMATION
FROM OTHER ENTITIES
November 2015**

Rate Comparison – Monthly – Inside City

	Water 11,500 Gallons	Sewer 6,500 Gallons	TOTAL Water and Sewer
Billings	41.59	33.42	75.01
Cheyenne	54.67	27.36	82.03
Cody	52.90	22.10	75.00
Evanston	26.77	14.71	41.48
Evansville	35.65	19.27	54.92
Ft. Collins	43.25	37.20	80.45
Gillette	46.43	23.80	70.23
Green River	39.04	16.94	55.98
Lander	54.84	22.15	76.99
Laramie	71.57	33.78	105.35
Midwest/Edgerton	41.00	7.35 – 5.55	48.35 – 46.55
Mills	30.80	14.55	45.35
Pioneer Water & Sewer District	64.87	-	64.87
Rawlins	37.00	14.00	51.00
Riverton	44.55	28.54	73.09
Rock Springs	58.82	35.28	94.10
Sheridan	36.68	31.08	67.76
Wardwell Water & Sewer District	44.82	14.07	58.89
Casper (Existing)	41.52	19.50	61.02
Casper (Proposed – January 1, 2016)	43.02 (3.6%)	20.54 (5.3%)	63.56 (4.1%)
Casper (Proposed – January 1, 2017)	44.51 (3.5%)	21.65 (5.4%)	66.16 (4.0%)

Average monthly residential use in the City of Casper is 11,500 gallons of water and 6,500 gallons of sewer.

RESOLUTION NO. 15-313

A RESOLUTION ADOPTING AND SETTING FORTH RATES FOR WHOLESALE WATER SERVICE, RETAIL WATER SERVICE, AND SEWER SERVICE FOR THE CITY OF CASPER, WYOMING, AND RESCINDING RESOLUTION ~~11-333~~ 13-311.

WHEREAS, the City of Casper is desirous of changing the fees for wholesale water service, retail water service, and sewer service to appropriately recover the costs involved.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That Resolution No. ~~11-333~~ 13-311 is hereby rescinded, and the following service rate schedules are hereby adopted, effective January 1, ~~2014~~ 2016, and January 1, ~~2015~~ 2017.

WHOLESALE WATER SERVICE RATES SCHEDULE

Section 1. That on and after the date of January 1, ~~2014~~ 2016, the following wholesale water rates shall be in full force and effect.

- A. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the Central Wyoming Regional Water System transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be ~~One Dollar and Eighty Seven Cents (\$1.87)~~ TWO DOLLARS AND NO CENTS (\$2.00) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.
- B. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the City of Casper water transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be ~~Two Dollars and Sixty Seven Cents (\$2.67)~~ TWO DOLLARS AND EIGHTY-FOUR CENTS (\$2.84) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.

Section 2. That on and after the date of January 1, ~~2015~~ 2017, the following wholesale water rates shall be in full force and effect.

- A. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the Central Wyoming Regional Water System transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be ~~One Dollar and Ninety Three Cents (\$1.93)~~ TWO DOLLARS AND SEVEN CENTS

(\$2.07) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.

- B. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the City of Casper water transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be ~~Two Dollars and Seventy Seven Cents (\$2.77)~~ TWO DOLLARS AND NINETY-FOUR CENTS (\$2.94) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.

RETAIL WATER SERVICE RATES SCHEDULE

Section 1. That on and after the date of January 1, ~~2014~~ 2016, the following water rates shall be in full force and effect.

- A. For water used within the City limits of the City of Casper, a minimum charge of ~~Seven Dollars and Thirty Six Cents (\$7.36)~~ SEVEN DOLLARS AND SIXTY-TWO CENTS (\$7.62) shall be made and collected for the first one thousand five hundred gallons of water used during each monthly period of the year and on which there shall be no discount, and ~~Three Dollars and Thirty Seven Cents (\$3.37)~~ THREE DOLLARS AND FIFTY-FOUR CENTS (\$3.54) per thousand gallons for each and every thousand gallons consumed in a month thereafter.
- B. For water used outside the City limits of the City of Casper, a minimum charge of ~~Eight Dollars and Eighty Six Cents (\$8.86)~~ NINE DOLLARS AND FORTY-TWO CENTS (\$9.42) shall be made and collected for the first one thousand five hundred gallons of water used, during each monthly period of the year and on which there shall be no discount, and ~~Four Dollars and Thirty Eight Cents (\$4.38)~~ FOUR DOLLARS AND SEVENTY-FIVE CENTS (\$4.75) per thousand gallons thereafter.

Section 2. That on and after the date of January 1, ~~2015~~ 2017, the following water rates shall be in full force and effect.

- A. For water used within the City limits of the City of Casper, a minimum charge of ~~Seven Dollars and Forty Two Cents (\$7.42)~~ SEVEN DOLLARS AND EIGHTY-ONE CENTS (\$7.81) shall be made and collected for the first one thousand five hundred gallons of water used during each monthly period of the year and on which there shall be no discount, and ~~Three Dollars and Forty One Cents (\$3.41)~~ THREE DOLLARS AND SIXTY-SEVEN CENTS (\$3.67) per thousand gallons for each and every thousand gallons consumed in a month thereafter.
- B. For water used outside the City limits of the City of Casper, a minimum charge of ~~Eight Dollars and Ninety Nine Cents (\$8.99)~~ NINE DOLLARS AND SIXTY-NINE CENTS (\$9.69) shall be made and collected for the first one thousand five hundred gallons of water used, during each monthly period of the year and on which there shall be no

discount, and ~~Four Dollars and Forty Six Cents (\$4.46)~~ FOUR DOLLARS AND NINETY-THREE CENTS (\$4.93) per thousand gallons thereafter.

SEWER SERVICE RATE SCHEDULE

Section 1. That on and after the date of January 1, ~~2014~~ 2016, the following sewer rates shall be in full force and effect.

- A. For sewer used within the City limits of the City of Casper, a minimum charge of ~~Six Dollars and Fifty Three Cents (\$6.53)~~ SEVEN DOLLARS AND THIRTY-ONE CENTS (\$7.31) shall be made and collected for the first two thousand gallons of sewer used during each monthly period of the year and on which there shall be no discount, and ~~Two Dollars and Fifty Five Cents (\$2.55)~~ TWO DOLLARS AND NINETY-FOUR CENTS (\$2.94) per thousand gallons for each and every thousand gallons consumed in excess of the first two thousand gallons per month.

The sewer bill shall be based on winter water usage for residential and commercial customers.

Retail residential sewer use only (non-water):

~~\$17.26~~ \$20.54 per month – first unit in building.

~~\$11.63~~ \$13.84 per month – each additional unit in building.

Retail commercial sewer use only (non-water):

To be set by individual contract.

Retail outside-City sewer customers:

Retail outside-City rates are identical to inside-City rates.

- B. User Charge System – The user charge system will be a surcharge to those customers having sewage of abnormally high strength. This charge will recover the costs of service attributable to the quantity of BOD and suspended solids in excess of normal strength sewage. The surcharge will apply when either BOD or suspended solids concentration exceeds 200 or 250 ppm respectively.

EXCESSIVE SEWAGE STRENGTH SURCHARGE FORMULA

Where:

S = $V_s \times 8.34 [(\del{0.222015} 0.253633) (BOD - 200) + (\del{0.165129} 0.190243) (SS - 250)]$

S = Surcharge in dollars

V_s = Sewage volume in million gallons

8.34 = Pounds per gallon of water

~~0.222015~~ 0.253633 = Unit charge for BOD in dollars per pound

BOD = BOD strength index in parts per million by weight

200 = Allowed BOD strength in parts per million by weight

~~\$0.165129~~ 0.190243 = Unit charge for suspended solids in dollars per pound
 SS = Suspended solids strength index in parts per million by weight
 250 = Allowed SS strength in parts per million by weight

- C. Domestic Septage Service – for use of the domestic septage receiving facility, located at the Sam E. Hobbs Regional Wastewater Treatment facility.

INSIDE COUNTY SERVICE

~~\$154.03~~ \$181.65 per 1,000 gallons

The septage service charge shall be based upon the actual volume of septage discharged at the Wastewater Treatment Plant.

ALL OUTSIDE NATRONA COUNTY DOMESTIC SEPTAGE SHALL HAVE A 40% SURCHARGE ADDED.

- D. Non-hazardous Industrial Sump Waste Service – for use of the industrial waste facility, located at the Sam E. Hobbs Regional Wastewater Treatment facility.

INSIDE COUNTY SERVICE

~~\$245.92~~ \$290.01 per 1,000 gallons

Plus additional outside laboratory testing if required.

The non-hazardous industrial sump waste service charge shall be prorated in 250 gallon increments after the initial charge for a minimum of 1,000 gallons.

NON-HAZARDOUS INDUSTRIAL SUMP WASTE SHALL NOT BE ACCEPTED FROM OUTSIDE NATRONA COUNTY.

- E. Grease Waste Service – for use of grease waste facilities located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

~~\$245.92~~ \$290.01 per 1,000 gallons

The grease waste charge shall be based upon the actual volume of grease waste discharged at the wastewater treatment plant.

ALL OUTSIDE-NATRONA COUNTY GREASE WASTE SHALL HAVE A 40% SURCHARGE ADDED.

SECTION 2. That on and after the date of January 1, 2015 2017, the following sewer rates shall be in full force and effect.

- A. For sewer used within the City limits of the City of Casper, a minimum charge of ~~Six Dollars and Ninety Nine Cents (\$6.99)~~ SEVEN DOLLARS AND SIXTY-FIVE CENTS (\$7.65) shall be made and collected for the first two thousand gallons of sewer used during each monthly period of the year and on which there shall be no discount, and ~~Two Dollars and Seventy Eight Cents (\$2.78)~~ THREE DOLLARS AND ELEVEN CENTS (\$3.11) per thousand gallons for each and every thousand gallons consumed in excess of the first two thousand gallons per month.

The sewer bill shall be based on winter water usage for residential and commercial customers.

Retail residential sewer use only (non-water):

\$18.69 \$21.65 per month – first unit in building.

\$12.60 \$14.59 per month – each additional unit in building.

Retail commercial sewer use only (non-water):

To be set by individual contract.

Retail outside-city sewer customers:

Retail outside-City rates are identical to inside-City rates.

- B. User charge system – the user charge system will be a surcharge to those customers having sewage of abnormally high strength. This charge will recover the costs of service attributable to the quantity of BOD and suspended solids in excess of normal strength sewage. The surcharge will apply when either BOD or suspended solids concentration exceeds 200 or 250 ppm respectively.

EXCESSIVE SEWAGE STRENGTH SURCHARGE FORMULA

WHERE:

S = VS X 8.34 [(\$0.238422 \$0.269814) (BOD – 200) + (\$0.178834 \$0.20238) (SS – 250)]

S = Surcharge in dollars

VS = Sewage volume in million gallons

8.34 = Pounds per gallon of water

\$0.238422 \$0.269814 = Unit charge for BOD in dollars per pound

BOD = BOD strength index in parts per million by weight

200 = Allowed BOD strength in parts per million by weight

\$0.178834 \$0.20238 = Unit charge for suspended solids in dollars per pound

SS = Suspended solids strength index in parts per million by weight

250 = Allowed SS strength in parts per million by weight

- C. Domestic Septage Service – for use of the domestic septage receiving facility, located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

~~\$170.75~~ \$193.25 per 1,000 gallons

The septage service charge shall be based upon the actual volume of septage discharged at the wastewater treatment plant.

ALL OUTSIDE-NATRONA COUNTY DOMESTIC SEPTAGE SHALL HAVE A 40% SURCHARGE ADDED.

- D. Non-Hazardous Industrial Sump Waste Service – for use of the industrial waste facility, located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

~~\$272.60~~ \$308.52 per 1,000 gallons

Plus additional outside laboratory testing if required.

The non-hazardous industrial sump waste service charge shall be prorated in 250 gallon increments after the initial charge for a minimum of 1,000 gallons.

NON-HAZARDOUS INDUSTRIAL SUMP WASTE SHALL NOT BE ACCEPTED FROM OUTSIDE NATRONA COUNTY.

- E. Grease Waste Service – for use of grease waste facilities located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

~~\$272.60~~ \$308.52 per 1,000 gallons

The grease waste charge shall be based upon the actual volume of grease waste discharged at the wastewater treatment plant.

ALL OUTSIDE NATRONA COUNTY GREASE WASTE SHALL HAVE A 40% SURCHARGE ADDED.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2015.

APPROVED AS TO FORM:



ATTEST:

Tracey L. Belser
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Charlie Powell
Mayor

December 8, 2015

MEMO TO: V.H. McDonald, City Manager

FROM: Andrew Beamer, Public Services Director
Cynthia M. Langston, Solid Waste Division Manager

SUBJECT: Establishing New Resolution for Residential and Commercial Solid Waste Collection, Recycling and Disposal at the Casper Solid Waste Facility and rescinding Resolution No. 13-310 pertaining to establishing rates for residential and Commercial Solid Waste Collection, Recycling and Disposal at the Casper Solid Waste Facility.

Recommendation:

That Council, by resolution, adopt revisions to the current residential and commercial solid waste collection, recycling, and disposal fees at the Casper Solid Waste Facility, to become effective January 1, 2016 and January 1, 2017, and rescind Resolution No. 14-198.

Summary:

Staff and the Council Solid Waste Advisory Committee met on November 25, 2015 to discuss user rates for commercial trash collection, residential trash collection, and balefill tipping fees. During this meeting, continued increasing costs for refuse collection and balefill operations were discussed. The continued increases are due to rising costs in:

- ✓ Truck & heavy equipment (high cost of steel & updated air emission systems & hybrids)
- ✓ Electricity and natural gas
- ✓ Employee payroll & benefits (step increases & health insurance)
- ✓ Higher costs of construction and contractual work

This memorandum outlines the cash flow assumptions made for refuse collection and balefill funds as well as provides a recommendation from staff to the Council Solid Waste Advisory Committee on how to fund the required capital improvements and rising operational costs. The forecasted cash flow assumptions for the next ten (10) years for city of Casper's balefill and refuse collection enterprise funds include:

1. A 1.13% rate of growth in Natrona County.
2. A 2.00% rate of inflation for operation and maintenance expenses and employee cost of living adjustments each year for the next ten years. Operation and maintenance expenses include electricity, natural gas, and trucks/heavy equipment.
3. A 4.00% rate of inflation per year for rising employee health insurance costs.
4. A 4% rate of inflation per year for materials and supplies.
5. A 1.25% return on investment for Fiscal Year (FY) 2016 through FY 2028.
6. 18,430 residential refuse collection accounts for the city of Casper in FY 2014-2015.

7. Loan payments on approximately \$2.1 million from the State Revolving Fund for construction of the first lined landfill cell in 2009. The loan is a 20 year loan at 2.5% interest.
8. Loan payments on approximately \$6.1 million from the State Revolving Fund for renovation of the 1983 baler building in fiscal year 2016. Note: there are no reserves in the balefill fund for renovations to the baler building.
9. Groundwater cleanup costs will be paid by the State of Wyoming through the State Revolving Fund and Landfill Remediation HB065. The associated Landfill Gas Control & Collection System (GCCS) construction is planned for fiscal year 2016. Note: there are no reserves in the balefill fund for any future groundwater contamination projects. Groundwater contamination is from the old unlined landfill.
10. Rate adjustments needed for new and replacement capital equipment and facilities with the cash flow assumptions listed above. The Balefill and Refuse Collection Rate Model Plans with the associated capital plans are as reflected in provided attachments.

After discussing funding scenarios for capital improvement and various cash flow assumptions with the Solid Waste Advisory Committee, staff recommends that Council:

1. increase the balefill tipping fee from \$46 per ton to \$47 per ton (2.17% increase) effective January 1, 2016
2. borrow money from the State Revolving Fund for renovations to the baler building in fiscal year 2016
3. increase the monthly residential trash collection fee by \$0.20 (1.35% increase) effective January 1, 2016 and by \$0.20 (1.33% increase) effective January 1, 2017.
4. increase commercial trash collection by an average of 1.5% effective January 1, 2016 and 1.5% effective January 1, 2017.

In addition to rate increases, staff has included a number of new charges within the attached rate resolution, Attached. A summary of the proposed changes follows:

Residential Collection Summary:
(Refer to attached rate resolution)

Paragraph A.1. Residential Weekly Collection Pickup Service Fees

A 1.35% and 1.33% residential collection increase for Casper residents is proposed over the next two (2) years. The monthly residential rate increases from \$14.80 to \$15.00 effective January 1, 2016 and from \$15.00 to \$15.20 effective January 1, 2017. The residential fee includes automated weekly collection and disposal (cost of baling and burying) of no more than 100 gallons of garbage. Additionally, every resident receives 22 extra collection service days, household hazardous waste disposal services, composting and recycling programs, and one free balefill pass per month as part of this monthly fee.

Paragraph A.5. "On Call" Collection Fees

The fees associated with residential, on-call metal bins have been raised. This service provides residential customers with the option of having a commercial on-call metal trash container placed at their residence for items such as remodeling, spring cleaning, etc.

Paragraph B.1. Commercial Weekly Collection Pickup Fees

The monthly rates for weekly pickup of commercial trash containers sizes one, two, three, four, six, and eight yards are raised as reflected in rate tables presented in Attachment A rate resolution. These increases represent raised commercial rates by an average of 1.5% effective January 1, 2016 and 1.5% effective January 1, 2017.

Paragraph B.3. Additional Requested Pickup Fees

An additional fee is established for additional pickups of commercial containers placed for weekly service pickup. The current fee is raised to recover the actual costs to collect the container. The cost of gasoline and wear and tear on the collection truck is the same for all container sizes and a minimum of \$47.00 per trip is needed to recover the actual costs.

Paragraph B.8. Public/Private School Solid Waste

Schools have historically received a 25% reduction of the commercial solid waste fees found in Section B.1 due to the decreases in waste during school breaks. However, in recent years, waste reductions have not been significant on an annual basis. Wording has changed to clarify a 25% reduction in rates may apply.

Paragraph D.1.a. and c.

The current tipping fee for most solid waste delivered to the Casper Solid Waste Facility is \$46.00 per ton. A 30% surcharge fee applies to customer outside Natrona County with the exception of communities with solid waste agreements. Staff recommends raising this fee to \$47.00 per ton on January 1, 2016. This new fee will assist in covering the costs associated with replacement capital (such as baler building upgrades and equipment replacement) and future capital construction of lined cells and closing full cells.

Paragraph D.1.d.

By fall of 2016, construction to expand the compost yard by five (5) acres will be complete. Part of the expansion includes a fenced, gated controlled drop off yard for commercial customers to use 24 hours per day, 7 days per week (aka 24/7). Commercial customers will be provided an access card for the gate and informed

if any material other than yard waste is dropped off; they will lose their privileges to the 24/7 yard. The fenced, gated drop off area will have lighting and a camera. This new area was constructed in an effort to reduce wait times for all customers.

With this new service, city staff will no longer be able to charge for grass coming into the compost yard via the scale house; therefore, a monthly service fee for the 24/7 drop off yard of \$50 per month replaces the \$10 per load fee.

Paragraph D.2.d

The current tipping fees for friable asbestos and other special wastes requiring special handling as required by WDEQ in our landfill permit has an established rate of \$85 per ton. To be competitive with other landfill disposal rates for large quantities of friable asbestos (more than five 55-gallon containers), the rate for needs to be \$55 per ton; therefore, a new large quantity friable asbestos rate is created.

Staff recommends that these fees become effective on January 1, 2016 and January 1, 2017 as noted.

Staff presented this recommendation to Council at the December 8, 2015 Work Session, and Council indicated that the Resolution should go to the Council Meeting December 15, 2015.

A resolution is prepared for Council's consideration and is attached.

RESOLUTION NO. 15-314

A RESOLUTION ESTABLISHING RATES FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, RECYCLING AND DISPOSAL AT THE CASPER REGIONAL SOLID WASTE FACILITY, AND RESCINDING RESOLUTION NO. 14-198.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING; That the following rates are hereby established for the collection, recycling and disposal of garbage, recyclables and refuse effective January 1, 2016 except where noted otherwise.

A. RESIDENTIAL SOLID WASTE COLLECTION SERVICES

1. Single-Family Resident and Multi-Family
 - a. Garbage Collection \$15.00 Monthly (Per Unit Charge)
\$15.20 Monthly (Per Unit Charge)
Effective January 1, 2017
2. Additional Requested Pickup Services \$12.00 Per 90 Gallon Container
\$36.00 Per 300 Gallon Container
3. Extra Collection
 - a. Three Large Items Included in A.1.
 - b. Each Additional Minute of Collection \$10.00
4. Special Collection \$50.00 Minimum Charge
 - a. First Five Minutes Included
 - c. Each Additional Minute of Collection \$10.00

(INTENTIONALLY LEFT BLANK)

B. COMMERCIAL SOLID WASTE COLLECTION SERVICES

1. Commercial Collection Tables*

Effective January 1, 2016

Number of Trash Pickup Services Per Week	1 Yard Bin Monthly Charges	2 Yard Bin Monthly Charges	3 Yard Bin Monthly Charges	4 Yard Bin Monthly Charges	6 Yard Bin Monthly Charges	8 Yard Bin Monthly Charges	90 Gallon Bin Monthly Charges	200 Gallon Bin Monthly Charges	300 Gallon Bin Monthly Charges	400 Gallon Bin Monthly Charges
One	\$49	\$65	\$80	\$99	\$132	\$171	\$16	\$32	\$49	\$65
Two	\$98	\$130	\$160	\$198	\$264	\$341	\$32	\$65	\$97	\$130
Three	\$147	\$195	\$240	\$297	\$397	\$512	\$49	\$97	\$146	\$195
Four	\$196	\$260	\$321	\$397	\$529	\$682	\$65	\$130	\$195	\$260
Five	\$246	\$325	\$400	\$495	\$661	\$853	\$81	\$162	\$244	\$325
Six	\$294	\$390	\$480	\$587	\$793	\$1023	\$97	\$195	\$292	\$390

*If commercial customer provides trash container, a 7% reduction is applied to the rate.

NOTE: The monthly charges are linear for each bin size; therefore, charges for multiple bins are multiplied by the number of bins.

Effective January 1, 2017

Number of Trash Pickup Services Per Week	1 Yard Bin Monthly Charges	2 Yard Bin Monthly Charges	3 Yard Bin Monthly Charges	4 Yard Bin Monthly Charges	6 Yard Bin Monthly Charges	8 Yard Bin Monthly Charges	90 Gallon Bin Monthly Charges	200 Gallon Bin Monthly Charges	300 Gallon Bin Monthly Charges	400 Gallon Bin Monthly Charges
One	\$50	\$66	\$81	\$100	\$134	\$174	\$16	\$32	\$50	\$66
Two	\$99	\$132	\$162	\$201	\$268	\$346	\$32	\$66	\$98	\$132
Three	\$149	\$198	\$244	\$301	\$403	\$520	\$50	\$98	\$148	\$198
Four	\$199	\$264	\$326	\$403	\$537	\$692	\$66	\$132	\$198	\$264
Five	\$250	\$330	\$406	\$502	\$671	\$866	\$82	\$164	\$248	\$330
Six	\$298	\$396	\$487	\$596	\$805	\$1038	\$98	\$198	\$296	\$396

*If commercial customer provides trash container, a 7% reduction is applied to the rate.

Commercial Collection Tables*

- 2. Special Collection \$50.00 Minimum Charge
- a. First Five Minutes Included
- b. Each Additional Minute of Collection \$10.00

3. Additional Requested Collection (must provide request for additional collection one day prior to requested date)

See Following Table

Effective January 1, 2016

Bin Size	Delivery and Removal	One Normal MSW Dump	Construction Waste (Heavy or Dense)
2 Cubic Yard	\$30	\$47	\$63
3 Cubic Yard	\$30	\$47	\$74
4 Cubic Yard	\$30	\$58	\$85
6 Cubic Yard	\$30	\$63	\$105
8 Cubic Yard	\$30	\$81	\$115

Effective January 1, 2017

Bin Size	Delivery and Removal	One Normal MSW Dump	Construction Waste (Heavy or Dense)
2 Cubic Yard	\$30	\$48	\$64
3 Cubic Yard	\$30	\$48	\$75
4 Cubic Yard	\$30	\$59	\$86
6 Cubic Yard	\$30	\$64	\$107
8 Cubic Yard	\$30	\$82	\$117

4. Commercial "On Call" Metal Bin See A.5.a., Residential "On Call" Metal Bin
5. Overfilled Bins \$10.00 Per Yard
6. Commercial Penalty Fees
- a. Habitual Customer Call Backs \$15.00
- b. Extremely Dense or heavy Waste* Double Fees
 *concrete, dirt, sand, sludge or garbage contents weighing more than 500 pounds

7. Roll Off Container Services
 - a. Delivery Fee \$65.00
 - b. Collection (Only) Service Fee \$185.00 Per Service
 - c. Disposal Rate X Tonnage
 - d. Container Rental (per day) \$3.00 Per Day or \$21 Per Week
 - e. Pre-Service Payment (delivery and one collection fee) \$271.00 Prior to delivery

8. Public/Private School Solid Waste 25% Reduction of Commercial Solid Waste Collection Fees Found in B.1 may be applied when there is reduced waste during school breaks.

9. Customers Outside the City Limits Within a Two-Mile Perimeter Apply 1.30% Multiplier to Solid Waste Commercial Collection Fees Found in Table B.1

C. COMMERCIAL COLLECTION RECYCLING SERVICES

1. Commercial recycling service charges for City and non-City sanitation customers are determined by applying a multiplier to change the solid waste rate schedule fees found in B.1.

OCC – Old Corrugated Containers (Cardboard)	0.50 OR 50%
OWP – Old White Paper or Office Pack	0.50 OR 50%
UBC – Used Aluminum Beverage Cans	Free Collection

(INTENTIONALLY LEFT BLANK)

D. DISPOSAL CHARGES AT CASPER REGIONAL SOLID WASTE FACILITY

1. Municipal Solid Waste (MSW) Disposal Charges for residents of Natrona County. See Table Below. NOTE: An additional 30% fee will be assessed for individuals residing outside of Natrona County, with the exception of those individuals residing within jurisdictions having written agreements with the City of Casper.

a.

	Natrona County Residents and Other Residents Residing Within Jurisdictions Having Written Agreements with the City of Casper	Outside-Natrona County Residents
Residential Garbage	\$47.00 Per Ton	\$61.10 Per Ton
Automobile	\$5.00 Per Automobile	\$6.50 Per Automobile
10-Foot OR LESS Pickup Bed Quantity	\$15.00 Per Bed	\$19.50 Per Bed
Chlorofluorocarbon (CFC) Containing Appliances	\$30.00 Per Item (If Doors on Appliance)	\$39.00 Per Item (If Doors on Appliance)
	\$25.00 Per Item (If Doors Removed From Appliance)	\$32.50 Per Item (If Doors Removed From Appliance)
Passenger Cars and Pickup Tires	\$3.00 Per Tire (Limit Four)	\$3.90 Per Tire (Limit Four)
Heavy Truck Tires or Semi Tires	\$6.00 Per Tire (Limit Four)	\$7.80 Per Tire (Limit Four)
Tires Larger Than 10 Inches in Width and 22 Inches in Diameter	\$2.00 Per Pound	\$2.60 Per Pound
Electronics	No Charge	No Charge
Fluorescent Bulbs	No Charge	No Charge

b. Residential Garbage Exceptions

Water Bill Punch Pass	Included in Monthly Rate	N/A
Household Hazardous Waste	No Charge	No Charge
Clean Yard or Green Waste	No Charge	No Charge
Clean Metals or Appliances	No Charge (Non CFC)	No Charge (Non CFC)

The City Manager or his/her designee shall impose a fee of \$15.00 per load, in addition to any other charges otherwise due the City by residential customers transporting unsecured loads, as defined in Sections 8.40.100(a) and 8.32.140(f) of the Casper Municipal Code, to the solid waste facility. Upon payment of the additional \$15.00 fee for unsecured loads, the City may, based upon available supplies, provide such user a tarp, mess cord, or other device to prevent material from blowing or otherwise falling out of any such vehicle.

c.

	Natrona County	Outside-Natrona County Businesses
Commercial Municipal Solid Waste Garbage	\$47.00 Per Ton	\$61.10 Per Ton
8-Foot Pickup Bed Quantity	\$15.00 Per Bed	\$19.50 Per Bed
Chlorofluorocarbon (CFC) Containing Appliances	\$30.00 Per Item (If Doors on Appliance)	\$39.00 Per Item (If Doors on Appliance)
	\$25.00 Per Item (If Doors Removed From Appliance)	\$32.50 Per Item (If Doors Removed From Appliance)
Passenger Cars and Pickup Tires	\$3.00 Per Tire (Limit Four)	\$3.90 Per Tire (Limit Four)
Heavy Truck Tires or Semi Tires	\$6.00 Per Tire (Limit Four)	\$7.80 Per Tire (Limit Four)

Tires Larger Than 10 Inches in Width and 22 Inches in Diameter	\$2.00 Per Pound	\$2.60 Per Pound
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Electronics	\$0.40 Per Pound	\$.52 Per Pound
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Fluorescent Light Bulbs	\$1.00 Per Bulb	\$1.30 Per Bulb
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d. Commercial Garbage Exceptions

Clean Yard or Green Waste Other Than Grass (Check-in at Scale House)	No Charge	No Charge
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Clean Yard or Green Waste (Check-in at 24/7 Compost Yard)	\$50.00 per Month	\$65.00 per Month
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Grass (Check-in at Scale House)	\$10.00 Per Truck Load	\$13.00 Per Truck Load
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Clean Metals or Appliances	No Charge (Non CFC)	No Charge (Non CFC)
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The City Manager or his/her designee shall impose a fee of \$50.00 per load, in addition to any other charges otherwise due the City by commercial customers transporting unsecured loads, as defined in Sections 8.40.100(a) and 8.32.140(f) of the Casper Municipal Code, to the solid waste facility.

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2. Other Solid Waste

- a. Minimum Charge – Unless Specified \$55.00 Per Ton
- b. Waste Used as Alternate Daily Cover (ADC) or Clean Untreated Wood \$26.00 Per Ton
- c. Petroleum Contaminated Soils with TPH DRO/GRO 8015 Test Results \$55.00 Per Ton*
 *After 1000 tons disposed per project a reduced rate of \$27.50 may apply.

0-10,000 PPM TPH		No Lab Surcharge
10,000-15,000 PPM TPH	\$250.00	Lab Surcharge, Plus Any Required Additional Laboratory or Disposal Costs Over the Surcharge
15,000- PPM TPH	\$500.00	Lab Surcharge, Plus Any Required Additional Laboratory or Disposal Costs Over the Surcharge

NOTE: Laboratory Work Must be From a Local EPA-Certified Laboratory

- d. Friable Asbestos or Other Waste Requiring Special Handling \$85.00 Per Ton*
 *After one ton disposed per project a reduced rate of \$55.00 may apply.
- e. Trailers or Mobile Homes Too Large for Scale \$ 1,500 Minimum Additional Special Handling or Cell Development Fee May Apply
- f. Inert Waste (Construction and Demolition Waste that cannot be Baled) \$26 Per Ton Unlined Landfill Cell
- g. Mixed Wastes \$96 Per Ton

E. CONDITIONALLY EXEMPT) SMALL QUANTITY GENERATOR (CESQG) HAZARDOUS WASTE

Rates will cover actual disposal costs. Disposal costs vary with market pricing and a current rate sheet will be available at the City's solid waste facility.

F. ADOPT-A-STREET PROGRAM

Fees Waived

Certificates may be issued by the Solid Waste Division in cooperation with the Casper Adopt-A-Street Program. The Adopt-A-Street Program is operated by Keep Casper Beautiful in conjunction with the Casper Area Chamber of Commerce.

G. NON PROFIT THRIFT STORES

B.7. Fees Apply, with
 B.7.c. Fees Waived
 D.1.c. Fees Apply, with
 Electronic Fees
 Waived

H. COMPOST YARD PRODUCTS

Compost Yard Product	Description	Retail Price Per Cubic Yard or Per 5-gal	Wholesale Price Per Cubic Yard*
4" Natural Mulch	Single Ground Tree Branches or Clean Wood	\$12.50	\$8.50
4" Natural Mulch 5 Gallons	Single Ground Tree Branches or Clean Wood in reusable 5-gallon bucket.	\$0.35	Not Available
2" Natural Mulch	Double Ground Tree Branches or Clean Wood	\$16.50	\$12.50
2" Natural Mulch 5 Gallons	Double Ground Tree Branches or Clean Wood in reusable 5-gallon bucket.	\$0.50	Not Available
Natural Fine Mulch	Wood Fines from screened double ground tree branches or clean wood	\$9.00	\$6.00
Natural Fine Mulch 5 Gallons	Wood Fines from screened double ground tree branches or clean wood in a reusable 5-gallon bucket.	\$0.75	Not Available
Colored Mulch	Double Ground Tree Branches or Clean Wood that has been Dyed Red, Black, Gold, Brown or other color.	\$35.00	\$30.00
Colored Mulch 5 Gallons	Double Ground Tree Branches or Clean Wood that has been Dyed Red, Black, Gold, Brown or other color in reusable 5-gallon bucket.	\$1.00	Not Available
Compost	Composted Yard Waste	\$20.00	\$18.00
Compost 5 Gallons	Composted Yard Waste in reusable 5-gallon bucket.	\$1.00	Not Available
Screened Top Soil	Sod dirt or top soil that has been through a 1/2" screen.	\$25.00	Not Available
Amended Top Soil	A combination of top soil, sand, fine mulch and compost	\$35.00	Not Available
Wood Pallet		\$0.25 each	\$0.25 ea
5-gallon Bucket	A 5-gallon bucket with no lid to carry product	\$4.00 each**	Not Available
Loading	Loading of material to customer vehicle.	\$10 per load	Not Available

*Commercial company pre-ordered purchases only.

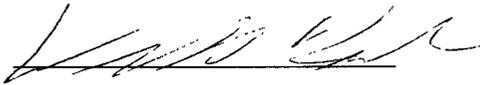
**Price for 5-gallon bucket may vary with market costs.

Natrona County residents may receive one free yard of any natural mulch product or compost with receipt for one yard of yard waste material (except grass) brought to the scale house (receipt must be within one year of the time they collect the natural mulch product or compost). Loading Fee with this program is \$15 per Load.

BE IT FURTHER RESOLVED: That Resolution No. 14-198 pertaining to fees for the collection, disposal or recycling of solid waste is hereby rescinded.

PASSED, APPROVED, AND ADOPTED this 15th day of December, 2015.

APPROVED AS TO FORM:
(Solid Waste Rates 2016/2017)



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation:

Tracey Belser
City Clerk

Charlie Powell
Mayor

December 3, 2015

MEMO TO: V.H. McDonald, City Manager

FROM: Liz Becher, Community Development Director *lb*
Joy Clark, Community Development Technician *jc*

SUBJECT: Release of Mortgage Deed of Todd R. and Susan D. Salisbury

Recommendation:

That Council, by resolution, authorize the release of the following mortgage deed:

The West 69 Feet of Lots 8 and 9, Block 35, Butler Heights Addition to
the City of Casper, Natrona County, Wyoming.
(812 East 18th Street)

Summary:

The above homeowner received a rehabilitation loan through the City's Housing and Community Development Block Grant Housing Rehabilitation Program. The loan was secured by a mortgage deed and recorded in the Office of the County Clerk, Natrona County, Wyoming on October 24, 2006. The terms and conditions of the loan have been completed and the mortgage deed needs to be released.

To remove the mortgage against the property title, it is necessary that the City officially release the mortgage deed in the amount of \$5,491.00.

A resolution has been prepared for Council's consideration.

Release of Real Estate Mortgage

The City of Casper, Wyoming, of the County of Natrona, and State of Wyoming, whose principal office is located at 200 North David, Casper, Wyoming, hereby certifies that a mortgage bearing the date of the 4th day of August, A.D. 2006, made and executed by Todd R. and Susan D. Salisbury. as mortgagors, to the City of Casper, Wyoming as mortgagee, conveying certain real estate therein mentioned as security for the payment of \$5,491.00 (Five Thousand Four Hundred Ninety One Dollars) as therein stated, which mortgage was recorded in the office of the County Clerk and Ex-Officio Register of Deeds of Natrona County, State of Wyoming, on the 24th day of October, 2006, as Instrument No. 803986, and mortgaging the following described real estate in said County, to wit:

The West 69 Feet of Lots 8 and 9, Block 35, "Butler Heights Addition to the City of Casper",
Natrona County, Wyoming.

is, with a note secured thereby, and the aforementioned debt, fully paid, satisfied, released and discharged.

WITNESS MY hand this ____ day of _____, 20_____.

Signed, Sealed and Delivered in the presence of:

Tracey L. Belser
City Clerk

Charlie Powell
Mayor

STATE OF WYOMING)
)
COUNTY OF NATRONA)

This instrument was acknowledged before me on this ____ day of _____, 2015 by Charlie Powell as Mayor of the City of Casper.

Notary Public

My Commission Expires:

RESOLUTION NO. 15-315

A RESOLUTION AUTHORIZING
THE RELEASE OF A MORTGAGE DEED.

WHEREAS, Todd R. Salisbury and Susan D. Salisbury, in 2006, took a loan under the Housing Rehabilitation Loan Program through the City of Casper for the total principal sum of \$5,491; and,

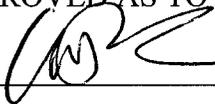
WHEREAS, said loan was secured by a mortgage deed, dated August 4, 2006, which granted the City a lien for said debt against The West 69 Feet of Lots 8 and 9, Block 35, "Butler Heights Addition to the City of Casper", Natrona County, Wyoming; and,

WHEREAS, the loan has been paid in full, and above said Mortgage Deed should now be discharged and released.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, "Release of Real Estate Mortgage" for the release of the above described Mortgage Deed.

PASSED, APPROVED, AND ADOPTED on this ____ day of _____, 2015.

APPROVED AS TO FORM:



ATTEST:

Tracey L. Belser
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Charlie Powell
Mayor

December 1, 2015

MEMO TO: V.H. McDonald, City Manager 

FROM: Andrew Beamer, P.E., Public Service Director 
Jason Knopp, P.E., City Engineer

SUBJECT: Utility License Agreement with the Wyoming Department of Transportation
for a new sanitary sewer main as part of the 33 Mile Sanitary Sewer project

Recommendation:

That Council, by resolution, execute a utility license agreement with the Wyoming Department of Transportation (WYDOT), for installation of a sanitary sewer main within WYDOT right-of-way as part of the 33 Mile Sanitary Sewer Project.

Summary:

The 33 Mile Sanitary Sewer Project goals is to install a new sanitary sewer main from 33 Mile Road, serving businesses in the area, and connecting it to the City of Casper's sewer main at the Natrona County International Airport. Part of the sewer main route will be within WYDOT's right-of-way along U.S. Highway 26. This project is being sponsored by the Casper Area Economic Development Alliance, Inc. (CAEDA) who is seeking state funds for the project. The City of Casper will own, operate, and maintain the system once the construction is complete and accepted by City staff.

As the sanitary sewer force main will ultimately be owned and operated by the City of Casper along Highway 26, WYDOT requires a permit for this installation. The agreement documents the conditions under which the facility may be installed and is required by WYDOT.

A resolution is prepared for Council's consideration.

**TRANSPORTATION COMMISSION OF WYOMING and its
WYOMING DEPARTMENT OF TRANSPORTATION**

LICENSE

1. **Parties.** The parties to this License are City of Casper, hereinafter referred to as Licensee, whose physical address is 200 North David, Casper, WY 82601 and the **TRANSPORTATION COMMISSION OF WYOMING and its WYOMING DEPARTMENT OF TRANSPORTATION**, whose address is 5300 Bishop Blvd, Cheyenne, WY 82009-3340, hereinafter referred to as Agency.

2. **Purpose of License.** The Licensee is planning the construction of a 8-inch Sanitary Sewer Main

_____ hereinafter referred to as Facility, located in:

Section(s) 28 & 29 Township 34N Range 80W County (ies) Natrona

Route 20-26 Milepost (RM) 9.42 Company Tracking Number: _____

GPS Coordinates:

GPS Datum NAD/83 accuracy to ±30' in decimal/degree format (e.g. Latitude 44.12345, Longitude -106.54321). For encroachments, attach Form M-54G – *Additional GPS Coordinates* - included in the license packet.

Entering R/W: Latitude 42.886669 Longitude 106.452639

Exiting R/W: Latitude 42.888296 Longitude 106.455426

FOR DISTRICT USE ONLY			
ML:		Maint. Section:	Dist. Ref. Number:
FOR UTILITY SECTION USE ONLY			
Company Code:		Folder #:	Direction:
Offset:		Encroach Type:	Facility Type:

3. **Term of License and Required Approvals.** This License is effective when all parties have executed it and authority to proceed has been granted by the Agency.

4. **Responsibilities of Licensee.**

a. **Condition of Approval.** As a condition of approval for this license, the Licensee agrees to locate the Facility identified by this license at the Licensee's expense, in accordance with Wyoming Statute § 37-12-301 *et. seq.* Wyoming Underground Facilities Notification Act, to include the nature, location and depth of the Facility. The location and depth will be described on an engineering drawing, using three dimensional planes and a datum reference determined by the Agency. If unanticipated or unusual circumstances are encountered during Facility construction which force a deviation in excess of two feet from the approved horizontal alignment, the respective district maintenance engineer will be contacted prior to making the deviation, for approval of the deviation and an amended exhibit will be filed by the Licensee. See Plan/Staking Sheet.

b. **Plan/Staking Sheet.** The Licensee shall attach hereto a plan sheet and/or staking sheet showing the proposed facilities to be placed within the Agency's right-of-way. This plan sheet, shall be designated Exhibit "A" and made a part of this License. Upon completion of the proposed work, the Licensee shall submit to the Agency "As-Constructed" plans showing the actual location of the facilities within the Agency's right-of-way. Exhibit "A" and the "As-Constructed" plans shall comply with the Wyoming Department of Transportation Utility Accommodation Regulation and the following requirements:

PLAN VIEW REQUIREMENTS

- Existing roadway, right-of-way line, right-of-way fence, and cross fences if they are not on the right-of-way line.
- Existing approaches, intersecting roads or streets, drainage ditches, irrigation ditches, pipes, and culverts that have to be crossed
- Existing major utility facilities.
- Proposed Facility alignment with offset distances from either the roadway centerline or right-of-way line.
- Location of existing facilities on the highway right-of-way that are owned and operated by the Company.
- Proposed locations of all support appurtenances such as air relief valves, manholes, pedestals, junction boxes, line marker, vent pipes, guys and anchors, etc.
- Size and/or capacity of the proposed Facility, that is, kV, number of cable pairs, pipe diameter, pipe type, wall thickness (for carrier and casing), product to be carried, max. operating psig, etc.
- Indicate with a highlighter, appropriate symbol, or verbiage (for example, "As-Constructed") the new Facility so that it is easily recognizable for someone reading the drawing(s).
- Legal description: Section, Township, and Range with North Arrow.
- Reference new Facility to the nearest milepost marker using a compass direction and footage. Example: "1231' east of milepost 30."
- All bridge attachments must be reviewed and approved by the WYDOT Bridge Program. Bridge attachments should indicate if the Facility is to be placed in an existing conduit or a new conduit on the bridge. Bridge attachments are addressed in the WYDOT Utility Accommodation Regulation.

AERIAL HIGHWAY CROSS SECTION

- Low sag design clearance above the high point of the roadway.
- Existing or proposed under-built facilities, including those by others.
- Cross section view of the highway right-of-way indicating the location of poles or support structures relative to the roadway centerline or right-of-way lines.

BURIED HIGHWAY CROSS SECTION

- Cross section view of the highway right-of-way at the crossing, showing the depth of the Facility relative to natural ground, roadway drainage ditch, and the roadway template.
- If casing pipe or conduit is used, indicate by dimension where the casing will end.
- If heavy wall thickness pipe is used instead of casing pipe, show where the heavy wall thickness pipe transitions back to normal thickness pipe.

The maximum sheet size shall be 11" x 17". Use of Agency supplied project plans and cross sections is recommended as most of the above requirements are met, saving time and expense to both parties. Contact the Agency for availability of paper plans and/or electronic design files.

- c. **Facility Placement.** The Facility will be placed in a manner conforming to recognized standards, applicable federal, state, or local laws, codes, ordinances, and regulations; in the exact location shown on the attached "Exhibit A"; and as directed by the Agency. Placing the Facility in a location other than originally approved without obtaining prior Agency approval by submitting a revised "Exhibit A", will void the license.
- d. **Changes.** Any future alterations, modifications, or removals of the Facility within the highway right-of-way, required and requested by the Agency, shall be completed without delay. Adjustments will be accomplished *at no expense to the Agency*, unless otherwise provided for by law. Any costs due to delays or lack of response to the Agency or an Agency contractor resulting from the failure of the Licensee to perform the required adjustments necessitated by a highway construction project or maintenance activities, will be borne by the Licensee.
- e. **Limitations.** This license will not be modified, transferred, or assigned without the written consent of the Agency. This license does not allow for installation of additional facilities, nor does this license set aside a strip of land of specific width for the exclusive use by the Licensee.
- f. **Cancellation/Nullification.** The Licensee is required to notify the Agency in writing to cancel and/or nullify any issued license if the described Facility is not constructed within the prescribed time limits, scheduled to be removed, or taken out of service. No Facility will be allowed to be abandoned in place. The Facility must be removed at the time of abandonment.

- g. **Facility Access.** The maintenance, use, inspection, and access to the Facility shall be accomplished from locations outside of the lines of no access or access control. Ingress or egress to and from the Facility from the traveled ways of an access controlled road is hereby expressly forbidden.
 - h. **Traffic Control.** The Licensee agrees to the standards for traffic control as outlined in the Agency's *Traffic Control for Roadway Work Operations* manual. Standards developed by the Licensee may be substituted for the cited manual provided they have been approved by the district traffic engineer. The Licensee must cease all operations if they do not comply with traffic control standards. Traffic control plans and road closure plans will be submitted to the Agency's engineer for approval prior to starting any work on highway right-of-way.
 - i. **Contaminated Soil.** Any Licensee installing a new Facility or replacing/upgrading an existing Facility that encounters any type of contaminated soil, will at the Licensee's expense manage the contaminated soil in accordance with current DEQ regulations.
5. **Responsibilities of Agency.** This license is issued pursuant to Wyoming Statute § 1-26-813, Right-of-Way Along Public Ways . . . , and grants permission for the Licensee to occupy a portion of the right-of-way controlled by the Agency. This permission is limited by the type of controlling interest held by the Agency. Responsibility to satisfy any other fee (deeded) interest rests with the Licensee.
6. **General Provisions.**
- a. **Additional Stipulations.** Additional specific district stipulations may be attached to this form by the Agency as specified by the *Wyoming Department of Transportation Utility Accommodation Regulation*. The Licensee agrees to incorporate the applicable requirements into the design of the Facility and assures compliance with these requirements during the construction of the Facility. Non-compliance will void this permit.
 - b. **Ambiguities.** The parties agree that any ambiguity in this License shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.
 - c. **Amendments.** Any changes, modifications, revisions or amendments to this License which are mutually agreed upon by the parties to this License shall be incorporated by written instrument, executed and signed by all parties to this License.
 - d. **Applicable Law/Venue.** The construction, interpretation and enforcement of this License shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this License and the parties, and the venue shall be the First Judicial District, Laramie County, Wyoming. The parties intend and agree that the State of Wyoming and the Agency do not waive sovereign immunity by entering into this License, and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyoming Statute § 1-39-104(a), Granting Immunity From Tort Liability, and all other state law.
 - e. **Award of Related Licenses.** The Agency may undertake or award supplemental or successor Licenses for work related to this License. The Licensee shall cooperate fully with other contractors and the Agency in all such cases.
 - f. **Construction Methods.** The license is issued with the understanding that conventional construction methods like: trenching, plowing, boring, pole setting by truck, etc. will be used. Activities like blasting, erection of poles or structures by helicopter, and other non-conventional methods will require specific prior approval by the Agency's engineer.
 - g. **Entirety of License.** This License, consisting of five (5) pages, and the attached Exhibits and Additional Stipulations consisting of the pages stamped thereon, represents the entire and integrated License between the parties and supersedes all prior negotiations, representations, and Licenses, whether written or oral.
 - h. **Indemnification.** The Licensee agrees to forever indemnify the Agency and save it harmless from all liability for damages to property, or injury to or death of persons, including all costs and expenses related thereto, arising wholly or in part, or in connection with the existence, construction, alteration, maintenance, surveillance, repair, renewal, use, or removal of the facility by the Licensee or his agents, for those facilities located within the State or Federal highway system described or noted herein.

If the Licensee is a political subdivision of the State, the following provision applies in lieu of the above cited paragraph:

The Licensee hereby agrees to indemnify and hold harmless the Agency against all loss, liability, and damage that arises out of any activities of the Licensee, its agents, employees, and contractors in the performance of any construction, maintenance, repair, or other work on the Agency's property.

Allegations or proof of negligence or other legal fault on the part of the Agency will not defeat the Agency's rights under this provision or relieve the Licensee, its contractors, and agents of their duty to indemnify and hold harmless the Agency, but the Agency will be responsible for any percentage of fault that may be attributable to it pursuant to law, and the obligation of the Licensee, its contractors and agents to indemnify and hold harmless the Agency will be reduced by the percentage of fault attributable to the Agency.

- i. Inspectors.** Based upon the complexity, construction methods or other concerns, the Agency may assign part-time or full-time inspector(s) to the Licensee's project. The cost of such inspection will be at the sole expense of the Licensee, and the Agency's District Offices will initiate an *Authority for Rendering Special Services (ARS)*, as provided in *Operating Policy 24-3*, to cover such costs.
- j. Notices.** All notices arising out of, or from, the provisions of this License shall be in writing and given to the parties at the address provided under this License, either by regular mail, facsimile, or delivery in person.
- k. Proof of Insurance.** The Licensee shall not commence work on this License until the Licensee has obtained all insurance required, provided a copy of all policies to the Agency, and such insurance has been approved by the Agency. Approval of the insurance shall not relieve or decrease the liability of the Licensee. The Licensee's insurance certificates shall be furnished or countersigned by a resident agent authorized to do business in the State of Wyoming.
- l. Sovereign Immunity.**

For private (non governmental) entities (which include utility companies, railroads):

The State of Wyoming and Agency do not waive sovereign immunity by entering into this Agreement, except to the extent necessary for the Parties to pursue an agreement action to clarify or enforce the written terms of this Agreement. In all other situations, the State of Wyoming and the Agency specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyoming Statue § 1-39-104(a), and all other state law. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of sovereign immunity.

For other governmental entities (municipality, county, board, commission, another state, water districts, sewer districts and other "instrumentalities" of local governments):

The State of Wyoming and Agency do not waive sovereign immunity by entering into this Agreement and the Licensee does not waive governmental immunity, except to the extent necessary for the Parties to pursue an agreement action to clarify or enforce the written terms of this Agreement. In all other situations, the State of Wyoming and the Agency specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyoming Statue § 1-39-104(a), and all other state law. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of sovereign immunity.

- m. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this License shall not be construed so as to create such status. The rights, duties and obligations contained in this License shall operate only between the parties to this License, and shall inure solely to the benefit of the parties to this License. The provisions of this License are intended only to assist the parties in determining and performing their obligations under this License.
- n. Titles Not Controlling.** Titles of paragraphs are for reference only, and shall not be used to construe the language in this License.
- o. Waiver.** The waiver of any breach of any term or condition in this License shall not be deemed a waiver of any prior or subsequent breach.

p. **Work in Vicinity of Other Utilities.** The Licensee is hereby advised that any work operation in the vicinity of electric power lines shall be in compliance with Wyoming Statute § 37-3-301 *et seq*, *Wyoming High Voltage Power Lines and Safety Restrictions Act*, and the Licensee is further advised to comply with the provisions of Wyoming Statute § 37-12-301 *et seq.*, *Damage to Underground Public Utilities Facilities*.

7. **Signatures.** In witness thereof, the parties to this License, either personally or through their duly authorized representatives, have executed this License on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this License.

The effective date of this License is the date of the signature last affixed to this page.

LICENSEE

Printed Name and Title

Signature

Date

(_____) _____ - _____
Phone Number

(_____) _____ - _____
Fax Number

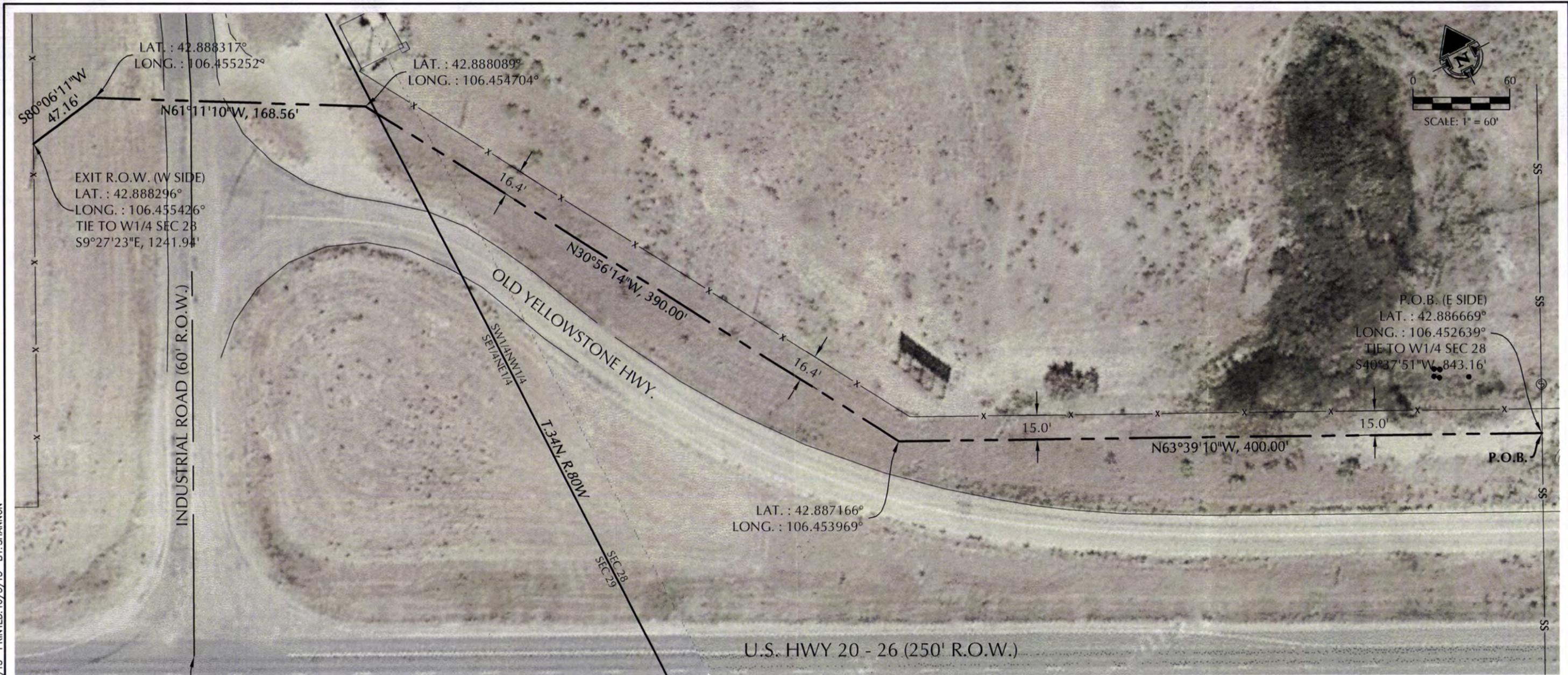
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AGENCY

District Representative Printed Name and Title

Signature

Date



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- NOTES:**
1. BASIS OF BEARING: STATE PLANE COORDINATE SYSTEM; WY-EC NAD83
 2. DISTANCES: U.S. SURVEY FOOT
 3. COORDINATES LISTED ARE NAD83

WO#: 15-17
DATE: 10/2/2015
PREPARED FOR: WYDOT
DRAWN BY: S. STEWART
EXHIBIT A
A PERMIT LOCATED IN AND BEING A PORTION OF SW1/4NW1/4 SECTION 28, AND SE1/4NE1/4 SECTION 29, TOWNSHIP 34 NORTH, RANGE 80 WEST OF THE 6TH P.M., NATRONA COUNTY, WYOMING

LEGAL DESCRIPTION:

A Permit located in and being a portion of the SW1/4NW1/4, Section 28, and the SE1/4NE1/4, Section 29, Township 34 North, Range 80 West of the Sixth Principal Meridian, Natrona County, Wyoming, being more particularly described by centerline as follows:

Beginning at a point in the north Right-of-Way line of United States Highway 20-26, from which the west 1/4 corner of said Section 28 bears S40°37'51"W, 843.16 feet; thence N63°39'10"W, 400.00 feet, thence N30°56'14"W, 390.00 feet, thence N61°11'10"W, 168.56 feet, thence S80°06'11"W, 47.16 feet, more or less, to the northwest Right-of-Way line of said Highway 20-26, and said Permit being 1005.72 feet, more or less, in length.

**SW1/4NW1/4 SECTION 28 AND SE1/4NE1/4 SECTION 29
TOWNSHIP 34 NORTH, RANGE 80 WEST 6TH P.M.
NATRONA COUNTY, WYOMING**

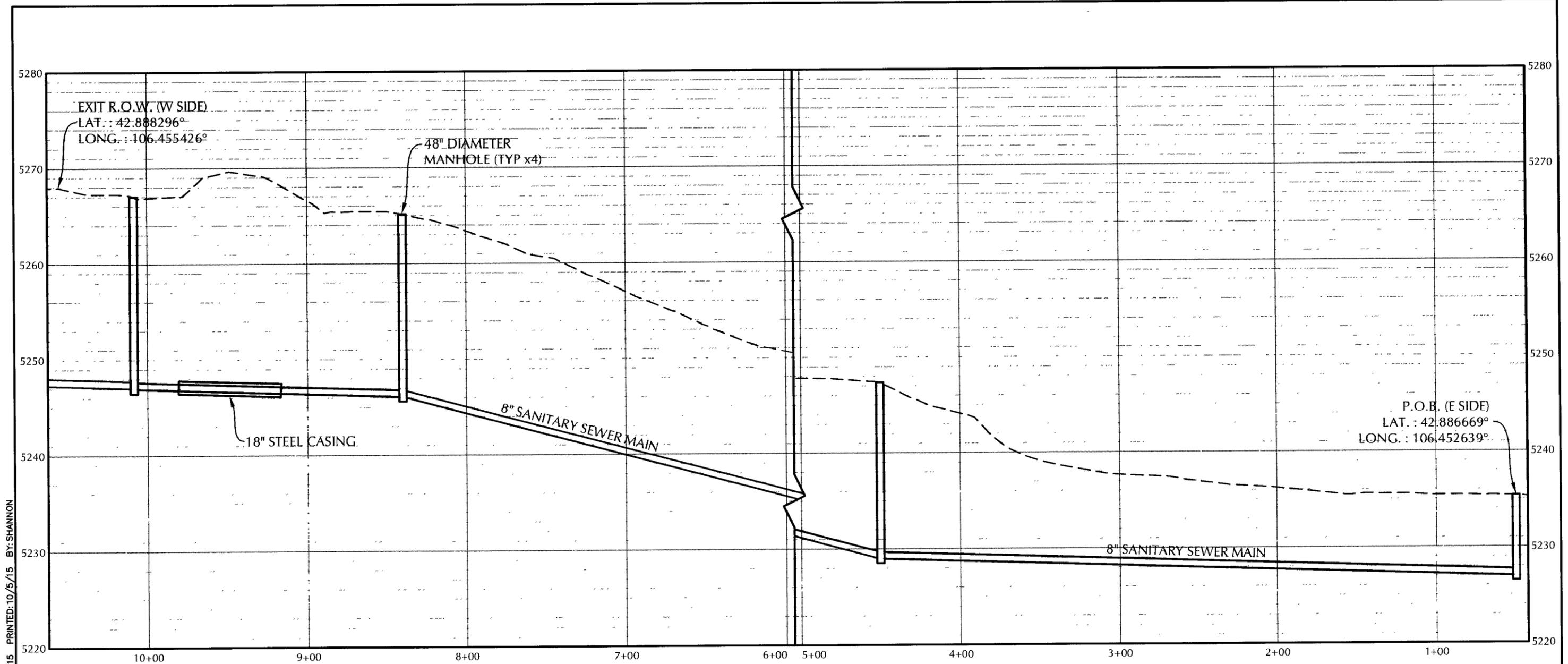
LEGEND

	REC. ALUM. CAP
	REC. BRASS CAP
	EX. RIGHT-OF-WAY FENCE
	CENTERLINE OF PERMIT
	CENTERLINE OF HIGHWAY
	RIGHT-OF-WAY LINES MEASURED

N52°14'56" W, 308.40'

**ENGINEERING • SURVEYING • GIS MAPPING
CONSTRUCTION MANAGEMENT**

111 W. 2nd St., Ste 420 • Casper, Wyoming 82601
Ph: 307-265-4601 • Fax: 307-265-4672



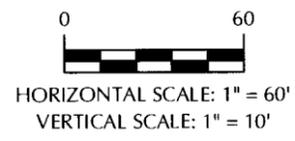
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NOTES:

1. BASIS OF BEARING STATE PLANE COORDINATE SYSTEM, WY-EC NAD83
2. DISTANCES, U.S. SURVEY FOOT
3. COORDINATES LISTED ARE NAD83

WO#: 15-17
DATE: 10/2/2015
PREPARED FOR: WYDOT
DRAWN BY: S. STEWART

EXHIBIT B
 A PERMIT LOCATED IN AND BEING A PORTION OF SW1/4NW1/4 SECTION 28, AND SE1/4NE1/4 SECTION 29, TOWNSHIP 34 NORTH, RANGE 80 WEST OF THE 6TH P.M., NATRONA COUNTY, WYOMING



LEGEND

- EXISTING GROUND

ENGINEERING • SURVEYING • GIS MAPPING
 CONSTRUCTION MANAGEMENT
 111 W. 2nd St., Ste 420 • Casper, Wyoming 82601
 Ph: 307-265-4601 • Fax: 307-265-4672

APPROVAL AS TO FORM

I have reviewed the attached *Resolution Authorizing a Utility License Agreement with the Wyoming Department of Transportation for a New Sanitary Sewer Main as Part of the 33 Mile Sanitary Sewer Project*, and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: December 4, 2015



Wallace Trembath III
Assistant City Attorney

RESOLUTION NO. 15-316

A RESOLUTION AUTHORIZING A UTILITY LICENSE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR A NEW SANITARY SEWER MAIN AS PART OF THE 33 MILE SANITARY SEWER PROJECT.

WHEREAS, part of the new sanitary sewer main is going to be installed under U.S. Highway 26; and,

WHEREAS, the City of Casper will be installing a new sanitary sewer along the right-of-way of U.S. Highway 26; and,

WHEREAS, the Wyoming Department of Transportation requires the City of Casper to execute a utility license agreement for the work.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute a utility service/repair permit with the Wyoming Department of Transportation for the sanitary sewer main as part of the 33 Mile Sanitary Sewer Main Project.

NOW THEREFORE, BE IT FURTHER RESOLVED: That the City Manager, Public Service Director, and the City Engineer for the City of Casper, are hereby designated as the authorized representatives of the City of Casper, to act on the behalf of the Governing Body on all matters relating to the license agreement.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2015.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Charlie Powell
Mayor

November 20, 2015

MEMO TO: V.H. McDonald, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director 
Jason Knopp, P.E., City Engineer
Alex Sveda, P.E., Associate Engineer

SUBJECT: Agreement with Hedquist Construction, Inc.
Wastewater Treatment Plant Sanitary Sewer Repairs, Project No. 15-39.

Recommendation:

That Council, by resolution, authorize an agreement with Hedquist Construction, Inc., for the Wastewater Treatment Plant Sanitary Sewer Repairs, Project No. 15-39, in the amount of \$594,540.00. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$30,000.00, for a total project amount of \$624,540.00.

Summary:

On November 19, 2015, the City of Casper received three (3) bids for the Wastewater Treatment Plant Sanitary Sewer Repairs, Project No. 15-39. The bid received is as follows:

CONTRACTOR	BUSINESS LOCATION	BASE BID
Hedquist Construction, Inc.	Mills, Wyoming	\$594,540.00
71 Construction, Inc.	Casper, Wyoming	\$784,579.00
Western Municipal Construction of WY	Meeteetse, Wyoming	\$845,745.00

The project includes the replacement of 250 feet of 42-inch concrete raw sewage main into the Headworks Building at the Sam H. Hobbs Waste Water Treatment Facility. After inspection by City of Casper Wastewater Collections Staff, it was found that the concrete piping to be replaced had experienced severe sulphide corrosion after 33 years of service, leaving the pipe in critical condition. The piping will be replaced with PVC piping which is more resistant to sulphides.

At an August 2015 Council work session, Council indicated they would be willing to consider Hedquist Construction, Inc. for the letting of bid contracts. Accordingly, staff recommends award of the contract to Hedquist Construction, Inc.

The original Engineer's estimate prepared by the City of Casper Engineering Office was \$300,000.00. After the pre-bid meeting, it was discovered that the magnitude of raw sewage influent bypassing equipment and operations would likely add costs to the project. The Engineer's estimate was then modified to \$564,960.00 to include the estimated increase in raw sewage influent bypassing costs.

Funding for this project will be from Sewer Fund Reserves.

A resolution is prepared for Council's consideration.

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and Hedquist Construction, Inc., P.O. Box 1870, Mills, Wyoming 82644, hereinafter referred to as the "Contractor".

WHEREAS, the City of Casper desires to replace raw sewage influent piping and manholes with other miscellaneous work at the Sam H. Hobbs Wastewater Treatment Plant; and,

WHEREAS, Hedquist Construction, Inc., is able and willing to provide those services specified as the Wastewater Treatment Plant Sanitary Sewer Repairs, Project No. 15-39.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the Wastewater Treatment Plant Sanitary Sewer Repairs, Project No. 15-39, hereinafter referred to as the "Work."

ARTICLE 2. ARCHITECT/ENGINEER.

The Project has been designed by the City of Casper who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Architect and/or Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by April 1, 2016, and ready for final payment in accordance with Paragraph 14.13 of the General Conditions by April 8, 2016. Substantial Completion will be accepted once all sanitary sewer piping/manholes are installed and in working order AND all final surfacing is installed and ready for vehicle and pedestrian traffic. Once Contractor has mobilized on-site and work has commenced, Contractor shall work continuously on-site, during the construction activities hours specified in these contract documents, until work is substantially complete.
- 3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner One Thousand Dollars (\$1,000.00) for each day that

expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner Eight Hundred Dollars (\$800.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

In Consideration of the performance of the work in accordance with the Contract documents for this Unit Price Contract, Owner shall pay Contractor in current funds a not-to-exceed total contract price of Five Hundred Ninety-Four Thousand Five Hundred Forty and 00/100 Dollars (\$594,540.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices for the Base Bid only (Bid Items 1 through 18, including Bid Item 3.1) contained in the Bid Form and Itemized Bid Schedule, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form and page 1 of the Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

- 5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.01 of the General Conditions, subject to the cutoff and submittal dates provided in the Measurement and Payment Procedures.
 - 5.1.1 Prior to payment of fifty percent (50%) of Total Contract Price, progress payments will be made in an amount equal to ninety percent (90%) of the Work completed, and ninety percent (90%) of Invoice Cost of materials and equipment not incorporated in the Work but delivered and suitably stored, less in each case the aggregate of payments previously made.
 - 5.1.2 After payment of fifty percent (50%) of Total Contract Price has been made, Owner shall withhold such amounts necessary so the total retainage is equal to five percent (5%) of the Total Contract Price.
 - 5.1.3 In the event the Contractor makes only one application for payment upon substantially completing the Work, progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the

work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.2, Final Payment.

- 5.1.4 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.
- 5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment as detailed in Section 01310 Progress Schedules.
- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 14.13 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Twenty-Five Thousand Dollars (\$25,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract

Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.

- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-6, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (BF-1 through BF-4) and the Bid Schedule.
- 8.4 Addenda Number. Four (4) Addenda.
- 8.5 Performance and Payment Bonds.
- 8.6 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.7 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.8 Supplementary Conditions (Pages SC-1 to SC-16, inclusive).
- 8.9 General Requirements, consisting of nine (9) sections.
- 8.10 Special Provisions consisting of three (3) Sections and eight (8) Drawing "Sheets".
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.
- 8.14 Contract Drawings, with each sheet bearing the following general title:

Wastewater Treatment Plant Sanitary Sewer Repairs, Project No. 15-39

- 8.15 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.
- 8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2015.

APPROVED AS TO FORM:
(Wastewater Treatment Plant Sanitary Sewer Repairs, Project No. 15-39)



CONTRACTOR:

Hedquist Construction, Inc.
P.O. Box 1870
Mills, Wyoming 82644

ATTEST:

By: _____

By: _____

Title: _____

Title: _____

OWNER:
CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

By: _____

Tracy L. Belser

Title: _____

City Clerk

By: _____

Charlie Powell

Title: _____

Mayor

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper
Wastewater Treatment Plant Sanitary Sewer Repairs
Project No. 15-39

THIS BID SUBMITTED TO: City of Casper
200 North David Street
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work by April 1, 2016 as specified or indicated in the Bidding Documents for the Contract Price, and completed and ready for final payment not later than by April 8, 2016, in accordance with the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
 - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

Addendum No. One	Dated 11/2/15
Addendum No. <u>Two</u>	Dated <u>11/13/15</u>
Addendum No. <u>Three</u>	Dated <u>11/16/15</u>
Addendum No. Four	Dated 11/17/15
 - B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

BF-1

C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL COMBINED BID, IN NUMERALS: \$624,540.00

TOTAL COMBINED BID, IN WORDS: SIX HUNDRED TWENTY-FOUR THOUSAND FIVE HUNDRED FORTY AND ZERO ONE HUNDRETHS DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
 - B. Itemized Bid Schedule.
 - C. Copy of Certificate of Residency, if bidding as Wyoming Resident.
9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Hedquist Construction, Inc.
PO Box 1870
Mills WY 82644

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on November 19, 2015.

BF-2

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

Phone Number: _____

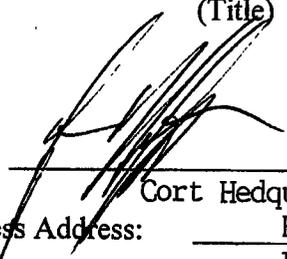
A CORPORATION OR LIMITED LIABILITY COMPANY

By: Hedquist Construction, Inc. (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By:  (seal)
Craig P. Hedquist
President
(Title)

(Seal)

Attest: 
Cort Hedquist, V.P.

Business Address: Hedquist Construction, Inc.
PO Box 1870
Mills, WY 82644

Phone Number: 307 237-8543

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

BID SCHEDULE
WASTEWATER TREATMENT PLANT SANITARY SEWER REPAIRS
PROJECT 15-39

Bid Date: 11/19/2015
2pm

COMPANY NAME: Hedquist Construction, Inc.
ADDRESS: PO Box 1870
Mills, WY 82644

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related bid items.

LS = Lump Sum R&R = Remove and Replace
SY = Square Yard FA = Force Account
PMP=Plant Mix Pavement

LF = Linear Feet
CY = Cubic Yard

F&I = Furnish and Install
EA = Each

Item	Description	Unit	Quantity	Unit Cost	Total Cost
1	Mobilization and Bonds	LS	1	63,000 ⁰⁰	63,000 ⁰⁰
2	Remove existing 42" Reinforced Concrete Pipe (RCP)	LF	250	20 ⁰⁰	5,000 ⁰⁰
3	F&I 42" Polyvinyl Chloride Pipe (PVC)	LF	250	450 ⁰⁰	112,500 ⁰⁰
3.1	F&I 42" Reinforced Concrete Pipe (RCP)	LF	16	700 ⁰⁰	11,200 ⁰⁰
4	F&I 42" Polyvinyl Chloride Pipe (PVC) 90 degree fittings	EA	1	15,000 ⁰⁰	15,000 ⁰⁰
5	R&R existing 24" Polyvinyl Chloride Pipe (PVC)	LF	32	400 ⁰⁰	12,800 ⁰⁰
6	R&R Sanitary Sewer Manholes (72" Diameter)	EA	3	17,000 ⁰⁰	51,000 ⁰⁰
7	F&I lining for 72" Diameter Manholes	EA	3	4,850 ⁰⁰	14,550 ⁰⁰
8	R&R Sanitary Sewer Manholes (60" Diameter)	EA	1	12,000 ⁰⁰	12,000 ⁰⁰
9	F&I lining for 60" Diameter Manholes	EA	1	2,300 ⁰⁰	2,300 ⁰⁰
10	F&I Concrete Manhole Diamonds	EA	4	500 ⁰⁰	2,000 ⁰⁰
11	F&I Control Density Backfill	CY	155	100 ⁰⁰	15,500 ⁰⁰
12	F&I Bypass Equipment/Operation	LS	1	200,000 ⁰⁰	200,000 ⁰⁰
13	F&I Select Backfill	CY	1890	1 ⁰⁰	1,890 ⁰⁰
14	F&I 4" PMP over 8" W Basecourse	SY	370	40 ⁰⁰	14,800 ⁰⁰
15	Force Account	LS	1	\$ 20,000.00	20,000 ⁰⁰
16	R&R Manhole Concrete Collar, Frame and Cover	EA	1	1,000 ⁰⁰	1,000 ⁰⁰
17	F&I Concrete Collar for 42" RCP to 42" PVC Pipe Connection	EA	1	5,000 ⁰⁰	5,000 ⁰⁰
18	F&I Connection to Headworks Building Wet Well	EA	1	35,000 ⁰⁰	35,000 ⁰⁰
Total Base Bid (Addition of Items 1-18)					594,540 ⁰⁰

Total Base Bid: FIVE HUNDRED NINETY-FOUR THOUSAND

FIVE HUNDRED FORTY AND ZERO ONE HUNDRETHS Dollars (\$ 594,540⁰⁰)

BID SCHEDULE

Item	Description	Unit	Quantity	Unit Cost	Total Cost
A-1	F&I Connection to Headworks Building Wet Well - Alternate	EA	1	30,000 ⁰⁰	30,000 ⁰⁰
				Total Alternate Bid (Item A1)	30,000 ⁰⁰

Total Alt. Bid: THIRTY THOUSAND AND ZERO ONE HUNDREDTHS

Dollars (\$ 30,000.00)

RESOLUTION NO. 15-317

A RESOLUTION AUTHORIZING AN AGREEMENT WITH HEDQUIST CONSTRUCTION, INC., FOR THE WASTEWATER TREATMENT PLANT SANITARY SEWER REPAIRS, PROJECT NO. 15-39.

WHEREAS, the City of Casper desires to replace raw sewage influent piping serving preliminary treatment at the Sam H. Hobbs Wastewater Treatment Facility; and,

WHEREAS, Hedquist Construction, Inc., is able and willing to provide those services specified as the Wastewater Treatment Plant Sanitary Sewer Repairs, Project No. 15-39; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Twenty Thousand Dollars (\$20,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Hedquist Construction, Inc., for those services, in the amount of Five Hundred Ninety-Four Thousand Five Hundred Forty and 00/100 Dollars (\$594,540.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Five Hundred Ninety-Four Thousand Five Hundred Forty and 00/100 Dollars (\$594,540.00), and Thirty Thousand and 00/100 Dollars (\$30,000.00) for a construction contingency account, for a total project amount of Six Hundred Twenty-Four Thousand Five Hundred Forty and 00/100 Dollars (\$624,540.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Twenty Thousand and 00/100 Dollars (\$20,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2015.

APPROVED AS TO FORM:

(Wastewater Treatment Plant Sanitary Sewer Repairs, Project No. 15-39)



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracy L. Belser
City Clerk

Charlie Powell
Mayor

December 7, 2015

MEMO TO: V.H. McDonald, City Manager 

FROM: Andrew B. Beamer, P.E., Public Services Director 
Jason Knopp, P.E., City Engineer
Dave Hill, P.E., Assistant Public Services Director
Scott R. Baxter, P.E., Associate Engineer
Krista Johnston, P.E., Sanitary Sewer/Stormwater Manager

SUBJECT: Contract for Professional Services
2015 Stormwater Utility Implementation Plan

Recommendation:

That Council, by resolution, authorize a contract for professional services with Civil Engineering Professionals, Inc. (CEPI), for the 2015 Stormwater Utility Implementation Plan, in the amount of \$60,000.

Summary:

The City of Casper has no permanent funding mechanism for maintenance, repair, or capital improvements on stormwater infrastructure, nor for compliance with the Wyoming Department of Environmental Quality (WDEQ) municipal stormwater permit. The 2013 Stormwater Master Plan identified \$46 million in large infrastructure projects that are needed over 20 years. The current funding rate for these projects, \$500,000 annually from Optional 1% Sales Tax, will leave 80-90% of the projects incomplete.

The City is considering a stormwater utility as a viable solution to funding its stormwater management responsibilities. The City of Casper publicly advertised a Request for Proposals (RFP) soliciting proposals for a Stormwater Utility Implementation Plan. In response to the RFP, three firms submitted proposals to develop a feasibility report with rate structures, provide City Council educational workshops, create a stormwater utility citizen advisory committee, and develop a public information plan.

City staff reviewed the proposals and took part in interviews of AECOM of Denver, CO; AE2S of Grand Forks, ND; and CEPI of Casper, WY. Based on the results of staff's evaluation, it is recommended that a Contract for Professional Services be awarded to the highest ranked firm, CEPI.

The study is expected to begin in January 2016, and to be completed by April 2016.

Funding for the project will come from FY16 Miscellaneous Storm Sewer Improvements 1%#15.

A resolution is prepared for Council's consideration.

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services (“Contract”) is entered into on this 15th day of December, 2015, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (“City”).

2. Civil Engineering Professionals, Inc. (CEPI), 6080 Enterprise Dr., Casper, WY 82609 (“Consultant”).

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

RECITALS

A. The City is undertaking a project to develop a Stormwater Utility Implementation Plan.

B. The project requires professional services for research, study, reporting and presentations.

C. The Consultant represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Consultant for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. **SCOPE OF SERVICES:**

The Consultant shall perform the following services in connection with and respecting the project: See attached Exhibit “A,” which is hereby made a part of this Contract.

2. **TIME OF PERFORMANCE:**

The services of the Consultant shall be undertaken and completed on or before the 30th day of April, 2016.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of Sixty Thousand Dollars (\$60,000).

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. Consultant shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

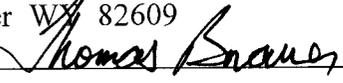
Tracey L. Belser
Clerk

Charlie Powell
Mayor

WITNESS:

CONSULTANT:

By: 
Printed Name: Sami Herdt
Title: Office Manager

Civil Engineering Professionals, Inc.
6080 Enterprise Drive
Casper WY 82609
By: 
Printed Name: THOMAS BRAUNSCH
Title: PRESIDENT

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Consultant's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Consultant which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Consultant shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Consultant shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONSULTANT:

The Consultant shall not employ any subconsultant to perform any services in the scope of this project, unless the subconsultant is approved in writing by the City. Any approved subconsultant shall be paid by the Consultant.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Consultant shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Consultant and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Consultant's negligent operations in connection with the performance of this Contract.

	<u>LIMITS</u>
A. Workers' Compensation	Statutory
B. Comprehensive General Liability	\$500,000 combined single unit
C. Professional Liability/Errors & Omissions	\$500,000

11.2 Consultant shall provide City with certificates evidencing such insurance as outlined above **prior** to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Consultant shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Consultant's obligations hereunder.

11.4 Consultant agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Consultant.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Consultant shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Consultant shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Consultant shall perform all of the services for the compensation set forth in this Contract. Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only

parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

Casper Stormwater Utility Implementation Plan - Scope of Work

Task No. 1: (\$33,700)

Feasibility Report

The Consultant shall prepare a report reviewing the basis and rationale of a stormwater utility. This will include a review of current City billing process and Stormwater Management Costs Forecast followed by a suggested utility rate that meets anticipated costs and that will gain support by the community.

The Consultant shall coordinate a schedule a “Kick-off” meeting for the project to present options for the Stormwater Utility billing including methods to address billing for residential, commercial, industrial and public properties. Consultant shall develop a minimum of three possible billing structures to address the impacts of the development type on the stormwater utility. The Consultant shall research and develop GIS based utilities to analyze stormwater utility options and rate structures. The Consultant shall develop rate models for the stormwater utility structures proposed.

Consultant shall meet with the City to present the results of the utility development and rate structures for the three alternatives. The Consultant shall rank and make recommendations for the preferred stormwater utility rate structure to the City at the meeting. The Consultant shall develop detailed rate structures for the selected alternative and address the ability of the Stormwater Utility to meet the capital construction budgets provided in the Stormwater Master Plan. The Consultant will develop an administration and operation plan for the preferred rate structure and address the ability of the existing City billing software to support the stormwater utility.

The Consultant shall attend a third project meeting to present the results of the preferred rate model for the stormwater utility and present the rate model projections, methodology for establishing the utility, 10 and 20-year cash flow projections for the utility and the proposed administrative and operations plan for the utility.

Deliverables

- Develop a stormwater management cost forecast including operations, maintenance, capital costs, and major projects and needs.
- Develop several rate structures for homeowners and businesses, including credits for stormwater detention and green infrastructure, based on different funding levels (minimally, moderately, and well-funded). Identify what, if any, changes are needed to the existing billing software to accommodate rate structure.
- Work with City GIS and stormwater utility staff to examine parcel mapping data and its compatibility with various billing scenarios.
- Suggest rate structure that matches the needs of the Stormwater Cost Forecast(s).
- Generate estimated utility revenues.
- Develop an administration and operations design and plan for the proposed utility.

Task No. 2: (\$13,275)
City Council Workshops

The City understands that Council support of a stormwater utility is a critical step in moving forward with the implementation plan. The Consultant shall host two Council workshops to educate the City Council members on a stormwater utility and prepare them to answer constituent questions about the utility. The Consultant will prepare a PowerPoint presentation to address the following: the need for the stormwater utility to fund stormwater improvements, the magnitude of the stormwater improvements currently needed in the system, the impacts of unfunded or unconstructed stormwater improvements, the framework of the proposed stormwater utility, the financial findings of the rate model, the methodology for establishing a stormwater utility, and the anticipated process for the public information and ballot issue initiative.

Deliverables:

- An Executive Summary of the Feasibility Study and Public Information Plan to educate the Council on the issue.
- Creation of a MS PowerPoint presentation for City Council Workshops to be held before the public awareness meetings.
- Participation in two (2) City council workshops.

Task No. 3: (\$13,025)
Stormwater Utility Citizen Advisory Committee

Assuming the Casper City Council concurs with the plan and development of a proposed stormwater utility, the consultant will develop a utility task force report. The report will identify the procedural measures necessary to develop the utility and address the specific tasks required from the Citizen Advisory Committee. The report will address the proposed schedule for the completion of the advisory committee task and the suggested outcomes from the task force.

The consultant will develop a draft list of potential community groups to participate in a Citizen Advisory Committee for the development of the stormwater utility. City staff will select individuals to serve on the Committee and the Consultant will assist in contacting these members and scheduling a minimum of two separate Citizen Advisory Committee meetings. Consultant shall refine the PowerPoint presentation and develop a minimum of three “story boards” addressing the impacts of stormwater on the community and the need for stormwater improvements.

The consultant will hold a minimum of two separate Citizen Advisory Committee meetings in an effort to educate, solicit input and address questions and concerns. The meetings will be educational, but also an opportunity to listen. The initial meeting will

include a presentation that identifies the impacts on the community of undersized and improper stormwater infrastructure.

Deliverables:

- Provide written evaluation on the creation of a stormwater utility task force report;
- Create a list of potential task force members;
- Develop informational presentation materials and present at two separate Citizen Advisory Committee meetings

**Task No. 4:
Public Information Plan**

Based upon the results of the presentation to the Casper City Council and the input from the Citizen Advisory Committee the Consultant shall prepare a detailed ballot initiative plan to allow for public education of the proposed formation of the Casper Stormwater Utility. The education and marketing plan for the Public Information Plan/ballot initiative plan will be based upon detailed research and polling of the voters in the community. The exact scope and fee for this task will be developed following approval from the Casper City Council. The scope and fee for this task will be developed at that time and an amendment to this agreement prepared to address the same.

RESOLUTION NO. 15-318

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH CIVIL ENGINEERING PROFESSIONALS, INC., FOR ENGINEERING CONSULTING SERVICES RELATED TO THE STORMWATER UTILITY IMPLEMENTATION PLAN

WHEREAS, the City of Casper desires to secure a consulting engineering firm to perform engineering consulting services for the Stormwater Utility Implementation Plan; and,

WHEREAS, Civil Engineering Professionals, Inc., is ready, willing and able to provide these professional services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract for professional services with Civil Engineering Professionals, Inc., for engineering consulting services more specifically delineated in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions, using appropriate funds, throughout the project as prescribed by the agreement, for a total amount not to exceed Sixty Thousand Dollars (\$60,000).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2015.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Charlie Powell
Mayor

December 3, 2015

MEMO TO: VH McDonald, City Manager

FROM: Kenneth King, Fire Chief K.K.

SUBJECT: The Compliance Engine Contract

Recommendation:

That Council, by resolution, authorize a one year contract with Brycer, LLC for the use and maintenance of a web based system, The Compliance Engine, to track testing and inspection of fire protection systems in Casper.

Summary:

Casper Fire-EMS needs a system to better track fire sprinkler systems and fire alarms in buildings within Casper. The Compliance Engine (TCE) is a web based system that allows fire departments to track all buildings that have life safety systems. This service is provided at no cost to the City. A fee of ten dollars per system is charged by TCE to the contractor that has inspected the buildings system, usually on an annual basis. Casper Fire-EMS has met with the 5 largest fire system contractors in the city and all parties agreed that TCE will improve follow through on deficient systems at a reasonable cost.

Fire code allows the fire department to determine the method in which contractors report their findings on fire sprinkler systems and fire alarms. Casper Fire-EMS would like to utilize this system as it will improve communication, follow-up and most importantly it will increase the safety within our protected buildings. The fact that this system is of no cost to the City of Casper and has a minimal fee charged to the contractors, makes it an attractive solution.

CONTRACT FOR PROFESSIONAL SERVICES

This Contract for Professional Services (“Agreement”) is entered into on this ____ day of _____ 2015, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (“Client”).
2. Brycer, LLC, 4355 Weaver Parkway, Suite 330, Warrenville, Illinois, 60555 (“Brycer”).

Throughout this document, the Client and Brycer may be individually referred to as a “party” or collectively referred to as the “parties.”

RECITALS

A. The Client, specifically Casper Fire-EMS, wants to automate the delivery process for third party inspection and testing reports for fire and life safety.

B. “The Compliance Engine” (the “Solution”) is a web-based service that can automate, accelerate and simplify the collection and utilization of fire and life safety data. It delivers data in a clean, easy-to-read, uniform format; serves as a data aggregating, document management and information delivery vehicle; and allows for more comprehensive, accurate reporting of compliance with NFPA standards, ICC and life safety codes.

C. Brycer represents that it is ready, willing, and able to provide the Solution to the Client.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. **Agreement Documents**: The following documents are attached to this Agreement and are hereby made a part of it:

- Exhibit A – General Terms and Conditions
- Exhibit B – Supplemental Terms and Conditions
- Exhibit C – Maintenance Schedule and Minimum Service Levels
- Exhibit D – Fee Schedule for Third Party Consumers

2. **Term**: Brycer will provide Client with the Solution for one year, commencing January 1, 2016 (the “Initial Term”). Thereafter, the Term shall automatically renew for successive one year periods unless terminated by Brycer or Client in writing at least 60 days prior to the expiration of the then current Term (each, a “Renewal Term” and together with the Initial Term, the “Term”). Following the expiration or termination of the Term (as provided in the Terms and Conditions), Client shall stop using the Solution. However, Brycer shall make available, and Client shall have the right to download, at no cost to the Client, Client’s data (in XML format including all schema and attachments in their native format) from the Solution for a period of 60 days after the expiration or termination of the Term. Client shall have the right to terminate this Agreement upon giving 60 days written notice to Brycer.

3. **Fees:** Client shall not pay any fees, costs or expenses of any kind for use of the Solution. All fees will be paid by third parties when they use the Solution for reporting to the Client. The fee schedule is attached as Exhibit D, and any price increases shall be mutually agreed upon in writing with Client prior to changes. Notwithstanding the foregoing, Client understands that it will have its own internal costs and expenses for implementing the Solution (e.g., transfer of data to Brycer), and Brycer is not responsible for payment of any Client costs and expenses.

4. **Brycer Responsibilities:** During the Term, Brycer shall be responsible for the following in connection with Client's use of the Solution:

- **Availability.** Brycer shall make the Solution available to Client as set forth on Exhibit C. The maintenance schedule and minimum service levels for the Solution are set forth on Exhibit C.
- **Service Level.** Brycer shall provide commercially reasonable levels of customer service with respect to the Solution to all third parties who transact business with Client and access the Solution.
- **Backup.** Brycer shall backup the database used in connection with the Solution to a separate server located within the same web hosting firm which the Solution is being hosted on a real time basis. Upon request by Client (which can be no more than once a month) or made prior to or within 60 days after the effective date of termination of the Term, Brycer will make available to Client a complete and secure (i.e. encrypted and appropriately authenticated) download file of Client data in XML format including all schema and attachments in their native format. Brycer shall maintain appropriate administrative, physical and technical safeguards for protection of the security, confidentiality and integrity of Client data. Brycer shall not (a) modify Client data or (b) disclose Client data except as required by law.
- **Retention of Information.** Brycer will maintain all information entered into the database by third party inspectors for at least five (5) years from the time such information is entered into the database.
- **Notices.** Brycer will be responsible for generating and delivering the following notices to third parties in connection with the Solution: (a) reminders of upcoming inspections that are due; (b) notices that an inspection is past due; and (c) notices of completed inspection reports which contain one or more deficiencies.
- **Updates and Enhancements.** In the event Brycer releases any updates, corrections, or enhancements to the Solution during the Term, Brycer shall promptly provide such updates or corrections to Client free of any charge or fee.

5. **Client Responsibilities:** During the Term, Client shall be responsible for the following in connection with Client's use of the Solution:

- **Operating System.** Client shall be solely responsible for providing a proper operating environment, including computer hardware or other equipment and software, for any portion of the Solution installed on the Client's equipment (the "Client Access Software") and for the installation of network connections to the Internet. In addition to any other Client Access Software requirements, Client must use version Internet Explorer 7.0,

Firefox version 3, Chrome 2 or Safari 4 (or more recent versions), in addition to having a .pdf reader installed on machines to view attachments.

- **Training.** Client shall allow Brycer at Client’s facilities to train all applicable personnel of Client on the use of the Solution at a time mutually acceptable to the parties. Training shall be provided by Brycer at no cost to the Client.
- **Information.** Client shall promptly provide Brycer with all appropriate information necessary for Brycer to create the database for the Solution, including without limitation: (a) all commercial building addresses within the jurisdiction of **Casper Fire-EMS** for Brycer’s initial upload; and (b) any further uploads in a comma separated value (csv) format
- **Enforcement.** Client shall take all actions necessary to require in writing (e.g. resolution, ordinance, fire policy, code amendment) the use of the Solution by third party inspection companies.
- **Reports.** Client will require all compliant and deficient test results to be submitted by service providers.

6. **Ownership of Data.** Client owns all the data provided by Client and received from third party contractors for Client. Brycer shall maintain appropriate administrative, physical and technical safeguards for protection of the security, confidentiality and integrity of Client’s data.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Agreement as of the day and year above.

APPROVED AS TO FORM:

Walker Fremont

ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey Belser
City Clerk

Charlie Powell
Mayor

WITNESS

BRYCER, LLC

By: _____

By: Matthew B. Rice

Printed Name: _____

Printed Name: Matthew B. Rice

Title: _____

Title: President

Exhibit A

General Terms and Conditions

Any capitalized terms not defined in these Terms and Conditions shall have the meaning assigned to it the underlying Agreement between Brycer, LLC and Client (the "Agreement").

1. Restrictions on Use. Client shall not copy, distribute, create derivative works of or modify the Solution in any way. Client agrees that: (a) it shall only permit its officers and employees (collectively, the "Authorized Users") to use the Solution for the benefit of Client; (b) it shall use commercially reasonable efforts to prevent the unauthorized use or disclosure of the Solution; (c) it shall not sell, resell, rent or lease the Solution; (d) it shall not use the Solution to store or transmit infringing or otherwise unlawful or tortious material, or to store or transmit material in violation of third party rights; (e) it shall not interfere with or disrupt the integrity or performance of the Solution or third-party data contained therein; and (f) it shall not reverse engineer, translate, disassemble, decompile or otherwise attempt to create any source code which is derived from the Solution. Client is responsible for all actions taken by the Client's Authorized Users in connection with the Solution. Client is not responsible for any actions taken by Brycer or third party users in connection with the Solution.
2. Proprietary Rights. All right, title and interest in and to the Solution and any and all derivative works or modifications thereof (the "Derivative Works"), and any accompanying documentation, manuals or other materials used or supplied under this Agreement or with respect to the Solution or Derivative Works (the "Documentation"), and any reproduction works made thereof, remain with Brycer.
3. Independent Contractor. Nothing in the Agreement may be construed or interpreted as constituting either party hereto as the agent, principal, employee or joint venturer of the other. Each of Client and Brycer is an independent contractor. Neither may assume, either directly or indirectly, any liability of or for the other party. Neither party has the authority to bind or obligate the other party, and neither party may represent that it has such authority.
4. Reservation of Rights. Brycer reserves the right, in its sole discretion and with prior notice to Client, to discontinue, add, adapt, or otherwise modify any design or specification of the Solution and/or Brycer's policies, procedures, and requirements specified or related hereto. All rights not expressly granted to Client are reserved to Brycer, including the right to provide all or any part of the Solution to other parties.
5. Use of Logos. During the term of this Agreement, Brycer shall have the right to use Client's logos for the purpose of providing the Solution to Client.

6. Confidential Information. Each party agrees that it shall not duplicate, translate, modify, copy, printout, disassemble, decompile or otherwise tamper with any firmware, circuit board or software provided with the Solution. Notwithstanding the foregoing, the parties acknowledge that Client shall be permitted to comply with any federal and state laws concerning disclosure of information.
7. Brycer Warranty. Brycer represents and warrants to Client that Brycer has all rights necessary in and to any patent, copyright, trademark, service mark or other intellectual property right used in, or associated with, the Solution, and that Brycer is duly authorized to enter into this Agreement and provide the Solution to Client pursuant to this Agreement.
8. Disclaimer. All information entered into Brycer's database is produced by third party inspectors and their agents. **THEREFORE, BRYCER SPECIFICALLY DISCLAIMS ANY REPRESENTATION OR WARRANTY AS TO THE ACCURACY OR COMPLETENESS OF ANY INFORMATION ENTERED INTO BRYCER'S DATABASE BY EITHER CLIENT OR THIRD PARTY INSPECTORS. EXCEPT AS SET FORTH IN SECTION 7, BRYCER MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SOLUTION OR ANY OTHER INFORMATION AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE HEREBY DISCLAIMED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. BRYCER'S SOLE LIABILITY FOR BREACH OF THE REPRESENTATION AND WARRANTY SET FORTH IN SECTION 7, AND CLIENT'S SOLE REMEDY, SHALL BE THAT BRYCER SHALL**

INDEMNIFY AND HOLD RECIPIENT HARMLESS FROM AND AGAINST ANY LOSS, SUIT, DAMAGE, CLAIM OR DEFENSE ARISING OUT OF BREACH OF THE REPRESENTATION AND WARRANTY.

9. LIMITATION ON DAMAGES. EXCEPT AS OTHERWISE PROVIDED IN SECTION 7, IN NO EVENT SHALL BRYCER BE LIABLE FOR OR OBLIGATED IN ANY MANNER FOR SPECIAL, CONSEQUENTIAL, OR INDIRECT DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOSS OF USE, LOSS OF PROFITS OR SYSTEM DOWNTIME.
10. Risks Inherent to Internet. Client acknowledges that: (a) the Internet is a worldwide network of computers, (b) communication on the Internet may not be secure, (c) the Internet is beyond the control of Brycer, and (d) Brycer does not own, operate or manage the Internet. Client also acknowledges that there are inherent risks associated with using the Solution, including, but not limited to, the risk of breach of security, the risk of exposure to computer viruses and the risk of interception, distortion, or loss of communications. Client assumes these risks knowingly and voluntarily. Not in limitation of the foregoing, Client hereby assumes the risk, and Brycer shall have no responsibility or liability of any kind hereunder, for: (1) errors in the Solution resulting from misuse, negligence, revision, modification, or improper use of all or any part of the Solution by any entity other than Brycer or its authorized representatives; (2) any version of the Solution other than the then-current unmodified version provided to Client; (3) Client's failure to timely or correctly install any updates to the Client Access Software; (4) problems caused by connecting or failure to connect to the Internet; (5) failure to provide and

maintain the technical and connectivity configurations for the use and operation of the Solution that meet Brycer's recommended requirements; (6) nonconformities resulting from or problems to or caused by non-Brycer products or services; or (7) data or data input, output, accuracy, and suitability, which shall be deemed under Client's exclusive control.

11. Insurance and Indemnity. See Exhibit B – Supplemental Terms and Conditions.
12. Breach. Brycer shall have the right to terminate or suspend this Agreement, and all of Client's rights hereunder, immediately upon delivering written notice to Client detailing Client's breach of any material provision of this Agreement. If Client cures such breach within 30 days of receiving written notice thereof, Brycer shall restore the Solution.
13. Illegal Payments. The parties acknowledge and agree that they have not received or been offered any illegal or improper bribe, kickback, payment, gift or anything of value from any employee or agent of the other party in connection with the Agreement.
14. Beneficiaries. The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.
15. Force Majeure. Neither party shall be responsible for any failure to perform due to unforeseen, non-commercial circumstances beyond its reasonable control, including, but not limited to, acts of God, war, riot, embargoes, acts of civil or military authorities, strikes, fire, floods, earthquakes or blackouts. In the event of any such delay, any applicable period of time for action by said party may be deferred for a period of time equal to the time of such delay.
16. Notices. All notices required in the Agreement shall be effective: (a) if given personally, upon receipt; (b) if given by facsimile or electronic mail, when such notice is transmitted and confirmation of receipt is obtained; (c) if mailed by certified mail, postage prepaid, to the last known address of each party, when confirmation of delivery or attempted delivery is obtained; or (d) if delivered to a nationally recognized overnight courier service, when confirmation of delivery has been obtained.
17. Assignment. The Agreement may not be assigned or transferred by either party without the prior written consent of the other party. Any purported transfer in violation of this section shall be null and void. This Agreement shall be binding upon and inure to the benefit of the parties thereto and their respective successors and representatives.
18. JURISDICTION AND VENUE. THE AGREEMENT SHALL BE GOVERNED BY,

CONSTRUED AND INTERPRETED IN ACCORDANCE WITH, AND ENFORCEABLE UNDER, THE LAWS OF THE STATE OF WYOMING AND ARE TO BE WHOLLY PERFORMED IN SUCH STATE WITHOUT REFERENCE TO THE CHOICE-OF-LAW PRINCIPLES OF SUCH STATE. THE PARTIES IRREVOCABLY AGREE THAT ALL ACTIONS OR PROCEEDINGS IN ANY WAY, MANNER OR RESPECT ARISING OUT OF OR FROM OR RELATED TO THE AGREEMENT SHALL BE LITIGATED ONLY IN COURTS LOCATED WITHIN THE STATE OF WYOMING. THE PARTIES HEREBY CONSENT AND SUBMIT TO THE EXCLUSIVE JURISDICTION OF ANY LOCAL, STATE OR FEDERAL COURT LOCATED WITHIN THE STATE OF WYOMING. THE PARTIES HEREBY WAIVE ANY RIGHTS THEY MAY HAVE TO TRANSFER OR CHANGE VENUE OF ANY SUCH ACTION OR PROCEEDING ARISING OUT OF OR RELATING TO THIS AGREEMENT.

contemporaneous agreements or representations, oral or written.

20. Amendment. The Agreement may not be altered or modified, except by written amendment which expressly refers to the Agreement and which is duly executed by authorized representatives of both parties. The waiver or failure by either party to exercise or enforce any right provided for in the Agreement shall not be deemed a waiver of any further right under the Agreement. Any provision of the Agreement held to be invalid under applicable law shall not render the Agreement invalid as a whole, and in such an event, such provision shall be interpreted so as to best accomplish the intent of the parties within the limits of applicable law. The Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

19. Entire Agreement. The Agreement sets out the entire agreement between the parties relative to the subject matter hereof and supersedes all prior or

21. Expiration. The rights and obligations contained in these Terms and Conditions shall survive any expiration or termination of the Agreement.

*****The rest of this page is intentionally left blank*****

Exhibit B – Supplemental Terms and Conditions

1. **INSURANCE AND INDEMNITY:**

1.1 Prior to commencement of work, Brycer shall procure and at all times maintain with insurer acceptable to the Client the following minimum insurance protecting Brycer and Client against liability from damages because of injuries, including death, suffered by persons, including employees of the Client, and liability from damages to property arising from and growing out of Brycer's negligent operations in connection with the performance of this Agreement.

	<u>LIMITS</u>
A. Workers' Compensation	Statutory
B. Comprehensive General Liability	\$500,000 combined single unit
C. Professional Liability/Errors & Omissions	Not Applicable

1.2 Brycer shall provide Client with certificates evidencing such insurance as outlined above prior to beginning any work under this Agreement. Such certificates shall provide thirty (30) days advance written notice to Client of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the Client as an additional insured.

1.3 In addition, upon request by the Client, Brycer shall provide Client with copies of insurance policies and/or policy endorsements listing the Client as an additional insured. Client's failure to request or review such insurance certificates or policies shall not affect Client's rights or Brycer's obligations hereunder.

1.4 Brycer agrees to indemnify the Client, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of Brycer.

1.5 It is recognized by and between the parties to this Agreement that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Agreement, or any subsequent terms, then such insurance as outlined above from Brycer shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the Client having the option to immediately terminate this Agreement.

1.6 Brycer shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

2. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by Brycer under this Agreement are confidential and shall not be made available to any individual or organization by Brycer without the prior written consent of the Client.

3. TERMINATION OF CONTRACT:

3.1 The Client may terminate this Agreement anytime by providing sixty (60) days written notice to Brycer of intent to terminate said Agreement. In such event, all finished or unfinished documents, data, studies and reports prepared by Brycer under this Agreement shall, at the option of the Client, become its property, and Brycer shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

3.2 Notwithstanding the above, Brycer shall not be relieved of liability to the Client for damages sustained by the Client, by virtue of termination of the Agreement by Brycer, or any breach of the Agreement by Brycer.

4. WYOMING GOVERNMENTAL CLAIMS ACT:

The Client does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the Client specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

Exhibit C

Maintenance Schedule and Minimum Service Levels

1. **Uptime and Maintenance.**

The Solution shall be available 24 hours per day during the term of this Agreement. The Solution shall be fully functional, timely and accessible by Client at least 99.5% of the time or better and Brycer shall use reasonable efforts to provide Client with advance notice of any unscheduled downtime.

2. **Response Time.**

Developer shall respond to telephone calls from Client within two hours of the call and/or message and all emails from Client within two hours of the receipt of the email.

3. **Customer Support**

Customer support hours are 24/7/365. The toll free number is 1-855-279-2371

Brycer will assign client a dedicated customer representative with direct access to their email and work number.

Exhibit D

Fee Schedule for Third Party Service Providers

BRYCER PRICING MODEL



System Type	Submittal Frequency	Pricing	Annual Total
Automatic Fire Sprinkler System (Dry, Wet, Preaction/Deluge, Foam can be combined)	Annual, Quarterly, Monthly	\$10.00	\$10.00
Fire Alarm System	Annual, Quarterly, Monthly	\$10.00	\$10.00
Commercial Hood Cleaning	Annual, Quarterly, Monthly	\$10.00	\$10.00
Commercial Kitchen Hood Suppression System	Semi-Annual	\$10.00	\$20.00
Standpipe	Annual	\$10.00	\$10.00
Fire Pump	Annual, Quarterly, Monthly	\$10.00	\$10.00
Spray Booth	Annual	\$10.00	\$10.00
Special Suppression System	Semi-Annual	\$10.00	\$20.00
Elevator	Annual	\$10.00	\$10.00

<p>PRICING EXAMPLE:</p> <p><u>Building with: main control panel, 500 smoke detectors, 400 heat detectors, 6 sub panels etc.</u></p> <p>The ITM company will submit the complete results of their test to the AHJ for a total annual cost of \$10.</p> <p>Some ITM companies will perform quarterly or monthly tests on the fire alarm and submit 4 quarterly reports vs. 1 annual. Brycer will still charge only \$10 for the submittal of the 4 reports. The charge will be incurred on the first submittal and again 12 months following the original submittal date (repeated annually thereafter).</p> <p>This process insures that all ITM reports are tracked and all deficiencies are addressed without penalizing a building for having a higher level of compliance.</p>	<p>NOTE:</p> <ul style="list-style-type: none"> ◀ We do NOT charge per floor, riser, or flow switch for sprinklers ◀ TCE Accepts the submittal of monthly, quarterly, semi-annually ITM reports <u>within the same service year</u> at no additional charge ◀ Kitchen systems follow NFPA standards of 100% testing which will be charged per system submission ◀ The first submission for a property will be charged (even if it is a quarterly or monthly, as the pricing is every 12 months and depends on the first report submitted)
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RESOLUTION NO. 15-319

A RESOLUTION AUTHORIZING AN AGREEMENT WITH BRYCER, LLC, FOR PROVISION OF SERVICES FOR THE USE AND MAINTENANCE OF THE COMPLIANCE ENGINE WEB BASED SERVICES.

WHEREAS, the City of Casper wants to automate the delivery process for third party inspection and testing reports for fire and life safety; and,

WHEREAS, "The Compliance Engine" (the "Solution") is a web-based service that can automate, accelerate and simplify the collection and utilization of fire and life safety data; and,

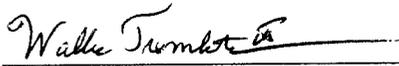
WHEREAS, It delivers data in a clean, easy-to-read, uniform format; serves as a data aggregating, document management and information delivery vehicle; and allows for more comprehensive, accurate reporting of compliance with NFPA standards, ICC and life safety codes; and,

WHEREAS, Brycer, LLC represents that it is ready, willing, and able to provide the Solution to the Client.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute, and the City Clerk to attest, an agreement with Brycer, LLC., for services related to the use and maintenance of The Compliance Engine and web based services, under terms and conditions more specifically delineated in the agreement.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2015.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey Belser
City Clerk

Charlie Powell
Mayor

December 10, 2015

MEMO TO: V.H. McDonald, City Manager 
FROM: Doug Follick, Leisure Services Director
SUBJECT: ActiveNet Contract Amendment

Recommendation:

That Council, by resolution, authorize quote 0071873 with Active Network, LLC of San Diego, California, for fee charges associated with the ActiveNet amendment dated December 1, 2015.

Summary

Over the past 15 years, the Recreation Division has utilized Active Network's Class software products. The Active Network has notified customers that technical support for Class will be eliminated in the near future. Staff has researched various industry specific vendors and has concluded that migrating from the on-premise Class solution to the hosted ActiveNet solution best meets the operational needs of our organization.

The City entered into an agreement with Active Network to transition from the software that runs on local servers, Class, to the cloud-based solution, ActiveNet, in May 2015. This agreement included processing credit cards through First Data and utilizing ActiveNet as merely a gateway; however, an acceptable contract amendment with First Data could not be negotiated. As a result, an amendment to the Active Network contract was needed to maintain payment processes previously approved by City Council May 19, 2009.

The attached quote schedule details the fees associated with Active Network credit cards processing. Both the "online" and the "credit card" fees in this quote are lower than the fees that were being charged by First Data.

The estimated annual value is approximately twenty-eight thousand dollars (\$28,000).

A resolution has been prepared for Council consideration.



Schedule

Company Address 717 North Harwood Drive, Suite 2500
Dallas, TX 75201
US

Created Date 11/23/2015
Quote Number 00071873
Currency USD

Prepared By Elizabeth Langdon
Phone 214-993-7032
Email elizabeth.langdon@activenetwork.com

Contact Name Ryan Shellenberger
Phone (307) 235-8239
Email rshellenberger@casperwy.gov

Bill To Name City of Casper
Bill To Contact Carolyn Griffith
Bill To Address 1801 East 4th St.
Casper, WY 82601 United States

Ship To Contact Carolyn Griffith
Ship To Address 1801 East 4th St.
Casper, WY 82601 United States

Product	Product Type	Description	Quantity	Sales Price	Fee %
ACTIVE Net - SaaS					
ACTIVE Net - Public Interface - Online Transaction Fee	SaaS	Migration Loyalty Rates for first term of contract for U.S. organizations between \$1,500,000 to \$8,000,000 in annual revenue through ACTIVE Net.	1		4.25
ACTIVE Net - Staff Interface - Payment Processing Fee - Credit Card	SaaS	Migration Loyalty Rates for first term of contract for U.S. organizations between \$1,500,000 to \$8,000,000 in annual revenue through ACTIVE Net and Canadian organizations exceeding \$8,000,000 annual revenue.	1		2.75
ACTIVE Net - Staff Interface - Technology Fee	SaaS	Migration Loyalty Rates for first term of contract for organizations between \$1,500,000 to \$8,000,000 in annual revenue through ACTIVE Net.	1		1.50
ACTIVE Net - ACH Remittance - "Daily" Every 72 Hours	Service	Daily remittances are processed by Active on non-holiday business days 72 hours after the transaction day. Payments take one to three banking business days to process.	1		
ACTIVE Net - (credit card refunds - flat fee)	SaaS		1	0.10	
ACTIVE Net - Staff Interface - Payment Processing Fee - Electronic Cheque/Check Processing	SaaS		1		0.50

All fees described herein are in consideration of the Software and Services that Active provides. Active and Client acknowledge that certain credit card network rules and laws prohibit imposing a surcharge that is based on the type of payment method used (e.g., having a different fee for the use of a credit card vs. debit card), and therefore, each agree not to impose such a surcharge on any End User.

The payment options we offer may include MasterCard, Visa, American Express and Discover.



*Sales Tax not included in total price. Sales tax, where applicable, will be added to your invoice.

Quote Acceptance Information

Signature: _____

Printed Name: _____

Title: _____

Date: _____

PO# (if applicable): _____

RESOLUTION NO. 15-320

A RESOLUTION AUTHORIZING CREDIT CARD FEES ASSOCIATED WITH PAYMENT PROCESSING SERVICES THROUGH THE ACTIVE NETWORK, LLC.

WHEREAS, the City has contracted with Active Network, LLC for software services in the Leisure Services Department; and,

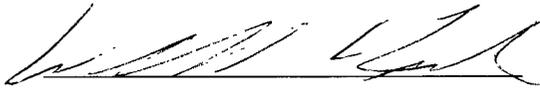
WHEREAS, the City desires to further contract with Active Network, LLC to provide payment processing; and,

WHEREAS, the City desires to approve the Active Network, LLC fees to add the payment processing services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the payment processing fee schedule quote number 0071873 with Active Network, LLC.

PASSED, APPROVED, AND ADOPTED on this 15th day of December, 2015.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey Belser
City Clerk

Charlie Powell
Mayor

December 7, 2015

MEMO TO: V.H. McDonald, City Manager

FROM: Liz Becher, Community Development Director 

SUBJECT: Appointment of Committee Members to the Old Yellowstone District and South Poplar Street Corridor Advisory Committee

Recommendation:

That Council, by minute action, appoint Carol Martin and Garry Yake for two-year terms expiring December 31, 2017, and Karen Meyer and Shawn Houck as Alternates, for one-year terms expiring December 31, 2016, to the Old Yellowstone District and South Poplar Street Corridor Advisory Committee.

Summary:

The Rules of Procedure for the Old Yellowstone District and South Poplar Street Corridor Advisory Committee require that there be five (5) regular members, who will be voting members, and two (2) alternates who can vote in the absence of a voting member. The term for the regular voting member seat is two (2) years, and the term for the alternate seats is one (1) year. Three of the existing regular members' terms will not expire until December 2016.

Following the Committee application period which closed on December 1, 2015, the recommendation is to:

1. Appoint Carol Martin, Martin & Company, to a voting member seat;
2. Appoint Garry Yake, Yellowstone Scooters, to a voting member seat;
3. Appoint Karen Meyer, Wyoming Automotive, as an alternate; and,
4. Appoint Shawn Houck, Adbay, as an alternate.

The appointments are voluntary positions.

The Old Yellowstone District and South Poplar Street Corridor Advisory Committee is comprised of the property owner representatives as previously identified, as well as two (2) City Council members, two (2) Planning and Zoning Commission members, the Community Development Director, and the Community Development Technician – who serves as staff support to the Committee.

December 7, 2015

MEMO TO: V.H. McDonald, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director 
Tracey Belser, City Clerk
Jason Knopp, P.E., City Engineer 
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Reject All Bids
Casper Service Center Fuel Tank Replacements, Project No. 14-75

Recommendation:

That Council, by minute action, reject the bid received for the Casper Service Center Fuel Tank Replacements, Project No. 14-75.

Summary:

On November 24, 2015, the City received two bids for the Casper Service Center Fuel Tank Replacements Project. The bid is as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BASE BID</u>
C-BAR-K Petroleum Services, LLC	Sheridan, WY	\$508,741.00
Eaton Sales & Service	Casper, WY	\$823,696.39

The Engineer's estimate prepared by the City's Engineering Division was \$400,000.

The project was to be funded with Garage Reserves, and prices were expected to be similar to recent quotes obtained for the project. However, the concern over pumping groundwater out of the area where the tanks are located raised the costs significantly.

It is recommended to reject these bids, and re-bid the project as soon as possible, changing the scope of the project to above-ground storage tanks rather than under-ground storage tanks.

December 8, 2015

MEMO TO: V.H. McDonald, City Manager

FROM: Tracey Belser, Support Services Director *TB*

SUBJECT: Official Newspapers

Recommendation:

That Council, by minute action, designate the Casper Journal and the Casper Star-Tribune as the City's official newspapers for the Calendar Year 2016.

Summary:

Staff recommends that the City Council designate the following named newspapers as Official Newspapers for the Calendar Year 2016.

Casper Journal

Casper Star-Tribune

State Statue 15-1-110 states the governing body of any city or town shall designate a legal newspaper and publish once therein the minutes of all regular and special meetings of the governing body and the titles of all ordinances passed.

December 8, 2015

MEMO TO: V.H. McDonald, City Manager

FROM: Tracey Belser, Support Services Director 
Linda Carlson, Finance Division Manager 

SUBJECT: Official Depositories

Recommendation:

That Council, by minute action, designate the following banks as official depositories for the City of Casper for the Calendar Year 2016.

First Interstate Bank of Casper
Wells Fargo Bank

Summary:

Various provisions of Chapter 9, Article 4 of the Wyoming Statutes require and allow for the proper governing board of local political subdivisions of this State to designate certain types of financial institutions as depositories of public funds.

It is recommended that the City Council designate the following named financial institutions as official depositories for the Calendar Year 2016.

First Interstate Bank of Casper
Wells Fargo Bank