

REGULAR COUNCIL MEETING – UPDATED AGENDA  
 Tuesday, April 18, 2017  
 6:00 p.m.

COUNCIL POLICY  
PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Keep Your Remarks Pertinent and Non-Repetitive.
  - Speak to the City Council with Civility and Decorum.
- IV. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions will be Handled by the Appropriate Persons. Presentations will be Limited to Five Minutes or Less per Person.
- V. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- VI. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

2015 CITY COUNCIL GOALS

**Downtown** - The City of Casper will foster growth and prosperity of the City’s core through infrastructure development, creating public spaces and supportive facilities.

**Infrastructure** - The City of Casper will create the conditions for economic development by expanding and maintaining its physical assets and equipment, including streets, water lines, parking garages, fire stations, buildings and parks.

**Recreation** - The City of Casper will support, maintain and upgrade its current recreational facilities and programs and develop recreational opportunities that provide citizens and visitors with a variety of affordable activities for all ages that serve to enhance quality of life.

<b>Council Goals Scorecard</b> <i>Actions since 5/5/2015</i>
<b>31</b>
<b>211</b>
<b>81</b>

**AGENDA- UPDATED 04/18/2017**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE APRIL 4, 2017 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON APRIL 14, 2017
4. CONSIDERATION OF BILLS AND CLAIMS
5. BRIGHT SPOTS IN OUR COMMUNITY – A WINNING COMBINATION: CASPER FIRE DEPARTMENT AND CITY BUILDING DIVISION TEAM UP ON INSPECTIONS
6. PUBLIC HEARINGS

A. Ordinance

1. **Amendment to the Old Yellowstone District Form-Based Code, as it Pertains to Off Street Parking Requirements.**
2. **Amendment to the Old Yellowstone District Form-Based Code, Pertaining to the Goals and Intent of the Old Yellowstone District, and the Clarification of Prohibited Uses.**
3. **Replat and a Zone Change for the Proposed C85 Addition.**

7. THIRD READING ORDINANCE

A. Consent

1. **Vacation and Replat Creating Lot 7, Block 200, City of Casper Addition, and a Zone Change of Proposed Lot 7 to PH (Park Historic).**

8. RESOLUTIONS

- A. Authorizing a Contract for Professional Services with the **Center for Public Safety Management, LLC, for an Independent Comprehensive Analysis of Casper Police Department Services.**

8. RESOLUTIONS

B. Consent

1. Authorizing a One-year Contract with **AAA Landscaping for Clean-up of Weeds, Grass Cuttings, and Trash Covered Properties.**

2015 Goals		
Downtown	Infrastructure	Recreation

8. RESOLUTIONS (continued)

B. Consent

2. Authorizing a One-year Contract with **Double J's Mow n Snow** for **Clean-up of Weeds, Grass Cuttings, and Trash Covered Properties.**
3. Authorizing a One-year Contract with **HoleShot Lawn Care Service, LLC**, for **Clean-up of Weeds, Grass Cuttings, and Trash Covered Properties.**
4. Authorizing a One-year Contract with **Two Brothers Lawn Service, LLC**, for **Clean-up of Weeds, Grass Cuttings, and Trash Covered Properties.**
5. Authorizing Amendment No. 1 to the Lease and Operating Agreement with the **Casper Soccer Club** for Operation of the **Concessions Building at the North Casper Soccer Complex.**
6. Authorizing Amendment No. 1 to the Lease Agreement with the **Casper Soccer Club** for the Operation of the **North Casper Soccer Complex.**
7. Authorizing Lease Agreement with the **Casper Midget Football Association** for Use of the Fields Located at the **Washington Park Ballfield** and the **George Tani Complex.**
8. Authorizing Lease Agreement with the **Casper Cobras** for Operation of the **13<sup>th</sup> and Sycamore Ballfields.**
9. Authorizing Funding Agreement between the **Natrona County Conservation District** and the City of Casper.
10. Authorizing Agreement with **Civil Engineering Professionals, Inc.**, in the Amount of \$136,225, for the **North McKinley Street Railroad Underpass Drainage Repairs Project.**
11. Authorizing an Agreement with Western Plains Landscaping, LLC, dba **3 Cord Construction**, in the Amount of \$59,500, for the **Mike Sedar Pool Cover Project.**
12. Accepting a Trails Grant from **Keep America Beautiful**, in the Amount of \$5,000, for Construction of a **Nature Trail Located on City Property North of Crossroads Park.**

2015 Goals		
Downtown	Infrastructure	Recreation
		X
		X
		X
		X
	X	
		X
		X

8. RESOLUTIONS (continued)

B. Consent

- 13. Authorizing Agreement with **Dana Kepner of Wyoming, Inc.**, in the Amount of \$41,702.64, for the **2017 CPU Materials Procurement Project**.
- 14. Authorizing Agreement with **Waterworks Industries, Inc.**, in the Amount of \$19,878, for the **2017 CPU Materials Procurement, Project**.
- 15. Authorizing Agreement with JTL Group, Inc., dba **Knife River**, in the Amount of \$600,070, for the **2017 Chip Seal Project**.
- 16. Authorizing Agreement with **Full Contact Concrete, LLC**, in the Amount of \$24,805, for the **5<sup>th</sup> Street Curb and Gutter Project**.
- 17. Authorizing Agreement with **Electronic Recyclers International**, in the Annual Amount of \$35,000, for the **Electronics Waste Recycling Program**.
- 18. Authorizing Agreement with **Inberg-Miller Engineers**, in the Amount of \$20,000, for the **Construction Testing and Material Sampling Services**.
- 19. Authorizing Funding Agreement with **Central Wyoming Regional Water System Joint Powers Board** for a **System Investment Charge Update Study** for the Central Wyoming Regional Water System and the City of Casper.

9. MINUTE ACTION

A. Consent

- 1. Approving the **Acceleration of the City Manager's Retirement** as Set Forth in the Letter from Council Leadership to V.H. McDonald and his Confirming Response Letter, all Dated 04/17/2017.
- 2. **Appointing Liz Becher as Interim City Manager** Pending the Filling of the Position of City Manager.

2015 Goals		
Downtown	Infrastructure	Recreation
	X	
	X	
	X	
	X	
	X	

9. MINUTE ACTION (continued)

A. Consent

3. Authorizing the Purchase of One (1) Used **John Deere Gator with Dakota 410 Turf Tender**, from **Stotz Equipment**, Evansville, Wyoming, in the Estimated Total Amount of \$39,159.11, for Use by the Parks Division.
4. Authorizing the Purchase of One (1) Used **Genie Tele-Handler**, from **Wyoming Rents, LLC**, Casper, Wyoming, in the Estimated Total Amount of \$35,540, for Use by the Solid Waste Division.
5. Authorizing the Purchase of Two (2) New **Belly Deck Mowers**, from **Stotz Equipment**, Evansville, Wyoming, in the Estimated Total Amount of \$26,051.50, for Use by the Parks Division of the Public Services Department.
6. Authorizing the Purchase of One (1) New **Half Ton 4x4 Pick-up** with Options, from **Fremont Motor Company-Lander**, Lander, Wyoming, in the Estimated Total Amount of \$30,448, for Use by the Metro Animal Services Division.
7. Authorizing the Purchase of Four (4) New **Half Ton 4x4 Pick-ups** with Options, from **Fremont Motor Company-Casper**, Casper, Wyoming, in the Estimated Total Amount of \$101,184.30, for Use by the Public Services and Support Services Departments.
8. Authorizing the Mayor to Sign a **Letter of Support** to be Included in the City’s Application to Become a Part of the **American Association of Retired Persons Network of Age-Friendly Communities**.
9. Appointing **Councilman Bob Hopkins** to the **Central Wyoming Regional Water System Joint Powers Board**, for the Remainder of One (1), Three (3) Year Term Expiring December 31, 2019.

2015 Goals		
Downtown	Infrastructure	Recreation
	X	
	X	

10. COMMUNICATIONS

A. From Persons Present

11. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

12. ADJOURNMENT

Upcoming Council meetings

**Council meetings**

6:00 p.m. Tuesday, May 2, 2017 – Council Chambers

6:00 p.m. Tuesday, May 16, 2017 – Council Chambers

**Work sessions**

4:30 p.m. Tuesday, April 25, 2017 – Council Meeting Room

4:30 p.m. Tuesday, May 9, 2017– Hogadon Tour – no other agenda items

---

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYDSPC	Old Yellowstone District and South Poplar Street Corridor Form Based Code

---

REGULAR COUNCIL MEETING  
 Tuesday, April 18, 2017  
 6:00 p.m.

COUNCIL POLICY  
PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Keep Your Remarks Pertinent and Non-Repetitive.
  - Speak to the City Council with Civility and Decorum.
- IV. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions will be Handled by the Appropriate Persons. Presentations will be Limited to Five Minutes or Less per Person.
- V. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- VI. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

2015 CITY COUNCIL GOALS

**Downtown** - The City of Casper will foster growth and prosperity of the City's core through infrastructure development, creating public spaces and supportive facilities.

**Infrastructure** - The City of Casper will create the conditions for economic development by expanding and maintaining its physical assets and equipment, including streets, water lines, parking garages, fire stations, buildings and parks.

**Recreation** - The City of Casper will support, maintain and upgrade its current recreational facilities and programs and develop recreational opportunities that provide citizens and visitors with a variety of affordable activities for all ages that serve to enhance quality of life.

<b>Council Goals Scorecard</b> <i>Actions since 5/5/2015</i>
<b>31</b>
<b>211</b>
<b>81</b>

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE APRIL 4, 2017 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON APRIL 14, 2017
4. CONSIDERATION OF BILLS AND CLAIMS
5. BRIGHT SPOTS IN OUR COMMUNITY – A WINNING COMBINATION: CASPER FIRE DEPARTMENT AND CITY BUILDING DIVISION TEAM UP ON INSPECTIONS
6. PUBLIC HEARINGS

A. Ordinance

1. **Amendment to the Old Yellowstone District Form-Based Code, as it Pertains to Off Street Parking Requirements.**
2. **Amendment to the Old Yellowstone District Form-Based Code, Pertaining to the Goals and Intent of the Old Yellowstone District, and the Clarification of Prohibited Uses.**
3. **Replat and a Zone Change for the Proposed C85 Addition.**

7. THIRD READING ORDINANCE

A. Consent

1. **Vacation and Replat Creating Lot 7, Block 200, City of Casper Addition, and a Zone Change of Proposed Lot 7 to PH (Park Historic).**

8. RESOLUTIONS

- A. Authorizing a Contract for Professional Services with the **Center for Public Safety Management, LLC**, for an **Independent Comprehensive Analysis of Casper Police Department Services.**

8. RESOLUTIONS

B. Consent

1. **Authorizing a One-year Contract with AAA Landscaping for Clean-up of Weeds, Grass Cuttings, and Trash Covered Properties.**

2015 Goals		
Downtown	Infrastructure	Recreation



8. RESOLUTIONS (continued)

B. Consent

2. Authorizing a One-year Contract with **Double J's Mow n Snow** for **Clean-up of Weeds, Grass Cuttings, and Trash Covered Properties.**
3. Authorizing a One-year Contract with **HoleShot Lawn Care Service, LLC**, for **Clean-up of Weeds, Grass Cuttings, and Trash Covered Properties.**
4. Authorizing a One-year Contract with **Two Brothers Lawn Service, LLC**, for **Clean-up of Weeds, Grass Cuttings, and Trash Covered Properties.**
5. Authorizing Amendment No. 1 to the Lease and Operating Agreement with the **Casper Soccer Club** for Operation of the **Concessions Building at the North Casper Soccer Complex.**
6. Authorizing Amendment No. 1 to the Lease Agreement with the **Casper Soccer Club** for the Operation of the **North Casper Soccer Complex.**
7. Authorizing Lease Agreement with the **Casper Midget Football Association** for Use of the Fields Located at the **Washington Park Ballfield** and the **George Tani Complex.**
8. Authorizing Lease Agreement with the **Casper Cobras** for Operation of the **13<sup>th</sup> and Sycamore Ballfields.**
9. Authorizing Funding Agreement between the **Natrona County Conservation District** and the City of Casper.
10. Authorizing Agreement with **Civil Engineering Professionals, Inc.**, in the Amount of \$136,225, for the **North McKinley Street Railroad Underpass Drainage Repairs Project.**
11. Authorizing an Agreement with Western Plains Landscaping, LLC, dba **3 Cord Construction**, in the Amount of \$59,500, for the **Mike Sedar Pool Cover Project.**
12. Accepting a Trails Grant from **Keep America Beautiful**, in the Amount of \$5,000, for Construction of a **Nature Trail Located on City Property North of Crossroads Park.**

2015 Goals		
Downtown	Infrastructure	Recreation
		X
		X
		X
		X
	X	
		X
		X

8. RESOLUTIONS (continued)

B. Consent

13. Authorizing Agreement with **Dana Kepner of Wyoming, Inc.**, in the Amount of \$41,702.64, for the **2017 CPU Materials Procurement Project**.
14. Authorizing Agreement with **Waterworks Industries, Inc.**, in the Amount of \$19,878, for the **2017 CPU Materials Procurement, Project**.
15. Authorizing Agreement with JTL Group, Inc., dba **Knife River**, in the Amount of \$600,070, for the **2017 Chip Seal Project**.
16. Authorizing Agreement with **Full Contact Concrete, LLC**, in the Amount of \$24,805, for the **5<sup>th</sup> Street Curb and Gutter Project**.
17. Authorizing Agreement with **Electronic Recyclers International**, in the Annual Amount of \$35,000, for the **Electronics Waste Recycling Program**.
18. Authorizing Agreement with **Inberg-Miller Engineers**, in the Amount of \$20,000, for the **Construction Testing and Material Sampling Services**.
19. Authorizing Funding Agreement with **Central Wyoming Regional Water System Joint Powers Board** for a **System Investment Charge Update Study** for the Central Wyoming Regional Water System and the City of Casper.

9. MINUTE ACTION

A. Consent

1. Authorizing the Purchase of One (1) Used **John Deere Gator with Dakota 410 Turf Tender**, from **Stotz Equipment**, Evansville, Wyoming, in the Estimated Total Amount of \$39,159.11, for Use by the Parks Division.
2. Authorizing the Purchase of One (1) Used **Genie Tele-Handler**, from **Wyoming Rents, LLC**, Casper, Wyoming, in the Estimated Total Amount of \$35,540, for Use by the Solid Waste Division.

2015 Goals		
Downtown	Infrastructure	Recreation
	X	
	X	
	X	
	X	
	X	
	X	

9. MINUTE ACTION (continued)

A. Consent

3. Authorizing the Purchase of Two (2) New **Belly Deck Mowers**, from **Stotz Equipment**, Evansville, Wyoming, in the Estimated Total Amount of \$26,051.50, for Use by the Parks Division of the Public Services Department.
4. Authorizing the Purchase of One (1) New **Half Ton 4x4 Pick-up** with Options, from **Fremont Motor Company-Lander**, Lander, Wyoming, in the Estimated Total Amount of \$30,448, for Use by the Metro Animal Services Division.
5. Authorizing the Purchase of Four (4) New **Half Ton 4x4 Pick-ups** with Options, from **Fremont Motor Company-Casper**, Casper, Wyoming, in the Estimated Total Amount of \$101,184.30, for Use by the Public Services and Support Services Departments.
6. Authorizing the Mayor to Sign a **Letter of Support** to be Included in the City’s Application to Become a Part of the **American Association of Retired Persons Network of Age-Friendly Communities**.
7. Appointing **Councilman Bob Hopkins** to the **Central Wyoming Regional Water System Joint Powers Board**, for the Remainder of One (1), Three (3) Year Term Expiring December 31, 2019.

2015 Goals		
Downtown	Infrastructure	Recreation
	X	

10. COMMUNICATIONS

A. From Persons Present

11. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

12. ADJOURNMENT

Upcoming Council meetings

**Council meetings**

- 6:00 p.m. Tuesday, May 2, 2017 – Council Chambers
- 6:00 p.m. Tuesday, May 16, 2017 – Council Chambers

**Work sessions**

- 4:30 p.m. Tuesday, April 25, 2017 – Council Meeting Room
- 4:30 p.m. Tuesday, May 9, 2017– Hogadon Tour – no other agenda items

---

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYDSPC	Old Yellowstone District and South Poplar Street Corridor Form Based Code

---