

REGULAR COUNCIL MEETING

Tuesday, June 20, 2017

6:00 p.m.

COUNCIL POLICY
PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. When Speaking to the City Council Please:
 - Clearly State Your Name and Address.
 - Keep Your Remarks Pertinent and Non-Repetitive.
 - Speak to the City Council with Civility and Decorum.
- IV. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations will be Limited to Five Minutes or Less per Person. No Duplication of Speakers will be Allowed.
- V. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- VI. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE JUNE 6, 2017 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON JUNE 13, 2017
4. CONSIDERATION OF BILLS AND CLAIMS
5. BRIGHT SPOTS IN OUR COMMUNITY – LEMONADE DAY

6. ESTABLISH DATE OF PUBLIC HEARING

A. Consent

1. Establish July 5, 2017, as the Public Hearing Date for Consideration of:
 - a. **Generation Casper Comprehensive Land Use Plan.**
 - b. Real Estate Trade Agreement between the City and **Fire Station Limited Partnership**, to Trade Real Properties Located in **Block 1 of the Casper Subdivision.**
 - c. New **Restaurant Liquor License No. 34** for New Chopstix Asian Bistro Casper, Inc. d.b.a. **New Chopstix Asian Bistro Casper, Inc.**, Located at 1937 East 2nd Street.

7. PUBLIC HEARINGS

A. Resolution

1. Fiscal Year 2017 **Budget Amendments.**
2. **Adoption** of the Fiscal Year 2018 Budget.

8. THIRD READING ORDINANCES

A. **Alcohol Ordinance Changes** Pertaining to **Dispensing Rooms.**

B. Consent

1. **Amendment of Section 2.04.060** of the Casper Municipal Code to Provide for **Holiday Adjustment of Council Meeting Dates.**

9. RESOLUTIONS

A. Authorizing **Employment Agreement** to Employ **James Carter Napier** as City Manager for the City of Casper.

B. Authorizing Agreement with **Natrona County, Town of Mills, Town of Evansville, and Town of Bar Nunn** for **Animal Control Services with Metro Animal Services** for the Period July 1, 2017 through June 30, 2020.

C. Consent

1. Authorize a Contract for Professional Services with the **Casper Area Transportation Coalition** for **Transit Operations** in an Amount not to Exceed \$2,021,283.

9. RESOLUTIONS (continued)

C. Consent

2. Authorize a Lease for the Use of Certain **City-Owned Vehicles** to **Casper Area Transportation Coalition, Inc.**, A Wyoming Non-Profit Corporation, for the Transportation of the Elderly, Disabled, and General Public, in an Amount of \$25, Commencing July 1, 2017 through June 30, 2018.
3. Authorize a Lease with **Casper Area Transportation Coalition, Inc.**, a Wyoming Non-Profit Corporation, for **Two Buildings, Parking Area and Adjacent Land at 1715 East 4th Street**, in an Amount of \$8,436, Commencing July 1, 2017 through June 30, 2018.
4. Approving the **Vacation and Replat** of the West ½ of Block 75, Except Lot 4, Casper Addition, as **ANB Bank Addition**; and the Associated **Subdivision Agreement**.
5. Authorizing Consent to the Sublease of License Agreement between the City of Casper and **NCWPCS PL 33-Year Sites Tower Holdings LLC** (an AT&T Entity) for a **Cell Tower at 1903 North Poplar Street**.
6. Approval of **Weed and Litter Contracts** with **All Trees, LLC**, for Clean-up of Weeds, Grass Cuttings, and Trash Covered Properties.
7. Approval of **Weed and Litter Contracts** with **B&B Sales and Services**, for Clean-up of Weeds, Grass Cuttings, and Trash Covered Properties.
8. Approving a **Natrona County Plat “Opportunity Subdivision.”**
9. Authorizing Right-Of-Way Easement with **Michael L. Wergin and Jo Ann Humphrey**, in the Amount of \$9,166.96, for the **West Casper Zone 2 Water System Improvements Project**.
10. Authorizing Right-Of-Way Easement with **Larry Skiles and Laura Skiles**, in the Amount of \$6,500, for the **West Casper Zone 2 Water System Improvements Project**.
11. Authorizing Agreement with **Hedquist Construction, Inc.**, in the Amount of \$304,715, for the **Robertson Road South Pathway Project**.
12. Authorizing Agreement with **Andreen Hunt Construction, Inc.**, in the Amount of \$3,624,872, for the **East Casper Zone III Water System Improvements Project**.
13. Terminating the Concessionaire Lease Agreement with Jere & Al, LLC, DBA **Caddie Shack Restaurant** for the **Second Floor of the Clubhouse at the Casper Municipal Golf Course**.

9. RESOLUTIONS (continued)

C. Consent

- 14. Authorizing Agreement with **Installation & Service Company, Inc.**, in the Amount of \$390,000, for the **East 26th Street Improvements Project**.
- 15. Authorizing Agreement with **Treto Construction LLC**, in the Amount of \$600,000, for the **Columbine Street Improvements Project**.
- 16. Authorizing **Amendment No. 4** to the **Natrona County Travel and Tourism Joint Powers Agreement**.

10. MINUTE ACTION

A. Consent

- 1. Authorizing BrewStory, LLC, d.b.a. **Frontier Brewing Company**, Located at 117 East 2nd Street to **Sell Malt Beverages**.

11. COMMUNICATIONS

A. From Persons Present

12. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

13. ADJOURNMENT

Upcoming Council meetings

Council meetings

6:00 p.m. Tuesday, July 5, 2017 – Council Chambers

6:00 p.m. Tuesday, July 18, 2017 – Council Chambers

Work sessions

4:30 p.m. Tuesday, June 27, 2017 – Council Meeting Room

4:30 p.m. Tuesday, July 11, 2017– Council Meeting Room

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYDSPC	Old Yellowstone District and South Poplar Street Corridor Form Based Code

ORDINANCE NO. 9-17

AN ORDINANCE AMENDING CHAPTER 5 OF THE CASPER MUNICIPAL CODE TO CHANGE THE REQUIREMENTS FOR RESTAURANT DISPENSING ROOMS, REMOVE REFERENCES TO DISPENSING ROOMS FOR VARIOUS TYPES OF LICENSED LIQUOR ESTABLISHMENTS, AND TO APPLY REGULATIONS TO LICENSED BUILDINGS FOR ESTABLISHMENTS WITH RESTAURANT LIQUOR LICENSES, RETAIL LIQUOR LICENSES, RESORT LIQUOR LICENSES, LIMITED RETAIL LIQUOR LICENSES, BAR & GRILL LIQUOR LICENSES, PERMITTED MICROBREWERIES, AND PERMITTED SATELLITE WINERIES.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING, THAT THE CASPER MUNICIPAL CODE IS HEREBY AMENDED AS FOLLOWS:

SECTION 1:

Section 5.08.025(C) (1) is hereby repealed in its entirety.

1. REPEALED. ~~May provide a separate dining area in which the brewed malt beverage or manufactured wine may be dispensed which shall be separate from any dining area in which persons under the age of twenty one years are permitted to enter. The dining room in which the malt beverages or wines are dispensed shall not be considered the dispensing room for purposes of the restaurant liquor license;~~

SECTION 2:

Section 5.08.040(A) shall be amended to read as follows:

The location and description of the ~~room~~ LICENSED BUILDING in which the applicant will sell under the license, if the building is in existence at the time of application. If the building is not in existence, the location and an architect's drawing or suitable plan of the ~~room~~ LICENSED BUILDING and premises to be licensed;

SECTION 3:

Section 5.08.070(A) shall be amended to read as follows:

A. When an application for a license, special malt beverage permit, renewal, ~~expansion~~ or a transfer of location or ownership thereof has been filed with the city clerk, the clerk shall promptly prepare a notice of application, place the notice conspicuously upon the premises shown by the application as the proposed place of sale, and publish the notice in a newspaper of local circulation once a week for ~~four~~ TWO consecutive weeks. The notice shall state that a named applicant has applied for a license, special malt beverage permit, renewal, expansion or transfer thereof, and that protests against the issuance, renewal, expansion or transfer of the license or special malt beverage permit will be heard at a designated meeting of the city council. Each applicant shall, at the time of filing his application, pay the clerk an

amount sufficient to cover the costs of publishing notice. Notices may be substantially in the following form:

NOTICE OF APPLICATION FOR A _____

Notice is hereby given that on the _____ day of _____, 19_____, (name of applicant) filed an application for a _____ license (permit), in the office of the Clerk of the City of Casper for the following ~~described place (and room)~~ BUILDING (insert ~~description~~ ADDRESS) and protests, if any there be, against the issuance (transfer or renewal) of the license (permit) will be heard at the hour of _____ .m. on the _____ day of _____, 19_____, in the (meeting place of the governing body).

_____	_____
Dated	Signed
	City Clerk

SECTION 4:

Section 5.08.080(E) shall be amended to read as follows:

E. The permit shall be subject to such rules and regulations as are established by the city council for the following:

- 1. ~~The location of the dispensing rooms;~~
- 2. ~~The furnishings and other features of the dispensing rooms; and~~

3.1. The hours and days of operation of the ~~dispensing rooms~~ LICENSED BUILDING.

SECTION 5:

Section 5.08.100(A) (3) shall be amended to read as follows:

3. Any party who does not own the LICENSED building ~~in which the licensed room is located~~ or hold a written lease for a period for which the license will be effective, containing an agreement by the lessor that alcoholic liquor or malt beverages may be sold upon the leased premises, except as provided by subdivision 4 of this subsection;

SECTION 6:

Section 5.08.160 shall be amended to read as follows:

Each licensee shall display his license in a conspicuous place in the licensed ~~room~~ BUILDING.

SECTION 7:

Section 5.08.210 (B) shall be amended to read as follows:

B. ~~REPEALED~~ ~~No part of the area used for orders, delivery and making payment shall be more than forty feet distant from the licensed room;~~

SECTION 8:

Section 5.08.280(B) shall be amended to read as follows:

Alcoholic liquor and malt beverages shall be dispensed and prepared for consumption in one ROOM, AND ONE (1) ADDITIONAL ROOM IF AUTHORIZED BY THE CITY COUNCIL ~~rooms~~ upon the licensed premises separated from the dining area in which alcoholic liquor and malt beverages may be served, and in the case of a golf course upon which a restaurant liquor license is operational, at dispensing areas on the premises of the golf course as provided by subsection E hereof. No consumption of alcoholic liquor or malt beverages shall be permitted within the dispensing room OR ROOMS, nor shall any person other than employees ~~over~~ WHO ARE AT LEAST ~~nineteen~~ EIGHTEEN YEARS of age be permitted to enter ~~the~~ A dispensing room. If a restaurant has a dispensing room separate from the dining area which is licensed prior to February 1, 1979, for purposes of alcoholic liquor or beverage sales and consumption, the restaurant may dispense alcoholic liquor or malt beverages in the separate dispensing room under a restaurant liquor license, and any person ~~over~~ WHO IS AT LEAST ~~nineteen~~ EIGHTEEN years of age is permitted to enter the separate dispensing room.

SECTION 9:

Section 5.08.290 shall be amended to read as follows:

A. The principal place in which alcoholic liquor and malt beverages are sold under a retail liquor license shall be located in ~~one room~~ ONE BUILDING upon the premises for which the retail liquor license is issued and as approved by the licensing authority. ~~Upon payment of an additional license fee equal to two-thirds of the fee paid for the retail license, a licensee may have and maintain one additional dispensing room in the same building under the authority of the original license.~~

B. Alcoholic beverages secured in the licensed ~~room~~ BUILDING by a server may be served only in the LICENSED building ~~in which the licensed room is located~~, and in an immediately adjacent fenced or enclosed area as approved by the city council. This area shall not be in another building. ~~and shall be located on the licensed premises.~~

C. ~~REPEALED Only alcoholic and malt beverages, nonalcoholic beverages, food, tobacco and national alcoholic liquor and malt beverage promotional sales items sold to the licensee bearing the name and trademark of the national alcoholic liquor and malt beverage firm or company whose product the item is advertising may be sold and served in the licensed room.~~

D. ~~REPEALED licensed room or dispensing room.~~

E. ~~Repealed.~~

F. The retail licensee may separate the facility for the sale of alcoholic liquor and malt beverages for off-premises consumption from the facility used to serve customers for on-premises consumption ~~without payment of an additional fee.~~

G. A separated facility for making sales for off-premises consumption shall ~~be located adjoining the facility for making sales for on-premises consumption. The two facilities may be separated by a glass or other suitable partition when a connection doorway exists to permit persons to pass freely between the two facilities.~~

H. THE Licensee, AN employee, or A licensed operator is to be PRESENT in THE licensed ~~room~~ BUILDING USED FOR THE SELLING OR DISPENSING OF MALT BEVERAGES OR ALCOHOLIC LIQUORS at all times during hours of operation.

I. All licensees, OTHER THAN RESORT LICENSEES AND LIMITED RETAIL LICENSEES, are required to post signage on all exits from THE licensed rooms BUILDING stating:

"No alcohol beyond this point per open container ordinance 5.08.420."

ALL LICENSEES OF LIMITED RETAIL OR RESORT LIQUOR LICENSES SHALL POST SIGNAGE ON ALL DRIVEWAY AND PATHWAY EXITS FROM THE LEGAL BOUNDARY OF THE LOT OR LOTS UNDER THE OWNERSHIP OR LEASE BY THE LICENSEE STATING:

"NO ALCOHOL BEYOND THIS POINT PER OPEN CONTAINER ORDINANCE 5.08.420."

SECTION 10:

That a new paragraph J of Section 5.08.290 of the Casper Municipal Code shall be created to read as follows:

J. NO PERSON UNDER THE AGE OF TWENTY-ONE (21) SHALL ENTER OR REMAIN IN AN ESTABLISHMENT THAT IS PRIMARILY FOR OFF-PREMISE SALES OF ALCOHOLIC LIQUOR OR MALT BEVERAGES UNLESS ACCOMPANIED BY A PARENT, SPOUSE OR LEGAL GUARDIAN WHO IS TWENTY-ONE (21) YEARS OF AGE OR OLDER.

SECTION 11:

Section 5.08.310 is hereby repealed in its entirety:

~~The city manager or his or her designee may issue a twenty-four hour permit to any licensee authorizing the sale of alcoholic or malt beverages in one additional dispensing room in the same building licensed by the original license for a twenty-four hour period only. No one licensee shall be issued more than six permits in any one-year period. The fee for the permit shall be twenty-five dollars.~~

SECTION 12:

Section 5.08.320 is hereby amended by removing the strike out words and replacing with language that is capitalized as follows:

A. All licensees except club licensees holding liquor licenses shall be controlled by the following schedule for operating hours:

1. On all days except Sunday, a licensee may COMMENCE THE SELLING, SERVING, OR DISPENSING OF ALCOHOLIC LIQUORS OR MALT BEVERAGES ~~open the dispensing room~~ at six a.m. and shall ~~close the dispensing room and~~ cease the sale of both alcoholic liquor and malt beverages promptly at the hour of two a.m. the following day. ~~and shall clear the dispensing room~~ ANY PORTION OF ANY BUILDING USED BY THE LICENSEE FOR THE SELLING, SERVING, DISPENSING, OR CONSUMPTION OF ALCOHOLIC LIQUORS OR MALT BEVERAGES SHALL BE CLEARED of all persons other than employees by two-thirty a.m. THE LICENSEE SHALL ENSURE THAT ALL CONSUMPTION OF ALCOHOLIC LIQUORS OR MALT BEVERAGES HAS CEASED BY TWO-THIRTY A.M. WITHIN ALL AREAS OF THE LICENSED BUILDING, OR IN THE CASE OF RESORT LICENSEES, WITHIN THE BOUNDARY OF THE LOT OR

LOTS UNDER THE OWNERSHIP OR LEASE BY THE LICENSEE, OTHER THAN IN PRIVATE HOTEL OR MOTEL ROOMS; and

2. On Sundays, licensees may COMMENCE THE SELLING, SERVING, OR DISPENSING OF ALCOHOLIC LIQUORS OR MALT BEVERAGES ~~open the dispensing room between the hours of~~ AT ten a.m. ~~and ten p.m.~~ AND SHALL CEASE THE SALE OF ALCOHOLIC LIQUORS OR MALT BEVERAGES PROMPTLY BY THE HOUR OF TEN P.M. ~~and shall clear the dispensing room~~ ANY PORTION OF THE BUILDING USED BY THE LICENSEE FOR THE SELLING, SERVING, DISPENSING, OR CONSUMPTION OF ALCOHOLIC LIQUORS OR MALT BEVERAGES SHALL BE CLEARED of all persons other than employees by ten-thirty p.m. THE LICENSEE SHALL ENSURE THAT ALL CONSUMPTION OF ALCOHOLIC LIQUORS OR MALT BEVERAGES HAS CEASED BY TWO-THIRTY A.M. WITHIN ALL AREAS OF THE LICENSED BUILDING, OR IN THE CASE OF RESORT LICENSEES, WITHIN THE BOUNDARY OF THE LOT OR LOTS UNDER THE OWNERSHIP OR LEASE BY THE LICENSEE, OTHER THAN IN PRIVATE HOTEL OR MOTEL ROOMS. However, on Sundays that occur on December 31st licensees may ~~close the dispensing room and cease the sale of~~ CONTINUE TO SELL, SERVE, OR DISPENSE both alcoholic liquor and malt beverages ~~promptly at~~ UNTIL the hour of two a.m. on January 1st. AT TWO-THIRTY A.M. ON JANUARY 1ST, ANY PORTION OF THE BUILDING USED BY THE LICENSEE FOR THE SELLING, SERVING, DISPENSING, OR CONSUMPTION OF ALCOHOLIC LIQUORS OR MALT BEVERAGES SHALL BE CLEARED ~~and shall clear the dispensing room~~ of all persons other than employees ~~by two-thirty a.m.~~ THE LICENSEE SHALL ENSURE THAT ALL CONSUMPTION OF ALCOHOLIC LIQUORS OR MALT BEVERAGES HAS CEASED BY TWO-THIRTY A.M. WITHIN ALL AREAS OF THE LICENSED BUILDING, OR IN THE CASE OF RESORT LICENSEES, WITHIN THE BOUNDARY OF THE LOT OR LOTS UNDER THE OWNERSHIP OR LEASE BY THE LICENSEE, OTHER THAN IN PRIVATE HOTEL OR MOTEL ROOMS.

B. Clubs holding a limited retail liquor license may COMMENCE THE SELLING, SERVING, OR DISPENSING OF ALCOHOLIC LIQUORS OR MALT BEVERAGES ~~open~~ each day at nine a.m. and shall ~~close the dispensing room and~~ cease sales of alcoholic liquor and malt beverages promptly at the hour of two a.m. of the following day and shall clear the ~~dispensing room~~ LICENSED BUILDING of all persons other than employees by two-thirty a.m. Clubs holding a limited retail liquor license may remain open past two a.m. on the morning of January 1st.

C. The hours of operating designated in subsection A of this section may be modified on no more than four days each calendar year by a resolution of the city council, designating those dates during city or county fairs, rodeos, pageants, jubilees, special holidays or similar public gatherings when all licensees may continuously operate their ~~dispensing rooms~~ LICENSED BUILDING, OR LICENSED RESORT OR CLUB PREMESIS for a period of twenty-four hours beginning at six a.m. on days other than Sunday, and beginning at ten a.m. on Sundays.

SECTION 13:

Section 5.08.340 is hereby amended by removing the strike out words and replacing with language that is capitalized as follows:

A. No licensee or agent or employee thereof shall knowingly permit prostitution, under Section 6-4-101 of the Wyoming Statutes, public indecency under Section 6-4-201 of the Wyoming Statutes, ~~gambling under Section 6-7-102 of the Wyoming Statutes~~, or shall promote obscenity under Section 6-4-302 of the Wyoming Statutes within any LICENSED ~~dispensing room, building or LICENSED premises licensed or permitted~~ under this chapter.

B. Any licensee, permittee or agent or employee thereof violating subsection A of this section, or aiding, abetting or inciting any violation thereof is, in addition to other penalties provided by law, subject to the suspension or revocation of his license or permit, and the violation, aiding, abetting or inciting a violation is sufficient cause for the suspension or revocation of the license or permit.

SECTION 14:

Section 5.08.350 is hereby repealed in its entirety.

~~A. No licensee or agent, employee or servant thereof shall knowingly permit any person under the age of twenty one to enter or remain in the licensed room or rooms where alcoholic liquor or malt beverages are dispensed. No person under the age of twenty one years shall enter or remain in the licensed room or rooms where alcoholic beverages are sold unless:~~

~~1. Accompanied by his or her parent or guardian who is at least twenty one years of age; and~~

~~2. The licensed room is for the sale of alcoholic or malt beverages for off premises consumption and separate from any licensed room for on premises consumption; and OR~~

~~3. With the approval of the City Council, in a dining or waiting area with an adult not later than ten p.m. if the dining or waiting area is part of the licensed room.~~

~~B. When the licensed room or rooms are not open for the sale or dispensing of alcoholic liquor or malt beverages, employees of the licensee under the age of twenty one may be permitted in the course of their employment to work in the room or rooms.~~

~~C. Any person violating subsection A of this section or aiding, abetting or inciting any violation thereof is guilty of a misdemeanor and upon conviction shall be punished by a fine of not less than one hundred fifty dollars for the first conviction. The person convicted of a subsequent violation of this section within twelve months, shall be punished by a fine of not less than three hundred fifty dollars nor more than seven hundred fifty dollars. The person convicted of a third violation of this section within twenty four months shall be punished by a fine of not less than six hundred dollars nor more than seven hundred fifty dollars, plus not less than five days nor more than six months in jail.~~

SECTION 15:

Section 5.08.370(B) is hereby amended by removing the strike out words as follows:

5.08.370 - Minors—Possession of alcohol or public intoxication.

B. It is declared to be illegal and a violation of this chapter for any person under the age of twenty-one years to have alcoholic liquor or malt beverages in his or her possession, or to be drunk or under the influence of alcoholic liquor or malt beverages on any street or highway or in any public place. Provided, however, this subsection does not apply to possession of alcoholic liquor or malt beverages by a person under the age of twenty-one years:

1. When making delivery of alcoholic or malt beverages pursuant to his lawful employment;

2. Who is in the physical presence of his or her parents or legal guardian;
3. ~~When dispensing or serving alcoholic or malt beverages or otherwise working in dispensing room pursuant to his or her employment, if the person was at least nineteen years of age on the effective date of the ordinance codified in this section. This subdivision does not apply to persons otherwise authorized to serve alcoholic malt beverages under subdivision 4 of this subsection;~~
- 4.3 Is a licensee under this title; or
- 5.4 When serving alcoholic or malt beverages pursuant to his or her employment ~~in a restaurant which holds a license to serve alcoholic or malt beverages;~~ if the person is at least eighteen years of age.

SECTION 16:

This ordinance shall become in full force and effect upon passage on third reading and publication but not sooner than July 1, 2017.

PASSED on 1st reading the 16th day of May, 2017

PASSED on 2nd reading the 6th day of June, 2017

PASSED, APPROVED, AND ADOPTED on this 20th day of June, 2017.

APPROVED AS TO FORM:



ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenyne Humphrey
Mayor

June 16, 2017

MEMO TO: Honorable Mayor and Members of the Casper City Council

FROM: Liz Becher, Interim City Manager / Community Development Director 
Tory Walsh, Metro Animal Services Manager

SUBJECT: Authorizing Agreement with Natrona County, Town of Mills, Town of Evansville, and Town of Bar Nunn for Animal Control Services with Metro Animal Services for the Period July 1, 2017 through June 30, 2020.

Recommendation:

That Council, by resolution, authorize an Agreement between the City of Casper and the User Entities of Natrona County, Town of Mills, Town of Evansville, and Town of Bar Nunn for the provision of animal control services.

Summary:

Since 1984, the municipalities in Natrona County that provide animal control services have desired to coordinate, centralize, and economically operate a combined animal shelter and enforcement service, and have agreed to participate in the funding of such services based on the ratio of each entity's calls for service. The City of Casper has administered and provided the services for the shelter and public safety enforcement efforts via the facility maintained and operated by the City, known as Metro Animal Services.

These user entities have also agreed to exchange information and maintain communication in order to provide high levels of service to their citizens, and have organized an oversight committee which meets quarterly.

The current agreement is expiring, and the user entities would like to renew it for another 3-year term, July 1, 2017 through June 30, 2020. The Agreement between the City of Casper and the User Entities of Natrona County, Town of Mills, Town of Evansville, and Town of Bar Nunn has been prepared for Council's consideration.

May 26, 2017

MEMO TO: Liz Becher, Interim City Manager

FROM: Pam Jones, MPO Administrative Support Technician

SUBJECT: Authorize a Lease for the Use of Certain City-Owned Vehicles to Casper Area Transportation Coalition, Inc., A Wyoming Non-Profit Corporation, for the Transportation of the Elderly, Disabled, and General Public, in an Amount of \$25, Commencing July 1, 2017 through June 30, 2018

Meeting Type & Date:
Regular Council Meeting
June 20, 2017

Action type: Resolution

Recommendation: That Council, by resolution, approve a lease agreement for twenty-one (21) lift-equipped transit vans/buses with Casper Area Transportation Coalition, Inc., (CATC), a Wyoming Non-Profit Corporation, for the transportation of the elderly, disabled, and general public for Fiscal Year 2018.

Summary: Casper Area Transportation Coalition, Inc., (CATC), desires to continue leasing twenty-one (21) City-owned vehicles. These vehicles were purchased with funding from the Federal Transit Administration (FTA) and are owned by the City. Twelve (12) of these vehicles (including the two small support vehicles) are used to provide demand/response transit service to the elderly and disabled within the urbanized area, consisting of the City of Casper, Mills, Evansville, Bar Nunn, and parts of Natrona County. The other nine (9) vehicles are used to provide fixed route transit service to the general public within the City of Casper. The towns of Mills and Evansville own their own fixed route buses for services they provide in their communities and that connect to the Casper fixed route system. The City of Casper vehicles are leased to CATC for an annual fee of Twenty-Five Dollars (\$25.00) per year for all vehicles.

The lease provides that CATC shall maintain the vehicles in good and safe condition throughout the term of the lease, which terminates at the same time as CATC's Professional Services Contract to operate the transit system. The Board of Directors of CATC has reviewed and approved the lease.

Financial Considerations: Funding for this Lease comes from a Federal Grant (FTA Section 5307), City of Casper General Fund, and contributions from other agencies, municipalities, and private groups paid to CATC and remitted to the City.

Oversight/Project Responsibility: Pam Jones. MPO Administrative Support Technician

Attachments: Casper Area Transportation Coalition Vehicle Lease Agreement
Resolution

May 26, 2017

MEMO TO: Liz Becher, Interim City Manager

FROM: Pam Jones, MPO Administrative Support Technician

SUBJECT: Authorize a Lease with Casper Area Transportation Coalition, Inc., a Wyoming Non-Profit Corporation, for Two Buildings, Parking Area and Adjacent Land at 1715 East 4th Street, in an Amount of \$8,436, Commencing July 1, 2017 through June 30, 2018

Meeting Type & Date:
Regular Council Meeting
June 20, 2017

Action type: Resolution

Recommendation: That Council, by resolution, approve the lease of two buildings, parking area, and adjacent land located at 1715 East 4th Street, to Casper Area Transportation Coalition, Inc., (CATC), a Wyoming Non-Profit Corporation, for Fiscal Year 2018, at an annual rent of Eight Thousand Four Hundred Thirty-Six Dollars (\$8,436).

Summary: Casper Area Transportation Coalition, Inc., (CATC), desires to continue leasing two buildings, and an adjoining parking area, for a term of one year. The property shall be used for administrative offices, bus storage, and maintenance, in conjunction with the operation of the transportation system for the elderly, disabled, and general public for the Casper urbanized area.

The City solicited a Request for Proposal (RFP) for transit services in the fall of 2016. Council will consider the approval of the Transit Operations Contract at the June 20, 2017 Council Meeting; this is the first year lease agreement in the five (5) year term; approved annually.

Financial Considerations: Funding for this Lease comes from a Federal Grant (FTA Section 5307), City of Casper General Fund, and contributions from other agencies, municipalities, and private groups paid to CATC and remitted to the City.

Oversight/Project Responsibility: Pam Jones. MPO Administrative Support Technician

Attachments: Casper Area Transportation Coalition Building Lease Agreement
Resolution