

REGULAR COUNCIL MEETING  
Tuesday, September 19, 2017  
6:00 p.m.

COUNCIL POLICY  
PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum.
- IV. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- V. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- VI. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE SEPTEMBER 5, 2017 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON SEPTEMBER 13, 2017
4. CONSIDERATION OF BILLS AND CLAIMS

5. BRIGHT SPOTS IN OUR COMMUNITY – “GENERATION CASPER” COMPREHENSIVE PLAN – AWARD PRESENTED TO THE CITY OF CASPER AT THE ANNUAL WESTERN PLANNER CONFERENCE

6. ESTABLISH DATE OF PUBLIC HEARINGS

A. Consent

1. Establish October 3, 2017, as the Public Hearing Date for Consideration of:

- a. Ordinance to **Rezone the Former Roosevelt High School Property**, Located at 140 East K Street, from ED (Educational District) to C-2 (General Business).
- b. Appeal of the Planning and Zoning Commission’s Decision to Deny a Requested **Zone Change** of Lots 1-4, Thomas D. Ross #1 Addition, Located at **802-808 North Washington Street** From R-3 (One to four Unit Residential) to C-2 (General Business).

7. PUBLIC HEARINGS

A. Ordinance

1. Amending Chapter 17.68 of the Casper Municipal Code, Pertaining to **Gaming/Gambling in the C-2 (General Business) Zoning District**.
2. Code Text Amendment to the **Historic Preservation Program**.
  - a. By Minute Action, **Continue Public Hearing** to the October 3, 2017, Council Meeting.

B. Minute Action

1. **New Restaurant Liquor License No. 36** for Duane W. Jensen d/b/a **Charlie T’s Pizza**, Located at 112 East 2<sup>nd</sup> Street.
2. Transfer of **Retail Liquor License No. 28** from Sunrise Center, LLC, d/b/a **Prime Time**, Located at 4370 South Poplar to **MSC Strand, LLC**, d/b/a Stranded in the Alley, Located at 4370 South Poplar.
  - a. By Minute Action, **Cancel the Public Hearing**.

C. Fiscal Year 2016-2017 Community Development Block Grant (CDBG) **Consolidated Annual Performance and Evaluation Report (CAPER)**.



8. SECOND READING ORDINANCE

- A. **Rezone 205 South Minnesota Avenue** from R-2 (One Unit Residential) to C-2 (General Business).

9. RESOLUTIONS

A. Consent

1. Rescinding the Agreement with **Full Contact Concrete, LLC**, and Rescinding Resolution No. 17-103 for the **2<sup>nd</sup> Street Concrete Repairs Project**.

10. MINUTE ACTION

A. Consent

1. Authorize the Purchase of One (1) Tandem Axle **Truck, with Dump Body, Salt Spreader, and Plow**, in the Estimated Amount of \$205,147.00 Before Trade-In Allowance, from **CMI-Teco**, for Use by the Streets Division of the Public Services Department.
2. Authorize the Purchase of One (1) New Tandem Axle Mack **Truck Chassis**, in the Estimated Amount of \$139,896.00 from **CMI-Teco**, for Use by the Solid Waste Division of the Public Services Department.
3. Authorize the Purchase of One (1) New Tandem Axle Mack **Truck Chassis**, in the Estimated Amount of \$140,632.00 from **CMI-Teco**, for Use by the Solid Waste Division of the Public Services Department.
4. Authorize the Purchase of One (1) New **Front End Loader**, in the Estimated Amount of \$168,748.00 Before Trade-In Allowance, from **Wyoming Machinery Company**, for Use by the Streets Division of the Public Services Department.
5. Authorize the Purchase of One (1) New Tandem Axle Mack **Truck Chassis**, in the Estimated Amount of \$116,680.00 Before Trade-In Allowance, from **CMI-Teco**, for Use by the Solid Waste Division of the Public Services Department.

11. COMMUNICATIONS

A. From Persons Present

12. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

13. ADJOURNMENT

Upcoming Council meetings

**Council meetings**

6:00 p.m. Tuesday, October 3, 2017 – Council Chambers  
6:00 p.m. Tuesday, October 17, 2017 – Council Chambers

**Work sessions**

4:30 p.m. Tuesday, September 26, 2017 – Council Meeting Room  
4:30 p.m. Tuesday, October 10, 2017– Council Meeting Room

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ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

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COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
September 5, 2017

Casper City Council met in regular session at 6:03 p.m., Tuesday, September 5, 2017. Present: Councilmembers Hopkins, Huckabay, Johnson, Laird, Morgan, Pacheco, Powell, Walsh and Mayor Humphrey.

Mayor Humphrey led the audience in the Pledge of Allegiance.

Moved by Councilmember Hopkins, seconded by Councilmember Walsh, to, by minute action, approve the minutes of the August 8, 2017, special Council meeting, as published in the Casper-Star Tribune on August 18, 2017. Motion passed.

Moved by Councilmember Pacheco, seconded by Councilmember Morgan, to, by minute action, approve the minutes of the August 15, 2017, regular Council meeting, as published in the Casper-Star Tribune on August 21, 2017. Motion passed.

Moved by Councilmember Johnson, seconded by Councilmember Huckabay, to, by minute action, approve payment of the September 5, 2017, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims  
09/05/17

71Construction	Projects	\$5,235.30
A-1	Services	\$110.00
AakerSigns	Goods	\$6,255.70
Addco	Services	\$12,740.00
AllansConcrete	Services	\$5,100.00
AllTrees	Services	\$527.49
AMBI	Services	\$199.44
AndrnHunt	Services	\$1,091,874.76
Arcadis	Services	\$9,190.34
ASkiles	Refund	\$66.65
AstchCo	Refund	\$34.31
AtlanticElectric	Services	\$1,675.00
B&BSales	Services	\$3,083.86
Balefill	Services	\$79,613.90
BankOfAmerica	Goods	\$290,176.24
BFlake	Reimb	\$88.73
BHEnergy	Services	\$10,769.23
Brenntag	Goods	\$42,399.91
CarrCoatings	Services	\$60,325.00
CasperPubSafetyComm	Services	\$3,195.02
CasperYouthBaseball	Refund	\$500.00

CATC	Funding	\$125,656.00
CDWGVmt	Goods	\$1,427.83
Centurylink	Services	\$2,473.71
Ch2mHill	Services	\$41,827.90
CHDiagnostic	Services	\$440.00
CHenry	Reimb	\$83.99
CIGNA	Services	\$11,462.99
CivilEngineeringProfessionals	Projects	\$3,540.00
CKeegan	Reimb	\$101.00
CobanTech	Services	\$730.00
CollectionCenter	Services	\$428.11
CommTech	Goods	\$18,357.18
ContAlcoholMont	Supplies	\$450.00
CrimeSceneInfo	Services	\$86.25
CShipman	Reimb	\$75.00
CsprMuseumConsort	Funds	\$2,000.00
DCourtade	Reimb	\$500.00
Dell	Goods	\$536.13
DeltaDental	Services	\$1,513.00
DeptPubSafety	Refund	\$3.00
DLauricha	Refund	\$43.46
DooleyOil	Fuel	\$27,327.98
DoubleDWelding	Services	\$1,885.00
DPCIndustries	Goods	\$23,757.55
DvdsnFxdMgmt	Services	\$3,567.04
EMallOffice	Refund	\$60.00
ETech	Services	\$4,750.00
FHiday	Reimb	\$239.39
FirstData	Services	\$6,882.67
FirstInterstateBank	Services	\$1,987.64
FremontMotorCasper,Inc	Goods	\$101,184.30
Gametime	Goods	\$30,124.00
GlobalSpect	Funding	\$165,819.82
GolderAssociates	Services	\$15,203.12
Hach	Goods	\$3,930.00
HarrisComputer	Services	\$80,281.64
Homax	Goods	\$68,499.48
HultConst	Services	\$3,357.00
Hweidle	Refund	\$75.00
ImagStation	Refund	\$41.65
IndRepairSvc	Supp	\$246.98
ISC	Supplies	\$5,397.37
JLevin	Reimb	\$460.93
JRitchie	Reimb	\$12.49
JTLGroup	Services	\$2,041.50
JWilhelm	Reimb	\$102.87

KubwaterResources	Goods	\$4,839.01
LGriffith	Reimb	\$75.00
LnclnNtlLife	Services	\$272.34
LngmntCoJstPrtnr	Traing	\$4,525.00
LoganSimpsonDsn	Services	\$683.75
LongBuildingTech	Services	\$280.25
MBratvold	Refund	\$22.34
MClucas	Refund	\$345.29
McMurryReadyMix	Goods	\$3,303.25
MVvoloMD	Services	\$500.00
NationalBenefitServices	Services	\$402.60
NCHHealthDept	Funding	\$150.00
NCSheriffsOffice	Funding	\$7,597.09
NevesUniforms	Goods	\$1,465.15
OfficeStateLands	Services	\$333,967.96
OhlsonLavoie	Services	\$905.00
OlsonAutobody	Services	\$11,726.80
OneCallofWy	Services	\$1,022.25
Pepsi	Goods	\$248.30
PorterMuirhead	Services	\$40,000.00
PostalPros	Services	\$5,326.80
Pubworks	Goods	\$4,931.00
Raftelis	Services	\$20,881.00
RailroadManagement	Services	\$194.55
RCandelaria	Refund	\$10.72
RecycledMaterials	Services	\$9,457.34
RockyMtnPower	Services	\$200,268.85
RodBarstadsPnt	Services	\$5,637.56
S. Orszulak	Reimb	\$75.00
SaltusTech	Goods	\$2,450.00
SchererBroConst	Goods	\$4,128.00
SeniorPatientAdvocates	Services	\$900.00
ShoshoneDistributing	Goods	\$1,022.00
SkylineRanches	Services	\$377.55
SLangi	Refund	\$240.00
SlfHltCenter	Services	\$117.00
Smarsh	Services	\$1,789.50
Spectrum	Funding	\$170,879.50
StantecConsultingSvcsInc	Projects	\$950.50
StealthPartnerGroup	Services	\$54,826.40
SuperiorInd	Services	\$156.34
TBrunk	Supp	\$238.60
TElhart	Reimb	\$199.48
TramSpprt	Services	\$2,758.20
TrihydroCorp	Projects	\$4,128.75
VisionServicePlan	Services	\$1,506.92

Wamco	Tests	\$1,000.00
WasteWaterTreatment	Funding	\$325,363.32
WestlandPark	Services	\$1,567.33
WestPlainsEngineering	Services	\$530.00
WilliamsPorterDay	Services	\$38.00
WorthingtonLenhart&Carpenter	Services	\$3,053.45
WYFoxTv	Services	\$240.00
WyMedCenter	Services	\$1,842.00
WyNotaryDivision	Goods	\$30.00
WyWdPst	Traing	\$145.14
ZSzekely	Services	\$1,575.00
		\$3,623,299.03

Mayor Humphrey recognized City of Casper Firefighters Tye Herron and Jack Moore for their efforts to assist heart attack patient Kenan Smith. Tye Herron was off-duty at the time and urged Kenan to seek treatment, while Jack Moore initiated medical care. The physician that treated Kenan indicated that he would not have survived if care had been delayed fifteen minutes. Mayor Humphrey thanked them both for their service.

Moved by Councilmember Walsh, seconded by Councilmember Hopkins, to, by minute action, establish September 19, 2017, as the public hearing date for the consideration of:

- a. amending Chapter 17.68 of the Casper Municipal Code, pertaining to Gaming/Gambling in the C-2 (General Business) Zoning District;
- b. Code Text Amendment to the Historic Preservation Program;
- c. fiscal year 2016-2017 Community Development Block Grant Consolidated Annual Performance and Evaluation Report;
- d. new Restaurant Liquor License No. 36 for Duane W. Jensen d/b/a Charlie T's Pizza, located at 112 East 2<sup>nd</sup> Street; and
- e. transfer of Retail Liquor License No. 28 from Sunrise Center, LLC, d/b/a Prime Time, located at 4370 South Poplar to MSC Strand, LLC, d/b/a Stranded in the Alley, located at 4370 South Poplar.

Motion passed.

Mayor Humphrey opened the public hearing for the consideration of the rezoning of 205 South Minnesota Avenue from R-2 (One Unit Residential) to C-2 (General Business).

Deputy City Attorney Chambers entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated August 14, 2017 and an affidavit of publication, as published in the Casper-Star Tribune, dated August 14, 2017. City Manager Napier provided a brief report.

Speaking in opposition was Keith Rolland, 542 S. Durbin.

There being no others to speak for or against the issues involving 205 South Minnesota Avenue the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 12-17  
AN ORDINANCE APPROVING A ZONE CHANGE FOR LOT 4  
AND A PORTION OF LOT 5, BLOCK 8 OF THE EAST  
TERRACES ADDITION SUBDIVISION IN THE CITY OF  
CASPER, WYOMING.

Councilmember Hopkins presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Johnson. Councilmembers discussed the matter and City Manager Carter answered several questions regarding the rezoning. All Councilmembers voted aye, except Councilmember Laird. Motion passed.

The following ordinance was considered, on third reading, by consent agenda.

ORDINANCE NO. 11-17  
AN ORDINANCE APPROVING THE VACATION OF A  
PORTION OF AN ALLEY PUBLIC RIGHT-OF-WAY SOUTH  
OF WEST YELLOWSTONE HIGHWAY, BETWEEN SOUTH  
DAVID STREET AND SOUTH ASH STREET.

WHEREAS, Casper Addition, Blocks 1 through 12, was platted in the City of Casper on July 4<sup>th</sup>, 1888 in the office of the Carbon County Clerk, Territory of Wyoming; and,

WHEREAS, the Downtown Development Authority has requested that a portion of the north/south alley south of West Yellowstone Highway, between South David Street and South Ash Street, be vacated as public right-of-way; and,

WHEREAS, a petition containing the signatures of a majority of the owners who own a majority of the property abutting the segments of the street and alley proposed to be vacated and extending 300 feet in all directions from the alley to be vacated has been submitted to the City as provided by W.S. §15-4-305; and,

WHEREAS, the City of Casper has determined that said portion of the north/south alley south of West Yellowstone Highway, between South David Street and South Ash Street, can be vacated without adversely impacting utility services and traffic circulation within the area; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve said vacation of a portion of the north/south alley south of West Yellowstone Highway, between South David Street and South Ash Street as public right-of-way.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the vacation of the portion of the north/south alley south of West Yellowstone Highway, between South David Street and South Ash Street, as set forth in Exhibits "A" and "B", which by reference herein are made a part of this ordinance, is hereby approved and vacated.

SECTION 2:

That the vacated sections of the north/south alley south of West Yellowstone Highway, between South David Street and South Ash Street, as set forth herein shall revert to the adjoining land owners as provided by law.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings, publication pursuant to law.

PASSED on 1<sup>st</sup> reading the 1<sup>st</sup> day of August, 2017.

PASSED on 2<sup>nd</sup> reading the 15<sup>th</sup> day of August, 2017.

PASSED, APPROVED, AND ADOPTED on 3<sup>rd</sup> and final reading the 5<sup>th</sup> day of September, 2017.

**Exhibit A – continued to next page**

WLC ENGINEERING, SURVEYING AND PLANNING  
 200 PRONGHORN STREET, CASPER, WYOMING 82601

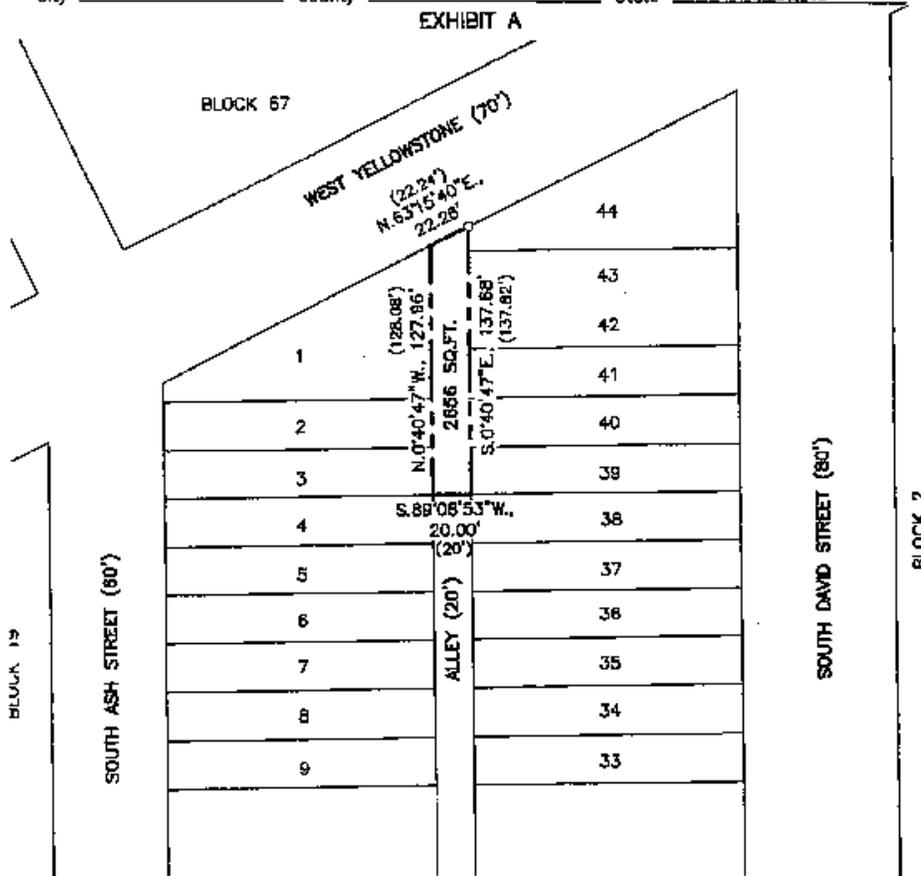
FOR

Client DOWNTOWN DEVELOPMENT AUTHORITY Address 234 SOUTH DAVID  
 City CASPER State WYOMING Zip 82601

PROPERTY LOCATION PLAT

NW1/4 Section 9, T. 33 N., R. 79 W., 6th Principal Meridian, Wyoming  
 Lot PT. ALLEY Block 1 Subdivision CITY OF CASPER  
 City CASPER County NATRONA State WYOMING

EXHIBIT A



BASIS OF BEARING  
 STATE PLANE COORDINATES—NAD83/86  
 WYOMING EAST CENTRAL ZONE  
 GRID DISTANCES—US SURVEY FOOT

LEGEND

- RECOVERED BRASS CAP
- (75.00') RECORD
- 75.00' MEASURED





Councilmember Powell presented the one (1) foregoing consent agenda ordinance for adoption, on third reading. Seconded by Councilmember Walsh. Motion passed.

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 17-172

A RESOLUTION AUTHORIZING CHANGE ORDER NO. I WITH SCS FIELD SERVICES FOR THE LANDFILL GAS COLLECTION AND CONTROL SYSTEM PROJECT, PROJECT NO. 12-11.

RESOLUTION NO. 17-173

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH HEDQUIST CONSTRUCTION, INC., FOR THE BROOKVIEW DRIVE SANITARY SEWER REPLACEMENT, PROJECT NO. 16-011.

RESOLUTION NO. 17-174

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE METRO KENNEL CONCRETE, PROJECT NO. 17-048.

RESOLUTION NO. 17-175

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 WITH RAPID FIRE PROTECTION, INC. FOR A TIME EXTENSION FOR THE LIFESTEPS CAMPUS BUILDINGS "E" AND "C" FIRE SUPPRESSION AND ALARM SYSTEM REPLACEMENT PROJECT.

RESOLUTION NO. 17-176

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE CENTER & 9TH STREETS INTERSECTION IMPROVEMENTS, PROJECT NO. 17- 053.

RESOLUTION NO. 17-177

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE DOWNTOWN PARKING GARAGE ALLEY STORM SEWER IMPROVEMENTS, PROJECT NO. 17-041.

RESOLUTION NO. 17-178

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH THE BOYS AND GIRLS CLUBS OF CENTRAL WYOMING, INC., FOR THE USE OF THE NORTH CASPER BALLFIELD COMPLEX, GEORGE TANI BALLFIELD, AND WELLS PARK AREA FOR FLAG FOOTBALL FIELDS.

RESOLUTION NO. 17-179  
A RESOLUTION AUTHORIZING THE TERMINATION OF AN  
EMPLOYMENT AGREEMENT WITHOUT CAUSE.

Councilmember Johnson presented the foregoing eight (8) resolutions for adoption. Seconded by Councilmember Huckabay. Motion passed.

Moved by Councilmember Johnson, seconded by Councilmember Morgan, to, by consent minute action, authorize and appoint William R. Chambers as Interim City Attorney pending the filling of the position of City Attorney; and authorize the discharge of \$1,669.68 of uncollectible accounts receivable balances, aged between the dates of April 1, 2012 and June 30, 2012, including a more recent bankruptcy and estate liquidations. Motion passed.

Individuals addressing the Council were: Jason Booth, 3400 Navarre, sharing concerns about the Victim Services department; Dennis Steensland, 533 S. Washington, asking about the cost of services during the eclipse, the broadcasting of work sessions, sidewalk cafés, patrons bringing food into a bar and grill, and the communications process at the end of meetings; Keith Rolland, 542 S. Durbin, suggesting that the consent agenda be shortened, asking about the filling of the Chief Financial Officer position and the vacancy of the City Attorney position, objecting to subsidizing of parking and businesses, and suggesting a process for distribution of bar and grill licenses; Shelley LeClere, 125 W. 15<sup>th</sup>, thanking Council for their support of Code Enforcement staff; and Dale Zimmerle, 3035 Bellaire, requesting Council pray at the beginning of meetings and asking about the security process at the Casper Events Center.

Mayor Humphrey noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, September 12, 2017, in the Council's meeting room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, September 19, 2017, in the Council Chambers.

Moved by Councilmember Hopkins, seconded by Councilmember Johnson, to, by minute action adjourn. Motion passed.

The meeting was adjourned at 7:30 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Tracey L. Belser  
City Clerk

\_\_\_\_\_  
Kenyne Humphrey  
Mayor

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## 71 CONSTRUCTION, INC.

1724-2 RETAINAGE	(\$488.28)	
	<b>(\$488.28)</b>	<b>Subtotal for Dept. Capital Projects - Streets</b>
1724-2 LANDMARK DRIVE SURFACE WORK	\$53,518.94	
	<b>\$53,518.94</b>	<b>Subtotal for Dept. Streets</b>
1701-10 NORTH PLATTE SANITARY SEWER	\$22,444.40	
	<b>\$22,444.40</b>	<b>Subtotal for Dept. Waste Water</b>
	<b>\$75,475.06</b>	<b>Subtotal for Vendor</b>

## A.M.B.I. & SHIPPING, INC.

17-08-420 POSTAGE	\$5.60	
	<b>\$5.60</b>	<b>Subtotal for Dept. Balefill</b>
17-08-404 POSTAGE	\$24.52	
	<b>\$24.52</b>	<b>Subtotal for Dept. City Attorney</b>
17-07-382 POSTAGE	\$1.14	
17-08-407 POSTAGE	\$1.14	
	<b>\$2.28</b>	<b>Subtotal for Dept. City Manager</b>
17-07-387 POSTAGE	\$0.57	
	<b>\$0.57</b>	<b>Subtotal for Dept. Council</b>
17-08-408 POSTAGE	\$32.65	
	<b>\$32.65</b>	<b>Subtotal for Dept. Engineering</b>
17-08-406 POSTAGE	\$585.21	
	<b>\$585.21</b>	<b>Subtotal for Dept. Finance</b>
17-08-411 POSTAGE	\$2.85	
	<b>\$2.85</b>	<b>Subtotal for Dept. Health Insurance</b>
17-08-416 POSTAGE	\$28.51	
	<b>\$28.51</b>	<b>Subtotal for Dept. Human Resources</b>
17-08-413 POSTAGE	\$72.39	
	<b>\$72.39</b>	<b>Subtotal for Dept. Metro Animal</b>
17-08-418 POSTAGE	\$476.73	
	<b>\$476.73</b>	<b>Subtotal for Dept. Police</b>
17-08-419 POSTAGE	\$9.02	
	<b>\$9.02</b>	<b>Subtotal for Dept. Property &amp; Liability Insurance</b>
17-08-405 POSTAGE	\$21.07	
	<b>\$21.07</b>	<b>Subtotal for Dept. Refuse Collection</b>
	<b>\$1,261.40</b>	<b>Subtotal for Vendor</b>

## A-1 PORTABLES & SERVICES

1998 PORTABLES	\$110.00	
	<b>\$110.00</b>	<b>Subtotal for Dept. Balefill</b>
	<b>\$110.00</b>	<b>Subtotal for Vendor</b>

## AAA LANDSCAPING

13702 WEED MOWING	\$236.60	
	<b>\$236.60</b>	<b>Subtotal for Dept. Code Enforcement</b>
	<b>\$236.60</b>	<b>Subtotal for Vendor</b>

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## ADAM HIATT

RIN0027943 MILEAGE REIMBURSEMENT	\$26.75	
	<b>\$26.75</b>	Subtotal for Dept. Information Services
	<b>\$26.75</b>	Subtotal for Vendor

## ANDREEN HUNT CONSTRUCTION, INC.

3539 E CASPER ZONE III WATER SYSTEM	\$104,761.64	
3539 E CASPER ZONE III WATER SYSTEM	\$51,599.01	
3539 RETAINAGE	(\$15,636.06)	
RIN0028038 RETAINAGE	\$15,363.06	
	<b>\$156,087.65</b>	Subtotal for Dept. Water
	<b>\$156,087.65</b>	Subtotal for Vendor

## ANDREW BURGESS

RIN0028010 TUITION REIMBURSEMENT	\$2,500.00	
	<b>\$2,500.00</b>	Subtotal for Dept. Fire
	<b>\$2,500.00</b>	Subtotal for Vendor

## ARROWHEAD HEATING & AIR CONDITIONING

9743 FILTER CHANGE	\$180.00	
	<b>\$180.00</b>	Subtotal for Dept. Balefill
	<b>\$180.00</b>	Subtotal for Vendor

## BLAGG, KARLOTTA

0029391969 UTILITY REFUND	\$16.91	
	<b>\$16.91</b>	Subtotal for Dept. Water
	<b>\$16.91</b>	Subtotal for Vendor

## CARUS CORPORATION

SLS 10061076 CHEMICALS	\$3,780.00	
	<b>\$3,780.00</b>	Subtotal for Dept. Water Treatment Plant
	<b>\$3,780.00</b>	Subtotal for Vendor

## CASELLE, INC.

82939 SUPPORT MAINTENANCE	\$75.00	
	<b>\$75.00</b>	Subtotal for Dept. Finance
	<b>\$75.00</b>	Subtotal for Vendor

## CASPER HOUSING AUTHORITY

257 FUNDING	\$31,857.78	
	<b>\$31,857.78</b>	Subtotal for Dept. One Cent #15
	<b>\$31,857.78</b>	Subtotal for Vendor

## CASPER PUBLIC UTILITIES

RIN0028016 SANITATION	\$106.50	
RIN0028016 SEWER	\$21.65	
	<b>\$128.15</b>	Subtotal for Dept. Water Treatment Plant
	<b>\$128.15</b>	Subtotal for Vendor

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## CENTER FOR PUBLIC SAFETY MANAGEMENT LLC

1430 PROFESSIONAL SERVICES

\$1,167.44

**\$1,167.44** Subtotal for Dept. City Manager

**\$1,167.44** Subtotal for Vendor

## CENTRAL PAINT & BODY

32340 BODY SHOP REPAIRS

\$502.20

**\$502.20** Subtotal for Dept. Fleet Maintenance

**\$502.20** Subtotal for Vendor

## CENTRAL WY. REGIONAL WATER

155103 WHOLESALE WATER

\$896,040.68

155082 SYSTEM INVESTMENT FEES

\$1,200.00

**\$897,240.68** Subtotal for Dept. Water

**\$897,240.68** Subtotal for Vendor

## CENTURYLINK

RIN0028048 PHONE USE

\$125.72

RIN0028027 PHONE USE

\$251.34

**\$377.06** Subtotal for Dept. Casper Events Center

RIN0028027 PHONE USE

\$64.90

**\$64.90** Subtotal for Dept. Code Enforcement

AP00013209081721 PHONE USE

\$948.79

**\$948.79** Subtotal for Dept. Finance

RIN0028027 PHONE USE

\$0.06

**\$0.06** Subtotal for Dept. Fleet Maintenance

RIN0028027 PHONE USE

\$133.92

RIN0028027 PHONE USE

\$0.12

**\$134.04** Subtotal for Dept. Parks

RIN0028027 PHONE USE

\$125.74

RIN0028027 PHONE USE

\$10,914.10

RIN0028027 PHONE USE

\$295.91

RIN0028027 PHONE USE

\$157.66

RIN0028027 PHONE USE

\$1,009.57

**\$12,502.98** Subtotal for Dept. Police

RIN0028027 PHONE USE

\$1.45

**\$1.45** Subtotal for Dept. Waste Water

RIN0028027 PHONE USE

\$194.70

**\$194.70** Subtotal for Dept. Water

**\$14,223.98** Subtotal for Vendor

## CH2M HILL, INC.

381116275 PRELIMINARY FACILITIES PLAN

\$13,490.99

**\$13,490.99** Subtotal for Dept. Waste Water

**\$13,490.99** Subtotal for Vendor

## CITRIX SYSTEMS INC.

91826914 SERVICES CONTRACT

\$322.00

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## CITRIX SYSTEMS INC.

	<b>\$322.00</b>	<b>Subtotal for Dept.</b>	Aquatics
91826914 SERVICES CONTRACT	\$161.00		
	<b>\$161.00</b>	<b>Subtotal for Dept.</b>	Casper Events Center
91826914 SERVICES CONTRACT	\$80.50		
	<b>\$80.50</b>	<b>Subtotal for Dept.</b>	City Manager
91826914 SERVICES CONTRACT	\$80.50		
91826914 SERVICES CONTRACT	\$483.00		
	<b>\$563.50</b>	<b>Subtotal for Dept.</b>	Finance
91826914 SERVICES CONTRACT	\$1,771.00		
	<b>\$1,771.00</b>	<b>Subtotal for Dept.</b>	Fire
91826914 SERVICES CONTRACT	\$805.00		
	<b>\$805.00</b>	<b>Subtotal for Dept.</b>	Information Services
91826914 SERVICES CONTRACT	\$2,737.00		
	<b>\$2,737.00</b>	<b>Subtotal for Dept.</b>	Police
	<b>\$6,440.00</b>	<b>Subtotal for Vendor</b>	

## CITY OF CASPER

154377 BOYS AND GIRLS CLUB	\$45.50		
154644 BOYS AND GIRLS CLUB	\$177.75		
	<b>\$223.25</b>	<b>Subtotal for Dept.</b>	Social Community Services
	<b>\$223.25</b>	<b>Subtotal for Vendor</b>	

## CITY OF CASPER - BALEFILL

442/155188 SANITATION	\$15.00		
	<b>\$15.00</b>	<b>Subtotal for Dept.</b>	Fort Caspar
525/155076 SANITATION	\$15.00		
	<b>\$15.00</b>	<b>Subtotal for Dept.</b>	Hogadon
247/155090-094 SANITATION	\$399.00		
	<b>\$399.00</b>	<b>Subtotal for Dept.</b>	Parks
155008 SANITATION	\$5,361.76		
154902 SANITATION	\$6,218.57		
154942 SANITATION	\$6,510.44		
2772/155192 SANITATION	\$5,772.50		
154972 SANITATION	\$5,812.02		
155041 SANITATION	\$5,238.15		
2772/155046-080 SANITATION	\$56,864.62		
2772/155153 SANITATION	\$6,013.65		
2772/155235 SANITATION	\$5,611.80		
	<b>\$103,403.51</b>	<b>Subtotal for Dept.</b>	Refuse Collection
4361/154743 PALLETS	\$31.92		
	<b>\$31.92</b>	<b>Subtotal for Dept.</b>	Water Treatment Plant
	<b>\$103,864.43</b>	<b>Subtotal for Vendor</b>	

## CIVIL ENGINEERING PROFESSIONALS, INC.

14-066-30 EAST CASPER ZONE III PROJECT	\$14,052.26		
14-066-30 EAST CASPER ZONE III PROJECT	\$6,921.26		

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## CIVIL ENGINEERING PROFESSIONALS, INC.

**\$20,973.52** Subtotal for Dept. Water  
**\$20,973.52** Subtotal for Vendor

## COBB, KALEB

0029391967 UTILITY REFUND

\$33.48  
**\$33.48** Subtotal for Dept. Water  
**\$33.48** Subtotal for Vendor

## COMMUNICATION TECHNOLOGIES, INC.

77772 WIRING REPAIRS

\$51.50  
**\$51.50** Subtotal for Dept. Police

75719 EQUIP NEW VEHICLE

\$3,500.00

79755 EQUIP NEW VEHICLE

\$1,106.00

79037 STRIP UNIT TO TRADE

\$824.00

79729 EQUIP NEW VEHICLE

\$3,750.00

**\$9,180.00** Subtotal for Dept. Police Equipment  
**\$9,231.50** Subtotal for Vendor

## COMPUTER PROFESSIONALS UNLIMITED, INC.

INV108958 WIRELESS RECEIVER

\$2,978.00  
**\$2,978.00** Subtotal for Dept. Hogadon  
**\$2,978.00** Subtotal for Vendor

## COMTRONIX, INC.

47734 ALARM MONITORING

\$1,291.00

47761 ALARM MONITORING

\$132.00

20054386 ALARM MONITORING

\$732.00

47791 ALARM MONITORING

\$132.00

**\$2,287.00** Subtotal for Dept. Balefill  
**\$2,287.00** Subtotal for Vendor

## COWDIN CLEANING

201238 JANITORIAL SERVICES

\$884.00

**\$884.00** Subtotal for Dept. Buildings & Structures

201233 JANITORIAL SERVICES

\$900.00

**\$900.00** Subtotal for Dept. Parking

**\$1,784.00** Subtotal for Vendor

## DAVIDSON FIXED INCOME MGMT.

2017-8CASPER FIXED INCOME MANAGEMENT FEES

\$3,549.03  
**\$3,549.03** Subtotal for Dept. Finance  
**\$3,549.03** Subtotal for Vendor

## DELTA DENTAL PLAN OF WY.

RIN0028041 DENTAL INSURANCE

\$44,637.30  
**\$44,637.30** Subtotal for Dept. Health Insurance  
**\$44,637.30** Subtotal for Vendor

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## DIVERGENCE CREATIVE LLC

2100 PLATTE RIVER REVIVAL MARKETING

\$300.00

**\$300.00** Subtotal for Dept. Refuse Collection

**\$300.00** Subtotal for Vendor

## DOUBLE D WELDING & FABRICATION INC.

RIN0028034 RETAINAGE

(\$3,862.50)

RIN0028034 PORTABLE LITTER FENCING

\$38,625.00

**\$34,762.50** Subtotal for Dept. Balefill

4244 WYOMING SYMPHONY

\$15,765.00

**\$15,765.00** Subtotal for Dept. One Cent #15

**\$50,527.50** Subtotal for Vendor

## ENGINEERING DESIGN ASSOCIATES

09984 FIRE SUPPRESSION DESIGN

\$3,030.00

**\$3,030.00** Subtotal for Dept. CDBG

**\$3,030.00** Subtotal for Vendor

## ENVIRONMENTAL & CIVIL SOLUTIONS, LLC

5106 LIFT STATION UPGRADES

\$709.50

**\$709.50** Subtotal for Dept. Refuse Collection

5122 FY12 COLLECTOR/ARTERIALS

\$3,214.50

**\$3,214.50** Subtotal for Dept. Streets

**\$3,924.00** Subtotal for Vendor

## FIRST DATA MERCHANT SVCS CORP.

REMI1265554 CREDIT CARD FEES

\$31.06

**\$31.06** Subtotal for Dept. Engineering

**\$31.06** Subtotal for Vendor

## FIRST INTERSTATE BANK

090717 DEPOSIT TICKETS

\$92.78

**\$92.78** Subtotal for Dept. Golf Course

RIN0028042 SERVICE AWARDS

\$268.00

**\$268.00** Subtotal for Dept. Human Resources

**\$360.78** Subtotal for Vendor

## FIVE TRAILS ROTARY CLUB

103602 DUES

\$350.00

**\$350.00** Subtotal for Dept. City Manager

**\$350.00** Subtotal for Vendor

## GARY MARSH, INC.

383 COMMISSION FEES

\$20,271.83

**\$20,271.83** Subtotal for Dept. Golf Course

**\$20,271.83** Subtotal for Vendor

## GHOST TOWN CANVAS

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## GHOST TOWN CANVAS

843449 LIFT COVER

\$200.00

**\$200.00** Subtotal for Dept. Buildings & Structures

**\$200.00** Subtotal for Vendor

## GLOBAL SPECTRUM L.P.

201718-03 SUBSIDY

\$82,909.91

**\$82,909.91** Subtotal for Dept. Casper Events Center

**\$82,909.91** Subtotal for Vendor

## GOLDER ASSOCIATES

490059 CLOSED BALEFILL POST CLOSURE  
RIN0028051 BALEFILL POST CLOSURE  
490048 LANDFILL ENVIRONMENTAL  
490046 CLOSED BALEFILL POST CLOSURE  
488671 LANDFILL GAS COLLECTION  
488672 GAS COLLECTION SYSTEM -

\$1,001.03

\$1,326.47

\$165.38

\$1,800.00

\$2,178.13

\$582.97

**\$7,053.98** Subtotal for Dept. Balefill

**\$7,053.98** Subtotal for Vendor

## GRIZZLY EXCAVATING & CONST. LLC.

RIN0028036 RETAINAGE  
RIN0028035 RETAINAGE  
RIN0028020 RETAINAGE

\$755.42

(\$755.42)

(\$3,252.10)

**(\$3,252.10)** Subtotal for Dept. Capital Projects - Streets

RIN0028035 15TH & ELM ST IMPROVEMENTS

\$9,952.36

**\$9,952.36** Subtotal for Dept. Sewer

RIN0028035 15TH & ELM ST IMPROVEMENTS  
RIN0028020 ENGLISH AVENUE STREET IMPROVEM

\$251,918.58

\$32,521.00

**\$284,439.58** Subtotal for Dept. Streets

RIN0028035 15TH & ELM ST IMPROVEMENTS

\$36,841.86

**\$36,841.86** Subtotal for Dept. Water

**\$327,981.70** Subtotal for Vendor

## HALL'S CUSTOM PAVING & EXCAVATION, INC.

517 PARKING LOT REPAIRS  
517 PARKING LOT REPAIRS  
517 RETAINAGE

\$32,288.00

\$8,072.00

(\$4,036.00)

**\$36,324.00** Subtotal for Dept. C.A.T.C.

**\$36,324.00** Subtotal for Vendor

## HDR ENGINEERING, INC.

1200070552 WATER RIGHTS & SUPPLY ANALYSIS

\$6,920.34

**\$6,920.34** Subtotal for Dept. Water

**\$6,920.34** Subtotal for Vendor

## HEDQUIST CONSTRUCTION

RIN0028047 RTAINAGE

\$4,386.87

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## HEDQUIST CONSTRUCTION

**\$4,386.87** Subtotal for Dept. Capital Projects - Streets  
**\$4,386.87** Subtotal for Vendor

## HEDQUIST CONSTRUCTION, INC.

RIN0028044	RETAINAGE	\$2,600.00	
RIN0028046	RETAINAGE	(\$4,386.87)	
		<b>(\$1,786.87)</b>	Subtotal for Dept. Capital Projects - Streets
RIN0028023	BROOKVIEW DR SANITARY SEWER	\$28,880.00	
RIN0028024	BROOKVIEW DR SANITARY SEWER	\$14,307.50	
RIN0028046	K STREET IMPROVEMENTS	\$1,535.40	
		<b>\$44,722.90</b>	Subtotal for Dept. Sewer
RIN0028046	K STREET IMPROVEMENTS	\$18,424.84	
RIN0028046	K STREET IMPROVEMENTS	\$21,934.33	
		<b>\$40,359.17</b>	Subtotal for Dept. Streets
RIN0028046	K STREET IMPROVEMENTS	\$1,974.09	
		<b>\$1,974.09</b>	Subtotal for Dept. Water
		<b>\$85,269.29</b>	Subtotal for Vendor

## HEIDI ROOD

RIN0028049	DUES REIMBURSEMENT	\$184.00	
		<b>\$184.00</b>	Subtotal for Dept. Human Resources
		<b>\$184.00</b>	Subtotal for Vendor

## HERBOLD, BRITTANY

0029391968	UTILITY REFUND	\$75.00	
		<b>\$75.00</b>	Subtotal for Dept. Water
		<b>\$75.00</b>	Subtotal for Vendor

## HOMAX OIL SALES, INC.

CL82237	FUEL	\$3,520.91	
		<b>\$3,520.91</b>	Subtotal for Dept. Water
		<b>\$3,520.91</b>	Subtotal for Vendor

## HOSE & RUBBER SUPPLY, INC.

D33306-002	PORT	\$53.78	
D33306-001	HOSES FOR FILTERS	\$10,186.24	
		<b>\$10,240.02</b>	Subtotal for Dept. Balefill
		<b>\$10,240.02</b>	Subtotal for Vendor

## INBERG-MILLER ENGINEERS

18577CE02.1	LOWER EASTDALE CREEK CHANNEL	\$21,857.10	
		<b>\$21,857.10</b>	Subtotal for Dept. Streets
		<b>\$21,857.10</b>	Subtotal for Vendor

## INDUSTRIAL CONTAINER SERVICES - CO, LLC.

55767497	OIL DRUMS	\$3,587.10	
		<b>\$3,587.10</b>	Subtotal for Dept. Balefill

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## INDUSTRIAL CONTAINER SERVICES - CO, LLC.

**\$3,587.10** Subtotal for Vendor

## ISC, INC/VENTURE TECHNOLOGIES

SIN019874 REPLACEMENT SERVER

\$7,072.50

**\$7,072.50** Subtotal for Dept. Communications Center

**\$7,072.50** Subtotal for Vendor

## KUBWATER RESOURCES, INC

06932 ZETAG 7593 DRY POLYMER

\$4,839.01

**\$4,839.01** Subtotal for Dept. Waste Water

**\$4,839.01** Subtotal for Vendor

## LINCOLN NATL. LIFE INS. CO.

RIN0028040 BENEFITS PAYABLE

\$270.63

**\$270.63** Subtotal for Dept. Health Insurance

**\$270.63** Subtotal for Vendor

## LINDA WITKO

RIN0028052 CONSULTING SERVICES

\$500.00

**\$500.00** Subtotal for Dept. City Manager

**\$500.00** Subtotal for Vendor

## LOGAN SIMPSON DESIGN INC

20425 COMP PLAN UPDATE

\$2,988.75

**\$2,988.75** Subtotal for Dept. Planning

**\$2,988.75** Subtotal for Vendor

## LOWER & CO.

RIN0028056 BUILDING DEMOLITION

\$300.00

**\$300.00** Subtotal for Dept. Special Revenue

**\$300.00** Subtotal for Vendor

## MCMURRY READY MIX CO.

225613 CONCRETE

\$108.50

225559 CONCRETE

\$189.88

**\$298.38** Subtotal for Dept. Water

**\$298.38** Subtotal for Vendor

## MOUNTAIN WEST TELEPHONE/ WERCS COMMUNICATIONS

RIN0028031 INTERNET SERVICE

\$1,047.99

RIN0028028 INTERNET SERVICE

\$1,000.00

RIN0028029 INTERNET SERVICE

\$1,000.00

RIN0028030 INTERNET SERVICE

\$1,000.00

**\$4,047.99** Subtotal for Dept. Finance

**\$4,047.99** Subtotal for Vendor

## NATIONAL BENEFIT SERVICES

611876 PLAN ADMIN FEES

\$402.60

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## NATIONAL BENEFIT SERVICES

611364 PLAN ADMIN FEES

\$18.00

**\$420.60** Subtotal for Dept. Health Insurance

**\$420.60** Subtotal for Vendor

## NICOLAYSEN ART MUSEUM

15693 FUNDING

\$25,490.30

**\$25,490.30** Subtotal for Dept. One Cent #15

**\$25,490.30** Subtotal for Vendor

## NORTHERN LIGHTS MANUFACTURING

1337 OIL COOLER PIPE

\$600.00

**\$600.00** Subtotal for Dept. Balefill

**\$600.00** Subtotal for Vendor

## P-CARD VENDORS

00063125 WYOMING REC & PARKS

\$200.00

00062903 AMAZON

\$148.00

00062656 SAMS CLUB

\$159.88

00063400 COMTRONIX

\$165.00

00062889 SAMS CLUB

\$111.88

00062889 SAMS CLUB

\$25.98

**\$810.74** Subtotal for Dept. Aquatics

00063211 ICLEAN

\$2,150.00

00063017 SAFETY KLEEN SYSTEMS

\$820.00

00063051 SOURCE OFFICE AND TECHNOLOGY

\$41.52

00063060 CPU IIT

\$88.60

00063139 HOLIDAY INN EXPRESS

\$99.00

00062982 VEOLIA ENVIRONMENTAL

\$6,147.60

00063194 HOLIDAY INN EXPRESS

\$297.00

00063234 ICLEAN

\$1,680.00

00063188 HOLIDAY INN EXPRESS

\$431.64

00062924 GREAT PLAINS CLEANING

\$516.03

00062922 HYTORC WIND

\$821.25

00062907 CASPER TIRE

\$45.00

00062879 SAMS CLUB

\$130.90

00062838 MOUNTAIN STATES LITHOGRAPHING

\$82.10

00063291 RECYKLING INDUSTRIES

\$8,062.00

00062822 SOURCE OFFICE AND TECHNOLOGY

\$55.65

00062810 BAILEYS ACE HARDWARE

\$124.14

00062778 CPU IIT

\$435.00

00062713 FASTENAL COMPANY

\$18.04

00061860 HYTORC WIND

\$525.55

00062827 SAMS CLUB

\$111.71

00062913 WALMART

\$10.98

00062690 AIRGAS CENTRAL

\$76.66

00063393 WYOMING MACHINERY

\$7,302.00

00063357 WYOMING MACHINERY

\$332.95

00063341 WYOMING MACHINERY

\$7,326.45

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00063338	WYOMING MACHINERY	\$66.59		
00063337	WYOMING MACHINERY	\$1,507.50		
00063262	COCA COLA BOTTLING	\$22.05		
00063370	WYOMING MACHINERY	\$1,507.50		
00063225	WALMART	\$4.94		
00063361	WYOMING MACHINERY	\$300.00		
00063225	WALMART	\$4.94		
00063187	HOLIDAY INN EXPRESS	\$297.00		
00063181	HOLIDAY INN EXPRESS	\$198.00		
00063121	CONSOLIDATE ELECTRICAL	\$138.74		
00063142	HOWARD SUPPLY COMPANY	\$1,379.62		
00063133	FLEETPRIDE	\$49.94		
00063258	DEWITT WATER SYSTEM	\$14.00		
00063377	WYOMING MACHINERY	\$7,326.45		
00063374	WYOMING MACHINERY	\$158.96		
00063384	WYOMING MACHINERY	\$1,507.50		
		<b>\$52,215.50</b>	<b>Subtotal for Dept.</b>	<b>Balefill</b>
00063239	MENARDS	\$79.00		
00063012	BAILEYS ACE HARDWARE	\$9.98		
00063088	LAVIN TILE AND STONE	\$24.80		
00063208	CRESCENT ELECTRIC	\$10.14		
00062909	BLOEDORN LUMBER	\$134.50		
00063204	CASPER WINNELSON	\$8.13		
00063082	BAILEYS ACE HARDWARE	\$5.60		
00063092	CASPER WINNELSON	\$71.50		
00063083	DIAMOND VOGEL PAINT	\$35.24		
00063219	DIAMOND VOGEL PAINT	\$17.25		
00063100	BAILEYS ACE HARDWARE	\$8.59		
00063090	NORCO	\$439.22		
00062871	HERCULES INDUSTRIES	\$35.69		
00063189	WW GRAINGER	\$343.82		
00063178	CASPER WINNELSON	\$1.57		
00063025	BLOEDORN LUMBER	\$84.58		
00063163	BAILEYS ACE HARDWARE	\$22.99		
00063030	BLOEDORN LUMBER	\$27.88		
00062955	DIAMOND VOGEL PAINT	\$121.45		
00062942	CASPER WINNELSON	\$6.44		
00063095	BAILEYS ACE HARDWARE	\$52.98		
00062842	CRUM ELECTRIC SUPPLY	\$24.67		
00063013	DENNIS SUPPLY COMPANY	\$8.81		
00062614	CRUM ELECTRIC SUPPLY	\$13.38		
00062813	CASPER WINNELSON	\$111.65		
00063226	BLOEDORN LUMBER	\$4.04		
00062841	CASPER WINNELSON	\$260.87		
00063222	ATLAS OFFICE PRODUCTS	\$389.52		
00062812	WW GRAINGER	\$25.68		
00062821	DENNIS SUPPLY COMPANY	\$43.38		
		<b>\$2,423.35</b>	<b>Subtotal for Dept.</b>	<b>Buildings &amp; Structures</b>

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00061717 CASPER STAR TRIBUNE	\$238.20	
00061717 CASPER STAR TRIBUNE	\$238.20	
	<b>\$476.40</b>	<b>Subtotal for Dept. Casper Events Center</b>
00063124 ATLAS OFFICE PRODUCTS	\$27.89	
	<b>\$27.89</b>	<b>Subtotal for Dept. City Attorney</b>
00062149 ALLURE TECH	\$42.00	
	<b>\$42.00</b>	<b>Subtotal for Dept. City Hall</b>
00062864 VERIZON	\$96.85	
00063238 NETWORK FLEET	\$227.40	
	<b>\$324.25</b>	<b>Subtotal for Dept. Code Enforcement</b>
00063243 VERIZON	\$122.88	
00063246 GLOBALSTAR USA	\$147.95	
00063260 CHARTER COMM	\$78.62	
00063268 AT&T	\$106.27	
00063215 SAMS CLUB	\$17.32	
	<b>\$473.04</b>	<b>Subtotal for Dept. Communications Center</b>
00063098 XEROX CORPORATION	\$153.45	
00063137 ALBERTSONS	\$129.84	
00062572 XEROX CORPORATION	\$32.20	
	<b>\$315.49</b>	<b>Subtotal for Dept. Engineering</b>
00062093 ATLAS OFFICE PRODUCTS	\$27.04	
00063179 NORCO	\$294.10	
00063061 ATLAS OFFICE PRODUCTS	\$39.46	
00062921 COMMUNICATION TECHNOLOGY	\$136.00	
00062875 COMMUNICATION TECHNOLOGY	\$103.00	
00062927 GOVERNMENT FINANCE	\$135.00	
00062161 MOUNTAIN STATES LITHOGRAPHING	\$486.69	
00062902 VERIZON	\$280.07	
00062916 CPU IIT	\$481.90	
	<b>\$1,983.26</b>	<b>Subtotal for Dept. Finance</b>
00062662 KINSCO	\$285.89	
00062932 COMTRONIX	\$207.00	
00062851 MENARDS	\$227.83	
00062527 FEDEX	\$23.99	
00062505 FEDEX	\$207.08	
00062899 BEST BUY	\$74.97	
00062973 VENTURE TECHNOLOGY	\$325.62	
00062811 ECMS	\$1,137.61	
00062938 UNDERWRITERS LABORATORIES	\$2,680.00	
00063044 FIRED UP RESCUE	\$2,500.00	
00062473 FAST STOP	\$49.59	
00062275 WWW.ATBATT.COM	\$258.97	
00062353 SHELL OIL	\$20.61	
00062385 LOAF N JUG	\$45.23	
	<b>\$8,044.39</b>	<b>Subtotal for Dept. Fire</b>
00062963 LN CURTIS	\$5,790.00	
	<b>\$5,790.00</b>	<b>Subtotal for Dept. Fire Equipment</b>

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00063059	SIX ROBBLEES	\$43.14
00062911	GOODYEAR COMMERCIAL	\$1,588.50
00063047	WW GRAINGER	\$0.40
00063064	CMI-TECO	\$625.36
00063079	FRANK J. ZAMBONI & COMPANY	\$46.76
00063047	WW GRAINGER	\$6.69
00062905	BOBCAT	\$811.18
00063056	HOODS EQUIPMENT	\$81.02
00062970	ULINE SHIP SUPPLIES	\$81.22
00063007	GOODYEAR COMMERCIAL	\$544.08
00063005	GREINER FORD LINCOLN	\$179.08
00062995	WW GRAINGER	\$25.20
00062990	CMI-TECO	\$81.02
00062985	BEARING BELT CHAIN	\$7.29
00063084	HOMAX OIL SALES	\$213.75
00062985	BEARING BELT CHAIN	\$44.98
00062985	BEARING BELT CHAIN	\$4,295.49
00063020	EPA SALES	\$266.95
00062846	WYOMING MACHINERY	\$629.88
00063034	DECKER AUTO GLASS	\$285.70
00063323	BIG HILL SERVICES	\$50.76
00063021	GOODYEAR COMMERCIAL	\$1,900.00
00062965	STOTZ EQUIPMENT	\$191.26
00062962	BEARING BELT CHAIN	\$214.00
00062958	CMI-TECO	\$70.32
00063026	AMERI-TECH EQUIPMENT	\$567.55
00063029	GREINER FORD LINCOLN	\$19.27
00063031	GREINER FORD LINCOLN	\$192.88
00062926	BEARING BELT CHAIN	\$196.88
00062976	STOTZ EQUIPMENT	\$131.22
00063313	HOWARD SUPPLY COMPANY	\$48.26
00063184	STOTZ EQUIPMENT	\$225.75
00063231	WHITES MOUNTAIN	\$4.11
00063209	BEARING BELT CHAIN	\$1,388.65
00063205	GOODYEAR COMMERCIAL	\$501.20
00063190	GREINER FORD LINCOLN	\$83.22
00063284	WW GRAINGER	\$3.21
00063299	WW GRAINGER	\$51.34
00063278	GREINER FORD LINCOLN	\$92.90
00062860	HOSE & RUBBER SUPPLY	\$116.34
00063257	GOODYEAR COMMERCIAL	\$382.76
00063314	STOTZ EQUIPMENT	\$35.64
00063085	FORCE AMERICA DISTRIBUTORS	\$350.22
00063328	GOODYEAR COMMERCIAL	\$320.00
00063336	GOODYEAR COMMERCIAL	\$560.00
00063365	WYOMING MACHINERY	\$215.35
00062861	E&F TOWING & RECOVERY	\$75.00
00063365	WYOMING MACHINERY	\$215.42

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00063368	GREINER FORD LINCOLN	\$119.18	
00063310	DRIVE TRAIN	\$59.47	
00062826	GREINER FORD LINCOLN	(\$70.00)	
00062846	WYOMING MACHINERY	\$564.74	
00062846	WYOMING MACHINERY	\$639.38	
00062846	WYOMING MACHINERY	\$564.46	
00062846	WYOMING MACHINERY	\$1,320.59	
00062846	WYOMING MACHINERY	\$490.10	
00062846	WYOMING MACHINERY	\$494.76	
00062846	WYOMING MACHINERY	\$491.62	
00063279	SPARTAN CHASSIS	(\$842.63)	
00062832	WW GRAINGER	\$72.90	
00063321	MIDLAND IMPLEMENT	\$1,023.54	
00062807	CAPITAL BUSINESS SYSTEM	\$30.00	
00062805	MYERS TIRE SUPPLY	\$115.89	
00062796	CPU IIT	\$169.99	
00062780	DECKER AUTO GLASS	\$351.27	
00063238	NETWORK FLEET	\$18.95	
00063251	NORCO	\$92.28	
00062853	SAFETY KLEEN SYSTEMS	\$1,102.16	
00063254	WYOMING MACHINERY	\$541.07	
00062846	WYOMING MACHINERY	\$16.74	
00063108	GREINER FORD LINCOLN	(\$81.29)	
00063385	SPARTAN CHASSIS	\$2,311.09	
00063132	JACKS TRUCK AND EQUIPMENT	\$253.24	
00063143	JACKS TRUCK AND EQUIPMENT	\$36.43	
00062888	DRIVE TRAIN CASPER	\$91.42	
00062893	GOODYEAR COMMERCIAL	\$5,704.16	
00063116	BAILEYS ACE HARDWARE	\$32.94	
00062883	WW GRAINGER	\$16.20	
00063112	AMAZON	\$134.58	
00063110	GOODYEAR COMMERCIAL	\$960.00	
00063159	STOTZ EQUIPMENT	\$36.60	
00063119	AMERI-TECH EQUIPMENT	\$297.94	
00063161	STOTZ EQUIPMENT	\$8.89	
00063177	STOTZ EQUIPMENT	\$957.82	
00063103	NORCO	\$72.69	
00062895	AGP PROPANE SERVICES	\$33.89	
00062904	ATLAS OFFICE PRODUCTS	\$59.77	
00063089	CASPER TIRE	\$170.00	
00062866	GOODYEAR COMMERCIAL	\$640.00	
00062761	BIG HILL SERVICES	\$123.92	
00063101	AMERI-TECH EQUIPMENT	\$297.94	
		<b>\$37,585.89</b>	<b>Subtotal for Dept. Fleet Maintenance</b>
00063010	WWW.NEWEGG.COM	\$650.05	
00062835	MOUNTAIN STATES LITHOGRAPHING	\$951.42	
00062884	WYOMING DOOR	\$165.00	
		<b>\$1,766.47</b>	<b>Subtotal for Dept. Fort Caspar</b>

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00063114 COWBOY GRAPHIC	\$169.05	
00062767 NATIVE GROUND BOOK	\$340.79	
	<b>\$509.84</b>	<b>Subtotal for Dept. General</b>
00063046 SASTRUGI PRESS	\$81.85	
00063117 BAKER & TAYLOR	(\$5.69)	
00063104 BAKER-TAYLOR	\$1,003.24	
	<b>\$1,079.40</b>	<b>Subtotal for Dept. General - Fort Caspar</b>
00062606 WYOMING HEALTH FAIRS	\$2,240.00	
	<b>\$2,240.00</b>	<b>Subtotal for Dept. Health Insurance</b>
00063077 CASPER STAR TRIBUNE	\$185.20	
	<b>\$185.20</b>	<b>Subtotal for Dept. Hogadon</b>
00063073 USPS	\$0.49	
00063153 USPS	\$6.59	
00062987 USPS	\$23.75	
00062703 USPS	\$6.59	
	<b>\$37.42</b>	<b>Subtotal for Dept. Human Resources</b>
00063182 SAMS CLUB	\$73.83	
00063129 SAMSClub.COM	\$84.08	
00063028 FARMER BROTHERS COFFEE	\$68.34	
00062983 AGP PROPANE SERVICES	\$166.40	
00063118 THE HOME DEPOT	\$33.96	
00063182 SAMS CLUB	\$53.80	
00063233 BARGREEN WYOMING	\$38.36	
00062670 NORCO	\$118.41	
00062881 SPORTSMANS WAREHOUSE	(\$10.00)	
00063267 BAILEYS ACE HARDWARE	\$71.97	
00063354 STAPLES	\$110.99	
00062800 DOLLAR TREE	\$34.00	
00063364 SAMS CLUB	\$56.85	
00062889 SAMS CLUB	\$25.98	
00063040 BLOEDORN LUMBER	\$18.93	
00062758 BAILEYS ACE HARDWARE	\$1.39	
00063400 COMTRONIX	\$108.00	
00062745 SAMSClub.COM	\$378.66	
00062656 SAMS CLUB	\$35.69	
00062644 SAMS CLUB	\$3.45	
00062630 SPORTSMANS WAREHOUSE	\$10.00	
00062632 SAMS CLUB	\$53.96	
00063169 FACEBOOK	\$9.41	
00063136 ATLANTIC ELECTRIC	\$865.00	
00062592 HAT SIX TRAVEL CENTER	\$68.13	
	<b>\$2,479.59</b>	<b>Subtotal for Dept. Ice Arena</b>
00062960 SOLARWINDS	\$6,724.00	
00063155 ATLAS OFFICE PRODUCTS	\$22.41	
	<b>\$6,746.41</b>	<b>Subtotal for Dept. Information Services</b>
00062693 COMMERCIAL FLOORING	\$3,019.13	
	<b>\$3,019.13</b>	<b>Subtotal for Dept. Life Steps Campus</b>

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00063134	NORCO	\$325.47	
00062986	COMTRONIX	\$314.50	
00062943	COMMUNICATION TECHNOLOGY	\$206.00	
00062915	ANIMAL CARE EQUIPMENT	\$675.90	
00062877	CDW GOVERNMENT	\$2,053.56	
00062709	GALLS	\$105.00	
00062593	GALLS	\$373.73	
00062936	CDW GOVERNMENT	\$271.99	
00063198	VERIZON	\$820.62	
00063238	NETWORK FLEET	\$132.65	
00063111	BARGREEN WYOMING	\$15.25	
00063004	ALTITUDE VETERINARY	\$678.33	
		<b>\$5,973.00</b>	<b>Subtotal for Dept. Metro Animal</b>
00063238	NETWORK FLEET	\$160.80	
		<b>\$160.80</b>	<b>Subtotal for Dept. Parks</b>
00063280	CASPER STAR TRIBUNE	\$63.32	
00062769	LOVE S COUNTRY	\$25.00	
00063264	ATLAS REPRODUCTION	\$18.00	
00062901	YARD HOUSE	\$17.80	
00062833	NOODLES & COMPANY	\$15.98	
00062779	MCDONALD'S	\$6.67	
00062814	OTRA VEZ	\$17.04	
00063398	CASPER STAR TRIBUNE	\$58.56	
00063431	ALBERTSONS	\$28.45	
00062997	LOVE S COUNTRY	\$30.00	
00063398	CASPER STAR TRIBUNE	\$267.64	
00063077	CASPER STAR TRIBUNE	\$185.20	
00063270	CASPER STAR TRIBUNE	\$413.00	
00063272	CASPER STAR TRIBUNE	\$146.40	
00062937	HOLIDAY INN EXPRESS	\$969.34	
		<b>\$2,262.40</b>	<b>Subtotal for Dept. Planning</b>
00062850	DENNY'S	\$12.44	
00062459	APPLEBEES	\$29.95	
00057387	UNITED	\$25.00	
00062481	GOLDEN CORRAL	\$30.06	
00062271	MILE HIGH SHOOTING	\$304.50	
00062512	KUM & GO	\$19.27	
00062959	POWDER RIVER SHREDDERS	\$75.00	
00062918	STARBUCKS	\$10.34	
00063327	SOURCE OFFICE AND TECHNOLOGY	\$589.71	
00062694	GRUBS DRIVE IN	\$39.23	
00062721	KUM & GO	\$20.00	
00063332	SIGMA ALDRICH	\$110.21	
00062382	WALMART	\$50.22	
00063346	RESPOND FIRST AID	\$94.89	
00063362	WICKLANDER ZULAWSKI	\$570.00	
00062806	EXXONMOBIL	\$16.54	
00062605	PIZZA HUT	\$34.04	

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00062948	MONTANA LAW ENFORCEMENT	\$500.00
00062996	KMART	\$13.99
00063018	INTERSTATE ALL BATTERY	\$19.96
00063024	INTOXIMETERS	\$506.50
00063037	INTERSTATE ALL BATTERY	\$24.95
00063043	PRECISION RIFLE	\$2,940.00
00062434	SIAM KING CUISINE	\$26.38
00062132	VENTRA VENDING	\$12.00
00062458	K'S MINI STORE	\$17.00
00062313	CNCIA PARKING	\$30.00
00057019	RAM RESTAURANT	\$49.09
00062370	UNITED	\$25.00
00062816	EXXONMOBIL	\$1.35
00057022	SHELL OIL	\$7.37
00062746	HOLIDAY INN EXPRESS	\$653.95
00062448	WENDY'S	\$17.98
00062086	UNITED	\$25.00
00063322	E&F TOWING & RECOVERY	\$60.00
00063173	ON THE HOOK	\$175.00
00063180	STAPLES	\$32.27
00062862	2 DOORS DOWN	\$26.17
00062172	KFC	\$5.23
00063221	FEDEX	\$73.36
00063224	R & R REST STOPS	\$277.84
00063171	CODE 4 PUBLIC SAFETY	\$99.00
00062945	LOAF N JUG	\$22.71
00063229	YOUR MEMBER-CAREERS	\$200.00
00061989	ALAMO RENT-A-CAR	\$86.56
00063247	GALLS	\$542.31
00063249	GALLS	\$105.99
00063253	REMINGTON ARMS COMPANY	\$1,200.00
00063261	VERIZON	\$3,241.07
00062207	DAIRY QUEEN	\$4.40
00063232	THE HOME DEPOT	\$37.31
00063300	PUBLIC AGENCY TRAINING	\$590.00
00063091	MENARDS	\$15.94
00063093	BOZEMAN TRAIL STEAKHOUSE	\$29.08
00062803	WYOMING RIB CHOP HOUSE	\$71.07
00063303	ENTENMANN-ROVIN COMPANY	\$917.20
00062847	EXXONMOBIL	\$30.14
00062931	CHICK-FIL-A	\$10.53
00062712	WALMART	\$3.12
00063140	MERBACK AWARDS COMPANY	\$92.80
00063141	TRANSUNION	\$223.25
00063156	WICKLANDER ZULAWSKI	\$1,140.00
00063149	MOUNTAIN STATES LITHOGRAPHING	\$93.82
00063293	SOURCE OFFICE AND TECHNOLOGY	\$448.28
	<b>\$16,756.37 Subtotal for Dept. Police</b>	

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00063127 HENSLEY BATTERY	\$409.86	
00063216 HENSLEY BATTERY	\$204.93	
	<b>\$614.79</b>	<b>Subtotal for Dept. Police Equipment</b>
00062872 HOBBY-LOBBY	\$124.33	
	<b>\$124.33</b>	<b>Subtotal for Dept. Police Grants</b>
00062869 COMTRONIX	\$132.00	
00062834 CPU IIT	\$917.98	
	<b>\$1,049.98</b>	<b>Subtotal for Dept. Property &amp; Liability Insurance</b>
00062889 SAMS CLUB	\$10.98	
00062792 TARGET	\$15.52	
00062896 WALMART	\$7.70	
00062889 SAMS CLUB	\$49.63	
00062934 BAILEYS ACE HARDWARE	\$22.68	
00062908 SAMS CLUB	\$119.45	
00062889 SAMS CLUB	\$25.98	
00062881 SPORTSMANS WAREHOUSE	(\$79.99)	
00062898 SAMS CLUB	\$172.90	
00062889 SAMS CLUB	\$25.98	
00062808 BAILEYS ACE HARDWARE	\$2.29	
00063125 WYOMING REC & PARKS	\$210.00	
00063128 BAILEYS ACE HARDWARE	(\$18.99)	
00063146 NORCO	\$105.63	
00062795 DOLLAR TREE	\$31.00	
00062863 AMAZON	\$44.99	
00063400 COMTRONIX	\$108.00	
00062852 HOBBY-LOBBY	\$19.06	
	<b>\$872.81</b>	<b>Subtotal for Dept. Recreation</b>
00063097 MAVERIK	\$38.58	
00063054 BAILEYS ACE HARDWARE	\$37.50	
00063006 CMI-TECO	\$217.16	
00063170 CASPER TIRE	\$32.50	
00063144 VIGIL'S VINYL	\$300.00	
00063106 BIG D	\$57.00	
00063038 STAPLES	\$81.98	
00063238 NETWORK FLEET	\$435.85	
00062885 KART-MAN	\$1,310.45	
00062579 NORCO	\$120.96	
00063348 CMI-TECO	\$3,064.46	
00062844 VIGIL'S VINYL	\$300.00	
00062476 STAPLES	\$26.58	
00063263 SOURCE OFFICE AND TECHNOLOGY	\$60.91	
00062544 STAPLES	(\$13.29)	
00062843 BAILEYS ACE HARDWARE	\$129.99	
00063340 CMI-TECO	\$799.91	
00063387 CMI-TECO	\$951.77	
00062828 DECKER AUTO GLASS	\$245.71	
00063162 VIGIL'S VINYL	\$225.00	
00062778 CPU IIT	\$250.00	

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00062809	BAILEYS ACE HARDWARE	\$11.94	
00062838	MOUNTAIN STATES LITHOGRAPHING	\$81.10	
		<b>\$8,766.06</b>	<b>Subtotal for Dept. Refuse Collection</b>
00062914	SMITH RV SALES AND SERVICE	\$4.07	
00062837	AUTOZONE	\$36.19	
00063131	THE HOME DEPOT	\$13.97	
00062239	EPA SALES	\$10.77	
00063238	NETWORK FLEET	\$18.95	
00063053	STOTZ EQUIPMENT	\$101.00	
00062855	AUTOZONE	(\$36.19)	
00062868	AUTOZONE	\$34.47	
00062876	BAILEYS ACE HARDWARE	\$16.68	
00063003	EPA SALES	(\$322.24)	
00062979	EPA SALES	\$333.01	
00062949	EPA SALES	(\$10.77)	
00063053	STOTZ EQUIPMENT	\$28.50	
		<b>\$228.41</b>	<b>Subtotal for Dept. Sewer</b>
00063066	SHERWIN-WILLIAMS	\$172.22	
00063075	CASPER STAR TRIBUNE	\$448.72	
00063076	CASPER STAR TRIBUNE	\$208.90	
00063228	BAILEYS ACE HARDWARE	\$14.99	
00063214	LYLE SIGNS	\$2,025.00	
00063286	NORCO	\$137.46	
00062941	THE HOME DEPOT	\$13.56	
00062933	WAGNER'S OUTDOOR OUTFIT	\$21.78	
00063077	CASPER STAR TRIBUNE	\$213.64	
00063266	POTTERS FLEX O LITE	\$1,092.00	
00063122	SHERWIN WILLIAMS	\$87.12	
00063168	MENARDS	\$75.01	
00063238	NETWORK FLEET	\$549.55	
		<b>\$5,059.95</b>	<b>Subtotal for Dept. Streets</b>
00062831	CRESCENT ELECTRIC	\$18.33	
00062900	NORTHROP BOILER WORKS	\$274.31	
00062890	ENVIRONMENTAL EXPRESS	\$139.19	
00062930	NORCO	\$16.82	
00062854	CPS DISTRIBUTORS	\$0.61	
00063000	WESTERN POWER WASH	\$103.50	
00063002	AIR COMFORT COMPLETE	\$3,660.00	
00062894	SHERWIN-WILLIAMS	\$56.49	
00062836	WW GRAINGER	\$161.55	
00062891	BAILEYS ACE HARDWARE	\$101.08	
00062874	HACH COMPANY	\$138.79	
00062977	NORCO	\$865.00	
00062870	CASPER WINNELSON	\$48.76	
00062939	PURVIS INDUSTRIES	\$17.50	
00062964	NORCO	\$98.36	
00062954	WW GRAINGER	\$120.77	
00062867	CPS DISTRIBUTORS	\$20.28	

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00063081	WW GRAINGER	\$19.68	
00063032	CUSTOM FIBERGLASS	\$1,155.00	
00062848	DETECTION INSTRUMENTS	\$3,878.49	
00063070	PACE ANALYTICAL SERVICE	\$1,111.00	
00063080	LUBRICATION ENGINEERS	\$508.90	
00063035	ELECTRIC SERVICE	\$2,714.71	
00062192	USPS	\$49.00	
00063077	CASPER STAR TRIBUNE	\$202.84	
00063081	WW GRAINGER	\$19.68	
00061802	JMC INSTRUMENTS	\$1,618.51	
00063067	ELECTRIC SERVICE	\$60.00	
00062705	USPS	\$6.59	
00062722	CPS DISTRIBUTORS	\$85.50	
00063042	FISHER SCIENTIFIC	\$130.55	
00063041	BLOEDORN LUMBER	\$5.00	
00063039	ROTORK CONTROLS	\$890.00	
		<b>\$18,296.79</b>	<b>Subtotal for Dept. Waste Water</b>
00063014	ENERGY LABORATORIES	\$20.00	
00063001	CASPER CONTRACTORS	\$429.60	
00062906	ENERGY LABORATORIES	\$20.00	
00063033	BAILEYS ACE HARDWARE	\$2.99	
00062953	HOSE & RUBBER SUPPLY	\$26.15	
00062892	DANA KEPNER	\$165.00	
00063048	WATERWORKS	\$1,471.89	
00063057	ATLAS OFFICE PRODUCTS	\$20.70	
00063238	NETWORK FLEET	\$170.55	
00063120	DANA KEPNER	\$2,924.92	
00063154	DANA KEPNER	\$177.95	
00063183	THE HOME DEPOT	\$47.84	
00063186	WEAR PARTS	\$10.41	
00063217	WATERWORKS	\$235.63	
00063218	THE HOME DEPOT	\$6.50	
00062974	USPS	\$8.34	
00062950	DANA KEPNER	\$87.92	
00062839	UNION WIRELESS	\$130.15	
00062820	BEARING BELT CHAIN	\$35.98	
00062784	ENERGY LABORATORIES	\$25.00	
00063195	WEAR PARTS	\$20.54	
		<b>\$6,038.06</b>	<b>Subtotal for Dept. Water</b>
00063157	SUTHERLANDS	\$9.95	
00062858	XYLEM ONLINE PAY	\$450.43	
00062882	CASPER CONTRACTORS	\$415.91	
00062897	WEAR PARTS	\$46.80	
00062972	BME INDUSTRIAL POWDER	\$125.00	
00062999	EUROFINS EATON ANALYTIC	\$200.00	
00062857	COASTAL CHEMICAL	\$162.31	
00063105	WYOMING WATER	\$680.00	
00063151	ENERGY LABORATORIES	\$225.00	

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## P-CARD VENDORS

00063050 ENERGY LABORATORIES	\$225.00	
00063230 ALBERTSONS	\$25.37	
	<b>\$2,565.77</b>	Subtotal for Dept. Water Treatment Plant
	<b>\$197,345.18</b>	Subtotal for Vendor

## PEPSI COLA OF CASPER

2199025785 PRODUCT	\$199.68	
	<b>\$199.68</b>	Subtotal for Dept. Ice Arena
	<b>\$199.68</b>	Subtotal for Vendor

## POSTAL PROS SOUTHWEST INC

4044 UTILITY BILLING FEES	\$1,302.58	
4060 UTILITY BILLING FEES	\$4,442.59	
	<b>\$5,745.17</b>	Subtotal for Dept. Finance
	<b>\$5,745.17</b>	Subtotal for Vendor

## POVERTY RESISTANCE FOOD PANTRY

912 FUNDING	\$5,500.00	
6887 FUNDING	\$3,841.45	
102105 FUNDING	\$1,532.88	
	<b>\$10,874.33</b>	Subtotal for Dept. One Cent #15
	<b>\$10,874.33</b>	Subtotal for Vendor

## PRINTWORKS

11399 YELLOW TAGS	\$191.87	
	<b>\$191.87</b>	Subtotal for Dept. Code Enforcement
	<b>\$191.87</b>	Subtotal for Vendor

## RECYKLING INDUSTRIAL REPAIRS, INC

1138 BALER GATHER CYLINDERS REPAIR	\$44,160.50	
1138 BALER MAIN & PARTS	\$14,648.31	
	<b>\$58,808.81</b>	Subtotal for Dept. Balefill
	<b>\$58,808.81</b>	Subtotal for Vendor

## RIVER OAKS COMMUNICATIONS CORPORATION

RIN0028055 SERVICES REGARDING CELL TOWERS	\$4,027.00	
RIN0027990 SERVICES REGARDING CELL TOWERS	\$2,198.75	
	<b>\$6,225.75</b>	Subtotal for Dept. City Manager
	<b>\$6,225.75</b>	Subtotal for Vendor

## ROCKY MOUNTAIN POWER

AP00014909081721 ELECTRICITY	\$5,284.06	
AP00016909081721 ELECTRICITY	\$5,592.81	
	<b>\$10,876.87</b>	Subtotal for Dept. Aquatics
AP00016709081721 ELECTRICITY	\$7,254.24	
RIN0028039 CLOSED BALEFILL CONTRACT	\$64.27	
	<b>\$7,318.51</b>	Subtotal for Dept. Balefill
AP00015009081721 ELECTRICITY	\$222.66	

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## ROCKY MOUNTAIN POWER

		<b>\$222.66</b>	<b>Subtotal for Dept.</b>	Cemetery
AP00015109081721	ELECTRICITY	\$5,050.22		
AP00015109081721	ELECTRICITY	\$264.06		
AP00015109081721	ELECTRICITY	\$45.01		
AP00015109081721	ELECTRICITY	\$750.42		
		<b>\$6,109.71</b>	<b>Subtotal for Dept.</b>	City Hall
60445507-008 5B	ELECTRICITY	\$555.79		
AP00015509081721	ELECTRICITY	\$2,429.78		
		<b>\$2,985.57</b>	<b>Subtotal for Dept.</b>	Fire
AP00015409081721	ELECTRICITY	\$3,359.99		
		<b>\$3,359.99</b>	<b>Subtotal for Dept.</b>	Fleet Maintenance
AP00015609081721	ELECTRICITY	\$1,012.35		
		<b>\$1,012.35</b>	<b>Subtotal for Dept.</b>	Fort Caspar
AP00015709081721	ELECTRICITY	\$5,089.35		
		<b>\$5,089.35</b>	<b>Subtotal for Dept.</b>	Golf Course
AP00023509081721	ELECTRICITY	\$843.44		
		<b>\$843.44</b>	<b>Subtotal for Dept.</b>	Hogadon
AP00015909081721	ELECTRICITY	\$5,252.98		
		<b>\$5,252.98</b>	<b>Subtotal for Dept.</b>	Ice Arena
AP00016009081721	ELECTRICITY	\$890.08		
		<b>\$890.08</b>	<b>Subtotal for Dept.</b>	Metro Animal
AP00018109081721	ELECTRICITY	\$5,175.07		
		<b>\$5,175.07</b>	<b>Subtotal for Dept.</b>	Parks
AP00016209081721	ELECTRICITY	\$322.42		
		<b>\$322.42</b>	<b>Subtotal for Dept.</b>	Police
AP00015209081721	ELECTRICITY	\$4,940.63		
		<b>\$4,940.63</b>	<b>Subtotal for Dept.</b>	Recreation
AP00016309081721	ELECTRICITY	\$307.42		
		<b>\$307.42</b>	<b>Subtotal for Dept.</b>	Sewer
AP00016609081721	ELECTRICITY	\$27,586.63		
		<b>\$27,586.63</b>	<b>Subtotal for Dept.</b>	Waste Water
		<b>\$82,293.68</b>	<b>Subtotal for Vendor</b>	

## SCS AQUATERRA

RIN0028053	RETAINAGE	(\$1,883.98)		
RIN0028053	BALEFILL GAS COLLECTION	\$49,096.29		
		<b>\$47,212.31</b>	<b>Subtotal for Dept.</b>	Balefill
		<b>\$47,212.31</b>	<b>Subtotal for Vendor</b>	

## SKYLINE RANCHES

RIN0028032	201 SEWER	(\$96.35)		
RIN0028032	201 SEWER	\$963.55		
		<b>\$867.20</b>	<b>Subtotal for Dept.</b>	Sewer
RIN0028032	201 SEWER	(\$502.59)		
		<b>(\$502.59)</b>	<b>Subtotal for Dept.</b>	Waste Water

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## SKYLINE RANCHES

**\$364.61** Subtotal for Vendor

## SMARSH, INC

AP00017709081721 EMAIL MAINTENANCE-

\$1,775.50

**\$1,775.50** Subtotal for Dept. Finance

**\$1,775.50** Subtotal for Vendor

## SMITHS DETECTION,INC.

06UJ9A00081A GAS ID SYSTEMS

\$68,395.00

**\$68,395.00** Subtotal for Dept. Special Assistance

**\$68,395.00** Subtotal for Vendor

## STATE OF WY. - OFFICE OF STATE LANDS & INVEST

RIN0028025 CWSRF28GR PRINCIPAL PMT

\$3,434.22

**\$3,434.22** Subtotal for Dept. Waste Water

**\$3,434.22** Subtotal for Vendor

## SUPERIOR INDUSTRIAL SUPPLY & EQUIPMENT INC

6778 ANNUAL HOIST/CRANE INSPECTION

\$375.00

6778 ANNUAL LIFT INSPECTION

\$325.00

6705 REPLACE ELECTRIC WIRE

\$1,041.54

6778 ANNUAL LIFT INSPECTION

\$2,700.00

6778 ANNUAL HOIST INSPECTION

\$300.00

6778 ANNUAL CRANE/HOIST INSPECTION

\$375.00

6778 ANNUAL LIFT INSPECTION

\$325.00

**\$5,441.54** Subtotal for Dept. Fleet Maintenance

**\$5,441.54** Subtotal for Vendor

## SWI, LLC

7810 GATE UPGRADE

\$21,635.00

**\$21,635.00** Subtotal for Dept. Balefill

**\$21,635.00** Subtotal for Vendor

## TRETO CONST.

17-025.01 RETAINAGE

(\$11,173.03)

**(\$11,173.03)** Subtotal for Dept. Capital Projects - Streets

17-025.01 S SPRUCE ST RECONSTRUCTION

\$111,730.25

**\$111,730.25** Subtotal for Dept. Streets

17-001.3 2017 CPU ASPHALT REPAIR

\$22,326.86

17-001.3 2017 CPU ASPHALT REPAIR

\$4,665.92

17-001.3 RETAINAGE

(\$2,699.28)

**\$24,293.50** Subtotal for Dept. Water

**\$124,850.72** Subtotal for Vendor

## TRIHYDRO CORP.

0122214 BROWNFIELDS - HAZARDOUS

\$7,032.54

0122215 BROWNFIELDS

\$6,831.04

**\$13,863.58** Subtotal for Dept. Planning

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## TRIHYRO CORP.

**\$13,863.58** Subtotal for Vendor

## TWEED'S WHOLESALE

350858 CLEANER,PAPER

\$319.54

**\$319.54** Subtotal for Dept. Recreation

**\$319.54** Subtotal for Vendor

## VICTOR SALAZAR

072617199 TOOL REIMBURSEMENT

\$500.00

**\$500.00** Subtotal for Dept. Fleet Maintenance

**\$500.00** Subtotal for Vendor

## VISION SVC. PLAN

804195546 BENEFIT PAYABLE

\$1,459.22

804195545 COBRA CONTRIBUTIONS

\$50.40

**\$1,509.62** Subtotal for Dept. Health Insurance

**\$1,509.62** Subtotal for Vendor

## WARDWELL WATER & SEWER DISTRICT

RIN0028022 BOOSTER/IRRIGATION

\$242.60

**\$242.60** Subtotal for Dept. Water Treatment Plant

**\$242.60** Subtotal for Vendor

## WESTERN WATER CONSULTANTS, INC.

RIN0028019 15TH & ELM STREET

\$530.59

160580017 K STREET IMPROVEMENTS

\$18.94

**\$549.53** Subtotal for Dept. Sewer

160080017 15TH & ELM STREET

\$12,734.15

160580017 K STREET IMPROVEMENTS

\$176.81

160580017 K STREET IMPROVEMENTS

\$210.49

130130049 MIDWEST AVE RECONSTRUCTION PRO

\$2,683.00

**\$15,804.45** Subtotal for Dept. Streets

160580017 K STREET IMPROVEMENTS

\$14.74

RIN0028019 15TH & ELM STREET

\$1,894.96

**\$1,909.70** Subtotal for Dept. Water

**\$18,263.68** Subtotal for Vendor

## WESTLAND PARK-RED BUTTES IMPROVEMENT & SVC.

RIN0028033 201 SEWER

(\$340.40)

RIN0028033 201 SEWER

\$3,404.00

**\$3,063.60** Subtotal for Dept. Sewer

RIN0028033 201 SEWER

(\$1,496.27)

**(\$1,496.27)** Subtotal for Dept. Waste Water

**\$1,567.33** Subtotal for Vendor

## WLC ENGINEERING - SURVEYING - PLANNING

2017-10688 ENGINEERING SERVICES

\$1,188.75

# Bills and Claims

City of Casper

06-Sep-17 to 19-Sep-17

## WLC ENGINEERING - SURVEYING - PLANNING

\$1,188.75 Subtotal for Dept. Engineering

\$1,188.75 Subtotal for Vendor

**Grand Total**

**\$2,782,744.12**

Approved By:

On:

CITY of CASPER, WYOMING  
 BILLS and CLAIMS ADDENDUM  
 Council Meeting  
 09/19/17

**Payroll Disbursements**

9/7/17	CITY-FIRE PAYROLL	\$	1,366,653.85
9/7/17	BENEFITS & DEDUCTIONS	\$	238,771.78

<b>Total Payroll</b>	<u><u>\$ 1,605,425.63</u></u>
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**Additional Fees**

<b>Total Fees</b>	<u><u>\$ -</u></u>
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**Additional Accounts Payable**

8/30/17	Prewrits - Utility Refunds/Sales Tax/Travel	\$	670.08
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<b>Total Additional AP</b>	<u><u>\$ 670.08</u></u>
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August 28, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Liz Becher, Community Development Director *LB*  
SUBJECT: Establishing Date of Public Hearing for Consideration of an Ordinance to Rezone the Former Roosevelt High School Property, located at 140 East K Street, from ED (Educational District) to C-2 (General Business)

Meeting Type & Date: Regular Council Meeting, September 19, 2017.

Action Type: Establish Public Hearing for October 3, 2017.

Recommendation: That Council, by minute action, establish October 3, 2017 as the date of public hearing for an Ordinance considering a zone change of Lots 4, 5, 6, 7, 8, 9, 10 and the south 40 feet of Lot 11, Block 22, Nelsons Addition to the City of Casper, located at 140 East K Street, from ED (Educational District) to C-2 (General Business).

Summary: The Casper City Council is being presented with a zone change request for the former Roosevelt High School property, located at 140 East K Street, from ED (Educational District) to C-2 (General Business).

The Planning and Zoning Commission reviewed the proposed zone change at its August 17, 2017 public hearing. There were no public comments either for or against the zone change at the public hearing. The Planning and Zoning Commission voted to approve the zone change and to forward a “do-pass” recommendation to the City Council.

As required by City Code and State Statute, a legal notice was published in the Casper Star-Tribune, for the Planning and Zoning Commission public hearing. Public notices were sent to all property owners within three hundred (300) feet of the subject property by First Class Mail, and the property was posted with an informational sign.

Prior to the City Council public hearing, legal notice will be published a second time in the Casper Star-Tribune and public notices were mailed to all property owners within three hundred (300) feet of the subject property.

As is customary with all items being considered by the Planning and Zoning Commission and the City Council, both public hearings were also advertised on the City’s website (casperwy.gov).

Financial Considerations: None.

Oversight/Project Responsibility: Craig Collins, City Planner, is tasked with applying Casper's Municipal Code land use regulations.

August 28, 2017

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director 

SUBJECT: Establish Public Hearing for Consideration of an Appeal of the Planning and Zoning Commission's Decision to Deny a Requested Zone Change of Lots 1-4, Thomas D. Ross #1 Addition, located at 802-808 North Washington Street, from R-3 (One to Four Unit Residential) to C-2 (General Business).

Meeting Type & Date:

Regular Council Meeting, September 19, 2017.

Action Type:

Establish Public Hearing for October 3, 2017.

Recommendation:

That Council, by minute action, establish October 3, 2017 as the date of public hearing for consideration of an appeal of the Planning and Zoning Commission's decision to deny a zone change of Lots 1-4, Thomas D. Ross #1 Addition, located at 802-808 North Washington Street, from R-3 (One to Four Unit Residential) to C-2 (General Business).

Summary:

Cottonwood, LLC has applied for a zone change of Lots 1-4, Thomas D. Ross #1 Addition, located at 802-808 North Washington Street, from R-3 (One to Four Unit Residential) to C-2 (General Business). Land uses, as well as zoning in the immediate area, are a mix of residential and commercial. The subject property is occupied by a multi-family residential structure, which is a permitted use under both the existing R-3 (One to Four Unit Residential) and proposed C-2 (General Business) zoning districts. The zone change was initiated because the applicant constructed a six (6) foot high fence along the south property line, which was determined to be out of compliance with front yard fence height restrictions in residential districts. If approved, a zone change to C-2 (General Business) would make the fence legal and conforming.

The Planning and Zoning Commission reviewed the proposed zone change at their August 17, 2017 public hearing. The motion to approve the zone change failed by a 2-5 vote. The Planning and Zoning Commission expressed concerns that the proposed zone change, if approved, would meet the Municipal Code's definition of a "spot zone." In addition, the Commission was concerned that zone changes have long-term land use implications, and should not be used as a tool to solve a fencing problem which the applicant created by not applying for the necessary permits, and constructing a fence in violation of the City's fencing regulations that other residential properties must adhere to. Pursuant to the Planning and Zoning Commission's bylaws, it requires four (4) affirmative votes to pass any motion. Decisions of the Commission to deny a zone change may be appealed to the City Council, in writing, within ten (10) calendar

days from the date of the written decision. Staff has received a request for an appeal from the applicant.

A notice of public hearing will be published in the Casper Star-Tribune advertising the City Council public hearing on September 19, 2017. All public hearings are also advertised on the City's website ([casperwy.gov](http://casperwy.gov)).

Financial Considerations:

There are no financial considerations regarding this case.

Oversight/Project Responsibility:

Craig Collins, City Planner, is tasked with processing the appeal request.

August 28, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Liz Becher, Community Development Director *LB*  
SUBJECT: Ordinance Amending Chapter 17.68 of the Casper Municipal Code, Pertaining to Gaming/Gambling in the C-2 (General Business) Zoning District.

Meeting Type & Date: Regular Council Meeting, September 19, 2017.

Action Type: Ordinance, with public hearing on first reading.

Recommendation: That Council, by ordinance, approve a Municipal Code text amendment to allow gaming/gambling as a permitted use in the C-2 (General Business) zoning district.

Summary: Community Development Department staff was recently contacted by the Executive Director of The Pet Ring Foundation about their desire to install gaming/gambling machines at their establishment located at 2877 East 2<sup>nd</sup> Street (previously Godfather's Pizza). The subject property is zoned C-2 (General Business), and gaming/gambling is listed as a conditional use in the C-2 zoning district, provided the use is located in excess of three hundred (300) feet from any school or church use.

At the June 13, 2017 City Council meeting, the Council provided direction to staff that the separation requirement should be interpreted to be measured building to building. In order to address all future applications for gaming/gambling, the City Council was presented with five (5) options for its consideration:

- Do nothing, and leave the three hundred (300) foot separation requirement in place;
- Reduce the required separation distance from three hundred (300) feet to a shorter distance;
- Clarify, in the Municipal Code, the method that separations are measured, i.e. property line to property line vs. building to building;
- Change gaming/gambling from a conditional use, to a permitted use, by right, in the C-2 zoning district;
- Amend all commercial and industrial zoning districts which have zoning restrictions on the location of gaming/gambling uses regarding proximity to schools and churches. This would include the C-2, C-3, C-4, M-1, and M-2 zoning districts.

The City Council reviewed the options presented at its regular work session on June 13, 2017, and subsequently directed staff to draft a Municipal Code Text Amendment removing the separation requirement, and changing gaming/gambling to a permitted use, by right, in the C-2 (General Business) zoning district. The City Council determined that the land use impacts of a

gaming/gambling establishment are no greater than many of the other permitted uses in the C-2 (General Business) zoning district. In that the proposed text amendment concerns zoning regulations, the Planning and Zoning Commission is required to review the amendment, and provide a recommendation to the City Council. The Planning and Zoning Commission approved the proposed Municipal Code text amendment at its August 17, 2017 public hearing, and is forwarding a “do-pass” recommendation to the City Council.

As required by State Statute, a notice was published in the Casper Star-Tribune advertising the public hearing for the Planning and Zoning Commission, and will be published prior to the public hearing for the City Council. All public hearings are also advertised on the City’s website ([casperwy.gov](http://casperwy.gov)).

Financial Considerations: The proposed amendments do not affect the City’s budget.

Oversight/Project Responsibility: Craig Collins, City Planner, is tasked with applying Casper’s Municipal Code land use regulations.

Attachments: Ordinance

ORDINANCE NO. 13-17

AN ORDINANCE AMENDING CHAPTER 17.68 OF THE CASPER MUNICIPAL CODE, PERTAINING TO GAMING/GAMBLING IN THE C-2 (GENERAL BUSINESS) ZONING DISTRICT.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That Section 17.68.020 of the Casper Municipal Code is hereby amended to add "Gaming/Gambling," alphabetically, as a permitted use in the C-2 (General Business) zoning district; as follows:

Except as otherwise provided, no new building, structure or land use shall be erected or used in a C-2 district except:

1. Animal clinics and animal treatment centers;
2. Apartments located within a business structure;
3. Arcades/amusement centers;
4. Assisted living;
5. Automobile park, sales area or service center;
6. Automobile service stations;
7. Banks, savings and loans, and finance companies;
8. Bars, taverns, retail liquor stores, and cocktail lounges;
9. Bed and breakfast;
10. Bed and breakfast homestay;
11. Bed and breakfast inn;
12. Business, general retail;
13. Chapels and mortuaries;
14. Churches;
15. Clubs or lodges;
16. Convenience establishment, medium volume;
17. Dance studios;
18. Day care, adult;
19. Child care center;
20. Family child care center - zoning review;
21. Family child care home;
22. Family child care home - zoning review;
23. Electrical, television, radio repair shops;
24. GAMING/GAMBLING;
25. Grocery stores;
26. Group homes;

27. Homes for the homeless (emergency shelters);
28. Hotels, motels;
29. Neighborhood groceries;
30. Offices, general and professional;
31. Pet shops;
32. Medical laboratories, clinics, health spas, rehabilitation centers, real estate brokers, insurance agents;
33. Parking garages and/or lots;
34. Parks, playgrounds, historical sites, golf courses, and other similar recreational facilities;
35. Pawn shops;
36. Personal service shops;
37. Pharmacies;
38. Printing and newspaper houses;
39. Reception centers;
40. Recreation centers;
41. Restaurants, cafes, and coffee shops;
42. Retail business;
43. Sundry shops and specialty shops;
44. Theaters, auditoriums, and other places of indoor assembly;
45. Thrift shops;
46. Vocational centers, medical and professional institutions;
47. Neighborhood assembly uses;
48. Regional assembly uses;
49. Branch community facilities;
50. Neighborhood grocery;
51. Conventional site-built and modular single and multifamily dwellings and "manufactured homes" meeting the definition and standards set forth in Section 17.08.010.

## SECTION 2:

That Section 17.68.030 of the Casper Municipal Code is hereby amended to remove the strikethrough text, as follows:

### 17.68.030 Conditional uses.

The following are conditional uses in the C-2 district:

- A. Animal shelters and animal boarding houses;
- B. Apartments;
- C. Automobile repair shop;
- D. Convenience establishments, high volume;
- ~~E. Gaming/Gambling; provided such use is located in excess of three hundred feet from any school or church use;~~
- F.E. Parking lots;
- G.F. Public utility and public service installations and facilities; excluding business offices and repair and storage facilities;
- H.G. Workshop scale manufacturing, assembling, or packaging of products from previously prepared materials;

I.H. Other uses as determined by the commission.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication.

PASSED ON 1<sup>st</sup> reading the \_\_\_\_\_ day of \_\_\_\_\_, 2017,

PASSED ON 2<sup>nd</sup> reading the \_\_\_\_\_ day of \_\_\_\_\_, 2017,

PASSED, APPROVED, and ADOPTED on 3<sup>rd</sup> and final reading the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation:

\_\_\_\_\_  
Tracey L. Belser  
City Clerk

\_\_\_\_\_  
Kenyne Humphrey  
Mayor

August 28, 2017

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director



SUBJECT: Continuation of the Public Hearing on an Ordinance Approving Municipal Code Text Amendments regarding the Historic Preservation Program.

Meeting Type & Date:

Regular Council Meeting, September 19, 2017.

Action Type:

Minute Action to continue the advertised public hearing to October 3, 2017.

Recommendation:

That Council, by minute action, continue the public hearing on the ordinance approving Municipal Code text amendments regarding the Casper Historic Preservation Program membership requirements pertaining to term limits, removal from the commission, election of officers, and duties of the Chairman to the October 3, 2017 regular City Council meeting.

Summary:

Due to unforeseen circumstances, staff is requesting a continuation of the public hearing on text amendments regarding the Historic Preservation Program to the October 3, 2017 regular City Council meeting.

August 29, 2017

MEMO TO: J. Carter Napier, City Manager *JN*

FROM: Tracey L. Belser, Support Services Director *TLB*  
Pete Meyers, Assistant Support Services Director  
Carla Mills-Laatsch, Licensing Specialist

SUBJECT: Public Hearing for a New Restaurant Liquor License No. 36 for Duane W. Jensen d/b/a Charlie T's Pizza, Located at 112 East 2nd Street.

Meeting Type & Date

Regular Council Meeting  
September 19, 2017

Action type

Public Hearing  
Minute Action

Recommendation

That Council, by minute action, consider the application for a new Restaurant Liquor License No. 36 for Duane W. Jensen d/b/a Charlie T's Pizza, located at 112 East 2nd Street.

Summary

Currently, this restaurant has a restaurant liquor license assigned to Charles Terrell d/b/a Charlie T's Pizza; he is selling the business to Duane W. Jensen. In order to be operational, the new owner will need a liquor license in his name.

As required by Municipal Code 05.08.070, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations

No Financial Considerations

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist, Support Services

Attachments

Copy of Application  
Affidavit of Website Publication

# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #	_____	
Trf from:	_____	
Reviewer:	Initials	Date
Agent:		/ /
Chief:		/ /

**To be completed by City/County Clerk**

Local License #: Restaurant 36

License Fees Annual Fee: \$ 500.00 Date filed with clerk: 08 14 2017

Prorated Fee: \$ 750.00 Advertising Dates: (2 Weeks)

Transfer Fee: \$ \_\_\_\_\_ 09/16/17 & 09/11/2017

Publishing Fee: \$ \_\_\_\_\_ Hearing Date: 09 19 2017

Publishing Fee Direct Billed to Applicant:

License Term: 09 1 20 12017 Through 03 1 31 12018

Month Day Year Month Day Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: Duane W. TEUSLU

Trade/Business Name (dba): Charliett Pizza

Building to be licensed/Building Address: 112 East 2nd

Number & Street

Casper WY 82401 Natrona

City State Zip County

Mailing Address: 112 East 2nd

Number & Street or P.O. Box

Casper WY 82606

City State Zip

Business Telephone Number: (307) 237-0022 Fax Number: ( )

E-Mail Address: \_\_\_\_\_

Brief legal description and the zoning of the licensed building or site for licensed building: W.S. 12-4-102 (a) (vi)

FILING FOR	FILING IN (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)
<input checked="" type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER OF LOCATION	<input checked="" type="checkbox"/> CITY OF: <u>Casper</u> <input type="checkbox"/> COUNTY OF: <u>Natrona</u>	<input checked="" type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP/LLP <input type="checkbox"/> LLC <input type="checkbox"/> CORPORATION <input type="checkbox"/> LTD PARTNERSHIP <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER _____
<input type="checkbox"/> TRANSFER OWNERSHIP FORMERLY HELD BY: _____	<input type="checkbox"/> ASSIGNMENT LETTER ATTACHED	

**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**

<input type="checkbox"/> RETAIL LIQUOR LICENSE <input type="checkbox"/> ON-PREMISE ONLY (BAR) <input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE) <input type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	<input checked="" type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL LIMITED RETAIL (CLUB) <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	<input type="checkbox"/> MICROBREWERY <input type="checkbox"/> WINERY <input type="checkbox"/> DISTILLERY SATELLITE <input type="checkbox"/> WINERY SATELLITE <input type="checkbox"/> COUNTY RETAIL or SPECIAL MALT BEVERAGE PERMIT <b>SPECIAL DESIGNATIONS</b> <input type="checkbox"/> CONVENTION FACILITY <input type="checkbox"/> CIVIC CENTER/EVENT CENTER/PUBLIC AUDITORIUM <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> GUEST RANCH <input type="checkbox"/> RESORT
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To Assist the Liquor Division with scheduling inspections: **WHEN DO YOU OPERATE?**

FULL TIME (e.g. Jan through Dec) (specify months of operation) from Jan to Dec

SEASONAL/PART-TIME DAYS OF WEEK (e.g. Mon through Sat) from Mon to SAT

NON-OPERATIONAL/PARKED HOURS OF OPERATION (e.g. 10a - 2a) from 11 AM to 9 PM

**ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 6**

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)

- (1) OWN the licensed building?  YES (own)
- (2) LEASE the licensed building? (Lease must be through the term of the liquor license)  YES (lease)

If Yes, please submit a copy of the lease and indicate:

- (A) When the lease expires, located on page 1 paragraph 3 of lease.
- (B) Where the Sales provision for alcoholic or malt beverages is located, on page 5 paragraph 22 of lease. (MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601 (b)  YES  NO
3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403
- (a) Hold any interest in the license applied for?  YES  NO
  - (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?  YES  NO
  - (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?  YES  NO
  - (d) If you answered YES to any of the above, explain fully and submit any documents in connection there within:

4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103 (b)  YES  NO
- If "YES", explain: \_\_\_\_\_

5. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102 (a) (ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Dwane W. Jensen				YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102 (a) (iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application)

**7. BAR AND GRILL LICENSE:**

Have you submitted a valid food service permit or application? W.S. 12-4-413 (a)  YES  NO

**8. RESTAURANT LICENSE:**

(a) Give a description of the dispensing room(s) and state where it is located in the building. W.S. 12-4-408 (b) (e.g. 10 x 12 corner of building): 9x9 Room in NW corner of Bu. 1010g

(b) Have you submitted a valid food service permit or application? W.S. 12-4-407 (a)  YES  NO

(c) Have you attached a drawing of the establishment that includes the restaurant dispensing room(s)? W.S. 12-4-410 (f)  YES  NO

**9. RESORT LICENSE:**

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)  YES  NO

(b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)  YES  NO

(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)  YES  NO

(d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended at least one million dollars (\$1,000,000.00)? W.S. 12-4-401(b)(iv)  YES  NO

(e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)  
1. If Yes, have you submitted a copy of the food and beverage contract/lease?  YES  NO

**10. MICROBREWERY LICENSE:**

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)  YES  NO

(a) If "YES", please specify type:  RETAIL  RESTAURANT  RESORT  BAR AND GRILL  WINERY

(b) Do you self distribute your products? W.S. 12-2-201(a) (Requires wholesaler license with the Liquor Division)  YES  NO

(c) Do you distribute your products through an existing malt beverage wholesaler? W.S. 12-2-201(g)(i) (Requires authorization to sell license with the Liquor Division)  YES  NO

**11. WINERY LICENSE:**

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)  YES  NO

(a) If "YES", please specify type:  RETAIL  RESTAURANT  RESORT  BAR AND GRILL  MICROBREWERY

**12. LIMITED RETAIL (CLUB) LICENSE:**

**FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)

(a) Has the fraternal organization been actively operating in at least thirty-six (36) states?  YES  NO

(b) Has the fraternal organization been actively in existence for at least twenty (20) years?  YES  NO

**13. LIMITED RETAIL (CLUB) LICENSE:**

**VETERANS CLUBS** W.S. 12-1-101(a)(iii)(A):

(a) Does the Veteran's organization hold a charter by the Congress of the United States?  YES  NO

(b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary?  YES  NO

**14. LIMITED RETAIL (CLUB) LICENSE:**

**GOLF CLUBS** W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

(a) Do you have more than fifty (50) bona fide members?  YES  NO

(b) Do you own, maintain, or operate a bona fide golf course together with clubhouse?  YES  NO

(c) Are you a political subdivision of the state that owns, maintains, or operates a golf course?  YES  NO

1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g)  YES  NO

2. If Yes, have you submitted a copy of the food and beverage contract/lease?  YES  NO

15. LIMITED RETAIL (CLUB) LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located?  YES  NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?  YES  NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service?  YES  NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year?  YES  NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?  YES  NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?  YES  NO
- (g) Have you filed a true copy of your bylaws with this application?  YES  NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached)  YES  NO

REQUIRED ATTACHMENTS:

- A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102 (a) (vi).
- Restaurants: include a drawing of the establishment that includes the dispensing room(s) W.S. 12-4-410 (f).
- Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a) (iii)/ W.S. 12-4-403(b)/W.S. 12-4-301(e).
- If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601 (b).

OATH OR VERIFICATION

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING )  
COUNTY OF Natrona ) SS.

Signed and sworn to before me on this 4th day of August, 2017 that the facts alleged in the foregoing instrument are true by the following:

- |                                      |                                       |                       |
|--------------------------------------|---------------------------------------|-----------------------|
| 1) <u>[Signature]</u><br>(Signature) | <u>Duane Jensen</u><br>(Printed Name) | <u>owner</u><br>Title |
| 2) _____<br>(Signature)              | _____<br>(Printed Name)               | _____<br>Title        |
| 3) _____<br>(Signature)              | _____<br>(Printed Name)               | _____<br>Title        |
| 4) _____<br>(Signature)              | _____<br>(Printed Name)               | _____<br>Title        |
| 5) _____<br>(Signature)              | _____<br>(Printed Name)               | _____<br>Title        |
| 6) _____<br>(Signature)              | _____<br>(Printed Name)               | _____<br>Title        |

Witness my hand and official seal:

Carla Mills Laatsch  
Signature of Notary Public



My commission expires: 10/27/2018  
55



AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming )  
County of Natrona )

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council’s public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 09/06/2017 and ended on 09/20/2017 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.caserwy.gov) for the entire period referenced above.

By: Carla Mills-Laatoch

Date: 8/30/2017

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

30<sup>th</sup> day of August, 2017

Heidi Rood



Provide to City of Casper Central Records

## Duane Jensen

Notice is hereby given that on the 4th day of August, 2017, Duane Jensen applied for a new Restaurant Liquor License No. 36 in the office of the Clerk of the City of Casper, Wyoming for the following described place 112 East 2nd Street, 9 x 9 foot room in northwest corner of the building, and protests, if any there be, against the issuance of the license will be heard at the hour of 6 p.m., on the 19th day of September, 2017 in the City Council Chambers at 200 North David.

Dated: 8/30/2017

September 14, 2017

**MEMO TO:** J. Carter Napier, City Manager

**FROM:** Tracey L. Belser, Support Services Director *TLB*  
Pete Meyers, Assistant Support Services Director  
Carla Mills-Laatsch, Licensing Specialist

**SUBJECT:** Cancel Public Hearing for a transfer of Retail Liquor License No. 28 from Sunrise Center, LLC, d/b/a Prime Time, located at 4370 South Poplar to MSC Strand, LLC, d/b/a Stranded in the Alley, located at 4370 South Poplar.

Meeting Type & Date

Regular Council Meeting  
September 19, 2017

Action type

Public Hearing Cancellation  
Minute Action

Recommendation

That Council, by minute action, cancel the public hearing for transfer of Retail Liquor License No. 28 from Sunrise Center, LLC, d/b/a Prime Time, located at 4370 South Poplar, to MSC Strand, LLC, d/b/a Stranded in the Alley, located at 4370 South Poplar.

Summary

City Staff has received a request from the Sunrise Center, LLC d/b/a Prime Time, requesting that the Public Hearing for the consideration of transfer of ownership for Retail Liquor License No. 28 be canceled. No future date will be set at this time.

Financial Considerations

No Financial Considerations

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist, Support Services

Attachments

Copy of Letter from applicant



# Prime Time Restaurant

4370 S Poplar Casper, WY 82601 (307)235-6395

September 13, 2017

To whom it may concern:

I Neal Gehring do not want the transfer of my retail liquor license #28 to go through effective immediately. I would also like to cancel the public hearing set for September 19, 2017.

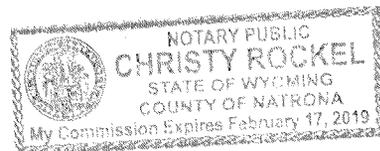
Thank you



Neal Gehring

I believe the above to be true to my knowledge. Neal Gehring did appear before me in the County of Natrona State of Wyoming this 13<sup>th</sup> day of September 2017. My commission expires February 17, 2019.

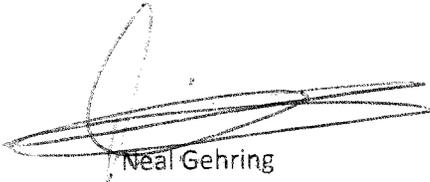
Christy Rockel  
September 13, 2017



September 12, 2017

I Neal Gehring do not want the transfer of my retail liquor license #28 to go through effective immediately. I would also like to cancel the public hearing set for September 19, 2017.

Thank you

A handwritten signature in black ink, appearing to be 'Neal Gehring', written over a horizontal line. The signature is somewhat stylized and overlaps the line.

Neal Gehring

August 28, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Liz Becher, Community Development Director *LB*  
Joy Clark, Community Development Technician *JC*  
SUBJECT: Consideration and Review of Fiscal Year 2016-2017 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Meeting Type and Date

Regular Council Meeting, September 19, 2017

Action Type

Public Hearing and Council approval to submit CAPER report to the U.S. Department of Housing and Urban Development.

Recommendation

That Council, consider and review the Fiscal Year 2016-2017 Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER) for the period covering July 1, 2016 through June 30, 2017 and approve its submission.

Summary

As a requirement of an entitlement community for Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD), the City of Casper must submit a Consolidated Annual Performance and Evaluation Report (CAPER) detailing to HUD how the City used its CDBG funds. Meeting HUD requirements, and utilizing the required formatting in HUD's Integrated Disbursement Information System (IDIS), the Housing and Community Development Division has prepared a draft of the CAPER for the period covering July 1, 2016 through June 30, 2017.

Law requires a public hearing on the CAPER be held in the presence of the Mayor and City Council members. The public hearing is a concurrent action with the fifteen (15) day public comment period that ended September 7, 2017. All comments received from the public comment period and the public hearing will be incorporated into the final CAPER that will be submitted to HUD no later than September 30, 2017. The final CAPER will be posted on the City's website, Housing and Community Development page.

Financial Considerations

There is no financial impact. The CAPER report is an annual review and submission of the CDBG program operations.

Oversight/Project Responsibility

Joy Clark, Community Development Technician, CDBG Program Coordinator, Housing and Community Development

Attachments

CAPER

**DRAFT COPY**

**City of Casper  
Consolidated Annual  
Performance & Evaluation  
Report  
(CAPER)**

*July 1, 2016 – June 30, 2017*



**Prepared by:  
Housing & Community Development Department  
City of Casper, Wyoming**

[www.casperwy.gov](http://www.casperwy.gov)



# City of Casper

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## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Casper is a recipient of Entitlement Grant funding from the U.S. Department of Housing and Urban Development (HUD). The Community Development Block Grant (CDBG) Program is facilitated and overseen by the Housing and Community Development Office of the City.

Every five years a new Five-Year Consolidated Plan is created involving much research and consultation with the public, social service agencies, City Staff and the City Council. After a thorough research process, it is determined where to best expend funds in the City that will benefit the most vulnerable population in the most efficient manner. Increasing affordable housing and inter-City transportation, assisting with safe, improved housing and commercial buildings, and eliminating slum and blight properties are the goals the City deemed necessary to focus on and work towards. The current Five-Year Consolidated Plan is for the period from 2015 through 2019 and included the First-Year Annual Action Plan. Ninety (90) days following the end of each Program Year, a Consolidated Annual Performance Evaluation Report (CAPER) is required to review the progress the City made according to the goals set forth in the Annual Action Plan for that year. By September 30, 2017, this CAPER is due for the 2016-2017 Second Year Annual Action Plan, and provides an overview of community development and housing activities undertaken by the City of Casper during HUD's Program Year 2016.

The Second Year of the City of Casper's Five-Year Consolidated Plan was successful in its achievements in working towards the goals and objectives of the Plan.

Major initiatives and highlights that were proposed and executed were to:

1. Complete Phase I of the fire suppression system replacement on the City's LifeSteps Campus that provides housing for no or low-income citizens.
2. Continue to improve access to public transportation by providing subsidized tokens and tickets.
3. Continue to perform home rehabilitation projects for homeowners who could not afford the repairs.

# City of Casper

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4. Resume the matching facade grant program in the City Core encouraging business owners to make improvements to aged buildings in the City Core and the Old Yellowstone District.

The City of Casper takes its responsibility of administering its CDBG entitlement very seriously. The community relies on the City to ensure all funds allocated and spent meet community needs. Steps are taken to ensure equal consideration of all requests with prudent stewardship guiding all funding decisions.

CDBG funds were utilized exclusively to meet one of three National Objectives which are: 1) Benefit low-and-moderate-income persons 2) Aid in the prevention or elimination of slums or blight 3) Meet a need having a particular urgency, and the City complied with the overall benefit certification. According to the PR26 Report, 82.43% of CDBG funds benefited low-moderate income persons in the community. CDBG funds benefited low-moderate income homeowners, victims of domestic violence, youth at risk, persons and families who are homeless, persons who are elderly and/or disabled, low-moderate income persons without personal transportation, low-moderate persons needing meals, and low-moderate income neighborhoods.

## **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

The report has duplicate rows in several areas reflecting the outcomes in one for the Five-Year Consolidated Plan total and the other for the one-year Annual Action Plan. Some blocks are empty reflecting no accomplishment being realized thus far, or a category that does not apply. The HUD financial program, IDIS, does not pull all information into all categories, therefore, some of the information does not reflect the City's results.

# City of Casper

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
City Core Revitalization	Non-Housing Community Development	CDBG: \$30,000	Facade treatment/business building rehabilitation	Business	10	5	50.00%			
City Core Revitalization	Non-Housing Community Development		Businesses assisted	Businesses Assisted	0	0		3	5	166.67%
Clearance and Demolition	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		20	20	100.00%
Clearance and Demolition	Non-Housing Community Development	CDBG: \$40,000	Buildings Demolished	Buildings	10	6	60.00%			
Emergency Repairs	Emergency Repairs and home rehab		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	640		0	0	
Emergency Repairs	Emergency Repairs and home rehab	CDBG: \$42,968	Homeowner Housing Rehabilitated	Household Housing Unit	25	6	24.00%	5	4	80.00%
Housing Initiatives	Public Housing	CDBG: \$45,000	Homelessness Prevention	Persons Assisted	30	35	116.67%			

# City of Casper

LifeSteps Campus Care	Public Housing		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	24		300	1019	339.67%
LifeSteps Campus Care	Public Housing	CDBG: \$82,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	220	111	50.45%			
LifeSteps Campus Care	Public Housing		Homeless Person Overnight Shelter	Persons Assisted	350	135	38.57%	75	60	80.00%
LifeSteps Campus Care	Public Housing		Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	306		0	306	
LifeSteps Campus Care	Public Housing		Homelessness Prevention	Persons Assisted	370	111	30.00%	20	37	185.00%
Program Administration	Non-Housing Community Development	CDBG: \$57,312	Other	Other	1	1	100.00%	1	1	100.00%
Transportation Assistance	Transportation	CDBG: \$35,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	1879	187.90%	400	961	240.25%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

# City of Casper

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**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

A priority for Program Year 2016 was to improve living conditions at LifeSteps Campus for tenants of the low income housing programs by completing Phase I of replacing the fire suppression system which was determined to be in critical condition and in danger of malfunctioning if it was activated. The system has been replaced in Building C which houses a 24/7 fully staffed housing program for high-risk young girls between the ages of four and ten years old. Other high-risk children in the program that do not require housing also participate in the classes and counseling on-site. The system was also replaced in Building E which houses the Healthcare for the Homeless program on the 2nd floor operated by Community Action Partnership of Natrona County, and the two lower floors which are currently being updated and renovated for housing units utilizing City 1%15 funds allocated to the City's LifeSteps Campus Property Manager, Casper Housing Authority. The replacement was successful, completed per contract, observing Davis Bacon regulations, and City Building Codes. Phase II of the fire suppression system replacement which will be in Building F as well as a full-campus alarm system replacement will be completed utilizing PY17 CDBG funding. Reports are required at mid-year and at end-of-year by agencies utilizing the Campus so that the demographics of the population accessing the campus may be recorded. (24 CFR 570.201(c))

The Housing and Rehabilitation Assistance Program is considered a priority in order to perform Emergency Repairs and Home Rehabilitation projects in eligible homeowner occupied properties. The repairs and rehabilitation will aid in improving the state of the house to a suitable living condition which the homeowner could not otherwise afford. A goal of home rehabilitation efforts is to avoid situations turning into emergency needs due to a leaking roof or inoperable furnace in sub-zero weather. The City was informed in a PY16 Environmental Monitoring visit that Emergency Repairs is an incorrect title to utilize for home rehabilitation, even though some projects seem like emergency repairs to the owners. An actual Emergency Repair project is one which puts the general public in danger and must be dealt with on an urgent basis. This project name will be amended in the Five-Year Consolidated Plan and re-named Home Rehabilitation. It will continue to cover needed repairs both on a general as well as an imminently needed basis. The projects completed this year were all Code compliant and followed Davis Bacon regulations. Three of the low-income homeowners assisted were female-headed households. Three of the low-income homeowners assisted had disabilities. Two of the low-income homeowners assisted were Veterans. The City expects to assist a higher number of homeowners in PY17, as interest has increased significantly in the program due to it becoming better known in the community as well as due to the economic downturn in the City. (24 CFR 570.202(a)(1))

The Subsidized Transportation Assistance Program showed increases for another year. After the development of a Bus Token Outlet Program, increased numbers of citizens were able to obtain tokens to access public transportation to medical appointments, employment, grocery stores, education, entertainment and more. This is a successful program which continues to grow due to factors involving the poor economy and

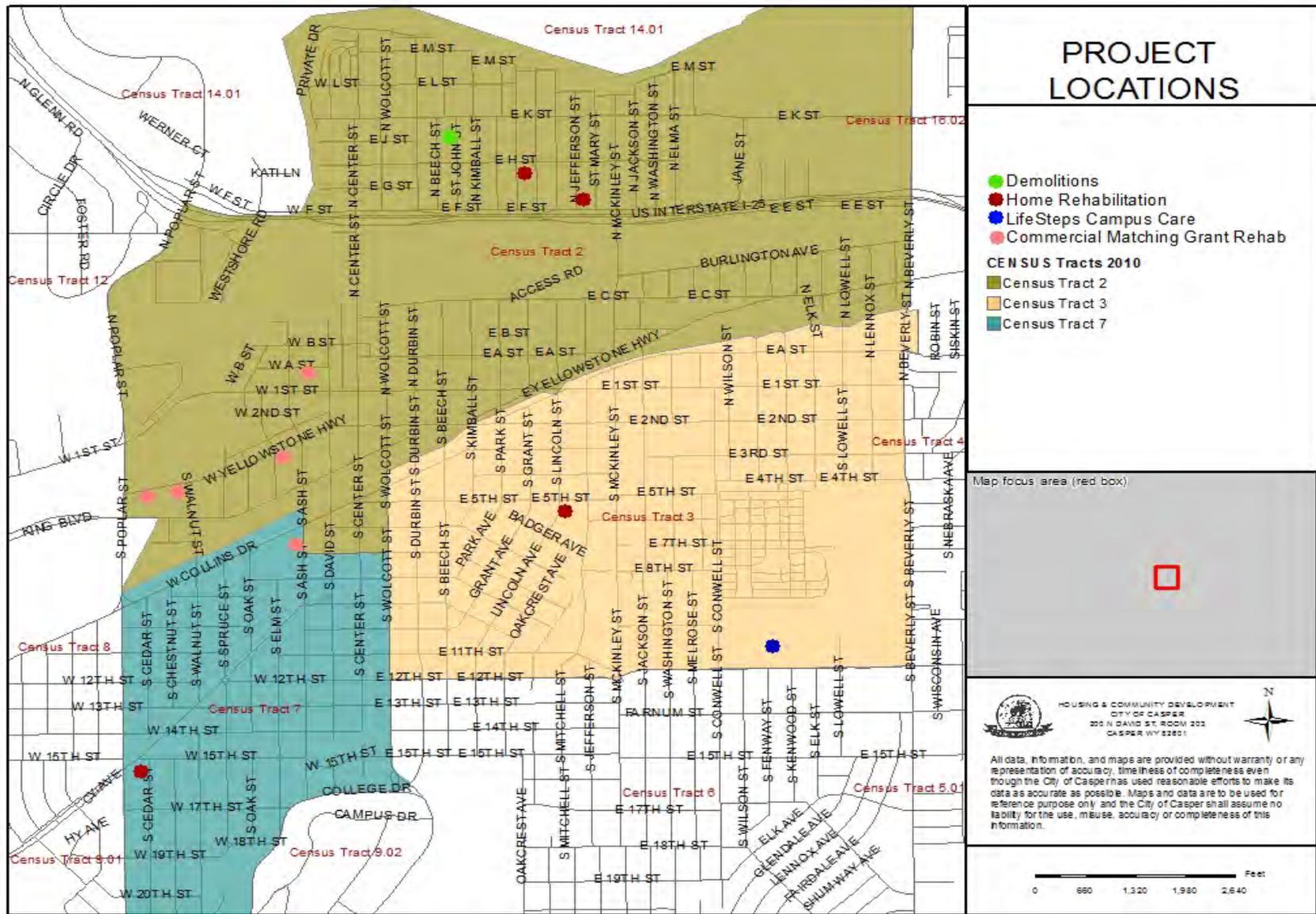
# City of Casper

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knowledge of the program. Riders must complete an application at the Outlet they choose to obtain tokens or tickets at to show eligibility for subsidized transportation. Reports are required at mid-year and end-of-year on the population served. (24 CFR 570.201 (e))

The City's Matching Facade Grant program resumed upon the approval of its updated Urban Renewal Plan by HUD. This program showed improvement due to the demand for it as well as it being temporarily restricted while the Plan was being updated. This is a successful program which continues to be in demand. The City will match fifty-percent, up to \$10,000 on commercial owner-occupied for-profit exterior improvements to a business in the City Core including the Old Yellowstone District. Business owners leverage their funds to increase improvements done to their buildings. Owners generally far exceed the City's required fifty-percent contribution from the owner in total rehabilitation costs. (24 CFR 570.202(a)(3))

Two of the four home rehabilitation projects, the demolition project and four of the five City Core Revitalization/Matching Facade Grant projects were located in Census Tract 200. One City Core Revitalization/Matching Facade Grant project was located on the border of Census Tracts 200 and 700. One home rehabilitation project was located in Census Tract 300. One home rehabilitation project was located in Census Tract 700. Each of the eligible home rehabilitation projects benefitted extremely-low-income homeowners. One is a single female with one child, one is a disabled male with a disabled brother who is a Veteran, one is a disabled single female who is a Veteran and one is a single female with a disabled mother who is in her care.



**PY16 Project Locations**

# City of Casper



Home with obsolete electrical service was to be disconnected and left without power. Service moved to the exterior of home. Single, low-income mother and daughter benefited.



Staircase was out of code compliance and not sturdy enough to support a low-income, elderly stroke victim to enter her residence. New main-entry, code compliant, solid staircase enabled the woman to remain at home.



Home with furnace that stopped working and could not be repaired in November with temperatures below zero. Replaced with energy efficient unit. Disabled, elderly, low-income stroke victim and her daughter/one giver benefited.



Aged roof was leaking and was uninsurable. New, insurance-compliant shingles and gutter system were installed. A low-income elderly, disabled male and his brother, benefited.



## Home Rehabilitation Projects

# City of Casper

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## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,540
Black or African American	72
Asian	5
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>1,617</b>
Hispanic	118
Not Hispanic	1,499

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Public facilities in the City of Casper are all Equal Opportunity / Equal Access and fully accessible to persons with disabilities. Housing and other services provided on the City's LifeSteps Campus and at local agencies assist any person qualifying for the programs in the City and make reasonable accommodations when requested. The community gardens located on the campus are available to any tenant residing on the campus. If garden plots remain, they are offered to the public. Anyone may adopt a garden plot.

The public Farmers Markets continue in the downtown area as well as at the University of Wyoming Agriculture campus which are open to anyone in the City to patronize and both are fully accessible by the public transit vehicles and have ADA ramps to enter and exit the sidewalk passage from or to the vehicles.

Thursdays continue to be popular in the Old Yellowstone District with the Rock the Block event. Musicians play, games of all sorts are available, different things to interest and intrigue all ages of the public are presented each week free of charge and available to any citizen who wishes to join in the fun. Items are offered for free as well as for purchase throughout the monthly Art Walk event which coincides with the weekly Rock the Block event. The public transportation change-station is located in close proximity to all of the events in the Old Yellowstone District and downtown area offering affordable City-wide transportation so that any citizen wishing to participate can do so.

A public plaza is in the final stages of completion at the merging point of the Old Yellowstone District and Downtown Casper which will offer a wide array of activities and entertainment available to the public including winter ice skating! Families and persons receiving any kind of public assistance are

# City of Casper

welcome at all events just as persons not requiring assistance are. The increase in public events, also increases the options for citizens who may be on assistance programs and cannot attend the more costly events. All public events are ADA compliant.

According to the US Census Bureau, Population Estimated, July 1, 2016 mapping data, the Demographics of the population in the City of Casper, the Black or African American (1.0%) and Hispanic populations (7.4%) make up 8.4% of the population of the City of Casper with the White population making up 92.3% of the population and 5.3% of other or mixed populations. The racial information received, on the composition of families assisted shows the Black or African American population at a higher percentage (4.5%) with the Hispanic population comparable at 7.3%, making up 11.8% of the overall population that received assistance. The City, which has a predominantly white population shows similar numbers to the data and in those assisted who are white (95.2%). The percentage of Black or African American people receiving assistance increased by 3.6% over last year's 0.9%.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	438,103	365,577
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

**Table 3 - Resources Made Available**

### Narrative

Referring to Attachment 1, the Program Year 2016 PR26 Report, the total expended amount is the amount shown above. According to IDIS Grant Amounts, unexpended funds from previous Program Year, 2015 were \$150,823 plus the 2016 allocation of \$287,280 for the total shown.

In Program Year 2016, the City successfully expended funds and was able to complete five accounts, four of which were from PY2014 and pre-2015 funding amounts moving the City closer to operating on the current allocation funding amount each year.

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In Program Year 2016, the Activities which were funded and fully expended are:

- Transportation Assistance
- Program Administration

In July, the remaining funds which were invoiced at the end of PY2016 for LifeSteps Campus Care were drawn down and the Activity completed.

activities which will carry a balance into Program Year 2017, totalling \$134,570, are:

- PY16 - Home Rehabilitation (\$15,950)
- PY16 - Emergency Repairs (\$3,142)
- PY16 - City Core Revitalization (\$30,000)
- PY16 - Sidewalk Improvement (\$40,000)
- PY15 - Housing Initiatives (\$13,604)
- PY14 - Demolition (\$31,155)
- Pre-2015 - Matching Facade Grants (\$719)

The Emergency Repairs activity, which, as explained in CR-05, will be amended in the Consolidated Plan and the funding combined with the Home Rehabilitation activity and the Emergency Repair Activity will be completed.

The Home Rehabilitation activity has had increasing interest and funds are expected to be expended in PY17 to assist homeowner occupied houses needing repairs and rehabilitation.

Interest continues in the City Core Revitalization activity which the City tags as the Matching Facade Grant program. One application has already been received for PY17. This will complete the Pre-2015 Matching Facade Grants activity and utilize a portion of the PY16 City Core Revitalization funding. With the City Core becoming quite a busy place, it is expected that other applications will be received.

The Sidewalk Improvement funds were retained to be expended in PY17 on a project which was not yet ready for the concrete work for sidewalk improvements in front of and around a building which is being renovated to be used for Veterans programs. ADA ramps will be installed as well.

The Housing Initiatives fund has been utilized on public housing facility rehabilitation. With the fire suppression replacement and the alarm system replacement planned to be completed on the City's LifeSteps Campus in PY17, this activity is expected to be completed.

The Demolition activity - the City has not been approached with notice of an unsafe structure which would qualify for use of the funding. When an eligible project is presented, funds will be expended.

# City of Casper

## Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City Core	3	3	Matching Facade Grant in the City Core.
LifeSteps Campus	29	41	The fire suppression system replacement
North Casper	30	4	Home rehabilitation, Emergency repairs and a Demolition in the specific area
Old Yellowstone District	7	14	Matching Facade Grants in the District

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The majority of PY16 funding as well as residual funding was expended on the fire suppression system replacement at LifeSteps Campus. The Campus is used for many public programs including: housing, education, child care, health care, training programs, specialized programs for high-risk children, and meal preparation and serving. With over 1200 persons being served this past year on the Campus, it was vital to have a safe, functional fire suppression system. Housing units are currently being added now that the system is in place.

Following the approval of the City's Urban Renewal Plan update, the Facade Grant program which has continued to have growing interest was able to resume. One building in the City Core and four buildings in the Old Yellowstone District were rehabilitated.

The Home Rehabilitation and Emergency funding was expended in the North Casper Target Area as shown above at 4% of the allocation as well as in other areas of the City on qualified projects. The projects in the other areas total percentage was 6%. This amount was lower than expected this year due to not having as many applications for assistance as usually are submitted.

The planned and actual percentage of the PY16 Allocation expended on Transportation Assistance was 12% and the Program Administration planned and actual percentage expended was 20%.

### Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Use of federal funds on the LifeSteps Campus for the fire suppression system replacement encouraged use of additional City 1%15 funds awarded to the Casper Housing Authority to be

# City of Casper

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used in completing renovations in Building F, beginning to renovate and add bathrooms to individual housing units in Building E, perform electrical and plumbing rehabilitation of aged systems on the Campus in Buildings C, E, and F, install a walk-in cooler/freezer for the commercial kitchen in Building K and perform repairs on the irrigation system for the lawns as well as the on-site community garden.

Matching requirements for the Facade Grant program were satisfied by having applicants for the Grants apply for building rehabilitation. The project must be approved by the Architectural Review Committee to ensure that the plans are acceptable and code compliant with the Old Yellowstone District and City Building policies. Once the project is approved, the business owner may proceed with their project which is checked and evaluated regularly by City Staff. Davis Bacon interviews are performed and regulations are enforced. Upon completion of the project and approval by the Building Code Inspector, the owner must present copies of invoices received from the contractors who performed the work and copies of checks used to pay for the invoices. Upon verification of the amount spent by the owner, fifty-percent in matching funds up to \$10,000 will be reimbursed to the business owner. The total funds expended on the Facade Grants totaled \$50,000 and leveraged funds expended by the business owners totaled \$136,594.

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# City of Casper

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	76	173
Number of Non-Homeless households to be provided affordable housing units	125	148
Number of Special-Needs households to be provided affordable housing units	10	24
<b>Total</b>	<b>211</b>	<b>345</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	6	4
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>6</b>	<b>4</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The goals of the categories listed above are estimated at the time the Annual Action Plan for that year is created with the then-current housing numbers. The numbers increased significantly this year for the homeless population to secure affordable housing units provided by Seton House (126), Casper Housing Authority (27), and Community Action Partnership (20). The number of non-homeless persons who received affordable housing units increased through housing programs by Casper Housing Authority (90), Wyoming Housing Network (58). The number of special-needs persons that received affordable housing units increased from the goal with housing provided by WBI (16), and the Self Help Center (8).

# City of Casper

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## Discuss how these outcomes will impact future annual action plans.

The outcomes reflect the economic downturn across the State of Wyoming. The State experienced the first drop in population in twenty seven years. People were forced to leave the State to find work elsewhere. Natrona County, in which the City of Casper is located lost 1,152 residents for a 1.4 percent decrease of the population matching the loss percentages of two other counties. Other counties in the State had population decreases as well, but not as high. Across the State, 16,000 jobs were lost which totaled more than five percent of its workforce. The economy had significant impacts on citizens not being able to afford housing, transportation, home repairs, and business repairs causing people to move or rely on local assistance sources. The numbers reflect a heavier reliance on the local assistance agencies especially for housing.

The outcomes which all included increases over the estimated numbers of persons who would be served were higher than estimated. Estimates for the Fourth-Year Annual Action Plan may be increased some, but the City desires to remain conservative in its estimates due to exceeding possible housing numbers by overly optimistic planning in previous years. The City would prefer to continue to have realistic plans.

## Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	345	0
Low-income	0	0
Moderate-income	0	0
<b>Total</b>	<b>345</b>	<b>0</b>

Table 7 – Number of Households Served

## Narrative Information

The tenants served by the housing agencies all must verify their income eligibility to participate in the housing programs. All agencies verify that persons in their program either have no or extremely low income levels. Many of the housing participants qualify with their food stamp applications which exhibit no or extremely low income levels. The housing income levels are determined by HUD's annual Income Limits Documentation System. Programs making up the 345 Extremely Low households served included Housing First, Section 8 Housing, Veterans Housing, sliding scale low-income housing in Juniper Ridge apartment complex, and transitional housing at the domestic violence shelters.

Households with no or low-income also utilize the Healthcare for Homeless Clinic (395) on campus, which is not a housing program, so is not included in the above totals.

# City of Casper

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**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**  
**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City's LifeSteps Campus is a housing campus for persons who are homeless, at risk of becoming homeless, or in the high-risk children's program. Building E is being renovated including building-in private bathrooms in many of the housing units. The Campus remains dormitory-style housing with shared kitchens and common areas, and has been painted and decorated inside to have more of a 'homey' feel.

City Staff was highly involved with the Homeless Point-in-Time count in January 2017. The community mission center at the First United Methodist Church was the main location for this year's Count. In conjunction with counting persons who were homeless, a Project Connect event was held. Over 40 agencies asked to participate in the event. Things that persons who were homeless could obtain for free at the event included: food bags, hair cuts, medical checks with free follow-up appointments, dental checks with free follow-ups, depression testing, TB shots, flu shots, pneumonia shots, clothing, blankets, hygiene kits, and free samples and items from many, many agencies - including dog food! Agencies had tables at the event so they could sit and talk with people and let the person discover what they had to offer and how to access it such as Social Security payments and Legal Aid. The kitchen served three full meals throughout the event which was held from 8:00 a.m. to 7:00 pm. 297 meals were served. Agencies who were not familiar with each other or with what others provided interconnected, some for the first time. Between 40-50 persons completed surveys who were unsheltered homeless. Persons who were homeless had their needs assessed and many contacts were made so that their needs could be addressed and followed up with. This Point-in-Time Count event was the largest ever held in the City.

The City will continue to work with and encourage its network of providers who comprise the local Continuum of Care entities in reaching out to persons who are homeless. The City will also continue to hold quarterly Homeless Collaborative meetings in City Hall where local agencies can share needs, availability and opportunities they have.

The City offered a special website section in the GeoSmart program to all local human service agencies where they could insert and maintain their information very easily such as: hours of operation, contact personnel, location, what they have to offer and also when special things occur that others need to know about, such as having bed availability, an overage of food, clothing, etc. Seton House, Casper Housing Authority and First Christian Church took advantage of this offer. This was a program which was displayed on the screen and thoroughly explained at one of the City's Housing Collaborative meetings in City Hall. The hope was that all agencies would take advantage of the free service making what their

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agency had to offer more available to both those who are needing services and those who are referring clients to services.

A site has been established by the City's GIS Staff for use during the holidays to show who is taking donations and what kind, such as toys, food, new clothing, and when they will be distributing it so that people can find where to donate and others can pick up what they need easier.

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LifeSteps Campus

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## **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Casper is addressing the needs of the homeless population by providing the Emergency Cold Weather Shelter for overnight shelter during the winter months when temperatures are below freezing. The gymnasium, Building L, is reserved nightly for the Shelter. The City's Campus Property Management Team developed a program to have coffee, hot tea and occasional snacks available in the common room/dining room which is next door to the gym for people staying at the shelter. Currently, the shelter is restricted to women and children but depending on the increased need for emergency shelter, an area may be looked at to house men overnight as well.

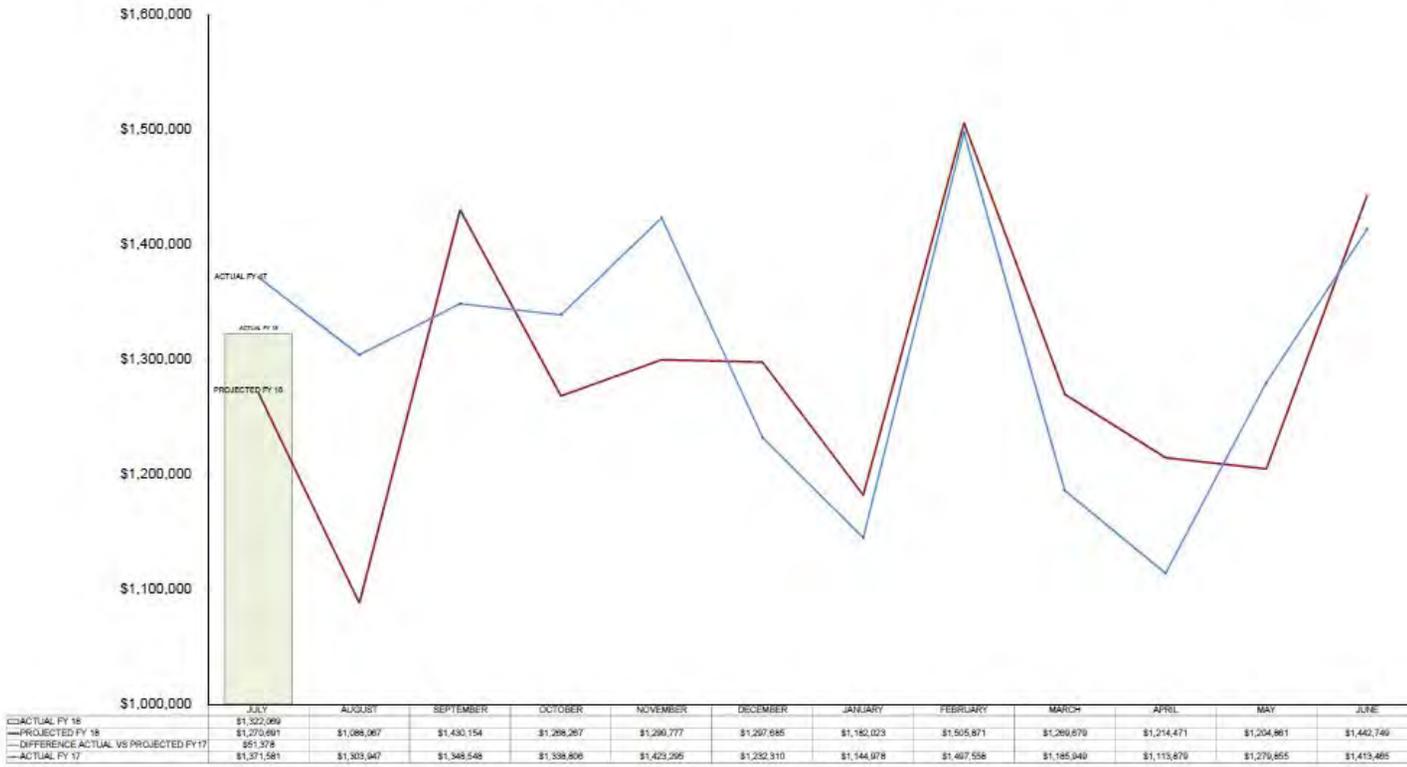
The lack of and need for a Transitional Housing program in the City has become more apparent. Persons who do not qualify for low-income programs, or may hold a mortgage, but require housing due to an emergency such as a fire or flood do not have options for emergency shelter until they can return to their home. Several occurrences this past year made the City very aware of the necessity of a Transitional Housing program.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Community Development Block Grant program in the City of Casper is becoming increasingly more necessary in rehabilitating properties in order to prevent owners from becoming homeless. The continued downturn in the economy has affected many homeowners' plans for performing repairs on their homes. Sales tax revenue is down in the city, confirming that citizens are not spending money as they do in good economic times. The result of not performing small repairs is that they then become urgently needed repairs due to not having funding available to have the necessary work done. To be proactive, the City is hoping to assist an increased number of homeowners this next year with minor rehabilitation projects prior to them becoming emergencies, which often leaves the homeowner in a dangerous situation, or leaving the home entirely. Through cooperative efforts with local human service agencies, homeowners needing assistance are identified and referred to the City to apply for assistance.

The City will also continue to support contractors seeking tax credit investments by constructing low-income complexes where a person who has lost or sold a home may be able to afford to live avoiding becoming homeless.

### Sales Tax FY 2018 Versus Projection and Prior Year



	ACTUAL FY 17	PROJECTED FY 18	ACTUAL FY 18
YTD TOTAL	\$ 1,371,581	\$ 1,270,691	\$ 1,322,069
YTD VARIANCE	\$ (49,512)	\$ (100,890)	\$ 51,378
		<b>% Difference</b>	<b>In Dollars</b>
CHANGE FROM FY18 PROJECTED TO FY18 ACTUAL-SAME MONTH		4.04%	\$51,378
CHANGE FROM FY18 PROJECTED TO FY18 ACTUAL-YEAR TO DATE		4.04%	\$51,378
CHANGE FROM FY17 ACTUAL TO FY18 ACTUAL-SAME MONTH		-3.61%	-\$49,512
CHANGE FROM FY17 ACTUAL TO FY18 ACTUAL-YEAR TO DATE		-3.61%	-\$49,512

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**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City will continue to assist the homeless population in making the transition to permanent housing and independent living through its continued support of the housing, financial, and educational programs offered at LifeSteps Campus and throughout the City by Casper Housing Authority, Community Action Partnership, Seton House, Wyoming Community Development Authority, Wyoming Housing Network and others that develop programs.

The City will support and encourage agencies with housing services in transitioning people into safe, independent living situations. Educational and supportive programs offered to persons who are newly housed will also be supported to assist the tenants in not returning to homelessness.

Wyoming Housing Network has developed a new foreclosure counseling program which teaches homeowners how to avoid foreclosure or, if it does occur, how to work through it without losing the home and becoming homeless.

The City assisted its Public Housing Authority, the Casper Housing Authority with a tax credit project this past year. The building was condemned and dangerous and it has now been converted to a 50 apartment affordable housing complex called CentrePointe. Applicants must have a minimum annual salary of \$18,000 to qualify for a one bedroom apartment.

The City Council was recently approached with a loan application by the Casper Housing Authority to convert an old school building into a new Veterans center called The Landing. Council approved the loan and plans are progressing to develop the Veterans Center, a Community Garden, and a ReFabb store. Veterans will be offered employment in the Community Garden and the ReFabb store to be re-trained at a job and re-enter the job market securing funds for them to secure housing. Some Veteran's housing may be offered in The Landing, or in near proximity.

In the Five-Year Consolidated Plan, one of the commitments of the City in addressing the Analysis of Impediments report in the Plan, was to encourage and support increased housing for low-to-moderate income residents who may also be elderly, Veterans, disabled, or of other special needs. The City is addressing the shortage of affordable housing for Veterans who are homeless or of extremely low income, senior and/or special needs persons through the support and encouragement of The Landing. Providing housing and one location for services for the Veterans in Casper and Wyoming is very beneficial, as well as including the community garden, ReFabb store, job training and more which can benefit anyone in the community that wants to participate. In support of senior housing, the City

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encouraged and supported the tax credit application of a local contractor for a 70 unit senior housing complex that is currently being planned. The CDBG Program Coordinator participated in a city-wide Senior Housing Study this year to discover what is lacking and what needs improvement in housing for senior citizens.

The City has also incorporated the directive to assess the availability of affordable, accessible housing in a range of unit sizes into its Planning and Zoning decisions.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City continues to meet regularly with the local housing agencies such as Casper Housing Authority, Community Action Partnership, and Seton House, who oversee public housing in the community, to discuss their needs and if necessary help lobby for additional resources.

Additional services which encompass living and working in the City are:

- Providing subsidized tickets and tokens for reliable, safe transportation to and from public housing complexes for employment, shopping, medical care, and entertainment in the community.
- Encouragement for public housing complexes to include on-site social service areas to provide more convenient access to the services for the tenants.
- Continued improvements being accomplished at LifeSteps Campus creating additional public housing units.
- New programs being developed and offered to Campus tenants to encourage responsible independent living.
- Opportunities offered to plant, maintain, harvest, store, and learn to prepare foods from community gardens.
- Including common areas in public housing complexes which can be reserved and utilized for family events, birthday parties, or larger get-togethers that a small apartment or housing unit would not accommodate.
- Educational opportunities of a wide variety - nutrition, finance, hygiene, housekeeping, hobbies.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City contracts for the property management of LifeSteps Campus. The current management agency, Casper Housing Authority, is supported in the many programs that have occurred in the past year and are planned for the upcoming year. Weekly meetings are required on the Campus with the management to stay informed of the Campus activities. Public housing residents are encouraged to

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assist the on-site staff in learning basic homeowner skills, such as painting, landscaping, small repairs and decorating. The skills that are learned can continue on into successful independent home care. The commercial kitchen staffs two professional chefs who plan to offer cooking classes. A program where tenants can contribute their time and efforts on the Campus in lieu of paying for meals is being planned. This will assist the staff on the large campus as well as arm the tenant with skills they can take to independent, permanent housing.

Wyoming Housing Network, who is the property management agency for Building B on LifeSteps Campus, is offering classes on homeownership as well as the foreclosure counseling which was previously described. Wyoming Community Development Authority (WCDA) also does financial counseling for homeownership.

The City supports these programs and gives referrals to people seeking education into what is needed to responsibly purchase and maintain their own home.

## **Actions taken to provide assistance to troubled PHAs**

The Casper Housing Authority is documented as not being classified as a troubled Public Housing Authority.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The cost of housing, or the incentives to develop, maintain or improve affordable housing, are not affected by any specific public policy that would create a barrier to additional housing.

The City has made efforts to encourage and simplify affordable housing developments such as:

- Accessory dwelling units are allowed.
- Twin homes on lots that were not approved for them in the past are now allowed.
- Reducing the minimum lot sizes to reduce the burden on the homeowner allowed.
- Reducing the minimum set-backs causing there to be less restrictions for improvements.
- Non-conforming buildings are now allowed as re-buildable as long as they are Code compliant.
- Mixed use was added to the Municipal Code to invite multi-use facilities.

Cost burden and lack of adequate low-income housing continue to be the main barriers to affordable housing in Casper. The cost burden is affecting increased numbers of citizens with the poor economic state of the area.

# City of Casper

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## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City of Casper, taking into account factors over which it has control, has taken the following steps addressing underserved needs:

- Partnering with its housing agencies to create more affordable housing units, and developing financing plans for payments and credit issues.
- Continuing to provide facilities at LifeSteps Campus where free or low-cost health care can be obtained.
- Providing facilities at LifeSteps Campus offering life skills training and educational opportunities.
- Encouraging new developers to plan social service areas directly within new complexes better connecting citizens with agencies they need services from.

## **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

In accordance with HUD regulations 24 CFR Part 35, rehabilitation program assisted homes constructed prior to 1978, where paint will be disturbed, will be inspected and tested for lead-based paint by a certified lead-based paint contractor. The risks to the homeowner and neighbors, of proceeding with a project are assessed prior to beginning.

Homeowners involved in rehabilitation projects in which painted surfaces will be disturbed and have tested positive for lead receive copies of the following:

- Lead Hazard 19 Page Information Pamphlet
- Property Owner Disclosure
- Notice of Lead Hazard Evaluation and Presumption
- Notice of Lead Hazard Reduction Activity including Clearance

Prior to the rehabilitation and lead-based paint hazard work going out to bid, the Program Staff will determine the type of contractor needed to complete the required work. The Program Staff, homeowner, and contractor(s) awarded the job, will review the key aspects of the lead hazard reduction during the pre-construction conference.

The awarded contractor(s) will perform safe work practices at all times, which includes but is not limited to:

- Occupant protection
- Work site preparation
- Daily clean-up
- Safe work practices
- Worker protection

# City of Casper

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Occupants will be notified of any lead hazard reduction measures that were taken. Subsequent to the program's final inspection, the lead-based paint inspector will conduct a clearance examination including dust samples to confirm the unit is safe for occupancy and that lead hazard reduction was performed according to the Program's work specifications.

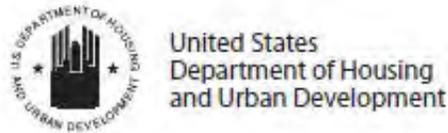


September 2013

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## Protect Your Family From Lead in Your Home

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### Lead-Based Paint Pamphlet

# City of Casper

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## **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City of Casper, taking into account factors affecting poverty over which it has control, has taken the following steps to attempt to reduce the number of households with incomes below the poverty line:

- Subsidized public transportation tickets and tokens funded with CDBG funds connect the LMI neighborhoods to employment bases and to other buses serving the municipal area. This eases the burden of not having access to a vehicle, or not having the resources available to repair a vehicle, and increases employment options.
- The City coordinates with local non-profit organizations such as CLIMB Wyoming, the McMurry Training Center, and Wyoming Workforce Services to provide business training programs which target low/moderate income individuals.
- The City contracts with its local economic development alliance for technical assistance and consultation to the local small business and entrepreneurial community.
- Coordination efforts continue on the part of the City departments of Planning, Code Enforcement, Housing and Community Development and local agencies to provide for social service activities, planning, housing development and rehabilitation programs.
- Owners/managers of new businesses developed in the City are reminded to be Equal Opportunity Employers and hiring locally is suggested.

## **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The affordable housing strategy will be carried out by several primary providers and coordinators including: The City Departments of Housing and Community Development and Planning, Casper Housing Authority, Community Action Partnership of Natrona County, Self Help Center, Seton House, Veterans Agencies, Wyoming Community Development Authority (WCDA), Wyoming Housing Network, and the Wyoming Rescue Mission. Other agencies such as non-profit and/or for-profit housing developers will also play an important role in service provisions.

It is anticipated that these government agencies and housing developers will continue to be supported by outside funding sources, such as WCDA (public agency) and local banks (financing). Amounts may be reduced due to the economic instability in the area, but are still expected to be distributed.

The Housing and Community Development (HCD) Department will be the primary coordinator for non-federal funds and federal funds, such as CDBG, for the development and rehabilitation of affordable housing. This function will continue to be augmented by other providers, particularly non-profits such as the Homeless Coalition of Wyoming and housing developers. The HCD Department will communicate with these and other providers to improve coordination of services and to pool resources. The HCD Department will act as the conduit for local funds as well as State funds. It will also work with private developers to assist them in obtaining financing and approvals for affordable housing development. The Casper Housing Authority will coordinate all projects associated with the City's public housing units and housing vouchers. The Authority is responsible for reporting directly with HUD regarding public housing

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and housing vouchers. Coordination between the providers of rental assistance should be strengthened to ensure efficient use of funds and to reduce duplication. Communications between the City and non-profits will continue to be enhanced in order to deal more effectively with the housing programs.

## **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Casper will continue to assist and work with public and private housing and social service agencies. The quarterly Homeless Collaborative meeting the City facilitates brings together housing and social service agencies that are involved in the overall process of housing a person and keeping them housed which involves much more than simply having a home. A good financial plan including support, a safe, good night's sleep, and good nutrition can assist in leading to employment and self sufficiency which can keep people housed and prevent homelessness. Agencies discuss their availability of services they have at these meetings including:

- Financial assistance for deposits, rent, utilities, medical care, emergency repairs, home purchases, counseling.
- Beds which are available to agencies who are approached with citizens needing emergency overnight shelter.
- Food resources including locations, food boxes and/or bags, any excess items they have available at the time.
- Volunteer possibilities for clients of housing and social service agencies and for staff from the agencies.

During the Point-in-Time Count event, Project Connect, which was previously discussed, more housing and social services agencies connected than ever before in one location. Obtaining information of what each entity is able to assist with, to what degree, and the requirements of their programs will help greatly with coordinating efforts to assist more people in a more efficient manner in the City.

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## Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Actions taken to overcome the effects of impediments identified in the City's 2012 Analysis of Impediments to Fair Housing Choice are as follows:

### *Private Sector Impediments and actions taken to overcome them*

1. **Discriminatory refusal to rent or negotiate for rental.** There have been no complaint calls relayed to the CDBG Program Coordinator this past year from citizens or from the local HUD officer of persons who were refused the opportunity to rent or the opportunity to negotiate for a rental due to discrimination. Fair Housing and Equal Opportunity information is better publicized nationally as well as locally with an emphasis on the regulations to housing agencies and real estate firms.
2. **Discriminatory patterns in home purchase loan denials.** Home buyers continue to be better educated in Fair Housing and Equal Opportunity regulations through credit counseling and home purchase training. Classes are offered locally by the banks, WCDA, Wyoming Housing Network, Casper College, and many human service agencies on regulations that must be observed by the loaning entity as well as the requirements of the buyer. Better education for the home buyer prepares them to ask direct questions regarding discrimination if they feel it is occurring.
3. **Discriminatory patterns in predatory lending.** Unequal lending practices have not been reported to the City on the basis of being an American Indian, Hispanic or Black/African American in the past year. Again, as stated above, home buyers being better educated through credit counseling and home purchase training is preparing them to ask more qualified questions of the lenders letting them know of their awareness of the Fair Housing and Equal Opportunity laws.

The number of outreach and educational opportunities in the City have increased. WCDA developed a stronger presence in the community this past year supporting fair housing and equal opportunity of citizens. Citizens and landlords alike are becoming better educated in the Fair Housing Law which is beneficial to both parties. Property management companies who are working on behalf of the local housing agencies are under strict regulations to observe Fair Housing and Equal Opportunity regulations. Public housing agencies who are federally funded must report regularly on non-discriminatory practices.

### *Public Sector Impediments, Actions, and Measurable Objectives*

1. **Lacking statewide fair housing law.** The Wyoming Fair Housing Act, Senate File Number SF0132 is a forty two page law which became effective July 1, 2015 to protect citizens and enable laws to be enforced regarding fair housing. Equal Justice Wyoming in Cheyenne and online (<http://www.legalhelpwy.org>) has a Housing division which well delineates the Wyoming Fair Housing laws. Equal Justice Wyoming is a state funded civil legal services program working

# City of Casper

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with Wyoming legal aid providers and community organizations to help people with limited income find help for their legal problems including housing issues (1-877-432-9955). The local Legal Aid office representatives participated in the Project Connect Point-in-Time event.

2. **Limited access to fair housing services due to lack of a state or local fair housing entity.** Referring to the information above and now with additional resources available on the internet to Wyoming citizens, there is better access to fair housing services. The Fair Housing outreach and education efforts have improved, and housing and human service agencies often relay where to access the laws regarding fair housing issues.

## Discussion

The City is participating in a statewide collaborative effort to produce an Assessment of Fair Housing/Analysis of Impediments report in 2018 which will be in effect for a five-year period after its approval by HUD. A survey is currently being distributed widely throughout the state which contains questions pertaining to knowledge of fair housing practices both for homeowners and renters. The collaborative is hoping to obtain 450 responses to the survey. The responses will exhibit the awareness, or lack of, fair housing laws in the State and if people feel that fair housing practices are being observed regarding public and/or private housing. Having landlords become more aware of the Fair Housing laws and their responsibilities to their tenants continues to be encouraged. The City is striving to address obstacles to meeting underserved needs, fostering and maintaining affordable housing, removing barriers to affordable housing, developing institutional structures and enhancing coordination between public and private housing and social service agencies, and fostering public housing improvements and resident initiatives through interaction with agencies which were interviewed for the Five Year Consolidated Plan.

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## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Casper monitors the efforts and expenditures of every project by being on-site periodically during projects and through up-to-date project files which include photographs. Monitoring of projects is also performed through weekly review meetings, annual City audits, and HUD monitoring.

CDBG projects accomplished at LifeSteps Campus are overseen regularly by City Staff and daily by the Campus property Management personnel to assure projects are done efficiently and are meeting all safety requirements. Annual reporting is required of any agency or program utilizing the Campus where federal funds have been expended.

Casper Area Transportation Coalition (CATC) provides required bi-annual and annual reports describing the population they are assisting including race/ethnicity, gender, elderly, disabled, and income levels. Full reports are required prior to being reimbursed for tickets and tokens for the subsidized ticket/token program reporting on who they have served.

Qualifying recipients for home rehabilitation projects is thorough and well documented and includes: financial statements, annual tax documents, and a full application listing all persons living in the household and their income amounts and sources.

City Core, commercial building rehabilitation projects, must show the need for rehabilitation and meet all requirements. Davis Bacon, and environmental regulations are observed. Recommendations of hiring low-income, minority persons whenever possible from the local, surrounding area are made.

All approved projects are verified to be serving or benefitting low-income, elderly and/or disabled citizens without any preference to race or ethnicity. Projects are contracted per proper procurement measures. Any projects involving Davis Bacon regulations are monitored, assuring all requirements are met, such as on-site interviews, verifying required posted materials are present and visible, and verifying wages on Certified Payrolls.

Comprehensive planning requirements involving the long-term goals of the City, regarding transportation, utilities, land use, recreation, and housing are considered in the planning of the CDBG funding forecasts. The Five-Year Consolidated Plan is also referred to regarding long-term planning.

# City of Casper

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## **Citizen Participation Plan 91.105(d); 91.115(d)**

### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City values public input in general, and also as an important factor of all reports required of the CDBG program. Citizens are notified of opportunities to comment on the Annual Action Plan (AAP), the Consolidated Annual Performance Evaluation Report (CAPER), the Five-Year Consolidated Plan, and any Amendments to an AAP. Efforts are made as described below to solicit participation from protected classes including racial/ethnic minorities, non-English speaking persons and persons with disabilities. All locations where documents are placed for public viewing and comments are fully accessible to any citizen including persons with disabilities, and alternate language options are offered. All public meeting locations are fully accessible to any citizen of any ability with alternate language options offered. Public Hearings in City Council Chambers are fully accessible to persons of any ability with alternate language options offered. Reasonable accommodations are offered for any of the above listed meetings or events.

The Citizen Participation Plan requirements are adhered to carefully and all required public comment periods are honored. Public meetings are held at locations where the people being directly affected by the topic being proposed may be most likely to attend. Notices are posted in the local newspaper meeting requirements set forth by HUD and in the Citizen Participation Plan. Notices of Public Meetings and the opportunities for Public Comment for the major Plans are advertised in the newspaper, on the city website and at five public locations as well as occasionally in all 23 public transportation vehicles.

The draft AAP was advertised and available for Public Comment from 4/7/17 – 4/23/17 (17 days) and the final AAP from 6/20/17-7/11/17 (21 days). A total of 51 people, including persons with disabilities, were in attendance between the two Public Meetings held and comments were considered and incorporated into the final Plan. The draft CAPER was advertised and available for Public Comment from 8/18/17-9/7/17 (15 business days). No comments were received that were not considered or responded to.

Presentations of reports requiring City Council approval or Public Hearings before the Council are advertised in the newspaper and included on the City website's Council Agenda page well in advance of the meetings occurring. The advertisement for the 2017-2018 CAPER's Public Hearing was published in a legal ad on August 18, 2017 (Exhibit C) and in a block ad on August 20, 2017 (Exhibit D). A Notice to Establish a Public Hearing was on the Agenda for Consent at the September 5, 2017 City Council meeting. The draft of the CAPER was presented at the City Council Work Session on September 12, 2017 with announcement of the Public Hearing occurring at the City Council meeting on September 19, 2017. Any and all comments received at Public Hearings are incorporated into the reports submitted to HUD.

The advertisements in the newspaper for the CAPER, and the same with the 2017/18 AAP, included information in both English and Spanish and offered translation services and reasonable

# City of Casper

accommodations to be provided if requested, as well as the Wyoming Relay number that could be accessed for persons with hearing impairment or to have the Public Hearing translated into Spanish or another language. There is also a permanent plaque posted at the entrance to Council Chambers informing the public that hearing devices are available if needed.

## CATC TICKET/TOKEN ANNUAL DATA

	TOTALS	CATC TICKETS	CATC TOKENS	WRM-TRANSFORMATION	WRM-MENS	CHA	CAP	TOTALS
# OF APPLICATIONS	961	108	298	85	190	121	267	961
MALE	618	31	165	0	190	84	179	618
FEMALE	343	77	133	85	0	37	88	343
WHITE	701	85	215	55	149	89	206	714
BLACK	48	8	16	4	12	7	9	48
HISPANIC	69	8	27	4	14	5	19	69
ASIAN	5	3	5	0	1	0	0	6
NATIVE AMERICAN	97	4	34	17	13	14	21	99
OTHER	41	0	1	5	18	6	12	42
MARRIED	101	17	32	15	11	14	29	101
UNMARRIED	844	91	266	70	159	107	242	844
FEMALE HEAD OF HOUSEHOLD	135	21	36	61	0	11	27	135
UNDER 18	22	3	5	15	0	2	0	22
OVER 62	47	16	21	5	5	4	12	47
DISABLED	203	92	111	13	14	23	42	203
CASPER RESIDENT	715	108	298	38	46	113	220	715
MILLS RESIDENT	44	0	0	1	0	6	37	44
EVANSVILLE RESIDENT	13	0	0	1	0	2	10	13
NO INCOME	484	1	64	60	157	59	139	479
EXTREMELY LOW INCOME (30%)	448	92	215	25	28	51	124	443
VERY LOW INCOME (50%)	26	14	19	0	5	0	2	26
LOW INCOME (80%)	3	1	0	0	0	1	2	3

LIFESTEPS CAMPUS ANNUAL DATA

LIFESTEPS CAMPUS - 2016/2017 - CLIENTELE INFORMATION																			
WHO IS BEING SERVED, WHAT DOES THE POPULATION ON THE CAMPUS LOOK LIKE?																			
PERSONS WHO ARE: DISABLED, HOMELESS, ABUSED, WOMEN, CHILDREN, MEN, ETHNICITY																			
BUILDING	MANAGER	PROGRAM	TOTAL	HOUSING FIRST	MALE	FEMALE	UNDER 18 YRS OLD	DISABLED	ELDERLY >60	MENTAL DISABILITY	DOMESTIC VIOLENCE	HISPANIC	BLACK	INDIAN	WHITE	OTHER	TOTAL FAMILIES	NO INCOME	LOW INCOME
C	Casper Hsg Authority	WBI- High-Risk Children	143		101	42	143			143		22	1	4	116			143	
D	Casper Housing Authority	Housing First	11	11	7	4		11	2	7	1	1			10			4	7
E- 1ST FLOOR	Casper Housing Authority	Housing - currently vacant	n/a													0			
E- 2ND FLOOR (north)	Healthcare for the Homeless	Healthcare Clinic	395	6	231	164	3		13	192		17	11	30	303	34		260	75
E- 2ND FLOOR (south)	Casper Housing Authority	Vacant - Public Space	n/a																
F- BASEMENT	Wyoming Child & Fam. Dev.	Early Head Start	24		13	11	24	2				2	2	1	19			18	6
F- UPPER FLOOR	Casper Housing Authority	Housing First	16	16	10	6	0	4	2	4	1	3		1	12		16	9	7
H	Casper Housing Authority	On Site Property Manager	2		1	1									2		1		
BUILDING B	Wyo. Housing Network	Housing	8		4	4	0	4	0	4		1			7		8	1	7
BUILDING L	Wyoming Rescue Mission	Cold Weather Shelter	57	n/a	n/a	57	1	15	1	36	8	3	2	14	37	1	1	49	8
	Casper Hsg Authority	Campus Special Events	600		250	350	350	25	25			25	28	28	519		240	200	400
		<b>TOTALS</b>	<b>1256</b>	<b>33</b>	<b>617</b>	<b>639</b>	<b>521</b>	<b>61</b>	<b>43</b>	<b>386</b>	<b>10</b>	<b>74</b>	<b>44</b>	<b>78</b>	<b>1025</b>	<b>35</b>	<b>266</b>	<b>684</b>	<b>510</b>

# City of Casper

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## CR-45 - CDBG 91.520(c)

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There have been no changes in the City's program objectives. The City believes the CDBG program is satisfying many needs in the community without changes. With the continued distressed economy, any programs offering assistance could benefit from additional funding. This past year, the City has experienced LifeSteps Campus becoming more in demand with requests for public housing. Replacing the fire suppression and alarm systems to ensure a safe environment for the tenants has been imperative. Completion of the system replacements is expected to be completed in PY17.

Looking ahead, as a result of past experience, the City feels it would be beneficial to allocate increased funding on home rehabilitation projects due to the older housing stock being in poor condition and the owners being increasingly unable to perform needed repairs. This is the only change in program funding planned at this time. Of course, the City is aware that all of the programs benefitting LMI citizens will be dependent on receiving future HUD funding. The City will continue to monitor information regarding the National Budget and funding HUD receives for Program Year 18.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

Yes

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

The City received a BEDI grant for the Old Yellowstone District area. A consultant has been secured to facilitate the work and satisfy the grant requirements, and has previous experience and is familiar with Brownfields programs. The consultant held several public meetings with home and business owners who live in and/or operate businesses in the defined area. Interest was fair with a few owners wanting to sign-up for initial testing. The program is in Phase I. Testing has just begun, therefore there have been no determinations made as to if any remediation will be recommended. After business and home owners understand more about the grant and see their neighbors taking advantage of the testing, it is hoped that additional testing will be applied for.

## CITIZEN PARTICIPATION RESULTS

**CASPER CITY COUNCIL COMMENTS**

**DRAFT**

**EXHIBITS**

**EXHIBIT A: PR26 – Summary of Funds/Expenditures .....35**

# City of Casper

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<b>EXHIBIT B:</b>	<b>PR03 – Full Program Summary.....</b>	<b>38</b>
<b>EXHIBIT C:</b>	<b>Public Notice Publication .....</b>	<b>79</b>
<b>EXHIBIT D:</b>	<b>Public Comment/Hearing Legal Ad .....</b>	<b>80</b>
<b>EXHIBIT E:</b>	<b>Public Comment/Hearing Block Ad .....</b>	<b>81</b>

DRAFT

## PR26 Expenditure Report

## EXHIBIT A

# City of Casper



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
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## EXHIBIT A

PART I: SUMMARY OF CDBG RESOURCES		
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR		150,823.00
02 ENTITLEMENT GRANT		287,280.00
03 SURPLUS URBAN RENEWAL		0.00
04 SECTION 108 GUARANTEED LOAN FUNDS		0.00
05 CURRENT YEAR PROGRAM INCOME		0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)		0.00
06 FUNDS RETURNED TO THE LINE OF CREDIT		0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT		0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE		0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)		438,103.00
PART II: SUMMARY OF CDBG EXPENDITURES		
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION		308,265.36
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT		0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)		308,265.36
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		57,312.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS		0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES		0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)		365,577.36
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)		72,525.64
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD		
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING		0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		254,115.36
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT		0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)		254,115.36
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)		82.43%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS		
23 PROGRAM YEARS (PY) COVERED IN CERTIFICATIONS	PY: 2016 PY: PY:	
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION		0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS		0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)		0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS		
27 DISBURSED IN IDIS FOR PUBLIC SERVICES		35,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS		0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)		35,000.00
32 ENTITLEMENT GRANT		287,280.00
33 PRIOR YEAR PROGRAM INCOME		8,502.27
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP		0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)		295,782.27
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)		11.83%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		57,312.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS		0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)		57,312.00
42 ENTITLEMENT GRANT		287,280.00
43 CURRENT YEAR PROGRAM INCOME		0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP		0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)		287,280.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)		19.95%

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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	3	314	5952614	LifeSteps Campus	03C	LMC	\$2,612.33
2014	3	314	6057045	LifeSteps Campus	03C	LMC	\$10,000.00
2015	2	321	5969243	Housing Initiatives	03C	LMC	\$625.00
2015	2	321	5978500	Housing Initiatives	03C	LMC	\$460.00
2015	2	321	5987771	Housing Initiatives	03C	LMC	\$6,327.50
2015	2	321	6007076	Housing Initiatives	03C	LMC	\$9,337.80
2015	2	321	6026763	Housing Initiatives	03C	LMC	\$5,302.50
2015	2	321	6057045	Housing Initiatives	03C	LMC	\$9,343.00
2015	3	320	5952614	LifeSteps Campus Care	03C	LMC	\$37,978.77
2015	3	320	5959705	LifeSteps Campus Care	03C	LMC	\$3,351.35
2015	3	320	5969243	LifeSteps Campus Care	03C	LMC	\$19,977.00
2015	3	320	6057045	LifeSteps Campus Care	03C	LMC	\$25,156.18
2016	3	328	6022678	LifeSteps Campus Care	03C	LMC	\$750.41
2016	3	328	6057045	LifeSteps Campus Care	03C	LMC	\$61,842.14
					03C	Matrix Code	\$193,063.96
2016	1	329	5996222	Transportation Assistance	05E	LMC	\$27,815.00
2016	1	329	6016571	Transportation Assistance	05E	LMC	\$4,751.25
2016	1	329	6057045	Transportation Assistance	05E	LMC	\$2,433.75
					05E	Matrix Code	\$35,000.00
2015	2	319	5952614	Emergency Repairs	14A	LMH	\$2,175.53
2016	2	327	5952614	Home Rehabilitation	14A	LMH	\$1,604.47
2016	2	327	5996222	Home Rehabilitation	14A	LMH	\$871.00
2016	2	327	6026763	Home Rehabilitation	14A	LMH	\$11,456.40
2016	2	327	6035482	Home Rehabilitation	14A	LMH	\$3,086.00
2016	2	333	5996222	Emergency Repairs	14A	LMH	\$2,563.00
2016	2	333	6016571	Emergency Repairs	14A	LMH	\$1,995.00
2016	2	333	6035482	Emergency Repairs	14A	LMH	\$2,300.00
					14A	Matrix Code	\$26,051.40
Total							\$254,115.36

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	1	329	5996222	Transportation Assistance	05E	LMC	\$27,815.00
2016	1	329	6016571	Transportation Assistance	05E	LMC	\$4,751.25
2016	1	329	6057045	Transportation Assistance	05E	LMC	\$2,433.75
					05E	Matrix Code	\$35,000.00
Total							\$35,000.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	6	332	5952614	Program Administration	21A		\$4,924.02
2016	6	332	5959705	Program Administration	21A		\$4,924.02

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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	6	332	5969243	Program Administration	21A		\$5,038.22
2016	6	332	5978500	Program Administration	21A		\$7,844.65
2016	6	332	5987771	Program Administration	21A		\$6,720.61
2016	6	332	5996222	Program Administration	21A		\$5,826.31
2016	6	332	6007076	Program Administration	21A		\$8,225.70
2016	6	332	6016571	Program Administration	21A		\$5,826.32
2016	6	332	6026763	Program Administration	21A		\$5,826.31
2016	6	332	6035482	Program Administration	21A		\$2,155.84
					21A	Matrix Code	\$57,312.00
<b>Total</b>							<b>\$57,312.00</b>



U.S. Department of Housing and Urban Development  
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 CDBG Activity Summary Report (GPR) for Program Year 2016  
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### EXHIBIT B

**PGM Year:** 2013  
**Project:** 0001 - HRAP Activities  
**IDIS Activity:** 305 - Mission Serve  
**Status:** Completed 3/17/2017 12:00:00 AM  
**Location:** 1121 S Cherry St Casper, WY 82604-2826

**Objective:** Create suitable living environments  
**Outcome:** Affordability  
**Matrix Code:** Rehab; Single-Unit Residential (14A) **National Objective:** LMH

**Initial Funding Date:** 07/30/2013

**Description:**

The City performs an activity which allows for less-urgent (but still imperative to owners safety and health) repairs to be done on homes of low-moderate income Casper residents. The activity is an annual program where roofs are replaced, windows and doors are repaired or replaced, houses are painted, fences are fixed and/or ramps are constructed for accessibility by persons with disabilities. The project increases the real estate value in neighborhoods and is an annual community effort bringing in youth to involve them with public service projects. It is one of the community's proud moments and its occurrence is a motivating force for many of the members of the community that wish to help their neighbors.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$6,131.62	\$0.00	\$0.00
		2011	B11MC560001		\$0.00	\$6,097.62
		2012	B12MC560001		\$0.00	\$34.00
	PI			\$924.39	\$0.00	\$924.39
<b>Total</b>	<b>Total</b>			<b>\$7,056.01</b>	<b>\$0.00</b>	<b>\$7,056.01</b>

**Proposed Accomplishments**

Housing Units : 10

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	6	0	0	0	6	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0

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Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	03		0		0			
<i>Income Category:</i>								
	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>				
Extremely Low	5	0	5	0				
Low Mod	1	0	1	0				
Moderate	1	0	1	0				
Non Low Moderate	0	0	0	0				
<b>Total</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>				
Percent Low/Mod.	100.0%		100.0%					

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2013	This project began in Program Year 2012 and continued into Program Year 2013. This was due to World Changers organization pulling out of the Casper area just as the work was due to begin. 7 homes were scheduled to have work done which was achieved in this Activity satisfactorily with the homeowner's and inspector's approval. A very small group of volunteers with the Mission Serve program, overseen by the City's contractor, Neal Sutton, completed the promised work on the homes. Only one home was suspect of possible lead based paint out of the 7 and preventative measures were taken following HUD lead based practices including the 3-step clean-up process as well as painting the house and trim with encapsulating Elastomeric paint. Work that was done on the 7 homes included installation of new energy efficient windows and doors, roof repairs, painting the homes and newly repaired or rebuilt fences, tree removal and yard clean-up. The 7 home addresses are listed on the detail page. Remaining funds (\$2943.99) will be reallocated to the PY14 Clearance and Demolition Activity in order to address a safety and health issue with a dangerous house on Jefferson needing cleared and demolished.	



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**PGM Year:** 2013  
**Project:** 0003 - Transportation Subsidy  
**IDIS Activity:** 307 - CATC Subsidized Fares  
**Status:** Completed 3/17/2017 12:00:00 AM  
**Location:** 1715 E 4th St Casper, WY 82601-3044  
**Objective:** Create suitable living environments  
**Outcome:** Affordability  
**Matrix Code:** Transportation Services (05E) **National Objective:** LMC

**Initial Funding Date:** 07/30/2013

**Description:**

The activity purchases ridership tickets for low-moderate income persons who ride CATC and The Bus. The availability of transportation in Casper, especially to the most disadvantaged, is a high priority in that it can be practically impossible without funding sources beyond the City's general fund. CATC receives CDBG funds from the City and is responsible for verifying the income eligibility of each applicant onsite. In addition, CATC gives a portion of the tokens to local nonprofit organizations to use for homeless and income eligible clientele. Nonprofit organizations that provide supportive services, especially to homeless persons and families, give their clients tokens for CATC and The Bus and CATC tickets so their clients have access to transportation for medical appointments and other necessary business.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$16,388.01	\$0.00	\$0.00
		2011	B11MC560001		\$0.00	\$14,273.58
		2012	B12MC560001		\$0.00	\$12,028.43
		2013	B13MC560001		\$0.00	(\$9,914.00)
	PI			\$2,197.99	\$0.00	\$2,197.99
<b>Total</b>	<b>Total</b>			<b>\$18,586.00</b>	<b>\$0.00</b>	<b>\$18,586.00</b>

**Proposed Accomplishments**

People (General) : 375

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	195	18
Black/African American:	0	0	0	0	0	0	11	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	12	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	3	0

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Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>221</b>	<b>18</b>

Female-headed Households:

0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	193
Low Mod	0	0	0	28
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	221
Percent Low/Mod	100.0%			

### Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2013	The Casper Area Transportation Coalition has four fixed routes in the City of Casper CDBG area. A stop at Taco Bell was removed this year and routes are in the beginning stages of revision. The changes may include new stops, but will mainly be to refine the routes and make them run more efficiently. CATC gave out tickets and tokens to eligible low income and/or elderly and/or disabled persons who must complete an application to show they qualify. In October 2013, CATC celebrated their millionth rider on The Bus system that has been operating since April of 2005. Tokens are given out to ride The Bus or CATC to eligible recipients in two categories, General Public/Youth and Adult Elderly/Disabled. Tickets are given out to ride The Bus to eligible recipients for Adult Elderly/Disabled residents. The total numbers of tokens and tickets the funding provided that were given out to eligible recipients were: Tokens - 32,870, Tickets - 3,250. 221 Persons were assisted with transportation.	



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**PGM Year:** 2013  
**Project:** 0002 - City Core Revitalization  
**IDIS Activity:** 309 - Matching Facade Grants  
**Status:** Canceled 2/27/2017 2:52:36 PM  
**Location:** 200 N David St Casper, WY 82601-1815  
**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Rehab; Publicly or Privately-Owned Commercial/Industrial (14E) **National Objective:** SBA

**Initial Funding Date:** 07/31/2013

**Description:**

This activity provides small facade matching grants to rehabilitate building entrances. An attractive entrance will entice shoppers to come inside, look around and hopefully spend money. The continuity of the look of the neighborhood is also conducive to its overall identity. A successful facade grant will hopefully encourage additional LMJ creation.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2012	B12MC560001		\$0.00	\$30,719.59
		2013	B13MC560001		\$0.00	(\$30,719.59)
<b>Total</b>	<b>Total</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

Businesses : 4

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2013	Four Facade Grants were awarded in FY2013 for commercial properties: The Artist's Choice Art Gallery-647 W. Yellowstone, Oil City Printers-544 E. Yellowstone, The Coca Cola Building-627 S. Yellowstone and the County Annex Building-120 West First. SHPO was contacted prior to any work being done on the buildings to assure the City could proceed with proposed building changes and not need to address historical building requirements. Environmental reports were conducted on each property in accordance with HUD requirements. Funds were used to install new awnings which dramatically improved the storefront as well as the area in general, on the Artist's Choice Gallery, and also to install new windows in Oil City Printers, the Coca Cola Building and the County Annex building. The aged windows being replaced were deteriorating, some were cracked and all were allowing cold weather to enter around the frames. Replacing the windows with insulated, well fitting, energy efficient units provided improvement to the look of the buildings as well as addressing slum and blight in the surrounding neighborhoods. In an attempt to use Matrix Code 14F as recommended, it was realized that this Matrix Code only applies to the Accomplishment Type: Housing Units, therefore, the Matrix Code remains as 14E for Rehab of Publicly or Privately-Owned Commercial/Industrial businesses, where SBA and Businesses are the coordinating National Objective and Accomplishment Types available to 14E.	



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**PGM Year:** 2013  
**Project:** 0002 - City Core Revitalization  
**IDIS Activity:** 310 - Demolitions  
**Status:** Completed 3/17/2017 12:00:00 AM  
**Location:** 2118 S Jefferson St Casper, WY 82601-5509  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Clearance and Demolition (04) **National Objective:** SBS

**Initial Funding Date:** 07/31/2013

**Description:**

Clearance and demolition funds will facilitate redevelopment efforts. This activity allows for approximately 1 demolition in conjunction with other redevelopment projects.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$5,996.00	\$0.00	\$0.00
		2012	B12MC560001		\$0.00	\$266.03
		2013	B13MC560001		\$0.00	\$5,729.97
<b>Total</b>	<b>Total</b>			<b>\$5,996.00</b>	<b>\$0.00</b>	<b>\$5,996.00</b>

**Proposed Accomplishments**

Housing Units : 1

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2013	A request or need for Clearance or Demolition of a property in PY13 was not made. Code Enforcement officers did not discover a property needing clearance from hazardous materials nor did they notify the Community Development Technician of a property needing to be demolished. The City will reallocate the funds as indicated in the 2015 Annual Action Plan, to PY2014 and plans to complete a clearance or demolition project in one of the LMI areas in the City.	
2014	No properties were presented to have clearance done or to be demolished in this program year. Funds will be used on clearance and demolition projects in Program Year 2014. Upon using the funds from this PY13, the Activity will be completed. The Property being reviewed for Clearance and Demolition is a house that has become a dangerous rodent, insect infested building. The homeowner had passed away and unaware to anyone, the property was simply left. In the last 2 years, the home had at least 3 feet of standing water in it that remained until it evaporated, causing black mold to grow as well as severe structural damage. After it had dried out, animals got in and scavenged through for food and left feces and urine throughout the house. Transients then realized the house was vacant and entered through several areas, ransacked the property, damaged it further, and used the bathroom, which had no water in it causing an extreme biological hazard. The Clearance and Demolition is being addressed as a slum and blight on a spot basis activity. Asbestos has been confirmed and a scope of work is being developed first for abatement per DEQ regulations and observation, followed by demolition. The credit union that holds the title said they would waive the foreclosure and release it to the City. The Habitat for Humanity group is interested in building a home on the site and the City would waive the lien placed on it and donate it to the Agency to build a home for a very low to low income family. Eliminating this home from the area will improve the value and appeal of the area. A new home built on the block will improve the value of the neighboring homes even further. Remaining funds from this Activity were expended and the remainder for this project will be expended from PY14 Clearance and Demolition Activity #317.	



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**PGM Year:** 2013  
**Project:** 0004 - Administration  
**IDIS Activity:** 311 - Community Development Technician Salary and Benefits  
**Status:** Completed 3/17/2017 12:00:00 AM  
**Location:**   
**Objective:**   
**Outcome:**   
**Matrix Code:** General Program Administration (21A) **National Objective:**

**Initial Funding Date:** 07/31/2013

**Description:**

Provides for the full salary of the Community Development Technician plus benefits (minus 10% for direct rehab program administration), in order to administer the CDBG grant funds.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015				
CDBG	EN	2011	B11MC560001	\$45,503.73	\$0.00	\$0.00
		2012	B12MC560001		\$0.00	\$25,261.52
		2013	B13MC560001		\$0.00	\$22,994.21
					\$0.00	(\$2,752.00)
<b>Total</b>	<b>Total</b>			<b>\$45,503.73</b>	<b>\$0.00</b>	<b>\$45,503.73</b>

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>							





Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2014  
**Project:** 0003 - LifeSteps Campus Care  
**IDIS Activity:** 314 - LifeSteps Campus  
**Status:** Completed 8/4/2017 12:00:00 AM  
**Location:** 1514 E 12th St Casper, WY 82601-4084  
**Objective:** Provide decent affordable housing  
**Outcome:** Availability/accessibility  
**Matrix Code:** Homeless Facilities (not operating costs) (03C)  
**National Objective:** LMC

**Initial Funding Date:** 08/27/2014

**Description:**

The City will use CDBG Entitlement Grant monies, also leveraged by a much larger amount of the City's General Fund, to support the operation and maintenance of the LifeSteps Campus.  
 The Campus is owned by the City and provides a unique opportunity for many of Casper's social services to be located in one place.  
 On the campus, which is managed by a local non-profit agency, there are the following services: Building B contains approximately 8 permanent low-income housing units and is managed by Wyoming Housing Network; Building E has the Healthcare for the Homeless Clinic and the Early Head Start Program. Building F also contains several Housing First housing units; Building H was upgraded in February 2014 including a lift inside the building and houses an on-site property manager; Building K houses a kitchen and dining common room.  
 The kitchen is used primarily for providing meals to the children in the Early Head Start Program.  
 The buildings are very old, and there are many maintenance issues which need to be addressed in this and future Program Years.  
 The CDBG money will be used for emergency repairs, rehabilitation and upgrades on the campus.

**Financing**

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year	
				Total	Hispanic	Total	Hispanic
CDBG	Pre-2015		\$125,937.71		\$0.00		\$0.00
	2012	B12MC560001			\$0.00		\$64,672.25
	2013	B13MC560001			\$0.00		\$46,853.13
	2014	B14MC560001			\$12,612.33		\$14,412.33
PI			\$9,062.29		\$0.00		\$9,062.29
<b>Total</b>	<b>Total</b>		<b>\$135,000.00</b>		<b>\$12,612.33</b>		<b>\$135,000.00</b>

**Proposed Accomplishments**

Public Facilities : 360

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	189	5
Black/African American:	0	0	0	0	0	0	5	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	6	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0

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American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>5</b>

Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	200
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200</b>
Percent Low/Mod				100.0%

**Annual Accomplishments**



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Years	Accomplishment Narrative	# Benefiting
2014	<p>The dishwasher in Building K had stopped working completely. The lowest and most responsible bid was awarded. Requested: new Hobart AM15 Commercial Dishwasher unit which was installed on December 30, 2014. The cost was \$14,748.00.</p> <p>Carpet in one room of Building C had been partially torn up, warranting replacement. The lowest most responsible bid was awarded. No files under the carpet were damaged and no substances were disturbed in the process. A floor sealant was applied to ensure full encapsulation of the existing tile surface new carpeting. Total: \$800.00 was on the February Drawdown.</p> <p>The porch on the back of Building D had deteriorated and separated from the building. The concrete pad/patio area had developed hazardous cracks. The lowest bid was the most responsible and was awarded. The project proceeded under Davis Bacon rules. It was completed on 4/26/2015. Total: \$3349.48 was included in the April 2015 drawdown.</p> <p>Concrete in several areas on Campus had cracked, deteriorated or warped due to age. The damaged areas were tripping hazards or causing drainage issues. The lowest bid was the most responsible and was awarded. The project proceeded under Davis Bacon rules. It was completed on 4/27/2015. Total: \$9100.0 was included in the April 2015 drawdown.</p> <p>14 aged &amp; deteriorated windows were replaced with energy efficient windows with a 20 Year transferable warranty that no other contractor matched. The project was completed following Davis Bacon regulations on June 5 and the final funds were drawn down in the June Drawdown.</p> <p>Bids were obtained for Building K flooring and the stained, torn &amp; faded carpet and cove base were replaced with LVT flooring and cove base. Project was completed following Davis Bacon regulations on April 26. Funds were drawn down in the April Drawdown.</p> <p>Sliding Glass doors had been nailed shut due to not being able to be closed and weather coming in. Rotted wood along the bottom of the doors and side windows. The carpet was destroyed due to water damage. Each opening had a pair of French-style solid doors installed with solid, matching permanent side windows. Work completed following Davis Bacon regulations on June 5 and the remaining amount was drawn down in June.</p> <p>A Fire Inspection revealed necessary electrical work was needed in Buildings E &amp; F. Outlets were cracked, broken or out of code, switches did not operate proper fixtures and loads were too heavy on some circuits. The work was completed following Davis Bacon regulations on April 29 and the invoiced amount was drawn down in April.</p> <p>Building B, Apt 204 had carpet that was extremely aged and linoleum cracked, with holes. Flooring had not been replaced for many years in this building. LVT flooring was installed following Davis Bacon regulations. The job was completed on June 10 and the invoiced amount was drawn down in June.</p> <p>A concrete sidewalk needed constructed from the parking lot of Building D to the front handicapped ramp for full accessibility from the parking lot. The sidewalk was constructed following Davis Bacon regulations and completed on June 29. The funds were drawn down in the June drawdown.</p> <p>Several emergency repairs were made to the failing fire suppression system. It had deteriorated in many areas and several feet of pipe had to be replaced as well as a compressor that controlled the 3 main valves. Part of this work was done in PY14 and part in PY15.</p> <p>The Heating Replacement in Building E requires an Amendment to the AAP which was done and approved by Council. Unexpended funds will be added to this Activity and PY15#320 funding will be used as well to complete this project.</p> <p>The Fire Suppression System Replacement project of PY16 will expend the remaining funds in this Activity. The system was replaced in Buildings C and E which house at-risk young females and permanent supportive housing tenants respectively ensuring a safe environment.</p>	



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**PGM Year:** 2014  
**Project:** 0004 - City Core Revitalization  
**IDIS Activity:** 316 - Matching Facade Grants  
**Status:** Canceled 2/27/2017 2:54:43 PM  
**Location:** 145 N Durbin St Casper, WY 82601-1914  
**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Rehab; Publicly or Privately-Owned Commercial/Industrial (14E) **National Objective:** SBS

**Initial Funding Date:** 08/27/2014

**Description:**

The City Core revitalization project will be a multi-year project providing small facade matching grants to encourage rehabilitation of building exteriors. An attractive facade will entice consumers to come inside, look around and hopefully spend money. The continuity of the look of the neighborhood is also conducive to its overall identity. A successful facade grant will may encourage additional employment opportunities by increasing the appeal and success of the business. The National Objective is to aid in the prevention or elimination of slum and blight on a spot basis.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2013	B13MC560001		\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

Businesses: 2

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2014	No Facade Grants in the Urban Renewal Area were accomplished by the end of this year. A Facade Grant was awarded to a business located outside of the Urban Renewal Area. 145 S. Durbin, a 1948 building which houses the Casper Housing Authority, had deteriorating brick, concrete and siding and received new EFIS and Stucco. This improvement enhanced the building as well as the area it is located in. The business made a significant financial commitment to the project. PY14 funds were used in PY15.  Per the HUD request to de-obligate funding in this Activity the remaining \$10,000.00 was re-allocated to LifeSteps Campus Care, Activity 314, which is an eligible area of expenditures listed in the Five-Year Consolidated Plan as well as the Annual Action Plan.	



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**PGM Year:** 2014  
**Project:** 0004 - City Core Revitalization  
**IDIS Activity:** 317 - Clearance and Demolition  
**Status:** Open  
**Location:** 1030 Saint John St Casper, WY 82601-1258  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Clearance and Demolition (04) **National Objective:** SBS

**Initial Funding Date:** 08/27/2014

**Description:**

Clearance and demolition funds will facilitate redevelopment efforts through the removal of slum and blight. All residential properties must be vacant before clearance and demolition progresses. DEQ processes related to asbestos testing will be followed. This activity allows for approximately 3 demolitions in conjunction with other redevelopment projects. Redevelopment projects may be commercial, residential or mixed use.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015				
CDBG	EN	2012	B12MC560001	\$62,746.29	\$0.00	\$0.00
		2013	B13MC560001		\$0.00	\$16,431.26
		2014	B14MC560001		\$0.00	\$11,010.07
					\$4,150.00	\$4,150.00
	PI			\$233.70	\$0.00	\$233.70
<b>Total</b>	<b>Total</b>			<b>\$62,979.99</b>	<b>\$4,150.00</b>	<b>\$31,825.03</b>

**Proposed Accomplishments**

Housing Units : 3

**Annual Accomplishments**



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Years	Accomplishment Narrative	# Benefiting
2014	<p>1/30/2015 The City completed the Mission Serve (previously World Changers) Activity #305 in PY13 due to the program ceasing and there being no possibility of expending funds for it. The City created an Amendment to the Annual Action Plan following correct procedures and reallocated the remaining funds to assist with clearance and demolition of dangerous properties.</p> <p>Property planned for Clearance and Demolition, after discussion with Shayne Brady and addressing it as Slum and Blight on a Spot Basis. Dangerous rodent, insect infested house. Past 2 years, home had at least 3 feet of water in it remaining until it evaporated, causing black mold and severe structural damage. Animals scavenged through leaving feces and urine throughout the house. Transients entered through several areas, ransacked the property, damaged it further, and caused an extreme biological hazard. Asbestos was confirmed, scope of work was developed first for abatement per DEQ regulations and observation, followed by demolition. The City would waive the lien to build a home for a very low to low income family. Eliminating this home will improve the safety, value, and appeal of the area. Habitat for Humanity is interested in building a home on this property. A new home built on the block will also improve the value of the neighboring homes.</p> <p>Demolition was accomplished at a second house addressing Slum and Blight on a Spot Basis. 1653 S Washington was a house that had been left vacant and abandoned after the deaths of the owners. The property tested positive for asbestos. Property was boarded up by the City and no trespassing signs were posted. This property had been infested by rodents and insects. Transients had come in and used the property. The house was severely vandalized and damaged and drug use was evident from the paraphernalia throughout. Animal and human fecal matter also throughout the property made it a toxic, biological hazardous site. With funding, asbestos abatement was performed observing DEQ regulations and house was demolished. Habitat for humanity built a single family home on the lot in the summer of 2016.</p> <p>A very small building for Clearance and Demolition located at 520 S Kimball-back. 2 room building left years ago, vacant and unused. Code Enforcement identified it as a fire hazard with weed growth around it which has become infested by rodents and insects. Located in the LMI Census Tract 300. Became location for transients had drug paraphernalia and alcohol containers discovered on a regular basis. Floors have deteriorated and sunk in and the windows are mostly broken. Asbestos was discovered and abatement was performed following DEQ regulations prior to demolition. Demolition of this dangerous building was performed and the lot is now cleared and safe.</p> <p>Funds spent on items determined to be ineligible in 2011 were repaid to the CDBG account from the City of Casper and required to be expended immediately on an eligible expense. The full amount, \$1,871.17, was expended and drawn down on this Clearance and Demolition activity in June 2016.</p> <p>1030 St. John, located in Census Tract 200, has been vacant for over 1 year. Determined to be a dangerous building with certifications from Fire Department and Code Enforcement. Owners are deceased. Vacant building was unsecured and an attractive nuisance for vagrants and children, extremely dilapidated. Deterioration, lack of maintenance, significant amount of combustible material created a hazardous fire load and deemed the structure to be a fire hazard. Demolition will occur spring 2017.</p> <p>A balance remains in this Activity, therefore it is not yet completed. Dangerous buildings are being inspected by Code Enforcement and the Casper Fire Department that may be eligible to expend the funding on.</p>	



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**PGM Year:** 2015  
**Project:** 0002 - Housing Rehabilitation Assistance Program  
**IDIS Activity:** 319 - Emergency Repairs

**Status:** Completed 3/17/2017 12:00:00 AM  
**Location:** 1037 N Durbin St Casper, WY 82601-1242

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Single-Unit Residential (14A)

**National Objective:** LMH

**Initial Funding Date:** 10/22/2015

**Description:**

This activity aides in the sustainable provision of decent and affordable housing. Loan fees for previous rehabilitation loans are charged to this activity. Existing housing stock will be preserved and upgraded for persons at or below eighty percent of Area Median Income. Eligible homeowners will be assisted with emergency rehabilitation grants on necessary maintenance and/or repairs.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC560001	\$25,425.57	\$2,175.53	\$25,425.57
	PI			\$331.33	\$0.00	\$331.33
<b>Total</b>	<b>Total</b>			<b>\$25,756.90</b>	<b>\$2,175.53</b>	<b>\$25,756.90</b>

**Proposed Accomplishments**

Housing Units : 5

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	2	0	0	0	2	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

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<b>Total:</b>									
Female-headed Households:									
<b>Income Category:</b>	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>					
Extremely Low	2	0	2	0					
Low Mod	0	0	0	0					
Moderate	0	0	0	0					
Non Low Moderate	0	0	0	0					
Total	2	0	2	0					
Percent Low/Mod	100.0%		100.0%						

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2015	<p>A home at 1037 N. Durbin was brought to the City's attention that had the gas turned off due to a water leak in the crawl space plumbing that had damaged the furnace, also in the crawl space. Davidson Mechanical went to perform the replacement of all of the original cast iron pipes under the floor in the crawl space. After beginning the project, they realized the scope of work was much larger than originally anticipated and they did not have the time or manpower to commit to the project and cancelled the contract at that time. They invoiced for the work that had been completed. It became evident that the plumbing repairs were only a small portion of what was needed in the home and the project did not warrant the continuance of expending HUD funds.</p> <p>A homeowner, at 812 N. Grant applied for assistance following a public meeting that was held for last year's CAPER report. The home is in need of paint, new roof, front porch replacement and 2 entry doors. The home tested positive for lead paint and proper procedures have been put in place. The owner has been notified of the lead paint and given the Lead Paint booklet to be informed. Only Lead-Based Paint certified painters have been contacted for quoting the project. Lead-based paint was not present on the porch. As of completion of this Activity, this home has received: new roof, new paint, new porch. The remainder of the porch and the door replacements will be charged to Activity #327 in PY16, as this Activity is fully expended.</p> <p>A homeowner at 1022 N. Jefferson applied needing assistance with paint and a new roof. Quotes were requested from at least three contractors.</p> <p>A homeowner at 1024 St John applied needing assistance with a new roof. Quotes were requested from at least three contractors.</p> <p>A homeowner at 509 S. Lincoln applied for assistance with a leaking roof - needing a new roof. Quotes will be requested from at least three contractors.</p> <p>***The three projects listed above will all be PY16 projects due to the full expenditure of funds on the two projects which were completed above needing many repairs done - especially the Grant Street home. The number of housing units hoped to be accomplished was over-estimated when planning projects in the Annual Action Plan. The City will be more conservative and realistic from now on in planning the numbers of projects which can actually be completed. Five applications were taken.</p> <p>The roofing projects referred to above will be accomplished in PY16 if they are determined to be eligible projects.</p>	



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**PGM Year:** 2015  
**Project:** 0003 - LifeSteps Campus Care  
**IDIS Activity:** 320 - LifeSteps Campus Care  
**Status:** Completed 8/4/2017 12:00:00 AM  
**Location:** 1514 E 12th St Casper, WY 82601-4084

**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Homeless Facilities (not operating costs) (03C) **National Objective:** LMC

**Initial Funding Date:** 10/22/2015

**Description:**

The City will use CDBG Entitlement Grant monies, also leveraged by a the City's General Fund, to support the operation and maintenance of the LifeSteps Campus. The Campus is owned by the City and provides a unique opportunity for many of Casper's social services to be located in one place. On the campus, which is managed by a local non-profit agency, there are the following services: Building B contains approximately 8 permanent low-income housing units and is managed by Wyoming Housing Network; Building C is home to a disabled adult program called All About Family; Building E has transitional housing units in addition to the Healthcare for the Homeless Clinic and the Early Head Start Program; Building F also contains several transitional housing units; Building H was upgraded in February 2014 including a lift inside the building and houses 2 transitional housing residents who are acting on-site property managers; and Building K is a kitchen and large dining room which is used for providing meals to the children in the Early Head Start Program, breakfast and lunches for campus residents and an educational cooking program. The buildings are very old, and there are many issues which need to be addressed in this and future Program Years. The CDBG money will be used for emergency repairs, rehabilitation and upgrades on the campus including assisting with increasing housing units.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$359,452.97	\$0.00	\$0.00
		2013	B13MC560001		\$0.00	\$231,722.61
		2014	B14MC560001		\$5,557.07	\$127,730.36
		2015	B15MC560001	\$81,899.28	\$80,906.21	\$81,899.28
	PI			\$231.13	\$0.00	\$231.13
<b>Total</b>	<b>Total</b>			<b>\$441,583.38</b>	<b>\$86,463.28</b>	<b>\$441,583.38</b>

**Proposed Accomplishments**

Public Facilities : 66

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	887	105
Black/African American:	0	0	0	0	0	0	26	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0

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Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	123	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,036</b>	<b>105</b>

Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,036
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,036
Percent Low/Mod				100.0%

### Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2015	<p>Some funding for the Campus has been used for repairing the fire suppression system. The City hired a qualified company to do a Five-Year Inspection on the system which was found to be in a dangerously poor state. They determined that required draining of lines had not been done for several years as the City had been told it was. Building C and Building E are in severe need of replacement. Housing Initiative (#321) Funding in addition to LifeSteps Funding is planned to be used to replace the systems. The fire suppression system replacement in Buildings C and E was completed in PY16 and the remaining funding in this Activity was expended on the project. Full procurement procedures were followed. A City Engineer oversaw the project and created and managed the RFP and project. All tests and inspections were completed. Davis Bacon regulations applied and were observed. The fire suppression project in buildings C and E has been completed.</p> <p>The Heating system in Building E was the other critical system that needed replaced this year due to failure. The boiler burned up after the replacement was planned, confirming the necessity of replacement. The continual leaks and repairs causing the system to shut down left tenants, staff and children in the Head Start program and staff and patients in the Healthcare for Homeless program cold many times. The heating system is being converted from steam to hot water heat. This will be a more efficient way to heat the building. The Heating System Replacement will ensure safety of the people in the building and eliminate further issues of leaks and the lack of heat. A full environmental review was performed with assistance with an assigned consultant. The Head Start program was temporarily relocated by the City into one of the buildings vacated by the Transitional Housing program. Weekly progress meetings take place as well as weekly Davis Bacon interviews. The project is progressing well.</p>	



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**PGM Year:** 2015  
**Project:** 0002 - Housing Rehabilitation Assistance Program  
**IDIS Activity:** 321 - Housing Initiatives  
**Status:** Open  
**Location:** 200 N David St Casper, WY 82601-1815  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Homeless Facilities (not operating costs) (03C)  
**National Objective:** LMC

**Initial Funding Date:** 10/22/2015

**Description:**

The City intends to use CDBG funds for re-development of vacant properties into either homeless shelters (Matrix Code 03C) or market affordable rental housing (Matrix Code 14B) for a variety of tenants with low to moderate income, the working poor, senior, disabled, and others. Tenants required to meet an income qualification will be income qualified through our HUD partners. Prioritization will also be given to specific rehabilitation projects that address ADA compliance, safety issues such as fire suppression, energy-efficiency, and creation of public space.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC560001	\$45,000.00	\$31,395.80	\$31,395.80
<b>Total</b>	<b>Total</b>			<b>\$45,000.00</b>	<b>\$31,395.80</b>	<b>\$31,395.80</b>

**Proposed Accomplishments**

Public Facilities : 6

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	551	51
Black/African American:	0	0	0	0	0	0	19	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	70	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>640</b>	<b>51</b>

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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	640
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	640
Percent Low/Mod				100.0%

### Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2016	The fire suppression system in Buildings C and E on LifeSteps Campus is needing to be replaced. The system is corroded to the point of repairs no longer being possible. Many leaks over the last three years have been repaired to keep the system running. Due to the safety issue of not having a fully functional fire suppression system that can be depended on, it will be replaced. All existing piping and valves will be replaced with new ones in the same locations. Building C has been newly renovated to accommodate residents with special needs and the fire suppression system replacement will complete that renovation. Building E is having rehabilitation done to housing units and moving the Early Head Start Program to new quarters which will be more functional. The fire suppression system replacement will be done in conjunction with the rehabilitation in Building E. Funding from LifeSteps Campus Care current and previous years as well as City funding will be used to replace the fire suppression system.	



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**PGM Year:** 2015  
**Project:** 0001 - Transportation Subsidies  
**IDIS Activity:** 322 - Transportation Assistance  
**Status:** Completed 8/24/2016 12:00:00 AM  
**Location:** 200 N David St Casper, WY 82601-1815  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Transportation Services (05E) **National Objective:** LMC

**Initial Funding Date:** 10/22/2015

**Description:**

This activity makes transit services on the City's public transportation systems (CATC) affordable and available to low-moderate income persons, especially elderly persons and persons with disabilities by subsidizing the costs of tickets and tokens. Providing recipients reliable transportation to employment, education, medical services, shopping and social activities. Transit options available are the fixed route service, The Bus, or the dial-a-ride service, CATC.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC560001	\$28,346.15	\$0.00	\$28,346.15
	PI			\$6,653.85	\$0.00	\$6,653.85
<b>Total</b>	<b>Total</b>			<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$35,000.00</b>

**Proposed Accomplishments**

People (General) - 200

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	744	71
Black/African American:	0	0	0	0	0	0	55	0
Asian:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	72	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	54	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

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<b>Total:</b>	0	0	0	0	0	0	932	71
Female-headed Households:	0		0		0			
<b>Income Category:</b>	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>				
Extremely Low	0	0	0	932				
Low Mod	0	0	0	0				
Moderate	0	0	0	0				
Non Low Moderate	0	0	0	0				
Total	0	0	0	932				
Percent Low/Mod				100.0%				

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2015	The Casper Area Transportation Coalition (CATC) requested reimbursement for 12,461 subsidized tokens distributed to General Public and Youth and 20,900 for Adult Elderly and/or Disabled persons, and 6,155 trip tickets for Adult Elderly and/or Disabled persons. A new Bus Token Outlet program was developed by the City this year making additional bus token access points available to citizens and requiring all persons requesting assistance for transportation tickets or tokens to complete an application verifying a status of low income, elderly or disabled, or a combination. 314 persons applied through CATC which is a 90 person increase from last year's number of 224 showing a growing need for transportation assistance. The Outlets requiring applications for the tokens they distribute are: Central Wyoming Rescue Mission - women's and men's centers, Casper Housing Authority, Interfaith, First United Methodist Church, and Community Action Partnership of Natrona County. There has been great success with the forms the City created and required of the Outlets providing tokens to citizens. A good response was received with more accurate accounting of the actual numbers of low income, disabled and elderly citizens assisted with this program. The reports are in, and the numbers of persons being benefited has increased significantly, by 697 - an increase in ridership of 24% from prior years' reporting. The new process is showing a more valid picture of citizens in the City utilizing subsidized transportation.	



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**PGM Year:** 2015  
**Project:** 0004 - City Core Revitalization  
**IDIS Activity:** 323 - Clearance and Demolition  
**Status:** Completed 4/4/2017 12:00:00 AM  
**Location:** 221 N Park St Casper, WY 82601-2041  
**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Clearance and Demolition (04) **National Objective:** SBS

**Initial Funding Date:** 10/22/2015

**Description:**

Clearance and demolition funds will facilitate redevelopment efforts through the removal of slum and blight. All residential properties must be vacant before clearance and demolition progresses. DEQ processes related to asbestos testing will be followed. This activity allows for approximately 3 demolitions in conjunction with other redevelopment projects. Redevelopment projects may be commercial, residential or mixed use depending on the location of the project.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC560001	\$18,000.00	\$0.00	\$18,000.00
<b>Total</b>	<b>Total</b>			<b>\$18,000.00</b>	<b>\$0.00</b>	<b>\$18,000.00</b>

**Proposed Accomplishments**

Housing Units : 2

**Annual Accomplishments**



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Years	Accomplishment Narrative	# Benefiting
2015	<p>The Central Wyoming Rescue Mission (CWRM) independently purchased 2 lots with buildings on them which were very old, dilapidated, in disrepair with broken windows, peeling paint and poor roofs and drainage systems. Both buildings were vacant, encouraging transients that frequented them on a regular basis. The lots were not maintained which caused issues of weeds, insects, rodents and animals on the lot that spread into adjoining properties. Code Enforcement has 13 Citations regarding the properties involving Weed-growth on the property which had spread into the alley and the gutter. Junk- miscellaneous debris including lumber, broken snowmobile, televisions, microwaves, mattresses, bagged trash, and more. Vehicle- unregistered vehicle on the lot in 2013 which was unknown if it belonged to a tenant or not. The CWRM approached the City for funding assistance in the removal of the buildings. The Clearance Activity has been determined to be eligible and will be the program referred to for removal of the buildings. The future plan of CWRM on the lot is for the creation of additional temporary housing for 20 male persons who are homeless. A date is not yet established for this yet, but is expected to occur in the next two years. The funds for 2015 will be expended and the Activity completed, \$103.83 from PY14 Clearance and Demolition Activity #317 and \$1871.17 from the City to reimburse HUD for previous ineligible expenses from a prior staff person, also from PY14 #317. The modularity will be located catty corner and next-door from the existing Mission buildings which have been there for many years. Environmental Review was performed prior to the Clearance. Trains run across the north side of the City every day on a sporadic basis. Burlington Northern was contacted and said the trains were not on a set schedule due to running when there were loads. The train horns are not blown in the proximity of this property as there are no intersections nearby to warn people of their presence. The noise that is heard is the same as any location in the northern parts of town since the tracks span across the entire north side of the City and the sound is not obtrusive. No population is disproportionately affected by the sound. Code Enforcement stated that there is no sound ordinance due to trains in the City, because they traverse the entire north side of the City and can be heard from locations in all four directions throughout and nearby the City. The National Objective of SBS will be changed to LMH when the modularity are placed on the property which will house homeless, male tenants for up to two years.</p>	



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**PGM Year:** 2015  
**Project:** 0004 - City Core Revitalization  
**IDIS Activity:** 324 - Matching Facade Grants.SBR  
**Status:** Completed 8/4/2017 12:00:00 AM  
**Location:** 234 W 1st St Casper, WY 82601-2492  
**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Rehab: Publicly or Privately-Owned Commercial/Industrial (14E) **National Objective:** SBR

**Initial Funding Date:** 03/18/2017

**Description:**

The City Core revitalization project will be a multi-year project providing small facade matching grants to encourage rehabilitation of building exteriors. An attractive facade will entice consumers to come inside, look around and hopefully spend money. The continuity of the look of the neighborhood is also conducive to its overall identity. A successful facade grant will may encourage additional employment opportunities by increasing the appeal and success of the business. The National Objective is to aid in the prevention or elimination of slum and blight in the Urban Renewal Area.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC560001	\$10,000.00	\$10,000.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

Businesses : 1

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2015	Buildings in the Urban Renewal Area are in much need of rehabilitation and repair to remove slum and blight, however, a new Urban Renewal Report was not in place this year, so projects could not be accomplished. It is expected that the new Urban Renewal Report will be submitted and approved in PY16 and this successful program can continue. There is much interest, and applications are being taken on a regular basis from interested business owners. The Updated report was approved 3/22/2017. A painting project was completed on a building which had extreme aged paint which had cracked, peeled and let moisture underneath it. Lead paint testing was performed and was negative. Good quality paint of colors that were approved for the Old Yellowstone District by the Architectural Review Board was applied. The owner installed lighting after the painting was complete which leveraged the funding as well as investing in over half of the required amount to match the amount paid by the Matching Grant program.	



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**PGM Year:** 2015  
**Project:** 0004 - City Core Revitalization  
**IDIS Activity:** 326 - Matching Facade Grant  
**Status:** Completed 4/4/2017 12:00:00 AM  
**Location:** 544 E Yellowstone Hwy Casper, WY 82601-2609  
**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Multi-Unit Residential (14B) **National Objective:** LMH

**Initial Funding Date:** 10/22/2015

**Description:**

The City Core revitalization project will be a multi-year project providing small facade matching grants to encourage rehabilitation of building exteriors. An attractive facade will entice consumers to come inside, look around and hopefully spend money. The continuity of the look of the neighborhood is also conducive to its overall identity. A successful facade grant will may encourage additional employment opportunities by increasing the appeal and success of the business. The National Objective is to aid in the prevention or elimination of slum and blight on a spot basis. These projects will be located outside of the Urban Renewal Area.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC560001	\$10,000.00	\$0.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

Housing Units : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	6	3	6	3	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		1		1			
<b>Income Category:</b>								
	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>				
Extremely Low	0	6	6	0				
Low Mod	0	0	0	0				
Moderate	0	0	0	0				
Non Low Moderate	0	0	0	0				
<b>Total</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>0</b>				
Percent Low/Mod		100.0%	100.0%					

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2015	A Matching Grant was awarded to a business outside of the Urban Renewal Area - Oil City Printers. They were able to install new windows for tenants on the upper floor which has apartments and the lower floor which has business space. None of the windows had ever been replaced and were letting rain and wind come through the edges where there was no longer any seal and the metal and/or wood had rotted or warped too badly for repair. The rehabilitation eliminates further issues of water leaks and the lack of heat due to the open areas surrounding the old windows. The apartments are now weather-tight and the tenant I spoke to said his apartment "was finally warm." This project was completed in January 2016. This Activity improved a building providing decent living conditions for the tenants. Low income status of the tenants was confirmed through interviews with the tenants and building owner who did not plan on any increases in rent charges which were all well below HUD's Fair Market Rent amounts.	



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**PGM Year:** 2016  
**Project:** 0002 - Housing Rehabilitation Assistance Program  
**IDIS Activity:** 327 - Home Rehabilitation  
**Status:** Open  
**Location:** 509 S Lincoln St Casper, WY 82601-3326

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Single-Unit Residential (14A) **National Objective:** LMH

**Initial Funding Date:** 08/08/2016

**Description:**  
 To assist eligible low-moderate income homeowners with qualifying home rehabilitation or imminently needed repairs.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC560001	\$32,968.00	\$17,017.87	\$17,017.87
<b>Total</b>	<b>Total</b>			<b>\$32,968.00</b>	<b>\$17,017.87</b>	<b>\$17,017.87</b>

**Proposed Accomplishments**

Housing Units : 3

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	3	0	0	0	3	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	2		0		2			

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Income Category:	Owner	Renter	Total	Person
Extremely Low	3	0	3	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	3	0	3	0
Percent Low/Mod	100.0%		100.0%	

### Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2016	<p>Homeowner called 5/11/16 requesting assistance for replacing an aged roof that was leaking. The homeowner completed an application for assistance and was found to be eligible via financial- Extremely Low Income Limit, and Environmental qualifications. State Historic Preservation Office responded on 9/29/16 that the project was eligible to proceed with. 3 roofing contractors were contacted who were the only ones registered at sam.gov and said they would present quotes for the project. 2 submitted quotes, the third was emailed three additional times and called twice and still did not submit a quote. From the two quotes received, the lowest, most responsible quote was awarded. A Contract was completed with the Legal Department and submitted to the City Manager and Clerk for signatures.</p> <p>In July 2016 a homeowner approached me needing a furnace replaced and stairs replaced. Homeowner qualified for assistance financially and via an Environmental Review. An elderly, disabled woman as well as herself, who is disabled reside in the home along with a sister who is a caretaker. On 11/1/16 State Historic Preservation response was received finding both projects at this property to be eligible to proceed with. On 9/21-3 contractors were contacted and requested to submit quotes for the replacement of the main entry stairs which were not stable for a stroke victim and not-to-code. By 12/5 - 3 responses were received, contracting was done through the City Legal Dept and necessary signatures were obtained. Notice to Proceed was sent, A Davis Bacon meeting was held prior to the project beginning.</p> <p>A homeowner qualified (Financial, Environmental, SHPO) and had some rehabilitation work performed on her home in PY15. There was still a need to replace two storm doors. 3 contractors who are registered at sam.gov were contacted for quotes. Three responses were received and the lowest most responsible quote was awarded. The contract was processed through the Legal department and necessary signatures obtained. A notice to proceed was issued. The project is under \$2,000, therefore does not require Davis Bacon observation. As weather permits, the contractor will replace the front and side storm doors which will complete this home rehabilitation.</p>	



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**PGM Year:** 2016  
**Project:** 0003 - LifeSteps Campus Care  
**IDIS Activity:** 328 - LifeSteps Campus Care  
**Status:** Completed 8/4/2017 12:00:00 AM  
**Location:** 1514 E 12th St Casper, WY 82601-4084  
**Objective:** Provide decent affordable housing  
**Outcome:** Availability/accessibility  
**Matrix Code:** Homeless Facilities (not operating costs) (03C)  
**National Objective:** LMC

**Initial Funding Date:** 08/08/2016

**Description:**

Funding will be allocated for necessary repairs and capital improvements to LifeSteps Campus, which houses a Housing First program, Health Care for the Homeless Clinic, Early Headstart program and several community service and social service agencies. This is an older campus that is in need of repairs and rehabilitation in the common areas as well as in the public housing units and the Headstart classrooms. All work to be performed will have quotes obtained or be put out for the public bidding process. All regulations will be followed including any projects involving lead-based paint, asbestos management or necessitating Davis Bacon requirements.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount		Drawn In Program Year		Drawn Thru Program Year	
CDBG	EN	Pre-2015		\$12,666.00		\$0.00		\$0.00	
		2013	B13MC560001			\$0.00		(\$750.41)	
		2014	B14MC560001			\$13,416.41		\$13,416.41	
	2016	B16MC560001		\$82,000.00		\$48,425.73		\$48,425.73	
	PI			\$750.41		\$750.41		\$750.41	
<b>Total</b>	<b>Total</b>			<b>\$95,416.41</b>		<b>\$62,592.55</b>		<b>\$61,842.14</b>	

**Proposed Accomplishments**

Public Facilities : 20

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,099	74
Black/African American:	0	0	0	0	0	0	44	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	78	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0

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Other multi-racial:	0	0	0	0	0	0	0	35	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>1,256</b>	<b>74</b>						
Female-headed Households:	0	0	0	0	0	0	0	0	0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,256
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,256
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2016	The Fire Suppression system in buildings C and E was determined to be in a poor state and in danger of failing if it was activated. A 5-Year inspection was performed on the system. The existing pipes were extremely corroded and had a lot of sludge in them. The system is being replaced with a Nitrogen generated system which will aid in the corrosion from the very hard water in Casper as well as adding many additional drains so that the condensation can be drained monthly-virtually eliminating build-up in the pipes. The remaining building, Building F fire suppression system replacement and a full Campus Fire Alarm system replacement will be completed with PY17 funding to ensure a safe place for all residents and visitors on the Campus. A new program involving high-risk youth began this year in Building C. 143 homeless youth were housed over the year in this program. 16 units were rehabbed for additional Housing First units with City One Cent funds allocated to the Casper Housing Authority and 16 new tenants were housed on the Campus in the Housing First program. Many special events took place on the City's Housing Campus this past year facilitated by the Property Management Team from the Casper Housing Authority. An Easter egg hunt and Christmas party for tenants on Campus as well as low income housed residents in the City, Community Garden, meals served from the commercial kitchen by 2 professional chefs to tenants and program participants, a hot lunch summer meal program offered to tenants and neighborhood children. Interest continues to increase from agencies wanting to offer programs on the Campus.	



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**PGM Year:** 2016  
**Project:** 0001 - Transportation Subsidies  
**IDIS Activity:** 329 - Transportation Assistance  
**Status:** Completed 8/4/2017 12:00:00 AM  
**Location:** 200 N David St Casper, WY 82601-1815  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Transportation Services (05E) **National Objective:** LMC

**Initial Funding Date:** 08/08/2016

**Description:**

This activity makes transit services on the City's public transportation systems (CATC) affordable and available to low-moderate income persons, especially elderly persons and persons with disabilities by subsidizing the costs of tickets and tokens.  
 Providing recipients reliable transportation to employment, education, medical services, shopping and social activities.  
 Transit options available are the fixed route service, The Bus, or the dial-a-ride service, CATC.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC560001	\$35,000.00	\$35,000.00	\$35,000.00
<b>Total</b>	<b>Total</b>			<b>\$35,000.00</b>	<b>\$35,000.00</b>	<b>\$35,000.00</b>

**Proposed Accomplishments**

People (General) : 400

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	770	69
Black/African American:	0	0	0	0	0	0	48	0
Asian:	0	0	0	0	0	0	5	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	97	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	41	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>961</b>	<b>69</b>

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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	932
Low Mod	0	0	0	26
Moderate	0	0	0	3
Non Low Moderate	0	0	0	0
Total	0	0	0	961
Percent Low/Mod				100.0%

### Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2016	The transportation assistance program this year has provided subsidized public transportation for the following: TRIP TOKENS - General Public/Youth: 15,045, Students: 565, Adult Elderly and/or Disabled: 20,435, TRIP TICKETS (for Dial-a-Ride service) - Adult Elderly and/or Disabled: 4,639, Child: 75. This number includes tokens which are distributed to local social service agencies that must have recipients complete an application showing they are LMI in order to receive transportation assistance. The total amount reported of combined tokens and tickets distributed totals 36,045. Information on the population served The agencies involved in the Bus Token Outlet program are required to submit a mid-year report as well as an end-of-year summary report on all applicants. At Mid-Year, 571 individuals had received subsidized transportation with an additional 390 individuals by year-end. The total number reported of 961 is a 4.5% increase from last year which exhibits the need for continued subsidized transportation.	



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**PGM Year:** 2016  
**Project:** 0005 - City Core Revitalization  
**IDIS Activity:** 330 - Matching Facade Grants.SBR  
**Status:** Open  
**Location:** 701 W Yellowstone Hwy Casper, WY 82601-1731  
**Objective:** Create economic opportunities  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Publicly or Privately-Owned Commercial/Industrial (14E) **National Objective:** SBR

**Initial Funding Date:** 08/08/2016

**Description:**

The City Core revitalization project will be a multi-year project providing small facade matching grants to encourage rehabilitation of building exteriors. An attractive facade will entice consumers to come inside, look around and hopefully spend money. The continuity of the look of the neighborhood is also conducive to its overall identity. A successful facade grant will may encourage additional employment opportunities by increasing the appeal and success of the business. The National Objective is to aid in the prevention or elimination of slum and blight in the Urban Renewal Area.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$40,719.59	\$0.00	\$0.00
		2014	B14MC560001		\$40,000.00	\$40,000.00
		2016	B16MC560001	\$30,000.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$70,719.59</b>	<b>\$40,000.00</b>	<b>\$40,000.00</b>

**Proposed Accomplishments**

Businesses : 3

**Annual Accomplishments**



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Years	Accomplishment Narrative	# Benefiting
2016	<p>The City was able to resume the Matching Facade Grant Program this year and four projects were completed. The first project was completed at Car Care Center. Their roof, soffit and fascia had deteriorated to the point of water leakage into the building when it snowed or rained. Upon inspection, it was determined to be an eligible project for commercial rehabilitation in the Old Yellowstone District. The City expended \$10,000 for City Core Revitalization and the business owner expended \$53,153. Proper procurement was observed and Davis Bacon Regulations were followed. The second project was completed at Wyoming Office Products. The paint and wood had deteriorated to the point that the front board was no longer attached to the back board on the store front. A safety concern of the board blowing off in strong winds and hitting a pedestrian was present also. New backboard, siding, signage and lights were installed making it safe for passersby as well as improving the structure itself. The repair to this aged establishment has added to the overall esthetics of the area. The City expended \$10,000 for City Core Revitalization and the business owner expended \$10,440. Proper procurement was observed and Davis Bacon Regulations were followed. The third project completed was at Racca's Napoletana Pizzeria. This building was an old fruit warehouse and had stood vacant for many, many years. This business renovated the entire building and applied for a matching facade grant to aid in the installation of new windows. The City expended \$10,000 for City Core Revitalization and the business owner expended \$32,185. Proper procurement was observed and Davis Bacon Regulations were followed. The fourth project was completed at Mercer Family Resource Center. This building has had no rehabilitation done for many years and the siding, windows and soffits are all severely deteriorated. This project was approved for a two-phase facade grant due to extreme need for rehabilitation. The windows had warped and some were unable to be locked and let in weather elements. The most imminent need was the window replacement which will be followed next PY with siding replacement. 10 of 37 windows were replaced and well sealed in. The City expended \$10,000 for City Core Revitalization and the business owner expended \$19,645. Proper procurement was observed and Davis Bacon Regulations were followed.</p>	



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**PGM Year:** 2016  
**Project:** 0004 - Sidewalk Improvements  
**IDIS Activity:** 331 - Sidewalk Replacement  
**Status:** Open  
**Location:** 200 N David St Casper, WY 82601-1815  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Sidewalks (03L) **National Objective:** SBS

**Initial Funding Date:** 08/08/2016

**Description:**

Sidewalks that are determined to be a hazard to citizens in low income census tracts will be repaired or replaced to provide safe areas to traverse. Damaged or deteriorated sidewalks are an impediment to citizens and can cause an extreme challenge to a disabled resident. The damage can force a citizen to travel in the roadway and be in a dangerous situation.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC560001	\$40,000.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

Public Facilities : 10

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2016  
**Project:** 0006 - Program Administration  
**IDIS Activity:** 332 - Program Administration  
**Status:** Completed 6/28/2017 12:00:00 AM  
**Location:**

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A) **National Objective:**

**Initial Funding Date:** 08/08/2016

**Description:**

Provides for the Administration oversight costs of the CDBG program, including the Community Development Technician's salary and benefits.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC560001	\$57,312.00	\$57,312.00	\$57,312.00
<b>Total</b>	<b>Total</b>			<b>\$57,312.00</b>	<b>\$57,312.00</b>	<b>\$57,312.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>							

Female-headed Households:

0

Income Category:

Owner Renter Total Person

PR03 - CASPER

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# City of Casper



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2016  
CASPER

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Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

#### Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

DR

# City of Casper



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2016  
 CASPER

Date: 15-Aug-2017  
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 Page: 39

**PGM Year:** 2016  
**Project:** 0002 - Housing Rehabilitation Assistance Program  
**IDIS Activity:** 333 - Emergency Repairs  
**Status:** Open  
**Location:** 707 N Jefferson St Casper, WY 82601-1413

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Single-Unit Residential (14A) **National Objective:** LMH

**Initial Funding Date:** 08/08/2016

**Description:**

To assist eligible homeowners with emergency repairs such as: replacing a water heater, repairing or replacing leaking or failing plumbing, replacing dangerous electrical components, replacing a furnace in cold winter months or repairing damage to the home from a fallen tree.  
 An activity categorized as emergency repair is the result of more imminent need and will be scheduled as soon as possible by the first available qualified contractor after verifying income eligibility of the homeowner.  
 \* Per recommendations of the Region VIII Environmental Officer, the remaining funding in this Activity, \$3,142.00 will be re-allocated to the Home Rehabilitation Activity, number 327. It was explained to the City that this is still a basic rehab-type project and does not warrant having a URG National Objective or is not a threat to the General Public.  
 This Activity will be completed and the remaining funds expended in Activity #327 for regular rehabilitation projects as well as projects with high need.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC560001	\$10,000.00	\$6,858.00	\$6,858.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$6,858.00</b>	<b>\$6,858.00</b>

**Proposed Accomplishments**

Housing Units : 2

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	2	0	0	0	2	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



# City of Casper



U.S. Department of Housing and Urban Development  
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Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	2		0		2			

Income Category:	Owner	Renter	Total	Person
Extremely Low	2	0	2	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2016	<p>In July 2016 a homeowner approached me needing a furnace replaced and stairs replaced. The homeowner qualified for assistance financially and via an Environmental Review. On 11/1/16 State Historic Preservation response was received finding both projects at this property to be eligible to proceed with. On 11/4 contractors were contacted and requested to submit quotes for a furnace replacement, as weather was getting colder. 11/8 - 3 quotes were received. contracting was done through the City Legal Dept and necessary signatures were obtained. The furnace was changed out on 11/17/16. Funds will be drawn down in December for this Emergency Repair. The stairway to the main entrance of the home was determined to be out-of-compliance by the Building Inspector. The owner's mother who is a stroke victim had a difficult time entering the home with the stairs in their current condition. A second need was determined at this property and completed. IDIS however will only let me enter 1 address.</p> <p>A homeowner occupied home was determined to be in a dangerous state due to the original electric meter being located inside the residence which needed to be relocated to the exterior of the home and, the original screw-in-type fuses and fuse box were still the source of power which was very aged and not to Code Standards. The power company left the power on with the guarantee that the electric service would be moved and upgraded as soon as possible. The homeowner qualified as eligible with income verification, being a single, female head of household with a daughter and living in a dangerous and possibly life-threatening situation. The project is expected to be completed by the end of January and drawn down for in February.</p>	



# City of Casper



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CASPER

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Total Funded Amount:	\$1,201,878.01
Total Drawn Thru Program Year:	\$1,033,732.86
Total Drawn In Program Year:	\$365,577.36

DR

**PUBLIC NOTICE  
PUBLIC COMMENTS SOUGHT  
PUBLIC HEARING TO BE HELD**

The City of Casper Fiscal Year 2016/2017 Consolidated Annual Performance and Evaluation Report (CAPER) has been prepared to meet statutory performance requirements for the expenditures and use of Community Development Block Grant (CDBG) funds. A draft will be available for public review and comments for fifteen business days beginning August 18, 2017 and ending at 5 PM, September 7, 2017. The City of Casper is a recipient of Entitlement Grant funding from the U.S. Department of Housing and Urban Development. Copies of the draft CAPER report will be available for public review at the following locations: Copias del proyecto de informe estarán disponibles para revisión del público en los siguientes lugares:

- Housing & Community Development Office, Room 203, City Hall, 200 N. David Street
- Casper Housing Authority, 145 N. Durbin Street
- Community Action Partnership of Natrona County, 800 Werner Court, Ste. 201
- LifeSteps Campus, Building K, 1514 E. 12<sup>th</sup> Street
- Natrona County Public Library, Second Floor Reference Desk, 307 East 2<sup>nd</sup> Street
- Electronically at the City of Casper website, [www.casperwy.gov](http://www.casperwy.gov)

City Council will conduct a public hearing on the CAPER on Tuesday, September 19, 2017 at 6:00 PM in Council Chambers at City Hall, 200 North David Street, Casper WY, to review the use of City of Casper CDBG Entitlement Funds for 2016-2017. City Council meetings are broadcast live on local government channel 192.

Comments should be directed to Joy Clark in the Housing and Community Development Office, at the above address, by calling (307) 235-8241, by fax, (307) 235-8362, or by email to [jclark@casperwy.gov](mailto:jclark@casperwy.gov). Written and oral public comments provided during the comment period will be summarized in the final Report which may be accessed after September 30, 2017 at [www.cityofcasperwy.com](http://www.cityofcasperwy.com) or at the Housing and Community Development office.

**People requiring reasonable accommodations including language interpreters should contact Joy Clark. Personas que requieren un formato especial, asistencia o alojamiento no deben contactar a Joy Clark para solicitar formatos alternativos. Hearing impaired individuals may contact Wyoming Relay 1-800-877-9965 for assistance to participate in the CAPER Public Hearing. Spanish-Language Service (Servicio en Español) 1-800-829-2783.**

PUBLISH:  
*Casper Star Tribune*  
Legal Ad August 18, 2017  
Block Ad August 20, 2017

\*\*\* Proof of Publication \*\*\*

Casper Star-Tribune  
P.O. Box 80, Casper, WY 82602-0080, ph 307-266-0500

AFFIDAVIT OF PUBLICATION

STATE OF WYOMING )  
COUNTY OF NATRONA )

I, the undersigned, being a person in the employ of the Casper Star-Tribune, a newspaper published in CASPER, NATRONA COUNTY, WYOMING, and, knowing the facts herein set forth do so solemnly swear that a copy of the notice as per clipping attached was printed and published

Daily

Weekly

In the regular and entire issue of said newspaper, and not in any supplement thereof, for 1 Consecutive Days Weeks

commencing with issue dated August 18, 2017  
ending with issue dated August 18, 2017

City of Casper  
200 N. David St.  
Casper, WY 82601

ORDER NUMBER 28464

Shawn Weir  
Signed

Subscribed in my presence and sworn to before me this

22nd day of August 2017

Jeanette Saulsky



PUBLISHED ON: 08/18/2017

TOTAL AD COST: 146.40

FILED ON: 8/18/2017

SEP - 7 2017

PUBLIC NOTICE  
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PUBLIC HEARING TO BE HELD

The City of Casper (Casper) Fiscal Year 2018/2017 Consolidated Annual Performance and Evaluation Report (CAPER) has been prepared to meet statutory performance requirements for the expenditures and use of Community Development District Grant (CDBG) funds. A draft will be available for public review and comments for 15 business days beginning August 15, 2017 and ending at 5 PM, September 7, 2017. The City of Casper is receiving from the U.S. Department of Housing and Urban Development a Copy of the draft CAPER report will be available for public review at the following location: Copies are provided to the following departments and offices at the following locations:  
• Housing & Community Development Office, Room 208, City Hall, 200 N. David Street  
• Casper Hearing Authority, 145 N. Durbin Street  
• Community Action Partnership of Natrona County, 600 Warner Court, Ste. 201  
• Lifetree Campus, Building K, 1614 E. 29th Street  
• Natrona County Public Library, Second Floor Natrona Bank 307 East 2nd Street  
• Electronically at the City of Casper website, www.casperwy.gov  
City Council will conduct a public hearing on the CAPER on Tuesday, September 19, 2017 at 10:00 PM in Council Chambers at City Hall, 200 North David Street, Casper, WY. Any review of the City of Casper CDBG Entitlement Funds for 2018-2017, City Council meetings are broadcast live on local government channel 192. Comments should be directed to Joy Clark in the Housing and Community Development Office, at the above address, by calling (307) 235-6241, by fax, (307) 235-6332, or by email to [Joy.Clark@casper.wy.gov](mailto:Joy.Clark@casper.wy.gov). Written and oral public comments provided during the comment period will be summarized in the final report which may be accessed after September 30, 2017 at [www.cityofcasper.wy.gov](http://www.cityofcasper.wy.gov) or at the Housing and Community Development Office.  
People requiring reasonable accommodations including language interpretation should contact Joy Clark, Recreation Inquiries Information Specialist, assistance@casper.wy.gov or contact Joy Clark past activities for alternative. Hearing impaired individuals may contact Wyoming Relay 1-800-877-3365 for assistance to participate in the CAPER Public Hearing. Spanish Language Services (Servicio en Español) 1-800-898-2743.  
Published: August 18, 2017  
Legal No: 28464

LESTER/FREEMAN

NEWS

SUNDAY, AUGUST 20, 2017 1 C11

### High-tech US plants offer jobs even as the laid-off struggle

By DAN STREHL AND CHRISTOPHER H. HUGHES Associated Press

NORWOOD, Ohio — Herbie Mays is 3M proud, and it shows — in the 3M shirt he wears, in the 3M ring he wears, in the 3M badge at the company's plant in Columbus, Ohio. In the way he shows off a card from a 3M supervisor, pointing Mays to "3M's 60,000 employees."

But it's all real life. Mays' last day at 3M was in March. Bent on setting aside and refocusing his portfolio, the company decided to close the plant that made handgrips, knee braces and other health care supplies and move work to its plant in Mexico.

At 62, Mays is unemployed and wants to work, though on the face of it he has plenty of opportunities. Nearly 10 miles from Mays' ranch, steel mills have in the last few months added 6,000 jobs — and 10,000 more.

In the state-of-the-art laboratory in a World War II-era building the size of 27 football fields, workers use

American manufacturing jobs in 2017. Donald Trump was the presidential incumbent because he pledged to stop American jobs and manufacturing from going overseas, winning that. Selfies from Mays and other blue-collar voters.

We know that many jobs have gone overseas, to lower-wage workers. But at the same time, American manufacturers have actually added nearly a million jobs in the past seven years. Labor statistics show nearly 390,000 such jobs open.

The problem? Many of these are not the same jobs that for decades sustained the working class. More and more factory jobs now demand education, technical know-how or specialized skills. And many of the workers set aside from low-tech factories lack such qualifications.

Practices will need to fill decades, according to a forecast by Deloitte Consulting, and U.S. manufacturers

In many European and Asian countries are more likely to be working with robots than U.S. workers, studies show. In such countries as Japan and Denmark, robotics and advanced automation have created well jobs while increasing efficiencies for manufacturers.

Trump continues to make promises about adding U.S.

Of the 366 million jobs in the United States, only about 0.5 percent were filled by active apprentices in 2016. Filling millions of open jobs through apprenticeships would require a substantial increase in government resources. So far, the Trump administration has called for more funding but hasn't made any progress securing the funding from Congress.

Apprenticeships are much more common at overseas companies, notably Germany's. At Germany-based Sibelco's plant in Virginia Beach, Virginia, for example, A.J. Soberman is learning to be a "mechatronics technician." Mechatronics combines electrical and mechanical engineering as well as computer skills.

Sibelco makes chain saws, leaf blowers and wood trimmers at the factory. Soberman completed his final year in Sibelco's last year apprenticeship program. Soberman will read diagrams on computer screens attached to work robots to help and upgrade them, if necessary, he said.

That the firms and their jobs associate with factories are giving way to clean operations using futuristic technology.

"They just come in here, and they're wide-eyed," Johnson said.

U.S. manufacturing workers, including managers, make an average of \$44,000 a year, according to government data. That's just 2.9 percent higher, adjusted for inflation, than a decade ago after years of shifting of jobs overseas to countries with lower wages. And it compares with manufacturing's 8 percent gain for the labor force as a whole over the past decade.

But a typical mechatronics engineer with a four-year degree earns \$70,000 a year, a typical software developer makes over \$100,000.

Don't Disobey, the education arm of Germany-based Bertelsmann last year launched two-year mechatronics apprenticeship programs in Ohio with Sinclair Community College, and is already expanding the U.S. apprenticeship offerings. At 30-

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### JOIN THE FIGHT FOR ALZHEIMER'S FIRST SURVIVOR.

As the Alzheimer's Association Walk to End Alzheimer's® grows every year, we're organizing their own edition to Alzheimer's — a disease that currently has no cure. But what if one day there was a flower for Alzheimer's, first survivor? What if there were millions of them? How would that beautiful day happen by joining us for the world's largest fundraiser to fight the disease. Register today at [alz.org/walk](http://alz.org/walk)

Walk to End Alzheimer's - Casper  
 Tato Pumphouse Trail Center  
 Sat., August 26 | 8:00 a.m.

**WALK TO END ALZHEIMER'S**  
 Alzheimer's Association

K2 | Edgewood | POST-NEWS | Wyoming State Office | 555 | Teaching Our Community About Skin Cancer | Edgewood | 10.70 | WYOMING STATE OFFICE

ORDINANCE NO. 12-17

AN ORDINANCE APPROVING A ZONE CHANGE FOR LOT 4 AND A PORTION OF LOT 5, BLOCK 8 OF THE EAST TERRACES ADDITION SUBDIVISION IN THE CITY OF CASPER, WYOMING.

WHEREAS, an application has been made to rezone the above described property from zoning classification R-2 (One Unit Residential) to C-2 (General Business); and,

WHEREAS, after a public hearing on July 20, 2017, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Lot 4 and a Portion of Lot 5, Block 8, East Terraces Addition, more particularly described as follows, and commonly known as 205 South Minnesota Avenue, is hereby rezoned from zoning classification R-2 (One Unit Residential) to C-2 (General Business).

*Beginning at a Point, which Point is the Lot Corner of Minnesota Avenue between Lots 4 and 5 of Block 8, East Terraces; Thence Running Southeasterly along Lot Lines Between Said Lots 4 and 5 a Distance of 92.95 Feet to a Point, Which Point is on the Lot Line Between Lots 3 and 4 of Said Block 8; Thence Southerly Along the Lot lines between Lots 3 and 5 of Said Block 8 a Distance of 41.38 Feet to a Point, Which Point is the Lot Corners Between Lots 3, 19 and 20 of Said Block 8; Thence Northwesterly Through Lot 5 of Said Block 8 in a Straight Line to the Point of Beginning.*

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 5<sup>th</sup> day of September, 2017.

PASSED on 2nd reading the \_\_\_\_ day of \_\_\_\_\_, 2017.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the day of \_\_\_\_\_, 2017.

APPROVED AS TO FORM:

Walter Tremel

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Kenyne Humphrey  
Mayor

August 28, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Andrew Beamer, P.E., Public Services Director *AB*  
Andrew Colling, Engineering Tech

SUBJECT: Rescinding the Agreement with Full Contact Concrete, LLC and Rescinding Resolution No. 17-103, for the 2<sup>nd</sup> Street Concrete Repairs Project No. 17-021

Meeting Type & Date:

Regular Council Meeting  
September 19, 2017

Recommendation:

That Council, by resolution, rescind the agreement with Full Contact Concrete, LLC and rescind Resolution No. 17-103, for the 2<sup>nd</sup> Street Concrete Repairs Project.

Summary:

On Thursday, May 4, 2017, three (3) bids were received for the 2<sup>nd</sup> Street Concrete Repairs Project. The bid results are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BASE BID</u>
<b>Full Contact Concrete</b>	<b>Casper, Wyoming</b>	<b>\$119,580.00</b>
Treto Construction	Casper, Wyoming	\$162,465.00
71 Construction	Casper, Wyoming	\$317,317.10

The project includes the removal and replacement of curb and gutter along 2<sup>nd</sup> Street between Durbin Street and Venture Way. Additionally, ADA ramps will be added, damaged sidewalk will be replaced, and settled paving sections will be replaced.

It is recommended that the bid received from Full Contact Concrete, LLC, be rejected as they failed to execute the contract. A claim against the Contractor's bid bond will be made. The City will seek to bid the project again later this fiscal year.

Financial Considerations

Funding for this project will be from Budgeted One Cent #15 Optional Sales Tax Funds.

Oversight/Project Responsibility

Andrew Colling, Engineering Tech

Attachment  
Resolution

RESOLUTION NO.17-180

A RESOLUTION RESCINDING RESOLUTION NO. 17-103, APPROVAL OF THE EXECUTION OF AN AGREEMENT WITH FULL CONTACT CONCRETE, LLC FOR THE 2<sup>ND</sup> STREET CONCRETE REPAIRS PROJECT

WHEREAS, Full Contact Concrete, LLC was the successful bidder to perform the work specified as the 2<sup>nd</sup> Street Concrete Repairs, Project No. 17-021, with a base bid of One Hundred Nineteen Thousand Five Hundred Eighty Dollars (\$119,580); and,

WHEREAS, on June 6, 2017, the City council passed, approved, and adopted Resolution No. 17-103 to execute a Contract with the Bidder for completion of the project; and,

WHEREAS, the Bidder did not execute the Contract within the time specified in the Notice of Award; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, this resolution rescinding approval of Resolution No. 17-103.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2017.

APPROVED AS TO FORM:



ATTEST:

\_\_\_\_\_  
Tracey L. Belser  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Kenye Humphrey  
Mayor

August 28, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*  
Zulima Lopez, Assistant Support Services Director

SUBJECT: Authorize the Purchase of One (1) Tandem Axle Truck, with Dump Body, Salt Spreader, and Plow in the Estimated Amount of \$205,147.00 Before Trade-In Allowance, from CMI-Teco, for Use by the Streets Division of the Public Services Department.

Meeting Type & Date  
Regular Council Meeting  
September 19, 2017

Action type  
Minute Action

Recommendation

That Council, by minute action, authorize the purchase of one (1) tandem axle truck and salt spreader by the State of Wyoming bid process, with options as specified for a dump body and plow, from CMI-Teco, Mills, Wyoming, to be used in the Streets Division of the Public Services Department, in the estimated amount of \$205,147.00 before trade-in allowance.

Summary

Wyoming State Statute allows cities to purchase specific vehicles and equipment by utilizing the State bid process. Options can be added to State bid purchases to meet the needs of varying operations. Taking advantage of this process can significantly reduce the cost of purchasing equipment. This purchase will replace one (1) tandem axle truck with dump body, salt spreader, and plow in the Streets Division that is due for replacement by age, miles, and maintenance costs.

As required by Wyoming State Statute 15-1-113(b), the State of Wyoming notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks. The recommended purchase of this truck and salt spreader through the State bid process, with options meets all of the required specifications.

<u>State Bid Item</u>	<u>Vendor</u>	<u>Amount</u>	<u>Estimated Trade-In</u>	<u>Estimated Total</u>
(1) Tandem Axle Truck with Options	CMI-Teco Mills, WY	\$205,147.00	\$31,000	\$174,147.00

Financial Considerations

This purchase was approved in the FY18 adopted budget and is funded by One Cent #15 Optional Sales Tax Revenue.

Oversight/Project Responsibility

This purchase will be made by Zulima Lopez, Assistant Support Services Director, with oversight being transferred to Shad Rodgers, Streets Manager in Public Services, after the equipment is received.

Attachments

No Attachments

August 28, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tracey L. Belser, Support Services Director *tlb*  
Zulima Lopez, Assistant Support Services Director

SUBJECT: Authorize the Purchase of One (1) New Tandem Axle Mack Truck Chassis, in the Amount Not to Exceed \$139,896.00 from CMI-Teco, for Use by the Solid Waste Division of the Public Services Department.

Meeting Type & Date

Regular Council Meeting  
September 19, 2017

Action Type

Minute Action

Recommendation

That Council, by minute action, authorize the purchase of one (1) new tandem axle Mack truck chassis from CMI-Teco, Mills, Wyoming, to be used in the Solid Waste Division of the Public Services Department, in the amount not to exceed \$139,896.00.

Summary

Wyoming State Statute allows cities to purchase specific vehicles and equipment by utilizing the State bid process. Taking advantage of this process can significantly reduce the cost of purchasing equipment. The state bid process was used to purchase a Mack truck chassis that was delivered in March 2017. Included in the bid package was language to "piggy back" the bid for 120 days after the delivery of the final unit from the original purchase order. Equipment procurement by piggy backing a previous purchase allows the city to avoid price increases. This piggy back purchase results in the City procuring a front load sanitation truck chassis that is a model year newer for the same purchase price paid in 2016.

This purchase is for the chassis portion of a new front load sanitation truck with the body being bid out separately. This purchase will replace one (1) front load sanitation truck in the Solid Waste Division that is due for replacement by age. This sanitation truck is used Monday through Saturday for collection of commercial garbage.

As required by Wyoming State Statute 15-1-113(b), the State of Wyoming notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks. The recommended purchase of this tandem axle Mack truck chassis through the state bid process meets all of the required specifications for a new front load sanitation truck.

<u>State Bid Item</u>	<u>Vendor</u>	<u>Estimated Amount</u>
(1) Mack Tandem Axle Truck Chassis	CMI-Teco Mills, WY	\$139,896.00*

\*Amount not to exceed \$139,896.00-trade in amount not available at the time memo was written.

Financial Considerations

Project funding is from Refuse Collection Fund Reserves and included in the Refuse Collection FY18 budget.

Oversight/Project Responsibility

This purchase will be made by Zulima Lopez, Assistant Support Services Director, with oversight being transferred to Sean Orszulak, Solid Waste Superintendent, after the fully assembled front load sanitation truck is received.

Attachments:

No attachments

August 28, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*  
Zulima Lopez, Assistant Support Services Director

SUBJECT: Authorize the Purchase of One (1) New Tandem Axle Mack Truck Chassis, in the Amount Not to Exceed \$140,632.00 from CMI-Teco, for Use by the Solid Waste Division of the Public Services Department.

Meeting Type & Date  
Regular Council Meeting  
September 19, 2017

Action Type  
Minute Action

Recommendation

That Council, by minute action, authorize the purchase of one (1) new tandem axle Mack truck chassis from CMI-Teco, Mills, Wyoming, to be used in the Solid Waste Division of the Public Services Department, in the amount not to exceed \$140,632.00.

Summary

Wyoming State Statute allows cities to purchase specific vehicles and equipment by utilizing the State bid process. Taking advantage of this process can significantly reduce the cost of purchasing equipment. The state bid process was used to purchase a Mack truck chassis that was delivered in March 2017. Included in the bid package was language to “piggy back” the bid for 120 days after the delivery of the final unit from the original purchase order. Equipment procurement by piggy backing a previous purchase allows the city to avoid price increases. This piggy back purchase results in the City procuring a side loader chassis that is a model year newer for the same purchase price paid in 2016.

This purchase is for the chassis portion of a new automated side load sanitation truck with the body being bid out separately. This truck will be an addition to the sanitation fleet that was requested and approved to help ensure reliability of trash collection services. The extra truck will provide for dependable route pickup while other trucks in the sanitation fleet are out of service for maintenance and/or repair. This sanitation truck is used Monday through Friday by Refuse Collection staff for daily residential trash collection.

As required by Wyoming State Statute 15-1-113(b), the State of Wyoming notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks. The recommended purchase of this tandem axle Mack truck chassis through the state bid process meets all of the required specifications for a new automated side loader sanitation truck.

<u>State Bid Item</u>	<u>Vendor</u>	<u>Estimated Amount</u>
(1) Mack Tandem Axle Truck Chassis	CMI-Teco Mills, WY	\$140,632.00*

\*Amount not to exceed \$140,632.00-trade in amount not available at the time this memo was written.

Financial Considerations

Project funding is from Refuse Collection Fund Reserves and included in the Refuse Collection FY18 budget.

Oversight/Project Responsibility

This purchase will be made by Zulima Lopez, Assistant Support Services Director, with oversight being transferred to Sean Orszulak, Solid Waste Superintendent, after the fully assembled automated side loader sanitation truck is received.

Attachments:

No attachments

August 23, 2017

MEMO TO: J. Carter Napier, City Manager. *JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*  
Zulima Lopez, Assistant Support Services Director

SUBJECT: Authorize the Purchase of One (1) New Front End Loader, in the Estimated Amount of \$168,748.00 Before Trade-In Allowance, from Wyoming Machinery Company, for Use by the Streets Division of the Public Services Department.

Meeting Type & Date  
Regular Council Meeting  
September 19, 2017

Action type  
Minute Action

Recommendation

That Council, by minute action, authorize the purchase of one (1) new front end loader, by the State of Wyoming bid process, from Wyoming Machinery Company, Casper, Wyoming, to be used in the Streets Division of the Public Services Department, in the estimated total amount of \$168,748.00 before trade-in allowance.

Summary

Wyoming State Statute allows cities to purchase specific vehicles and equipment by utilizing the State bid process. Taking advantage of this process can significantly reduce the cost of purchasing equipment. The state bid process was used to purchase a new front end loader in early 2016. Included in the 2016 bid package was language to “piggy back” the bid for 120 days after the delivery of the final unit from the original purchase order or any subsequent piggy back orders. Equipment procurement by piggy backing a previous purchase allows the city to avoid price increases. This piggy back purchase results in the City procuring a loader that is two model years newer for the same purchase price paid in 2016.

This purchase will replace one (1) front end loader in the Streets Division that is due for replacement by age and hours of operation. This loader will be used in numerous Streets operations throughout the year including loading ice slicer, snow, and construction materials into snow plows and dump trucks, hauling the snow blower, and clearing snow drifts too large for plow trucks.

As required by Wyoming State Statute 15-1-113(b), the State of Wyoming notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks. The recommended purchase of the new front end loader meets all of the required specifications for this Streets Department purchase. The bid was as follows:

<u>Bid Item</u>	<u>Vendor</u>	<u>Amount of Bid</u>	<u>Estimated Trade-In</u>	<u>Estimated Total</u>
(1) CAT 938M Front End Loader	WY Machinery Casper, WY	\$168,748	\$47,000	\$121,748

Financial Considerations

This purchase was approved in the FY18 adopted budget and is funded by One Cent #15 Optional Sales Tax Revenue.

Oversight/Project Responsibility

This purchase will be made by Zulima Lopez, Assistant Support Services Director, with oversight being transferred to Shad Rodgers, Streets Manager in Public Services, after the equipment is received.

Attachments

No Attachments

August 23, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Tracey L. Belser, Support Services Director *TLB*  
Zulima Lopez, Assistant Support Services Director  
SUBJECT: Authorize the Purchase of One (1) New Tandem Axle Mack Truck Chassis, in the Amount Not to Exceed of \$116,680.00, from CMI-Teco, for Use by the Solid Waste Division of the Public Services Department.

Meeting Type & Date  
Regular Council Meeting  
September 19, 2017

Action Type  
Minute Action

Recommendation  
That Council, by minute action, authorize the purchase of one (1) new tandem axle Mack truck chassis, by the State of Wyoming bid process, from CMI-Teco, Mills, Wyoming, to be used in the Solid Waste Division of the Public Services Department, in the amount not to exceed \$116,680.00 before trade-in allowance.

Summary  
Wyoming State Statute allows cities to purchase specific vehicles and equipment by utilizing the State bid process. Taking advantage of this process can significantly reduce the cost of purchasing equipment. This purchase is for the chassis portion of a new roll off truck with the body being bid out separately. This purchase will replace one (1) roll off in the Solid Waste Division that is due for replacement by age and hours of operation. This roll off truck is used daily Monday through Saturday by Refuse Collection staff to transport customer construction wastes, metals, and bio-solids from the Wastewater Treatment Plant.

As required by Wyoming State Statute 15-1-113(b), the State of Wyoming notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks. The recommended purchase of this tandem axle Mack truck chassis through the State bid process meets all of the required specifications for a new roll off truck.

<u>State Bid Item</u>	<u>Vendor</u>	<u>Estimated Amount</u>
(1) Mack Tandem Axle Truck Chassis	CMI-Teco Mills, WY	\$116,680.00*

\*Amount not to exceed \$116,680.00-trade in amount not available at the time this memo was written.

Financial Considerations

Project funding is from Refuse Collection Fund Reserves and included in the Refuse Collection FY18 budget.

Oversight/Project Responsibility

This purchase will be made by Zulima Lopez, Assistant Support Services Director, with oversight being transferred to Sean Orszulak, Solid Waste Superintendent, after the fully assembled roll off truck is received.

Attachments:

No attachments