

# COUNCIL MEETING AGENDA

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**Casper City Council  
City Hall, Council Chambers  
Tuesday, August 7, 2018, 6:00 p.m.**



## COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum.
- IV. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- V. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- VI. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

## AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE JULY 17, 2018 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON JULY 24, 2018



4. CONSIDERATION OF MINUTES OF THE JULY 24, 2018 EXECUTIVE SESSION – PERSONNEL

5. CONSIDERATION OF BILLS AND CLAIMS

6. ESTABLISH DATE OF PUBLIC HEARINGS

A. Consent

1. Establish August 21, 2018, as the Public Hearing Date for Consideration of:

- a. **New Resort Liquor License No. 8** for Trigild, Inc., d/b/a **Hilton Garden Inn**, Located at 1150 North Poplar Street.
- b. **New Restaurant Liquor License No. 39** for TWH, Inc., d/b/a **JS Chinese Restaurant**, Located at 116 West 2<sup>nd</sup> Street.

7. PUBLIC HEARINGS

A. Resolution

1. Authorizing the Request to Apply for a Community Enhancement Grant through the **Wyoming Business Council** for the **Lights on Hogadon Project**.
2. Approving Proposed Amendment to the **FY 2017/2018 Annual Action Plan**.

8. RESOLUTIONS

A. Authorizing an Agreement with **Treto Construction, LLC**, in the Amount of \$2,511,700, for the **Midwest Avenue Reconstruction Project**.

B. Consent

1. Approving a Professional Services Contract with **Telecom Law Firm PC** to Assist the City of Casper with **Wireless Communication Facility Reviews**.
2. Approving a Professional Services Contract with **Cityscape Consultants, Inc.** to Assist the City of Casper with **Wireless Communication Facility Reviews**.
3. Approving a Professional Services Contract with **Digital Skylines, Inc.** to Assist the City of Casper with **Wireless Communication Facility Reviews**.
4. Approving a Professional Services Contract with **River Oaks Communication Corporation** to Assist the City of Casper with **Wireless Communication Facility Reviews**.



8. RESOLUTIONS (continued)

B. Consent

5. Approving a Professional Services Contract with **Sublight Engineering PLLC** to Assist the City of Casper with **Wireless Communication Facility Reviews**.
6. Authorizing an Agreement with **Tyler Technologies, Inc.**, for the Purchase and Implementation of an **Enterprise Resource Software System** with a Total Project Budget of \$1,433,432.
7. Authorizing Amendment No. 1 to the Contract for Professional Service with **Civil Engineering Professionals Inc.**, in the Amount of \$46,000, for the **East Casper Zone 3 Water System Improvements Project**.
8. Authorizing a Procurement Agreement with **KROHNE, Inc.**, in the Amount of \$45,098, for the **Purchase of Magnetic Flow Meters** to be Installed in the Pratt, North Park, Mountain Road, and Southwest Water Booster Stations.
9. Authorizing an Agreement with **HDR Engineering, Inc.**, in the Amount Not to Exceed \$75,000.00, for **Water Rights/Water Supply Studies, Tasks, and Activities**.
10. Authorizing a Contract for **Outside-City Sewer Service** with **Silver Dollar Properties, LLC**.
11. Authorizing a Contract for Professional Services with **Inberg Miller Engineers**, in the Amount of \$35,970, for the **Lower Eastdale Creek Channel Improvements – Phase 2 Project**.
12. Authorizing Release and Assignment Agreement with **Western Surety Company**, for **Erosion Control Bond Claim** Against Bonds Held by Gaddis Custom Building, LLC, for Heritage Hills Addition No. 2.
13. Authorizing Release and Assignment Agreement with **Western Surety Company**, for **Erosion Control Bond Claim** Against Bonds Held by Gaddis Custom Building, LLC, for Heritage Hills Additions No. 3 and No. 4.
14. Authorizing a Tender Agreement with **United Fire and Casualty Company and Powder River Construction, Inc.**, in the Amount of \$143,579, for Completion of the **Robertson Road South Pathway Project**.
15. Authorizing an Agreement with **United Fire and Casualty Company and 71 Construction, Inc.**, for Completion of the **“K” Street Improvements Phase I Project**.



8. RESOLUTIONS (continued)

B. Consent

16. Authorizing an Agreement with **Recycled Materials, LLC**, in the Amount of \$28175, for the **2018 Russian Olive Removal Project**.
17. Authorizing a Memorandum of Understanding between the City of Casper and **Casper College** to Provide Funding in the Maximum Total Annual Amount of \$32,731 for **Stormwater Public Education and Outreach** for the Stormwater Coalition.
18. Authorizing a Memorandum of Understanding between the City of Casper and the **Town of Mills** to Provide Funding in the Maximum Total Annual Amount of \$32,731 for **Stormwater Public Education and Outreach** for the Stormwater Coalition.
19. Authorizing a Memorandum of Understanding between the City of Casper and the **Town of Evansville** to Provide Funding in the Maximum Total Annual Amount of \$32,731 for **Stormwater Public Education and Outreach** for the Stormwater Coalition.
20. Authorizing a Memorandum of Understanding between the City of Casper and the **Wyoming Department of Transportation** to Provide Funding in the Maximum Total Annual Amount of \$32,731 for **Stormwater Public Education and Outreach** for the Stormwater Coalition.
21. Authorizing the Acceptance of a Grant from the **Edward Byrne Memorial Justice Assistance Grant**, from the **Department of Justice, Bureau of Justice Assistance, Office of Justice Programs**, in the Amount of \$29,562, to be Shared with Natrona County.
22. Authorizing a Lease Agreement between the City of Casper and the **Casper Junior Football League** for the Use of **Crossroads Complex Fields 1, 2, and 3**.
23. Authorizing a Contract for Professional Services with **Golder Associates, Inc.**, in the Amount of \$112,550, to Provide Environmental Consulting for Construction of the **First Street Reach of the North Platte River Restoration Project**.
24. Authorizing a Resolution Amending Resolution No. 17-155, **Changing the Order of Business for Regular Council Meetings**.
25. Authorizing an Employment Agreement with **Robert J. Hand** for Part-time **Municipal Court Judge Services**.



9. MINUTE ACTION

- A. Authorizing the Purchase of Two (2) New **Articulated Motor Graders**, in the Total Amount of \$532,102.58, from **Wyoming Machinery Company**, Casper, Wyoming, Before the Trade-in Allowance, for Use by the Streets Division of the Public Services Department.
- B. Consent
  - 1. Authorizing the Reappointment of **Mike Cometto** to the **Casper Natrona County Health Department Board**.
  - 2. Authorizing the Purchase of One (1) New **John Deere Gas Mower**, in the Total Amount of \$12,400, from **Stotz Equipment**, Evansville, Wyoming, for Use by the Cemetery Section of the Parks and Recreation Department.
  - 3. Authorizing the Purchase of One (1) New **One Ton Truck with Service Body**, in the Total Amount of \$55,363.36, from **Fremont Motor Company**, Sheridan, Wyoming, for Use by the Water Distribution Division of the Public Services Department.

10. COMMUNICATIONS

- A. From Persons Present

11. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

12. ADJOURNMENT

Upcoming Council meetings

**Council meetings**

6:00 p.m. Tuesday, August 21, 2018– Council Chambers

6:00 p.m. Tuesday, September 4, 2018 – Council Chambers

**Work sessions**

4:30 p.m. Tuesday, August 14, 2018 – Council Meeting Room

4:30 p.m. Tuesday, August 28, 2018– Council Meeting Room

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ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

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