

COUNCIL PROCEEDINGS  
Casper City Hall – Video Conference Call  
April 21, 2020

1. ROLL CALL

Casper City Council met in regular session at 6:18 p.m., Tuesday, April 21, 2020. Present at City Hall: Vice-Mayor Lutz and Mayor Freel. Councilmembers Councilmembers Bates, Cathey, Hopkins, Huber, Pacheco, and Powell attended via conference call. Absent: Councilmember Johnson.

Moved by Councilmember Lutz, seconded by Councilmember Hopkins, to, by minute action, excuse the absence of Councilmember Johnson. Motion passed.

2. MINUTES

Moved by Councilmember Pacheco, seconded by Councilmember Hopkins, to, by minute action, approve the minutes of the April 7, 2020, regular Council meeting, as published in the Casper-Star Tribune on April 13, 2020. Motion passed.

3. EXECUTIVE SESSION MINUTES

Moved by Councilmember Lutz, seconded by Councilmember Cathey, to, by minute action, approve the minutes of the April 7, 2020, executive session. Motion passed.

4. BILLS & CLAIMS

Moved by Councilmember Pacheco, seconded by Councilmember Bates, to, by minute action, approve payment of the April 21, 2020, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 04/21/20		
307CollsnCtr	Services	217.66
71Const	Services	2,023.00
AMBI	Services	758.19
Adecco	Services	1,280.40
Ahern	Services	1,929.20
Airgas	Goods	2,405.36
AllianceElect	Services	3,092.02
Alliant Ins	Services	100.00
Alluretech	Services	42.00
AlSCO	Services	631.89
Ameritech	Goods	3,522.18
Amerigas	Goods	948.43
ArrwhdHting	Services	1,784.73
AtlanticElect	Services	572.18
AtlasOffice	Goods	133.44
AtlasRepro	Services	18.00
BarDSigns	Goods	723.23

Bargreen	Goods	84.00
BnkofAmerica	Goods	137,981.79
BlckHillsEnrgy	Utilities	13,238.22
BrakeSupply	Services	7,617.50
CarolinaSftwr	Goods	700.00
CATC	Funding	113,514.41
CsprStarTrib	Ads	3,389.87
CsprTire	Goods	376.00
CsprPblcUt	Utilities	148.83
CsprWinnlson	Goods	508.15
CntrlWyRegWtr	Services	321,968.28
CntrlWySrSvcs	Funding	140,244.21
CntrlWyHospice	Funding	9,583.31
CenturyLink	Services	5,435.00
ChldDev	Funding	5,312.50
CtyofCspr	Services	107,839.81
CivilEng	Services	4,498.75
CMITeco	Goods	25,021.06
CommTech	Goods	1,104.07
Convergeone	Goods	982.05
CPU	Goods	987.00
CSConslt	Services	560.00
DCourtade	Reimb	500.00
DvdsonFxd	Services	4,287.67
Dell	Services	1,520.32
DeltaDntl	Services	2,614.60
DesertMtn	Goods	30,109.76
DPCInd	Goods	6,490.51
EBecher	Reimb	228.00
EcnmcDev	Funding	107,182.25
EngDsgn	Services	1,125.00
FarmerBros	Goods	69.47
FirstData	Goods	7.68
FloydsTrck	Goods	584.84
FremontMtrCspr	Goods	36,236.70
Galls	Services	326.70
GlobalEquip	Services	403.46
GravesConsult	Services	12,000.00
GrtrWyBigBro	Funding	10,505.16
GreinerMtr	Goods	62,194.00
GSGArch	Services	2,086.51
HitekComm	Services	11,330.00
Homax	Goods	29,506.67
HoseRubber	Goods	357.62
HowrdSpplly	Goods	1,943.11

HubFloor	Goods	153.00
InterfthofNC	Funding	8,541.69
JKCEng	Services	2,518.50
Kubwater	Services	5,618.85
LisasSpnSpn	Services	1,715.00
MBurgardt	Reimb	150.00
MichaelsFence	Goods	390.00
Motorola	Goods	144,198.05
MtnStatesLitho	Services	129.88
MtnWst	Services	1,870.00
MtnWstVal	Services	2,000.00
MtnWstPipe	Goods	9,459.60
NCHCorp	Goods	900.00
Nelson/Nygaard	Services	3,930.75
OneCallWy	Goods	794.25
PMCH	Services	52,000.00
RpdFireProtct	Services	715.00
RcyklingInd	Services	8,354.00
Ricoh	Services	293.03
RckyMtnPwr	Utilities	193,480.27
RotaryClb	Dues	228.00
Smarsh	Services	1,831.50
SftDr	Goods	43.10
StofWYDEQ	Permits	3,438.05
Thatcher	Goods	17,788.32
TopOffice	Services	152.71
Trihydro	Services	6,712.75
Tweeds	Goods	209.80
TylerTech	Goods	14,000.00
Verizon	Services	3,032.33
WtrTech	Goods	5,895.00
WayneColeman	Services	9,750.00
WearPrts	Goods	46.76
WstrnCoop	Goods	3,960.00
WstrnMedAssoc	Services	17,060.00
WllmsIns	Goods	1,520.00
WPPeterson/Assoc	Goods	7,814.00
WLCEng	Services	10,970.78
Wydot	Services	543.25
WyMachinry	Goods	28,310.05
WySteel	Goods	2,412.00
Xerox	Goods	221.08
ZohoCorp	Goods	4,900.00
Total		1,820,938.10

5. COMMUNICATIONS VIA TELEPHONE

Individuals addressing the Council were: Dale Zimmerle, 3035 Bellaire, expressing concern about civil liberties during health orders for the Covid-19 pandemic; Pat Sweeney, 951 N. Kimball, speaking in support of the sale of the van to the Rescue Mission and suggesting using Zoom for Council meetings; and Ms. Wolosin, 818 E. 15<sup>th</sup>, sharing that no additional enforcement of the health orders is needed.

6. ESTABLISH PUBLIC HEARING

Moved by Councilmember Cathey, seconded by Councilmember Hopkins, to, by minute action: establish May 5, 2020, as the public hearing date for the consideration of a text amendment to Chapter 8.40 of the Casper Municipal Code, pertaining to litter control. Motion passed.

7.A.1 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of an ordinance updating and amending sections of Chapter 5.08 of the Casper Municipal Code.

City Attorney Henley entered two (2) exhibits: correspondence from John Henley to J. Carter Napier, dated April 10, 2020 and an affidavit of publication, as published in the Casper-Star Tribune, dated April 16, 2020. City Manager Napier provided a brief report.

Speaking in opposition were: Michael Reid, 1615 Luker; Matt Galloway, 71 Magnolia; and Jamie Bates, 209 Indian Paintbrush.

There being no others to speak for or against the issues involving the ordinance updating and amending sections of Chapter 5.08, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 9-20  
AN ORDINANCE UPDATING AND AMENDING SECTIONS  
5.08.010, 5.08.050, 5.08.080, 5.08.100, 5.08.105, 5.08.130,  
5.08.140, 5.08.150, 5.08.280, 5.08.340, 5.08.480, 5.08.530, and  
5.08.535 OF THE CASPER MUNICIPAL CODE.

Councilmember Huber presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Bates. Councilmember Hopkins moved to table this item until an in-person, public meeting could be held. Councilmember Powell shared that having this in place for this summer would be constructive. Moved by Vice-Mayor Lutz, seconded by Councilmember Powell, to table this item until the May 5, 2020 meeting. Councilmember Huber pointed out that Councilmember Hopkins had already made a motion. Councilmember Hopkins withdrew his motion. Motion to table passed.

7.A.2 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of the ordinance amending Chapter 17.68 pertaining to gaming/gambling in the C-4 (Highway Business) zoning district.

City Attorney Henley entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated April 8, 2020 and an affidavit of publication, as published in the Casper-Star Tribune, dated April 1, 2020. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving the ordinance amending Chapter 17.68, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 10-20  
AN ORDINANCE AMENDING CHAPTER 17.68 OF THE  
CASPER MUNICIPAL CODE PERTAINING TO  
GAMING/GAMBLING IN THE C-4 (HIGHWAY BUSINESS)  
ZONING DISTRICT.

Councilmember Lutz presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Hopkins. Motion passed.

8.A ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 7-20  
AN ORDINANCE APPROVING THE ANNEXATION, PLAT  
AND SUBDIVISION AGREEMENT FOR THE SONTRUST NO.  
1 ADDITION TO THE CITY OF CASPER; AND ZONING SAID  
ADDITION R-3 (ONE TO FOUR UNIT RESIDENTIAL).

Councilmember Huber presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Hopkins.

No citizens spoke on the ordinance. Mayor Freel abstained. Motion passed.

8.B ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 8-20  
AN ORDINANCE CREATING CITY OF CASPER, WYOMING  
LOCAL ASSESSMENT DISTRICT NO. 157; ORDERING THE  
CONSTRUCTION OF IMPROVEMENTS THEREIN,  
DESCRIBING THE SAME, DIRECTING THE PREPARATION  
OF PLANS AND SPECIFICATIONS THEREFOR; PROVIDING  
FOR THE PUBLICATION OF NOTICE TO CONTRACTORS;  
FIXING THE BOUNDARIES OF SAID DISTRICT; RATIFYING  
ACTION PREVIOUSLY TAKEN; AND, PRESCRIBING  
DETAILS IN CONNECTION WITH SAID DISTRICT.

Councilmember Powell presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Lutz.

There being no one to speak regarding the ordinance, and no discussion or amendments, motion passed.

9. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 20-73

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION GRANT FOR MIDWEST AVENUE IMPROVEMENTS.

RESOLUTION NO. 20-74

A RESOLUTION APPROVING AND ADOPTING THE 2020 CASPER AREA WAYFINDING MASTER PLAN.

RESOLUTION NO. 20-75

A RESOLUTION APPROVING THE ELKHORN VILLAGE ADDITION NO. 2, AND THE ASSOCIATED SUBDIVISION AGREEMENT.

RESOLUTION NO. 20-76

A RESOLUTION AUTHORIZING A CONTRACT WITH AAA LANDSCAPING FOR WEED MOWING AND LITTER ABATEMENT.

RESOLUTION NO. 20-77

A RESOLUTION AUTHORIZING A CONTRACT WITH B & B SALES AND SERVICE FOR WEED MOWING AND LITTER ABATEMENT.

RESOLUTION NO. 20-78

A RESOLUTION AUTHORIZING A CONTRACT WITH BRIAN'S GO TO SERVICE FOR WEED MOWING AND LITTER ABATEMENT.

RESOLUTION NO. 20-79

A RESOLUTION AUTHORITYING A CONTRACT WITH WYONING LONGHORN LANDSCAPING INC., FOR WEED MOWING AND LITTER ABATEMENT.

RESOLUTION NO. 20-80

A RESOLUTION APROVING THE VACATION AND REPLAT OF LOTS 1, 2, 18, 19 AND A PORTION OF LOTS 20, 21 AND 22, SUNRISE HILLS NO. 3 ADDITION, AS THE IRWIN ADDITION, AND THE ASSOCIATED SUBDIVISION AGREEMENT.

RESOLUTION NO. 20-81

A RESOLUTION AUTHORIZING AN AGREEMENT WITH INSTALLATION & SERVICE COMPANY, INC., FOR THE 2020 EAST 21<sup>ST</sup> STREET RECONSTRUCTION PROJECT NO. 18-051.

RESOLUTION NO. 20-82

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRANSMISSION DISTRIBUTION SERVICE, LLC, DBA TDS CONSTRUCTION, FOR THE CEC WALK-IN COOLER AND FREEZER REPLACEMENTS PROJECT NO. 19-072.

RESOLUTION NO. 20-83

A RESOLUTION APPROVING A CONTRACT FOR PROFESSIONAL SERVICES WITH ADVANCE CASPER FOR ASSISTANCE WITH ECONOMIC STRATEGIC PLANNING AND GRANT FUNDING.

RESOLUTION NO. 20-84

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE UNITED STATES DEPARTMENT OF INTERIOR, BUREAU OF LAND MANAGEMENT, CASPER FIELD OFFICE.

RESOLUTION NO. 20-85

A RESOLUTION AUTHORIZING THE SALE OF THE 2001 FORD E-350 TRANSIT CONVERSION VAN (UNIT #42) TO THE WYOMING RESCUE MISSION.

Councilmember Hopkins presented the foregoing thirteen (13) resolutions for adoption. Seconded by Councilmember Lutz. Mayor Freel abstained from voting on Resolution No. 20-76. Motion passed.

10.A MINUTE ACTION— NOT CONSENT

Moved by Councilmember Huber, seconded by Councilmember Lutz, to, by minute action, authorize the changes to Casper's Council for People with Disabilities, including changing the name to Casper's Council of People with Disabilities, necessary revisions to the bylaws, and the appointment of four (4) new members to replace several members who resigned.

City Manager Napier provided a brief report. Councilmember Cathey shared his concerns with the changing of the title of this group. Zulima Lopez, Risk Manager, shared that the group was self-advocating. Councilmember Powell stated that it was probably more self-representation rather than exclusion of others. Councilmembers Bates and Cathey voted nay, motion passed.

10.B MINUTE ACTION– CONSENT

Moved by Councilmember Cathey, seconded by Councilmember Hopkins, to, by consent minute action, authorize the purchase of one (1) new half-ton extended cab pickup truck with eight-foot bed, from Greiner Motors, in the total amount of \$28,532; and reject bids from Big West Landscaping, LLC, D.Q., Commercial/Land Service Maintenance, and Two Brothers Lawn Services, LLC for clean-up of weeds and trash covered properties for Code Enforcement. Motion passed.

11. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers shared concerns and opinions on health orders, budget matters, and the eventual lifting of Covid-19 restrictions. Mayor Freel shared that a public portal for input on re-opening the City was in place and the City has already received a lot of constructive feedback. He also stated that he would like to have a group of staff, Councilmembers Lutz, Pacheco, and Powell, as well as himself, review the feedback and develop a plan. He shared that while things may be opened by the Governor, he would like to have a plan in place.

12. ADJOURN INTO EXECUTIVE SESSION

Mayor Freel noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, April 28, 2020; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, May 5, 2020, with the location of these meetings to be determined.

At 7:39 p.m., it was moved Councilmember Hopkins, seconded by Councilmember Lutz, to adjourn into executive session to discuss land acquisition and personnel. Motion passed. Council moved into the Council meeting room.

At 8:27 p.m., it was moved by Councilmember Lutz, seconded by Councilmember Cathey, to adjourn the executive session. Motion passed.

13. ADJOURNMENT

At 8:28 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Lutz, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Steven K. Freel  
Mayor