

# COUNCIL MEETING AGENDA

Casper City Council  
City Hall, Council Chambers  
Tuesday, January 5, 2021, 6:00 p.m.



## COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications From Persons Present.
- II. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum.
- III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- IV. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.  
(These Guidelines Are Also Posted at the Podium in the Council Chambers)

*\*Please silence cell phones during the City Council meeting.\**

**COVID-19 precautions are in effect at Council meetings. All Council meetings including Work Sessions are held in Chambers. Entrance to the meetings is the east door off David Street. Upon entry you will be asked to sign-in for contact tracing purposes. Face coverings are encouraged. Seating has been gridded into six feet distances. Seating capacity for the public is fifteen seats. Media will be given priority for seating. Public input via email is encouraged: [CouncilComments@casperwy.gov](mailto:CouncilComments@casperwy.gov). Citizens may call 307-235-7568 from 8 a.m. to 5 p.m. Monday or 8 a.m. to noon on Tuesday of the meeting to schedule a call for the Council meeting. Staff will provide citizens with a link or phone number to call in to speak during the meeting along with instructions.**

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AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE

OLD BUSINESS

3. CONSIDERATION OF MINUTES OF THE DECEMBER 15, 2020 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON DECEMBER 23, 2020
4. CONSIDERATION OF MINUTES OF THE DECEMBER 15, 2020 EXECUTIVE SESSION – PERSONNEL
5. CONSIDERATION OF MINUTES OF THE DECEMBER 22, 2020 SPECIAL COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON DECEMBER 27, 2020.
6. CONSIDERATION OF MINUTES OF THE DECEMBER 22, 2020 EXECUTIVE SESSION – PERSONNEL
7. CONSIDERATION OF MINUTES OF THE DECEMBER 29, 2020 SPECIAL COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON JANUARY 3, 2021.
8. CONSIDERATION OF MINUTES OF THE DECEMBER 29, 2020 EXECUTIVE SESSION – PERSONNEL
9. CONSIDERATION OF BILLS AND CLAIMS
10. RESOLUTION
  - A. Consent
    1. Authorizing a New Employment Agreement with **Municipal Judge Cally E. Lund** Effective January 5, 2021.
11. COMMENTS BY AND PRESENTATION TO OUTGOING COUNCILMEMBERS BATES, HOPKINS, HUBER AND POWELL
12. COMMENTS BY AND PRESENTATION TO 2020 VICE-MAYOR LUTZ

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NEW BUSINESS

13. SEATING OF 2021 COUNCIL
14. MAYOR FREEL ISSUES OATH OF OFFICE TO NEWLY-ELECTED COUNCILMEMBERS
15. COMMENTS BY NEW COUNCILMEMBERS AND INTRODUCTION OF FAMILY/FRIENDS
16. ROLL CALL
17. ELECTION OF MAYOR FOR CALENDAR YEAR 2021
18. ELECTION OF VICE-MAYOR FOR CALENDAR YEAR 2021
19. CITY CLERK TREMEL ISSUES OATH OF OFFICE TO NEWLY-ELECTED VICE-MAYOR AND MAYOR
20. COMMENTS BY NEWLY-ELECTED VICE-MAYOR AND MAYOR
21. RECESS
22. COMMUNICATIONS
  - A. From Persons Present
23. ESTABLISH DATE OF PUBLIC HEARING
  - A. Consent
    1. Establish January 19, 2021, as the Public Hearing Date for Consideration of:
      - a. **Repealing Ordinance No. 54-00** as Codified by Article IV, Chapter 9.40 of the Casper Municipal Code. (Tobacco)
      - b. Plat of **Highland Park Cemetery Addition No. 2.**
      - c. **Annexation and Plat** Creating the **East Robertson Road Addition** and **3489 South Robertson Road** to the City of Casper, and Zoning of said Addition and Address as AG (Urban Agriculture).

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23. ESTABLISH DATE OF PUBLIC HEARING (continued)

A. Consent

2. Establish February 16, 2021 as the Public Hearing Date for Consideration of:
  - a. Resolution certifying **Annexation Compliance** with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the **Annexation of the East Robertson Road Addition and 3489 South Robertson Road** to the City of Casper complies with W.S. §15-1-402.
    1. Resolution
    2. Third Reading Ordinance Approving Annexation, and Zoning of the East Robertson Road Addition.

24. PUBLIC HEARINGS

A. Ordinance

1. Amending **Chapter 9.24 of the Casper Municipal Code** – Offenses Against Public Decency, Modifying Certain Sections and Creating New Sections Thereof. (**Prostitution**)
2. **Amending Section 10.24.010** of the Casper Municipal Code (**Speed Zones**).

25. RESOLUTIONS

A. Consent

1. Authorizing Change Order No. 2 with **Casper Electric, Inc.**, in the Amount of \$4,000.00 and a Time Extension of 42 days, for the **Casper Events Center Fire Alarm Replacement Project**.
2. Authorizing a Revocable License Agreement for Installation of **Protective Bollards** with **Natrona County**.
3. Approving the **Replat of Kensington Heights Addition No. 2**.
4. Authorizing the Execution of the Instrument Titled “Release of Lien” for the **Release of a Local Assessment District Lien**.

26. MINUTE ACTION

A. Consent

1. Designating the **Casper Journal and the Casper Star-Tribune** as the **City's Official Newspaper** for the Calendar Year 2021.

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26. MINUTE ACTION (continued)

A. Consent

2. Designating the Following Banks as **Approved Depositories** of the City of Casper Funds for Calendar Year 2021: **First Interstate Bank, Hilltop National Bank, Platte Valley Bank, and ANB Bank.**
3. Appointing **Councilmember Bruce Knell** to the **Central Wyoming Regional Water System Joint Powers Board.**
4. Reappointing **Robert Chynoweth and Reed Mersch** to the **Amoco Reuse Agreement Joint Powers Board** and Appointing Two New Board Members, **Amy Freye and Jim DeGolia.**
5. Appointing **Steven Walkin** to the **Contractors' Licensing and Appeals Board.**
6. Appointing **Erich Frankland** to the **Casper Historic Preservation Commission.**
7. Acknowledging **Ownership Change** for **Microbrewery Liquor License No. 3** for Skull Tree Brewing, LLC d/b/a **Skull Tree Brewing**, Located at 1530 Burlington Avenue.
8. Authorizing the Purchase of One (1) New **Side-Loading 27-Yard Sanitation Truck**, from **CMI Teco**, Casper Wyoming, for Use in the Sanitation Division of the Public Services Department, in the Total Amount of \$298,786 Before Trade.
9. Authorizing the Purchase of **Two (2) New Front-Loading Full Eject 40-Yard Sanitation Trucks**, from **CMI Teco**, Casper Wyoming, for Use in the Sanitation Division of the Public Services Department, in the Total Amount of \$537,294, Before Trades.
10. Authorizing the Purchase of One (1) New **64,000 Pound Tandem Axle Roll Off Truck**, from **CMI Teco**, Casper, Wyoming, for Use by the Sanitation Division of the Public Services Department, in the Total Amount of \$159,786.
11. Authorizing the Purchase of **One (1) Commercial Tractor and One (1) Flail Mower**, from **Stotz Equipment**, Evansville, Wyoming, to be Used by the Weed and Pest Division of the Parks and Recreation Department, in the Total Amount of \$61,400.
12. Authorizing the Purchase of a **Two (2) Ton Extended Cab with a Six (6) Cubic Yard Rear-load Refuse-Body Sanitation Truck**, from **Fremont Motors**, Casper, Wyoming, for Use by the Sanitation Division of the Public Services Department, in the Total Amount of \$100,296, Before Trade.
13. Rejecting the Bid Submitted for the City of Casper **Wastewater Treatment Facility Boiler Replacement**, Project No. 17-068.

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27. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

28. ADJOURNMENT

Upcoming Council meetings

**Council meetings**

11:00 a.m. Thursday, January 7, 2021 – Casper Events Center – Spectra Press Conference

6:00 p.m. Tuesday, January 19, 2021– Council Chambers

6:00 p.m. Tuesday, February 2, 2021 – Council Chambers

**Work sessions**

4:30 p.m. Tuesday, January 12, 2021 – Council Chambers

4:30 p.m. Tuesday, January 26, 2021– Council Chambers

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ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

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