

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
January 5, 2021

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, January 5, 2021. Present: Councilmembers Bates, Cathey, Hopkins, Huber, Lutz, Pacheco, Powell and Mayor Freel. Absent Councilmember Johnson.

Moved by Councilmember Pacheco, seconded by Councilmember Huber, to, by minute action, excuse the absence of Councilmember Johnson. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Freel led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Hopkins, seconded by Councilmember Cathey, to, by minute action, approve the minutes of the December 15, 2020, regular Council meeting, as published in the Casper-Star Tribune on December 23, 2020. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Hopkins, seconded by Vice Mayor Lutz, to, by minute action, approve the minutes of the December 15, 2020, executive session. Motion passed.

5. MINUTES

Moved by Councilmember Pacheco, seconded by Councilmember Powell, to, by minute action, approve the minutes of the December 22, 2020, special Council meeting, as published in the Casper-Star Tribune on December 27, 2020. Motion passed.

6. EXECUTIVE SESSION MINUTES

Moved by Councilmember Powell, seconded by Vice Mayor Lutz, to, by minute action, approve the minutes of the December 22, 2020, executive session. Motion passed.

7. MINUTES

Moved by Councilmember Cathey, seconded by Councilmember Hopkins, to, by minute action, approve the minutes of the December 29, 2020, special Council meeting, as published in the Casper-Star Tribune on January 3, 2021. Motion passed.

8. EXECUTIVE SESSION MINUTES

Moved by Councilmember Powell, seconded by Councilmember Hopkins, to, by minute action, approve the minutes of the December 29, 2020, executive session. Motion passed.

9. BILLS & CLAIMS

Moved by Councilmember Pacheco, seconded by Vice Mayor Lutz, to, by minute action, approve payment of the January 5, 2021, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 01/05/21

307Cllsn	Services	3,947.88
477 KM	Goods	556.00
71Const	Services	739,424.04
AMBI	Services	863.26
ABaedke	Reimb	66.13
AceHrdw	Goods	482.01
Adecco	Services	1,164.00
AirSltns	Goods	82.95
Airgas	Goods	2,466.02
AlloutFire	Goods	1,930.00
AlSCO	Services	695.42
AMartinez	Reimb	100.00
Ameri-Tech	Goods	5,770.09
AmrcnTtl	Services	2,500.00
Amerigas	Goods	861.80
ArrwhdHtng	Services	698.37
AtlntcElect	Services	14,044.41
AtlasOffice	Goods	2,780.28
AtlasRep	Services	184.32
BBurgess	Services	128.00
BnkofAmerica	Goods	68,898.96
BEnsley	Reimb	150.00
BlckHillsEnrgy	Utilities	20,800.18
Bloedorn	Goods	46.93
BrckMedia	Services	500.00
CATC	Funding	7,150.00
CsprElect	Goods	5,228.00
CsprHsngAuth	Funding	24,321.71
CsprPblcUt	Utilities	159.06
CsprStar	Services	5,353.68
CsprTire	Goods	481.00
CSimons	Reimb	402.03
CntrlWyRescueM	Funding	5,832.20
CenturyLink	Utilities	30,138.01
CtyofCspr	Services	89,232.28
CLHAssoc	Services	16,257.56
CMITeco	Goods	54,670.30
CommTech	Goods	322.50
CmprsnLsng	Services	11,747.64
CmptrProf	Goods	9,278.77
Comtronix	Goods	2,104.00
Convergeone	Services	11,341.06
CwbySply	Goods	621.77
CrimeScnInfo	Services	109.87

CrownConst	Services	25,006.00
CrumElect	Goods	43.38
CSCnsltng	Services	632.50
CZiehl	Reimb	150.00
DanaKepner	Goods	1,345.44
DeckerAuto	Goods	870.65
Dell	Goods	2,811.82
DennisSply	Goods	178.56
DFS	Services	10.00
DiamondVogel	Goods	13.57
DJones	Reimb	150.00
DPCInd	Goods	6,874.09
EnergyLbs	Services	2,708.00
FIB	Services	583.94
FugroUSA	Services	2,988.19
GCBldgSply	Goods	4,972.00
Galls	Goods	628.06
GenX	Goods	4,998.00
Geosyntec	Services	1,085.50
GlobalSpect	Funding	82,909.91
Golder	Services	2,664.31
Grainger	Goods	29.63
GrtrWyBgBroth	Funding	7,227.07
HDREng	Services	34,783.50
Homax	Goods	34,267.69
HonnenEquip	Goods	19,004.30
InbergMiller	Services	1,150.00
IndstrlScrn	Goods	692.28
InterfaithofNC	Funding	6,833.35
JacksTrck	Goods	275.28
JacobsEng	Services	27,794.70
JCKirk	Reimb	110.22
JDean	Reimb	150.00
JGreenwood	Reimb	160.23
JWilhelm	Funding	1,654.79
KKofakis	Reimb	150.00
KnifeRiver	Goods	4,468.56
Lisa'sSpnSpn	Services	445.00
LongBldg	Goods	2,563.00
LumStudio	Services	112.50
MJButcher	Services	1,125.00
MicroMtn	Goods	480.00
MidlandImp	Goods	56,674.00
MonsonJnt	Services	4,921.70
MthrSetonHsng	Funding	7,261.00

Motorola	Goods	9,457.67
MtnStsLitho	Services	692.10
MtnWestVal	Services	2,900.00
NCSheriff	Services	95,868.84
Norco	Goods	2,724.69
NWContrctrs	Services	97.44
NWPwrEqu	Services	27,015.00
OlsonAuto	Services	2,639.52
PCNStrtgs	Services	10,290.21
PeakGeo	Services	8,283.66
PeakRescue	Goods	690.00
Prntwrks	Services	896.37
Pyrotechs	Services	1,220.00
PSCC	Services	7,676.06
RRMgmt	Services	6,062.30
RckyMtnAir	Goods	21.10
RckyMtnPwr	Utilities	236,905.82
RouterSwr	Services	709.67
SftyKleen	Services	1,455.00
SCarrJewell	Services	6,700.00
SJensen	Reimb	262.49
ShtMtlSpec	Goods	104,235.60
ShrwnWllms	Goods	227.17
SoftDr	Goods	49.95
StantecConslt	Services	25,917.70
SZimmerman	Reimb	100.00
TGarcia	Reimb	255.98
Thatcher	Goods	9,349.26
TopOffice	Goods	218.86
TwnsqMedia	Services	240.00
TretoConst	Services	15,245.00
TriStateTrck	Goods	3,283.34
TylerTech	Goods	4,900.00
Uniforms2gr	Goods	2,347.24
VeoliaES	Services	6,813.63
Verizon	Services	4,207.91
VolanceLng	Services	65.10
VRCCo	Services	381.21
WColeman	Services	10,522.50
WellbornSullivanMeck	Services	5,000.00
WestPlnsEng	Services	9,710.00
WesternRsrch	Services	26,921.91
WesternSgn	Goods	2,600.00
WWCEng	Services	7,486.05
WLCEng	Services	16,477.08

WGonzales	Reimb	125.99
WyLawEnf	Trning	1,740.00
WyStateAud	Services	12,311.08
Xerox	Services	243.18
Total		2,191,393.89

10. CONSENT RESOLUTION

The following resolution was considered, by consent agenda:

RESOLUTION NO. 21-1

A RESOLUTION AUTHORIZING THE EXECUTION OF A  
NEW EMPLOYMENT AGREEMENT WITH CALLY E. LUND  
AS MUNICIPAL JUDGE.

Councilmember Hopkins presented the foregoing one (1) resolution for adoption. Seconded by Councilmember Powell. Motion passed.

11. COMMENTS AND PRESENTATION TO OUTGOING COUNCIL

Councilmembers Bates, Huber, Hopkins and Powell thanked Councilmembers, City staff, and the community for their support and the opportunity to serve on Council. They offered input on upcoming issues and encouraged the new Councilmembers with words of advice. Mayor Freel presented them each with plaques of appreciation for their service.

12. VICE MAYOR LUTZ COMMENTS

Vice Mayor Lutz thanked everyone for the opportunity to serve as Vice Mayor. Councilmembers Pacheco and Cathey offered advice and encouragement to the incoming members. Mayor Freel thanked Vice Mayor Lutz for her service.

13. SEATING OF 2021 COUNCIL

The 2021 City Council was seated.

14. OATH OF OFFICE

Mayor Freel issued the oath of office to newly-elected Councilmembers Stephen R. Cathey, Lisa Engebretson, Kyle Gamroth, Bruce H. Knell, Jr., and Amber Pollock.

15. COMMENTS BY NEW COUNCILMEMBERS AND INTRODUCTIONS

Councilmembers Engebretson, Gamroth, Knell and Pollock introduced family members and friends.

16. ROLL CALL

A roll call resulted in the presence of Councilmembers Stephen R. Cathey, Lisa Engebretsen, Kyle Gamroth, Bruce H. Knell, Jr., Khrystyn Lutz, Ray Pacheco, Amber Pollock, and Mayor Steven Freel. Absent: Councilmember Shawn Johnson.

Moved by Councilmember Pacheco, seconded by Councilmember Cathey, to, by minute action, excuse the absence of Councilmember Johnson. Motion passed.

17. ELECTION FOR MAYOR FOR 2021

Moved by Councilmember Pollock, seconded by Councilmember Lutz, to, by minute action, nominate Steven K. Freel as Mayor of the City of Casper, Wyoming, for calendar year 2021. Motion passed.

18. ELECTION FOR VICE MAYOR FOR 2021

Moved by Councilmember Lutz, seconded by Councilmember Pollock, to, by minute action, nominate Ray Pacheco as Vice Mayor of the Casper City Council for calendar year 2021. Motion passed.

19. CITY CLERK TREMEL ISSUES OATH

City Clerk Fleur Tremel issued the oath of office to newly-appointed Mayor Freel and Vice Mayor Pacheco.

20. COMMENTS BY NEWLY-ELECTED LEADERSHIP

Vice Mayor Pacheco introduced his family and thanked them for their support. He shared that he is excited to continue to be part of Council and expressed his hope that together Council can continue to make our community better.

Councilmember Cathey introduced his family and his business partners, and thanked them for their support. He also thanked voters for the opportunity to serve on Council.

Mayor Freel thanked his family for their support. He also thanked City Manager Napier for all his help and support with the numerous issues involving the COVID pandemic this past year. He stated that he hopes we will be able to get back to some normalcy soon.

21. RECESS

Mayor Freel called for a brief recess at 6:52 p.m., and reconvened at 7:00 p.m.

22. COMMUNICATIONS FROM PERSONS PRESENT

Casper Youth Council members Brooklyn Wistisen (Secretary) and Kenzie Martini (Chair) introduced themselves and congratulated the newly-appointed Councilmembers.

23. ESTABLISH PUBLIC HEARINGS

Moved by Councilmember Engebretsen, seconded by Councilmember Pacheco, to, by minute action, establish January 19, 2021, as the public hearing date for the consideration of:

- a. Repealing Ordinance No. 54-00 as Codified by Article IV, Chapter 9.40 of the Casper Municipal Code (Tobacco);
- b. Plat of Highland Park Cemetery Addition No. 2;
- c. Annexation and plat creating the East Robertson Road Addition and 3489 South Robertson Road to the City of Casper, and zoning of said addition and address as AG (Urban Agriculture); and,

Establish February 16, 2021 as the Public Hearing Date for Consideration of a resolution certifying Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the Annexation of the East Robertson Road Addition and 3489 South Robertson Road to the City of Casper complies with W.S. §15-1-402.

1. Resolution
2. Third Reading Ordinance Approving Annexation, and Zoning of the East Robertson Road Addition.

Mayor Freel abstained from voting on both public hearing dates for the East Robertson Road Addition. Motion passed.

24.A.1 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of the ordinance amending Chapter 9.24 of the Casper Municipal Code (Prostitution).

City Attorney Henley entered one (1) exhibit: correspondence from John Henley to the Casper City Council and J. Carter Napier, dated December 16, 2020. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving Chapter 9.24 of the Casper Municipal Code, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 1-21  
AN ORDINANCE AMENDING CHAPTER 9.24 OF THE  
CASPER MUNICIPAL CODE – OFFENSES AGAINST PUBLIC  
DECENCY, MODIFYING CERTAIN SECTIONS AND  
CREATING NEW SECTIONS THEREOF.

Councilmember Cathey presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Lutz. Motion passed.

24.A.2 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of the ordinance amending Section 10.24.010 of the Casper Municipal Code.

City Attorney Henley entered one (1) exhibit: correspondence from Andrew Beamer to J. Carter Napier, dated December 16, 2020. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving Section 10.24.010 of the Casper Municipal Code, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 2-21  
AN ORDINANCE AMENDING SECTION 10.24.010 OF THE  
CASPER MUNICIPAL CODE PERTAINING TO TWENTY  
MILE PER HOUR SPEED ZONES.

Councilmember Pacheco presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Lutz. Motion passed.

25. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 21-2

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 WITH CASPER ELECTRIC, INC., FOR THE CASPER EVENTS CENTER FIRE ALARM REPLACEMENT, PROJECT NO. 27-073.

RESOLUTION NO. 21-3

A RESOLUTION AUTHORIZING A REVOCABLE LICENSE AGREEMENT FOR INSTALLATION OF PROTECTIVE BOLLARDS WITH NATRONA COUNTY FOR THE TOWNSEND JUSTICE CENTER.

RESOLUTION NO. 21-4

A RESOLUTION APPROVING THE REPLAT CREATING KENSINGTON HEIGHTS ADDITION NO. 2.

RESOLUTION NO. 21-5

A RESOLUTION AUTHORIZING THE RELEASE OF LOCAL ASSESSMENT DISTRICT (LAD) LIEN FOR LAD 153.

Councilmember Pollock presented the foregoing four (4) resolutions for adoption. Seconded by Councilmember Lutz. City Manager Napier provided a brief report. Mayor Freel abstained on Resolution No. 21-4. Motion passed.

26. MINUTE ACTION— CONSENT

Moved by Councilmember Pacheco, seconded by Councilmember Engebretsen, to, by consent minute action:

1. Designate the Casper Journal and the Casper Star-Tribune as the City's Official Newspaper for the calendar year 2021;
2. Designate the following banks as approved depositories of the City of Casper funds for calendar year 2021: First Interstate Bank, Hilltop National Bank, Platte Valley Bank, and ANB Bank;
3. Appoint Councilmember Bruce Knell to the Central Wyoming Regional Water System Joint Powers Board;
4. Reappoint Robert Chynoweth and Reed Merschatt to the Amoco Reuse Agreement Joint Powers Board and appoint two new board members, Amy Freye and Jim DeGolia;
5. Appoint Steven Walkin to the Contractors' Licensing and Appeals Board;
6. Appoint Erich Frankland to the Casper Historic Preservation Commission;
7. Acknowledge ownership change for Microbrewery Liquor License No. 3 for Skull Tree Brewing, LLC d/b/a Skull Tree Brewing, located at 1530 Burlington Avenue;
8. Authorize the purchase of one (1) new side-loading 27-yard sanitation truck, from CMI Teco, in the total amount of \$298,786 before trade;
9. Authorize the purchase of two (2) new front-loading full eject 40-yard sanitation trucks, from CMI Teco, in the total amount of \$537,294, before trades;



10. Authorize the purchase of one (1) new 64,000 pound tandem axle roll off truck, from CMI Teco, in the total amount of \$159,786;
11. Authorize the purchase of one (1) commercial tractor and one (1) flail mower, from Stotz Equipment, in the total amount of \$61,400;
12. Authorize the purchase of a two (2) ton extended cab with a six (6) cubic yard rear-load refuse-body sanitation truck, from Fremont Motors, in the total amount of \$100,296, before trade; and,
13. Reject the bid submitted for the City of Casper Wastewater Treatment Facility boiler replacement project.

Councilmember Knell abstained from voting on the consent agenda. Motion passed.

27. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers welcomed the newly-appointed members.

28. ADJOURNMENT

Mayor Freel noted that Councilmembers have been invited to a press conference at the Casper Events Center (CEC) for the naming rights of the CEC on Thursday, January 7<sup>th</sup> at 11:00 a.m. He stated that several Councilmembers will be in attendance and this is notice that Council may be present in a quorum. He also stated that the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, January 12, 2021, in the Council meeting room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, January 19, 2021, in the Council meeting room. Moved by Councilmember Cathey, seconded by Councilmember Pollock, to, by minute action adjourn. Motion passed. The meeting was adjourned at 7:18 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Steven K. Freel  
Mayor