

**COUNCIL WORK SESSION**  
Tuesday, April 23, 2019 at 4:30 p.m.  
Council Meeting Room

AGENDA

1. Council Meeting Follow-up
2. 214 South Wolcott – License Issue
3. Platte River Trails Trust 1%#15 Request
4. Casper Events Center Lighting
5. Park Fees Resolution
6. Dog Parks
7. Annexation Recommendation
8. Fire Station #5 & Beverly Street Property Sale
9. Historic Preservation & Building Codes
10. WAM Resolutions
11. Agenda Setting
12. Council Around the Table

Mayor Powell called the work session to order at 4:31 p.m. with the following Councilmembers present: Johnson, Freil, Pacheco, Bates, and Powell. Councilmember Lutz was present at the meeting via phone. Councilmembers Walsh and Hopkins were absent.

City Manager Napier discussed a license issue regarding code issues for the Backwards Distillery building at 214 South Wolcott. Currently, the doors are five inches above the sidewalk which does not meet code requirements. The owner of the building, Mr. Taubert, proposed creating a deck structure with a railing to correct the issue. This option would require Council to agree to lease the public corridor space outside the door and would require an ordinance change to allow for this use of the public space. Councilmember Huber abstained from discussion of this topic. Council gave their thumbs up to move forward with formal consideration of this option.

Next, Angela Emery of the Platte River Trails Trust presented on the 1%#15 project request. She explained that there is leftover money that Platte River Trails Trust was awarded from 1%#15 that was allocated to be used for trail related projects. She then reviewed the projects that the Platte River Trails Trust would like to use these funds for. The projects included a Morad Park to Walmart trail, renovation of River Trail, Durbin Street bike lanes to Casper Mountain Road Trail, wayfinding, and a connection between North Casper Campfield Park and Wells Park. Council gave their thumbs up to move forward with these projects. She also discussed progress for the Paradise Valley to Robertson Road Trail project that will be funded with 1%#16 funds.

Next, City Manager Napier discussed utilizing 1%#15 funds for a Casper Events Center Lighting project. He explained that the upgrades will provide power savings and there is a five year payback for that upfront cost. There were other upgrades that have not been deemed as a priority, such as the banquet pull down gate, which will provide \$140K to go towards the lighting project. The security upgrades also did not require replacement of the glass because it is already bullet proof, which provides a further \$15K for the lighting project. Council gave their thumbs up to move forward with the formal consideration of the lighting upgrades.

Next, Tim Cortez, Parks and Recreation Director, reviewed the proposed park fees resolution. He reviewed the minor changes in fees, such as a fee increase for the band shell extension, adding fees for volleyball court and horseshoe pit rentals. Council gave their thumbs up to move forward with formal consideration for implementing the fees.

Next, Council discussed creating additional dog parks. Mr. Cortez outlined potential locations for dog parks as well as amenities that could be included in the dog parks. He also discussed the dog park behind the oncology center that already has \$100K in funding available for recreational application. Council gave their thumbs up to move forward with a one acre fenced dog area on east side oncology center and directed staff to use left over money for a parking lot. City Manager Napier stated that staff can prepare more options for Council and money can also be set aside in the budget to create a dog park area later this year.

Next, Council discussed a draft resolution for an updated annexation policy. The new policy would require people to sign an agreement upon receiving City services that would allow for their property to be annexed when the City desires an annexation at a later date. By signing the agreement, these people would waive their right to protest the annexation. Council gave their thumbs up to move the policy resolution forward for formal consideration. Council then discussed the Green Valley area that is surrounded by the City and that staff has recommended be approached for annexation. Council gave their thumbs up to move forward with the steps required to annex this area. The steps will include preparing an annexation report, a public hearing and three readings of the ordinance. City Manager Napier stated that staff will give Council a status report in a future work session prior to the public hearing.

Next, Council discussed the bids for the sale of Fire Station No. 5 and the Beverly Street Property. Council gave their thumbs up to move forward with the sale of the Fire Station to the highest bidder for \$220K. Council also agreed to honor the bidder's request to furnish them with the one cent funded plaque for the property. Council gave their thumbs up to move forward with formally rejecting all bids for the Beverly Street property. The highest bid came in at less than half the appraised value. Council directed staff to reach out to local groups to see if there is interest in the property, and if there is, put another RFP out for the property. Council discussed adjusting the language in the future and possibly putting a minimum bid stipulation in the RFP.

Next, Council discussed the historic preservation and building codes. Fire Chief Solberg discussed that buildings are not exempted from codes that involve life safety. He also explained that changes in occupancy and use trigger requirements for new codes. He also stated that although the City can make modifications and exceptions, this exposes the City to liability. Staff then discussed the issue that has arisen with life safety code issues for the building at First Street and Center Street. They explained that the building will need to be modified in order to meet the City's safety codes.

Next, Council discussed the four resolutions that staff has prepared to submit to WAM (Wyoming Association of Municipalities), which included resolutions regarding adding City staff to State of Wyoming health insurance, tax collection errors, anti-discrimination, and storm water utilities. Council gave their thumbs up to submit these resolutions to WAM.

Next, Council discussed future work session agenda items. Then, Council went around the table to discuss their respective board and committee meetings and share ideas and concerns related to public matters of interest.

The meeting was adjourned at 6:58 p.m.

CITY OF CASPER, WYOMING

ATTEST:

A Municipal Corporation

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Fleur D. Tremel

City Clerk

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Charles Powell

Mayor