

COUNCIL WORK SESSION
Tuesday, July 9, 2019 at 4:30 p.m.
City Hall - Council Meeting Room

AGENDA

1. Council Meeting Follow-up
2. Parade Permit Revisions
3. Museum Donations
4. Food Truck Permits
5. Annexation Update
6. Council Vacancy Discussion
7. Agenda Setting
8. Legislative Review
9. Council Around the Table

Mayor Powell called the meeting to order with the following Councilmembers present: Johnson, Freel, Huber, Pacheco, Hopkins, Lutz, Bates, and Mayor Powell.

Mayor Powell stated that he would need to leave the meeting at 5:30 p.m. Council decided to discuss the Council vacancy agenda item second, so that Mayor Powell could be part of the discussion.

Council discussed follow-up from the last Council meeting. City Manager Napier stated that One Cent Funds were used to fund the Masterson Place, and not the other facility that was brought up at the Council meeting. He also discussed a \$3K request for a USO show to honor Korean War veterans. Council decided against granting this request, and recommended that the request be made in the future through community promotions.

Next, Council discussed how to fill the Ward III Council seat vacancy following former Councilmember Walsh's resignation. Council decided to open the vacancy up for applications, which will be due July 19, 2019. Council asked that a list of candidates be made available to citizens, so Council can receive input from constituents. Council will then conduct interviews followed by an executive session to discuss the candidates on August 5, 2019. The new councilmember will then be sworn in on August 6, 2019. Council asked that interview questions be discussed at the next Council pre-meeting.

Next, Council discussed parade permit revisions. City Attorney Henley explained that staff did have the authority to implement an insurance requirement for parades, per the resolution adopted by Council. He stated that the parade ordinance and resolution were reconciled and harmonized, and a parade permit was issued to the motorcycle group that has complained. He presented some changes to the ordinance to further harmonize it with the resolution. Council discussed the need to require insurance, the cost of insurance, and where citizens can purchase insurance. Council gave their thumbs up to reimburse the motorcycle club for the money they spent on purchasing insurance.

Next, Council discussed options for housing the donated Tripeny collection at the Fort Caspar Museum. City Manager Napier stated that the cost would be \$900K to build an addition to house the collection, and \$50K to utilize existing space, although utilizing existing space would mean the loss of classroom and programming space at the museum. Parks and Recreation Director, Tim Cortez, stated that the cost to properly display the collection, even within existing space, would be \$200K. City Manager Napier emphasized that the agreement with the Tripeny family does not require an expansion, and requires the collection to be displayed by 2022. The Tripeny family and the Fort Caspar Museum Association have offered to fundraise to come up with a portion of the funds needed to house the collection. Council gave their thumbs up for staff to work with the Museum Association and family on a more detailed proposal. Mayor Powell left the meeting at 5:38 p.m.

Next, City Manager Napier discussed a proposal exempting mobile food vendors from acquiring a City health license and removing the temporary permit requirement for out of town mobile vendors, both of which are already required by the County Health Department. He explained that this would help standardize the requirements for all mobile food vendors. He stated that this would require a strengthened relationship with the County, because the Casper Fire Department would still be involved in their inspections at the front end of the process. Council gave their thumbs up for this proposal. City Manager Napier also discussed that Casper is not more regulatory than other communities with respect to food trucks. Council discussed issues that have come up for open face trailers and limitations on these trailers presented by the current Mobile Vendor Parking Permit (MVPP). A representative from the Natrona County Public Health Department stated that there have been issues because a specific vendor is not allowed to prepare food off-site. The County has worked with that vendor on ways to compromise, which they will continue to do on a case by case basis. Council discussed concerns regarding the time limits in the MVPP, but decided against reconsidering the time limits.

Next, Council was updated on proposed annexations. City Manager Napier stated that the Green Meadows annexation is in process, and the report is ready and will be delivered to the property owner. There will then be a neighborhood meeting to discuss the process as well as a public hearing. He also discussed other potential annexations near South Poplar Street and Robertson Road, which would require low infrastructure investment on the part of the City. Council gave their thumbs up to move forward on all of the proposed annexations.

Next, Council set the agenda for the August 13, 2019 work session and added items to future work session topics.

Next, Council went around the table to discuss their respective board and committee meetings and share ideas and concerns related to public matters of interest. Councilmember Lutz asked that Councilmembers and their families be cautious about what they post on social media. Councilmember Huber said that he did not agree with

reimbursing the cost of purchasing insurance to the motorcycle group, and expressed concern about setting a dangerous precedent.

The meeting was adjourned at 6:55 p.m.

ATTEST:

CITY OF CASPER, WYOMING

A Municipal Corporation

Fleur D. Tremel

City Clerk

Charles Powell

Mayor