

COUNCIL WORK SESSION
Tuesday, September 10, 2019 at 4:30 p.m.
City Hall - Council Meeting Room

AGENDA

1. Council Meeting Follow-up
2. Wyoming 2-1-1
3. Parades and Special Event Guide
4. Green Valley Annexation Report
5. Memorials, Donations, and Sponsorship Policy
6. Context Sensitive Agreements
7. Agenda Setting
8. Legislative Review
9. Council Around the Table

Mayor Powell called the meeting to order at 4:30 p.m. with the following Councilmembers present: Johnson, Freel, Huber, Pacheco, Hopkins, Cathey, Lutz, and Bates.

City Manager Napier reviewed options for the Context Sensitive Agreement with WYDOT. He reviewed some of the costs of amenities based on feedback from Council. He stated that the connection of the bike path on the east side of the bridge would cost \$75K and a bridge expansion would cost \$426K. He explained that if Council would like to wait to establish lights and trees, staff would recommend installing the conduit under the highway during construction, because the cost of this would be minimal while the highway is open. Council gave their thumbs up to move forward with amending the agreement with WYDOT to include the amenities for a 10-ft widened bridge on both sides of the bridge, street lighting on the bridge, a bike path connection on the east side of the bridge and conduit beneath the street. This will cost about \$50K over what was originally budgeted.

Next, Mayor Powell introduced Sabrina Lane, Executive Director of Wyoming 2-1-1 to review what the organization does. Ms. Lane described how Wyoming 2-1-1 assists individuals in need of health and human services across Wyoming and also helps to provide information to communities about what their primary needs are.

Next, City Manager Napier discussed parade permits and the Special Event Guide. He explained what the proposed process would be for an appeal of a parade permit rejection. This process would consist of 3 days for staff to reject an application and 20 days for the applicant to appeal that decision directly to Council. Council asked Police Chief McPheeters if this would be a sufficient amount of time for turn around on the application and he responded that those timeframes would be workable the majority of the time. Councilmember Johnson brought up concerns regarding the insurance requirement for protests, and City Attorney Henley responded that he will look into that. He expressed

concern about using the content of an event to distinguish how each event applicant is charged. City Attorney Henley also stated that the language in the Events Guide needs to be modified slightly, which will be done before this items moves forward for formal consideration. Council directed staff to change the ordinance to allow for the timeframes to be changed by resolution in the special events guide, instead of having those timeframes outlined in the ordinance itself. Council also discussed making the timeframes longer, and asked that the special events guide include wording that states that the review process may take longer and applicants are therefore encouraged to begin the process as soon as possible.

Next, City Manager Napier discussed the Green Valley annexation. He stated that Council would be receiving the annexation report that would answer basic questions about costs, extended services, etc. He added that the cost to the residents will be non-existent and there may be revenue benefits for the City. He recommended accepting the annexation report at the next Council meeting. Council gave their thumbs up to move forward with formal consideration of the annexation report.

Next, City Manager Napier discussed a policy outlining memorials, donations, and sponsorships. He stated that the policy was based on best business practices along with local policies. Council gave their thumbs up to move forward with formal consideration of a resolution on this item at next week's Council meeting.

Council then discussed next week's agenda for the regular City Council meeting. Councilmembers discussed the tree cutting ordinance. Councilmember Cathey stated that he may offer an amendment to exclude demolition contractors from the requirement of hiring a licensed arborist. Council discussed the differences between arborist licensing and electric and gas contractor licensing. Parks and Recreation Director Tim Cortez explained the arborist certification requirements, and stated that they are not arduous or expensive. Council discussed the requirement to have a licensed arborist present for aerial operations, and gave their thumbs up to keep this in the ordinance for now. Council discussed the insurance requirement for arborists, and Council gave their thumbs up to also keep this requirement in the ordinance. Councilmembers Hopkins and Johnson left the meeting.

Mayor Powell then discussed the contract with FLAG for the sale of the former Plains furniture building that will be open for public hearing at next week's Council meeting. He asked that Council not debate the public hearing speakers so as not to intimidate. Council discussed the properties that have been sold in that area in the past and the value and sale price of all of the properties. Councilmember Freel stated that he will be abstaining from discussions and voting on this item.

Council then set the work session agenda for October 8, 2019.

Council then discussed the website public comment for speed limits and asked that a press release be sent out for this. They also asked that Chief McPheeters present on the different methods for calming traffic and ways to reduce car crashes.

Mayor Powell discussed the City Council's involvement in the state legislature's decisions and urged Councilmembers to be active participants in these discussions.

Next, Council went around the table to discuss their respective board and committee meetings and share ideas and concerns related to public matters of interest.

The work session was adjourned at 6:42 p.m.

CITY OF CASPER, WYOMING

ATTEST:

A Municipal Corporation

Fleur D. Tremel
City Clerk

Charles Powell
Mayor