

# WORK SESSION AGENDA



**Casper City Council  
City Hall, Council Meeting Room  
Tuesday, March 23, 2021, 4:30 p.m.**

**COVID-19 precautions are in effect at Council meetings. Upon entry you will be asked to sign-in for contact tracing purposes. Face coverings are encouraged. The meetings are also broadcast live via YouTube and on cable channel 192. There is no public comment at work sessions, but public input via email is encouraged: [CouncilComments@casperwy.gov](mailto:CouncilComments@casperwy.gov)**


<b>Work Session Meeting Agenda</b>		Recommendation	Allotted Time	Beginning Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested				
1.	Council Meeting Follow-up		5 min	4:30
2.	Second Sheet of Ice Feasibility Study	Direction Requested	30 min	4:35
3.	Ford Wyoming Events Center Update	Information Only	20 min	5:05
4.	Community Promotions Funding (Part 2)	Direction Requested	40 min	5:25
5.	Capital Budget Review	Direction Requested	60 min	6:05
6.	Agenda Review		20 min	7:05
7.	Legislative Review		20 min	7:25
8.	Council Around the Table		10 min	7:45
Approximate End Time:				7:55

*\*Please silence cell phones during the meeting\**

We are **CASPER**

**Communication    Accountability    Stewardship    Professionalism    Efficiency    Responsiveness**

February 25, 2021

MEMO TO: J. Carter Napier, City Manager   
FROM: Tim Cortez, Director of Parks and Recreation  
SUBJECT: Second Sheet of Ice Feasibility Study

**Meeting Type & Date**

Council Work Session  
March 23, 2021

**Action type**

Direction Requested

**Recommendation**

That Council provide any additional direction in the thought of adding a second sheet of ice to the Casper Ice Arena.

**Summary**

Pursuant to the Council Work Session on June 11, 2019, City staff contracted with the 292 Design Group to do a feasibility study for adding a second sheet of ice to the Casper Ice Arena. The entire study was paid for by the Casper Amateur Hockey Club (CAHC) at a cost of \$21,500.

The study was aimed at determining if a second sheet of ice was needed at this time. Council as well as community stakeholders wanted to quantify the amount of demand that currently exists as well as what future demand could grow to. In addition, as part of the study, possible project amenities and costs would be provided. Although, expenses would increase, the consultants anticipated an increase in revenue that would exceed expenses by about \$10K annually. The revenue projections are conservative in nature and are based on actual data for Casper and trends in the industry.

The study was recently concluded and it showed demand existed in such a way that 36% of prime ice on a second sheet could be filled immediately with room for ice activities to grow into the future. The cost of a reasonable facility with some additional phasing in the future would be approximately \$9.3M.

On February 12-15, CAHC hosted a hockey tournament where over 400 participants and spectators attended throughout the days. This event alone generated an estimated \$132,625 of direct economic impact for Casper. Had an additional sheet of ice been available, over 40 teams could have participated instead of the 15 we were able to currently accommodate.

The implications of COVID-19 have clearly shown the importance of the sports tourism industry to our community. Expanding our ability to host such functions could be a clear way to diversifying our local economy.

The downside is the huge investment required to do so. The capital costs are extremely difficult under the current economic conditions and year-over-year expenses would increase but no additional full-time staff would be needed. In addition, community stakeholders, like CAHC, would like to contribute to the capital costs if a project could be established.

**Financial Considerations**

None at this time.

**Oversight/Project Responsibility**

Tim Cortez, Director of Parks and Recreation

Phil Moya, Recreation Manager

Chad Green, Supervisor Casper Ice Arena

**Attachments**

Casper Ice Arena 2<sup>nd</sup> Sheet Feasibility Study



# Casper Wyoming Ice Rink Expansion Study

Casper, Wyoming | December 2020



292DesignGroup

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**Intent**

The intent of the study is to examine the existing ice arena within the context of Casper’s current and future needs and to outline a plan which allows the City to continue providing residents and surrounding communities with high-quality ice sport and event space opportunities. Casper’s ice arena is in high demand by it’s residents and surrounding communities. This study provides the framework for a future expansion for the current ice facility.

The Casper Ice Arena was studied with information gathered from stakeholder input, market and demographic analysis, operation impact, and future expansion concepts.

**Process**

The study process involved a series of tasks which were completed to better understand existing and future ice sport and event space needs. Each task provided a unique layer of information that contributed to development of concept options for a long-term approach to the City’s ice arena needs.

**Market & Demographic Analysis**

The primary goal of this study was to explore the community need and demand for expanding the indoor ice program at the Casper Ice Rink through market analysis, stakeholder meetings, and inventory of existing facilities in the region, and the operating pro-forma.

The service area for a ice sports venue is larger than more conventional recreation facilities because the distance people are willing to travel to participate. It is not uncommon to have parents of figure skating or hockey players to travel up to an hour for practice and games. As a result, the potential service area for the proposed ice rink expansion encompasses a larger service area than extends beyond the City of Casper. Growth in the primary service area is increasing at a modest rate of about 3% to a population of 61,345 people by 2024. The demographic profile of the community indicates that the age group distribution is similar to the national age group distribution with less than 1% difference between the primary service area and national levels. There is a lower concentration of under 18-24, 45-54 and 65-74 age groups and higher concentration in the 0-5, 5-17, 25-44, 55-64 and over 75 age groups than the national level.

There are a large number of families with young children in the service area. The percentage of households with children represents 31.5% of households. The median age of service area is slightly younger than the national level (37.9 compared to 38.5 Nationally). Another factor is that the cost of housing in the primary service area is lower (11%) than the national level. However, the cost of housing must be balanced against the over household income levels. The median Household Income in the primary service area is \$58,146. Age and household income are two determining factors that drive participation in sport and recreation activities.

**Stakeholder Input**

A series of stakeholder meetings were conducted to gather input from potential user groups and partners regarding the ice rink expansion and determine the unmet need for ice and sport activities. A variety of needs were expressed during these stakeholder meetings. Through this process it was determined that an additional 19 hours of ice time weekly is needed to meet the needs of the ice user groups. This process also determined that there is no need for additional indoor sport space for soccer, baseball, basketball, or tennis. The list of stakeholder meetings included the following organizations:

- Casper Amateur Youth Hockey
- Casper Figure Skating Club
- Casper Event Center
- Casper Parks & Recreation
- Casper Ice Rink Staff
- NCSD Administration
- County Recreation
- Casper Curling Club
- Convention & Visitor’s Bureau
- St. Anthony School
- Casper Blades Soccer

**Operational Analysis**

An operation analysis was conducted to examine operational costs and revenues for the expansion project. The operating pro-forma developed represents a conservative approach to estimating expenses and revenues and was completed based on the best information available and a basic understanding of the current operation. Fees and charges utilized for this study were based on the current level with a slight increase to reflect anticipated fees in the future.

The results of the operations analysis indicate that the expanded ice facility and the non-ice use will recover 100% of its operating costs through revenue. The operations analysis helps identify the financial impact of operating the proposed expansion.

Expense/Revenue Comparison			
	Existing Budget	Expansion	Combined
<b>Expense</b>	\$ 611,831	\$ 188,244	\$ 800,075
<b>Revenue</b>	\$ 651,624	\$ 198,447	\$ 850,071
<b>Difference</b>	\$ 39,793	\$ 10,203	\$ 49,996
<b>Cost Recovery</b>	106%	105%	106%

### Program Recommendation

Through the study process, it is recommended to add a 2nd sheet of ice, plus support facilities. Refer to Concept plans for more information.

### Conclusion

Without question, the proposed ice rink expansion has enough demand from existing groups to fill 36% of prime-time rental space on the additional sheet of ice. It must be remembered that having more ice availability will help the ice sport organizations grow over time. The operational benefit from a second sheet of ice is significant in that overall expenses are estimated to increase and there is a potential that revenues could increase 100% over time. The City of Casper can expect the second sheet of ice will generate enough revenue to decrease the amount of annual general fund support of the ice rink budget small operating surplus. In addition, having a second sheet of ice will enable the sport organizations to host hockey tournaments, figure skating competitions and curling bonspiels in the future, which will contribute economic impact to the city by attracting participants and visitors. A second sheet of ice also provides the opportunity to expand the adult hockey program. It should be noted that the largest number of registered hockey players in Wyoming are in the 19 and over age group.

Along with the growth in programming, a second sheet of ice also provides the opportunity to expand economic impact by hosting larger and more frequent hockey tournaments and ice related events. Adding more youth hockey tournaments per season, along with a curling bonspiel will not only mean more ice rental income but these events will attract more visitors to Casper and contribute to the economic health of the community. The economic benefits from these events will be seen through both primary and secondary impacts. Primary economic impact is defined in two ways; first the impact of purchasing goods and services, paying employee salaries and contract services, and second, special events that create tourism dollars generated from activities and events hosted in Casper. Tourism dollars are generated from visitors purchasing meals at restaurants, lodging, transportation, entertainment, and gifts.

Secondary economic impact is defined as spin off impacts, which include taxes paid by employees, school district benefits, sales and use tax generated, employee purchasing of local goods and services and tourism roll-over impact. Tourism roll-over is a direct result from raw tourism dollars that flow into a community and in turn are used to purchase more goods and services along with paying staff. The tourism industry reports that the raw tourism dollars will roll-over within a community between 5-7 times.

A second sheet of ice will improve recreation and ice sport opportunities. The proposed ice rink expansion fills the immediate service gaps for a variety hockey, figure skating, curling and recreation activities while provide growth opportunities in the future. The proposed expansion will become a source of community pride and will create a community gathering space. The center will also help expand and recognize the facility as a contributor to the economic health of the community. It is noteworthy that the tourism trade generated by ice sports occurs over the winter months when tourism trade is at its lowest in the City.

### Project Budget Development

292 Design Group and RJM Construction developed project budgets for two ice arena addition concepts. The budgets outlined in this report are based on construction of similar projects that the RJM and 292 team has completed.

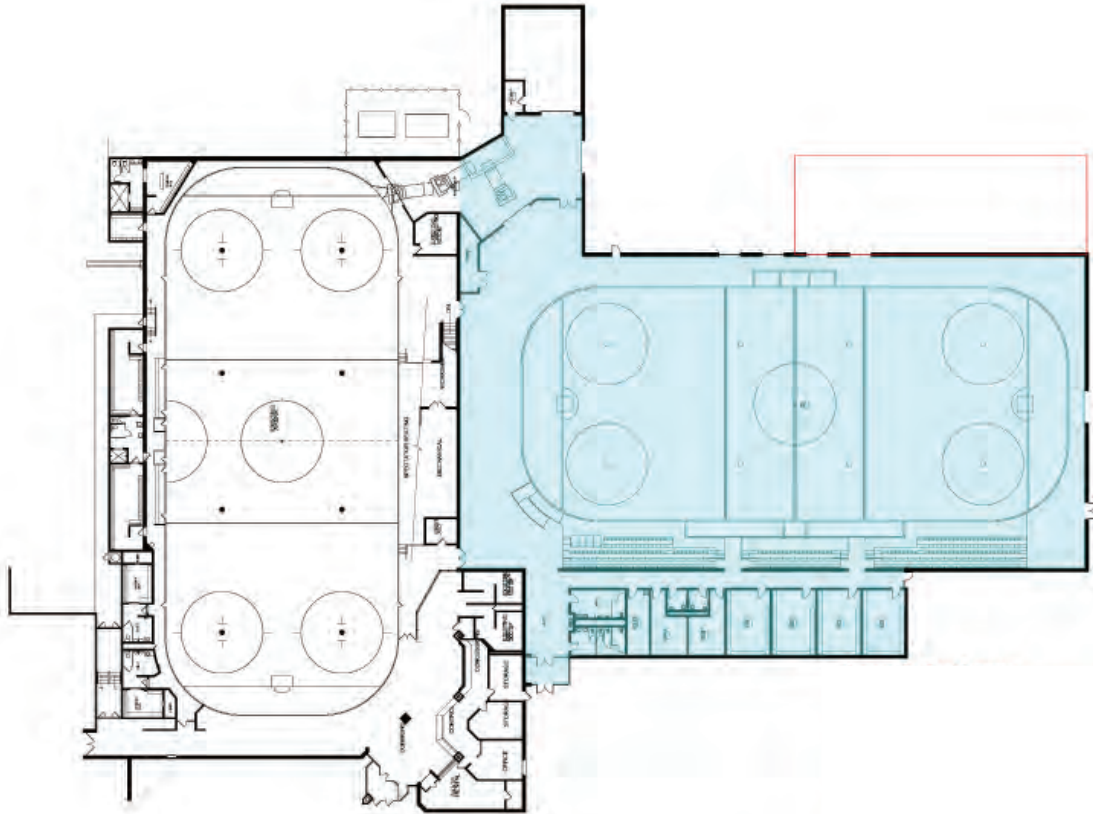
The outlined costs are intended to be comprehensive project budgets; they include the cost of construction but also the various, additional costs required to construct the concept improvements. Those additional costs include items such as the following:

- Architect & engineer fees
- Soil borings, surveys, and construction testing
- Permits and SAC/WAC charges
- Furnishings, fixtures, and equipment

The project budgets also includes a contingency to accommodate unknown factors and potential design or project changes between the issuance of the report and the time of construction.

The costs listed in this report apply to projects constructed from mid 2021 to mid 2022. Projects that extend beyond that time frame would need re-evaluation of costs to address inflation factors that would affect the projected project budget.

The project budgets provide the city with sufficient cost information to undertake the improvements included in the report.



**Casper Concept 2- Final Concept**

This concept includes:

- NHL sized ice rink (85' x 200')
- 4 team rooms
- Restroom facilities
- Dedicated entrance to the existing ice arena
- Connection to the new refrigeration room (currently under construction)
- Seating for 400 spectators
- Alternatives to add a junior team facility and a dryland training center

**Project Budget**

Construction Costs	\$7,247,289
Soft Costs	\$971,630
<u>Contingency</u>	<u>\$1,133,141</u>
<b>Project Budget</b>	<b>\$9,352,060*</b>

*\*Budget is for base facility, refer to detailed cost estimate in report for five add alternates to upgrade and add additional program space to the project.*





KEY FACTS



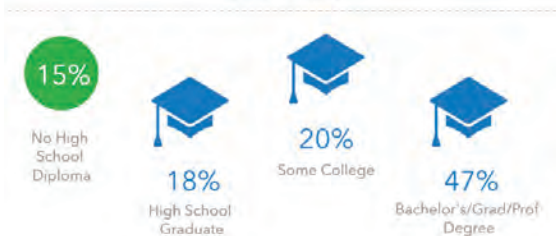
BUSINESS



INCOME



EDUCATION



EMPLOYMENT



Households By Income  
 The largest group: \$50,000 - \$74,999 (21.6%)  
 The smallest group: \$25,000 - \$34,999 (4.5%)

Indicator	Value	Difference	
<\$15,000	5.7%	0	
\$15,000 - \$24,999	4.8%	-0.3%	
\$25,000 - \$34,999	4.5%	-2.8%	
\$35,000 - \$49,999	11.3%	-1.5%	
\$50,000 - \$74,999	21.6%	+1.9%	
\$75,000 - \$99,999	14.7%	+0.8%	
\$100,000 - \$149,999	21.2%	+1.9%	
\$150,000 - \$199,999	10.8%	+2.7%	
\$200,000+	5.3%	-1.1%	

Overview & Service Areas

The following is a summary of the demographic characteristics within Casper (Primary Service Area) and an area identified as the Secondary Service Area. The Secondary Service Area is an area extending to the Kaycee on the north, Lusk on the east, Rawlins on the south and Shoshoni on the west.

B\*K accesses demographic information from Environmental Systems Research Institute (ESRI) who utilizes 2010 Census data and their demographers for 2019-2024 projections. In addition to demographics, ESRI also provides data on housings, recreation, and entertainment spending and adult participation in activities. B\*K also uses information produced by the National Sporting Goods Association (NSGA) to overlay onto the demographic profile to determine potential participation in various activities.

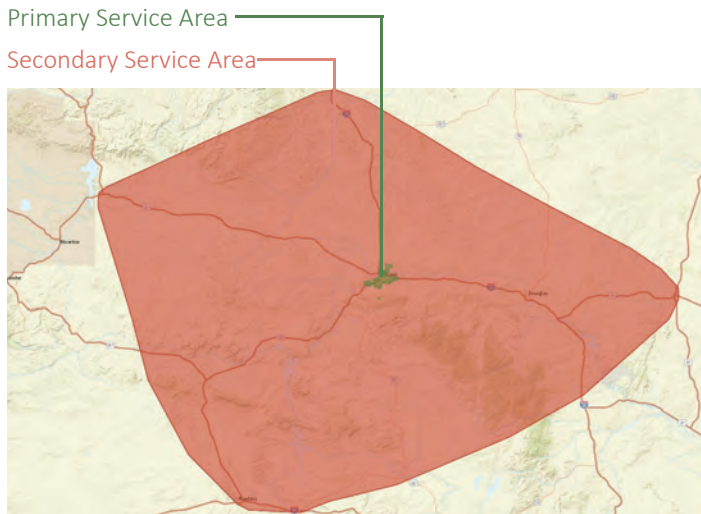
Service Areas

The information provided includes the basic demographics and data for Casper and the Secondary Service Area as well as the State of Wyoming and the United States.

Primary Service Areas are defined as the distance people will travel on a regular basis (a minimum of once a week) to utilize recreation facilities. Use by individuals outside of this area will be much more limited and will focus more on special activities or events.

Service areas can flex or contract based upon a facility's proximity to major thoroughfares. Other factors impacting the use as it relates to driving distance are the presence of alternative service providers in the service area. Alternative service providers can influence participation, membership, daily admissions and the associated penetration rates for programs and services.

Service areas can vary in size with the types of components in the facility.



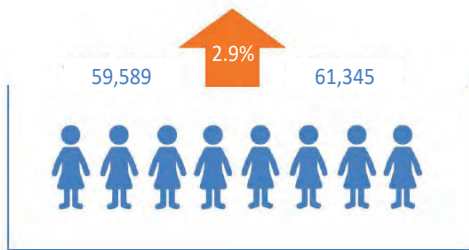
### Demographic Key Findings

The following summarizes the demographic characteristics of the service area.

#### Population

The population level of 59,589 people within the Primary Service Area is large enough to support an ice rink operation when overlaying NSGA participation statistics on to the demographic profile of the community.

The population in the primary service area is projected to grow at a steady level of 2.9% over the next five years to a population level of 61,345.



#### Age Groups

There is a higher percent of 0-5, 5-17, and 25-44 age groups in the primary service area than the national age group distribution. This suggests a strong presence of children and families in the primary service area. The percent of households with children in the primary service area is 31.6% compared to the national level of 33.4%. Age is one determining factor that drives participation in recreation and sport activities.



Although there is strong presence of family in the Primary Service Area, it should be noted that the 5-17 and 25-44 age groups are estimated to grow at or above the national level. The 0-5 age group will see growth but the percent of increase is less than the national level.

The median age of Primary Service is slightly younger (.6 years) than the National number.

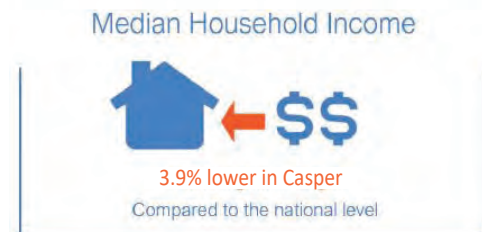
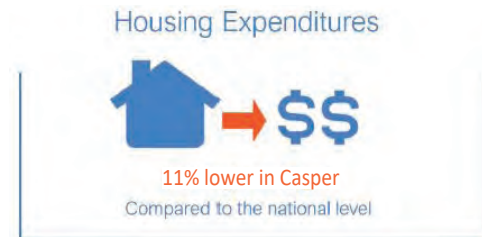
#### Household Income

The median household income of \$58,146 within the primary service area is slightly lower (3.9%) than the national level. Comparatively, the percent of households within income over \$50,000 is 58.7% compared to a national level of 59%. Household income is another one of the primary determining factors that drives participation recreation and sports.



#### Spending Potential

The Spending Potential Index for housing in the primary service area is 11% lower than the national level.



Demographic Summary

	Primary Service Area	Secondary Service Area
<b>Population:</b>		
2010 Census	55,305 <sup>1</sup>	104,171 <sup>2</sup>
2019 Estimate	59,589	112,040
2024 Estimate	61,345	115,183
<b>Households:</b>		
2010 Census	22,791	42,182
2019 Estimate	24,383	45,145
2024 Estimate	25,048	46,349
<b>Families:</b>		
2010 Census	14,233	27,378
2019 Estimate	14,932	28,758
2024 Estimate	15,240	29,347
<b>Average Household Size:</b>		
2010 Census	2.38	2.41
2019 Estimate	2.40	2.43
2024 Estimate	2.40	2.43
<b>Ethnicity (2019 Estimate):</b>		
Hispanic	9.4%	10.3%
White	90.1%	90.3%
Black	1.4%	1.2%
American Indian	1.1%	1.3%
Asian	1.1%	0.9%
Pacific Islander	0.1%	0.1%
Other	2.9%	3.3%
Multiple	3.2%	2.9%
<b>Median Age:</b>		
2010 Census	36.1	37.3
2019 Estimate	37.9	38.7
2024 Estimate	38.9	39.5
<b>Median Income:</b>		
2019 Estimate	\$58,146	\$57,739
2024 Estimate	\$62,620	\$62,051

<sup>1</sup>From the 2000-2010 Census, the Immediate Service Area experienced a 9.6% increase in population

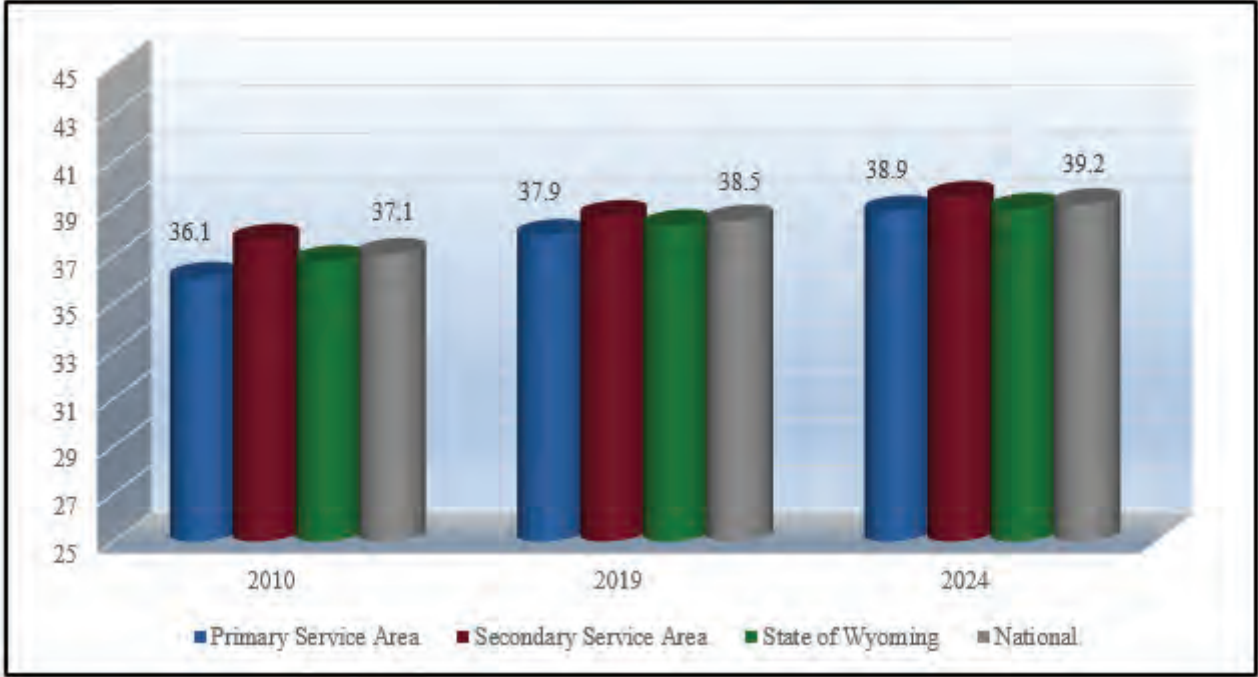
<sup>2</sup>From the 2000-2010 Census, the Primary Service Area experiences a 11.6% increase in population

Age and Income: The median age and household income levels are compared with the national number as both of these factors are primary determiners of participation in recreation activities. The lower the median age, the higher the participation rates are for most activities. The level of participation also increases as the median income level goes up.

Table A- Median Age

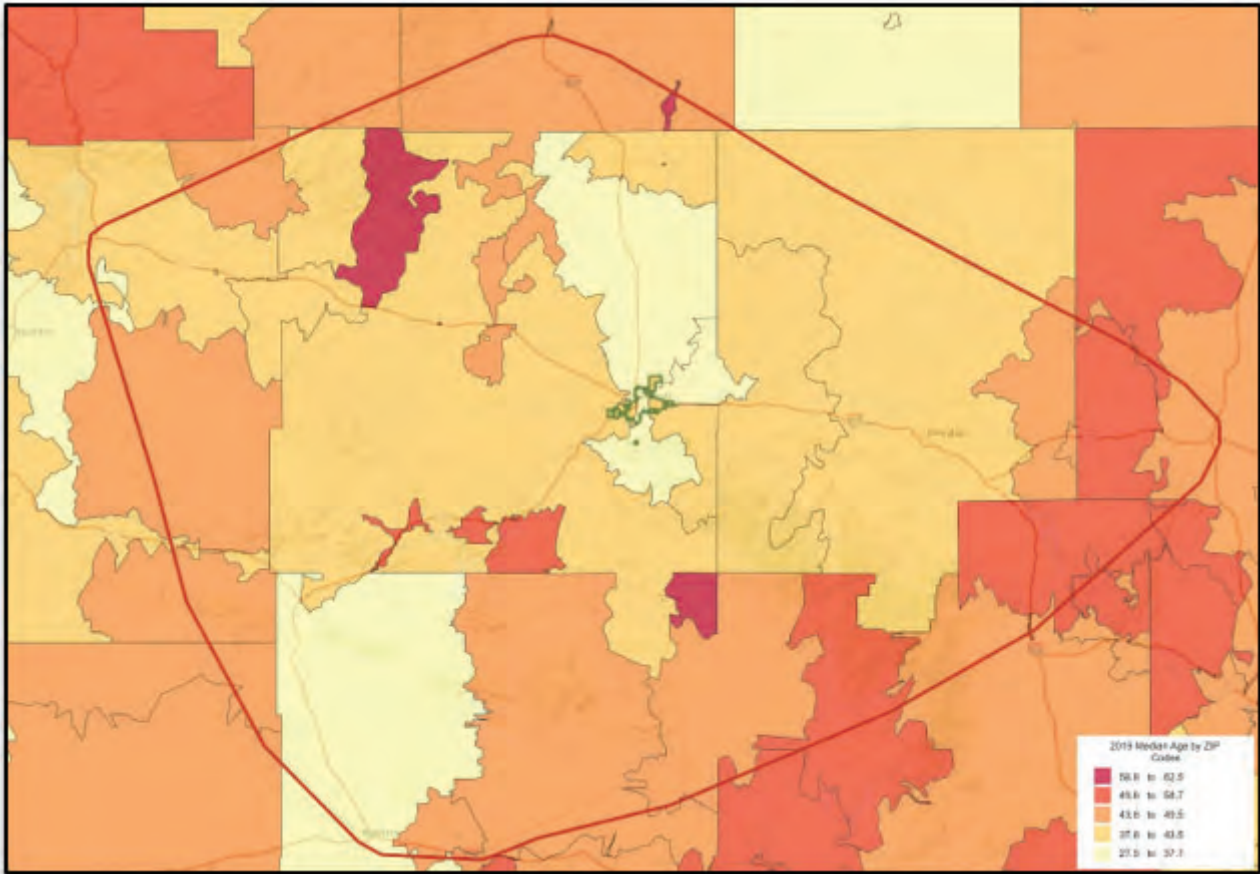
	2010 Census	2019 Projection	2024 Projection
Primary Service Area	36.1	37.9	38.9
Secondary Service Area	37.7	38.7	39.5
State of Wyoming	36.8	38.3	39.0
Nationally	37.1	38.5	39.2

Chart A- Median Age



The median age in the Primary Service Area is slightly lower than the Secondary Service Area, State of Wyoming, and the National number. A lower median age typically points to the presence of families with children.

Map A- Median Age by County



The following chart provides the number of households and percentage of households in the Primary and Secondary Service Area and State of Wyoming with children.

Table B- Households with Children

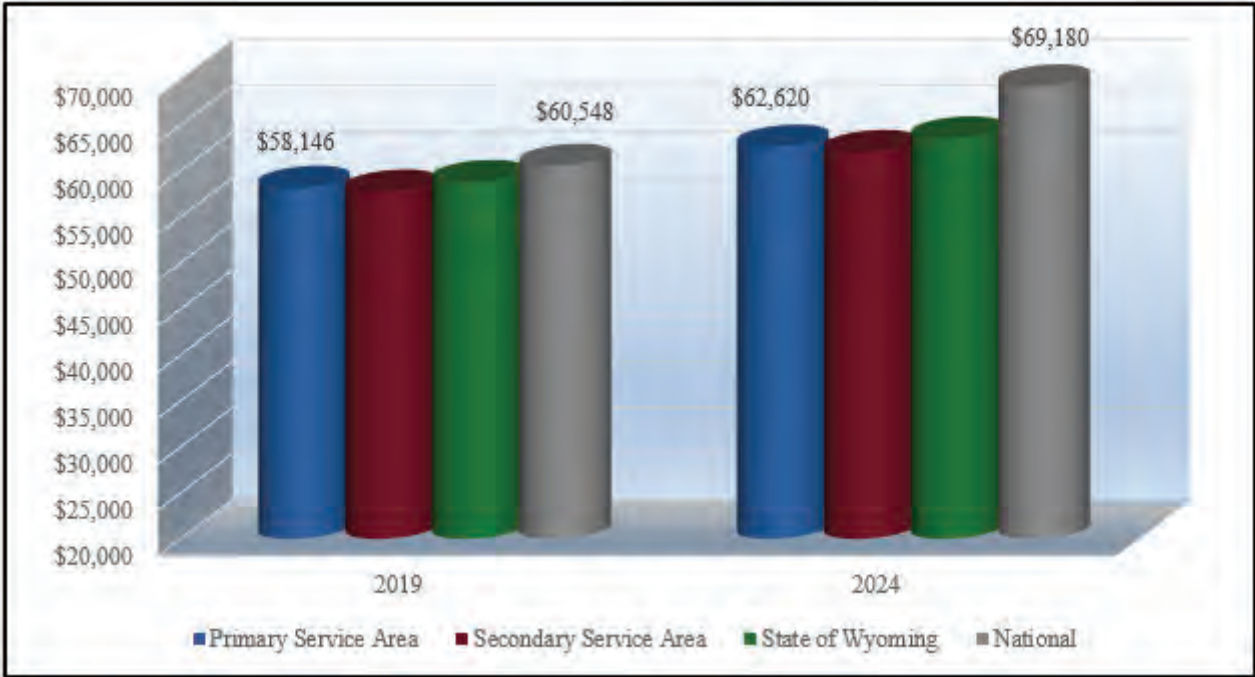
	<b>Number of Households w/ Children</b>	<b>Percentage of Households w/ Children</b>
<b>Primary Service Area</b>	7,189	31.5%
<b>Secondary Service Area</b>	13,438	31.9%
<b>State of Wyoming</b>	-	30.9%

The information contained in Table-B helps further outline the presence of families with children. As a point of comparison in the 2010 Census, 33.4% of households nationally had children present.

Table B- Median Household Income

	2019 Projection	2024 Projection
Primary Service Area	\$58,146	\$62,620
Secondary Service Area	\$57,739	\$62,051
State of Wyoming	\$58,782	\$63,518
Nationally	\$60,548	\$69,180

Chart B- Median Household Income



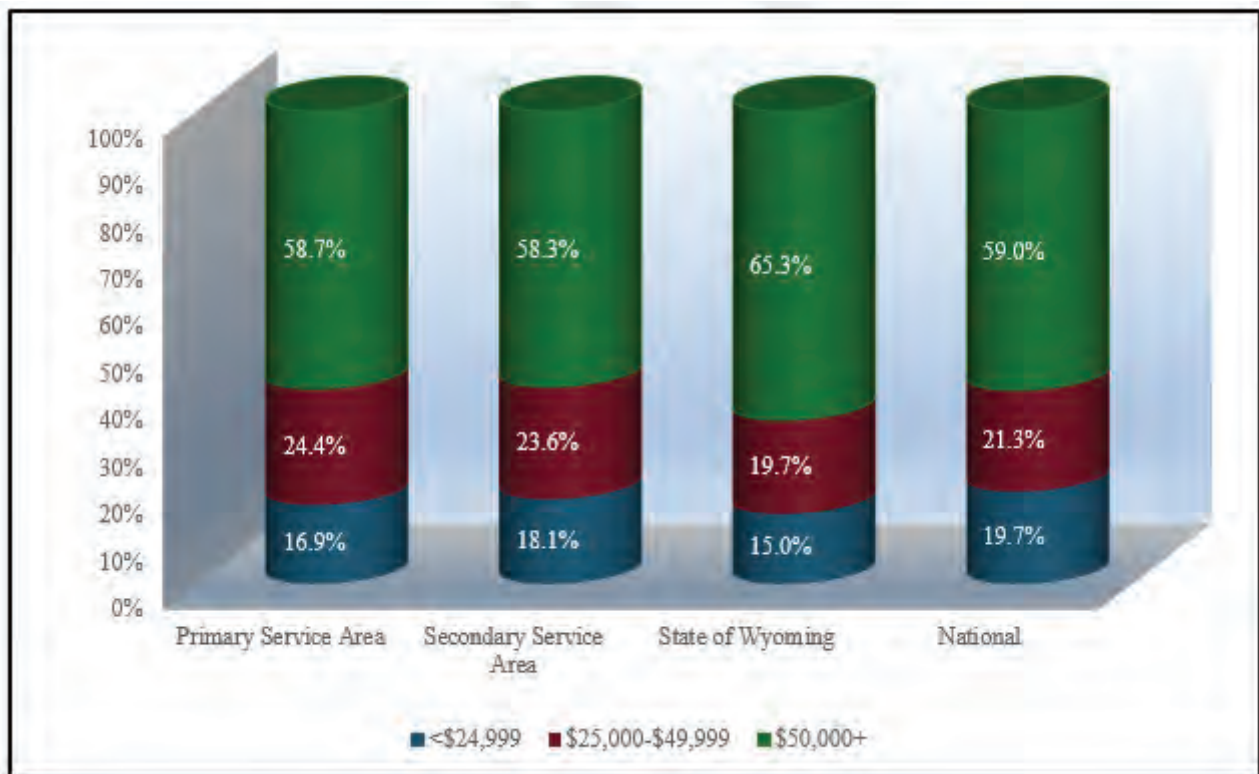
Based on 2019 projections for median household income the following narrative describes the service area:

In the Primary Service Area, the percentage of households with median income over \$50,000 per year is 58.7% compared to 59.0% on a national level. Furthermore, the percentage of the households in the service area with median income less than \$25,000 per year is 16.9% compared to a level of 19.7% nationally.

In the Secondary Service Area, the percentage of households with median income over \$50,000 per year is 58.3% compared to 59.0% on a national level. Furthermore, the percentage of the households in the service area with median income less than \$25,000 per year is 18.1% compared to a level of 19.7% nationally.

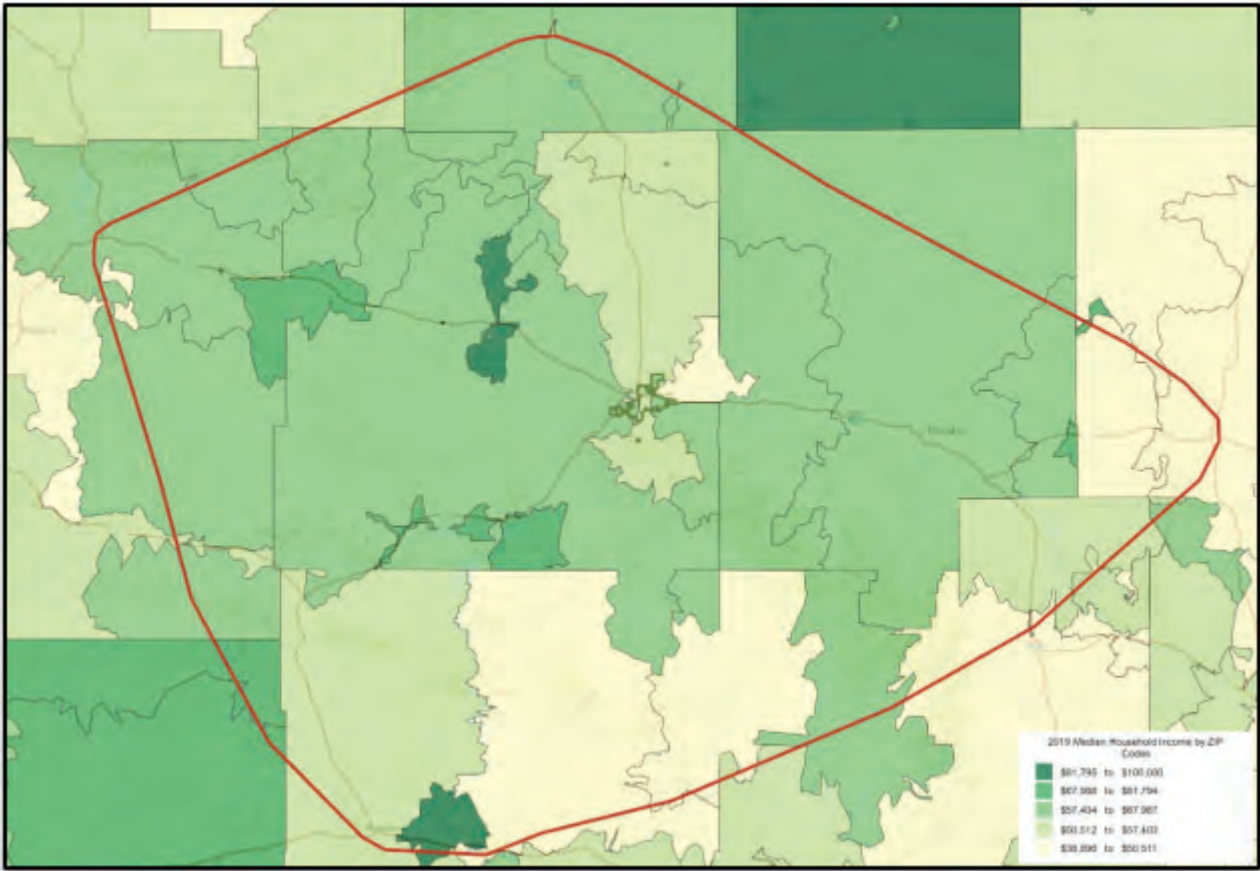
While there is no perfect indicator of use of an indoor recreation facility, the percentage of households with more than \$50,000 median income is a key indicator. Therefore, those numbers are significant and balanced with the overall cost of living.

Chart C- Median Household Income Distribution





Map C- Household Income by County



In addition to looking at Median Age and Median Income, it is important to examine Household Budget Expenditures. Reviewing housing information; shelter, utilities, fuel and public services along with entertainment & recreation can provide a snapshot into the cost of living and spending patterns in the services areas. The table below looks at that information and compares the service areas.

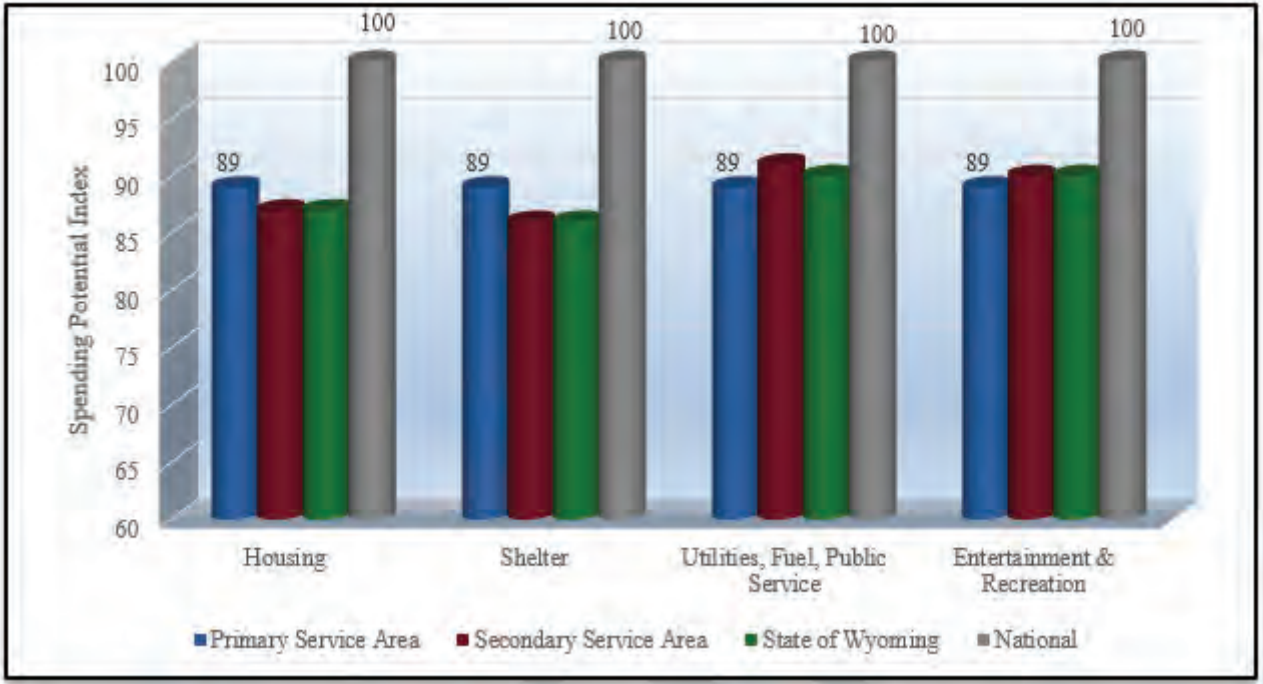
Table D- Household Budget Expenditures<sup>3</sup>

<b>Primary Service Area</b>	<b>SPI</b>	<b>Average Amount Spent</b>	<b>Percent</b>
<b>Housing</b>	89	\$20,746.41	<b>31.2%</b>
<i>Shelter</i>	89	\$16,398.96	<b>24.6%</b>
<i>Utilities, Fuel, Public Service</i>	89	\$4,347.44	<b>6.5%</b>
<b>Entertainment &amp; Recreation</b>	89	\$2,907.27	<b>4.4%</b>
<b>Secondary Service Area</b>	<b>SPI</b>	<b>Average Amount Spent</b>	<b>Percent</b>
<b>Housing</b>	87	\$20,378.59	<b>30.7%</b>
<i>Shelter</i>	86	\$15,954.80	<b>24.0%</b>
<i>Utilities, Fuel, Public Service</i>	91	\$4,423.79	<b>6.7%</b>
<b>Entertainment &amp; Recreation</b>	90	\$2,943.61	<b>4.4%</b>
<b>State of Wyoming</b>	<b>SPI</b>	<b>Average Amount Spent</b>	<b>Percent</b>
<b>Housing</b>	87	\$20,318.43	<b>30.7%</b>
<i>Shelter</i>	86	\$15,925.67	<b>24.1%</b>
<i>Utilities, Fuel, Public Service</i>	90	\$4,392.76	<b>6.6%</b>
<b>Entertainment &amp; Recreation</b>	90	\$2,946.93	<b>4.5%</b>

SPI: Spending Potential Index as compared to the National number of 100.  
 Average Amount Spent: The average amount spent per household.  
 Percent: Percent of the total 100% of household expenditures.

*Note: Shelter along with Utilities, Fuel, Public Service are a portion of the Housing percentage.*

Table D- Household Budget Expenditures<sup>3</sup>



The consistency between the median household income and the household budget expenditures is important. It also points to the fact that compared to a National level the dollars available, and that are being spent in the Primary and Secondary Service Area and State of Wyoming are lower. This could point to the ability to pay for programs and services offered at a recreation facility of any variety.

The total number of housing units in the Primary Service Area is 24,533 and 92.9% are occupied, or 22,791 housing units. The total vacancy rate for the service area is 7.1%. Of the available units:

- For Rent 3.2%
- Rented, not Occupied 0.2%
- For Sale 1.2%
- Sold, not Occupied 0.3%
- For Seasonal Use 1.7%
- Other Vacant 1.6%

The total number of housing units in the Secondary Service Area is 47,940 and 88.0% are occupied, or 42,182 housing units. The total vacancy rate for the service area is 12.0%. Of the available units:

- For Rent 2.9%
- Rented, not Occupied 0.2%
- For Sale 1.2%
- Sold, not Occupied 0.3%
- For Seasonal Use 4.2%
- Other Vacant 3.1%

Recreation Expenditures Spending Potential Index: Finally, through the demographic provider that B\*K utilizes for the market analysis portion of the report, we can examine the overall propensity for households to spend dollars on recreation activities. The following comparisons are possible.

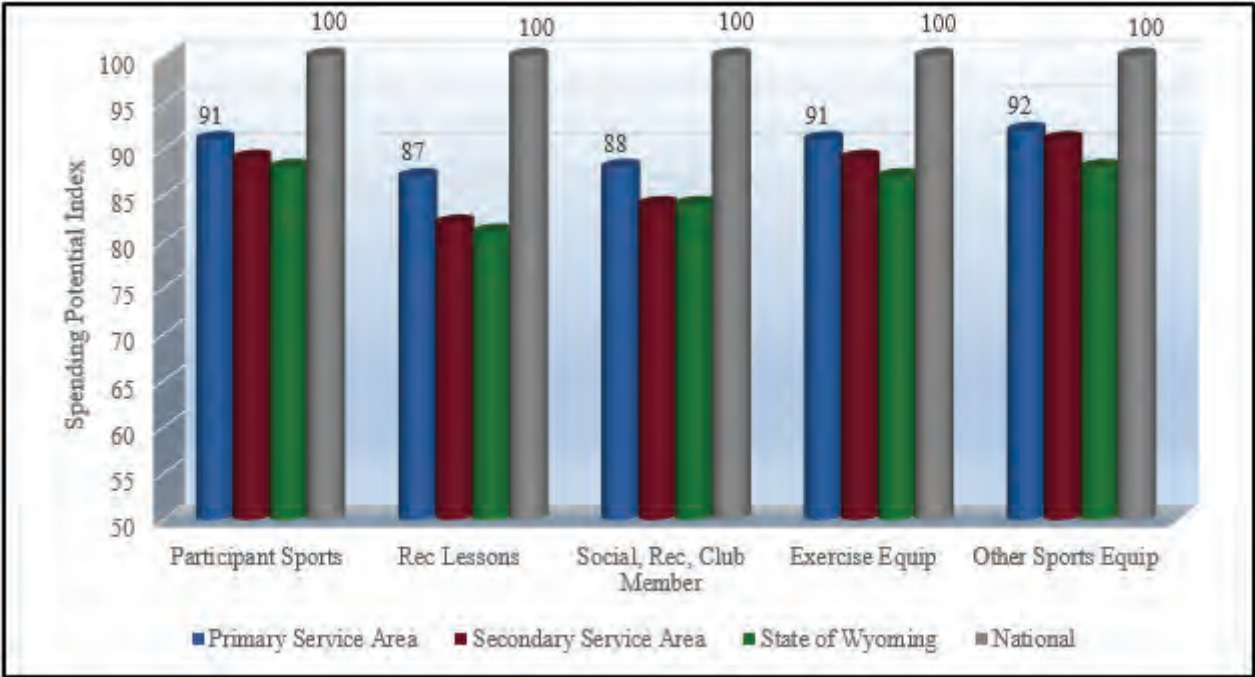
Table E- Recreation Expenditures Spending Potential Index

<b>Primary Service Area</b>	<b>SPI</b>	<b>Average Spent</b>
<b>Fees for Participant Sports</b>	91	<b>\$97.81</b>
<b>Fees for Recreational Lessons</b>	87	<b>\$124.29</b>
<b>Social, Recreation, Club Membership</b>	88	<b>\$208.93</b>
<b>Exercise Equipment/Game Tables</b>	91	<b>\$59.54</b>
<b>Other Sports Equipment</b>	92	<b>\$6.08</b>
<b>Secondary Service Area</b>	<b>SPI</b>	<b>Average Spent</b>
<b>Fees for Participant Sports</b>	89	<b>\$95.01</b>
<b>Fees for Recreational Lessons</b>	82	<b>\$117.75</b>
<b>Social, Recreation, Club Membership</b>	84	<b>\$198.68</b>
<b>Exercise Equipment/Game Tables</b>	89	<b>\$57.77</b>
<b>Other Sports Equipment</b>	91	<b>\$6.02</b>
<b>State of Wyoming</b>	<b>SPI</b>	<b>Average Spent</b>
<b>Fees for Participant Sports</b>	88	<b>\$94.12</b>
<b>Fees for Recreational Lessons</b>	81	<b>\$116.55</b>
<b>Social, Recreation, Club Membership</b>	84	<b>\$197.75</b>
<b>Exercise Equipment/Game Tables</b>	87	<b>\$57.01</b>
<b>Other Sports Equipment</b>	88	<b>\$5.87</b>

Average Amount Spent:  
SPI:

The average amount spent for the service or item in a year.  
Spending potential index as compared to the national number of 100.

Chart E- Recreation Spending Potential Index



Again, there is a great deal on consistency between median household income, household budget expenditures and now recreation and spending potential.

Map C- Entertainment Spending Potential Index by County

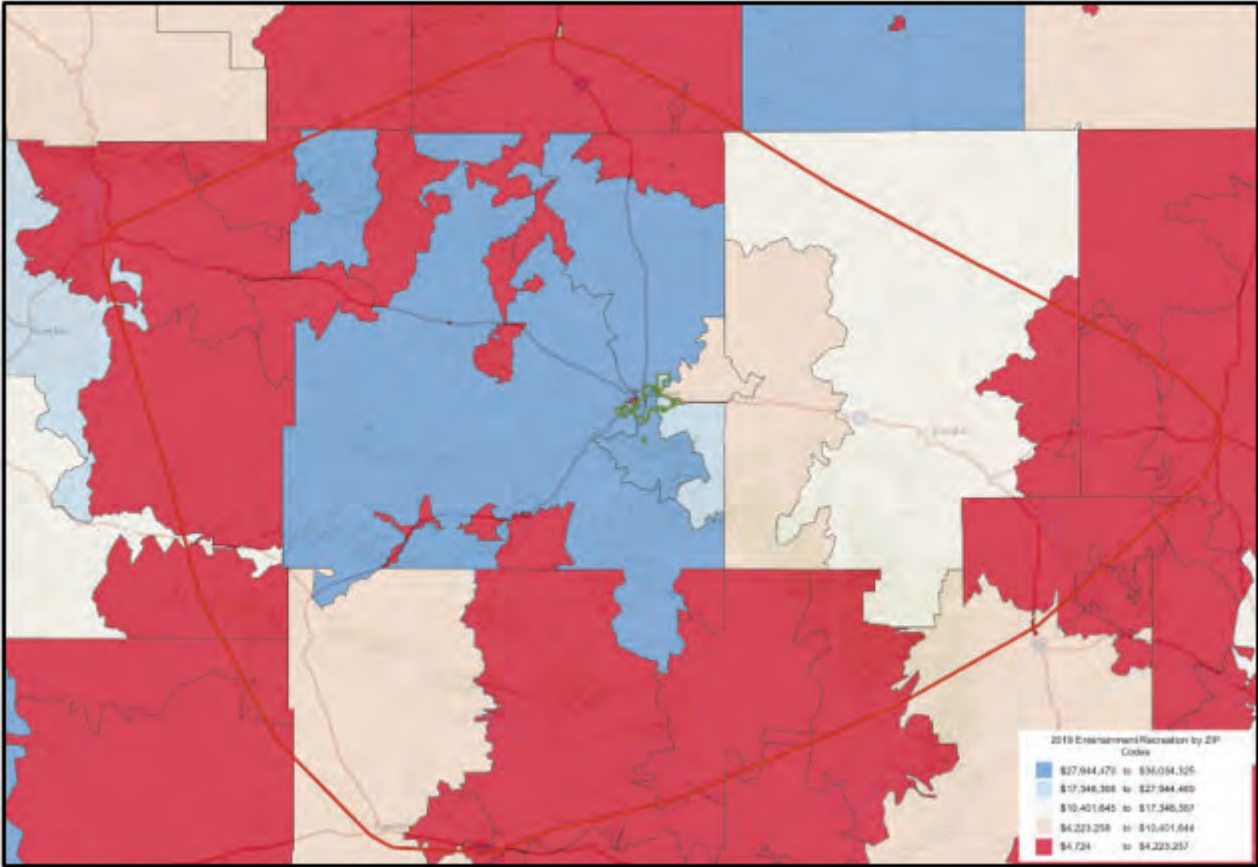
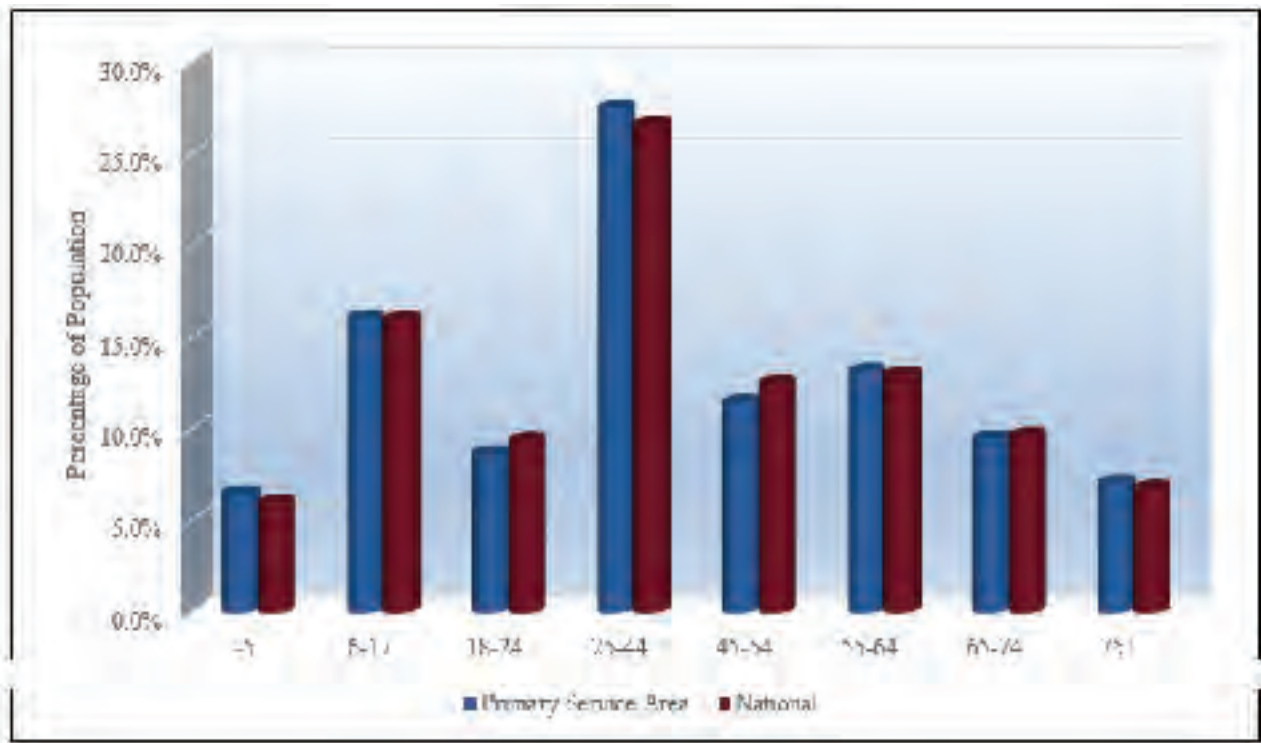


Table F- 2019 Primary Service Area Age Distribution

Ages	Population	% of Total	Nat. Population	Difference
0-5	3,915	6.5%	6.0%	+0.5%
5-17	9,573	16.1%	16.0%	+0.1%
18-24	5,170	8.7%	9.4%	-0.7%
25-44	16,356	27.5%	26.6%	+0.9%
45-54	6,830	11.5%	12.5%	-1.0%
55-64	7,854	13.2%	13.0%	+0.2%
65-74	5,649	9.5%	9.7%	-0.2%
75+	4,240	7.1%	6.8%	+0.3%

Population: 2019 census estimates in the different age groups in the Primary Service Area.  
 % of Total: Percentage of the Primary Service Area population in the age group.  
 National Population: Percentage of the national population in the age group.  
 Difference: Percentage difference between the Primary Service Area population and the national population.

Chart F- 2019 Primary Service Area Age Distribution



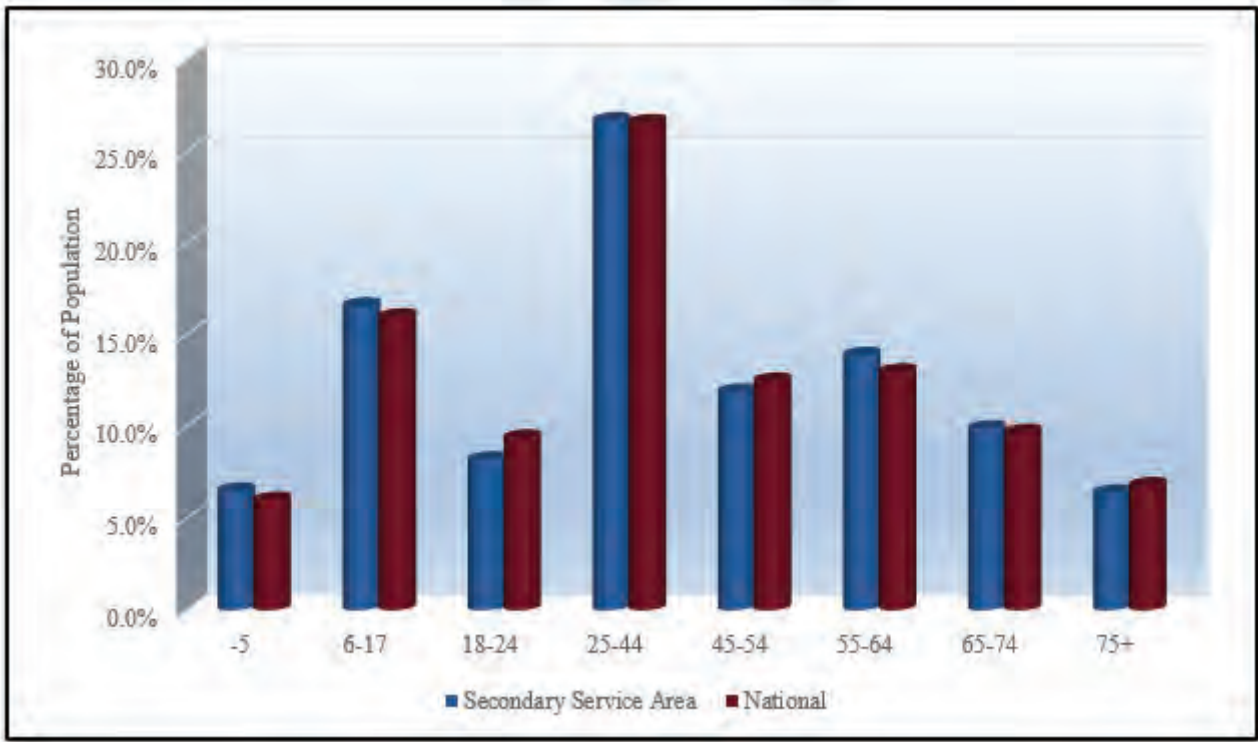
The demographic makeup of Primary Service Area, when compared to the characteristics of the national population, indicates that there are some differences with a larger population in the age groups 0-5, 6-18, 25-44, 55-64 and 75+. A smaller population in the 18-24, 45-54 and 65-74 age groups. The greatest positive variance is in the 25-44 age groups with +0.9%, while the greatest negative variance is in the 45-54 age group with -1.0%.

Table G- 2019 Secondary Service Area Age Distribution

Ages	Population	% of Total	Nat. Population	Difference
0-5	7,285	6.5%	6.0%	+0.5%
5-17	18,340	16.6%	16.0%	+0.6%
18-24	9,195	8.2%	9.4%	-1.2%
25-44	29,835	26.7%	26.6%	+0.1%
45-54	13,374	11.9%	12.5%	-0.6%
55-64	15,567	13.9%	13.0%	+0.9%
65-74	11,186	9.9%	9.7%	+0.2%
75+	7,255	6.4%	6.8%	-0.4%

Population: 2019 census estimates in the different age groups in the Secondary Service Area.  
 % of Total: Percentage of the Secondary Service Area population in the age group.  
 National Population: Percentage of the national population in the age group.  
 Difference: Percentage difference between the Secondary Service Area population and the national population.

Chart G- 2019 Secondary Service Area Age Distribution



The demographic makeup of Secondary Service Area, when compared to the characteristics of the national population, indicates that there are some differences with no changes in the 55-64 age group and a larger population in the 0-5, 6-17, 25-44, 55-64 and 65-74 age groups. A smaller population in the 18-24, 45-54 and 75+ age groups. The greatest positive variance is in the 55-64 age groups with +0.9%, while the greatest negative variance is in the 18-24 age group with -1.2%.

Table H- 2019 Primary Service Area Population Estimates

Ages	2010 Census	2019 Projection	2024 Projection	Percent Change	Percent Change Nat'l
-5	4,006	3,915	4,023	+0.4%	+2.6%
5-17	9,212	9,573	9,917	+7.7%	+0.9%
18-24	5,592	5,170	5,206	-6.9%	+0.7%
25-44	14,749	16,356	16,647	+12.9%	+12.9%
45-54	8,006	6,830	6,988	-12.7%	-9.8%
55-64	6,625	7,854	7,016	+5.9%	+16.3%
65-74	3,380	5,649	6,554	+93.9%	+68.0%
75+	3,735	4,240	4,991	+33.6%	+46.4%

Chart H- Primary Service Area Population Growth

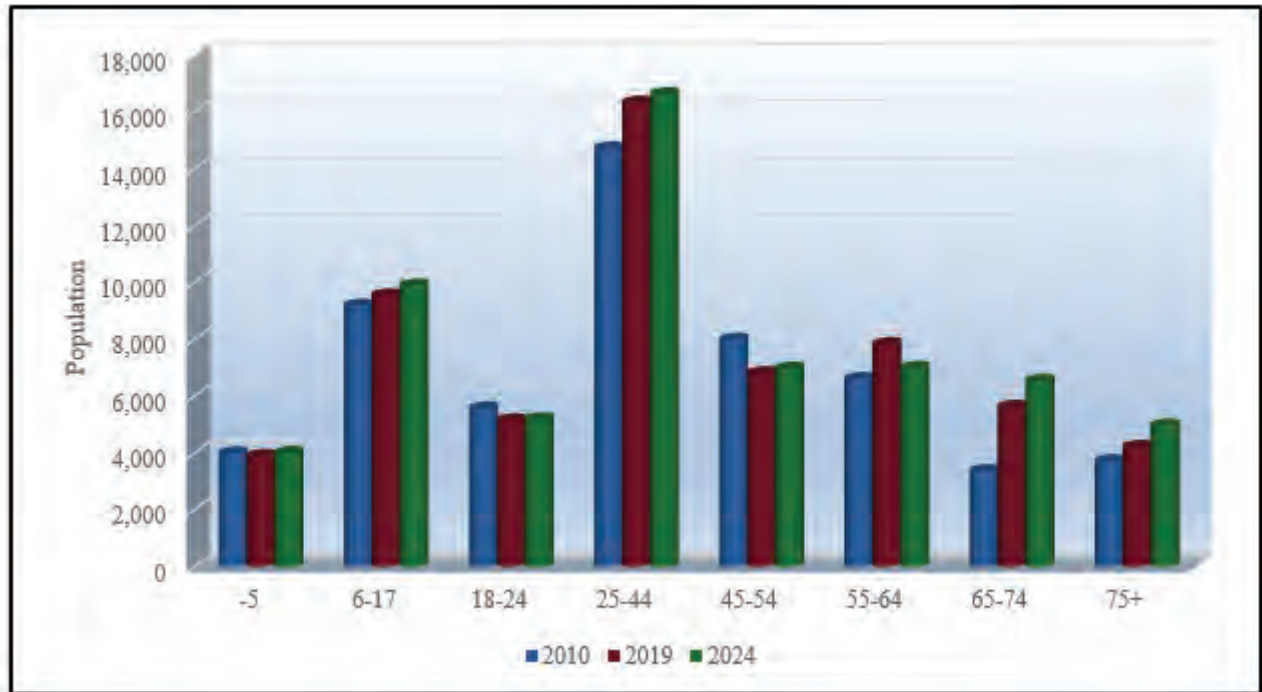


Table-H illustrates the growth or decline in age group numbers from the 2010 census until the year 2024. It is projected all age categories, except 18-24, will see an increase in population. The population of the United States as a whole is aging, and it is not unusual to find negative growth numbers in the younger age groups and significant net gains in the 45 plus age groupings in communities which are relatively stable in their population numbers.



Table I- 2019 Secondary Service Area Population Estimates

Ages	2010 Census	2019 Projection	2024 Projection	Percent Change	Percent Change Nat'l
-5	7,417	7,285	7,466	+0.7%	+2.6%
5-17	17,736	18,340	19,061	+7.5%	+0.9%
18-24	9,429	9,195	9,256	-1.8%	+0.7%
25-44	27,221	29,835	30,313	+11.4%	+12.9%
45-54	15,818	13,374	13,340	-15.7%	-9.8%
55-64	13,483	15,567	13,932	+3.3%	+16.3%
65-74	6,920	11,186	12,981	+87.6%	+68.0%
75+	6,145	7,255	8,832	+43.7%	+46.4%

Chart I- Secondary Service Area Population Growth

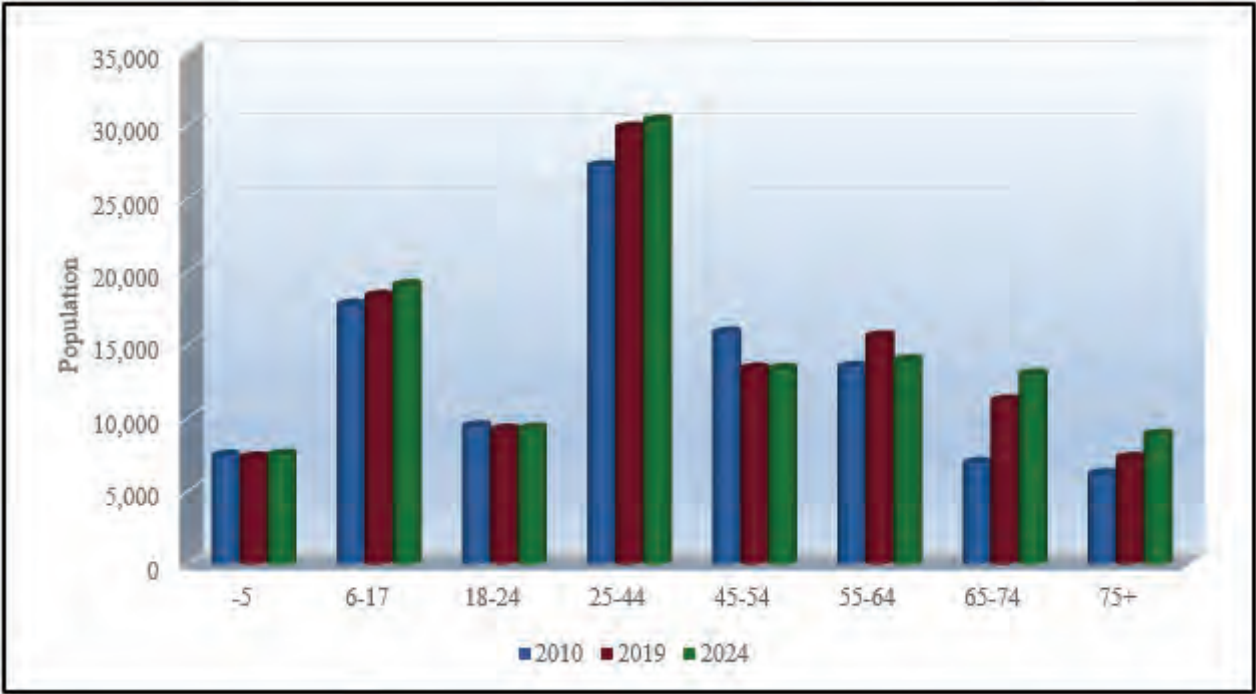


Table-I illustrates the growth or decline in age group numbers from the 2010 census until the year 2024. It is projected all age categories, except 18-24 and 45-54, will see an increase in population. The population of the United States as a whole is aging, and it is not unusual to find negative growth numbers in the younger age groups and significant net gains in the 45 plus age groupings in communities which are relatively stable in their population numbers.

Below is listed the distribution of the population by race and ethnicity for the Primary and Secondary Service Area for 2019 population projections. Those numbers were developed from 2010 Census Data.

Table J- Primary Service Area Ethnic Population & Median Age 2019

Ethnicity	Total Population	Median Age	% of Population	% of WY Population
Hispanic	5,574	27.2	9.4%	10.4%

Table K- Primary Service Area by Race & Median Age 2019

Race	Total Population	Median Age	% of Population	% of WY Population
White	53,718	39.2	90.1%	89.0%
Black	852	33.0	1.4%	1.2%
American Indian	678	30.9	1.1%	2.5%
Asian	626	32.8	1.1%	1.0%
Pacific Islander	40	30.7	0.1%	0.1%
Other	1,754	31.4	2.9%	3.5%
Multiple	1,926	16.7	3.2%	2.7%

Chart J- 2019 Primary Service Area Population by Non-White Race

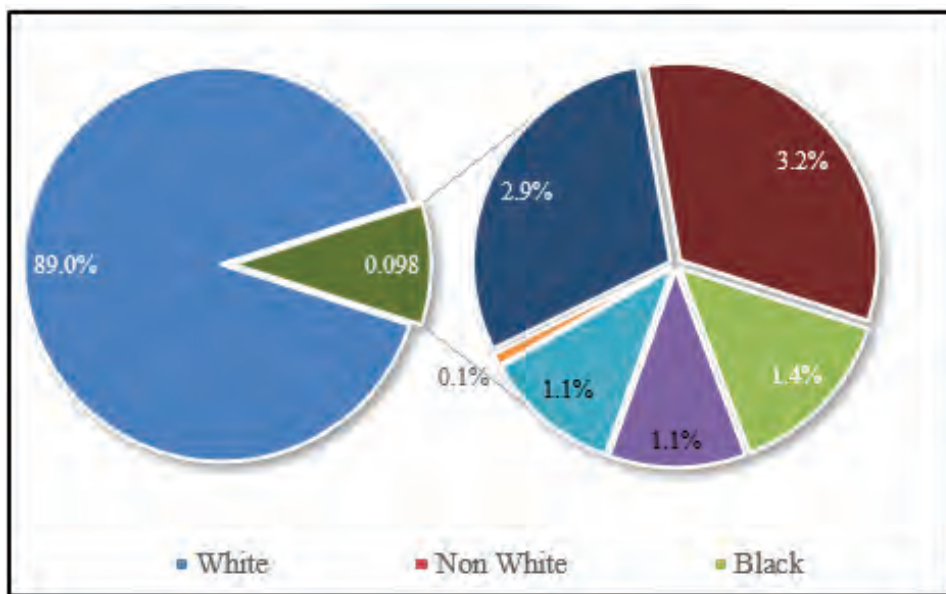


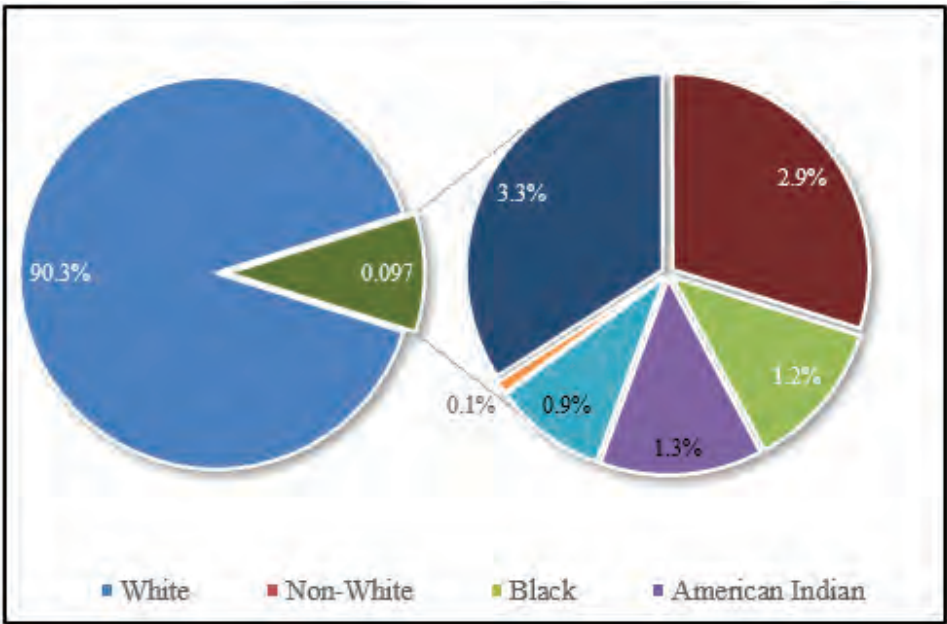
Table L- Secondary Service Area Ethnic Population & Median Age 2019

Ethnicity	Total Population	Median Age	% of Population	% of WY Population
Hispanic	11,511	27.7	10.3%	10.4%

Table M- Secondary Service Area by Race & Median Age 2019

Race	Total Population	Median Age	% of Population	% of WY Population
White	101,190	39.9	90.3%	89.0%
Black	1,328	32.7	1.2%	1.2%
American Indian	1,457	32.9	1.3%	2.5%
Asian	976	35.6	0.9%	1.0%
Pacific Islander	83	34.7	0.1%	0.1%
Other	3,741	30.9	3.3%	3.5%
Multiple	3,267	18.3	2.9%	2.7%

Chart K- 2019 Secondary Service Area Population by Non-White Race



### Tapestry Segmentation

Tapestry segmentation represents the 4th generation of market segmentation systems that began 30 years ago. The 65-segment Tapestry Segmentation system classifies U.S. neighborhoods based on their socioeconomic and demographic compositions. While the demographic landscape of the U.S. has changed significantly since the 2000 Census, the tapestry segmentation has remained stable as neighborhoods have evolved.

There is value including this information for the Casper. The data assists the organization in understanding the consumers/constituents in their service area and supply them with the right products and services.

The Tapestry segmentation system classifies U.S. neighborhoods into 65 unique market segments. Neighborhoods are sorted by more than 60 attributes including; income, employment, home value, housing types, education, household composition, age and other key determinates of consumer behavior.

The following pages and tables outline the top 5 tapestry segments in each of the service areas and provide a brief description of each. This information combined with the key indicators and demographic analysis of each service area help further describe the markets that the Secondary Service Area looks to serve with programs, services, and special events.

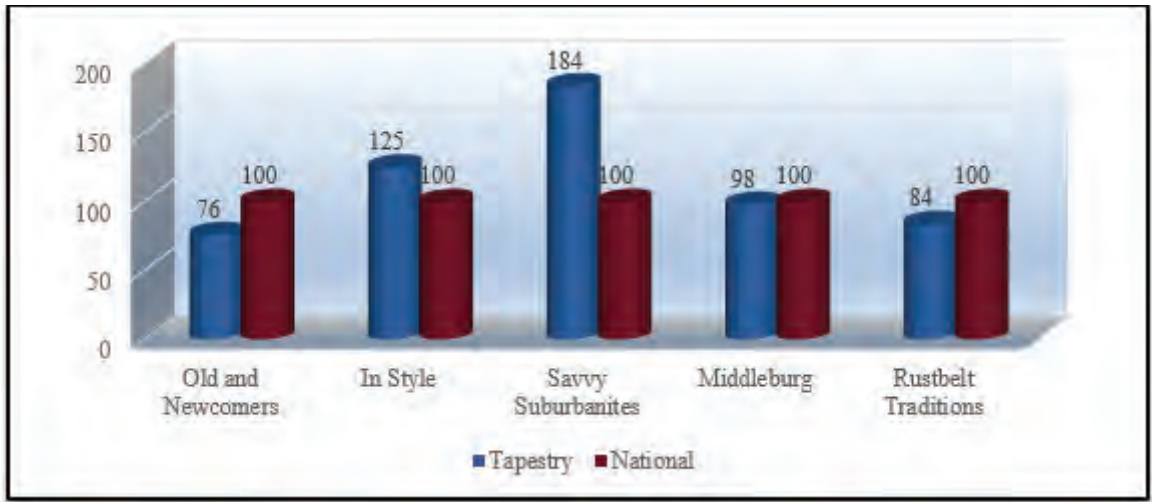
For comparison purposes the following are the top 10 Tapestry segments, along with percentage in the United States:

1.	Green Acres (6A)	3.2%
2.	Southern Satellites (10A)	3.1%
3.	Savvy Suburbanites (1D)	3.0%
4.	Soccer Moms (4A)	2.9%
5.	Middleburg (4C)	<u>2.9%</u> 15.1%
6.	Salt of the Earth (6B)	2.9%
7.	Up and Coming Families (7A)	2.5%
8.	Midlife Constants (5E)	2.5%
9.	Comfortable Empty Nesters (5A)	2.4%
10.	Old and Newcomers (8F)	<u>2.3%</u> 12.6%

Table N- Primary Service Area Tapestry Segment Comparison

	Secondary Service Area		Demographics	
	Percent	Cumulative Percent	Median Age	Median HH Income
<b>Old and Newcomers (8F)</b>	25.5%	25.5%	38.5	<b>\$39,000</b>
<b>In Style (5B)</b>	14.7%	40.2%	41.1	<b>\$66,000</b>
<b>Savvy Suburbanites (1D)</b>	9.9%	50.1%	44.1	<b>\$104,000</b>
<b>Middleburg (4C)</b>	8.1%	58.2%	35.3	<b>\$55,000</b>
<b>Rustbelt Traditions (5D)</b>	7.5%	65.7%	38.4	<b>\$49,000</b>

Chart L- Primary Service Area Tapestry Segment Entertainment Spending



Old and Newcomers (8F) – Singles living on a budget. Just beginning careers or taking college/adult education classes. Strong supporters of environmental organizations.

In Style (5B) – This group embraces the urban lifestyle. They are fully connected to digital devices and support the arts and charities/ causes. Most do not have children. Meticulous planners.

Savvy Suburbanites (1D) – Families include empty nesters and those with adult children still at home. Make well-informed researched purchases. Well-educated that enjoy cultural and sporting events and being physically active. Invest heavily in sports gear and exercise equipment.

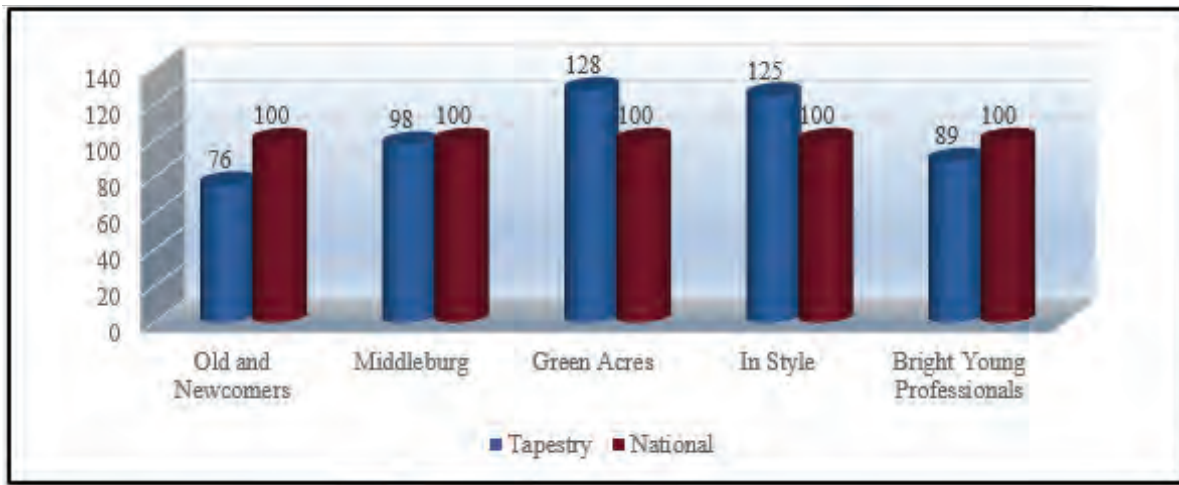
Middleburg (4C) – This group is conservative and family-oriented. A younger market that is growing. Prefers to buy American for a good price. Participate in sports and outdoor activities.

Rustbelt Traditions (5D) – A large, stable market that is family oriented and values spending time at home. Most have lived, worked and played in the same place for years. Residents like convenience.

Table O- Secondary Service Area Tapestry Segment Comparison

	Secondary Service Area		Demographics	
	Percent	Cumulative Percent	Median Age	Median HH Income
<b>Old and Newcomers (8F)</b>	13.8%	13.8%	38.5	<b>\$39,000</b>
<b>Middleburg (4C)</b>	11.6%	25.4%	35.3	<b>\$55,000</b>
<b>Green Acres (6A)</b>	9.6%	35.0%	43.0	<b>\$72,000</b>
<b>In Style (5B)</b>	9.4%	44.4%	41.1	<b>\$66,000</b>
<b>Bright Young Professionals (8C)</b>	7.2%	51.6%	32.2	<b>\$50,000</b>

Chart M- Secondary Service Area Tapestry Segment Entertainment Spending



Enterprising Professionals (2D) – Well educated residents in STEM occupations. Relatively young market that stays youthful by eating healthy, running and yoga. Buy name brands and technology. Work long hours but likes to be active. Enjoy trips to the beach and museums.

City Lights (8A) – A wide range of households, single, married with/without children, homeowners and renters. Support an urban lifestyle, but save for the future. Attuned to nature and the environment. These are health-conscious consumers

Urban Chic (2A) – Professionals living an exclusive lifestyle. Environmentally aware and like to live “green.” Embrace city life with museums, arts, culture and sports.

Bright Young Professionals (8C) – This is a large market with young well-educated professionals. Physically active and up to date with technology.

Soccer Moms (4A) – An affluent family-oriented segment. They have a hectic life chasing children. Outdoor activities and sports are a way of life.

### Demographic Summary

The following summarizes the demographic characteristics of the service area.

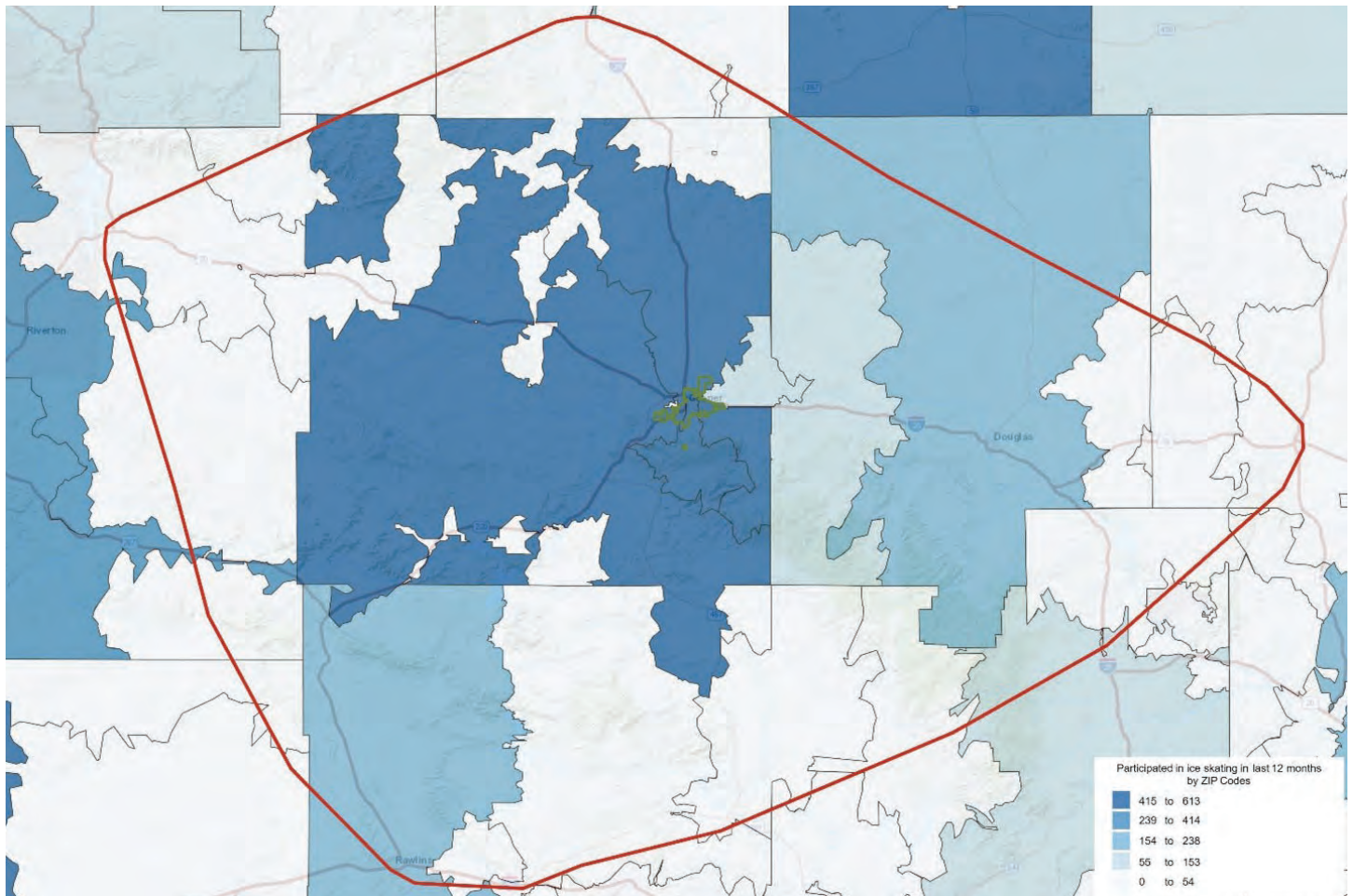
- The population level of 59,589 people within the primary service area is large enough to support an ice rink operation when overlaying NSGA participation statistics on to the demographic profile of the community.
- The population in the primary service area is projected to grow at a steady level of 2.9% over the next five years to a population level of 61,345,176.
- There is a higher percent of 0-5, 5-17 and 25-44 age groups in the primary service area than the national age group distribution. This suggests a strong presence of children and families in the primary service area. It should be noted that the 5-17 and 25-44 age groups are estimated to grow at or above the national level. The 0-5 age group will see growth but the percentage of increase is less than the national level. The percent of households with children in the primary service area is 31.6% compared to the national level of 33.4%. Age is one determining factor that drives participation in recreation and sport activities.
- The median household income of \$58,146 within the primary service area is slightly lower (3.9%) than the national level. Comparatively, the percent of households with income over \$50,000 is 58.7% compared to a national level of 59%. Household income is another one of the primary determining factors that drives participation recreation and sports.
- The Spending Potential Index for housing in the primary service area is 11% lower than the national level.
- The Tapestry segments identified in the Primary Service Area point to an active community, which is also supported by the presence of other service providers.
- The median age of Primary Service is slightly younger (.6 years) than the National number.
- The household income level of the primary service area is 3.9% lower than the national level and the housing expenditure index is 11% lower than the national level. The lower level of household income is more than offset by the lower housing expenditures. This suggests that there is an adequate level of disposable income in the primary service area to support ice sports.

### Participation Numbers

In addition to analyzing the demographic realities of the service areas, it is possible to project possible participation in recreation and sport activities, including ice sports.

On an annual basis, the National Sporting Goods Association (NSGA) conducts an in-depth study and survey of how Americans spend their leisure time. This information provides the data necessary to overlay rate of participation onto the Primary and Secondary Service Area to determine market potential. The information contained in this section of the report, utilizes the NSGA's most recent survey. For that data was collected in 2018 and the report was issued in June of 2019.

Ballard\*King takes the national average and combines that with participation percentages of the Primary and Secondary Service Area based upon age distribution, median income, region, and National number. Those four percentages are then averaged together to create a unique participation percentage for the service area. This participation percentage when applied to the population of the Primary and Secondary Service Area then provides an idea of the market potential for ice sports.



Map A- Participation in Ice Skating



Table A-Participation Rates in the Primary Service Area

	Age	Income	Region	Nation	Average
<b>Baseball</b>	4.0%	3.8%	4.8%	4.1%	<b>4.2%</b>
<b>Basketball</b>	8.2%	9.3%	10.2%	8.4%	<b>9.0%</b>
<b>Cheerleading</b>	1.2%	1.2%	1.6%	1.2%	<b>1.3%</b>
<b>Football (flag)</b>	2.1%	2.3%	3.0%	2.1%	<b>2.4%</b>
<b>Hockey (ice)</b>	1.1%	1.2%	1.1%	1.1%	<b>1.1%</b>
<b>Ice/Figure Skating</b>	2.8%	2.4%	3.3%	2.9%	<b>2.9%</b>
<b>Lacrosse</b>	0.9%	1.1%	0.9%	0.9%	<b>1.0%</b>
<b>Martial Arts/MMA</b>	2.0%	2.4%	2.6%	2.0%	<b>2.2%</b>
<b>Pickleball</b>	8.3%	0.6%	0.6%	0.7%	<b>2.6%</b>
<b>Soccer</b>	4.6%	5.2%	4.4%	4.6%	<b>4.7%</b>
<b>Softball</b>	3.2%	2.9%	3.1%	3.3%	<b>3.1%</b>
<b>Tennis</b>	4.0%	3.7%	3.9%	4.1%	<b>3.9%</b>
<b>Volleyball</b>	3.3%	3.8%	3.0%	3.4%	<b>3.4%</b>
<b>Wrestling</b>	1.1%	1.6%	1.0%	1.1%	<b>1.2%</b>

Age: Participation based on individuals ages 7 & Up of the Primary Service Area  
 Income: Participation based on the 2019 estimated median household income in the Primary Service Area  
 Region: Participation based on regional statistics (Mountain).  
 National: Participation based on national statistics  
 Average: Average of the four columns

Table B- Participation Rates in the Secondary Service Area

	Age	Income	Region	Nation	Average
<b>Baseball</b>	4.0%	3.8%	4.8%	4.1%	<b>4.2%</b>
<b>Basketball</b>	8.1%	9.3%	10.2%	8.4%	<b>9.0%</b>
<b>Cheerleading</b>	1.2%	1.2%	1.6%	1.2%	<b>1.3%</b>
<b>Football (flag)</b>	2.1%	2.3%	3.0%	2.1%	<b>2.4%</b>
<b>Hockey (ice)</b>	1.1%	1.2%	1.1%	1.1%	<b>1.1%</b>
<b>Ice/Figure Skating</b>	2.8%	2.4%	3.3%	2.9%	<b>2.9%</b>
<b>Lacrosse</b>	0.9%	1.1%	0.9%	0.9%	<b>1.0%</b>
<b>Martial Arts/MMA</b>	2.0%	2.4%	2.6%	2.0%	<b>2.2%</b>
<b>Pickleball</b>	8.1%	0.6%	0.6%	0.7%	<b>2.5%</b>
<b>Soccer</b>	4.6%	5.2%	4.4%	4.6%	<b>4.7%</b>
<b>Softball</b>	3.2%	2.9%	3.1%	3.3%	<b>3.1%</b>
<b>Tennis</b>	4.0%	3.7%	3.9%	4.1%	<b>3.9%</b>
<b>Volleyball</b>	3.3%	3.8%	3.0%	3.4%	<b>3.4%</b>
<b>Wrestling</b>	1.1%	1.6%	1.0%	1.1%	<b>1.2%</b>

Age: Participation based on individuals ages 7 & Up of the Primary Service Area  
 Income: Participation based on the 2019 estimated median household income in the Primary Service Area  
 Region: Participation based on regional statistics (Mountain).  
 National: Participation based on national statistics  
 Average: Average of the four columns  
 Note: "Did Not Participate" refers to all 57 activities tracked by the NSGA.

Anticipated Participation Number: Utilizing the average percentage from Table A and B, plus the 2010 census information and census estimates for 2019 and 2024 (over age 7) the following comparisons are available.

Table C-Participation Rates in the Primary Service Area

	Average	2010 Population	2019 Population	2024 Population	Difference 2010-2024
<b>Baseball</b>	4.2%	2,081	2,262	2,330	<b>248</b>
<b>Basketball</b>	9.0%	4,495	4,885	5,031	<b>536</b>
<b>Cheerleading</b>	1.3%	644	700	721	<b>77</b>
<b>Football (flag)</b>	2.4%	1,183	1,286	1,324	<b>141</b>
<b>Hockey (ice)</b>	1.1%	561	610	628	<b>67</b>
<b>Ice/Figure Skating</b>	2.9%	1,425	1,549	1,595	<b>170</b>
<b>Lacrosse</b>	1.0%	474	515	530	<b>57</b>
<b>Martial Arts/MMA</b>	2.2%	1,118	1,215	1,251	<b>133</b>
<b>Pickleball</b>	2.6%	1,271	1,381	1,423	<b>152</b>
<b>Soccer</b>	4.7%	2,339	2,542	2,618	<b>279</b>
<b>Softball</b>	3.1%	1,556	1,692	1,742	<b>186</b>
<b>Tennis</b>	3.9%	1,960	2,130	2,194	<b>234</b>
<b>Volleyball</b>	3.4%	1,680	1,826	1,881	<b>201</b>
<b>Wrestling</b>	1.2%	594	645	665	<b>71</b>

Note: These figures do not necessarily translate into attendance figures for various activities or programs. The “Did Not Participate” statistics refers to all 57 activities outlined in the NSGA 2018 Survey Instrument.

Table D- Participation Growth or Decline for Indoor Activities in Secondary Service Area

	Average	2010 Population	2019 Population	2024 Population	Difference
<b>Baseball</b>	4.2%	3,921	4,253	4,374	<b>453</b>
<b>Basketball</b>	9.0%	8,457	9,173	9,435	<b>977</b>
<b>Cheerleading</b>	1.3%	1,215	1,317	1,355	<b>140</b>
<b>Football (flag)</b>	2.4%	2,227	2,415	2,484	<b>257</b>
<b>Hockey (ice)</b>	1.1%	1,055	1,144	1,177	<b>122</b>
<b>Ice/Figure Skating</b>	2.9%	2,684	2,910	2,994	<b>310</b>
<b>Lacrosse</b>	1.0%	892	967	995	<b>103</b>
<b>Martial Arts/MMA</b>	2.2%	2,104	2,282	2,347	<b>243</b>
<b>Pickleball</b>	2.5%	2,350	2,549	2,622	<b>272</b>
<b>Soccer</b>	4.7%	4,403	4,775	4,912	<b>509</b>
<b>Softball</b>	3.1%	2,936	3,184	3,275	<b>339</b>
<b>Tennis</b>	3.9%	3,689	4,001	4,115	<b>426</b>
<b>Volleyball</b>	3.4%	3,163	3,430	3,528	<b>365</b>
<b>Wrestling</b>	1.2%	1,117	1,212	1,246	<b>129</b>

Note: These figures do not necessarily translate into attendance figures for various activities or programs. The “Did Not Participate” statistics refers to all 57 activities outlined in the NSGA 2018 Survey Instrument.

Anticipated Annual Skating Days: Using frequency information from the NSGA, Ballard\*King can drill down further to determine the number of visits that would be generated from the population of ice skaters.

Table E- Participation Frequency

	Frequent	Occasional	Infrequent	Total
<b>Hockey Frequency</b>	40	17	3	
<b>2019 Hockey Population</b>	157	252	201	
<b>Visits</b>	<b>6,280</b>	<b>4,281</b>	<b>602</b>	<b>11,163</b>
	Frequent	Occasional	Infrequent	Total
<b>Ice/Figure Skating Frequency</b>	32	17	3	
<b>2019 Ice Skating Population</b>	113	615	821	
<b>Visits</b>	<b>3,618</b>	<b>10,453</b>	<b>2,463</b>	<b>16,534</b>

In the chart above, one can look at hockey and ice skating, and how it is defined with respect to visits being Frequent, Occasional, or Infrequent.

Table F- Participation Numbers in the Primary Service Area

	Frequent	Occasional	Infrequent	Total
<b>Hockey Frequency</b>	40	17	3	
<b>2019 Hockey Population</b>	157	252	201	
<b>Visits</b>	<b>6,280</b>	<b>4,281</b>	<b>602</b>	<b>11,163</b>
	Frequent	Occasional	Infrequent	Total
<b>Ice/Figure Skating Frequency</b>	32	17	3	
<b>2019 Ice Skating Population</b>	113	615	821	
<b>Visits</b>	<b>3,618</b>	<b>10,453</b>	<b>2,463</b>	<b>16,534</b>

B\*K takes the percentage of frequency and applies that to the 2019 Hockey and Ice/Figure Skating Participation in Table F. That number is then multiplied by the frequency to get a total number of Frequent, Occasional, or Infrequent visits. Those visits are then added to get a total number of visits.

Table G- Participation Numbers in the Secondary Service Area

	Frequent	Occasional	Infrequent	Total
<b>Hockey Frequency</b>	40	17	3	
<b>2019 Hockey Population</b>	295	473	376	
<b>Visits</b>	<b>11,800</b>	<b>8,034</b>	<b>1,129</b>	<b>20,963</b>
	Frequent	Occasional	Infrequent	Total
<b>Ice/Figure Skating Frequency</b>	32	17	3	
<b>2019 Ice Skating Population</b>	213	1,155	1,543	
<b>Visits</b>	<b>6,799</b>	<b>19,642</b>	<b>4,628</b>	<b>31,069</b>

B\*K takes the percentage of frequency and applies that to the 2019 Hockey and Ice/Figure Skating Participation in Table G. That number is then multiplied by the frequency to get a total number of Frequent, Occasional, or Infrequent visits. Those visits are then added to get a total number of visits.

USA Hockey Registration information was gathered to analyze hockey participation in Wyoming over the past six seasons. Overall, growth in hockey registration has grown by 176 players over the past 6 years. Analysis shows that adult hockey is declining while there is modest growth in the 12U, 10U, 8U, and under 6 age groups. A closer analysis shows that registration in the 10U, 8U, and 6U groups have been decreasing over the past three years. This is a concern because a vibrant hockey program is often determined by the size of the pyramid base. A larger base usually equated to a stronger hockey participation in the older age groups.

Wyoming USA Hockey Registration by Age Group

Year	Total	Over 19	17&18	15&16	13&14	11&12	9&10	7&8	Under 6
<b>2019-2020</b>	2256	456	150	231	256	318	298	291	255
<b>2018-2019</b>	2124	515	128	182	196	270	300	276	257
<b>2017-2018</b>	2188	512	121	179	212	263	301	296	304
<b>2016-2017</b>	2180	533	116	177	213	228	270	315	328
<b>2015-2016</b>	2055	522	135	159	200	229	257	251	302
<b>2014-2015</b>	2080	558	139	165	205	245	247	269	252
<b>Difference</b>	176	-102	11	66	51	73	51	22	3

**Participation by Ethnicity & Race:** The table below compares the overall rate of participation nationally with the rate for Hispanics and African Americans. Utilizing information provided by the National Sporting Goods Association’s 2018 survey, the following comparisons are possible. Numbers in green represent a higher percentage of participation than the national level and the red shade represents activities with lower participation percentages than the national level.

**Table H- Comparison of National, African American & Hispanic Participation Rates**

Indoor Activity	Primary Service Area	National Participation	African American Participation	Hispanic Participation
Baseball	4.2%	4.1%	2.8%	4.5%
Basketball	9.0%	8.4%	12.1%	7.3%
Cheerleading	1.3%	1.2%	1.2%	1.7%
Football (flag)	2.4%	2.1%	2.7%	2.3%
Hockey (ice)	1.1%	1.1%	0.8%	0.7%
Ice/Figure Skating	2.9%	2.9%	1.6%	2.8%
Lacrosse	1.0%	0.9%	0.4%	0.9%
Martial Arts/MMA	2.2%	2.0%	1.9%	2.1%
Pickleball	2.6%	0.7%	0.4%	0.3%
Soccer	4.7%	4.6%	3.4%	6.2%
Softball	3.1%	3.3%	2.2%	3.2%
Tennis	3.9%	4.1%	2.6%	3.5%
Volleyball	3.4%	3.4%	2.8%	3.9%
Wrestling	1.2%	1.1%	0.9%	1.8%

**Table I- Comparison of National, African American and Hispanic Participation Rates**

Indoor Activity	Secondary Service Area	National Participation	African American Participation	Hispanic Participation
Baseball	4.2%	4.1%	2.8%	4.5%
Basketball	9.0%	8.4%	12.1%	7.3%
Cheerleading	1.3%	1.2%	1.2%	1.7%
Football (flag)	2.4%	2.1%	2.7%	2.3%
Hockey (ice)	1.1%	1.1%	0.8%	0.7%
Ice/Figure Skating	2.9%	2.9%	1.6%	2.8%
Lacrosse	1.0%	0.9%	0.4%	0.9%
Martial Arts/MMA	2.2%	2.0%	1.9%	2.1%
Pickleball	2.5%	0.7%	0.4%	0.3%
Soccer	4.7%	4.6%	3.4%	6.2%
Softball	3.1%	3.3%	2.2%	3.2%
Tennis	3.9%	4.1%	2.6%	3.5%
Volleyball	3.4%	3.4%	2.8%	3.9%
Wrestling	1.2%	1.1%	0.9%	1.8%

Secondary Service Part:  
National Rate:  
African American Rate:  
Hispanic Rate:

The unique participation percentage developed for the Primary Service Area  
The national percentage of individuals who participate in the given activity  
The percentage of African Americans who participate in the given activity  
The percentage of Hispanics who participate in the given activity

**Cross Participation:** The table below identifies sports or activities that participants in Hockey (ice) and Ice/Figure Skating also participate in. For organizations that want to maximize revenue generation this information becomes important as it informs other types of activities they may want to consider offering.

Table J- Cross Participation for Hockey

Activity	% Participating in	Total US Participation	Index
Basketball	32.7%	8.4%	392
Ice/Figure Skating	31.9%	2.9%	1,095
Bicycle Riding	30.9%	12.5%	248
Exercise Walking	27.9%	35.6%	78
Swimming	25.6%	15.8%	162
Running/Jogging	23.6%	14.8%	159
Boxing	23.3%	1.3%	1,856
Golf	23.1%	6.0%	389
Exercising w/ Equipment	22.8%	19.0%	120
Baseball	22.4%	4.1%	549

Table K- Cross Participation for Ice/Figure Skating

Activity	% Participating in	Total US Participation	Index
Exercise Walking	38.3%	35.6%	107
Bicycle Riding	36.2%	12.5%	290
Swimming	33.9%	15.8%	214
Aerobic Exercising	28.1%	15.5%	181
Exercising w/ Equipment	28.0%	19.0%	148
Running/Jogging	25.0%	14.8%	168
Basketball	22.3%	8.4%	268
Yoga	17.1%	10.2%	167
Gymnastics	24.3%	2.0%	708
Workout at a Club	13.9%	12.6%	110

% Participation in:  
Total US Participation:  
Index:

% of hockey players that also participated in this activity  
% of the US population that participated in this activity  
An index of 100 represents the average as compared to the total US population

**National Summary of Sports Participation:** The following chart summarizes participation for indoor activities utilizing information from the 2018 National Sporting Goods Association survey.

**Table L- Sports Participation Summary**

<b>Sport</b>	<b>Nat'l Rank<sup>3</sup></b>	<b>Nat'l Participation (in millions)</b>
<b>Exercise Walking</b>	1	106.1
<b>Exercising w/ Equipment</b>	2	56.5
<b>Swimming</b>	3	47.1
<b>Hiking</b>	4	46.4
<b>Aerobic Exercising</b>	5	46.2
<b>Running/Jogging</b>	6	44.2
<b>Camping Vacation/Overnight)</b>	7	40.7
<b>Workout @ Club</b>	8	37.6
<b>Bicycle Riding</b>	9	37.1
<b>Weightlifting</b>	10	36.5
<b>Yoga</b>	12	30.4
<b>Basketball</b>	14	24.9
<b>Billiards/Pool</b>	15	20.4
<b>Golf</b>	17	17.7
<b>Soccer</b>	20	13.8
<b>Tennis</b>	22	12.2
<b>Baseball</b>	23	12.1
<b>Table Tennis</b>	25	10.3
<b>Volleyball</b>	26	10.1
<b>Softball</b>	27	9.7
<b>Football (touch)</b>	28	9.2
<b>Ice Skating</b>	34	8.2
<b>Football (tackle)</b>	34	7.4
<b>Football (flag)</b>	35	6.3
<b>Martial Arts MMA</b>	37	6.0
<b>Pilates</b>	40	5.7
<b>Skateboarding</b>	42	5.4
<b>Ice Hockey</b>	50	3.3
<b>Lacrosse</b>	52	2.8
<b>Pickleball</b>	57	2.0

Nat'l Rank: Popularity of sport based on national survey

Nat'l Participation: Population that participates in this sport on national survey

National Participation by Age Group: Within the NSGA survey, participation is broken down by age groups. As such, B\*K can identify the top 3 age groups participating in the activities reflected in this report.

Table M- Participation by Age Group

Activity	Largest	Second Largest	Third Largest
Aerobics	35-44	25-34	45-54
Baseball	12-17	25-34	18-24
Basketball	7-11	45-54	35-44
Bicycle Riding	12-17	7-11	18-24
Billiards/Pool	35-44	25-34	45-54
Bowling	25-34	35-44	45-54
Cheerleading	12-17	7-11	18-24
Exercise Walking	55-64	45-54	65-74
Exercise w/ Equipment	25-34	45-54	55-64
Football (flag)	7-11	12-17	25-34
Football (tackle)	12-17	18-24	7-11
Football (touch)	12-17	25-34	7-11
Gymnastics	7-11	12-17	25-34
Lacrosse	12-17	7-11	18-24
Martial Arts MMA	7-11	25-34	18-24
Pickleball	12-17	65-74	25-34
Pilates	25-34	35-44	45-54
Running/Jogging	25-34	35-44	18-24
Skateboarding	12-17	18-24	7-11
Soccer	7-11	12-17	25-34
Softball	12-17	7-11	25-34
Swimming	45-54	55-64	12-17
Tables Tennis	25-34	18-24	35-44
Tennis	25-34	35-44	12-17
Volleyball	12-17	25-34	7-11
Weight Lifting	25-34	35-44	45-54
Workout at Clubs	25-34	35-44	45-54
Wrestling	12-17	25-34	7-11
Yoga	25-34	35-44	18-24
Did Not Participate	45-54	55-64	65-74

Largest: Age group with the highest rate of participation  
 Second Largest: Age group with the second highest rate of participation  
 Third Largest: Age group with the third highest rate of participation



National Sports Participation Trends: Below are listed several sports activities and the percentage of growth or decline that each has experienced nationally over the last ten years (2009-2018).

Table N- National Activity Trend (in millions)

	2009 Participation	2018 Participation	Percent Change
<b>Kayaking</b>	4.9	10.0	<b>116.3%</b>
<b>Yoga</b>	15.7	29.6	<b>93.6%</b>
<b>Gymnastics</b>	3.9	6.0	<b>53.8%</b>
<b>Aerobic Exercising</b>	33.2	44.9	<b>39.2%</b>
<b>Running/Jogging</b>	32.2	43.8	<b>37.3%</b>
<b>Exercise Walking</b>	93.4	104.5	<b>13.6%</b>
<b>Tennis</b>	10.8	12.3	<b>13.0%</b>
<b>Cheerleading</b>	3.1	3.5	<b>12.9%</b>
<b>Ice Hockey</b>	3.1	3.3	<b>6.5%</b>
<b>Ice/Figure Skating</b>	8.2	8.8	<b>6.1%</b>
<b>Weightlifting</b>	34.5	36.5	<b>5.8%</b>
<b>Baseball</b>	11.5	12.1	<b>5.2%</b>
<b>Pilates</b>	5.5	5.7	<b>3.6%</b>
<b>Basketball</b>	24.4	24.6	<b>2.0%</b>
<b>Soccer</b>	13.6	13.8	<b>1.5%</b>
<b>Football (touch)</b>	9.3	9.2	<b>-1.1%</b>
<b>Exercising w/ Equipment</b>	57.2	55.5	<b>-1.2%</b>
<b>Workout @ Club</b>	38.3	37.4	<b>-1.8%</b>
<b>Bicycle Riding</b>	38.1	36.4	<b>-2.6%</b>
<b>Volleyball</b>	10.7	10.5	<b>-5.6%</b>
<b>Football (flag)</b>	6.7	6.3	<b>-6.0%</b>
<b>Swimming</b>	50.2	47.9	<b>-6.2%</b>
<b>Martial Arts / MMA</b>	6.4	6.0	<b>-6.3%</b>
<b>Wrestling</b>	3.0	3.2	<b>-6.7%</b>
<b>Football (tackle)</b>	8.9	7.5	<b>-16.9%</b>
<b>Softball</b>	11.8	9.8	<b>-17.8%</b>
<b>Golf</b>	22.3	17.7	<b>-20.6%</b>
<b>Bowling</b>	45.0	33.4	<b>-25.8%</b>

2018 Participation:

2019 Participation:

Percent Change:

The number of participants per year in the activity (in millions) in the United States

The number of participants per year in the activity (in millions) in the United States

The percent change in the level of participation from 2009 to 2018

## Stakeholder Meetings

A series of stakeholder meeting were conducted by the consulting team on Jan 28 and 29 to gain a better understanding of programming needs and to determine any programming or rental gaps currently not being met. A summary of the stakeholder meetings is listed below.

### Casper Amateur Hockey Club

- 200 players (4-18 boys and 19 for girls) in the club. High water mark for registration was having two in-house teams at each level plus a travel team. Estimated 40-50 in each age group. Numbers have been declining over the past few years. There is also one USA registered co-ed team.
- The club is paying \$137.50/hr for ice time and rents 21 hours of ice time. Teams play a 20-game season with the 10 league members. Season runs over a 25-week season (mid Sept-early March)
- Total ice rental about \$90,000 per year.
- Club has hosted tournament at every age level in the past – trying to rebuild the tournaments back up.
- Mile High mites has helped to pick up about 6-7 new players
- Membership fees are \$200 for first year registration regardless of age. Fees are based on \$5/practice per player. Ranges goes up to \$500 registration fee for high school plus travel fees and league fees (4 practices per week).
- Believe there is room to pay more and sees fundraising as a way to help pay – would like to see the ability to sell more dasher advertising.
- Looking at a build it they will come concept. Interested in understanding if a second ice sheet is added what is the economic impact for the city. Some of the ice slots start at 4:15pm
- Player Development camps and State Championships are held in Casper because of the central location.
- The club mentioned the possibility of the Jr A club returning to Casper.
- The Club reports that three players are dropping bantams because of late night practice.
- Comfortable with increasing one hour per week plus bringing back hosting one tournament per age group. Fee to players will increase \$125 per player. Club is unsure of potential fallout from increased fees.
- The Cut Throats are skating in Douglas and have a 10,12, 14 and 16 travel teams. In house teams are growing in other regions. Billings, Laramie and Rock Springs
- Issue with dasher ad space and restriction for the Club to generate revenue.
- Club believes that the City Subsidy was greater when the Jr A club was in Casper. Also, the Juniors and Youth Hockey were at odds, Junior was not USA sanctioned. They believe if a new Juniors team was sanctioned they could do more cross promotion.
- The club is interested in having an off-ice training facility. No off-ice programming provided.

### Casper FS Club

- The club has 40-60 club members per season and maybe another 10 non-members that use the ice. Club rents ice on Sundays for 3 hours and 15 minutes per session and they have 10 adults in the program.
- City provides 11 hours of FS time per week. Fees range from \$30/month to \$50 for 6 punches. The coach is required to pay \$212 for 6 months plus 10% of privates lesson revenue. There are two private coaches that serve the club and 3 other coaches in the club and 1 non-affiliated coach with the club.
- The City runs the LTS programs and the numbers for the club were higher when the FSC ran the LTS program. The City runs the program by age instead of skill level. Classes on held on Mondays at 5:20 and 11am on Saturday.
- Instructor can teach on public skating sessions but the rink does not cone off an area.
- No Synchro team – the coach is out on maternity leave and she is the only certifies coach. The club hosts one competition annually with 60-90 competitors. Participation in skating peaks around the Olympic years.
- The club also offers a test session annually and they pay \$137 per hour.
- Free style time occur on Wed 4:30 or 3:45 but is very difficult for parents. Coaches do not attend Friday practices. Also 5:30-7am morning sessions (Mon-Thur mornings). Second sheet of ice would eliminate early morning ice or create a low/high skill session. The club/figure skating interest could go from 11 to 15 hours of ice weekly.
- Waiting list for private instruction and there does not appear that the fee elasticity capacity is an issue. An ice show is held at Christmas and the show practices starts in October. Black drapes and curtains brought in. The Skating club is not allowed to advertise with dasher boards and feels a certain amount of disconnect with the City.
- What's missing? No dedicated figure skating room, coaches room, no storage available at the rink so they rent storage space. Better speakers are desired, but the system works. Headset communication system works good.
- Believe it would be better if everyone worked together, hockey, figure skating, and the City. They feel that there is a disconnect.

### CEC – Events Center

- Private donor provided the City with \$1M that was matched by the City to add the equipment for ice at the event center. Last used the ice plant in 2015 and CEC is getting out of the ice business because it is not feasibility.
- A second sheet of ice could have the potential to have convention/trade shows to supplement the CEC. CEC has 32,900 SF floor space and a seating capacity of 2,280 to 8,000 spectators depending on the event
- Possibility of creating competitions with fair grounds, CEC and ice rink for event rentals. Rental rates for CEC are \$3,000 per event day and \$1,500 load in and out day plus staff cost for stage hands, security, ushers etc. which adds another \$5,000 to an event depending on the event. Meeting room fee is \$800 for full space or \$200 per room. Fair grounds does not provide any staffing for their rental space.
- Events center operated by RGM. Events could be added if the City had more inventory. However, CEC is under-utilized in June-August and they focus on car shows and wedding receptions. Also host College Rodeo Finals. Who will be providing the support equipment? Second rink will have a marginal opportunity for events.
- Hosting a banquet for 800 people this weekend. Chile cook-off attracts 1,000's of people annually. Adult Prom, State wrestling, State Basketball, State Billiards (5 days), Comicon, Home/Garden show, Regional wrestling events, NRA fund raiser, State Volleyball, state craft show events.
- David Street Station has a season outdoor skating rink. Also competes with the CEC with summer events, movies on the lawn and small concerts events. Events are free of charge except ice skating.

### Parks and Recreation Administration

- The City is subsidizing the rink about \$300,000 annually plus capital of \$75,000 (average). There is a limit to how much subsidy the City can handle annually, That ceiling could be another \$100,000 in support.
- City's sources of revenue come from sales tax (80%) and property tax (20%)
- CEC center costs \$8,000 per day to operate and the City is trying to determine if the rink breaks even during the summer months.
- Multiple outdoor sports facility on old Amoco property. Amoco is part of a joint power's groups doing a study. The project potentially is a \$15-20M project and has a significant reclamation fund. Looking at \$4-5M to build an outdoor sports complex.

### Ice Rink Management

- Discussed the merits of a 300X200 foot expansion designed to attract more program revenue in the summer months.
- Overall the recreation/sports opportunities are lacking in the area.
- Thinking about Tennis, Basketball, Pickleball but not sure how these activities will do indoor in the summer. Not sure what the interest is lacrosse. Program is untapped but area lacks coaching and someone to champion the cause.
- Discussed the potential for a studio rink for the U8 hockey program, learn-to-skate, public skating and adult 3v3 hockey programs
- Could be overflow for the CEC

### Leadership Group

- Indoor soccer, Football and Rugby/LAX lacking in the community. The mud season creates problems for spring sports.
- Potential for shift leagues – police, hospital, fire, refinery
- Crush has an indoor facility with batting cages but soccer has no place to go. The High School has outdoor turf field.
- Craft events in rec center could move to the ice surface during the summer and there is potential for wedding reception
- Public feels burned by the ice at CEC and has left a bad impression for the ice rink.
- Pool costs \$450/person for membership – Rec Center is \$90 per person. Classes are pay separately with a membership discount.
- No need for a police sub-station

### NCSD

- Ice at event center left a bad taste. The school district just completed some upgrades including a 200-meter track.
- Very few groups get turned away. Soccer use has expanded over the past couple years and there is a large volleyball contingent using gym space.
- Feels an auditorium space is missing in the community.
- Girl's softball is being added to high school sports curriculum and expect to see more club team participation in the future. Crush will be able to handle some of the softball interest. Girls softball will be a spring season.
- Robotics uses the CEC for tournaments and the Community Activity Center supplements School District sports needs. Student enrollment peaked six years ago – mostly in the elementary schools. District has 13,000 student
- The school district charges \$30/hour for gym time. \$5/kid per month for competitive teams. Auditorium runs \$130/hr for a performance with a seating capacity of 800.
- Dance clubs/Drum line opportunity but they are restricted by capacity to pay fees.
- LAX is in Cheyenne and Laramie but not migrating north

### County Recreation

- Commissioners are re-designing their market position and where they need to go in the future – especially with collaborative opportunities. Lake and mountain opportunities for outdoor recreation that supplement visitors coming to Casper.
- Funding sources are Lake fund (camping fees) and Mountain fund (nordic trails). County is supporting the operations
- Multi-interest from pickleball for indoor space because people don't like playing in the wind. Pickleball is under-served in the community.
- County has an archery range, biathlon center and shooting range that are operated on county property. Trap shooting is growing – potential for indoor laser shooting range?
- Downtown authority owns and operated David Street to help promote downtown businesses
- County will be trying to establish a county park and open space system and see more potential collaboration with the City in the future
- Have not heard specific need for more ice time.

### Curling

- Curling participants have concerns with the quality of ice. The center sheet is the best and the two outside rinks pull significantly.
- Having a consistent time is an issue for the club. They rent Sundays from 8-10pm and are going to try a learn to curl session on Saturday nights and potential to run a spring season.
- Hard to keep interest up when the ice condition is bad. Curling has 8 players (two teams). Club had 90 people when they first started but the inconsistent times eroded interest.
- Charge \$137/per for ice time plus \$50 for cross cut. The club charges \$600 per team/season (8-week season).
- Level ice and better availability is needed to build numbers. Ideally would like a 3-hour session on Wednesday/Sunday night times long term. This would handle 6 teams. The club would like to have alcohol but not a big issue. Having a 3-hour block allows more time for ice prep.
- Open times for “learn to curl” is offered as part of the high school curriculum. Club has had difficult time transitioning high school students to the club.
- Willing to explore changing the season for curling. Maybe an Aug-Oct and Feb-April season.
- Recommend using ice level equipment on the Zamboni
- Potential to bring in a Bonspiel. Arena Nationals are held in Gillette in April that attracts 20 men's teams and 15 women's teams. Entry fee is \$450 per team. Club could run a couple events per year.

### CVB

- CVB/sports commission are tied together and focused on sports tourism. Work closely with CEC.
- Event planners mention limitation on ice time for events, for example the Casper figure club and Casper Open volleyball tournament
- More capacity for hosting/bidding events in the future would be beneficial – no specific events at this point. Meeting planners like being at one venue when possible.
- CVB includes the ice rink as part of the FAM tours. No reaction to ice but the CVB will help in developing the RFP material to help the bidding process. Recently helped the CEC with a wrestling events that signed a multi-year agreement. Many events are looking at what kind of guarantee commitment is offered, usually in the form of in-kind service and support.
- Hotels are willing to provide a rebate – usually \$5/room night to help off-set transportation cost.
- Wedding/event venue to hold 200-250 people is lacking in the community but there are two venues for events. (Hanger and Hogadon Lodge)
- Facility needs to have adequate AV system/equipment for hosting banquets.

### St Anthony School

- Catholic School Pre K-8th with 250 kids enrolled
- St Anthony has a hockey team for 5-8th grade rec team/Jr High team. Most of the efforts is development but they are trying to create a house league. Play a few games each season. Kids get out of school early for practice and they are practicing twice per week.
- Possibility of an ice hockey section of PE – potential for LTS and Curling for lifetime sports.
- Looking for place for golf team to practice in the spring during cold, windy weather.
- Looking to form a soccer team – boys and girls season runs concurrently
- Potential to use facility for fund raisers for community groups – alternative to the CEC.
- Gaps – scheduling of ice time and indoor mud season activities. No place to take your son to go to the batting cages.
- The School fields numerous requests for gym space and charges \$50/session.
- Rents ice at \$137/hour and split the costs back to the kids. Each player is playing about \$150 per season.
- Potential for a City run recreation soccer program for 4-5th graders. Typically have two weeks of practice and six weeks of games. Also potential for expanding adult hockey.

#### Blades Soccer

- Blades offer a recreation, competitive and adult soccer with 1,100 members. Program holds both a fall and spring rec season with 500 kids. Adults play in summer with 250 players and play futsal at YMCA with about 75 players. Competitive program has about 250 players.
- Currently training at the YMCA and some ODP programming in U of W. The program is trending up – especially with the YMCA (4 nights per week) at \$30/hr. School facilities charge \$50 per hour with some discount for volume buying. Currently using 3 school 3 nights per week. Rec fees are \$98 per player, competitive teams pay \$350 and adults pay \$98
- Outdoor season starts April 1st and interest for indoor space might be 4-5 weeks.
- The program doesn't use school outdoor field except for some summer use.
- Numbers have been steady over the past couple of seasons
- Interest in summer soccer is marginal at best. Perhaps a 3v3 tournament or indoor soccer tournament in April. Skill training for March. City charges \$50/per hour for the gym. The Blades do not see an interest or need to use a second sheet of ice space in the summer.
- Legion baseball is also using the old gym space at the YMCA

### Program Recommendations

Currently the use of prime-time ice on the existing sheet of ice is about 90% and there are about 50 hours of prime-time ice available on the second sheet of ice on a weekly basis. The combined interest for additional ice time beyond what the groups currently receive is 18 hours per week (hockey club (11 hours), figure skating program (4 hours) and curling club (3 hours)). This represents about 36% of the available prime-time ice on the additional sheet of ice. Although this percentage of use may appear low it must be remembered that there is a strong possibility that all these programs will grow in membership/participation and will require more ice time than what has been quantified at this point.

In additional sheet of ice will provide the opportunity to expand the youth hockey tournament schedule. Adding 2-3 additional youth hockey tournaments per season along with a curling bonspiel will not mean more ice rental income but these events will attract more visitors to Casper and contribute to the economic health of the community. A second sheet of ice could also provide the opportunity to expand the adult hockey program. It should be noted that the largest number of registered hockey players in Wyoming are in the 19 and over age group.

Creating a dedicated dryland training space for ice sports is highly recommended,

Demand for non-ice sport activities that could take place on a 17,500 SF surface is limited at best. According to NCSO Officials interest in lacrosse has not migrated north from Cheyenne and Laramie area and they have not heard of any interest in lacrosse within the community. The soccer club off-season needs are being met between the old YMCA gymnasium space and school use.

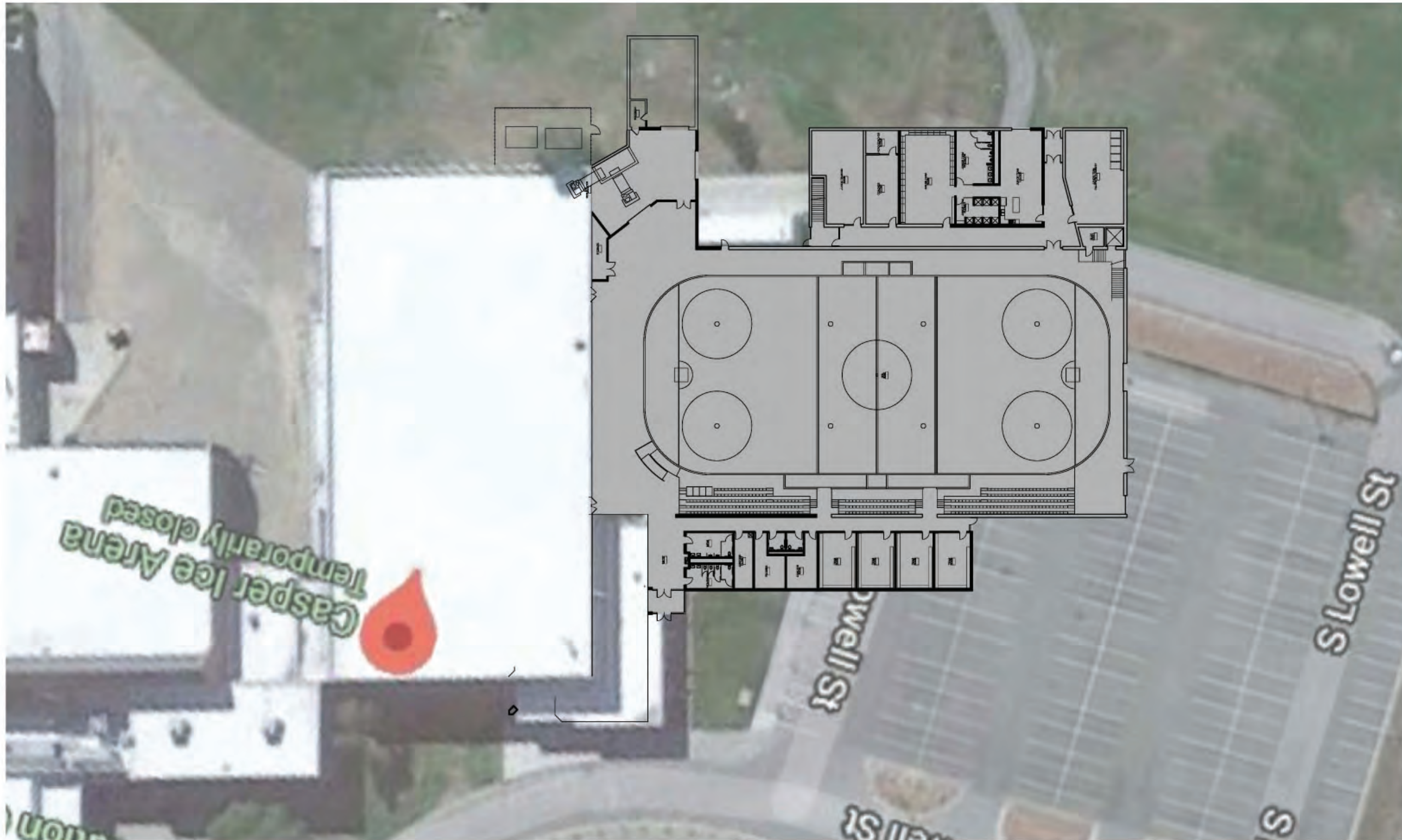
The Casper Event Center draws the most interest in events, but the summer months are the slowest time for attracting large events to Casper. It seems the greatest potential for non-ice activities could lie with wedding bookings and other smaller rental shows. The floor of the ice surface could be transformed into an affordable, large space to accommodate wedding receptions.

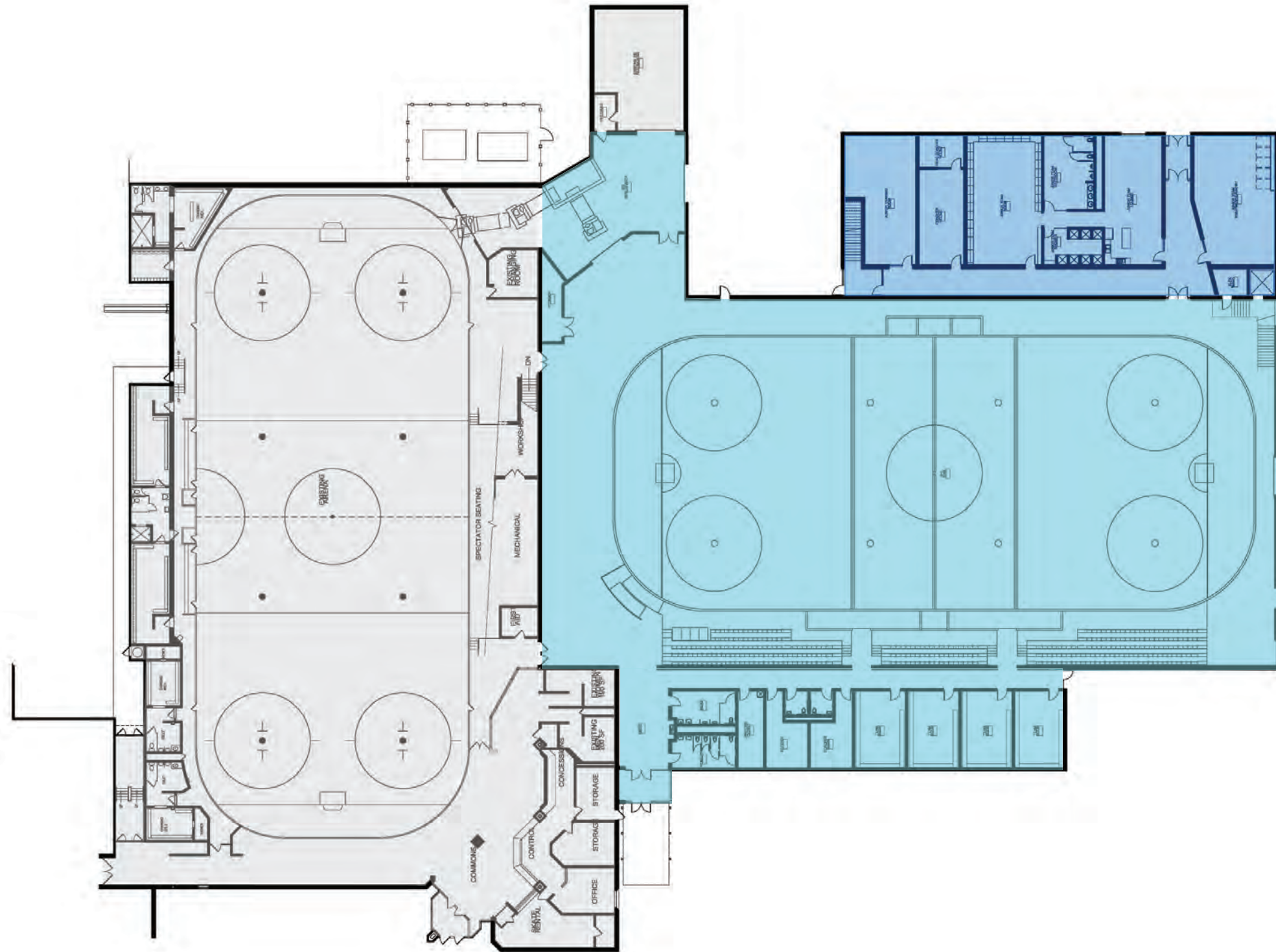
Operating cost for the second sheet of ice are estimated to increase about 40% over the cost of running the existing rink. Preliminary estimates suggest that the second sheet will require an additional \$100,000 or more in general fund support initially from the City of Casper. This level of additional support could be reduced over time as the ice programs grow, participation rates in youth hockey increase, participation in adult hockey grows, figure skating participation increases, curling club grows, and non-ice rentals and events are developed. Another method to reduce cost would be to limit the additional ice surface to an outdoor, open air facility. An outdoor ice option is problematic for several reasons including inconsistent weather conditions that ultimately impact the ice surface, exposure to the impact of wind and dust, limitations for generating revenue, spectator seating, sun impact and snow removal. For these reason an outdoor sheet of ice is not recommended.

The market conditions and demand for additional ice time are favorable for adding a second sheet of ice. However, this will require a strategic and determined effort by the Oiler's Hockey Club to increase both youth and adult hockey participation, expand youth hockey and adult hockey tournaments, and for the City of Casper to market, promote and aggressively sell rental space during the non-ice season.

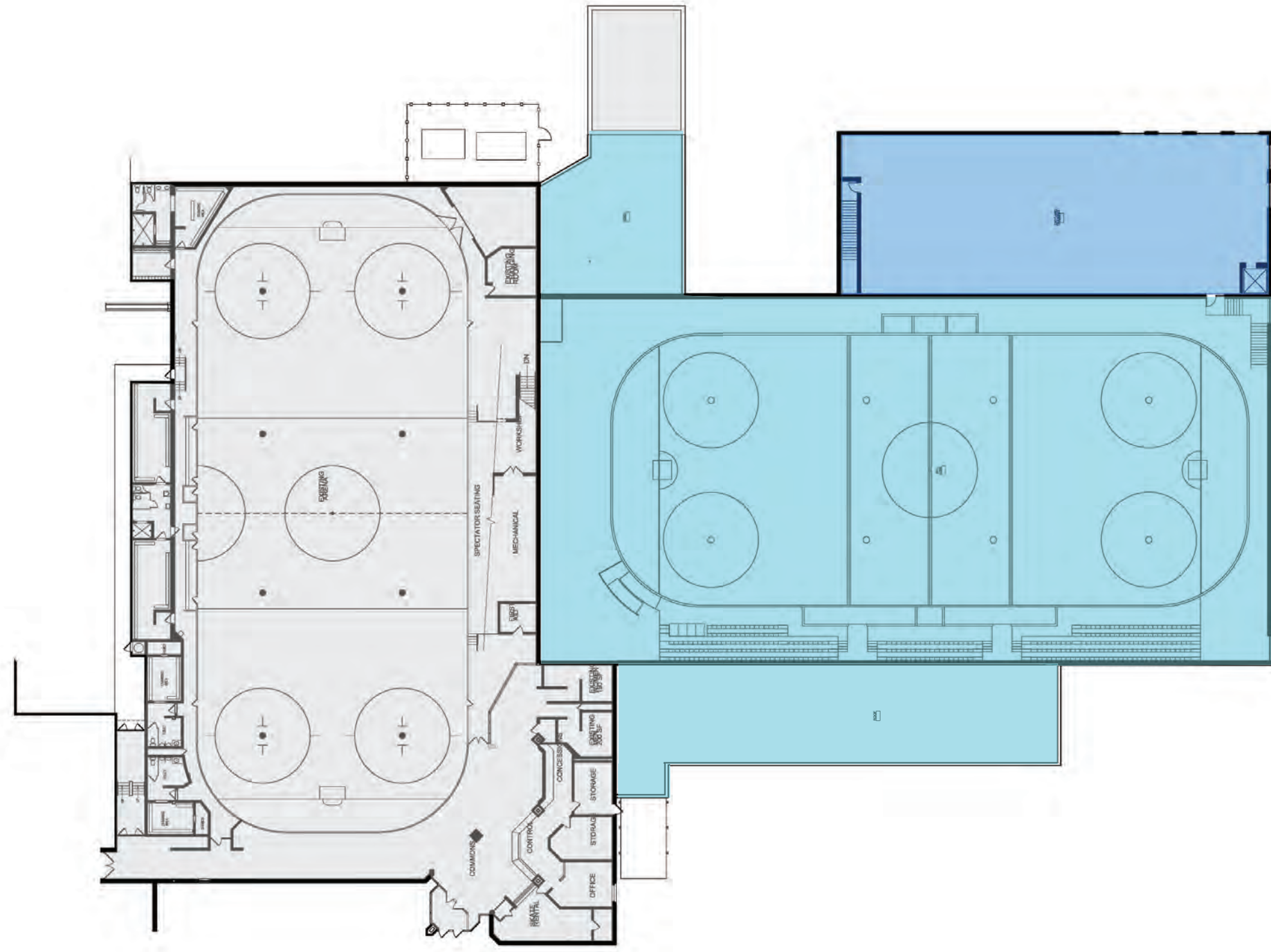
#### Future Client Discussion Items

- Combine efforts with Douglas Youth Hockey to create a recreation level in-house hockey league to supplement the travel hockey programs.
- Move public skating and learn-to-skate to David Street Station to free up an additional ice time weekly that could be used to expand ice time for youth hockey.
- The key question to be asked is how long and how much general fund support is the City willing to provide while the ice programs nurture and grow.
- Develop a model to determine actual costs for summer ice.
- Remove duplication of youth hockey programs and remove competition for ice time.
- Assess the concession operation – pricing model and ROI.













October 8, 2020

Tom Betti  
 292 Design Group  
 3533 E Lake Street  
 Minneapolis, MN 55406

Re: Casper Ice Arena

Dear Tom,

RJM Construction is pleased to present an estimate for the Casper Ice Arena project located in Casper, Wyoming. Together with 292 Design, we can work as a team to deliver the project goals of cost, schedule and quality. Our estimate is based upon drawings dated April 28th, 2020.

**Total Project Estimate: \$9,352,060**

ALTERNATES:

No. 1:	Thin brick veneer at exterior precast.	<b>Add</b>	<b>\$552,609</b>
No. 2:	Junior team facilities.	<b>Add</b>	<b>\$1,307,453</b>
No. 3:	Dryland training above junior team facilities.	<b>Add</b>	<b>\$789,207</b>
No. 4:	Thin brick at junior team facilities.	<b>Add</b>	<b>\$82,182</b>
No. 5:	Thin brick at dryland training area.	<b>Add</b>	<b>\$82,182</b>

CLARIFICATIONS:

No. 1: RJM has assumed utilizing an existing set of dasher boards.

Thank you for the opportunity to provide this estimate. Our team is experienced and competent in your market; this applied knowledge will assist the team in obtaining the best possible project value. Please feel free to contact RJM if you have any questions or need additional information.

Sincerely,



Matt Manders  
 Estimator

<b>ESTIMATE DATE:</b>	October 8, 2020
<b>PROJECT:</b>	<b>Casper Ice Arena</b>
<b>ARCHITECT:</b>	292 Design Group
<b>DRAWING DATE:</b>	October 8, 2020

DESCRIPTION	System Qty	Unit	\$/System SF	Base Estimate	\$/gsf 33,618
<b>Construction Costs</b>					
Footings and Foundations	33,618	SF	\$9.00	\$302,562	\$9.00
Structure	33,618	SF	\$19.00	\$638,742	\$19.00
Enclosure	27,225	SF	\$30.00	\$816,750	\$24.30
Roofing	33,618	SF	\$12.00	\$403,416	\$12.00
Interiors	33,618	SF	\$10.00	\$336,180	\$10.00
Recycled Plastic Bleacher System	1	LS	\$50,000.00	\$50,000	\$1.49
Conveying Systems	0	ST	\$0.00	\$0	\$0.00
Ice Rink System and Dasher Boards	1	LS	\$1,115,000.00	\$1,115,000	\$33.17
Fire Protection	33,618	SF	\$2.76	\$92,682	\$2.76
Plumbing	33,618	SF	\$10.00	\$336,180	\$10.00
HVAC	33,618	SF	\$17.00	\$571,506	\$17.00
Electrical	33,618	SF	\$16.00	\$537,888	\$16.00
Demolition/Building Tie-In	1	LS	\$100,000.00	\$100,000	\$2.97
Parking Stalls	40	ST	\$3,500.00	\$140,000	\$4.16
Soil Correction/Earthwork/Utilities	1	LS	\$1,000,000.00	\$1,000,000	\$29.75
General Conditions	10	MO	\$55,063.00	\$550,630	\$16.38
General Liability Insurance	1	LS		\$77,182	\$2.30
Builders Risk Insurance	1	LS		\$19,646	\$0.58
Building Permit	1	LS		\$77,410	\$2.30
Sub Contractor Bonding	1	LS		\$56,515	\$1.68
<b>Subtotal Construction Costs</b>				<b>\$7,247,289</b>	<b>\$215.58</b>
Escalation	2.50%			\$181,182	\$5.39
Design Contingency	4.00%			\$297,139	\$8.84
Construction Contingency	5.00%			\$371,424	\$11.05
Contractor's Fee	3.50%			\$283,396	\$8.43
<b>Total Construction Estimate</b>				<b>\$8,380,430</b>	<b>\$249.28</b>

<b>ESTIMATE DATE:</b>	October 8, 2020
<b>PROJECT:</b>	<b>Casper Ice Arena</b>
<b>ARCHITECT:</b>	292 Design Group
<b>DRAWING DATE:</b>	October 8, 2020

<b>Owner Costs</b>					
SAC/WAC Fees				\$100,000	\$2.97
Owner Furniture				\$10,000	\$0.30
Owner Equipment				\$15,000	\$0.45
Phone and Data				\$20,000	\$0.59
Audio Visual				\$20,000	\$0.59
Security Systems				\$20,000	\$0.59
Scoreboards				\$50,000	\$1.49
Zamboni				\$150,000	\$4.46
Owner Moving Expense				\$0	\$0.00
Owner Artwork and Signage				\$0	\$0.00
<b>Subtotal Owner Costs</b>				<b>\$385,000</b>	<b>\$11.45</b>
<b>Design Fees</b>					
Arch. Design Fees		7%		\$586,630	\$17.45
<b>Subtotal Design Fees</b>				<b>\$586,630</b>	<b>\$17.45</b>
<b>Contingency</b>					
Owner Contingency				\$0	\$0.00
<b>Subtotal Contingency</b>				<b>\$0</b>	<b>\$0.00</b>
<b>Total Project Estimate</b>				<b>\$9,352,060</b>	<b>\$278.19</b>

### Operational Analysis

#### Operations

The operations analysis represents a conservative approach to estimating expenses and revenues and was completed based on the best information available and a basic understanding of the project. Fees and charges utilized for this study reflect a philosophy designed to meet a reasonable cost recovery rate and future operations cost and are subject to review, change, and approval by the project committee. There is no guarantee that the expense and revenue projections outlined in the operations analysis will be met as there are many variables that affect such estimates that either cannot be accurately measured or are subject to change during the actual budgetary process.

#### Expenditures

Expenditures have been formulated on the costs that were designated by Ballard\*King and Associates to be included in the operating budget for the second sheet of ice. The figures are based on the size of the facility, the specific components of the facility, and the hours of operation. All expenses were calculated to the high side and the actual cost may be less based on the final design, operational philosophy, and programming considerations adopted by the City of Casper.

#### City of Casper Ice Arena Expansion

Adding a second sheet of ice to the existing ice arena with a 200x85 foot ice surface, spectators seating for 350 people, locker rooms, lobby modification, multipurpose room, expanded mechanical area, expanded concession stand and dry land training space. Approximately 36,000 square feet.

### Personnel Costs

Positions	Rate	Weeks	Hours	Total
<b>Rink Attendant</b>	\$10.38	26	22	\$5,937
<b>Maintenance/Custodial</b>	\$15.31	26	40	\$15,922
<b>Recreation Coordinator</b>	\$23.29	26	12	\$7,266
<b>Events/Exhibits</b>	\$15.31		288	\$4,409
<b>Instructors</b>				\$3,164
<b>Sub-Total</b>				\$36,700
<b>Benefits (FICA/Comp 20%)</b>				\$7,340
<b>Total Part-Time</b>				\$44,039
<b>Referee Fees</b>				\$3,500

Note: Pay rates were determined based on the market conditions in Casper and budgeted at the mid-range level. The positions listed are necessary to ensure adequate staffing. There is not a need to add any additional full-time positions to the ice arena budget. A detailed schedule for part-time staff can be found on the following page.

### Operating Expenses

An expense table was developed to identify the line items and budgetary resources required to operate an ice arena expansion. For comparison purposes, the existing community center budget is included in this table and a column for the total combined expenses.

	Existing Budget	Expansion - New Expenses	Total Combined
<b>FT Staff</b>	\$ 231,709	\$ -	\$ 231,709
<b>PT Staff</b>	\$ 161,143	\$ 44,039	\$ 205,182
<b>Sub-Total</b>	\$ 392,852	\$ 44,039	\$ 436,891
<b>Water</b>	\$ 13,844	\$ 6,180	\$ 20,024
<b>Electric</b>	\$ 65,412	\$ 63,000	\$ 128,412
<b>Gas</b>	\$ 9,737	\$ 5,000	\$ 14,737
<b>Equipment Repair</b>	\$ 771	\$ 1,000	\$ 1,771
<b>Insurance</b>	\$ 17,364	\$ 14,000	\$ 31,364
<b>Communication</b>	\$ 1,473	\$ 500	\$ 1,973
<b>Advertising</b>	\$ 1,300	\$ 1,000	\$ 2,300
<b>Training</b>	\$ 111	\$ 500	\$ 611
<b>Inter-department service fees</b>	\$ 38,144	\$ 15,000	\$ 53,144
<b>Other Contractual</b>	\$ 10,952	\$ 3,500	\$ 14,452
<b>Dues</b>	\$ 781	\$ -	\$ 781
<b>Sub-Total</b>	\$ 159,889	\$ 109,680	\$ 269,569
<b>Technology</b>	\$ 2,500	\$ 250	\$ 2,750
<b>Operating supplies</b>	\$ 18,209	\$ 12,000	\$ 30,209
<b>Class Operations</b>	\$ 5,627	\$ 3,500	\$ 9,127
<b>Uniforms</b>	\$ 632	\$ 300	\$ 932
<b>Custodial supplies</b>	\$ 4,165	\$ 2,500	\$ 6,665
<b>Concession supplies</b>	\$ 24,831	\$ 15,000	\$ 39,831
<b>Sub-total</b>	\$ 55,964	\$ 33,550	\$ 89,514
<b>Sales Tax</b>	\$ 3,126	\$ 975	\$ 4,101
<b>Grand Total</b>	<b>\$ 611,831</b>	<b>\$ 188,244</b>	<b>\$ 800,075</b>



## Revenues

The following revenue projections were formulated from information gathered from current ice arena user groups and the demographics of the service area. Actual figures will vary based on the size and make-up of the components selected during final design, market stratification, philosophy of operation, fees and charges policy, and priority of use. All revenues were calculated conservatively as a result.

Category	Existing Budget	Expansion - New Revenue	Total Combined
<b><u>Fees</u></b>			
Admissions	\$ 32,566	\$ 4,200	\$ 36,766
Passes	\$ 13,384	\$ 4,250	\$ 17,634
Skate Rental	\$ 13,400	\$ 1,452	\$ 14,852
Shows/Exhibits	\$ 0	\$ 3,000	\$ 3,000
General Rentals	\$ 178,868	\$ 128,505	\$ 307,373
<b>Sub-Total</b>	<b>\$ 238,218</b>	<b>\$ 141,407</b>	<b>\$ 379,625</b>
<b><u>Programs</u></b>			
School groups	\$ 9,455	\$ -	\$ 9,455
Ice Programs	\$ 54,370	\$ 15,960	\$ 70,330
General (Summer)		\$ 6,000	\$ 6,000
<b>Sub-Total</b>	<b>\$ 63,825</b>	<b>\$ 21,960</b>	<b>\$ 85,785</b>
<b><u>Other</u></b>			
Concession	\$ 65,347	\$ 24,500	\$ 89,847
Special Events	\$ -	\$ 2,000	\$ 2,000
Locker Rental	\$ -	\$ 450	\$ 450
Birthday Parties/Skate Rental	\$ 19,696	\$ 3,130	\$ 22,826
Service Fees	\$ 4,866	\$ 1,500	\$ 6,366
Pro Shop	\$ 300	\$ 1,500	\$ 1,800
City Transfer	\$ 251,952	\$ -	\$ 251,952
Other	\$ 7,420	\$ 3,000	\$ 10,420
<b>Sub-Total</b>	<b>\$ 349,581</b>	<b>\$ 36,080</b>	<b>\$ 385,661</b>
<b>Grand Total</b>	<b>\$ 651,624</b>	<b>\$ 199,447</b>	<b>\$ 851,071</b>

This operational pro-forma was completed based on the best information available and a basic understanding of the project. However, there is no guarantee that the expense and revenue projections outlined above will be met as there are many variables that affect such estimates that either cannot be accurately measured or are not consistent in their influence on the budgetary process.

#### Future years: Expenditures- Revenue Comparison

Operation expenditures are expected to increase by approximately 3% a year through the first 3 to 5 years of operation. Revenue growth is expected to increase by 4% to 8% a year through the first three years and then level off with only a slight growth (3% or less) the next two years. Expenses for the first year of operation should be slightly lower than projected with the facility being under warranty and new. Revenue growth in the first five years is attributed to increased market penetration.

## Part-Time Worksheets

Rink Worker	Days	Time	Total Hours	Staff	Days	Total Hrs. Week
	Friday	6pm-10pm	4	1	1	4
	Saturday	9am-9pm	12	1	1	12
	Sunday	Noon-6pm	6	1	1	6
<b>Total</b>						22
Custodian Maintenance I	Days	Time	Total Hours	Employees	Days	Total Hrs. Week
	Mon-Fri	6pm-10pm	4	1	5	20
	Sat/Sun	2pm-10pm	8	1	2	16
	Saturday	8am-Noon	4	1	1	4
<b>Events/Exhibits</b>			24	3	4	288
<b>Total</b>						40
Recreation Coordinator	Days	Time	Total Hours	Employees	Days	Total Hrs. Week
	Fri/Sat/Sun	6pm-10pm	4	1	3	12
<b>Total</b>						12
General Recreation Classes	Rate/Class	Classes/Week	Staff	Weeks	Total	
Various Classes	\$ 16.48	4	2	24	\$ 3,164	
<b>Total</b>					\$ 3,164	

## Revenue Worksheets

Daily Fees	Fees	Additional Weekly Number	Revenue		
Admissions	\$ 5.00	35	\$	175	
<b>Total</b>					
				x 24 weeks/year	
<b>Total Admissions</b>			<b>\$</b>	<b>4,200</b>	
<b>Skate Rental</b>	\$2.75	22	\$	1,452	
<b>Passes</b>	Fees	Number	Revenue		
Admission Passes	\$90	20	\$	1,800	
Admission Passes - Youth	\$70	35	\$	2,450	
<b>Total</b>		55	<b>\$</b>	<b>4,250</b>	

Programs	Classes/Week	Fee	Participants or Teams	Weeks or Sessions	Total
Learn to Skate	4	\$ 115	6	3	\$ 8,280
Private Lessons	2	\$ 35	1	24	\$ 1,680
3v3 Tournament		\$ 250	24	1	\$ 6,000
<b>Total</b>					\$ 15,960

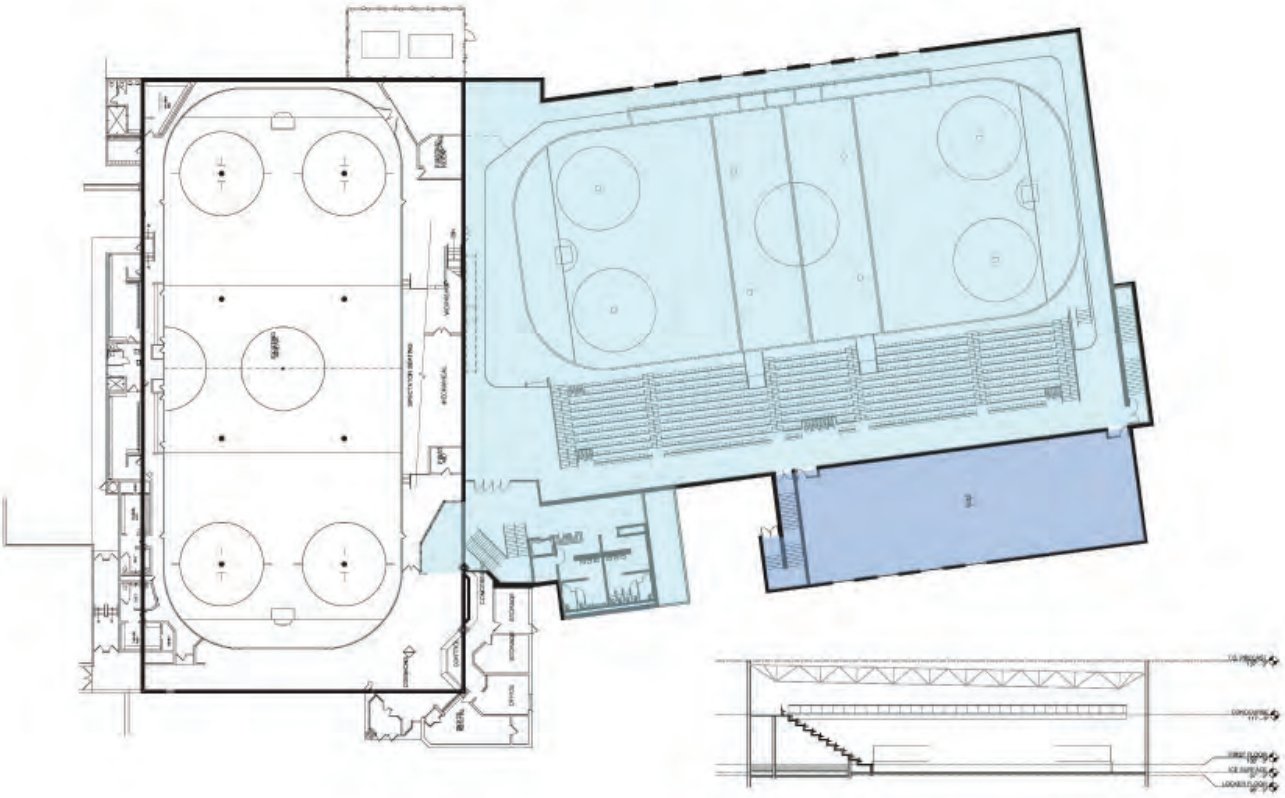
Rentals	Rate/Hr or Game	Number of Hrs.	Weeks	Total
Youth Hockey	\$ 165	12	24	\$ 47,520
FSC	\$ 165	2	24	\$ 7,920
Curling Club	\$ 165	5	24	\$ 19,800
YH Tournament	\$ 165	32	3	\$ 15,840
Cut Throats	\$ 165	18	4	\$ 11,880
Adult Tournament	\$ 165	27	1	\$ 4,455
Adult Hockey	\$ 165	2	24	\$ 7,920
Other Rentals	\$ 165	2	24	\$ 7,920
<b>Sub-Total</b>				\$ 123,255
<b>Non-Ice</b>	\$ 750	1	7	\$ 5,250
<b>Total</b>				\$ 128,505

The fee schedule and estimates above was developed as the criteria for estimating revenues. Actual fees are subject to review and approval by the City of Casper

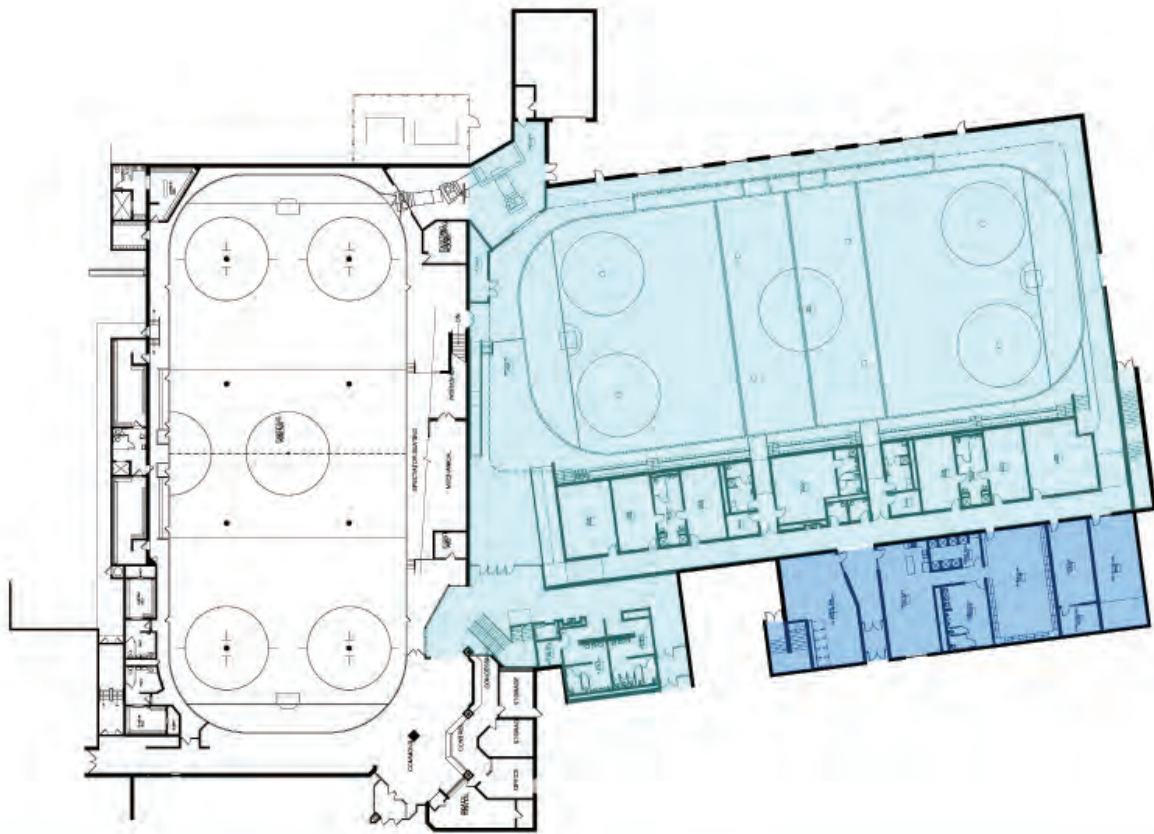
Expense and Revenue Comparison

<b>Expense/Revenue Comparison</b>			
	Existing Budget	Expansion	Combined
<b>Expense</b>	\$ 611,831	\$ 188,244	\$ 800,075
<b>Revenue</b>	\$ 651,624	\$ 190,447	\$ 851,071
<b>Difference</b>	\$ 39,793	\$ 11,203	\$ 50,996
<b>Cost Recovery</b>	106%	101%	106%

Original Concept Plan: Upper Level



Original Concept Plan: Main Level





April 8, 2020

Tom Betti  
 292 Design Group  
 3533 E Lake Street  
 Minneapolis, MN 55406

Re: Casper Ice Arena

Dear Tom,

RJM Construction is pleased to present an estimate for the Casper Ice Arena project located in Casper, Wyoming. Together with 292 Design, we can work as a team to deliver the project goals of cost, schedule and quality. Our estimate is based upon drawings received March 26th, 2020.

**Total Project Estimate: \$13,687,605**

ALTERNATES:

No. 1: Thin brick veneer at exterior precast.	<b>Add \$576,222</b>
---	----------------------

Thank you for the opportunity to provide this estimate. Our team is experienced and competent in your market; this applied knowledge will assist the team in obtaining the best possible project value. Please feel free to contact RJM if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Matt Manders'.

Matt Manders  
 Estimator





## ESTIMATE SUMMARY

**ESTIMATE DATE:** April 8, 2020  
**PROJECT:** Casper Ice Arena  
**ARCHITECT:** 292 Design  
**DRAWING DATE:** March 26, 2020

DESCRIPTION	System Qty	Unit	\$/System SF	Base Estimate	\$/gsf 43,108
<b>Construction Costs</b>					
Footings and Foundations	37,175	SF	\$12.86	\$478,216	\$11.09
Structure	43,608	SF	\$23.52	\$1,025,511	\$23.79
Enclosure	32,130	SF	\$28.53	\$916,647	\$21.26
Roofing	37,675	SF	\$11.95	\$450,356	\$10.45
Interiors	43,608	SF	\$18.08	\$779,218	\$18.08
Stadium Seating	1	LS	\$315,000.00	\$315,000	\$7.31
Conveying Systems	2	ST	\$47,500.00	\$95,000	\$2.20
Ice Rink System and Dasher Boards	1	LS	\$1,295,000.00	\$1,295,000	\$30.04
Running Track	3,828	SF	\$125.00	\$478,500	\$11.10
Fire Protection	43,608	SF	\$2.13	\$92,682	\$2.15
Plumbing	43,608	SF	\$11.12	\$484,965	\$11.25
HVAC	43,608	SF	\$17.79	\$775,944	\$18.00
Electrical	43,608	SF	\$14.83	\$646,620	\$15.00
Demolition/Building Tie-In	1	LS	\$100,000.00	\$100,000	\$2.32
Parking Stalls	200	ST	\$3,500.00	\$700,000	\$16.24
Contaminated Soil - Upgraded FDN System	1	LS	\$1,000,000.00	\$1,000,000	\$23.20
General Conditions	12	MO	\$55,063.25	\$660,759	\$15.33
General Liability Insurance	1	LS		\$113,514	\$2.63
Builders Risk Insurance	1	LS		\$28,894	\$0.67
Building Permit	1	LS		\$111,777	\$2.59
Sub Contractor Bonding	1	LS		\$79,988	\$1.86
<b>Subtotal Construction Costs</b>				<b>\$10,653,591</b>	<b>\$247.14</b>
Escalation	2.50%			\$266,340	\$6.18
Design Contingency	5.00%			\$545,997	\$12.67
Construction Contingency	5.00%			\$545,997	\$12.67
Contractor's Fee	3.50%			\$420,417	\$9.75
<b>Total Construction Estimate</b>				<b>\$12,432,342</b>	<b>\$288.40</b>

<b>ESTIMATE DATE:</b>	April 8, 2020
<b>PROJECT:</b>	Casper Ice Arena
<b>ARCHITECT:</b>	292 Design
<b>DRAWING DATE:</b>	March 26, 2020

<b>Owner Costs</b>					
SAC/WAC Fees				\$100,000	\$2.32
Owner Furniture				\$10,000	\$0.23
Owner Equipment				\$15,000	\$0.35
Phone and Data				\$20,000	\$0.46
Audio Visual				\$20,000	\$0.46
Security Systems				\$20,000	\$0.46
Scoreboards				\$50,000	\$1.16
Zamboni				\$150,000	\$3.48
Owner Moving Expense				\$0	\$0.00
Owner Artwork and Signage				\$0	\$0.00
<b>Subtotal Owner Costs</b>				<b>\$385,000</b>	<b>\$8.93</b>
<b>Design Fees</b>					
Arch. Design Fees	7%			\$870,264	\$20.19
<b>Subtotal Design Fees</b>				<b>\$870,264</b>	<b>\$20.19</b>
<b>Contingency</b>					
Owner Contingency				\$0	\$0.00
<b>Subtotal Contingency</b>				<b>\$0</b>	<b>\$0.00</b>
<b>Total Project Estimate</b>				<b>\$13,687,605</b>	<b>\$317.52</b>

March 3, 2021

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Tim Cortez, Director of Parks and Recreation  
Brad Murphy, General Manager Ford Wyoming Center  
SUBJECT: Ford Wyoming Center Update

**Meeting Type & Date**

Council Work Session  
March 23<sup>rd</sup>, 2021

**Action type**

Information Only

**Recommendation**

None at this time.

**Summary**

In October of 2016, the City of Casper entered into an agreement with Global Spectrum (aka Spectra) for the management of the Ford Wyoming Center (FWC). The contract is comprised of 57 pages, which cover a variety of topics. Some of the key topics are:

- Management fees - \$10,833.33 per month
- Incentive fees – 20% of any savings below the \$994,919 benchmark
- Food and Beverage Fee – 3% of revenue
- Commercial Rights Fee – 15% of naming, sponsorship, advertising, and premium seating agreements.
- Expiration of contract – November 23, 2022 (As amended by Hogadon Agreement).

As a function of the contract, all FWC employees transferred from the City of Casper to Spectra. Although all the employees are Spectra employees and the City has no oversight of said employees on a day-to-day basis, the City of Casper still has a great deal of oversight of the facility. The contract administrator for the City, the Parks and Recreation Director, has to be involved with any operations concerning the facility and any event where City funds may be used to put on an event. For example, many events are a co-promotion where an event promotor wants to bring an event to Casper but wants to split the risk in case not enough people come to the event to cover all the expenses. This is a common occurrence and many concerts are in this format including the one next month. A great deal of homework goes into these decisions and the contract administrator can elect to pass on shows when there is a feeling that the risk outweighs the benefit. Sometimes these decisions are not driven only by financial success but also to preserve or build relationships with promoters for future events.

All of this requires daily communication between the Contract Administrator for the City of Casper and the FWC General Manager.

**Financial Considerations**

Expected investment/subsidy for FY21 - \$967,932

Investment/subsidy for FY22 - \$994,919 (Spectra staff feels \$850K is possible)

State High School Tournaments - \$13.9M annually in direct economic impact

College National Finals Rodeo - \$1.9M annually in direct economic impact

**Significant Projects**

Chair Replacement (3500 seats) – 2018 (\$574,895 in Consensus Funds)

Fire Alarm System Upgrade – 2020 (\$320,729 in One Cent Funds)

Arena LED Lighting – 2020 (\$185,362 in One Cent Funds)

**Oversight/Project Responsibility**

Tim Cortez, Director of Parks and Recreation

**Attachments**

Global Spectrum Contract

Hogadon Amendment

**MANAGEMENT AGREEMENT**

**between**

**CITY OF CASPER, WYOMING**

**and**

**GLOBAL SPECTRUM, L.P.  
d/b/a SPECTRA VENUE MANAGEMENT**

**Dated as of October 1, 2016**

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## MANAGEMENT AGREEMENT

This Management Agreement is made as of the 1st day of October, 2016 (“**Effective Date**”), by and between the City of Casper, Wyoming, a Wyoming municipal corporation located at 200 North David Street, Casper, Wyoming 82601 (“**Owner**”), and Global Spectrum, L.P., a Delaware limited partnership d/b/a Spectra Venue Management, whose address is 3601 S. Broad Street, Philadelphia, Pennsylvania 19148 (“**Manager**”).

### RECITALS

WHEREAS, Owner owns a multi-purpose sports and entertainment arena known as the Casper Events Center, consisting of approximately 8,395 seats, located in Casper, Wyoming (the “**Facility**”), the legal description of which is attached hereto as Exhibit H, and is hereby made a part of this Agreement; and

WHEREAS, Owner desires to engage Manager to manage and operate the Facility on behalf and for the benefit of the Owner, and Manager desires to accept such engagement, pursuant to the terms and conditions contained herein; and

NOW THEREFORE, for and in consideration of the foregoing, the mutual covenants and promises hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties, intending to be legally bound, hereby agree as follows:

### ARTICLE 1 DEFINITIONS

Section 1.1. Definitions. For purposes of this Agreement, the following terms have the meanings referred to in this Section:

**Affiliate:** A person or company that directly or indirectly, through one or more intermediaries, controls or is controlled by, or is under common control with, a specified person or company.

**Agreement:** The “Agreement” shall mean this Management Agreement, together with all schedules and exhibits attached hereto (each of which are incorporated herein as an integral part of this Agreement).

**Capital Expenditures:** All expenditures for building additions, alterations, repairs or improvements and for purchases of additional or replacement furniture, machinery, or equipment, where the cost of such expenditure is greater than five thousand dollars (\$5,000) and the depreciable life of the applicable item is, according to generally accepted accounting principles, is in excess of five (5) years.

**Commercial Rights:** Naming rights, pouring rights, advertising, sponsorships, the branding of food and beverage products for resale, premium seating (including club seats and party suites) and memorial gifts at or with respect to the Facility and owned or controlled by the Owner.

**Commercial Rights Fee:** The fee Owner shall pay to Manager under this Agreement for Manager's sale of Commercial Rights, as more fully described in Section 3.4 below.

**CPI:** The "Consumer Price Index" for the local Casper, Wyoming area, as published by the United States Department of Labor, Bureau of Labor Statistics or such other successor or similar index.

**Effective Date:** "Effective Date" shall have the meaning ascribed to such term in the opening paragraph of this Agreement.

**Emergency Repair:** The repair of a condition which, if not performed immediately, creates an imminent danger to persons or property and/or an unsafe condition at the Facility threatening persons or property.

**Event Account:** A separate interest-bearing account in the name of the Owner and under the Owner's Federal ID number in a local qualified public depository, to be designated by the Owner, where advance ticket sale revenue is deposited by Manager.

**Event of Force Majeure:** An act of God, fire, earthquake, hurricane, flood, riot, terrorist act, terrorist threat, washout, landslide, explosion, epidemic, hostilities or war or any other cause or occurrence outside the reasonable control of the party claiming an inability to perform and which by the exercise of due diligence could not be reasonably prevented or overcome.

**Existing Contracts:** Service Contracts, Revenue Generating Contracts, and other agreements relating to the day-to-day operation of the Facility existing as of the Effective Date, as set forth on Exhibit B attached hereto.

**Facility:** The "Facility" shall have the meaning ascribed to such term in the Recitals to this Agreement, and shall be deemed to include the entire arena complex, including but not limited to the arena, suites, locker rooms, meeting rooms, box office, common areas, lobby areas, executive and other offices, storage and utility facilities, as well as the entrances, ground, sidewalks and parking areas immediately surrounding the Facility and adjacent thereto, as identified on Schedule I hereto.

**FF&E:** Furniture, fixtures and equipment to be procured for use at the Facility.

**Fixed Management Fee:** The fixed monthly fee the Owner shall pay to Manager under this Agreement, as more fully described in Section 3.1 of this Agreement.

**Food and Beverage Fee:** The fee Owner shall pay to Manager under this Agreement for Manager's management of the food and beverage service at the Facility, as more fully described in Section 3.3 below.

**General Manager:** The employee of Manager acting as the full-time on-site general manager of the Facility. The General Manager will be dedicated full-time to management of this facility only.

**Incentive Fee:** The contingent fee the Owner shall pay to Manager under this Agreement, if earned, as more fully described in Section 3.2 below.

**Initial Term:** shall have the meaning ascribed to such term in Section 4.1 of this Agreement.

**Laws:** federal, state, local and municipal laws, statutes, rules, regulations and ordinances.

**Management-Level Employees:** The General Manager, Assistant General Manager, Business Manager, Director of Corporate Partnerships, Food and Beverage Manager (or employees with different titles performing similar functions), and any department head employed by Manager to perform services at the Facility (including, if applicable, employees performing the function of the Director of Operations, Director of Sales and Marketing, Director of Security, Finance Director and Event Manager).

**Manager:** The term “Manager” shall have the meaning ascribed to such term in the Recitals to this Agreement.

**Marketing Plan:** A plan for the advertising and promotion of the Facility and Facility events, which shall contain but not be limited to the following elements: (i) market research, (ii) market position, (iii) marketing objectives, (iv) marketing strategies, (v) booking priorities, (vi) targeted events - local, regional, national and international, (vii) targeted meetings, conventions and trade shows, (viii) industry advertising campaign, (ix) internal and external support staff, (x) advertising opportunities at the local, regional and national level, (xi) attendance at various trade shows, conventions and seminars, (xii) incentive formulas for multiple event presenters, (xiii) club seat sales, (xiv) merchandising and retail, (xv) food and beverage, (xvi) a plan for the sale of commercial rights, (xvii) a plan regarding national, regional and local public relations and media relations, (xviii) development of an in-house advertising agency, and (xix) policies regarding the use of trade/barter.

**Material Agreements:** (a) all agreements that require payments to any third party in excess of Twenty Thousand Dollars (\$20,000.00) in any given Operating Year for the design, engineering or construction of improvements, for maintenance or repair of structures, fixtures, furniture or equipment, or for the purchase or lease of any goods or services; (b) any agreements which permit the same or a related or similar user or promoter to utilize the facility for more than fifteen (15) event days in any Operating Year, (c) agreements for events that are promoted or co-promoted by the Manager or any of its Affiliates, or wherein the revenues generated by an event are otherwise shared with Manager or any of its Affiliates; (d) agreements for any events that are promoted or co-promoted by the City or otherwise place the City at financial risk; (e) agreements between Manager and any of its Affiliates; (f) all other agreements that have a term in excess of one year (excluding renewal options exercisable by Manager or the Owner) and that may not be canceled by Manager or the Owner without premium or penalty.

**Net Operating Loss Benchmark:** The Net Operating Loss Benchmark shall be as described in Section 3.2 below.

**Net Operating Profit/Loss:** The amount (if any) by which Revenues exceed Operating Expenses in any Operating Year (a Net Operating Profit) or by which Operating Expenses exceed Operating Revenues in any Operating Year (a Net Operating Loss).

**Operating Account:** A separate interest-bearing account in the name of the Manager and under the Manager's Federal ID number in a local qualified public depository, to be designated by the Owner, where Revenue is deposited and from which Operating Expenses are paid. Notwithstanding that such account shall be Manager's name, the Revenue held in such account shall be held in trust for Owner and belong to Owner.

**Operating Budget:** A line item budget for the Facility that includes a projection of Revenues and Operating Expenses, presented on a monthly and annual basis that is approved by Owner pursuant to Section 8.2 hereof.

**Operating Expenses:** All expenses incurred by Manager in connection with its operation, promotion, maintenance and management of the Facility, and incurred consistent with the terms of this Agreement, including but not limited to the following: (i) employee payroll, benefits, relocation costs, severance costs, bonus and related costs, (ii) cost of operating supplies, including general office supplies, (iii) advertising, marketing, group sales, and public relations costs, (iv) cleaning expenses, (v) data processing costs, (vi) dues, subscriptions and membership costs, (vii) the Fixed Management Fee, (viii) printing and stationary costs, (ix) postage and freight costs, (x) equipment rental costs, (xi) minor repairs, maintenance, and equipment servicing, not including expenses relating to performing capital improvements or repairs, (xii) security expenses, (xiii) telephone and communication charges, (xiv) travel and entertainment expenses of Manager employees, (xv) cost of employee uniforms and identification, (xvi) exterminator and trash removal costs, (xvii) computer, software, hardware and training costs, (xviii) parking expenses, (xix) utility expenses, (xx) office expenses, (xxi) audits specified in this Agreement, (xxii) legal expenses related to outside counsel support (as necessary) with the day-to-day operation of the Facility; (xxiii) all bond and insurance costs, including but not limited to personal property, liability, and worker's compensation insurance, (xxiv) commissions and all other fees payable to third parties, (xxv) cost of complying with any Laws, (xxvi) amount of any deductible or self-insured retention under insurance policies; (xxvii) costs incurred under Service Contracts and other agreements relating to Facility operations, (xxviii) costs incurred by Manager to settle or defend claims asserted against Manager arising out of its operation at the Facility on behalf of Owner, unless Manager or its employees are determined to have acted negligently or otherwise have been found to be at fault in causing the claim, (xxix) costs related to the sale of food and beverage such as labor, food and beverage product, small wares, obtaining alcohol permits/licenses, and other similar costs, (xxx) cost related to the sale of Commercial Rights such as labor, marketing materials, fulfillment costs and other similar costs, and (xxx) Taxes.

The term "Operating Expenses" does not include debt service on the Facility, Capital Expenditures, Transition Costs, property taxes, property insurance on the Facility of contents within the Facility owned by Owner;; the Incentive Fee, costs of snow and ice removal, or the costs for IT network and infrastructure support provided by the Owner, all of which shall be borne by Owner, or the costs of fines or expenses relating to a violation of the law by Manager.

**Operating Year:** Each twelve (12) month period during the Term, commencing on July 1 and ending on the next June 30, provided that the initial Operating Year shall commence on the Effective Date and end on June 30, 2017.

**Operations Manual:** Document to be developed by Manager within ninety (90) days of Effective Date which shall contain detailed policies and procedures to be implemented in operating the Facility, as agreed upon by both the Owner and the Manager.

**Owner:** The term "Owner" shall have the meaning ascribed to such term in the Recitals to this Agreement.

**Revenue:** All revenues generated by Manager's operation of the Facility, including but not limited to event ticket proceeds income including service fees, rental and license fee income, merchandise income, gross food and beverage income, gross income from any sale of Commercial Rights, gross service income, equipment rental fees, box office income, and miscellaneous operating income, but shall not include event ticket proceeds held by Manager in trust for a third party and paid to such third party. Without the prior, written approval of Owner, Manager shall not institute parking fees to generate revenue, or for any other purpose.

**Revenue Generating Contracts:** Vendor, concessions and merchandising agreements, user/rental agreements, booking commitments, licenses, and all other contracts or agreements generating revenue for the Facility and entered into in the ordinary course of operating the Facility.

**Service Contracts:** Agreements for services to be provided in connection with the operation of the Facility, including without limitation agreements for ticketing, web development and maintenance, computer support services, FF&E purchasing services, engineering services, electricity, steam, gas, fuel, general maintenance, HVAC maintenance, telephone, staffing personnel including guards, ushers and ticket-takers, extermination, elevators, stage equipment, fire control panel and other safety equipment, snow removal, grounds maintenance, and other services which are deemed by Manager to be either necessary or useful in operating the Facility

**Taxes:** Any and all governmental assessments, franchise fees, excises, license and permit fees, levies, charges and taxes, of every kind and nature whatsoever, which at any time during the Term may be assessed, levied, or imposed on, or become due and payable out of or in respect of, (i) activities conducted on behalf of the Owner at the Facility, including without limitation the sale of concessions, the sale of tickets, and the performance of events (such as any applicable sales and/or admissions taxes, use taxes, excise taxes, occupancy taxes, employment taxes, and withholding

taxes), or (ii) any payments received from any holders of a leasehold interest or license in or to the Facility, from any guests, or from any others using or occupying all or any part of the Facility.

**Term:** The term "Term" shall have the meaning ascribed to such term in Section 4.1 of this Agreement.

**Trailing Commissions:** shall have the meaning ascribed to such term in Section 3.4 of this Agreement.

**Transition Budget** shall mean the budget reflecting anticipated Transition Costs attached hereto as Exhibit G.

**Transition Costs** shall mean the out-of-pocket costs incurred, or to be incurred, by Manager in connection with its activities related to the transition of management of the Facility to Manager, as set forth in the Transition Budget.

## ARTICLE 2 SCOPE OF SERVICES

### Section 2.1 Engagement.

(a) Owner hereby engages Manager during the Term to act as the sole and exclusive manager and operator of the Facility, subject to and as more fully described in this Agreement, and, in connection therewith, to perform the services described in Exhibit A attached hereto.

(b) Manager hereby accepts such engagement, and shall perform the services described herein, subject to the limitations expressly set forth in this Agreement.

Section 2.2 Limitations on Manager's Duties. Manager's obligations under this Agreement are contingent upon and subject to the Owner making available, in a timely fashion, the funds budgeted for and/or reasonably required by Manager to carry out such obligations during the Term. Manager shall not be considered to be in breach or default of this Agreement, and shall have no liability to the Owner or any other party, in the event Manager does not perform any of its obligations hereunder due to failure by the Owner to timely provide such funds.

## ARTICLE 3 COMPENSATION; TRANSITION COSTS

Section 3.1 Fixed Management Fee. In consideration of Manager's performance of its services hereunder, Owner shall pay Manager a Fixed Management Fee. Beginning on the Effective Date and continuing through the first (1<sup>st</sup>) Operating Year, the Fixed Management Fee shall be Ten Thousand Eight Hundred Thirty Three Dollars and 33 cents (\$10,833.33) per month. Beginning in

the second (2<sup>nd</sup>) Operating Year, the Fixed Management Fee shall be increased over the Fixed Management Fee from the previous Operating Year in accordance with the percentage increase in the CPI over the previous twelve (12) month period (i.e., the difference, expressed as a percentage, between the value of the CPI published most recently prior to the commencement of the preceding Operating Year and the value of the CPI published most recently prior to the commencement of the Operating Year for which the CPI adjustment will apply). The Fixed Management Fee shall be payable to Manager in advance, beginning on the Effective Date, and payable on the first (1<sup>st</sup>) day of each month thereafter (prorated as necessary for any partial months). Manager shall be entitled to pay itself such amount from the Operating Account.

Section 3.2 Incentive Fee. In addition to the other fees described herein, and as further consideration for Manager's performance of its services hereunder, Manager shall be entitled to receive an Incentive Fee each full or partial Operating Year of the Term equal to twenty percent (20%) of the improvement in the actual Net Operating Profit/Loss in such Operating Year over a Net Operating Loss of (\$994,919) (the "Net Operating Loss Benchmark"), developed as shown on Exhibit J hereto.

By way of example only:

- (a) if the actual Net Operating Profit/Loss in an Operating Year is a loss of \$300,000, resulting in \$694,919 of improvement over the Net Operating Loss Benchmark, then the Incentive Fee due to Manager for such Operating Year shall be \$138,983 (computed as  $\$694,919 \times 20\% = \$138,983$ ).
- (b) If in the next Operating Year there is a profit of \$100,000, resulting in \$1,094,919 of improvement over the Net Operating Loss Benchmark, then the Incentive Fee due to Manager for such Operating Year shall be \$218,983 (computed as  $\$1,094,919 \times 20\% = \$218,983$ ).
- (c) If in the next Operating Year there is a loss of \$1,000,000, resulting in no improvement over the Net Operating Loss Benchmark, no Incentive Fee shall be paid to Manager in such Operating Year.

The Net Operating Loss Benchmark shall be pro-rated for any Operating Years of less than a full 12-months (including, if applicable, the first Operating Year running from the Effective Date to June 30, 2017) based on the actual number of days elapsed in such Operating Years out of 365.

The Incentive Fee determined pursuant to this Section 3.2 will be paid to Manager after completion of each year-end audit, but in no event later than 120 days after the end of each Operating Year.

Section 3.3 Fixed Management Fee Rebate. For any Operating Year other than the first (1<sup>st</sup>) Operating Year in which the Facility has a Net Operating Loss that is greater than the Net Operating Loss Benchmark (the amount by which the actual Net Operating Loss exceeds the Net Operating Loss Benchmark is referred to herein as a "Shortfall"), Manager shall rebate to the City up to fifty percent (50%) of the Fixed Management Fee paid to Manager in such year on a dollar-for-dollar



basis to cover the Shortfall. Such rebate, if applicable, shall be made by the Manager no later than ninety (90) days following the end of each Operating Year.

By way of example only, if actual Net Operating Loss in an Operating Year is (\$2 Million), for a Shortfall of \$1,005,081, and the Fixed Management Fee in the such Operating Year is \$150,000, then Manager shall rebate to the City \$75,000 of the Fixed Management Fee. If in the same year the actual Net Operating Loss was (\$1,044,919), for a Shortfall of \$50,000, then Manager would rebate to the City \$50,000 of the Fixed Management Fee.

For the sake of clarity, the parties agree that that the terms of this Section 3.3 shall not apply in the first (1<sup>st</sup>) Operating Year.

**Section 3.4 Food and Beverage Fee.** In addition to the other fees described herein, Manager shall be entitled to receive a Food and Beverage Fee each full or partial Operating Year of the Term. The Food and Beverage Fee shall be equal to three percent (3%) of the portion of Revenue from the sale of food and beverage (including both concession and catering sales). The Food and Beverage Fee shall be paid to Manager on a monthly basis, within 30 days from the end of each month to which such fee relates. Manager shall be entitled to pay itself such amount from the Operating Account upon providing documentation of such fee to Owner.

**Section 3.5 Commercial Rights Fee.** In addition to the other fees described herein, Manager shall be entitled to receive a Commercial Rights Fee each full or partial Operating Year of the Term. The Commercial Rights Fee shall be equal to fifteen percent (15%) of the portion of Revenue from the sale of Commercial Rights, excluding Revenue from naming, sponsorship, advertising and premium seating agreements that were entered into prior to the Effective Date (“Pre-Existing Commercial Rights Agreements”). In the event any Pre-Existing Commercial Rights Agreement is renewed during the Term, Manager shall receive its 15% commission only on any incremental Revenue received under such contract (i.e., Revenue above the base amount paid by such sponsor in the year prior to the Effective Date). By way of example, if a sponsor under a Pre-Existing Commercial Rights Agreement paid fees of \$50,000 in the 12-months prior to the Effective Date, and upon renewal commits to pay \$60,000 per year, Manager’s 15% commission shall be assessed on the \$10,000 per year of incremental Revenue under such agreement. The City represents that facility naming rights are available for Spectra to market and sell hereunder, provided that the City retains the right to approve in advance any agreement for the same of naming rights.

For purposes of this Section 3.5, Revenue shall include any trade included in sales of Commercial Rights, with such trade being valued at its retail value in an arms-length transaction. Owner shall have the right to approve any and all trade. The Commercial Rights Fee shall be paid on all years of the underlying naming, sponsorship, advertising and premium seating agreements secured by Manager, notwithstanding that the term of this Agreement may expire or terminate earlier. The 15% commission due on Commercial Rights Revenue and trade that is due to be received by Owner after the end of the Term of this Agreement is referred to herein as “Trailing Commissions”. The Commercial Rights Fee shall be paid to Manager on a quarterly basis, on or about the last day of

March, June, September and December each year, and Manager shall be entitled to pay itself such amount from the Operating Account upon providing documentation of such fee to Owner. The parties shall also hold a settlement at the expiration or termination of this Agreement, at which time Owner shall pay to Manager, all commissions due prior to such date. Trailing Commissions shall be paid to Manager in installments after the expiration or termination hereof, within thirty (30) days of receipt by the City of the corresponding naming or sponsorship revenue. Owner acknowledges that Manager may employ one (1) sales representative at the Facility to sell Commercial Rights, the cost of which shall be an Operating Expense.

Notwithstanding the foregoing, Manager understands that a preexisting agreement (Casper Coyotes Hockey Games and Practice 2016, Lease #2140) exists between the City, Casper Events Center, and Casper Coyotes, and the commercial rights controlled by the Coyotes (the "Lessee") under such agreement are described on Exhibit F. All commercial rights fees are subject to the preexisting agreement, and manager shall not be entitled to any fees for items described in that agreement.

Section 3.6 Transition Costs. Promptly following the Effective Date (or prior to the Effective Date, as applicable), Manager shall do all things reasonably necessary to transition from the current management of the Facility to the commencement of its management services hereunder. The Owner shall reimburse Manager for the Transition Costs, in accordance with the Transition Budget. Manager shall invoice the Owner for such costs, and the Owner shall pay such costs within thirty (30) days of its receipt of each such invoice. Each invoice to be provided by Manager shall be accompanied by reasonable back-up documentation evidencing the incurrence of the Transition Costs. The transition budget is attached hereto as Exhibit G.

Section 3.7 Late Payments. Manager shall have the right to assess interest on any payments of the fees described in this Section that are not made when due. Such interest shall accrue at the rate of twelve percent (12%) per annum.

## **ARTICLE 4 TERM; TERMINATION**

Section 4.1. Term. The term of this Agreement shall begin on the Effective Date, and, unless sooner terminated pursuant to the provisions of Section 4.2 below, shall expire at 11:59 p.m. on the day preceding the fifth (5<sup>th</sup>) anniversary of the Effective Date ("Term"). At the end of the initial five (5) year period, this Agreement shall renew automatically for additional one (1) year periods, unless and until either party terminates this Agreement effective at the end of any Operating Year by giving not less than 120 days' prior written notice to the other party. There is no limit to the number of one-year automatic renewals. Notwithstanding that the Effective Date shall not have occurred, this Agreement shall be binding upon execution and delivery by the parties hereto.

Section 4.2. Termination.

(a) This Agreement may be terminated (i) by the Owner upon sixty (60) days written notice to Manager in the event the Owner decides to close the Facility for business, and certifies such fact in writing to Manager, (ii) by either party upon thirty (30) days written notice, if the other party fails to perform or comply with any of the material terms, covenants, agreements or conditions hereof, and such failure is not cured during such thirty (30) day notification period, (iii) by either party immediately by written notice upon the other party being judged bankrupt or insolvent, or if any receiver or trustee of all or any part of the business property of the other party shall be appointed and shall not be discharged within one hundred twenty (120) days after appointment, or if either party shall make an assignment of its property for the benefit of creditors or shall file a voluntary petition in bankruptcy or insolvency, or shall apply for bankruptcy under the bankruptcy or insolvency laws now in force or hereinafter enacted, Federal, State or otherwise, or if such petition shall be filed against either party and shall not be dismissed within one hundred twenty (120) days after such filing; or (iv) on at least sixty (60) days' prior written notice to Manager, which written notice the Owner may provide in the event the applicable Owner authority fails to budget or appropriate sufficient funds for this Agreement (in which case any sums properly committed by Manager hereunder prior to the termination date shall nevertheless be payable by Owner). Owner agrees to act in good faith and not fail to appropriate sufficient funds for the performance of this Agreement as a means of terminating Manager for performance reasons or in order to fulfill a desire to change managers of the Facility, or (v) by Owner if actual Net Operating Loss in each of two (2) consecutive Operating Years, beginning with the second (2<sup>nd</sup>) and third (3<sup>rd</sup>) Operating Years, is at least ten percent (10%) greater than the Net Operating Loss in the approved Operating Budgets for such years, so long as the reasons therefor are not due, in whole or in part, to the occurrence of an Event of Force Majeure. For Owner to terminate this Agreement under subpart (v) of this Subsection 4.2(a), Owner must provide sixty (60) days' advance written notice to Manager, which notice must be provided within the ninety (90) day period following the end of the second (2<sup>nd</sup>) consecutive Operating Year in which the Net Operating Loss is exceeded by at least ten percent (10%).

(b) In the event this Agreement is terminated prior to the end of the Term, the Owner shall promptly pay Manager all fees due Manager up to the date of termination, including without limitation the Fixed Management Fee and the Incentive Fee for the Operating Year in which this Agreement expires or is terminated, computed on a pro-rata basis (if applicable); provided that if this Agreement is terminated by the City as permitted in Section 4.2(a)(ii) due to breach by Manager, Owner may offset and deduct from such payments any actual, direct out-of-pocket damages suffered by Owner as a result of such breach. Owner shall provide to Manager reasonable documentation of such damages. Additionally, in the event this Agreement is terminated prior to the expiration of the Term by the City under Section 4.2(a)(i) or 4.2(a)(iv), the Owner shall reimburse Manager for any reasonable actual out of pocket expenses, if any, incurred by Manager in withdrawing from the provision of services hereunder in connection with such termination and related to either (i) severance pay for the General Manager and for the department heads, (ii) reasonable household relocation expenses for the General Manager and department heads if they have previously relocated to Casper, WY or its surrounding areas in connection with this Agreement, or (iii) costs to satisfy third party claims or demands related to the early termination and/or assignment of contracts or leases entered into by Manager pursuant to this Agreement, in an aggregate amount not to exceed an

aggregate of One Hundred Thousand Dollars (\$100,000) .

(c) Upon termination or expiration of this Agreement for any reason, (i) Owner shall promptly pay Manager all fees due Manager up to the date of termination or expiration, including without limitation all Trailing Commissions; (ii) Owner shall pay to Manager all Operating Expenses incurred by Manager through the end of the Term that have not previously been paid, including costs of accrued but unused vacation time and other end of employment payments due to Manager's employees whose employment is being terminated, without any further action on part of Manager or Owner; (iii) Owner shall, or shall cause the successor Facility manager to, assume all obligations arising after the date of such termination or expiration, under any Service Contracts, Revenue Generating Contracts, booking commitments and any other Facility agreements entered into by Manager in furtherance of its duties hereunder; (iv) Manager shall promptly discontinue the performance of all services hereunder; (v) Manager and Owner shall take a final inventory of FF&E, and (vi) Manager shall, at no cost to the Owner, deliver or otherwise make available to the Owner all data, electronic files, documents, procedures, reports, estimates, summaries, and other such information and materials as may have been accumulated by Manager in performing its obligations hereunder, whether completed or in process, unless such information constitutes proprietary or confidential information of Manager, as determined by Manager in its reasonable discretion. With respect to any such proprietary or confidential information of Manager, Manager shall advise the Owner of the general nature of such information and shall provide the Owner with an explanation of why it reasonably considers the information to be proprietary. Notwithstanding the foregoing, all marketing plans and materials, lists of prospective users of the Facility, vendor lists and contracts, financial data (in electronic format or otherwise) regarding the Facility, books, records, correspondence with all prospective users of the Facility and schedules for the Facility shall not be considered to be the confidential information of Manager under any circumstances and all such items shall be considered the sole and exclusive property of the Owner. Such delivery shall occur as soon as practicable after termination or expiration and shall be in such form, including electronic form, as the Owner may reasonably require.

(e) The exercise by the Owner or Manager of any rights or remedies provided in this Section 4.2 shall in no way affect any other right or remedy available to the Owner or Manager.

## **ARTICLE 5 OWNERSHIP; USE OF THE FACILITY**

Section 5.1 Ownership of Facility, Data, Equipment and Materials. The Owner will at all times retain ownership of the Facility, including but not limited to real estate, technical equipment, furniture, displays, fixtures and similar property, including improvements made during the Term, at the Facility. Any data, equipment or materials furnished by the Owner to Manager or acquired by Manager as an Operating Expense shall remain the property of the Owner, and shall be returned to the Owner when no longer needed by Manager to perform under this Agreement.

Section 5.2 Right of Use by Manager. The Owner hereby gives Manager the right and license to use the Facility, and Manager accepts such right of use, for the purpose of performing the services herein specified, including the operation and maintenance of all physical and mechanical facilities necessary for, and related to, the operation, maintenance and management of the Facility. The Owner shall provide Manager with a sufficient amount of suitable office space in the Facility and with such office equipment as is reasonably necessary to enable Manager to perform its obligations under this Agreement. In addition, the Owner shall make available to Manager, at no cost, parking spaces adjacent to the Facility for all of Manager's full-time employees and for the Facility's event staff.

Section 5.3 Observance of Agreements. The Owner agrees to pay, keep, observe and perform all payments, terms, covenants, conditions and obligations under any leases, bonds, debentures, loans and other financing and security agreements to which the Owner is bound in connection with its Ownership of the Facility.

Section 5.4 Use by the Owner. Subject to availability, the Owner shall have the right to use the Facility or any part thereof rent-free for meetings, seminars, training classes or other non-commercial uses, provided that the Owner shall reimburse Manager in accordance with City approved payment processes, for deposit into the Operating Account, for any direct out-of-pocket expenses incurred by Manager (such as the cost of ushers, ticket-takers, set-up and take-down personnel, security expenses and other expenses) in connection with such use. Such non-commercial use of the Facility by the Owner shall (i) not compete with or conflict with the dates previously booked by Manager for paying events, (ii) not consist of normally touring attractions (such as concerts and family shows), and (iii) be booked in advance upon reasonable notice to Manager pursuant to the Facilities' approved booking policies. On a monthly basis Manager shall provide to the Owner a list of available dates for Owner use of the Facility. To the extent that Manager has an opportunity to book a revenue-producing event on a date which is otherwise reserved for use by the Owner, Manager may propose alternative dates for the Owner's event and the Owner shall use best efforts to reschedule its event to allow Manager to book the revenue-producing event. If Owner does not reschedule its event causing the Facility to have to forego the revenue-producing event, for purposes of calculating Manager's Incentive Fee, Manager shall receive a "paper" credit in an amount equal to the lost anticipated profit from the revenue-producing event, such amount to be approved by Owner, acting reasonably.

Section 5.5 Passes for the Owner's Designee. For every show and event held at the Facility, the Owner shall receive two passes for the City Manager or his designee, free of charge, for purposes of monitoring the services provided.

## **ARTICLE 6 PERSONNEL**

Section 6.1 Generally.

(a) All Facility staff and other personnel performing the duties of Manager hereunder shall be engaged or hired by Manager, and shall be employees, agents or independent contractors of Manager (or an Affiliate thereof), and not of the Owner. Manager shall select, in its sole discretion but subject to Owner's right to approve the Operating Budget, the number, function, qualifications, and compensation, including salary and benefits, of its employees and shall control the terms and conditions of employment (including without limitation termination thereof) relating to such employees. Manager agrees to use reasonable and prudent judgment in the selection and supervision of such personnel. The Owner specifically agrees that Manager shall be entitled to pay its employees, as an Operating Expense, budgeted and approved bonuses and benefits in accordance with Manager's then current employee manual. A copy of Manager's current employee manual shall be provided to the Owner within ninety (90) days of the Effective Date.

(b) The individuals employed by Manager at the Facility shall be Manager (and not Owner) employees in all respects, and shall not be entitled to any benefits offered by Owner to employees of Owner. The Owner shall have no liability for the acts or omissions of Manager's employees.

(c) With respect to any individuals who are employed by Owner on or immediately prior to the Effective Date and who transition to become employees of Manager hereunder ("Transitioning Employees"): (a) the Owner will pay all accrued but unused vacation time to such employees upon termination of their employment with Owner, (b) Manager agrees to credit their years of services with Owner when determining how much vacation time they are entitled to under Manager's policies once employed by Manager; and (c) Manager agrees to waive any wait period otherwise required under Manager's policies before such employees begin to accrue vacation time as Manager employees and before such employees are eligible for other fringe benefits such as health insurance and participation in Manager's 401(k) program. Further, all benefits provided by Owner to the Transitioning Employees shall terminate and cease to be provided upon termination of their employment with Owner. Upon employment by Manager such employees shall be under Manager's benefit plans and Manager shall have no obligation or liability, and the Transitioning Employees shall have no right or claim against Manager for any benefits, under Owner's benefit plans.

Section 6.2 General Manager. Personnel engaged by Manager will include an individual with managerial experience in similar facilities to serve as an on-site General Manager of the Facility. Hiring of the General Manager by Manager shall require the prior approval of the Owner. However, in the event of a vacancy in the General Manager position, Manager may, upon notice to the Owner, temporarily fill such position with an interim General Manager for up to ninety (90) days without the necessity of obtaining the Owner's approval. The General Manager will have general supervisory responsibility for Manager and will be responsible for day-to-day operations of the Facility, supervision of employees, and management and coordination of all activities associated with events taking place at the Facility. Manager will, at the request of the Owner, assist the Owner in obtaining criminal background reports and such other reports as the Owner may reasonably require prior to the hiring of the General Manager. Hiring of the General Manager requires the prior

approval of the Owner, and the General Manager shall be a dedicated, full-time employee at the Facility, and not engaged in managing another facility or performing other Spectra corporate projects for the Manager.

Section 6.3 Non-Solicitation. During the Term and for a period of one (1) year after the end of the Term, the Owner shall not, without Manager's prior written consent, solicit for employment by the Owner, or engage in any capacity, Manager's on-site General Manager, Assistant General Manager or Director of Finance. The parties agree that any breach by the Owner of the preceding sentence will result in irreparable injury to Manager for which money damages could not adequately compensate; therefore, in the event of a breach, Manager will be entitled (in addition to any other rights and remedies which Manager may have at law or in equity, including money damages) to equitable relief, including an injunction to enjoin and restrain the Owner from continuing such breach. It is further understood and agreed that no failure or delay by Manager in exercising any right, power or privilege hereunder shall operate as a waiver thereof. Notwithstanding the foregoing, if any of the General Manager, Assistant General Manager or Director of Finance were previously employed by the City immediately prior to the Effective Date, the restrictions described in this Section 6.3 shall not apply.

## **ARTICLE 7 INVENTORY**

Section 7.1. Generally. Promptly following the Effective Date, Manager and Owner shall jointly cause a written inventory to be taken of all furniture, fixtures, office equipment, supplies, tools and vehicles at the Facility. Manager shall deliver a written report of the foregoing to the Owner, and shall be responsible for the items listed therein, normal wear and tear excepted. Manager shall document all major damage to, or loss in, such inventory during the Term as soon as such damage or loss is discovered by Manager, and Manager shall promptly notify the Owner of such damage or loss.

Section 7.2 Annual Inventory. See Exhibit A, subsections (t) & (w).

Section 7.3 Final Inventory. At the termination of this Agreement, Manager shall take a final inventory; reconcile it against the latest, annual inventory; and notify the Owner of damage or loss to inventory. The obligations of the parties contained in this Article 7.3 shall survive the termination or expiration of this Agreement.

## **ARTICLE 8 OPERATING BUDGET**

Section 8.1 Establishment of Operating Budget. Attached hereto as Exhibit C is the Operating Budget for the first (1<sup>st</sup>) Operating Year. The parties acknowledge that such Operating Budget was set in place by the Owner without Manager's input and prior to Owner's engagement of

Manager hereunder. Thus, Owner agrees that (i) the Operating Budget shall be automatically deemed amended to include as an expense thereunder the Fixed Management Fee to be paid to Manager during the first (1<sup>st</sup>) Operating Year, and (ii) Manager may propose additional amendments to such Operating Budget which the Owner will act in a commercially reasonable way in considering. Manager agrees that at least ninety (90) days prior to the commencement of each subsequent Operating Year, it will prepare and submit to the Owner its proposed Operating Budget for such year. Each annual Operating Budget shall include Manager's good faith projection of Revenues, Operating Expenses, and Capital Expenditure requests, formatted to show monthly and annual projections, for the upcoming Operating Year. Subject to the Wyoming Public Records Act, W.S. § 16-4-201 *et seq.*, the Owner agrees to provide Manager with all information in its possession that is reasonably necessary to enable Manager to prepare each Operating Budget.

Section 8.2 Approval of Operating Budget. Each annual Operating Budget shall be subject to the review and approval of the Owner.. In order for the Owner to fully evaluate and analyze such budgets or any other request by Manager relating to income and expenses, Manager agrees to provide to the Owner such reasonable financial information relating to the Facility as may be requested by the Owner from time to time. If extraordinary events occur during any Operating Year that could not reasonably be contemplated at the time the corresponding Operating Budget was prepared, Manager may submit an amendment to such budget for review and approval by the Owner. If the Owner fails to approve any annual Operating Budget (or any proposed amendment thereto), the Owner shall promptly provide Manager the specific reasons therefor and its suggested modifications to Manager's proposed Operating Budget or amendment in order to make it acceptable. The parties shall then engage in good faith discussions and use reasonable commercial efforts to attempt to resolve the matter to the mutual satisfaction of the parties, including, if applicable, negotiation of a mutually acceptable modification to the economic terms of this Agreement.

Section 8.3 Adherence to Operating Budget. Manager shall use all reasonable efforts to manage and operate the Facility in accordance with the Operating Budget, but shall have no liability for failing to achieve such estimated amounts. Manager agrees to notify the Owner within 30 days of any significant change or variance in the bottom line number in the Operating Budget, and any material increase in total Facility expenses from that provided for in the Operating Budget. In either such case and if requested by Owner, Manager agrees to work with Owner to develop and implement a plan (or changes to the then current plan) to limit Operating Expense to be incurred in the remaining months of such Operating Year with the goal of achieving the Operating Budget. Without the prior consent of the Owner, Manager shall not exceed, commit or contract to expend any sums in excess of the aggregate fixed costs allowed in the Operating Budget or otherwise approved by Manager, except (i) for expenses for services provided to the Facility by third parties, the cost of which is not within the reasonable control of Manager, such as the costs of utilities and insurance; (ii) Emergency Repairs (as defined in Section 12.3 below); (iii) increased costs resulting from the scheduling by Manager of additional revenue producing events or activities at the Facility, so long as prior to the scheduling of such events or activities, Manager had a good faith belief that the projected net operating loss or profit for the Operating Year as set forth in the applicable Operating Budget would be improved as a result of such additional events or activities; and (iv) increased costs



resulting from events scheduled pursuant to Section 5.4. Notwithstanding the foregoing, in no event will Operating Expenses exceed one hundred five percent (105%) of the aggregate budgeted fixed expenses in the Operating Budget (including any amendments thereto, if any) without the prior written approval of the Owner. Manager shall immediately report in writing to the Owner any anticipated expenditures that may exceed the aggregate budgeted expenses in the Operating Budget. If Manager incurs any expenses in excess of an Operating Budget in violation of this Section, Manager shall be responsible for such excess expenditures from its own funds.

## **ARTICLE 9 PROCEDURE FOR HANDLING INCOME**

**Section 9.1. Event Account.** Manager shall deposit as soon as practicable following receipt, in the Event Account, all revenue received from ticket sales and similar event-related revenues which Manager receives in contemplation of, or arising from, an event, pending completion of the event. Such monies will be held in escrow for the protection of ticket purchasers, the Owner and Manager, to provide a source of funds as required for payments to performers and for payments of direct incidental expenses in connection with the presentation of events that must be paid prior to or contemporaneously with such events. Promptly following completion of such events, Manager shall transfer all funds in the Event Account into the Operating Account. Interest accrued on amounts in the Event Account shall be part of the Facility operating income and shall be transferred to the Operating Account, unless Manager is required to pay such interest to the promoter of an event pursuant to its respective license agreement with the promoter. Bank service charges, if any, on such account(s) shall be deducted from interest earned.

**Section 9.2. Operating Account.** Except as provided in Section 9.1, all Revenue derived from operation of the Facility shall be deposited by Manager into the Operating Account as soon as practicable upon receipt (but not less often than once each business day, and in any event within one (1) business day of receipt). As provided in Section 10.1, Manager shall have the right to withdraw and use the funds in the Operating Account to cover the operation of the Facility, including payment of Operating Expenses

**Section 9.3. Authorized Signatories.**

(a) The Event Account shall be in the Owner's name and have two authorized Owner signatories. The Operating Account shall be in Manager's name. Manager shall designate up to four (4) Manager employees to be authorized signatories on such accounts. All Manager employees with signature authority must be covered by crime insurance in accordance Article 16 and Exhibit D of this Agreement. If the Owner notifies Manager in writing that it desires, for good cause, the revocation of any particular Manager employee's signature authority, Manager shall promptly revoke the employee's signature authority.

(b) Manager may make disbursements from such accounts to perform its duties

under this Agreement solely upon the Manager's signature authorization granted herein; joint Owner and Manager signatures shall not be required on any disbursement. Manager may establish additional accounts as needed for Facility operations upon the express written approval of the Owner.

Section 9.4. Bank Statements. Manager shall submit to the Owner, or shall cause the applicable public depository utilized by Manager to submit to the Owner, on a monthly basis, copies of all bank statements concerning the Event Account and the Operating Account.

Section 9.5. Cash Control. As will be further described in the Operations Manual, it is the intent of the parties to employ strict cash control methods with respect to Facility operations through a combination of rigid accounting procedures and internal audit tests, as well as an annual audit by an independent public accounting firm, and as set forth in Section 11.3 below. Payrolls shall be processed through a separate bank account in the name of Manager or its payroll provider, reconciled monthly and tested via internal audit procedures. Each event at the Facility shall be accounted for using an event accounting system, with budgets and final reports prepared for each event, and reimbursable expenses for each event coded for accurate accumulation to ensure all applicable costs are paid by the users of the Facility. Except with respect to national promoters when in Manager's reasonable business judgment a deposit is not necessary to require, users of the Facility shall be required to make advance deposits to cover rentals and estimated costs, in an effort to minimize collection efforts. Manager shall check credit references of any new or questionable users of the Facility.

## **ARTICLE 10 FUNDING**

Section 10.1 Source of Funding. Manager shall pay in accordance with City approved payment processes, all items of expense for the operation, maintenance, supervision and management of the Facility from the funds in the Operating Account, which Manager may access periodically for this purpose. The Operating Account shall be funded with amounts generated by operation of the Facility (as described in Article 8 above), or otherwise made available by the Owner. To ensure sufficient funds are available in the Operating Account, Owner will deposit in the Operating Account, on or before the Effective Date, the budgeted or otherwise approved expenses for the month beginning on the Effective Date. The Owner shall thereafter, on or before the 1<sup>st</sup> day of each succeeding month following the Effective Date, deposit (or allow to remain) in the Operating Account the budgeted or otherwise approved expenses for each such month. Manager shall have no liability to the Owner or any third party in the event Manager is unable to perform its obligations hereunder, or under any third party contract entered into pursuant to the terms hereof, due to the fact that sufficient funds are not made available to Manager to pay such expenses in a timely manner.

Section 10.2 Advancement of Funds. Under no circumstances shall Manager be required to pay for or advance any of its own funds to pay for any Operating Expenses. In the event that,

notwithstanding the foregoing, Manager agrees to advance its own funds to pay Operating Expenses, Owner shall promptly reimburse Manager for the full amount of such advanced funds.

## **ARTICLE 11 FISCAL RESPONSIBILITY; REPORTING**

Section 11.1. Records. Manager agrees to keep and maintain, at its office in the Facility, separate and independent records, in accordance with generally accepted accounting principles, devoted exclusively to its operations in connection with its management of the Facility. Such records (including books, ledgers, journals, and accounts) shall contain all entries reflecting the business operations of Manager under this Agreement. The Owner or its authorized agent shall have the right, at its sole cost, to audit and inspect such records from time to time during the Term, upon reasonable notice to Manager and during Manager's ordinary business hours.

Section 11.2. Monthly Financial Reports. Manager agrees to provide to the Owner, within thirty (30) days after the end of each month during the Term, financial reports for the Facility including a balance sheet, aging report on accounts receivable, and statement of revenues and expenditures (budget to actual) for such month and year to date in accordance with generally accepted accounting principles. In addition, Manager agrees to provide to the Owner a summary of bookings for each such month, and separate cash receipts and disbursements reports for each event held at the Facility during such month. Manager agrees to meet with Owner personnel from time to time to answer the Owner's questions, if any, relating to the operation of the Facility and the financial reports provided by Manager. Furthermore, Manager will promptly upon request by the Owner provide information on the Event Account, Operating Account and any other accounts maintained in connection with this Agreement.

Section 11.3. Audit. Manager agrees to provide to the Owner, within one hundred twenty (120) days following the end of each Operating Year, a certified audit report on the accounts and records as kept by Manager for the Facility. Costs associated with obtaining such certified audit report shall be an Operating Expense of the Facility. In the event such audit reveals any underpayment to the Owner, Manager shall promptly pay to the Owner the amount of such deficiency. If such audit reveals any overpayment to the Owner, the Owner shall promptly pay to Manager the amount of such overpayment. Manager shall utilize an external auditor of national or regional recognition approved by the Owner to conduct such audit, which shall be conducted in accordance with generally accepted auditing standards. A letter from such accounting firm expressing its opinion as to the effectiveness of internal controls and a management letter will accompany the audit report. At the option of the Owner and at its expense, additional audits may be performed from time to time.

Section 11.4. Additional Statements and Reports. In the event the Owner reasonably requests from time to time additional financial or statistical reports with respect to the Facility, Manager agrees to use reasonable efforts to promptly provide such reports. Any costs of Manager associated with the preparation or provision of such reports shall be included as an Operating Expense of the Facility, payable by the Owner.

**ARTICLE 12  
CAPITAL IMPROVEMENTS**

Section 12.1 Schedule of Capital Expenditures. Manager shall annually, at the time of submission of the annual Operating Budget to the Owner, provide to the Owner a schedule of proposed capital improvements to be made at the Facility, for the purpose of allowing the Owner to consider such projects and to prepare and update a long-range Capital Expenditure budget.

Section 12.2 Responsibility for Capital Expenditures. The Owner shall be solely responsible for all Capital Expenditures at the Facility; provided, however, the Owner shall be under no obligation to make any Capital Expenditures proposed by Manager, and provided further that Manager shall have no liability for any claims, costs or damages arising out of a failure by the Owner to make any Capital Expenditures. Notwithstanding the foregoing, Manager shall have the right, upon approval by the Owner, to make Capital Expenditures at the Facility for Emergency Repairs. In such event, the Owner shall promptly reimburse Manager for the cost of such Capital Expenditure.

**ARTICLE 13  
FACILITY CONTRACTS; TRANSACTIONS WITH AFFILIATES**

Section 13.1 Existing Contracts. The Owner shall provide to Manager, on or before the Effective Date, copies of all Existing Contracts. Manager shall administer and assure compliance with such Existing Contracts.

Section 13.2 Execution of Contracts. Manager shall have the right to enter into Service Contracts, Revenue Generating Contracts and other contracts related to the operation of the Facility, on behalf of the Owner, consistent with the terms of this Agreement and subject to the remainder of this paragraph. Any material agreements shall contain standard indemnification and insurance obligations on the part of each vendor, licensee or service provider, as is customary for the type of services or obligations being provided or performed by such parties. Manager shall obtain the prior approval of the Owner (which approval shall not be unreasonably withheld or delayed) before entering into any such Material Agreement.

Section 13.3 Transactions with Affiliates. In connection with its obligations hereunder relating to the purchase or procurement of necessary services for the Facility (including without limitation food and beverage services, ticketing services, Commercial Rights sales, web design services and graphic design services), Manager may purchase or procure such services, or otherwise transact business with, an Affiliate of Manager, provided that the prices charged and services rendered by such Affiliate are competitive with those obtainable from any unrelated parties rendering comparable services. Manager shall provide reasonable evidence establishing the competitive nature of such prices and services, including, if appropriate, competitive bids from other persons seeking to render such services at the Facility.

**ARTICLE 14**  
**AGREEMENT MONITORING AND GENERAL MANAGER**

Section 14.1 Contract Administrator. Each party shall appoint a contract administrator who shall monitor such party's compliance with the terms of this Agreement and be the day-to-day liaison between the parties on all matters relating to this Agreement. Manager's contract administrator shall be its General Manager at the Facility, unless Manager notifies Owner of a substitute contract administrator in writing. Owner shall notify Manager of the name of its contract administrator within thirty (30) days of execution hereof. Any and all references in this Agreement requiring Manager or Owner participation or approval shall mean the participation or approval of such party's contract administrator. Owner's contract administrator, or his designee, shall have the right to access the Facility at any time to inspect the Facility, including any property and equipment.

**ARTICLE 15**  
**INDEMNIFICATION**

Section 15.1 Indemnification by Manager. Manager agrees to defend, indemnify and hold harmless the Owner and its officials, directors, officers, employees, agents, successors and assigns against any claims, causes of action, costs, expenses (including reasonable attorneys' fees) liabilities, or damages (collectively, "Losses") suffered by such parties, arising out of or in connection with any (a) negligent act or omission, or intentional misconduct, on the part of Manager or any of its employees or agents in the performance of its obligations under this Agreement, or (b) breach by Manager of any of its representations, covenants or agreements made herein.

Section 15.2 Indemnification by Owner. Owner hereby agrees to indemnify and hold the Manager, its employees and agents harmless from any and all liability for personal injury, death, or property damage arising or resulting from the City of Casper's or its employees' or agents' negligence related to its activities with respect to the Facility for which the City is not otherwise immune from liability pursuant to the Wyoming Governmental Claims Act.

Section 15.3 Conditions to Indemnification. With respect to each separate matter brought by any third party against which a party hereto ("Indemnatee") is indemnified by the other party ("Indemnitor") under this Article 15, the Indemnitor shall be responsible, at its sole cost and expense, for controlling, litigating, defending and/or otherwise attempting to resolve, through counsel of its choice, any proceeding, claim, or cause of action underlying such matter, except that (a) the Indemnatee may, at its option, participate in such defense or resolution at its expense and through counsel of its choice; (b) the Indemnatee may, at its option, assume control of such defense or resolution if the Indemnitor does not promptly and diligently pursue such defense or resolution, provided that the Indemnitor shall continue to be obligated to indemnify the Indemnatee hereunder in connection therewith; and (c) neither Indemnitor nor Indemnatee shall agree to any settlement without the other's prior written consent (which shall not be unreasonably withheld or delayed). In any event, Indemnitor and Indemnatee shall in good faith cooperate with each other and their

respective counsel with respect to all such actions or proceedings, at the Indemnitor's expense. With respect to each and every matter with respect to which any indemnification may be sought hereunder, upon receiving notice pertaining to such matter, Indemnitee shall promptly (and in no event more than twenty (20) days after any third party litigation is commenced asserting such claim) give reasonably detailed written notice to the Indemnitor of the nature of such matter and the amount demanded or claimed in connection therewith.

Section 15.4 Survival. The obligations of the parties contained in this Article 15 shall survive the termination or expiration of this Agreement.

## **ARTICLE 16 INSURANCE; BONDS**

Section 16.1. Types and Amount of Coverage. Manager agrees to obtain insurance coverage in the manner and amounts as set forth in Exhibit D, attached hereto, and shall provide to the Owner promptly following the Effective Date a certificate of certificates of insurance evidencing such coverage. Manager shall maintain such referenced insurance coverage at all times during the Term, and will not make any material modification or change from these specifications without the prior approval of the Owner. Each insurance policy shall include a requirement that the insurer provide Manager and the Owner at least thirty (30) days written notice of cancellation or material change in the terms and provisions of the applicable policy. The cost of all such insurance shall be an Operating Expense of the Facility, payable by the Owner. For any claims related to this Agreement, the Manager's insurance coverage shall be primary insurance as to the Owner, its officers, elected and appointed officials, employees, agents and volunteers.

Section 16.2. Rating: Additional Insureds. All insurance policies shall be issued by an insurer or insurers licensed to sell insurance in the State of Wyoming with an A.M. Best rating of A:VIII or better or other equivalent rating from another agency acceptable to the Owner, and shall be in such form and contain such provisions as are generally considered standard for the type of insurance involved. The commercial general liability policy, automobile liability insurance policy and umbrella or excess liability policy to be obtained by Manager hereunder shall name Owner and its officers, elected and appointed officials, agents, volunteers and employees as additional insureds with respect to the operations and obligations contemplated by this Agreement. The amount of any deductible under any insurance policy must be reasonably acceptable to the Owner. The workers compensation policy to be obtained by Manager hereunder shall contain a waiver of all rights of subrogation against the Owner. Manager shall require that all users of the Facility, including without limitation licensees, ushers, security personnel and concessionaires, provide to Manager certificates of insurance evidencing insurance appropriate for the types of activities such user is engaged in. If Manager subcontracts any of its obligations under this Agreement, Manager shall either: (a) cover all subcontractors under its policies of insurance, or (b) require each subcontractor not so covered to secure insurance that will protect against applicable hazards or risks of loss as and in the minimum amounts designated herein, and name Manager and the Owner as additional insureds.

Section 16.3. Crime Insurance. Those employees of Manager who have access to or are responsible for the funds generated under this Agreement shall be covered by crime insurance covering the activities of such employees in form and amount as set forth on Exhibit D.

Section 16.4. Insurance Obligations of the Owner. The Owner shall provide property insurance covering the Facility and Owner's property in the Facility, as well as liability insurance, in amounts deemed by the Owner to be sufficient.

## ARTICLE 17 REPRESENTATIONS, WARRANTIES AND COVENANTS

Section 17.1 Manager Representations and Warranties. Manager hereby represents, warrants and covenants to Owner as follows:

(a) that it has the full legal right, power and authority to enter into this Agreement and to grant the rights and perform the obligations of Manager herein, and that no third party consent or approval is required to grant such rights or perform such obligations hereunder.

(b) that this Agreement has been duly executed and delivered by Manager and constitutes a valid and binding obligation of Manager, enforceable in accordance with its terms, except as such enforceability may be limited by bankruptcy, insolvency, reorganization or similar Laws affecting creditors' rights generally or by general equitable principles.

(c) that Manager will comply with all Laws applicable to its management of the Facility, provided that Manager shall not be required to undertake any compliance activity, nor shall Manager have any liability under this Agreement therefor, if such activity requires any Capital Expenditure.

Section 17.2 Owner Representations, Warranties and Covenants. Owner represents, warrants and covenants to Manager as follows:

(a) that it has the full legal right, power and authority to enter into this Agreement and to grant the rights and perform the obligations of Owner herein, and that no other third party consent or approval is required to grant such rights or perform such obligations hereunder.

(b) that this Agreement has been duly executed and delivered by Owner and constitutes a valid and binding obligation of Owner, enforceable in accordance with its terms, except as such enforceability may be limited by bankruptcy, insolvency, reorganization or similar laws affecting creditors' rights generally or by general equitable principles.

## ARTICLE 18 MISCELLANEOUS

Section 18.1 PCI Compliance and IT Support. Manager agrees to comply with all current Payment Card Industry Data Security Standards (“PCI Standards”) and guidelines that may be published from time to time by Visa, MasterCard or other associations as they relate to the physical storage of credit card data. For PCI Standards compliance purposes, Owner will provide on a segmented network or other P2/PE compliant access point , an appropriate number of wired data connections to the Internet for point of sale devices to be used by Manager and any contractors at the Facility. Owner shall be responsible for the security of its network, including, without limitation, applicable PCI-DSS compliance, and for procuring and installing point of sale (POS) payment systems that are compliant with the latest PCI-DSS requirements. If at any time either party determines that card account number or other information has been compromised, such party will notify the other immediately and assist in providing notification to the proper parties as deemed necessary. The Owner will also continue its current level of IT support of the Facility computer network, including administrative control and support of the network, computers, wireless point connections, fiber connections and the phone system. The Owner will repair any issues regarding network access configurations and the Manager shall follow all Owner network policies and rules regarding such access, as they may be amended from time to time. Manager agrees that its staff will use non-City email domains and addresses. Owner IT support for the items listed above is generally limited to Monday through Friday from 8 a.m. to 5 p.m., with emergency callout available through the Owner’s police dispatch center. However, Manager understands and agrees that there is no guaranteed response time, as the Owner has no designated “on call” employees in its IT Department.

Section 18.2 No Discrimination. Manager agrees that it will not discriminate against any employee or applicant for employment for work under this Agreement because of race, religion, color, sex, disability, national origin, ancestry, physical handicap, or age, and will take affirmative steps to ensure that applicants are employed, and employees are treated during employment, without regard to race, religion, color, sex, disability, national origin, ancestry, physical handicap, or age.

Section 18.3 Use of Facility Names and Logos. Manager shall have the right to use throughout the Term (and permit others to use in furtherance of Manager’s obligations hereunder), for no charge, the name and all logos of the Facility, on Manager’s stationary, in its advertising of the Facility, and whenever conducting business of the Facility; provided, that Manager shall take all prudent and appropriate measures to protect the intellectual property rights of the Owner relating to such logos. All intellectual property rights in any Facility logos developed by the Manager or the Owner shall be and at all times remain the sole and exclusive property of the Owner. Manager agrees to execute any documentation requested by the Owner from time to time to establish, protect or convey any such intellectual property rights.

Section 18.4 Facility Advertisements. Manager agrees that any advertisements placed by the Manager locally for the facility, whether such advertisements are in print, on radio, television, the internet or otherwise, shall bear only the Facility name approved by the Owner. Advertisements placed in trade publications may also say that the Facility is managed by Spectra.

Section 18.5 Force Majeure; Casualty Loss.



(a) Neither party shall be liable or responsible to the other party for any delay, loss, damage, failure or inability to perform under this Agreement due to an Event of Force Majeure, provided that the party claiming failure or inability to perform provides written notice to the other party within thirty (30) days of the date on which such party gains actual knowledge of such Event of Force Majeure.

(b) In the event of damage or destruction to a material portion of the Facility by reason of fire, storm or other casualty loss that renders the Facility (or a material portion thereof) untenable, the Owner shall use reasonable efforts to remedy such situation. If notwithstanding such efforts, such damage or destruction is expected to render the Facility (or a material portion thereof) untenable for a period estimated by an architect selected by the Owner at Manager's request, of at least one hundred eighty (180) days from the date of such fire, storm or other casualty loss, either party may terminate this Agreement upon written notice to the other, provided that the Owner shall pay to Manager its costs of withdrawing from services hereunder, as described in Section 4.2(b) above.

Section 18.6 Assignment. Neither party may assign this Agreement without the prior written consent of the other.

Section 18.7 Notices. All notices required or permitted to be given pursuant to this Agreement shall be in writing and delivered personally or sent by registered or certified mail, return receipt requested, or by generally recognized, prepaid, overnight air courier services, to the address and individual set forth below.

If to the Owner:

City of Casper, Wyoming  
200 N. David St.  
Casper, WY 82601  
Attn: CEC Contract Administrator,  
City Manager's Office

With a copy to:

City of Casper, Wyoming  
200 N. David St.  
Casper, WY 82601  
Attn: City Attorney's Office

If to Manager:

Spectra Venue Management  
3601 S. Broad Street  
Philadelphia, PA 19148  
Attn: Chief Operating Officer

With a copy to:

Comcast Spectacor, L.P.  
3601 South Broad Street  
Philadelphia, Pennsylvania 19148-5290  
Attn: General Counsel

The designation of the individuals to be so notified and the addresses of such parties set forth above may be changed from time to time by written notice to the other party in the manner set forth above.

Section 18.8 Severability. If a court of competent jurisdiction determines that any term of this Agreement is invalid or unenforceable to any extent under applicable law, the remainder of this Agreement (and the application of this Agreement to other circumstances) shall not be affected thereby, and each remaining term shall be valid and enforceable to the fullest extent permitted by law.

Section 18.9 Entire Agreement. This Agreement (including the exhibits attached hereto) contains the entire agreement between the parties with respect to the subject matter hereof, and supersedes and replaces all prior negotiations, correspondence, conversations, agreements, and understandings concerning the subject matter hereof. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations, agreements or understandings, whether oral or written.

Section 18.10 Governing Law. The Agreement is entered into under and pursuant to, and is to be construed and enforceable in accordance with, the laws of the State of Wyoming, without regard to its conflict of laws principles.

Section 18.11 Amendments. Neither this Agreement nor any of its terms may be changed or modified, waived, or terminated (unless as otherwise provided hereunder) except by an instrument in writing signed by an authorized representative of each party.

Section 18.12 Waiver; Remedies. No failure or delay by a party hereto to insist on the strict performance of any term of this Agreement, or to exercise any right or remedy consequent to a breach thereof, shall constitute a waiver of any breach or any subsequent breach of such term. No waiver of any breach hereunder shall affect or alter the remaining terms of this Agreement, but each and every term of this Agreement shall continue in full force and effect with respect to any other then existing or subsequent breach thereof. The remedies provided in this Agreement are cumulative and not exclusive of the remedies provided by law or in equity.

Section 18.13 Relationship of Parties. Manager and Owner acknowledge and agree that they are not joint venturers, partners, or joint owners with respect to the Facility, and nothing contained in this Agreement shall be construed as creating a partnership, joint venture or similar relationship between Owner and Manager. In operating the Facility, entering into contracts, accepting reservations for use of the Facility, and conducting financial transactions for the Facility, Manager acts on behalf of and as agent for Owner (but subject to the limitations on Manager's authority as set out in this Agreement), with the fiduciary duties required by law of a party acting in such capacity.

Section 18.14 No Third Party Beneficiaries. Other than the indemnitees listed in Article 15 hereof (who are third party beneficiaries solely with respect to the indemnification provisions in such sections), there are no intended third party beneficiaries under this Agreement, and no third party shall have any rights or make any claims hereunder, it being intended that solely the parties hereto (and the aforementioned indemnitees with respect to the indemnification provisions hereof) shall have rights and may make claims hereunder.

Section 18.15 Limitation on Damages. In no event shall either party be liable or responsible for any consequential, indirect, incidental, punitive, or special damages (including, without limitation, lost profits) whether based upon breach of contract or warranty, negligence, strict tort liability or otherwise, and each party's liability for damages or losses hereunder shall be strictly limited to direct damages that are actually incurred by the other party, provided that the foregoing shall not limit or restrict any claim by Manager for the management fees described herein upon a breach or default of this Agreement by Owner.

Section 18.16 Counterparts; Facsimile and Electronic Signatures. This Agreement may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This Agreement may be executed by the parties and transmitted by facsimile or electronic transmission, and if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this Agreement.

Section 18.17 Governmental Claims. The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq*, and the Owner specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

Section 18.18 Event Cancellations. In the event of an event cancellation, a performer who is a no-show or unable to perform, or other substantially similar occurrence in which ticket refunds are due, Manager shall be responsible for issuing such ticket refunds to the extent the ticket revenue is in its possession, or otherwise directing that refunds are provided at the point of purchase, or otherwise handling the matter in accordance with good industry practice, consistent with applicable law.

[Intentionally Left Blank]

IN WITNESS WHEREOF, each party hereto has caused this Management Agreement to be executed on behalf of such party by an authorized representative as of the date first set forth above.

APPROVED AS TO FORM

Walke Trembo II  
Assistant City Attorney

ATTEST

Tracey L. Belser  
Tracey L. Belser  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

Daniel Sandoval  
Daniel Sandoval  
Mayor

WITNESS

By: Judith A. Pizuka

Printed Name: JUDITH A. PIZUKA

Title: OFFICE MANAGER, LEGAL

GLOBAL SPECTRUM, L.P.,  
d/b/a Spectra Venue Management  
By: Global Spectrum, Inc. its general partner

Philip I. Weinberg

Title: President/Secretary

## **EXHIBIT A MANAGER DUTIES**

Manager's obligations under the Agreement shall consist of the following obligations, all of which are subject to the terms hereof.

Manager shall develop an Operations Manual within ninety (90) days of the Effective Date. Such Operations Manual is subject to the review and prior approval of the Owner.

(a) Manage all aspects of the Facility in accordance with the terms of this Agreement and, once approved by the Owner, the terms of the Operations Manual, including but not limited to managing accounting, purchasing, payroll, fire prevention, security, crowd control, routine repairs, preventative maintenance, janitorial services, promotions, advertising, energy conservation, security, box office, admission procedures, parking (if applicable), and general user services.

(b) Manage and perform all food and beverage concession and catering service at the Facility. Manager may engage subcontractors with Owner's approval to sell food and beverages at the Facility. Owner, at its cost, shall provide to Manager all necessary or desirable small wares and equipment to enable Manager to perform the food and beverage service. Any new small wares and equipment reasonably necessary to provide food and beverages at the Facility shall be treated as an Operating Expense or Capital Expenditures, as applicable and approved by the Owner. All Revenue to the Facility from operation of the food and beverage service shall be deemed to be Revenue, and shall be deposited by Manager into the Operating Account. All expenses incurred by Manager in connection with the provision by Manager of the food and beverage service shall be Operating Expenses, payable by Manager with funds from the Operating Account.

(c) Manage and market the sale of Commercial Rights at or in connection with the Facility.

(d) Establish and adjust prices, rates and rate schedules for user, license, concessions, occupancy, and advertising agreements, and booking commitments. Manager may deviate from the established rate schedule when entering into any such agreements if determined by Manager, using its reasonable business judgment, to be necessary or appropriate with respect to the specific situation.

(e) Procure, negotiate, execute, administer and assure compliance with Service Contracts, Revenue Generating Contracts, and other contracts related to the operation of the Facility.

(f) Require that all material vendors and licensees of the Facility execute vendor/license agreements containing standard indemnification and insurance obligations on the part of each such vendor/licensee. The standard indemnification and insurance language shall be approved by the Owner in advance and no material alteration of such language shall be made without the written approval of the Owner. Manager shall provide the Owner with access to a copy of all such agreements within seven business days of their date of execution. All agreements and licenses for bookings shall be on license agreement forms approved by the Owner in its reasonable discretion.

(g) Operate and maintain the Facility, including the equipment utilized in connection with its operation and any improvements made during the term of this Agreement, in the condition received, normal wear and tear excepted.

(h) Arrange for and otherwise book events at the Facility in accordance with a booking schedule, and Exhibit E, to be developed by Manager.

(i) Hire or otherwise engage, pay, supervise, and direct all personnel Manager deems necessary for the operation of the Facility in accordance with Article 6 of the Agreement, and conduct staff planning, retention and training programs as determined to be necessary by Manager in its sole discretion.

(j) Maintain detailed, accurate and complete financial and other records of all its activities under this Agreement in accordance with generally accepted accounting principles, which records shall be made available to the Owner upon request, in accordance with Section 10.1 of the Agreement.

(k) Submit to the Owner in a timely manner financial and other reports detailing Manager's activities in connection with the Facility, as set forth in Article 11 of the Agreement.

(l) Prepare a proposed annual Operating Budget and submit such proposed budget to the Owner, both in accordance with Article 7 of the Agreement.

(m) Pay all Operating Expenses and other expenses incurred in connection with the operation, maintenance, supervision and management of the Facility from the Operating Account or with funds otherwise made available by the Owner.

(n) Make application to secure all licenses and permits necessary for the sale of alcoholic beverages at the Facility. Owner shall cooperate and assist Manager in this process. All costs associated with this process shall be Operating Expenses. The terms on Exhibit I (Liquor License Terms) are incorporated herein and made a part hereof.

(o) Collect, deposit and hold in escrow in the Event Account any ticket sale revenues which it receives in the contemplation of or arising from an event pending the completion of the event, as more fully described in Section 8.1 of the Agreement.

(p) Collect in a timely manner and deposit in the Operating Account all Revenue, as more fully described in Article 9 of the Agreement.

(q) Subject to the Owner making available sufficient funds in a timely manner, pay all Taxes.

(r) Plan, prepare, implement, coordinate and supervise all public relations and other promotional programs for the Facility.

(s) Prepare, maintain and implement on a regular basis, subject to the Owner's approval, a Marketing Plan for the Facility.

(t) On an annual basis, cause a written inventory to be taken of all furniture, fixtures, office equipment, supplies, tools and vehicles at the Facility, and deliver a written report of the foregoing to Owner. Manager shall document all major damage to, or loss in, such inventory during the Term as soon as such damage or loss is discovered by Manager, and Manager shall promptly notify Owner of any such damage or loss.

(u) Purchase, on behalf of the Owner and with Owner funds, and maintain during the Term, all materials, tools, machinery, equipment and supplies necessary for the operation of the Facility.

(v) As agent for the Owner, manage risk management and Facility operation insurance needs, as more fully described in Article 16 of the Agreement, and indemnify the Owner as further described in Article 15 of the Agreement.

(w) Make and be responsible for all routine and minor repairs, maintenance, preventative maintenance, and equipment servicing. Manager shall be responsible for ensuring that all repairs, replacements, and maintenance shall be of a quality and class at least equal to that of the item being repaired, replaced or maintained. Any replacement of an item in inventory, or any new item added to the inventory, which is paid for by the Owner, shall be deemed the property of the Owner.

(x) Cause such other acts and things to be done with respect to the Facility, as determined by Manager in its reasonable discretion to be necessary for the management and operation of the Facility following the Effective Date.

**EXHIBIT B**  
**LIST OF EXISTING CONTRACTS**



<b>Type of Agreement</b>	<b>Agreement Title/Company</b>
Advertising/Portal	Atlantic Electric
Advertising/Portal	CINCH
Advertising/Portal	Wyoming Veterans Commission
Advertising/Portal	JJM - Candlewood Suites
Advertising/Portal	Re/Max
Advertising/Portal	Denny's
Advertising/Scoreboard	WY Beverage/Pepsi
Advertising/Scoreboard	Casper Beverage/Budweiser
Advertising/Scoreboard	Ricoh, USA
Advertising/Scoreboard	Loaf 'n Jug
Advertising/Scoreboard	Wyoming Medical Center
Advertising/Scoreboard	Fremont Motors
Advertising/Hotel	JJM Hotel Groups
Concessions	Carruth's Concessions
Miscellaneous	CEC Communication Tower
Miscellaneous	Ice Naming Rights - Wold
Concessions	Mini Donuts Concessions
Concessions	Pizza Hut Concessions
Miscellaneous	Nate's Flowers
Miscellaneous	Qwest VoiceData Lines
Concessions	Styria Bakery
Miscellaneous	City/NC School District MOU
Multi-Year	Wyoming High School Activities Association
Multi-Year	College National Finals Rodeo
Multi-Year	Casper Coyotes Hockey
Service	ATM Sponsorship
Service	Carbonhouse
Service	Kone Elevator Maintenance
Service	Long Building Technologies
Service	Paciolan
Service	Ricoh (Copier Lease)
Service	TV Eyes
Rental	BB Brooks Meeting
Rental	Special Olympics Wyoming Banquet
Rental	Country for Cancer Concert (Craig Morgan)
Rental	Wyoming Medical Center Foundation Gala
Rental	Rockin' Road to Dublin
Rental	State High School Marching Band Competition
Rental	Dancing with the Stars of Casper
Rental	Craft Fair
Rental	WSBA Tradeshow Services - Off Site
Rental	Moscow Ballet's Great Russian Nutcracker
Rental	UR-Energy Holiday Party
Rental	Casper Figure Skating Club Holiday Show
Rental	Toughest Monster Truck Tour

Rental	Jeff Dunham
Rental	Casper Wrestling Club Tournament
Rental	Eric Church
Rental	High School Art Symposium
Rental	Joe Expo
Rental	Rotary International Conference
Rental	Broadway in Casper 2016/2017 Season

<b>Expiration Date</b>	<b>Notes</b>
October 31, 2016	
June 29, 2017	
February 28, 2017	
February 28, 2017	
February 28, 2017	
March 31, 2017	
January 31, 2018	
May 31, 2017	
January 31, 2017	
January 31, 2017	
February 28, 2017	
July 6, 2017	
January 31, 2017	
Renewed Annually for CNFR in June	
Perpetual	City Negotiated Agreement
Perpetual	City Negotiated Agreement
June 1, 2017	
June 1, 2017	
Renewed Annually for Commencements	
January 1, 2018	City Negotiated Agreement
June 1, 2017	
June 30, 2017	City Negotiated Agreement
2018	
2022	
2020	City Negotiated Agreement
May 7, 2018	
July 15, 2016	
January 12, 2017	
June 30, 2017	
2021	
September 2016	Currently Negotiating 1-Year Exention
June 1, 2017	
October 5, 2016	Annual Meeting
October 7, 2016	Annual Banquet
October 8, 2016	Annual Concert
October 9, 2016	Annual Banquet
October 15, 2016	
October 16, 2016	Annual
October 23, 2016	Annual Banquet
November 13, 2016	Annual Tradeshow
November 17, 2016	Annual Tradeshow
December 8, 2016	
December 10, 2016	
December 18, 2016	
February 12, 2017	Potential New Annual Event

February 23, 2017

February 27, 2017

April 5, 2017

April 23, 2017

April 30, 2017

June 4, 2017

May 2017

Annual Sporting Event

Annual Event

Contract Out but not signed; they want to re-negotiate terms

**EXHIBIT C**  
**OPERATING BUDGET - 1<sup>ST</sup> OPERATING YEAR (through June 30, 2017)**

**CASPER EVENTS CENTER****FY17 Budget****CHARGES FOR SERVICES**

49-551554-43510000000000	Catering	(\$330,000.00)
49-551554-43520000000000	Gratuities - Service Fee	(\$36,000.00)
49-551001-44270000000000	Building Rent	(\$250,000.00)
49-551001-44350000000000	Facility Fee	(\$130,000.00)
49-551001-44430000000000	Lease Fees	(\$49,600.00)
49-551001-44830000000000	Administrative Fees	(\$117,486.00)
49-551050-44290000000000	Equipment Fees	(\$55,000.00)
49-551050-44360000000000	Exhibitor Services	(\$33,000.00)
49-551050-44380000000000	Reimbursable Wages	(\$350,000.00)
49-551551-44370000000000	Service Fees	(\$150,000.00)
49-551551-44380000000000	Reimbursable Wages	(\$60,000.00)
49-551554-44310000000000	Concessions	(\$422,000.00)
49-551554-44340000000000	Alcohol Sales	(\$250,000.00)
49-551554-44370000000000	Service Fees - Novelties	(\$15,000.00)
	<b>TOTAL</b>	<b>(\$2,248,086.00)</b>

**INTEREST**

49-551001-46000000000000	Interest On Investments	\$0.00
	<b>TOTAL</b>	<b>\$0.00</b>

**MISCELLANEOUS**

49-551001-47350000000000	Miscellaneous Revenue	(\$9,500.00)
49-551554-47350000000000	Miscellaneous Revenue	(\$4,000.00)
49-551001-43500000000000	ATM Fees	(\$9,000.00)
	<b>TOTAL</b>	<b>(\$22,500.00)</b>

**OPERATING TRANSFERS**

49-551001-48000000000000	Transfers In	(\$744,594.00)
	<b>TOTAL</b>	<b>(\$744,594.00)</b>

**TOTAL REVENUE (\$3,015,180.00)****ADMINISTRATION****PERSONNEL SERVICES**

49-551001-50100155000000	Leisure Services Director	\$81,821.00
49-551001-50100251000000	Marketing Promotion Specialist	\$60,549.00
49-551001-50100555000000	Administrative Assistant II	\$47,466.00
49-551001-50100620000000	Administrative Support Technician	\$49,837.00

49-551001-50207690000000	Administrative Assistant I	\$23,500.00
49-551001-50320000000000	Overtime	\$0.00
49-551001-50410000000000	Supplemental Pay	\$16,120.00
49-551001-51110000000000	Health Insurance	\$31,253.00
49-551001-51130000000000	Other Insurance - Benefits	\$2,122.00
49-551001-51200000000000	Social Security Contributions	\$23,814.00
49-551001-51300000000000	Retirement Contributions	\$26,708.00
49-551001-51600000000000	Workers' Compensation	\$4,139.00
49-551001-51700000000000	Disability Buyback	\$3,500.00
49-551001-51710000000000	Accrued Leave	\$17,046.00
49-551001-51750000000000	Allowances - Other	\$10,980.00

**TOTAL \$398,855.00**

**CONTRACTUAL**

49-551001-52760000000000	Maintenance Agreements	\$20,600.00
49-551001-53200000000000	Insurance & Bonds	\$57,416.00
49-551001-53300000000000	Telecommunications	\$15,500.00
49-551001-53330000000000	Postage/Shipping	\$1,500.00
49-551001-53400000000000	Advertising	\$10,000.00
49-551001-53500000000000	Printing/Reproduction	\$10,000.00
49-551001-53700000000000	Travel & Training	\$1,461.00
49-551001-53800000000000	Interdepartmental Svcs Fixed	\$32,770.00
49-551001-53910000000000	Other Contractual	\$11,500.00

**TOTAL \$160,747.00**

**MATERIALS AND SUPPLIES**

49-551001-54000000000000	Office Supplies	\$3,115.00
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**TOTAL \$3,115.00**

**OTHER**

**TOTAL \$0.00**

**CAPITAL OUTLAYS NEW**

49-551001-55800000000000	Technologies	\$3,600.00
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**TOTAL \$3,600.00**

**CAPITAL OUTLAYS REPLACEMENT**

**TOTAL \$0.00**

**TOTAL ADMINISTRATION \$566,317.00**

**OPERATIONS****PERSONNEL SERVICES**

49-551050-501003290000000	Audio Visual Technician	\$49,381.00
49-551050-501005500000000	Event Specialist	\$60,754.00
49-551050-501007610000000	Operations Supervisor II	\$77,739.00
49-551050-501007620000000	Maintenance & Technical Specialist	\$63,209.00
49-551050-501008090000000	Maintenance Crew Leader	\$46,677.00
49-551050-502065400000000	Medical Service Lead	\$4,000.00
49-551050-502065500000000	Events Leader	\$7,175.00
49-551050-502068630000000	Security Worker	\$72,000.00
49-551050-502068640000000	Security Lead	\$17,145.00
49-551050-502068690000000	Medical Service Worker	\$7,100.00
49-551050-502068710000000	Usher	\$29,200.00
49-551050-502068730000000	Lead Usher	\$4,700.00
49-551050-502068780000000	Stagehand	\$48,000.00
49-551050-502068890000000	Rigger	\$14,673.00
49-551050-502078160000000	Municipal Worker II	\$50,000.00
49-551050-502078170000000	Municipal Worker II	\$53,025.00
49-551050-502078790000000	Lead Stagehand	\$5,829.00
49-551050-502088100000000	Custodial Maintenance Worker I	\$223,000.00
49-551050-502088790000000	Stagehand Electrician	\$5,829.00
49-551050-503200000000000	Overtime	\$24,524.00
49-551050-511100000000000	Health Insurance	\$24,052.00
49-551050-511300000000000	Other Insurance - Benefits	\$2,301.00
49-551050-512000000000000	Social Security Contributions	\$66,441.00
49-551050-513000000000000	Retirement Contributions	\$25,359.00
49-551050-515000000000000	Unemployment Compensation	\$4,500.00
49-551050-516000000000000	Workers' Compensation	\$15,807.00
49-551050-517000000000000	Disability Buyback	\$3,085.00
49-551050-517100000000000	Accrued Leave	\$0.00
49-551050-517500000000000	Allowances - Other	\$1,920.00

<b>TOTAL</b>	<b>\$1,007,425.00</b>
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**CONTRACTUAL**

49-551050-525000000000000	Water	\$22,660.00
49-551050-525200000000000	Refuse Collection	\$4,550.00
49-551050-525300000000000	Energy - Electricity	\$208,060.00
49-551050-525400000000000	Energy - Natural Gas	\$45,400.00
49-551050-527000000000000	Equipment Repairs	\$9,500.00
49-551050-527600000000000	Maintenance Agreements	\$61,300.00
49-551050-537000000000000	Travel & Training	\$1,252.00
49-551050-539100000000000	Other Contractual	\$68,000.00
49-551050-539200000000000	Association Dues	\$900.00

<b>TOTAL</b>	<b>\$421,622.00</b>
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**MATERIALS AND SUPPLIES**

49-551050-54050000000000	Uniforms	\$1,500.00
49-551050-54110000000000	Safety Equipment/Supplies	\$2,800.00
49-551050-54330000000000	Building Supplies	\$30,000.00
49-551050-54820000000000	Bulk Fuel	\$2,200.00

**TOTAL \$36,500.00**

**OTHER**

**TOTAL \$0.00**

**CAPITAL OUTLAYS NEW**

49-551050-55800000000000	Technologies	\$5,000.00
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**TOTAL \$5,000.00**

**CAPITAL OUTLAYS REPLACEMENT**

**TOTAL \$0.00**

**TOTAL OPERATIONS \$1,470,547.00**

**BOX OFFICE****PERSONNEL SERVICES**

49-551551-50100650000000	Box Office Supervisor II	\$63,800.00
49-551551-50206874000000	Ticket Seller	\$21,500.00
49-551551-50207651000000	Assistant Box Office Manager	\$25,800.00
49-551551-50320000000000	Overtime	\$771.00
49-551551-51110000000000	Health Insurance	\$11,374.00
49-551551-51130000000000	Other Insurance - Benefits	\$483.00
49-551551-51200000000000	Social Security Contributions	\$8,626.00
49-551551-51300000000000	Retirement Contributions	\$5,396.00
49-551551-51500000000000	Unemployment Compensation	\$400.00
49-551551-51600000000000	Workers' Compensation	\$2,052.00
49-551551-51700000000000	Disability Buyback	\$400.00
49-551551-51750000000000	Allowances - Other	\$480.00

**TOTAL \$141,082.00**

**CONTRACTUAL**

49-551551-52760000000000	Maintenance Agreements	\$37,000.00
49-551551-53700000000000	Travel & Training	\$1,252.00
49-551551-53910000000000	Other Contractual - Copyright Fees	\$3,000.00
49-551551-53970000000000	Credit Card Service Charges	\$80,000.00

**TOTAL \$121,252.00**

**MATERIALS AND SUPPLIES**

49-551551-5400000000000 Office Supplies \$3,115.00

**TOTAL \$3,115.00**

**CAPITAL OUTLAYS NEW**

49-551551-5580000000000 Technologies \$6,000.00

**TOTAL \$6,000.00**

**TOTAL BOX OFFICE \$271,449.00**

**FOOD SERVICES**

**PERSONNEL SERVICES**

49-551554-50100552000000 Food & Beverage Superintendent \$73,702.00  
49-551554-50100554000000 Assistant Food & Beverage Superintendent \$59,301.00  
49-551554-50207855000000 Food Service Worker I \$513.00  
49-551554-50207856000000 Food Service Lead \$25,750.00  
49-551554-50207862000000 Food Service Worker II \$86,394.00  
49-551554-50320000000000 Overtime \$809.00  
49-551554-50410000000000 Supplemental Pay \$16,300.00  
49-551554-51110000000000 Health Insurance \$15,370.00  
49-551554-51130000000000 Other Insurance - Benefits \$987.00  
49-551554-51200000000000 Social Security Contributions \$20,245.00  
49-551554-51300000000000 Retirement Contributions \$12,660.00  
49-551554-51500000000000 Unemployment Compensation \$2,500.00  
49-551554-51600000000000 Workers' Compensation \$4,815.00  
49-551554-51700000000000 Disability Buyback \$894.00  
49-551554-51750000000000 Allowances - Other \$960.00

**TOTAL \$321,200.00**

**CONTRACTUAL**

49-551554-52700000000000 Equipment Repairs \$5,000.00  
49-551554-52760000000000 Maintenance Agreements \$7,500.00  
49-551554-53400000000000 Advertising \$350.00  
49-551554-53700000000000 Travel & Training \$835.00  
49-551554-53910000000000 Other Contractual \$49,500.00  
49-551554-53970000000000 Credit Card Service Charges \$7,500.00

**TOTAL \$70,685.00**

**MATERIALS AND SUPPLIES**

49-551554-54000000000000 Office Supplies \$370.00  
49-551554-54010000000000 Operating Supplies - Catering \$130,000.00  
49-551554-54040000000000 Other Materials & Supplies \$800.00

49-551554-54050000000000	Uniforms	\$1,000.00
49-551554-54160000000000	Alcohol	\$62,812.00
49-551554-54420000000000	Concession Supplies	\$117,000.00
	<b>TOTAL</b>	<b>\$311,982.00</b>
	<b>OTHER</b>	
	<b>TOTAL</b>	<b>\$0.00</b>
	<b>CAPITAL OUTLAYS NEW</b>	
49-551554-55800000000000	Technologies	\$3,000.00
	<b>TOTAL</b>	<b>\$3,000.00</b>
	<b>TOTAL FOOD SERVICES</b>	<b>\$706,867.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>\$3,015,180.00</b>
	<b>TOTAL CASPER EVENTS CENTER</b>	<b>\$0.00</b>
	<b>FUND TOTAL CHECK</b>	<b>\$0.00</b>

## EXHIBIT D INSURANCE

At all times during this Agreement, Manager shall maintain the insurance coverage specified below.

(a) Commercial General Liability insurance (CGL), including products and completed operations, bodily injury and property damage liability, contractual liability, liquor liability, independent contractors' liability and personal and advertising injury liability against claims occurring on, in, or about the Facility, or otherwise arising under this Agreement. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.

(b) Intentionally Omitted.

(c) Umbrella or excess liability insurance.

(d) Commercial automobile liability insurance, including coverage for the operation of owned, leased, hired and non-owned vehicles.

(e) Workers compensation and employer's liability insurance as shall be required by and be in conformance with the laws of the State of Wyoming, and Manager shall carry stop gap endorsement to meet employer's liability that is not covered under Wyoming Workers' Compensation.

(f) Professional liability insurance.

(g) Employment practices liability insurance.

(h) Pollution liability.

(i) Crime coverage. Owner shall be named as a loss payee on the policy with respect to the Facility.

Such liability insurance shall be maintained in the following minimum amounts throughout the Term:

Commercial General Liability

\$2,000,000 per occurrence  
\$2,000,000 personal and advertising injury  
\$2,000,000 products-completed operations aggregate

Umbrella or Excess Liability

\$20,000,000 per occurrence and aggregate

Automobile Liability

\$1,000,000 per accident (PI and PD combined single limit)  
\$1,000,000 uninsured/underinsured motorist

Workers Compensation

Workers Compensation: Statutory

Employer's Liability: \$100,000 each accident-bodily injury by accident

\$500,000 policy limit-bodily injury by disease  
\$100,000 each employee-bodily injury by disease

Professional Liability/Errors & Omissions (Claims Made basis)

\$5,000,000 each occurrence/aggregate

Employment Practices Liability Insurance (Claims Made basis)

\$1,000,000

Pollution Liability (Claims Made basis)

\$1,000,000

Crime Insurance

Coverage on all on-site Manager employees. Limit: \$1,000,000 per loss  
City shall be named as a loss payee on the policy.

Claims Made Policies

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least three (3) years after completion of the contract of work*. However, consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, the Consultant must purchase “extended reporting” coverage for a minimum of *three (3)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

**EXHIBIT E**  
**CATEGORIES REQUIRING OWNER APPROVAL**

I. Event categories requiring prior Owner approval:

1. Any co-promoted or in-house promoted events that place the Owner at financial risk.
2. Any event which, in the professional opinion of the Manager, possesses a clear security risk to the Owner and/or its property, personnel and/or immediate neighbors, as well as other Facility ticket buyers.
3. Events whereby Manager is serving as the co-promoter or independently as the third party promoter.

The Owner agrees to provide Manager with its written approval or rejection within two (2) business days of any request for approval by Manager. In the event the Owner fails to provide a written response within such two (2) day period, the request shall be deemed to be approved.

II. For clarification purposes, the parties agree that Manager may book events in the following event categories without first obtaining the approval of the Owner:

1. Family Shows
2. Other sports such as high school basketball, boxing, volleyball and in-line skating.
3. Concerts
4. Theatrical Events
5. Meetings and Seminars
6. Conventions, Tradeshows and Consumer Shows
7. Banquets and other food functions.
8. Professional Wrestling
9. City events in conjunction with other City departments.
10. Equestrian/livestock/rodeo events.
11. Any of the above categories that the Manager agrees to co-promote by risking guaranteed rent only (percentage rent will still be charged).
12. Any other events, except those specifically listed above as requiring Owner approval.

**EXHIBIT F**  
**COYOTES COMMERCIAL RIGHTS**

**Electronic Fascia Usage:** LESSEE has 100% use of the north and south fascia boards during ice hockey games, on game days only. Provided, however, the CITY may use the fascia during the event to broadcast messages of a bona-fide emergency or necessary public service announcement. For example, if a child is lost, the CITY may use the ribbon to relay a message requesting the parents of the child to report to a specific area. The City has 100% use of the west fascia board.

**Dasher Boards and Ice Sponsorships:**

All (100%) of dasher board and LESSEE'S ice sponsorship revenue will go to the LESSEE. LESSEE will be responsible for costs associated with installation and creation of all sponsorship materials. Provided, however, all dasher board content, locations, installation methods and sponsorship materials are subject to the approval by the CENTER MANAGER.

**Center Ice Logo:** The Wold Family Arena logo will permanently remain as the main, center ice artwork.



EXHIBIT G  
TRANSITION BUDGET



**Spectra  
Casper Events Center  
Management Transition Expenses**

Personnel Related Expenses		
<u>Relocation</u>		30,000
	General Manager	15,000
	Other Director Level Positions (3 x \$5,000)	15,000
 <u>Travel</u>		 \$4,845
	GM/Director Candidates Interview Trips	3
	Cost Per Trip (2 days/1 night)	\$1,615
 <u>Recruitment Cost</u>		 \$16,500
	Cost per Background Check	\$50
	Number of Checks	300
	 Recruitment Ad Placements	 \$1,500
 <b>Total Personnel Expenses</b>		 <b>\$51,345</b>

Corporate/Regional Travel Expenses				
Corporate Travel Expenses per Trip (based upon 2 nights/3 days):				
		<u>Air</u>		<u>Car</u>
Airfare		\$1,000		\$0
Transportation (\$30 per day)		\$90		\$150
Hotel (\$150 per night)		\$300		\$300
Expenses (\$75 per day)		<u>\$225</u>		<u>\$225</u>
		<b>\$1,615</b>		<b>\$675</b>
 <u>Estimated # of Trips</u>	<u>#</u>	<u>Air</u>	<u>#</u>	<u>Car</u>
Regional VP/Operations	2	\$3,230	2	\$1,350
Box Office	2	\$3,230	2	\$1,350
Finance/Accounting	3	\$4,845	1	\$675
Human Resources	3	\$4,845	2	\$1,350
Event Services	0	\$0	2	\$1,350
Sales & Marketing	<u>2</u>	<u>\$3,230</u>	<u>2</u>	<u>\$1,350</u>
<b>Total Trips</b>	<b>12</b>	<b>\$19,380</b>	<b>11</b>	<b>\$7,425</b>
 <b>Total Travel Expenses</b>				 <b>\$26,805</b>
 <b>TOTAL TRANSITION EXPENSES.....</b>				 <b>\$78,150</b>

EXHIBIT H  
LEGAL DESCRIPTION



CITY OF CASPER  
EVENTS CENTER BOUNDARY

A parcel of land situate within a portion of the North Platte River Park Subdivision, City of Casper, Wyoming, being a portion of the NE¼SE¼ of Section 32 and the SW¼, S¼NW¼ of Section 33, T.34N., R.79W., 6th P.M., Natrona County, Wyoming, as shown on Exhibit B, attached hereto and by this reference made a part hereof and being more particularly described as follows:

Commencing at the N1/16 corner common to Sections 32 and 33, monumented by a brass cap;

Thence S07°07'28"W, a distance of 1947.16 feet to the northwest corner of the parcel, monumented by an aluminum cap and being the Point of Beginning;

Thence in a northeasterly direction along the south side of Events Drive and a curve to the left having a radius of 1560.00 feet, through a central angle of 13°45'06", a distance of 374.42 feet, with a chord bearing of N56°19'25"E, a distance of 373.52 feet to the end of curve, monumented by an aluminum cap;

Thence N43°17'40"E, along the south side of Events Drive, a distance of 188.64 feet to a point monumented by an aluminum cap;

Thence N44°43'10"E, along the south side of Events Drive, a distance of 246.87 feet to a point of curvature, monumented by an aluminum cap;

Thence along the south side of Events Drive and a curve to the right having a radius of 1000.00 feet, through a central angle of 52°45'05", a distance of 920.68 feet, with a chord bearing of N71°05'43"E, a distance of 888.51 feet to the end of curve, monumented by an aluminum cap;

Thence S82°31'45"E, along the south side of Events Drive, a distance of 903.66 feet to the northeast corner of the parcel, monumented by an aluminum cap;

Thence S12°33'35"W, a distance of 486.11 feet to a point of curvature, monumented by an aluminum cap;

Thence along a curve to the right having a radius of 1100.00 feet, through a central angle of 29°07'47", a distance of 559.25 feet, with a chord bearing of S27°07'29"W, a distance of 553.25 feet to the end of curve, monumented by an aluminum cap;

Thence S41°41'22"W, a distance of 860.78 feet to the southwest corner of the parcel, monumented by an aluminum cap;

Thence N50°26'08"W, a distance of 528.11 feet to a point monumented by an aluminum cap;

Thence N86°01'42"W, a distance of 155.87 feet to a point monumented by an aluminum cap;

Thence N52°18'33"W, a distance of 139.06 feet to a point monumented by an aluminum cap;

Thence S57°45'09"W, a distance of 467.87 feet to a point monumented by an aluminum cap;

Thence N18°40'18"W, a distance of 391.65 feet to a point monumented by an aluminum cap;

Thence N31°50'34"W, a distance of 432.22 feet to the Point of Beginning.

The above described parcel contains 58.63 acres, more or less, and is subject to any rights-of-way and/or easements, reservations, and encumbrances which have been legally acquired.

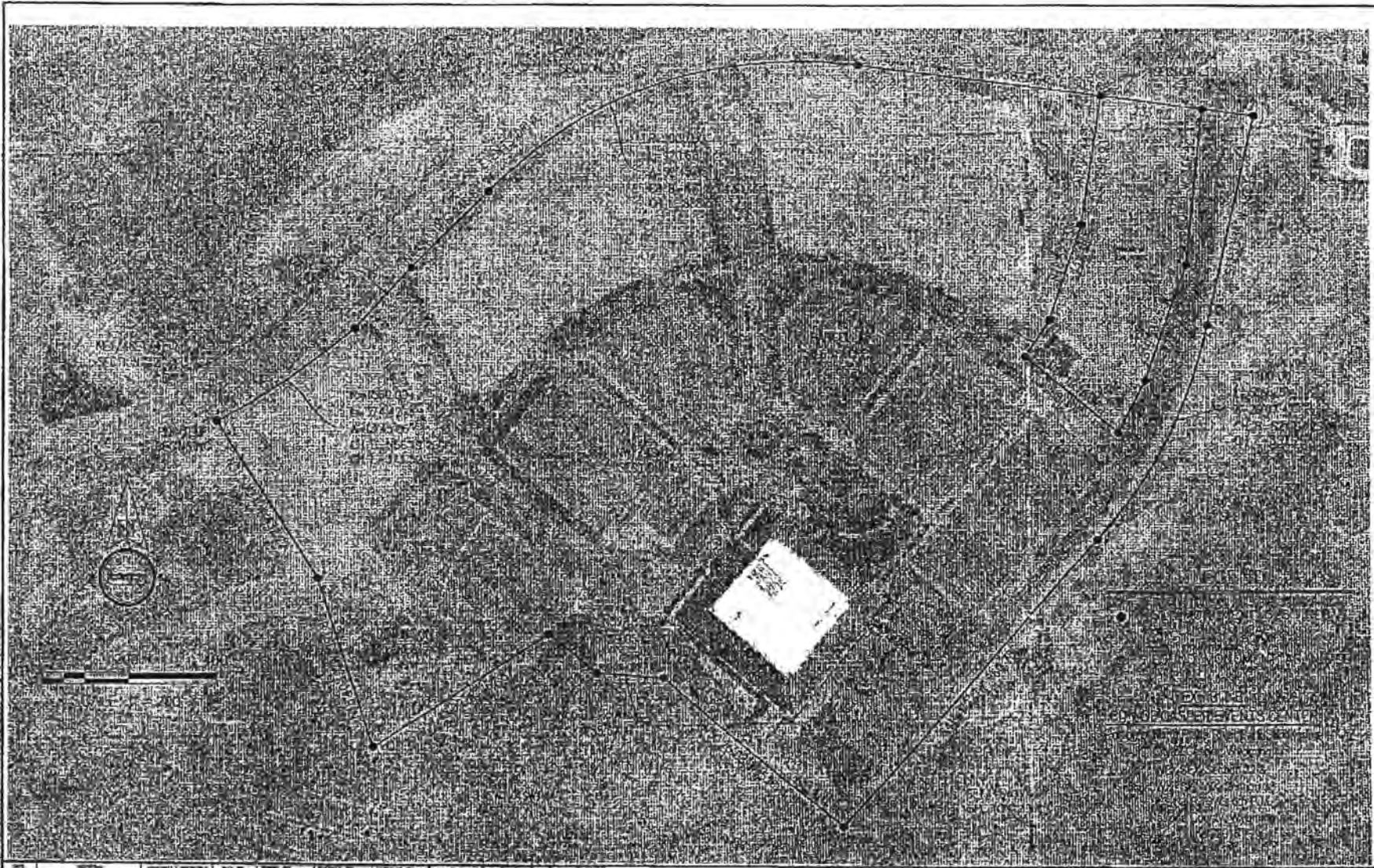
I hereby certify that this description was prepared by me following an actual survey of said parcel of land in June, 2016, and that on the basis of my information, knowledge and belief as a Professional Land Surveyor this description is true and correct.



MODIFICATION IN ANY WAY OF THE FOREGOING INFORMATION IS STRICTLY PROHIBITED. I HAVE CAREFULLY REVIEWED THIS INFORMATION AND CERTIFY IT TO BE ACCURATE ON THE BASIS OF MY KNOWLEDGE AND BELIEF. ANY CHANGE, ADDITION OR DELETION OF ANY PART OF THIS DESCRIPTION WILL ACT TO VOID ANY WARRANTY OR RESPONSIBILITY, EXPRESSED OR IMPLIED, THAT I HAVE TOWARD THE SUBJECT PROPERTY.

Casper Events Center  
W.O. #16-154

Civil Engineering Professionals, Inc.  
6080 Enterprise Dr. • Casper, WY 82609  
Phone 307.266.4346 • Fax 307.246.0103  
www.cepi-casper.com



All work shall be done in accordance with the standards of the Professional Engineers of the State of California.

NO.	REVISION	DATE	BY	CHKD.

PROJ. NO.	SCALE	DATE OF SURVEY	DATE OF PLOTTING
18-1754	AS SHOWN	08/15	08/15



**Civil Engineering Professionals, Inc.**  
 8820 Sherman Drive, Suite 1000, San Diego, CA 92123-3400  
 (619) 591-1100

CITY OF CASPER  
**EVENTS CENTER BOUNDARY**

SHEET  
 1 of 1

EXHIBIT I  
LIQUOR LICENSE TERMS

Retail Liquor License No. 35 (the "Liquor License") is owned by the Owner which is used by the Owner at the Facility for purposes of the sale and distribution of alcohol and malt beverages as part of its operation. The Parties agree as follows in order to enable the Manager to perform its services and to sell and distribute alcoholic and malt beverages as part of its contract operation of the Facility. Upon execution of this Agreement by the Parties hereto, the Manager shall apply to the Owner for the transfer of the Liquor License to the Manager, the transfer and use of which shall be subject to the following restrictions and requirements:

1. The Owner shall bear the cost of the initial application for the transfer of the Liquor License to the Manager.
2. The Manager shall be solely responsible for the all annual renewals of the Liquor License during the term of this Agreement, as required by law, and shall pay all applicable fees therefor as an Operating Expense.
3. The location for the use of the Liquor License shall remain at the Facility during the term of the Agreement for the operation of the Facility as provide by Section 12-5-201(d) of the Wyoming State Statute, and shall not, under any circumstance be transferred to another location or facility. FURTHER, the Manger shall not cater or sell alcoholic or malt beverages off of the Facility premises, except for the catering of alcohol and malt beverages at or on other facilities owned or otherwise sponsored by the Owncr, subject to the issuance of a permit therefor as provided by the Casper Municipal Code. All revenue derived from the catering of alcohol and/or malt beverages as provided herein shall be deposited and accounted for by the Manager in the Operating Account.
4. The Liquor License is only being transferred to the Manager for its use in operating the Facility under this Agreement for and on behalf of the Owner. At the time of the termination of this Agreement, the ownership of this Liquor License **SHALL AUTOMATICALLY REVERT (subject to the liquor license transfer requirements of the Casper Municipal Code)** to the Owner as the Owner's sole and separate property, free and clear of any claim by the Manager, or its successors, assigns or creditors. Manager agrees to, at the time of executing this Agreement, to execute a letter (in the form attached hereto) consenting to the transfer of the Liquor License to the Owner upon the termination of this Agreement.

5. The Liquor License cannot, at any time or for any reason, be assigned, sold, or transferred, in whole or in part, by the Manager to any other party other than to the Owner. Manager shall have no right to encumber this Liquor License or otherwise pledge it as security for any debt or charge, and it, as provided under Wyoming Law, is not subject to attachment, garnishment, or execution for the payment of any debt and shall not become, or be considered property of the Manager for the purposes of any bankruptcy proceeding.
  
6. At the time of the termination of this Agreement, the Contactor agrees to surrender the Liquor License to the Owner, for which the Owner then may act, in all capacities as the agent of the Manager, to execute on behalf of Manager all necessary documents to memorialize the reversion and transfer of this Liquor License to the Owner.

(This letter to be put on Global Spectrum L.P. Letterhead)

(Current Date)

City of Casper, Wyoming  
Attn: City Clerk  
200 N. David  
Casper, WY 82601

Re: Consent to the Transfer of Retail Liquor License No. 35 to the City of Casper, Wyoming.

To: The City Clerk of the City of Casper, Wyoming:

Global Spectrum, L.P., a Delaware Limited Partnership (“Global Spectrum”), d/b/a Spectra Venue Management entered into a Management Agreement (the “Agreement”) with the City of Casper, Wyoming (the “City”) for the management of the Casper Events Center (the “Facility”).

The Agreement provides that the City would transfer Retail Liquor License No. 35 to Global Spectrum for its use in operating the Facility on behalf of the City, and the Agreement provides that Global Spectrum shall consent to the transfer of this Liquor License back to the City upon the termination of the Agreement.

Global Spectrum hereby consents to the transfer of Retail Liquor License No. 35 back to the City upon the termination of the Agreement.

The undersigned hereby states that I have the requisite power and authority to execute this consent on behalf of Global Spectrum, d/b/a Spectra Venue Management.

Sincerely:

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Title: \_\_\_\_\_, for Global Spectrum, Inc., the General Partner  
of Global Spectrum, L.P.



Ltr. To the City of Casper, Wyoming

Re: Consent to the Transfer of Retail Liquor License No. 35 to the City of Casper, Wyoming.

Page 2

STATE OF \_\_\_\_\_ )  
 ) ss.  
 COUNTY OF \_\_\_\_\_ )

The foregoing letter was acknowledged to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by \_\_\_\_\_, as the \_\_\_\_\_ of Global Spectrum, Inc., the General Partner of Global Spectrum, L.P. d/b/a Spectra Venue Management

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NOTARY PUBLIC

My commission expires: \_\_\_\_\_.

**EXHIBIT J**  
**NET OPERATING LOSS BENCHMARK**

Spectra	FY16	FY15	FY14	Benchmark
Transfer from GF	1,000,042	765,560	962,391	
NOL		347,741		
<b>Total for Baseline per Spectra</b>	<b>1,000,042</b>	<b>1,113,301</b>	<b>962,391</b>	<b>1,025,245</b>
City of Casper				
Transfer from GF	1,043,883	765,560	962,391	
NOL	104,354	212,808	-	
Remove CEC portion of Doug Follick salary	(35,347)	(13,344)	(12,097)	
Voluntary Retirement Incentive Program	(43,451)			
<b>Total for Baseline per City of Casper</b>	<b>1,069,439</b>	<b>965,024</b>	<b>950,294</b>	<b>994,919</b>
<b>Difference</b>	<b>(69,397)</b>	<b>148,277</b>	<b>12,097</b>	<b>30,326</b>
Reasons for Difference				
Spectra using Budget, City using Actuals	(148,195)			Will go with Actuals (City)
Remove CEC portion of Doug Follick salary	35,347	13,344	12,097	
Voluntary Retirement Incentive Program	43,451			
Spectra did not include admin fee 153,999 or capital spending (19,103)		134,933		
<b>Difference</b>	<b>(69,397)</b>	<b>148,277</b>	<b>12,097</b>	<b>30,326</b>

## AMENDMENT TO MANAGEMENT AGREEMENT

This Amendment to Management Agreement (this "Amendment") is entered into as of Nov. 21, 2017, between Global Spectrum, L.P., a Delaware limited partnership d/b/a Spectra Venue Management ("Manager"), and the City of Casper ("City").

WHEREAS, Manager and City are parties to a certain Management Agreement dated October 1, 2016, (the "Agreement"), pursuant to which City engaged Manager to manage, operate and provide food and beverage at the Casper Events Center (the "Center"); and

WHEREAS, the City owns the Hogadon Basin Ski Area, a ski resort with two (2) concessions stands and a catering hall of approximately 18,000 square feet ("Hogadon Basin"); and

WHEREAS, the parties now desire to amend the Agreement to expand Manager's scope of service thereunder to include operation of the food and beverage service at Hogadon Basin, subject to and in accordance with the terms hereof;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, do hereby agree as follows:

1. Capitalized terms used in this Amendment and not otherwise defined in this Amendment shall have the meaning given to such terms in the Agreement.

2. The Term of the Agreement is hereby extended to expire on November 23, 2022. To effectuate such change, Section 4.1 of the Agreement is hereby amended and restated as follows:

"The term of this Agreement shall begin on the Effective Date, and, unless sooner terminated pursuant to the provisions of Section 4.2 below, shall expire at 11:59 p.m. on November 23, 2022 ("Term"). At the end of the Term, this Agreement shall renew automatically for additional one (1) year periods, unless and until either party terminates this Agreement effective at the end of any Operating Year by giving not less than 120 days' prior written notice to the other party. There is no limit to the number of one-year automatic renewals."

3. A new Article 19 is added to the Agreement, as follows:

### "ARTICLE 19 HOGADON BASIN FOOD AND BEVERAGE SERVICE

19.1 Commencing November 24, 2017, Manager shall have the sole and exclusive right to manage and perform, and Manager hereby agrees to manage and perform, all food and beverage concession and catering service at the Hogadon Basin (as more fully described below,

the "Hogadon Basin Food/Beverage Service"). No other third party shall perform food or beverage service at the Hogadon Basin without Manager's prior written consent (which it may withhold in its discretion). Manager may engage sub-contractors to sell food and beverages at the Hogadon Basin when approved in writing by the City. For the sake of clarity, Manager's services at the Hogadon Basin shall be limited to operating and providing food and beverage services, and shall not include management, operation, promotion, marketing, or maintenance of the ski slope areas or any other areas of the Hogadon Basin other than the duties and services specifically described herein as being part of the Hogadon Basin Food/Beverage Services.

19.2 Manager shall have the exclusive right to use (or permit a third party to use, as applicable) the concession stands, novelty stands, customer serving locations, food preparation areas, vendor commissaries, kitchen and warehouse facilities, catering areas, and other food service related areas of the Hogadon Basin, together with the improvements, equipment and personal property upon or within such areas, for the purpose of providing the Hogadon Basin Food/Beverage Service. The City shall provide, at no cost to Manager, all small wares and equipment reasonably required by Manager to perform the Hogadon Basin Food/ Beverage Service. Any new small wares and equipment reasonably necessary to provide food and beverages at the Hogadon Basin shall be treated as an Operating Expense or Capital Expenditures, as applicable.

19.3 The Hogadon Basin Food/Beverage Services to be provided by Manager shall consist of the following duties:

(a) Develop and implement all necessary policies and procedures for the food and beverage operations;

(b) Engage and oversee employees necessary to perform the Hogadon Food/Beverage Services;

(c) Manage the food service operation in compliance with and subject to all federal, state and local laws, ordinances and regulations (including, without limitation, health, alcohol, and sanitation codes and regulations with respect to the sanitation and purity of the food and beverage products for sale);

(d) Arrange for all minor repairs and routine maintenance to the equipment used in the operation of the Hogadon Basin Food/Beverage Service;

(e) Keep the food and beverage facilities and equipment neat, clean and in a sanitary condition;

(f) Undertake appropriate advertising, marketing and promotion of the food and beverage offerings at the Hogadon Basin;

(g) Develop menus, portions, brands, prices, themes and marketing approaches. Manager shall be entitled to set the prices for such items for sale, but Manager agrees to confer with the City Contract Administrator and take the City's views into account prior to setting (or changing) such prices; and

(h) Order, stock, prepare, pay for (as an Operating Expense) and sell appropriate foods and beverages.

19.4. The City shall apply for and maintain in its name all appropriate alcohol licenses and permits at the Hogadon Basin, and shall permit Manager to sell alcohol under such licenses and permits, subject to applicable law. All costs associated with this process shall be Operating Expenses. Manager shall be authorized to sell alcohol during normal Lodge hours of 9 am to 5 pm, and at catered events in Lodge up to 11:30 pm.

19.5 All revenue to the Facility from operation of the Hogadon Food/Beverage Service shall be deemed to be Revenue, and shall be deposited by Manager into the Operating Account. All expenses incurred in connection with the provision of the Hogadon Food/Beverage Service shall be Operating Expenses, payable by Manager with funds from the Operating Account.

19.6 Manager shall have the right to sell advertising, sponsorship and other commercial rights at the Hogadon Basin and, in such case, Manager shall be entitled to receive a commission on such sales consistent with the terms of Section 3.5 of this Agreement.

19.7 Manager shall not provide off-site catering from Hogadon Basin without the prior approval of the City.

19.8 The City shall initially set the rates for rental of the catering premises at the Hogadon Basin. Manager may modify such rates, with the prior, written, approval of the City Manager or his/her designee, based upon catering levels to be purchased by the customer (e.g., rent could be waived if food/beverages purchases exceed a pre-determined amount), provided such modifications are non-discriminatory and applied consistently.

19.9 Manager shall ensure that each of its employees serving alcohol at Hogadon Basin is properly trained in alcohol safety and serving, through TIPS, TEAM, ServSafe or other similar program.”

4. A new Article 20 is added to the Agreement, as follows:

“ARTICLE 20  
FEE FOR PROVISION OF SERVICES AT HOGADON BASIN

20.1 In consideration of Manager’s provision of the Hogadon Basin Food/Beverage Services, the City shall pay Manager an additional fee (above and beyond the fees described in Article 3 of the Agreement), which shall be comprised of both a base fee (“Hogadon Base Fee”) and an incentive fee (“Hogadon Incentive Fee”), as follows:

(a) Hogadon Base Fee. The Hogadon Base Fee shall be as follows:

From November 24, 2017, to June 30, 2018: \$35,000.

Beginning on July 1, 2018, and continuing on each July 1 that follows, the Hogadon Base Fee shall be increased over the Hogadon Base Fee from the previous Operating Year in accordance with the percentage increase in the CPI over the previous twelve (12) month period (i.e., the difference, expressed as a percentage, between the value of the CPI published most recently prior to the commencement of the preceding Operating Year and the value of the CPI published most recently prior to the commencement of the Operating Year for which the CPI adjustment will apply).

The Hogadon Base Fee shall be payable to Manager monthly, in advance, beginning on November 23, 2017, and payable on the first (1<sup>st</sup>) day of each month thereafter (prorated as necessary for any partial months). Manager shall be entitled to pay itself such amount from the Operating Account.

(b) Hogadon Incentive Fee. In addition to the Hogadon Base Fee, Manager shall be paid ten percent (10%) of Net Profits from the Hogadon Basin Food/Beverage Services. "Net Profits" shall mean all Revenue from the Hogadon Basin Food/Beverage Services, less all Operating Expenses from the Hogadon Food/Beverage Services. This computation shall take Revenue and Operating Expenses only from the Hogadon Basin Food/Beverage Service into account, and shall be separate and distinct from the fees and calculations set forth in Article 3 of this Agreement, which calculations shall not take into account any Revenue or Operating Expenses from the Hogadon Basin Food/Beverage Services. For purposes of computing the Net Profits under this paragraph, the Base Fee shall be considered an Operating Expense. The incentive fee described in this paragraph shall be paid to Manager no later than 120 days of the end of each Operating Year."

5. A new Article 21 is added to the Agreement, as follows:

"ARTICLE 21  
ADDITIONAL TERMS FOR PROVISION OF SERVICES AT HOGADON BASIN

21.1 All expenses related to Manager's performance of the Hogadon Basin Food/Beverage Services shall be funded by the City, consistent with Article 10 of the Agreement. Manager shall have no costs for its own account with respect to such duties. Such expenses shall be deemed to be Operating Expenses, subject to the provisions of the Agreement relating to Operating Expenses. All revenue generated by Manager's performance of the Hogadon Basin Food/Beverage Services shall be for the account of the City, and shall be deemed to be Revenue, subject to the provisions of the Agreement relating to Revenue.

21.2 The parties agree that Manager shall develop a separate Operating Budget for the Hogadon Basin Food/Beverage Services each Operating Year (separate than the Operating Budget described under Section 8.1 of the Agreement). The Operating Budget for the period of November 24, 2017, through June 30, 2018, shall be developed and agreed upon no later than December 15, 2017. The Operating Budget for each succeeding Operating Year shall be developed and agreed upon no later than March 31 prior to the start of such year. The City agrees

not to unreasonably withhold its approval of any budget submitted by Manager. The provisions of Sections 8.2 and 8.3 of the Agreement shall apply to the Operating Budget for the Hogadon Basin Food/Beverage Services.

21.3 Manager shall deposit all Revenue from the Hogadon Basin Food/Beverage Services into the Operating Account. Manager shall pay all Operating Expenses related to the Hogadon Basin Food/Basin Beverage Services from such account. The administration and funding of such accounts shall be as set forth in Articles 8 and 9 of the Agreement, except that no Event Account shall be established for the Hogadon Basin Food/Beverage Services. The City shall, no later than November 24, 2017, deposit into the Operating Account the budgeted or otherwise approved expenses for the months of November and December 2017, and January 2018, and shall thereafter on the 1<sup>st</sup> day of each month (starting with January 2018) fund the account with the budgeted or otherwise approved expenses for that month (leaving at all times an extra month of expenses in such account to be available for deficits or emergency funding). Manager shall be authorized to access such account to pay Operating Expenses at the Hogadon Basin. If, at any time, Manager anticipates that the actual expenses to be incurred hereunder for the Hogadon Basin will exceed the amounts budgeted for, Manager shall notify the City and work together with the City to develop a plan to limit such expenses with the goal of achieving the budget. If it is determined by the parties that additional expenses are necessary and consistent with the terms of this Amendment, the City shall fund such additional amounts. The cost of any capital projects, replacements of equipment, renovations or refurbishments at the Hogadon Basin shall be borne by the City outside of the Operating Budget.

21.4 Manager shall maintain separate financial records, and provide to the City separate financial reports, for the Hogadon Basin Food/Beverage Services in accordance with the terms in Article 11 of the Agreement.

21.5 In order to capitalize on efficiencies, the parties acknowledge that Manager intends to utilize certain staff members or other resources from its management and provision of food/beverages at the Events Center to provide services at the Hogadon Basin. In such case, the cost of employing such individuals or cost of other shared resources shall be allocated between the Operating Budgets for the Event Center and the Hogadon Basin in a manner mutually agreed between the City and Manager.

21.6 Manager Contribution. Manager hereby agrees to make a contribution of Fifty Thousand Dollars (\$50,000) to the Hogadon Basin (the "**Contribution**"). The Contribution shall be paid to the Events Center operating account within sixty (60) days following the Effective Date, and shall be used for mutually agreed upon improvements to the Hogadon Basin food and beverage areas, including possibly a Point of Sale System and for the purchase of small wares. All equipment and improvements purchased with the Contribution shall be owned by the City upon installation thereof, but shall be subject to a lien and security interest in favor of Manager until the Contribution is fully amortized. The Contribution shall be amortized on a straight line basis over a five (5) year period (at the rate of 1/60 per month), commencing on the Effective Date. Upon the expiration or termination (for any reason whatsoever, including without limitation if due to a breach, default or bankruptcy event by or affecting Manager) of this Agreement, the City shall immediately pay to Manager the unamortized amount of the Contribution."



6. To the extent the foregoing is inconsistent with the Agreement, the Agreement is deemed amended hereby. All references to the Agreement in the Agreement or in any other document referencing the Agreement shall be deemed to refer to the Agreement as amended hereby. Except for the specific modifications set forth above, all of the provisions of the Agreement shall remain unmodified and in full force and effect.

7. This Amendment shall be governed by and construed in accordance with the laws of the State of Wyoming, without regard to conflicts of law.

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment as of the date first set forth above.

APPROVED AS TO FORM:

*Maria Trumbull*

ATTEST:

CITY OF CASPER, WYOMING  
A municipal corporation

*Fleur D. Tremel*

Fleur D. Tremel  
City Clerk

*Kenyne Humphrey*

Kenyne Humphrey  
Mayor

WITNESS:



GLOBAL SPECTRUM, L.P.  
d/b/a Spearhead Venue Management

By: *Judith A. Pizzica*

Printed Name: JUDITH A. PIZZICA

Title: NOTARY PUBLIC

By: *Philip I. Weinberg*

Printed Name: PHILIP I. WEINBERG

Title: PRESIDENT

November 3, 2017

**MEMO TO:** J. Carter Napier, City Manager *JCN*  
**FROM:** Andrew Beamer, Public Services Director  
Dan Coryell, Parks Manager  
**SUBJECT:** Amendment to the Lease between the City of Casper and Spectra Venue Management

Meeting Type & Date  
Regular Council Meeting  
November 21, 2017

Action type  
Resolution

Recommendation

That Council, by resolution, authorize an amendment to the lease agreement between the City of Casper and Spectra Venue Management (Spectra) to manage, operate, and provide food and beverage at Hogadon Basin Ski Area.

Summary

A Request for Proposals was advertised in September to procure the services of a professional concessionaire to develop, improve, manage, and operate the food, beverages, restaurant, bar, lounge, and dining areas at Hogadon Basin Ski Area. Two proposals were submitted for review. After the interview process, Spectra was selected to manage the food and beverage operations.

Hogadon Basin Ski Area's food and beverage operation is a stand-alone operation. Located inside the lodge stands an industrial sized back-of-house kitchen with all new appliances, scramble area, full bar with pour room, grand dining area and two outdoor decks. Spectra will provide food & beverage services during normal operating hours, 5 days a week. These services include breakfast, lunch, beverage, snack and dinner related items geared toward a skier during the ski season. Spectra will also have exclusivity for reserving the spaces in the lodge for banquets, weddings, and all catered style events.

Spectra has a history of working with the City of Casper by providing management, food and beverage operations, and partnership services to the City of Casper's Events Center. This relationship provides Spectra with a comprehensive understanding of the market, which is enhanced by their on-site team at the Casper Events Center who will be able to provide oversight and support to the Hogadon Basin food and beverage operation. Utilization of Spectra's staff from the events center will offer Hogadon and the City a seamless transition, as all staff at Hogadon will already have been trained in Spectra's management and operation philosophies. Key trainings for Spectra's staff include first and foremost excellent customer service, food safety training, guest relations, point of sale usage, alcohol awareness and responsible vending, company policies and procedures, and food allergies.

Maximizing revenues at Hogadon is a top priority. Spectra is affiliated with Comcast Corporation which offers significant industry contacts and resources to assist in their marketing research and advertising. Spectra will work with the City of Casper to not only drive revenues for food and beverage but also drive catering sales, increase repeat business, convert attendees into food and beverage buyers, and drive season pass sales.

To have better flow and one source of communication for reserving areas in Hogadon's lodge for weddings, banquets, and meetings, the City is requesting to amend resolution 17-165 that established fees for the use of Hogadon Basin Ski Area. Staff has created an amendment that adds a subsection to the Lodge/Venue pricing. This new subsection will allow the manager of the food and beverage operations at Hogadon (Spectra) to handle all reservations and create different rate styles according to the size of each reservation.

Spectra has agreed to make a contribution of Fifty Thousand Dollars (\$50,000) to the Hogadon Basin Ski Area and shall be used for mutually agreed upon improvements to the Hogadon Basin food and beverage areas, including a Point of Sale System and the purchase of all needed small wares. The City will pay Spectra a base management fee for their services in the amount of \$35,000 for the first year of the contract. Starting with the period of July 1, 2018 to June 30, 2019, and continuing in each subsequent 12-month period, the Hogadon Base Fee shall be increased over the Hogadon Base Fee from the previous Operating Year in accordance with the percentage increase in the CPI over the previous twelve (12) month period. Spectra's incentive fee is to earn ten percent (10%) of net profits which will be calculated as all revenues minus all operating expenses including the base management fee. All other profits/revenues will belong to the City.

The term for this agreement will be for 5 years. It will become effective on November 23, 2017 and expire at 11:59pm on November 23, 2022. At the end of the term, the agreement shall renew automatically for additional one (1) year periods, unless and until either party terminates this agreement effective at the end of any operating year by giving not less than 120 days prior written notice to the other party.

#### Financial Considerations

Attached Amendment showing fees

#### Oversight/Project Responsibility

Dan Coryell, Parks Manager



#### Attachments

Resolution for the Amendment to the Spectra Management Agreement

Amendment

Resolution to Amend Resolution 17-165

March 18, 2021

MEMO TO: J. Carter Napier, City Manager   
FROM: Fleur Tremel, Assistant to the City Manager/City Clerk   
SUBJECT: Community Promotions–Preliminary Voting Results

Meeting Type & Date:

Work Session  
March 23, 2021

Recommendation:

That Council review the attached voting results for the Community Promotions process to confirm that they accurately reflect the will of the Council and make any necessary changes that Council deems appropriate.

Summary:

The City of Casper received nineteen applications for Community Promotions funding this year. Of these, one, Theatre of the Poor, cannot legally be funded, as it is not a non-profit organization. Additionally, the Science Zone request does not meet the guidelines for Community Promotions as their request is for operational support as opposed to an event for the public and other communities.

The attached voting sheet is a compilation of the Councilmembers' votes. At this time, Council does have the option to change their votes. Council previously set the limit at \$25,000.00 for the Community Promotions. The Total result was \$24,907.24 to be allocated to agencies. The results, which are an average from all of the Councilmembers individual votes, are shown in the chart below.

	Organization	Event Name	Eligible?	Cash Result	In Kind Result (50%)	Facilities Result (50%)	Final Result
1	Artcore, Inc.	Concert by NYPD 9/11 Hero	Yes	\$562.50			\$562.50
2	Casper Amateur Hockey Club	Season Events	Yes	\$1,250.00		\$3,750.00	\$5,000.00
3	Casper College T-Bird Trek	2021 T-Bird Trek	Yes	\$593.75			\$593.75
4	Casper Soccer Club	Casper Fall Classic 2021	Yes		\$69.00	\$331.25	\$400.25

5	Casper Soccer Club	Spring Jamboree	Yes		\$69.00	\$393.75	\$462.75
6	Casper Soccer Club	Wyoming State Cup	Yes		\$69.00	\$568.75	\$637.75
7	Casper Softball Association	Fourth of July at the Fields	Yes	\$608.75	\$157.50		\$766.25
8	Casper Softball Association	8u-10u Softball Tournament 2022	Yes	\$602.88	\$198.63		\$801.50
9	Casper Softball Association	Fall Fast Pitch Casper Tournament	Yes	\$672.13	\$370.13		\$1,042.25
10	Community Rec Foundation	2021 Holiday Craft Fair	Yes		\$1,785.71	\$1,562.50	\$3,348.21
11	Natrona County Fair	Central WY Fair & Rodeo	Yes		\$3,639.69		\$3,639.69
12	Natrona County Fair	CWFR Banner Downtown Advertising	Yes		\$88.56		\$88.56
13	Natrona County Fair	Downtown Sidewalk Chalk Art	Yes	\$551.03			\$551.03
14	Natrona County Fair	Downtown Parade	Yes		\$1,250.87		\$1,250.87
15	Natrona County Master Gardeners	2022 Spring Gardening Conference	Yes	\$937.50			\$937.50
16	Platte River Trails Trust	Riverfest	Yes	\$1,347.00	\$46.25		\$1,393.25
17	Science Zone	Outreach and Program Support	No	\$62.50	\$140.78	\$156.25	\$359.53
18	Special Olympics	2020 Special Olympics Summer Sports Classic	Yes	\$589.59	\$919.50		\$1,509.09
19	Theatre of the Poor	Jesus Christ Superstar	No				\$0.00
19	Wyoming Symphony	Pops in the Park	Yes	\$1,562.50			\$1,562.50
				\$9,340.12	\$8,804.62	\$6,762.50	\$24,907.24

Financial Considerations:

Funding for this project could come from the general fund.

Oversight/Project Responsibility:

Fleur Tremel, Assistant to the City Manager/City Clerk

Attachments:

Voting Compilation

FY22 Community Promotions Compilation - Voting Results

	Organization	Event Name	Eligible?	Cash		In Kind		Facilities		Total Request	Final Result
				Cash Requested	Cash Result	In Kind Requested	In Kind Result (50%)	Facilities Requested	Facilities Result (50%)		
1	Artcore, Inc.	Concert by NYPD 9/11 Hero	Yes	\$3,500.00	\$562.50	\$0.00		\$0.00	\$0.00	\$3,500.00	\$562.50
2	Casper Amateur Hockey Club	Season Events	Yes	\$15,920.00	\$1,250.00	\$0.00		\$26,778.13	\$3,750.00	\$42,698.13	\$5,000.00
3	Casper College T-Bird Trek	2021 T-Bird Trek	Yes	\$1,000.00	\$593.75	\$0.00		\$0.00		\$1,000.00	\$593.75
4	Casper Soccer Club	Casper Fall Classic 2021	Yes	\$0.00		\$226.00	\$69.00	\$1,000.00	\$331.25	\$1,226.00	\$400.25
5	Casper Soccer Club	Spring Jamboree	Yes	\$0.00		\$226.00	\$69.00	\$1,000.00	\$393.75	\$1,226.00	\$462.75
6	Casper Soccer Club	Wyoming State Cup	Yes	\$0.00		\$226.00	\$69.00	\$1,500.00	\$568.75	\$1,726.00	\$637.75
7	Casper Softball Association	Fourth of July at the Fields	Yes	\$2,500.00	\$608.75	\$360.00	\$157.50	\$0.00		\$2,860.00	\$766.25
8	Casper Softball Association	8u-10u Softball Tournament 2022	Yes	\$3,000.00	\$602.88	\$454.00	\$198.63	\$0.00		\$3,454.00	\$801.50
9	Casper Softball Association	Fall Fast Pitch Casper Tournament	Yes	\$3,500.00	\$672.13	\$846.00	\$370.13	\$0.00		\$4,346.00	\$1,042.25
10	Community Rec Foundation	2021 Holiday Craft Fair	Yes	\$0.00		\$6,000.00	\$1,785.71	\$11,000.00	\$1,562.50	\$17,000.00	\$3,348.21
11	Natrona County Fair	Central WY Fair & Rodeo	Yes	\$0.00		\$30,235.00	\$3,639.69	\$0.00		\$30,235.00	\$3,639.69
12	Natrona County Fair	CWFR Banner Downtown Advertising	Yes	\$0.00		\$243.24	\$88.56	\$0.00		\$243.24	\$88.56
13	Natrona County Fair	Downtown Sidewalk Chalk Art	Yes	\$5,000.00	\$551.03	\$0.00		\$0.00		\$5,000.00	\$551.03
14	Natrona County Fair	Downtown Parade	Yes	\$0.00		\$3,224.30	\$1,250.87	\$0.00		\$3,224.30	\$1,250.87
15	Natrona County Master Gardeners	2022 Spring Gardening Conference	Yes	\$2,450.00	\$937.50	\$0.00		\$0.00		\$2,450.00	\$937.50
16	Platte River Trails Trust	Riverfest	Yes	\$6,000.00	\$1,347.00	\$148.00	\$46.25	\$0.00		\$6,148.00	\$1,393.25
17	Science Zone	Outreach and Program Support	No	\$2,000.00	\$62.50	\$1,252.50	\$140.78	\$1,500.00	\$156.25	\$4,752.50	\$359.53
18	Special Olympics	2020 Special Olympics Summer Sports Classic	Yes	\$1,000.00	\$589.59	\$2,878.00	\$919.50	\$0.00		\$3,878.00	\$1,509.09
19	Theatre of the Poor	Jesus Christ Superstar	No								\$0.00
19	Wyoming Symphony	Pops in the Park	Yes	\$5,000.00	\$1,562.50	\$0.00		\$0.00		\$5,000.00	\$1,562.50
				\$50,870.00	\$9,340.12	\$46,319.04	\$8,804.62	\$42,778.13	\$6,762.50	\$139,967.17	\$24,907.24
						\$23,159.52		\$21,389.07			\$24,907.24

FY22 Community Promotions Compilation - Cash Requests Voting Results

	Organization Name	Event Name	Cash Requested	Cash Result	Lutz	Johnson	Gamroth	Freel	Pacheco	Cathey	Pollock	Engebretsen	Blank Cells
1	Artcore, Inc.	Concert by NYPD 9/11 Hero	\$3,500.00	\$562.50	\$0.00	\$500.00	\$0.00	\$500.00	\$1,000.00	\$0.00	\$1,500.00	\$1,000.00	0
2	Casper Amateur Hockey Club	Season Events	\$15,920.00	\$1,250.00	1000	3000	0	0	1000	\$5,000.00	\$0.00	0	0
3	Casper College T-Bird Trek	2021 T-Bird Trek	\$1,000.00	\$593.75	\$250.00	\$1,000.00	\$0.00	\$500.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	0
4	Casper Soccer Club	Casper Fall Classic 2020	\$0.00										
5	Casper Soccer Club	Spring Jamboree	\$0.00										
6	Casper Soccer Club	Wyoming State Cup	\$0.00										
7	Casper Softball Association	Fourth of July at the Fields	\$2,500.00	\$608.75	\$250.00	\$0.00	\$0.00	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00	\$620.00	0
8	Casper Softball Association	8u-10u Softball Tournament 2022	\$3,000.00	\$602.88	\$250.00	\$0.00	\$0.00	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00	\$573.00	0
9	Casper Softball Association	Fall Fast Pitch Casper Tournament	\$3,500.00	\$672.13	\$250.00	\$0.00	\$0.00	\$2,000.00	\$1,000.00	\$1,000.00	\$750.00	\$377.00	0
10	Community Rec Foundation	2021 Holiday Craft Fair	\$0.00										
11	Natrona County Fair	Central WY Fair & Rodeo	\$0.00										
12	Natrona County Fair	CWFR Banner Downtown Advertising	\$0.00										
13	Natrona County Fair	Downtown Sidewalk Chalk Art	\$5,000.00	\$551.03	\$0.00	\$1,000.00	\$1,908.23	\$0.00	\$1,000.00	\$500.00	\$0.00	\$0.00	0
14	Natrona County Fair	Downtown Parade	\$0.00										
15	Natrona County Master Gardeners	2022 Spring Gardener Conference	\$2,450.00	\$937.50	\$0.00	\$1,000.00	\$0.00	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	0
16	Platte River Trails Trust	Riverfest	\$6,000.00	\$1,347.00	\$250.00	\$2,100.00	\$1,926.00	\$3,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$0.00	0
17	Science Zone	Outreach and Program Support	\$2,000.00	\$62.50	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0



18	Special Olympics	2021 Special Olympics Summer Classic	\$1,000.00	\$589.59	\$216.73	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$0.00	\$0.00	0
19	Theatre of the Poor	Jesus Christ Superstar	NA										
20	Wyoming Symphony	Pops in the Park	\$5,000.00	\$1,562.50	\$0.00	\$0.00	\$5,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00	\$1,500.00	0
TOTAL			\$42,370.00	\$9,340.12	<b>\$1,216.73</b>	\$9,100.00	\$4,834.23	\$12,500.00	\$11,500.00	\$12,500.00	\$8,250.00	\$4,070.00	

FY22 Community Promotions Compilation - In-Kind Requests Voting Results

#	Organization Name	Event Name	<i>In Kind Requested</i>	<i>In Kind Result</i>	Lutz	Johnson	Freel	Engebretsen	Gamroth	Pollock	Cathey	Pacheco	<i>Blank Cells</i>
1	Artcore, Inc.	Concert by NYPD 9/11 Hero											
2	Casper Amateur Hockey Club	Season Events											
3	Casper College T-Bird Trek	2021 T-Bird Trek											
4	Casper Soccer Club	Casper Fall Classic 2020	\$226.00	\$69.00	113.00	0.00	0.00	100.00	113.00	0.00	113.00	113.00	0
5	Casper Soccer Club	Spring Jamboree	\$226.00	\$69.00	113.00	0.00	0.00	100.00	113.00	0.00	113.00	113.00	0
6	Casper Soccer Club	Wyoming State Cup	\$226.00	\$69.00	113.00	0.00	0.00	100.00	113.00	0.00	113.00	113.00	0
7	Casper Softball Association	Fourth of July at the Fields	\$360.00	\$157.50	180.00	180.00	0.00	180.00	180.00	180.00	180.00	180.00	0
8	Casper Softball Association	8u-10 Softball tournament	\$454.00	\$198.63	227.00	227.00	0.00	227.00	227.00	227.00	227.00	227.00	0
9	Casper Softball Association	Fall Fast Pitch Casper Tournament	\$846.00	\$370.13	423.00	423.00	0.00	423.00	423.00	423.00	423.00	423.00	0
10	Community Rec Foundation	2021 Holiday Craft Fair	\$6,000.00	\$1,785.71	3000.00	0.00	0.00	2000.00	3000.00	3000.00		1500.00	1





FY22 Community Promotions Compilation - In-Kind Requests Voting Results

#	Organization Name	Event Name	<i>In Kind Requested</i>	<i>In Kind Result</i>	<b>Lutz</b>	<b>Johnson</b>	<b>Freel</b>	<b>Engebretsen</b>	<b>Gamroth</b>	<b>Pollock</b>	<b>Cathey</b>	<b>Pacheco</b>	<i>Blank Cells</i>
		TOTALS	\$46,319.04	\$8,804.62	\$22,533.27	\$8,142.40	\$3,100.00	\$4,230.00	\$7,415.77	\$12,002.62	\$4,750.00	\$6,477.15	

FY22 Community Promotions Compilation - Facilities Requests Voting Results

#	Organization Name	Event Name	Facilities Requested	Facilities Result	Count of Yes Votes	Count of No Votes	Freel	Johnson	Lutz	Gamroth	Pollock	Engebretsen	Cathey	Pacheco	Blank Cells
1	Artcore, Inc.	Cnocert by NYPD 9/11 Hero	\$0.00												
2	Casper Amateur Hockey Club	Season Events	\$26,778.13	\$3,750.00	0	0	\$5,000.00	\$0.00	\$0.00	\$6,000.00	\$3,000.00	\$10,000.00	\$5,000.00	\$1,000.00	0
3	Casper College	2021 T-Bird Trek	\$0.00												
4	Casper Soccer Club	Casper Fall Classic 2020	\$1,000.00	\$331.25	0	0	\$250.00	\$500.00	\$0.00	\$500.00	\$0.00	\$400.00	\$500.00	\$500.00	0
5	Casper Soccer Club	Spring Jamboree	\$1,000.00	\$393.75	0	0	\$250.00	\$500.00	\$0.00	\$500.00	\$500.00	\$400.00	\$500.00	\$500.00	0
6	Casper Soccer Club	Wyoming State Cup	\$1,500.00	\$568.75	0	0	\$400.00	\$750.00	\$0.00	\$750.00	\$750.00	\$400.00	\$750.00	\$750.00	0
7	Casper Softball Association	Fourth of July on the Fields	\$0.00												
8	Casper Softball Association	8u-10u Softball Tournament	\$0.00												
9	Casper Softball Association	Fall Fast Pitch Casper Tournament	\$0.00												
10	Community Rec Foundation	2021 Holiday Craft Fair	\$11,000.00	\$1,562.50	0	0	\$1,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$1,000.00	\$1,500.00	0
11	Natrona County Fair	Central WY Fair & Rodeo	\$0.00												
12	Natrona County Fair	CWFR Banner Downtown Advertising	\$0.00												
13	Natrona County Fair	Downtown Sidewalk Chalk Art	\$0.00												
14	Natrona County Fair	Downtown Parade	\$0.00												
15	Natrona County Master Gardners	2022 Spring Gardner Conference	\$0.00												
16	Platte River Trails Trust	River Fest	\$0.00												
17	Science Zone	Outreach and Program Support	\$1,500.00	\$156.25	0	0	\$500.00	\$0.00	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	0
18	Special Olympics	2021 Special Olympics Summer Classic	\$0.00												
19	Theatre of the Poor	Jesus Christ Superstar	NA												
20	Wyoming Symphony	Pops in the Park	\$0.00												
TOTALS			\$42,778.13	\$6,762.50			\$7,900.00	\$7,250.00	\$0.00	\$7,750.00	\$5,000.00	\$14,200.00	\$7,750.00	\$4,250.00	

3/17/2021

MEMO TO: Carter Napier, City Manager   
FROM: Tom Pitlick, Financial Services Director   
SUBJECT: Budget Review: Capital Budget Discussion

Meeting Type & Date  
Council Work Session  
March, 23, 2021

Action Type  
Information only

Recommendation

That Council support the capital outlay program, as recommended by staff, for inclusion in the fiscal year 2021-2022 annual budget.

Summary

Every year, as part of the annual budget preparation process, each Department is asked to submit a Capital Improvement Plan which outlines their anticipated capital (>\$5,000) needs over the next five year period. For fiscal year 2021-2022, inclusive of all funds, total requests of \$44,787,548 were submitted for consideration. These requests were subject to further review by the City Manager and staff. The list that is being presented to Council is intended to meet available funding sources while addressing purchases/projects that are of high priority as they relate to critical need, imminent failure, safety, and citizen impact. Particular focus was placed on the use of 1% #16 dollars to ensure compliance with the allocation plan as adopted by Council (Resolution 18-206).

The revised list of fiscal year 2021-2022 capital funding requests submitted for Council consideration totals \$29,257,215, broken down by funding source as follows:

One Cent #16	\$14,422,000
Grants/Outside Funding	\$ 4,244,873
Capital Reserves	\$ 1,054,357
Perpetual Care	\$ 726,000
Various Fund Reserves	\$ 559,175
Opportunity Fund	\$ 250,000

Enterprise Funds

Balefill	\$ 2,530,020
WWTP	\$ 1,921,000
Refuse	\$ 1,694,490

Water	\$ 1,150,600
Sewer	\$ 704,700

Enterprise fund proposed capital expenditures are consistent with amounts reflected in the respective rate models as presented to Council during the February 9, 2021, work session.

Documents are being assembled for Council distribution that will include the fiscal year 2021-2022 capital funding requests detail; project support documentation; 1% #16 capital funding cycle detail; a department summary for all funds; and enterprise fund capital request summaries. This information will be made available in advance of the March 23rd work session.

Financial Considerations

Expenditure of approx. \$29.3M for fiscal year 2022 capital as detailed above.

Oversight/Project Responsibility

Carter Napier, City Manager

Tom Pitlick, Financial Services Director

Attachments

None at this time.

**City of Casper**  
**Proposed Capital Budget**  
**FY 2022**

**3/23/21**



## How to Use This Book:

The Capital Budget Book was designed to show a all of the proposed capital projects for the upcoming fiscal year. These “projects” include a wide variety of capital expenditures, including such things as building renovation projects, outdoor construction projects, the purchase of vehicles, the acquisition of machinery, and the installation of major software programs.

Each of the capital projects in this book is shown by both its **work group** (the department that is requesting the project) and by its **funding sources** (the types of money that are being proposed to pay for the project). Please note that some projects are being supported by several different types of funding. For that reason, this book is broken up into three sections:

- **Section 1** displays all of the FY 2022 projects by their **work group**. More importantly, Section 1 also includes a one-page description and justification for each project – what it is, and why it’s important.
- **Section 2** displays all of the **funding sources** for these projects. Section 2 begins with a summary of all the funding sources that are being suggested, followed by a breakout of which projects are to be funded by each source. This breakout list is a display of the same projects that were shown in Section 1, but they are displayed by funding source rather than work group.
- **Section 3** is a **five year capital plan**. The City’s formal budget is passed on an annual basis, but it is a governmental best practice to have a general plan for making capital purchases over a longer period of time. Unlike the annual budget, the five year plan does not need to be formally adopted by Council; instead, it serves as a guideline for future, and it is subject to change. Please note that year one of the five year plan is Fiscal Year 2022, so the 2022 column of Section 3 will show the exact same list of projects that were present in sections 1 and 2.

## Navigate Quickly by Clicking Within the Table of Contents

If you are reading an electronic copy of this book, then you should be able click on the various lines within the table of contents. Clicking will take you straight to that specific page of the book.

The Table of Contents is seven pages long, and it begins on the next page.

- Section 1 occupies the first five pages of the Table of Contents.
- Section 2 appears on page six of the Table of Contents.
- Section 3 appears on page seven of the Table of Contents.

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<b>Project Listing</b>	<b>FY 2022</b>	<b>Page</b>
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1018021008 - SCBA Replacement	(\$400,000)	67
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	<b>(\$97,000)</b>	

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2240022007 - Recreation Center Door Replacement	(\$17,000)	132
2240024002 - Replace CRC Scissor Lift	(\$25,000)	133

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2050021006 - Replace Front Load Garbage Truck	(\$350,000)	134
2050021009 - Container Truck (Pal Body)	(\$125,000)	136
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2050022017 - Side Load Garbage Truck Replacement	(\$350,000)	154
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**(\$779,140)****Streets**

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2030022004 - Service Truck Replacement	(\$80,200)	182

<b>Project Listing</b>	<b>FY 2022</b>	<b>Page</b>
2030022005 - FY22 Misc Sewer Main Replacement	(\$1,000,000)	183
2030022006 - Sewage Lift Station Communication U	(\$25,000)	185
2030022007 - Lift Station Pump and Panel Replace	(\$35,000)	186
2030022008 - Pipelogix Phoenix Software	(\$14,500)	187
2030022009 - JetScan Camera	(\$15,000)	188

**(\$1,204,700)**

### **Wastewater Treatment Plant**

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2040022001 - Bar Nunn #1 Lift Station Generator	(\$90,000)	191
2040022003 - FY22 Equipment Replacements	(\$125,000)	192
2040022005 - FY22 Dewatering Building HVAC Repla	(\$150,000)	193
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2040022010 - Roll-off Box Replacement	(\$12,000)	196
2040022011 - Lift Station Communication Upgrade	(\$25,000)	197
2040022012 - Utility Cart Replacement	(\$12,000)	198
2040022014 - Industrial Riding Mower Replacement	(\$12,000)	199
2040022015 - DAFT Pressure Tank	(\$40,000)	200
2040022016 - Primary Sludge Pump Replacement	(\$15,000)	201
2040022018 - Centrifuge Sludge Feed Pump Replace	(\$10,000)	202

**(\$1,921,000)**

### **Water Distribution**

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2010022011 - WDG Office Copy Machine	(\$5,000)	215
2010022012 - Compressor Truck Replacement	(\$62,200)	216
2010022013 - Backhoe Replacement	(\$102,200)	217
2010022014 - Flat Bed Dump Truck Replacement	(\$57,200)	218

**(\$3,643,600)**

### **Weed & Pest**

1100021002 - Replace Ford F150 Pickup (83232)	(\$35,500)	219
1100022003 - Purchase New Plow for 83289	(\$8,000)	220

**(\$43,500)**

### **Report Total:**

**(\$29,257,214)**

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Section 1:

# **Capital Project Details**

# Capital Projects - Detail Report

**Work Group** Aquatics  
**Project Name** CFAC - Recondition Slide Tower  
**Project Type** Engineering Project  
**Project Number** 2210022001

**Description** Sand blast, grind rust spots, cut out and refabricate new sections of railing.

**Justification** Aquatics is unable to keep up with maintaining the structure because of the amount of corrosion and rust. Safety Concern

## Budget Summary

Project	Expenditures	2022	Total
2210022001	221 BUILDING	\$185,000	\$185,000
		<b>\$185,000</b>	<b>\$185,000</b>

Project	Funding Source	2022	Total
2210022001	Perp Care	(\$185,000)	(\$185,000)
		<b>(\$185,000)</b>	<b>(\$185,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
CFAC - Recondition Slide				<b>13</b>
Capital Action	Maintain	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Aquatics  
**Project Name** CFAC - New Starburst  
**Project Type** Self Managed Project  
**Project Number** 2210022002

**Description** Replace Starburst with similar play feature.

**Justification** The Starburst is 15 years old and the fiber glass is beginning to fail at the connection point where the valves are. Safety Concern

## Budget Summary

Project	Expenditures		2022	Total
2210022002	221	ITEMS PURCHASE	\$25,000	\$25,000
			<b>\$25,000</b>	<b>\$25,000</b>

Project	Funding Source	2022	Total
2210022002	Perp Care	(\$25,000)	(\$25,000)
		<b>(\$25,000)</b>	<b>(\$25,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
CFAC - New Starburst				<b>18</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Aquatics  
**Project Name** CFAC - New Roof  
**Project Type** Engineering Project  
**Project Number** 2210022003

**Description** New Roof and replacing 300 square feet of the roof decking.

**Justification** The roof is leaking when it rains or when snow is melting. The roof decking is rusting from constant humidity. Pieces of the ceiling are falling onto deck. Safety Concern

## Budget Summary

Project	Expenditures	2022	Total
2210022003	221 MATERIALS INSTALL	\$223,000	\$223,000
		<b>\$223,000</b>	<b>\$223,000</b>

Project	Funding Source	2022	Total
2210022003	Perp Care	(\$223,000)	(\$223,000)
		<b>(\$223,000)</b>	<b>(\$223,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
CFAC - New Roof				<b>20</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	None	0	2	0
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Old Landfill Remediation  
**Project Type** Engineering Project  
**Project Number** 2060019011

**Description** To reduce Lower Exposure Limit excrescences found for methan monitoring wells at the Casper Closed Landfill, the WDEQ/SHWD has required a conceptual design and budget level cost estimate to begin the process of evaluating proposed remedies. To reduce Lower Exposure Limit

**Justification** The project requires professional services for conceptual -level design and cost estimating as required by the Wyoming Department of Environmental Quality/Solid and Hazardous Waste Division (WDEQ/SHWD).

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2060019011	206	\$2,314,299	\$2,314,299	\$2,314,299	\$6,942,897
	2060043	\$5,000	\$5,000	\$5,000	\$15,000
		<b>\$2,319,299</b>	<b>\$2,319,299</b>	<b>\$2,319,299</b>	<b>\$6,957,897</b>

Project	Funding Source	2022	2023	2024	Total
2060019011	BALEFILRES	(\$5,000)	(\$5,000)	(\$5,000)	(\$15,000)
	STATE	(\$2,314,299)	(\$2,314,299)	(\$2,314,299)	(\$6,942,897)
					<b>(\$6,957,897</b>
		<b>(\$2,319,299)</b>	<b>(\$2,319,299)</b>	<b>(\$2,319,299)</b>	<b>)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Old Landfill Remediation				<b>28</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Paint Solid Waste Buildings  
**Project Type** Engineering Project  
**Project Number** 2060021005

**Description** The Casper Regional Solid Waste Transfer Station includes the scale house, baler building and material recovery facility, baler maintenance shop, compost yard, Jim Evans Truck Barn, recycling and construction and demolition wastes drop off areas and the special waste facility. The baler maintenance shop, scale house and lower section of the baler building were painted in 2007 and are in need of painting.

**Justification** Building maintenance (building painting and renovation) is considered very important for operating a public solid waste facility. Maintaining public buildings in excellent condition promotes a positive public image for both the public and City employees, and contributes to continually enhancing and improving customer relations.

## Budget Summary

Project	Expenditures	2022	Total
2060021005	2060043	\$165,000	\$165,000
		<b>\$165,000</b>	<b>\$165,000</b>

Project	Funding Source	2022	Total
2060021005	BALEFILRES	(\$165,000)	(\$165,000)
		<b>(\$165,000)</b>	<b>(\$165,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Paint Solid Waste				<b>7</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	None	0	3	0
Unfunded Percentage	0	0	0	0



# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** CRL LCCS Structure Enclosures  
**Project Type** Engineering Project  
**Project Number** 2060021027

**Description** The Casper Regional Landfill has four (4) lined landfill cells and each lined cell has a leachate collection & control system (LCCS) that pumps liquid wastes to the Casper Wastewater Treatment Plant (WWTP). The leachate collection systems do not have adequate enclosures to protect system controls and piping infrastructure from the weather. City engineering staff contracted a consultant (HDR) to Design an enclosure for each of the LCCS systems to protect them from the weather and prevent the accumulation of landfill gas within each system. HDR completed its design of the LCCS enclosures and estimated the construction costs at \$310,000. Construction is planned for FY22.

**Justification** Each lined landfill cell's LCCS has above grade infrastructure with continuous problems from windblown litter and sand accumulation due to wind. Each of the LCCSs requires continuous maintenance because sand accumulates in the controls causing failures. To prevent windblown litter and sand from accumulating at each of the LCCSs, enclosures need to be constructed. Constructed enclosures will significantly decrease maintenance costs including replacement of hardware and labor required to pickup litter and remove sand, estimated annual cost of \$7,500. In addition, enclosures will significantly improve staff's working conditions. Staff are required weekly to perform inspections of the LCCSs and perform maintenance activities when needed. It is estimated that constructed enclosures will reduce staff's time needed to inspect and perform maintenance activities by half, estimated at \$2,700 per year. And lastly, enclosures will triple the life of the control panels so replacements will occur every 15 years instead of 5 years, saving up to \$25,000 every 5 years. The capital costs to construct the enclosures is estimated to be recovered with these savings in 8.8 years, and after 8.8 years save \$35,200 annually.

## Budget Summary

Project	Expenditures	2022	Total
2060021027	206	\$310,000	\$310,000
		<b>\$310,000</b>	<b>\$310,000</b>

# Capital Projects - Detail Report

Project	Funding Source	2022	Total
2060021027	BALEFILRES	(\$310,000)	(\$310,000)
		<b>(\$310,000)</b>	<b>(\$310,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
CRL LCCS Structure				<b>21</b>
Capital Action	replace	0	0	0
Capital Type	infra	0	0	0
Chance of Failure	need now	5	2	10
Customer Impact	none	0	2	0
Financial Impact	Moderate	2	1	2
Funding Status	fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Re-Use Building  
**Project Type** Engineering Project  
**Project Number** 2060022002

**Description** The ten (10) year business plan includes evaluation and planning for a Reuse Store to be constructed and connecting the baler maintenance shop and Reuse Store to the main sanitary sewer line; the estimated cost is \$450,000.

**Justification** Adding a new Reuse Store as part of the 10-year master plan was determined to improve customer services for the transfer station and provide an excellent opportunity for the City to partner with a local non-profit, non-religion based thrift store, such as Joshua's Distribution Center, to help support reuse and diversion of usable items from being buried at the landfill.

## Budget Summary

Project	Expenditures	2022	Total
2060022002	2060043	\$450,000	\$450,000
		<b>\$450,000</b>	<b>\$450,000</b>

Project	Funding Source	2022	Total
2060022002	BALEFILRES	(\$450,000)	(\$450,000)
		<b>(\$450,000)</b>	<b>(\$450,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Re-Use Building				<b>22</b>
Capital Action	New Cap	0	0	0
Capital Type	Building	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Pickup Truck Replacement  
**Project Type** Fleet Project  
**Project Number** 2060022005

**Description** The landfill team has two (2) pickup trucks to support the leachate collection system and surveying operations, supervisor activities, running errands for supplies, and transporting staff between landfill areas.

**Justification** Equipment replacement schedules are developed to minimize operational downtime and maximize operational efficiencies by evaluating the life time maintenance costs, age and hours of use of the equipment. The two (2) pickup trucks meet the criteria for replacement in FY22 and FY23.

## Budget Summary

Project	Expenditures	2022	2023	Total
2060022005	2060043	\$35,000	\$35,000	\$70,000
		<b>\$35,000</b>	<b>\$35,000</b>	<b>\$70,000</b>

Project	Funding Source	2022	2023	Total
2060022005	BALEFILRES	(\$35,000)	(\$35,000)	(\$70,000)
		<b>(\$35,000)</b>	<b>(\$35,000)</b>	<b>(\$70,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Pickup Truck				<b>4</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	None	0	2	0
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Line New Landfill Cells  
**Project Type** Engineering Project  
**Project Number** 2060022010

**Description** The Casper Regional Landfill (CRL) has four (4) lined landfill cells and one (1) unlined cell. With current annual volumes of waste received in the lined cell averaging 135,000 tons per year, it is estimated that a new lined cell will be needed in fiscal year 2023.

**Justification** Lined landfill cells need to be constructed in early spring and summer to avoid high wind and low wind chill factors. Because additional capacity of lined landfill space is needed in 2023 the City's contracted landfill cell design consultant will need to design and support engineering staff with construction bid packages in FY22. The cost of design and engineering staff support is estimated at \$165,000. A new construction cost estimate will be developed in FY22 and the cost estimate from 2015 of \$1,650,000 is used in FY23 will be modified for the FY23 budget.

## Budget Summary

Project	Expenditures	2022	2023	Total
2060022010	2060043 SYSTEM	\$165,000	\$1,650,000	\$1,815,000
		<b>\$165,000</b>	<b>\$1,650,000</b>	<b>\$1,815,000</b>

Project	Funding Source	2022	2023	Total
2060022010	BALEFILRES	(\$165,000)	(\$1,650,000)	(\$1,815,000)
				<b>(\$1,815,000)</b>
		<b>(\$165,000)</b>	<b>(\$1,650,000)</b>	<b>)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Line New Landfill Cells				<b>21</b>
Capital Action	New Cap	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Landfill Fencing  
**Project Type** Engineering Project  
**Project Number** 2060022011

**Description**

Annual fencing improvements are planned for the next ten (10) years to improve litter control with portable litter and perimeter landfill property fencing. Litter fencing downwind of lined landfill cells #3 and #4 has gaps where windblown material gets through to the open fields and there is no litter fencing between the lined and unlined landfill cell. When wind changes direction from the prominent southwest direction, windblown material gathers in the unlined landfill cell and falls on Amoco property west of the landfill. To reduce litter downwind and upwind, additional litter fencing is needed. Ten (10) portable litter fences are needed to eliminate gaps in litter fencing downwind of landfill cells #3 and #4 and a minimum of 20 portable litter fences are needed to significantly reduce windblown litter reaching the unlined landfill cell and neighboring Amoco property. In addition, upgrading the landfill property boundary fence is planned over the next 10 years. The City landfill property is required by Wyoming Department of Environmental Quality (WDEQ) to have a property boundary fence. The landfill property boundary fence is 3-strand wire fencing and was installed in the early 1990s. The 3-strand wire fence has been ineffective at stopping litter from blowing onto neighboring property and from preventing neighbor's cattle and horses from entering landfill property. To reduce landfill litter from depositing onto neighboring property and neighbor's cattle and horses from entering City landfill property, a closed fabric fencing upgrade is needed.

**Justification**

WDEQ landfill permit regulations require landfill owners to prevent windblown litter from reaching neighboring property and to prevent the accumulation of windblown litter on landfill property. The City has received notification of deficiencies related to litter prevention and control in recent years. To meet the City's WDEQ permit requirements for managing litter, it is necessary to 1.) eliminate litter fence gaps downwind of landfill cells #3 and #4, 2.) upgrade landfill property fence with 6-foot-high chain link fence, and 3.) prevent litter from reaching the unlined landfill cell.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2060022011	2060043 SYSTEM	\$122,520	\$122,520	\$122,520	\$367,560
		<b>\$122,520</b>	<b>\$122,520</b>	<b>\$122,520</b>	<b>\$367,560</b>

# Capital Projects - Detail Report

Project	Funding Source	2022	2023	2024	Total
2060022011	BALEFILRES	(\$122,520)	(\$122,520)	(\$122,520)	(\$367,560)
		<b>(\$122,520)</b>	<b>(\$122,520)</b>	<b>(\$122,520)</b>	<b>(\$367,560)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Landfill Fencing				<b>24</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0



# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Biosolids Tree Farm Management  
**Project Type** Self Managed Project  
**Project Number** 2060022012

**Description** Funding to support the Tree Farm located at the Biosolids Composting Yard is budgeted annual in the Refuse Collection Fund and Balefill Fund. The Balefill Fund hires locally owned Johnny Appleseed Nursery staff to assist Parks and landfill staff with maintaining the tree farm. The Balefill Fund plans to implement phytoremediation at the North Platte River banks due south of the closed unlined Balefill. To ensure vegetation is sustainable in a phytoremediation system, long root vegetation is needed and will be supported by the biosolids tree farm.

**Justification** Landfill remediation is required by the WDEQ and using phytoremediation techniques to assist in improving protection of impacted groundwater from reaching the North Platte River is a low-cost sustainable remedy. A tree and vegetation replacement operated at the Casper Landfill is estimated to save up to \$40,000 per year and not only provide a lower cost solution for acquiring trees to implement phytoremediation to protect the river from landfill contaminants, it also provides a low cost solution for assisting the City's Parks department in replacing Russian Olives and other noxious weeds with trees throughout our community.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2060022012	2060044 MATERIALS	\$10,000	\$10,000	\$10,000	\$30,000
		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$30,000</b>

Project	Funding Source	2022	2023	2024	Total
2060022012	BALEFILRES	(\$10,000)	(\$10,000)	(\$10,000)	(\$30,000)
		<b>(\$10,000)</b>	<b>(\$10,000)</b>	<b>(\$10,000)</b>	<b>(\$30,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Biosolids Tree Farm				<b>16</b>
Capital Action	Maintain	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Diesel Fuel Dispenser Replacements  
**Project Type** Self Managed Project  
**Project Number** 2060022014

**Description** The Casper Solid Waste Facility has two (2) above ground diesel storage tanks for fueling landfill and transfer station equipment. Each storage tank has a dispensing system that is over 10 years old. Because the dispensing technology is outdated parts availability is problematic and parts won't be available in the near future.

**Justification** Replacing the diesel fuel dispensers in both solid waste fuel systems with new dispensing technology will improve operational efficiencies by cutting the dispensing time in half and eliminating down time when parts fail.

## Budget Summary

Project	Expenditures	2022	Total
2060022014	2060043 SYSTEM	\$38,000	\$38,000
		<b>\$38,000</b>	<b>\$38,000</b>

Project	Funding Source	2022	Total
2060022014	BALEFILRES	(\$38,000)	(\$38,000)
		<b>(\$38,000)</b>	<b>(\$38,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Diesel Fuel Dispenser				<b>20</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	None	0	2	0
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Exit Scale Replacement  
**Project Type** Engineering Project  
**Project Number** 2060022016

**Description** Exit Scale used for customers to weigh out and pay for garbage disposal is 60 feet in length and 43 years old. The exit scale requires repair to the framing infrastructure costing up to \$30,000. New incoming scales were replaced in 2004 and are 70 feet in length. The 70 foot long incoming scales accommodate the long trailers coming in from out of county; however, the customer is required to exit the solid waste facility and return to the incoming scales to weigh out.

**Justification** Replacing the exit scale will eliminate out of county haulers from extending their time at the solid waste facility by 20 to 30 minutes for each haul. This will be a significant cost savings for out of county haulers. Out of county haulers contribute up to 35% of the solid waste's total annual revenue. In addition to reducing customer processing time at the scale house, replacing the scale is necessary because of needed repairs to the the framing structure.

## Budget Summary

Project	Expenditures	2022	Total
2060022016	2060043 EQUIPMENT	\$125,000	\$125,000
		<b>\$125,000</b>	<b>\$125,000</b>

Project	Funding Source	2022	Total
2060022016	BALEFILRES	(\$125,000)	(\$125,000)
		<b>(\$125,000)</b>	<b>(\$125,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Exit Scale Replacement				<b>23</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Scale House Improvements  
**Project Type** Engineering Project  
**Project Number** 2060022017

**Description** The Scale House located at the Casper Regional Solid Waste Facility was renovated in 2003. The flooring, lighting and cabinetry are in need of replacement due to wear and tear from aging.

**Justification** The scale house building includes offices for five (5) full time employees, a customer area, employee breakroom and bathroom, and a janitors closet. Replacing the lights with LED light, the floor with engineered laminated flooring and painting cabinetry will significantly improve the customer and employee environment.

## Budget Summary

Project	Expenditures	2022	Total
2060022017	2060043 MATERIALS	\$25,500	\$25,500
		<b>\$25,500</b>	<b>\$25,500</b>

Project	Funding Source	2022	Total
2060022017	BALEFILRES	(\$25,500)	(\$25,500)
		<b>(\$25,500)</b>	<b>(\$25,500)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Scale House				<b>26</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Exit Gate Replacement  
**Project Type** Engineering Project  
**Project Number** 2060022018

**Description** The exit gate at the Casper Solid Waste Facility is 16 feet wide and trucks with long trailers frequently hit the gate when turning to exit the facility causing significant damage to the gate and attached chain link fence. Frequently the gate has to be placed in manual because of damage creating an employee hazard.

**Justification** Providing a larger turning radius for customers to exit the Casper Solid Waste Facility by removing landscaping to the south of the exit gate, relocating a water hydrant further to the south, and replacing the exit gate with a 24 foot wide gate will significantly improve customer satisfaction, eliminate continual damage to the exit gate causing thousand of dollars of repairs each year, and eliminate the employee hazard of closing the gate manually.

## Budget Summary

Project	Expenditures	2022	Total
2060022018	2060043 EQUIPMENT	\$62,000	\$62,000
		<b>\$62,000</b>	<b>\$62,000</b>

Project	Funding Source	2022	Total
2060022018	BALEFILRES	(\$62,000)	(\$62,000)
		<b>(\$62,000)</b>	<b>(\$62,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Exit Gate Replacement				<b>26</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0



# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Miller House Electrical Upgrades  
**Project Type** Self Managed Project  
**Project Number** 2060022019

**Description** The City's employee and contractor temporary housing building, referred to as the Miller House is scheduled and budgeted for renovations in FY21. The renovations require an electrical upgrade costing \$10,000. The renovations are schedule to occur in late FY21 and early FY22. An additional \$10,000 is needed for the project to complete the upgrades in FY22. The Solid Waste Division uses the Miller House dormitory for housing baler maintenance repair contractors and river restoration consultants on an annual basis saving the City approximately \$20,000 to \$25,000 per year.

**Justification** To replace the boiler system for heating the Miller House and upgrading the air conditioning units, the electrical system needs upgrading. If the boiler system is not replaced it is expected to fail in the near future due to age; therefore, requiring replacement.

## Budget Summary

Project	Expenditures	2022	Total
2060022019	2060043 SYSTEM	\$10,000	\$10,000
		<b>\$10,000</b>	<b>\$10,000</b>

Project	Funding Source	2022	Total
2060022019	BALEFILRES	(\$10,000)	(\$10,000)
		<b>(\$10,000)</b>	<b>(\$10,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Miller House Electrical				<b>20</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	None	0	2	0
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** GPS for Landfill Equipment  
**Project Type** Engineering Project  
**Project Number** 2060022020

**Description** The City solid waste division currently operates landfill equipment used for spreading cover without GPS capabilities; therefore, placing cover material is estimated by the operator. To reduce operator error and save landfill space, the landfill skidsteer and road grader need to be equipped with GPS capabilities. The landfill compaction equipment was recently equipped with GPS software and hardware in FY20 and FY21. To add GPS to the current software system for one (1) piece of equipment, costs \$52,000.

**Justification** In addition to providing equipment operators a tool for performing their work more precisely, the GPS software allows the superintendent and supervisor to monitor cover, compaction/density and waste placement operational quality. This results in improved waste compaction and decreased cover material being used resulting in saved landfill capacity. In addition, adding GPS hardware to waste placement equipment shall significantly improve waste placement tracking so wastes during a particular time frame may be narrowed to a precise location. Adding GPS hardware to the landfill tracksteer, road grader and loader is planned for FY22-FY24.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2060022020	2060043 EQUIPMENT	\$52,000	\$53,000	\$54,000	\$159,000
		<b>\$52,000</b>	<b>\$53,000</b>	<b>\$54,000</b>	<b>\$159,000</b>

Project	Funding Source	2022	2023	2024	Total
2060022020	BALEFILRES	(\$52,000)	(\$53,000)	(\$54,000)	(\$159,000)
		<b>(\$52,000)</b>	<b>(\$53,000)</b>	<b>(\$54,000)</b>	<b>(\$159,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
GPS for Landfill				<b>18</b>
Capital Action	New Cap	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Portable Variable Sign-Replacement  
**Project Type** Fleet Project  
**Project Number** 2060022021

**Description** The Casper Solid Waste Facility owns two (2) portable variable electronic signs. The two (2) signs frequently need light boards replaced and the wait time for light boards is 6 to 9 months. The signs are used throughout the facility to assist customers with traffic directions.

**Justification** Upgrading the two (2) portable electronic signs with improved technology will extend the life of light boards and increasing the usage for assisting customers with traffic directions. The estimated cost to upgrade the portable signs is \$30,000 per unit. Extending the life cycle of the light boards is estimated to save up to \$20,000 per year resulting in the capital purchase being paid for in 3 years.

## Budget Summary

Project	Expenditures	2022	Total
2060022021	2060043 EQUIPMENT	\$60,000	\$60,000
		<b>\$60,000</b>	<b>\$60,000</b>

Project	Funding Source	2022	Total
2060022021	BALEFILRES	(\$60,000)	(\$60,000)
		<b>(\$60,000)</b>	<b>(\$60,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Portable Variable Sign-				<b>15</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Replace Transfer Station Mule  
**Project Type** Self Managed Project  
**Project Number** 2060022023

**Description** The transfer station has one (1) utility vehicle, known as a Mule, to transport employees to different areas to assist customers. The Mule was transferred from the Parks department several years ago and has met the criteria for replacement.

**Justification** The life time maintenance costs of the Mule used at the solid waste transfer facility exceed the original cost of the utility vehicle and because of the maintenance costs and extensive use of the Mule, replacement is planned in FY22.

## Budget Summary

Project	Expenditures	2022	Total
2060022023	2060045 EQUIPMENT	\$30,000	\$30,000
		<b>\$30,000</b>	<b>\$30,000</b>

Project	Funding Source	2022	Total
2060022023	BALEFILRES	(\$30,000)	(\$30,000)
		<b>(\$30,000)</b>	<b>(\$30,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replace Transfer Station				<b>24</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Fork Lift Replacement  
**Project Type** Fleet Project  
**Project Number** 2060022025

**Description** The transfer station operations at the Casper Solid Waste Facility is supported by three (3) heavy duty forklifts. One (1) forklift is dedicated to baler operations and used to place baled garbage on to transport trailers continuously throughout the day Monday through Saturday; one (1) forklift is used in the special waste operations moving hazardous waste from customer drop off areas to the processing area and used at the metals and electronics recycling areas throughout the day Monday through Saturday; and the third forklift is a used for maintenance activities. Because of the heavy use and harsh environments the forklifts operate, forklifts are replaced every five years.

**Justification** Forklifts have a 5 to 7 year replacement schedule. The Balefill forklift replacement schedule is developed using industry standards as a guideline and to minimize operational downtime and maximize operational efficiencies by evaluating the life time maintenance costs, age and hours of use of the equipment. The forklift assigned to baler maintenance activities is scheduled to be replaced in FY22 and the other two (2) forklifts in FY27.

## Budget Summary

Project	Expenditures	2022	Total
2060022025	2060043 EQUIPMENT	\$55,000	\$55,000
		<b>\$55,000</b>	<b>\$55,000</b>

Project	Funding Source	2022	Total
2060022025	BALEFILRES	(\$55,000)	(\$55,000)
		<b>(\$55,000)</b>	<b>(\$55,000)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Fork Lift Replacement				<b>6</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Wheel Loader Replacement  
**Project Type** Fleet Project  
**Project Number** 2060022026

**Description**

The Casper Solid Waste Facility has six (6) front-end wheel loaders supporting landfill, composting and baling operations. The landfill operations has four (4) front-end wheel loaders including a loader used to offload baled waste transported from the baler building, a loader used in the biosolids composting facility for mixing wood chips and sludge (biosolids) transported from the wastewater plant, a loader used in the lined landfill to move garbage from customer drop off locations to the active landfill face, and the fourth front-end wheel loader is designated as a backup loader and to be used when special waste projects are scheduled for disposal in the unlined landfill. The baler building (Pit Area) and compost yard each have a dedicated front-end wheel loader used in the transfer station operations. Front-end wheel loaders have a life cycle of 5 to 7 years depending on the operational environment, such as loaders used to push and mix garbage (baler building pit area), to mix biosolids, and to push garbage in the landfill. are scheduled every 5 years for replacement.

**Justification**

The Balefill equipment replacement schedule was developed using industry standards and to minimize operational downtime and maximize operational efficiencies by evaluating the life time maintenance costs, age and hours of use of the equipment. The four (4) of the six (6) solid waste front-end wheel loaders are expected to meet the criteria for replacement from FY22-FY25.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2060022026	2060043 EQUIPMENT	\$365,000	\$365,000	\$365,000	\$1,095,000
		<b>\$365,000</b>	<b>\$365,000</b>	<b>\$365,000</b>	<b>\$1,095,000</b>

Project	Funding Source	2022	2023	2024	Total
2060022026	BALEFILRES	(\$365,000)	(\$365,000)	(\$365,000)	(\$1,095,000)
		<b>(\$365,000)</b>	<b>(\$365,000)</b>	<b>(\$365,000)</b>	<b>(\$1,095,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Wheel Loader				<b>13</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Low	1	2	2
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Backup Haul Truck Purchase  
**Project Type** Fleet Project  
**Project Number** 2060022028

**Description** The City Solid Waste Division owns (3) Haul Trucks. Two (2) of the haul trucks are used to transport baled garbage from the baler building to the landfill and are funded through the Balefill Fund. The third haul truck is used to transport baled recyclable materials from the Material Recovery Facility (MRF) to the local recycling broker in Mills, Wyoming; to transport electronic waste to Denver for recycling; transport compost grinding equipment to Douglas for grinding tree branches, and moving equipment throughout the Solid Waste Facility. The third haul truck is funded from the Refuse Collection Fund. With the addition of the Material Recovery Facility (MRF) in 2019, daily moving semi-trailers at the loading docks is required; thus the need to purchase a backup haul truck dedicated to Solid Waste Division activities. Funding for a backup haul truck would be shared by the Refuse Collection (approximately 2/3 funding) and Refuse Collection (approximately 1/3 funding) Funds.

**Justification** A critical operation for a recycling system and a baling garbage system is transporting the recyclable materials to a broker who sells the material to a manufacturer and transporting baled garbage to a landfill. The Solid Waste Division does not have a backup haul truck to fill in for transportation needs when a haul truck needs servicing or maintenance. It is critical for both the MRF and waste baling system to have a backup haul truck to ensure material is moved in a timely manner to prevent volume buildup that significantly increases fire hazards or landfilling material that creates significant litter.

## Budget Summary

Project	Expenditures	2022	Total
2060022028	2050041 EQUIPMENT	\$60,000	\$60,000
	2060043 EQUIPMENT	\$115,000	\$115,000
		<b>\$175,000</b>	<b>\$175,000</b>

Project	Funding Source	2022	Total
2060022028	BALEFILRES	(\$115,000)	(\$115,000)
	REFUSE RES	(\$60,000)	(\$60,000)

# Capital Projects - Detail Report

Project	Funding Source	2022	Total
		(\$175,000)	(\$175,000)

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Backup Haul Truck				<b>13</b>
Capital Action	New Cap	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Low	1	2	2
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Facility Asphalt Improvements  
**Project Type** Engineering Project  
**Project Number** 2060022031

**Description** Asphalt Improvements throughout the solid waste facility are planned for the next 5-years. Asphalt improvements include crack sealing and mill & overlay activities for maintenance, a new entrance to the compost products yard, additional turning area for commercial and residential customers at the baler building, and lining storm water ditches at the compost yard.

**Justification** Maintaining roads is essential at the solid waste facility to keep customer traffic safe and overall customer satisfaction high. Adding additional asphalt at the compost products yard shall reduce customer line time and at the baler building shall significantly reduce customer backing incidents. Lining the southeast corner storm water ditch at the compost yard will significant reduce the maintenance time for clearing out wind-blown material.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2060022031	2060043	\$250,000	\$250,000	\$250,000	\$750,000
	2060043 MATERIALS	\$250,000	\$250,000	\$250,000	\$750,000
		<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$1,500,000</b>

Project	Funding Source	2022	2023	2024	Total
2060022031	BALEFILRES	(\$250,000)	(\$250,000)	(\$250,000)	(\$750,000)
		<b>(\$250,000)</b>	<b>(\$250,000)</b>	<b>(\$250,000)</b>	<b>(\$750,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Facility Asphalt				<b>26</b>
Capital Action	Improve	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Balefill  
**Project Name** Baler Upgrades and Maintenance  
**Project Type** Self Managed Project  
**Project Number** 2060026001

**Description** Wear plates are replaced every 18 months for each of the two (2) waste balers; and ongoing annual maintenance. Replacing wear plates on one (1) baler cost \$85,000 prior to purchase of a plasma cutting table. The cost of replacing wear plates \$55,000 with staff purchasing the steel and cutting the plates instead of outsourcing. With an 18 month rotation of replacing the wear plates on the two (2) waste balers (\$55,000) and annual other maintenance costs of \$25,000, the annual baler maintenance cost has been reduced from \$105,000 to \$80,000.

**Justification** Replacement of baler wear parts and overall baler maintenance is critical to baling operations. To maintain the waste balers in excellent condition resulting in lower overall maintenance costs, it is necessary to annually \$80,000 to baler maintenance activities.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2060026001	2060045 MATERIALS	\$80,000	\$80,000	\$80,000	\$240,000
		<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$240,000</b>

Project	Funding Source	2022	2023	2024	Total
2060026001	BALEFILRES	(\$80,000)	(\$80,000)	(\$80,000)	(\$240,000)
		<b>(\$80,000)</b>	<b>(\$80,000)</b>	<b>(\$80,000)</b>	<b>(\$240,000)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Baler Upgrades and				<b>14</b>
Capital Action	Maintain	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Buildings and Structures  
**Project Name** Facility Condition Assessment  
**Project Type** Self Managed Project  
**Project Number** 2520021001

**Description** A Facility Condition Assessment is needed to inventory all City mechanical equipment, electrical equipment, plumbing parts and roofs. The findings will create a database that will be maintained to allow for more accurate Capital replacement planning.

**Justification** Currently, the City does not have a complete list of all designated capital assets with the associated condition of those assets. These assets are high cost and are critical to the operation of occupied space. A Facility Condition Assessment typically contains a database of the assets inventoried, current condition, age of the asset, typical replacement schedules, photographs of any deficiencies found, suggested remedies and an estimated cost for replacement of the asset.

It is possible for City staff to collect an inventory but this activity would take a considerable amount of time to properly inventory all assets and evaluate the different systems. By having a third party create the condition assessment any biases would be removed from the analysis allowing for the most accurate listing of assets possible.

It is ideal for the entire City to be evaluated at the same time so that all assets are viewed by the same person, so the conditions are consistent. Once all of the systems have been inventoried, the vendor will present a final report of their findings as well as an Excel spreadsheet with the findings. BAS will work with other departments to ensure that the information is kept as up to date as possible.

## Budget Summary

Project	Expenditures	2022	Total
2520021001	252 PROCESS INSPECT	\$100,000	\$100,000
		<b>\$100,000</b>	<b>\$100,000</b>

Project	Funding Source	2022	Total
2520021001	CAP RESERV	(\$100,000)	(\$100,000)
		<b>(\$100,000)</b>	<b>(\$100,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Facility Condition				<b>23</b>
Capital Action	NA	0	0	0
Capital Type	Study	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	High	3	1	3
Funding Status	Unknown	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Buildings and Structures  
**Project Name** Replace Parking Garage Light Poles  
**Project Type** Self Managed Project  
**Project Number** 2520022001

**Description** There are four (4) light poles on the top of the Downtown Parking Garage that are in need of replacement.

**Justification** Cracks have been seen in the bases of the light poles on the top of the Parking Garage. These cracks can compromise the structural integrity of the light poles and may cause the poles to blow down in the high winds experienced on the top of the Parking Garage. The light fixtures were replaced approximately 8 years ago but the fixtures chosen were a poor fit for the conditions on top of the Parking Garage. The winds have broken half of the light fixtures already and the other fixtures are starting to show the same stress as the fixtures that were broken. The damaged and broken fixtures are extremely difficult to repair due to the height of the fixtures and clearances found in the Parking Garage.

## Budget Summary

Project	Expenditures	2022	Total
2520022001	252 BUILDING REPAIR	\$17,500	\$17,500
		<b>\$17,500</b>	<b>\$17,500</b>

Project	Funding Source	2022	Total
2520022001	OTHRFNDCUR	(\$17,500)	(\$17,500)
		<b>(\$17,500)</b>	<b>(\$17,500)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replace Parking Garage				<b>23</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	None	0	1	0
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Buildings and Structures  
**Project Name** Replace Water Distribution Flooring  
**Project Type** Self Managed Project  
**Project Number** 2520022005

**Description** The flooring in the Water Distribution Garage office area is in poor condition and is in need of replacement.

**Justification** The flooring in the Water Distribution Garage offices is very old and is worn out. This project was scheduled 5+ years ago but was never completed. As a result of the age, the tile is starting to crack in places creating a trip hazard.

## Budget Summary

Project	Expenditures	2022	Total
2520022005	252 BUILDING REPAIR	\$7,000	\$7,000
		<b>\$7,000</b>	<b>\$7,000</b>

Project	Funding Source	2022	Total
2520022005	WATER CUR	(\$7,000)	(\$7,000)
		<b>(\$7,000)</b>	<b>(\$7,000)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
Replace Water				<b>9</b>
Capital Action	Replace	0	0	0
Capital Type	Building	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	None	0	1	0
Funding Status	Unknown	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Buildings and Structures  
**Project Name** AEDs for City Facilities  
**Project Type** Self Managed Project  
**Project Number** 2540021001

**Description** Replace the existing outdated AEDs at City facilities and purchase additional units for City buildings with high public traffic or high concentrations of City employees.

**Justification** AEDs are life-saving devices that are relatively inexpensive and easy to use. Most City-owned AEDs at public buildings have exceeded their life expectancy and are no longer being supported by the manufacturer. Batteries and replacement parts are increasingly difficult to find. New AEDs are needed to have the ability to provide lifesaving care to citizens or employees in need until first responders arrive.

## Budget Summary

Project	Expenditures	2022	Total
2540021001	254 EQUIPMENT	\$23,140	\$23,140
		<b>\$23,140</b>	<b>\$23,140</b>

Project	Funding Source	2022	Total
2540021001	PRIVATE	(\$23,140)	(\$23,140)
		<b>(\$23,140)</b>	<b>(\$23,140)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
AEDs for City Facilities				<b>19</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	None	0	2	0
Financial Impact	None	0	1	0
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0



# Capital Projects - Detail Report

**Work Group** Casper Area Transport Coop  
**Project Name** CATC ADA High Top Van  
**Project Type** Self Managed Project  
**Project Number** 1150022001

**Description** Replace Van #72, a 2010 wheelchair ramp equipped, front wheel drive, mini van with a new wheelchair lift, all-wheel drive, equipped van which is used as a backup for door-to-door service. This van is also used when buses cannot drive down streets due to road conditions.

**Justification** The ADA Van will replace current Mini Van #72 which is 11 years old, is only front wheel drive and has a manual ramp, not a lift.

## Budget Summary

Project	Expenditures	2022	Total
1150022001	115 VEHICLES	\$72,000	\$72,000
		<b>\$72,000</b>	<b>\$72,000</b>

Project	Funding Source	2022	Total
1150022001	CAP RESERV	(\$14,400)	(\$14,400)
	STATE	(\$57,600)	(\$57,600)
		<b>(\$72,000)</b>	<b>(\$72,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
CATC ADA High Top Van				<b>28</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Partial	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	20	0	0	0

# Capital Projects - Detail Report

**Work Group** Casper Area Transport Coop  
**Project Name** CATC Van to Replace Bus #74  
**Project Type** Self Managed Project  
**Project Number** 1150022002

**Description** Replace Bus #74, a 2012 16 passenger bus with over 184,000 miles, with a new wheelchair lift, all-wheel drive, equipped van for door-to-door service. This van will allow greater access to streets that are not accessible to the bus when the street conditions are poor and not accessible to the buses.

**Justification** The ADA Van will replace Bus #74 which is 8 years old and is a door-to-door service bus. Bus #74 is in poor condition, the wheelchair lift is failing, and is needing repairs on a very frequent basis.

## Budget Summary

Project	Expenditures	2022	Total
1150022002	115 VEHICLES	\$72,000	\$72,000
		<b>\$72,000</b>	<b>\$72,000</b>

Project	Funding Source	2022	Total
1150022002	CAP RESERV	(\$14,400)	(\$14,400)
	FEDERAL	(\$57,600)	(\$57,600)
		<b>(\$72,000)</b>	<b>(\$72,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
CATC Van to Replace Bus				<b>28</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Partial	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	20	0	0	0

# Capital Projects - Detail Report

**Work Group** Casper Area Transport Coop  
**Project Name** TRANSIT AIR FILTRATION SYSTEM  
**Project Type** Self Managed Project  
**Project Number** 1150022003

**Description** Install an air filtration system in the City's transit fleet. This system will remove 99.995% of airborne infections and contaminants and protect our drivers and riders. The air filtration units exchange the air in each vehicle approximately every 3 minutes on average.

**Justification** Install an air filtration system in the City's transit fleet. This system will remove 99.995% of airborne infections and contaminants and protect our drivers and riders. The air filtration units exchange the air in each vehicle approximately every 3 minutes on average.

## Budget Summary

Project	Expenditures	2022	Total
1150022003	115 EQUIPMENT INSTALL	\$35,000	\$35,000
		<b>\$35,000</b>	<b>\$35,000</b>

Project	Funding Source	2022	Total
1150022003	FEDERAL	(\$35,000)	(\$35,000)
		<b>(\$35,000)</b>	<b>(\$35,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
TRANSIT AIR FILTRATION				<b>28</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Casper Area Transport Coop  
**Project Name** RESCUE MISSION BUS SHELTER  
**Project Type** Self Managed Project  
**Project Number** 1150022004

**Description** Install a bus shelter at the Rescue Mission to accomodate and protect riders from the outside elements. Due to the number of residents of the Mission who utilize transit services, we could provide better customer service by creating a stop immediate to the facility.

**Justification** Install a bus shelter at the Rescue Mission to accomodate and protect riders from the outside elements. Due to the number of residents of the Mission who utilize transit services, we could provide better customer service by creating a stop immediate to the facility.

## Budget Summary

Project	Expenditures		2022	Total
1150022004	115	BUILDING BUILD	\$30,000	\$30,000
			<b>\$30,000</b>	<b>\$30,000</b>

Project	Funding Source	2022	Total
1150022004	CAP RESERV	(\$6,000)	(\$6,000)
	FEDERAL	(\$24,000)	(\$24,000)
		<b>(\$30,000)</b>	<b>(\$30,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
RESCUE MISSION BUS				<b>28</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	20	0	0	0

# Capital Projects - Detail Report

**Work Group** Casper Area Transport Coop  
**Project Name** Transit Fleet Two-Way Radios  
**Project Type** Self Managed Project  
**Project Number** 1150022005

**Description** Replace two-way radios in the transit fleet as their technology has become obsolete and can no longer be repaired. The two-way radios are important to keep the drivers in touch with the transit dispatch center.

**Justification** Replace two-way radios in the transit fleet as their technology has become obsolete and can no longer be repaired. The two-way radios are important to keep the drivers in touch with the transit dispatch center.

## Budget Summary

Project	Expenditures	2022	Total
1150022005	115 TECHNOLOGY	\$50,000	\$50,000
		<b>\$50,000</b>	<b>\$50,000</b>

Project	Funding Source	2022	Total
1150022005	CAP RESERV	(\$10,000)	(\$10,000)
	STATE	(\$40,000)	(\$40,000)
		<b>(\$50,000)</b>	<b>(\$50,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Transit Fleet Two-Way				<b>28</b>
Capital Action	Replace	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Casper Area Transport Coop  
**Project Name** TRANSIT FIXED ROUTE BUSES  
**Project Type** Self Managed Project  
**Project Number** 1150022006

**Description** Purchase two (2) identical gas powered fixed route buses to replace Bus #75 and Bus #76. The buses have met and passed their useful life for mileage and years. The buses have also reached the point where the cost of repairs exceeds the value of the vehicles.

**Justification** Purchase two (2) identical gas powered fixed route buses to replace Bus #75 and Bus #76. The buses have met and passed their useful life for mileage and years. The buses have also reached the point where the cost of repairs exceeds the value of the vehicles.

## Budget Summary

Project	Expenditures	2022	Total
1150022006	115 VEHICLES	\$330,000	\$330,000
		<b>\$330,000</b>	<b>\$330,000</b>

Project	Funding Source	2022	Total
1150022006	CAP RESERV	(\$66,000)	(\$66,000)
	FEDERAL FDOT FTA	(\$264,000)	(\$264,000)
		<b>(\$330,000)</b>	<b>(\$330,000)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
TRANSIT FIXED ROUTE				<b>28</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Casper Events Center  
**Project Name** Bypass System Replacement  
**Project Type** Technology Project  
**Project Number** 2260022002

**Description** Current Bypass POS needs new hardware and software to meet upgrades required by the system. Especially important to these upgrades are the implementation of touchless sales transaction features that being required by our Local and State Health Departments.

**Justification** Without the upgrades our current system will become obsolete and we not be able to meet current Local and State Health Department requirements.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2260022002	226 TECHNOLOGY	\$25,000	\$25,000	\$25,000	\$75,000
		<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$75,000</b>

Project	Funding Source	2022	2023	2024	Total
2260022002	OneCent#16 OC SWIMREC	(\$25,000)	(\$25,000)		(\$50,000)
	OPPORTUNIT			(\$25,000)	(\$25,000)
		<b>(\$25,000)</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>	<b>(\$75,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Bypass System				<b>21</b>
Capital Action	Replace	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Casper Events Center  
**Project Name** CEC Fire Protection System Phase II  
**Project Type** Engineering Project  
**Project Number** 2260022003

**Description** Phase 1 of Fire Protection in the Ford Wyoming Center has been completed. Casper Electric along with the City of Casper Fire Department have major concerns regarding sensors, smoke detectors and compatibility with the new fire alarm panel system. They strongly recommend replacement of all original parts within the system to communicate and function with the Phase 1 installations.

**Justification** Casper Fire Department requirement to maintain functionality while hosting events within the facility.

## Budget Summary

Project	Expenditures	2022	Total
2260022003	226 EQUIPMENT REPAIR	\$250,000	\$250,000
	226 ITEMS REPAIR	\$100,000	\$100,000
	226 SYSTEM MAINTAIN	\$35,000	\$35,000
		<b>\$385,000</b>	<b>\$385,000</b>

Project	Funding Source	2022	Total
2260022003	OneCent#16 OC SWIMREC	(\$385,000)	(\$385,000)
		<b>(\$385,000)</b>	<b>(\$385,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
CEC Fire Protection				<b>28</b>
Capital Action	Maintain	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Cemetery  
**Project Name** Irrigation for existing Cemetery  
**Project Type** Engineering Project  
**Project Number** 1019121001

**Description** This project would add an automated system to the 58 acres of active grave space within Highland Park Cemetery.

**Justification** Highland park Cemetery is a vegetated place that is densely covered with grass and trees. Unlike all of Casper's parks and athletic fields, the vast majority of the cemetery does not have an automatic (irrigation) system. Watering is done by hand with hoses that are laboriously moved from one section of the cemetery to another. Several seasonal employees are hired on an annual basis to help care for the cemetery. Most of their time is spent on watering. The budget impact will be a saving of \$31,500 per year. \$32,000 a year in staff time is spent on hand watering the cemetery. This will be reduced by the cost to maintain the irrigation system. Maintenance of irrigation systems (repair, blowout, monitoring, etc.) cost less than \$1000 per year. This will be even less in the first year of operation since the system will be new and presumably in need of few repairs.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
1019121001	1015000 SYSTEM INSTALL	\$200,000	\$200,000	\$200,000	\$600,000
		<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$600,000</b>

Project	Funding Source	2022	2023	2024	Total
1019121001	OneCent#16 OC PARKS	(\$200,000)	(\$200,000)		(\$400,000)
	OPPORTUNIT			(\$200,000)	(\$200,000)
		<b>(\$200,000)</b>	<b>(\$200,000)</b>	<b>(\$200,000)</b>	<b>(\$600,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Irrigation for existing				<b>16</b>
Capital Action	New Cap	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Cemetery  
**Project Name** Cemetery UTV  
**Project Type** Fleet Project  
**Project Number** 1019122003

**Description** Replace Unit 90961 UTV With Equal Utility Cart

**Justification** this unit is in very bad shape do the the age. it doesnt get used as much due to having to be pampered to keep runnig. Unit meets requirement for replacing on age=14yrs.

## Budget Summary

Project	Expenditures	2022	Total
1019122003	1019100 EQUIPMENT	\$15,000	\$15,000
		<b>\$15,000</b>	<b>\$15,000</b>

Project	Funding Source	2022	Total
1019122003	CAP RESERV	(\$15,000)	(\$15,000)
		<b>(\$15,000)</b>	<b>(\$15,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Cemetery UTV				<b>7</b>
Capital Action	New Cap	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	Negative	-1	3	
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Fire EMS Department  
**Project Name** Station 3 Roof Replacement  
**Project Type** Engineering Project  
**Project Number** 1018020007

**Description** Steel roof replacement for Fire Station #3. \$75,000 allocated in FY20 was not enough to complete the project. Additional \$125,000 requested to adequately replace the roof and skylights.

**Justification** Station 3's roof is 10 years old and has had chronic leaking issues due to faulty installation of the roof and skylights. The original sub contractor would not warranty the roof. We have evaluated several options for spot repairs, but contractors are suggesting full replacement due to incorrect skylight installations that will continue to cause problems.

## Budget Summary

Project	Expenditures	2022	Total
1018020007	1018001 BUILDING BUILD	\$200,000	\$200,000
		<b>\$200,000</b>	<b>\$200,000</b>

Project	Funding Source	2022	Total
1018020007	CAP RESERV	(\$200,000)	(\$200,000)
		<b>(\$200,000)</b>	<b>(\$200,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Station 3 Roof				<b>17</b>
Capital Action	Maintain	0	0	0
Capital Type	Building	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	none	0	2	0
Financial Impact	Low	1	1	1
Funding Status	Partial	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	57	0	0	0



# Capital Projects - Detail Report

**Work Group** Fire EMS Department  
**Project Name** Turnout Gear Replacements  
**Project Type** Self Managed Project  
**Project Number** 1018021004

**Description** Firefighter turnout gear (bunker pants and coats) is the gear firefighters wear in structure fires and other immediately dangerous to life and health atmospheres. All Fire-EMS personnel, with the exception of administrative support personnel, are issued a set of turnout gear.

**Justification** -NFPA 1851 standard recommends turnout gear to be replaced every 10 years. The Fire-EMS Department has 73 members who are issued turnout gear.  
 -The department requires a steady source of funding to replace turnout gear to include gear in reserve when frontline gear is being washed. This replacement project will replace approximately eight (8) sets of gear each year.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
1018021004	1018001 EQUIPMENT	\$19,000	\$19,000	\$19,000	\$57,000
		<b>\$19,000</b>	<b>\$19,000</b>	<b>\$19,000</b>	<b>\$57,000</b>

Project	Funding Source	2022	2023	2024	Total
1018021004	OneCent#16 OC FIRE	(\$19,000)	(\$19,000)	(\$19,000)	(\$57,000)
		<b>(\$19,000)</b>	<b>(\$19,000)</b>	<b>(\$19,000)</b>	<b>(\$57,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Turnout Gear				<b>16</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Partial	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	55	0	0	0

# Capital Projects - Detail Report

**Work Group** Fire EMS Department  
**Project Name** Turnout Gear Extractor  
**Project Type** Self Managed Project  
**Project Number** 1018021005

**Description** This project adds turnout gear extractors to three stations over three years. The extractor is the industrial washing machine that remove toxins and other contaminates from firefighting gear.

**Justification** The addition of three extractors facilitates keeping turnout gear clean per NFPA standards. Having extractors at outlying stations allows for crews to decontaminate their gear without leaving their response area and reduces the amount of downtime that gear is out of service for cleaning.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
1018021005	1018001 EQUIPMENT	\$16,000	\$17,000	\$17,000	\$50,000
		<b>\$16,000</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$50,000</b>

Project	Funding Source	2022	2023	2024	Total
1018021005	OneCent#16 OC FIRE	(\$16,000)	(\$17,000)	(\$17,000)	(\$50,000)
		<b>(\$16,000)</b>	<b>(\$17,000)</b>	<b>(\$17,000)</b>	<b>(\$50,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Turnout Gear Extractor				<b>13</b>
Capital Action	New Cap	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Low	1	2	2
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Fire EMS Department  
**Project Name** SCBA Replacement  
**Project Type** Self Managed Project  
**Project Number** 1018021008

**Description** Self-Contained Breathing Apparatus (SCBA) are the air packs used by firefighters in hazardous atmospheres.

**Justification** The current SCBA were purchased in June 2014. The manufacturer (Avon) has decided to discontinue producing and supporting the air packs once parts are liquidated. Therefore these SCBA's need to be replaced as soon as possible to ensure properly operating critical safety equipment.

## Budget Summary

Project	Expenditures	2022	Total
1018021008	1018001 EQUIPMENT	\$400,000	\$400,000
		<b>\$400,000</b>	<b>\$400,000</b>

Project	Funding Source	2022	Total
1018021008	OneCent#16 OC FIRE	(\$400,000)	(\$400,000)
		<b>(\$400,000)</b>	<b>(\$400,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
SCBA Replacement				<b>24</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Fire EMS Department  
**Project Name** Station 1 Rehab  
**Project Type** Engineering Project  
**Project Number** 1018021012

**Description** -This project will make necessary improvements to Station 1 that are needed for it to remain functional. Improvements needed are new flooring, a kitchen remodel, front bathroom remodel, parking lot replacement & exterior renovation to include exterior doors, windows & garage door replacement.

**Justification**

- The carpet in Station 1 is badly worn. The carpet has been re-stretched over the years and now needs to be replaced. This project recommends removing the carpet from the station and polishing the concrete floors beneath. This recommendation is similar to what was done to City Hall. Polished concrete floors are in the other fire stations and have proven to be less maintenance and easier to keep clean. Estimated cost \$52,000-\$61,000 based on two bids.
- The kitchen area at station one is not functional given the number of personnel assigned to the station. This project recommends enhancing the kitchen area to provide more functional space in the kitchen/dining area and replace cabinets and countertops. Estimated cost: \$55,000 based on two bids.
- The front bathroom needs remodeled as it is the primary bathroom used by the public during station tours. The bathroom needs a new vanity, mirror & toilet along with touchless fixtures and paper towel dispensers. Estimated cost \$5,000-12,000 based on two bids

Additional associated costs up to \$25,000 for contractor and engineering fees.

- The parking lot has several pot holes that keep reappearing and streets is recommending mill & overlay and reconstruction of main rear drive area. \$150,000
- Exterior wood siding, rock veneer, front sign, exterior doors, windows and all garage doors need replaced due to age and annual maintenance costs. Estimated cost \$150,000.

## Budget Summary

Project	Expenditures	2022	2023	Total
1018021012	1018001 BUILDING REPAIR	\$78,000	\$320,000	\$398,000
		<b>\$78,000</b>	<b>\$320,000</b>	<b>\$398,000</b>

Project	Funding Source	2022	2023	Total
1018021012	Perp Care	(\$78,000)	(\$320,000)	(\$398,000)
		<b>(\$78,000)</b>	<b>(\$320,000)</b>	<b>(\$398,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Station 1 Rehab				<b>24</b>
Capital Action	Improve	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Fire EMS Department  
**Project Name** Replacement Support Vehicles  
**Project Type** Fleet Project  
**Project Number** 1018021015

**Description** Replace five (5) vehicles currently assigned to 2 CRR officers, Chief 4, a CRR Battalion Chief & Chief 2.

**Justification** It is expected the current vehicles will meet the age and miles replacement criteria by the time of actual replacement. These vehicles are currently assigned to CRR officers, a CRR Battalion Chief and 2 Chief Officers and used for response to incidents and on a daily basis and for inspection & community risk reduction activities.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
1018021015	1018001 VEHICLES	\$180,000	\$90,000	\$180,000	\$450,000
		<b>\$180,000</b>	<b>\$90,000</b>	<b>\$180,000</b>	<b>\$450,000</b>

Project	Funding Source	2022	2023	2024	Total
1018021015	CAP RESERV	(\$180,000)	(\$90,000)	(\$180,000)	(\$450,000)
		<b>(\$180,000)</b>	<b>(\$90,000)</b>	<b>(\$180,000)</b>	<b>(\$450,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replacement Support				<b>15</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Fire EMS Department  
**Project Name** Knox E-lock System  
**Project Type** Self Managed Project  
**Project Number** 1018022005

**Description** Knox e-lock system would be an upgrade to our current Knox Lock system that would improve security. Our current system is becoming obsolete and needs upgraded to improve the security of the system.

**Justification** Knox Box keys are the means by which the Fire Department is able to gain access to commercial buildings after hours for fire alarms and other emergencies and avoid damage to the structure by eliminating the need for crews to force entry. The new system includes the below features.

A major leap forward in technology and innovation for rapid access, the Knox e-Lock System is the first complete electronic rapid access solution for emergency responders. The Knox e-Lock System is designed for maximum security, access, and complete accountability while delivering the ruggedness and quality you have come to expect from the Knox Company.

## Budget Summary

Project	Expenditures	2022	Total
1018022005	1018001 EQUIPMENT	\$25,000	\$25,000
		<b>\$25,000</b>	<b>\$25,000</b>

Project	Funding Source	2022	Total
1018022005	OneCent#16 OC FIRE	(\$25,000)	(\$25,000)
		<b>(\$25,000)</b>	<b>(\$25,000)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Knox E-lock System				<b>17</b>
Capital Action	Replace	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Fire EMS Department  
**Project Name** Replacement AEDs  
**Project Type** Self Managed Project  
**Project Number** 1018022011

**Description** New AED's to replace obsolete units on support vehicles and Brush Trucks.

**Justification** Several of our current basic Automatic Electronic Defibrillators are due for replacement and we can no longer get batteries or support for them.

## Budget Summary

Project	Expenditures	2022	Total
1018022011	1018001 EQUIPMENT	\$12,000	\$12,000
		<b>\$12,000</b>	<b>\$12,000</b>

Project	Funding Source	2022	Total
1018022011	PRIVATE	(\$12,000)	(\$12,000)
		<b>(\$12,000)</b>	<b>(\$12,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replacement AEDs				<b>26</b>
Capital Action	Replace	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Fort Caspar Musuem  
**Project Name** Daubing and Log Repair Phase II  
**Project Type** Engineering Project  
**Project Number** 1019222002

**Description** Daubing and log repairs at the fort buildings as a Phase II project

**Justification** Buildings require daubing and log repair periodically to maintain structures

**Budget Summary**

Project	Expenditures	2022	Total
1019222002	1015000 BUILDING	\$75,000	\$75,000
		<b>\$75,000</b>	<b>\$75,000</b>

Project	Funding Source	2022	Total
1019222002	OneCent#16 OC MUSEUMS	(\$75,000)	(\$75,000)
		<b>(\$75,000)</b>	<b>(\$75,000)</b>

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Daubing and Log Repair				<b>19</b>
Capital Action	Maintain	0	0	0
Capital Type	Building	0	0	0
Chance of Failure	Need Now	5	2	10
Safety Impact	High	3	3	9

# Capital Projects - Detail Report

**Work Group** Hogadon Ski Area  
**Project Name** Snowmaking Repair and Expansion  
**Project Type** Self Managed Project  
**Project Number** 2250022005

**Description** Snowmaking Repair and Expan

**Justification** Expanding and repairing our current snowmaking system in four locations would greatly aid on functional operations and reduce man power set up and shut down operations. these would be three year projects is done in house by staff with minimal use of out side contractors.

Locations:

1. Locate and repair break in ground at the bottom of Park Ave ski run.
2. Addition of electrical snowmaking pedestal on the bottom corner of Holiday slope. this would be 400 feet of 350 MCM direct burial wire and a electrical pedestal.
3. Addition of electrical snowmaking pedestal in the middle of Boomerang slope. this would be 300 feet of 350 MCM direct burial wire and a electrical pedestal.
4. Addition of a water hydrant at the top of Ridge slope. this would be 300 feet of 6 inch steel water pipe. (already owned. Contracted welder, contracted excavator.

## Budget Summary

Project	Expenditures	2022	2023	Total
2250022005	2250002 MATERIALS BUILD	\$15,000	\$45,000	\$60,000
		<b>\$15,000</b>	<b>\$45,000</b>	<b>\$60,000</b>

Project	Funding Source	2022	2023	Total
2250022005	OPPORTUNIT		(\$45,000)	(\$45,000)
	Perp Care	(\$15,000)		(\$15,000)
		<b>(\$15,000)</b>	<b>(\$45,000)</b>	<b>(\$60,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Snowmaking Repair and				<b>27</b>
Capital Action	Improve	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Ice Arena  
**Project Name** Concession Ice Machine Replacement  
**Project Type** Self Managed Project  
**Project Number** 2230021003

**Description** Replace the ice making machine in the concessions area at the ice arena

**Justification** The current ice machine is 15 years old and is failing and requiring frequent repairs.

## Budget Summary

Project	Expenditures	2022	Total
2230021003	223 EQUIPMENT	\$9,000	\$9,000
		<b>\$9,000</b>	<b>\$9,000</b>

Project	Funding Source	2022	Total
2230021003	OneCent#16 OC SWIMREC	(\$9,000)	(\$9,000)
		<b>(\$9,000)</b>	<b>(\$9,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Concession Ice Machine				<b>24</b>
Capital Action	Replace	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Ice Arena  
**Project Name** Replace Entrance Doors with Automat  
**Project Type** Self Managed Project  
**Project Number** 2230022001

**Description** Replace entrance doors with automatic sliding doors at the ice arena

**Justification** Installation of automatic sliding doors for the exterior and interior doors for the Casper Ice Arena. Ease of accessibility, American Disability Act compliance, a contactless entry in the facility.

## Budget Summary

Project	Expenditures	2022	Total
2230022001	223 EQUIPMENT	\$17,000	\$17,000
		<b>\$17,000</b>	<b>\$17,000</b>

Project	Funding Source	2022	Total
2230022001	FEDERAL	(\$17,000)	(\$17,000)
		<b>(\$17,000)</b>	<b>(\$17,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replace Entrance Doors				<b>9</b>
Capital Action	Improve	0	0	0
Capital Type	Building	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Ice Arena  
**Project Name** Replace Emergency & Rink Lighting  
**Project Type** Engineering Project  
**Project Number** 2230022002

**Description** Replace current lighting with LEDs

**Justification** Replace lights in the Casper Ice Arena with LEDs for energy efficiency and cost-savings. Lights were upgraded in 2010 and are currently outdated. Proper lighting fixtures are necessary for an athlete's safety while skating/playing hockey.

## Budget Summary

Project	Expenditures	2022	Total
2230022002	223 EQUIPMENT	\$150,000	\$150,000
		<b>\$150,000</b>	<b>\$150,000</b>

Project	Funding Source	2022	Total
2230022002	OneCent#16 OC SWIMREC	(\$150,000)	(\$150,000)
		<b>(\$150,000)</b>	<b>(\$150,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replace Emergency &				<b>21</b>
Capital Action	Replace	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0



# Capital Projects - Detail Report

**Work Group** Information Systems  
**Project Name** Server Equipment Upgrades  
**Project Type** Technology Project  
**Project Number** 1013221002

**Description** Expansion of equipment required to operate the City's server infrastructure

**Justification** The continual upkeep of technology is necessary to prevent failure and address growth. Specifically for FY21, UPS batteries are needed to replace existing degraded devices. SQL licensing is needed for database server upgrades. The additional storage is needed for data growth and associated backups. Funding in FY22 is for the replacement of server processors.

## Budget Summary

Project	Expenditures	2022	Total
1013221002	1013200 EQUIPMENT	\$60,000	\$60,000
		<b>\$60,000</b>	<b>\$60,000</b>

Project	Funding Source	2022	Total
1013221002	CAP RESERV	(\$60,000)	(\$60,000)
		<b>(\$60,000)</b>	<b>(\$60,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Server Equipment				<b>19</b>
Capital Action	Improve	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	None	0	2	0
Financial Impact	None	0	1	0
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Information Systems  
**Project Name** IT Security Assessment  
**Project Type** Technology Project  
**Project Number** 1013221003

**Description** An outside analysis of City's network security protocols, policies, and procedures

**Justification** While staff is continuously updating and monitoring network security, it is beneficial to have an outside assessment performed to ensure the major areas of concern are being addressed. Plante Moran performed a similar service for the organization several years ago. Their findings helped IT adjust some of its processes to better protect network resources.

## Budget Summary

Project	Expenditures	2022	Total
1013221003	1013200 TECHNOLOGY	\$20,000	\$20,000
		<b>\$20,000</b>	<b>\$20,000</b>

Project	Funding Source	2022	Total
1013221003	FEDERAL FDHS	(\$20,000)	(\$20,000)
		<b>(\$20,000)</b>	<b>(\$20,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
IT Security Assessment				<b>12</b>
Capital Action	Improve	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	None	0	2	0
Financial Impact	High	3	1	3
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Information Systems  
**Project Name** Redundant Internet Service  
**Project Type** Technology Project  
**Project Number** 1013222003

**Description** Secondary Internet connection for redundancy purposes

**Justification** The City's dependence on Internet based services continues to grow at a rapid pace. Remote work became a norm during the pandemic, insomuch that even public safety dispatch services are now being configured for off-site accessibility. Likewise, many divisions are dependent on the Internet for their daily operations. A service interruption, be it from the provider or the City, would greatly hamper operations. A Secondary Internet connection, from a different provider and at a separate location, would address such an issue.

## Budget Summary

Project	Expenditures	2022	Total
1013222003	1013200 TECHNOLOGY	\$20,000	\$20,000
		<b>\$20,000</b>	<b>\$20,000</b>

Project	Funding Source	2022	Total
1013222003	FEDERAL	(\$20,000)	(\$20,000)
		<b>(\$20,000)</b>	<b>(\$20,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Redundant Internet				<b>9</b>
Capital Action	New Cap	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	None	0	2	0
Financial Impact	None	0	1	0
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Municipal Golf Course  
**Project Name** 3-Fairway Mowers replacement  
**Project Type** Fleet Project  
**Project Number** 2220021001

**Description** 3- 2007 John Deere 3235C fairway mowers (Unit Numbers 82233,82234,82235) replacement

**Justification** Units are 13 years old with over 4000 hours each and have exceeded their useful life span. These are the main mowing units used to maintain the quality of fairway turf throughout the golf course. Each unit is used on average of 20 hours per week. These units are specialized mowing units designed to mow fairways at a height of half inch.

## Budget Summary

Project	Expenditures	2022	Total
2220021001	251 EQUIPMENT	\$180,000	\$180,000
		<b>\$180,000</b>	<b>\$180,000</b>

Project	Funding Source	2022	Total
2220021001	OneCent#16 OC PARKS	(\$180,000)	(\$180,000)
		<b>(\$180,000)</b>	<b>(\$180,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
3-Fairway Mowers				<b>13</b>
Capital Action	Replace	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Partial	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	31	0	0	0

# Capital Projects - Detail Report

**Work Group** Municipal Golf Course  
**Project Name** Topdressing Brush  
**Project Type** Self Managed Project  
**Project Number** 2220022019

**Description** The topdressing brush is used for dragging sand on golf greens. It can also be used for cleaning off any debris on the greens. It is pulled by a golf cart and uses a motor for raising and lowering.

**Justification** The topdressing brush has a remote controlled motor that raises and lowers the brush. This feature lets the operator be more efficient both on the green and travelling to the next. The drag mat that is currently used has to be loaded and unload by hand which takes more time and makes it more difficult to work around golfers.

## Budget Summary

Project	Expenditures	2022	Total
2220022019	2220002 EQUIPMENT	\$6,000	\$6,000
		<b>\$6,000</b>	<b>\$6,000</b>

Project	Funding Source	2022	Total
2220022019	OneCent#16 OC PARKS	(\$6,000)	(\$6,000)
		<b>(\$6,000)</b>	<b>(\$6,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Topdressing Brush				<b>13</b>
Capital Action	Replace	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	None	0	2	0
Financial Impact	None	0	1	0
Funding Status	Unknown	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Mini Excavator  
**Project Type** Fleet Project  
**Project Number** 1019020003

**Description** 2003 John Deere 110 Tractor Replacement (83240).

**Justification** 83240 is 16 years old and has met all three of the Fleet Division's requirements for replacement eligibility. This tractor has been used for various parks maintenance activities ranging from moving pallets around for projects to box scraping alleys (when the Street Division borrows it). Staff recommends replacing this unit with a mini excavator. There have been several instances where a smaller unit could have made the job more efficient, especially at Highland Cemetery where sometimes access for digging a grave is less than stellar. Many other opportunities exist within the Parks Division to make use of this unit as well, such as, trenching for irrigation installation and repair, landscape projects.

## Budget Summary

Project	Expenditures	2022	Total
1019020003	251 EQUIPMENT	\$70,000	\$70,000
		<b>\$70,000</b>	<b>\$70,000</b>

Project	Funding Source	2022	Total
1019020003	OneCent#16 OC PARKS	(\$70,000)	(\$70,000)
		<b>(\$70,000)</b>	<b>(\$70,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Mini Excavator				<b>10</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	None	0	2	0
Financial Impact	None	0	1	0
Funding Status	Fully	0	0	0
Safety Impact	None	0	3	0
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Toro Infield Machine 3040  
**Project Type** Fleet Project  
**Project Number** 1019021013

**Description** Toro Infield Pro Machine to help manicure our infield surfaces on our baseball and softball field.

**Justification** Currently we only have one infield machine to help manicure our infields on our baseball and softball fields. Being able to make the playing surface playable and safe this machine also offers different attachments that a single operator can use while staffing is limited. By having another machine we would be able to do multiple fields at the same time and our time would be more productive with our field preps and can attend to other tasks that are not being done.

- Brush Attachment for keeping the infield material in the skin area so we can limit hours of hand sweeping on a weekly basis
- Edging Attachments for keeping the transition area between the grass and skin areas level without any build up that can create lips
- Front push blade for around home plates and high sliding areas

## Budget Summary

Project	Expenditures	2022	Total
1019021013	251 EQUIPMENT	\$22,000	\$22,000
		<b>\$22,000</b>	<b>\$22,000</b>

Project	Funding Source	2022	Total
1019021013	CAP RESERV	(\$22,000)	(\$22,000)
		<b>(\$22,000)</b>	<b>(\$22,000)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Toro Infield Machine 3040				<b>26</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Playground and Fall Material Repl  
**Project Type** Self Managed Project  
**Project Number** 1019021017

**Description**

Playgrounds have a rough life expectancy of 25 years each, and the city owns 48 playgrounds. This project entails replacing two playgrounds per year. Playgrounds cost between \$40,000 and \$90,000 each, depending on the size and style.

This project also envisions replacing existing fall material, which is typically either pea gravel or woodchips, with no-maintenance loose shredded rubber. Again, the goal would be to add the fall material to two playgrounds per year. Adding new fall material would cost roughly \$25,000 per playground.

**Justification**

The city conducts safety inspections of each playground every two months. The goal is to find and eliminate hazards of the structures before any children are hurt. A lack of playground replacement funding could leave us in the position of having to remove or cordon off an existing playground without the necessary funds to replace it.

Fall material is a secondary but equally important part of playground maintenance. Every playground requires fall material of a certain elasticity to be present. Many of the city's playgrounds are covered with either pea gravel or wood chips. These are effective, but they must be aerated regularly, and they can create a mess in the nearby grass and throughout the neighborhood. Recently built playgrounds have had artificial tiled or poured-in-place fall material placed beneath them. This is more expensive at the outset, but requires less maintenance and is more popular with the neighborhood.

A less expensive alternative to poured in place and tile is loose shredded rubber. Loose shredded rubber was installed at Susie McMurry Park 5 years ago and it doesn't blow around in the wind like the wood chips and doesn't need tilled like the pea gravel thus reducing maintenance for staff. Roughly \$19,000 per year is spent on playground maintenance, but this cost is distributed very unevenly. Six playgrounds accounted for more than a quarter of this expenditure, while at the other end of the spectrum, almost half of the city's playgrounds required no maintenance at all. A new playground that replaces an old playground should be expected to save the city from \$1,000 to \$2,000 per year in maintenance costs. This benefit is in addition to the increase in customer satisfaction that comes from using a new, modern playground.

## Budget Summary

# Capital Projects - Detail Report

Project	Expenditures	2022	2023	2024	Total
1019021017	1019012 MATERIALS	\$125,000	\$125,000	\$125,000	\$375,000
		<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$375,000</b>

Project	Funding Source	2022	2023	2024	Total
1019021017	OneCent#16 OC PARKS	(\$125,000)	(\$125,000)		(\$250,000)
	OPPORTUNIT			(\$125,000)	(\$125,000)
		<b>(\$125,000)</b>	<b>(\$125,000)</b>	<b>(\$125,000)</b>	<b>(\$375,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Playground and Fall				<b>17</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Miscellaneous Park Improvements  
**Project Type** Self Managed Project  
**Project Number** 1019021018

**Description** This funding would be made available to fund general repairs in city parks.

**Justification** The City has 47 formal parks, each with playgrounds, picnic structures, lighting, drainage issues, irrigation systems, pavilions, and many other amenities. These items age, degrade, and eventually need replaced. This funding would be used to repair or replace general issues and items within the city parks, and it would be available to make modest enhancements should the need arise.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
1019021018	1019012 SYSTEM	\$100,000	\$100,000	\$100,000	\$300,000
		<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$300,000</b>

Project	Funding Source	2022	2023	2024	Total
1019021018	OneCent#16 OC PARKS	(\$100,000)	(\$100,000)		(\$200,000)
	OPPORTUNIT			(\$100,000)	(\$100,000)
		<b>(\$100,000)</b>	<b>(\$100,000)</b>	<b>(\$100,000)</b>	<b>(\$300,000)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
Miscellaneous Park				<b>11</b>
Capital Action	Improve	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Soccer Irrig Pump Station Update  
**Project Type** Engineering Project  
**Project Number** 1019021024

**Description** This project would replace the pumps and controls in the soccer field pump station building.

**Justification** The pump station that feeds the North Casper Sports Complex has become problematic causing the need to switch to city water multiple times throughout the summer. Many attempts have been made to repair the autonomy of the system but have failed causing staff to monitor the system manually even on weekends. This increases the amount of overtime required to make sure the system is working as good as can be in the current configuration.

By updating the pumps and control system, greater control of autonomy will be achieved and staff woul

## Budget Summary

Project	Expenditures	2022	Total
1019021024	1019012 EQUIPMENT	\$145,000	\$145,000
		<b>\$145,000</b>	<b>\$145,000</b>

Project	Funding Source	2022	Total
1019021024	OneCent#16 OC PARKS	(\$145,000)	(\$145,000)
		<b>(\$145,000)</b>	<b>(\$145,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Soccer Irrig Pump Station				<b>4</b>
Capital Action	Maintain	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	NONE	0	2	0
Financial Impact	NONE	0	1	0
Funding Status	Fully	0	0	0
Safety Impact	NONE	0	3	0
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Parks Irrigation Misc Improvements  
**Project Type** Self Managed Project  
**Project Number** 1019021025

**Description** This project will involve Improvements to the parks divisions irrigation systems in the form of algae control, backflow prevention, and pump controls as well as other miscellaneous improvements.

**Justification** The Parks Division has taken on testing and repairing all backflow prevention devices in the parks system. There is a need to purchase new devices and repair parts for existing devices to make sure the city water supply remains safe.

Algae control in the irrigation ponds has become a prevailing problem. The algae ultimately clogs irrigation systems and makes it very difficult to maintain the systems in good working order. Some monies would be spent on algae prevention in the form of covering irrigation ponds to eliminate the light source needed for algae growth.

This project will also include optimizing the parks that are fed from well water in the form of new pumps or controls.

## Budget Summary

Project	Expenditures	2022	Total
1019021025	1019012 MATERIALS	\$130,000	\$130,000
		<b>\$130,000</b>	<b>\$130,000</b>

Project	Funding Source	2022	Total
1019021025	OneCent#16 OC PARKS	(\$130,000)	(\$130,000)
		<b>(\$130,000)</b>	<b>(\$130,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Parks Irrigation Misc				<b>792</b>
Capital Action		0	0	0
Capital Type		0	0	0
Chance of Failure		99	2	198
Customer Impact		99	2	198
Financial Impact		99	1	99
Funding Status		0	0	0
Safety Impact		99	3	297
Unfunded Percentage		0	0	0



# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Center St. Underpass Enhancements  
**Project Type** Engineering Project  
**Project Number** 1019021200

**Description** The Center Street underpass is located under the BNSF Railroad just south of Interstate 25. Pedestrian railings extend approximately 410-ft north and south of the underpass along both sides of the roadway. Colored slope paving extends from the sidewalk to the natural grade.

**Justification** The Center Street underpass has not been rehabilitated in over 20-years. The pedestrian railing is failing and the lighting is not sufficient to promote walkability. Enhancements will include replacing the railing, updating the lighting, and improving the landscaping.

## Budget Summary

Project	Expenditures	2022	Total
1019021200	1015000 BUILDING BUILD	\$462,500	\$462,500
		<b>\$462,500</b>	<b>\$462,500</b>

Project	Funding Source	2022	Total
1019021200	OneCent#16 OC PARKS	(\$462,500)	(\$462,500)
		<b>(\$462,500)</b>	<b>(\$462,500)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Center St. Underpass				<b>11</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	None	0	3	0
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Self Hosted Server Baseline  
**Project Type** Technology Project  
**Project Number** 1019022004

**Description** Create a self hosted server for Baseline central control for irrigation systems

**Justification** Parks irrigation is currently in the process of switching to a new central control system for the city's irrigation systems. A test unit at City Hall was installed last fiscal year. This controller was cellular so yearly fees were incurred. Athletics have 12 Weather trak controllers which are cellular as well and incurring yearly fees. In an effort to get away from recurring fees the Baseline system allows that we can host our own server to network the controllers. As more controllers get replaced and added to the system the cost savings from no cellular fees will be greatly realized.

## Budget Summary

Project	Expenditures	2022	Total
1019022004	1019012 TECHNOLOGY	\$25,000	\$25,000
		<b>\$25,000</b>	<b>\$25,000</b>

Project	Funding Source	2022	Total
1019022004	OneCent#16 OC PARKS	(\$25,000)	(\$25,000)
		<b>(\$25,000)</b>	<b>(\$25,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Self Hosted Server				<b>12</b>
Capital Action	New Cap	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	None	0	3	0
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Replace 84025  
**Project Type** Fleet Project  
**Project Number** 1019022005

**Description** Replace 84025 1/2 ton ford with 3/4 ton pickup with utility body and pipe rack

**Justification** 84025 is used in the irrigation section of the parks division. It has a utility body which appears to have been too heavy for a 1/2 ton pickup. The Utility box has completely rested through in places. This vehicle meets all 3 of the Fleet Division's criteria for replacement.

## Budget Summary

Project	Expenditures	2022	Total
1019022005	1019012 VEHICLES MODIFY	\$12,000	\$12,000
	1019012 VEHICLES	\$35,000	\$35,000
		<b>\$47,000</b>	<b>\$47,000</b>

Project	Funding Source	2022	Total
1019022005	CAP RESERV	(\$47,000)	(\$47,000)
		<b>(\$47,000)</b>	<b>(\$47,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replace 84025				<b>10</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Replace Toro Zero Turn mower  
**Project Type** Fleet Project  
**Project Number** 1019022006

**Description** Replace zero turn mower (83309) in parks.

**Justification** This mower is almost 7 years old. Although it may not meet all 3 of the shops requirements for replacement staff is requesting its replacement due to safety concerns. It has become apparent through the use of this mower that it is incapable of mowing hills and the deck width of the mower does not allow for mowing edges of lawns near curbs and around trees and other obstacles. The parks system contains an abundance of the above items which makes this mower inadequate in staff's opinion.

## Budget Summary

Project	Expenditures	2022	Total
1019022006	1019012 VEHICLES	\$38,000	\$38,000
		<b>\$38,000</b>	<b>\$38,000</b>

Project	Funding Source	2022	Total
1019022006	CAP RESERV	(\$38,000)	(\$38,000)
		<b>(\$38,000)</b>	<b>(\$38,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replace Toro Zero Turn				<b>25</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** North Casper Field 5 Lights  
**Project Type** Engineering Project  
**Project Number** 1019022021

**Description** Replace Softball Field 5 lights, Wiring, Poles and related components on one baseball field. (North Casper Field 5) current poles are rusting out, light bases are starting to crack and becoming very unsafe to players and spectators.

**Justification**

- Benefits of changing the light structure with TLC for LED would Reduce the spill light and glare by 50% or more
- Guaranteed light levels of 50/30 in the field of play, currently the light levels are at a 11 at best and industry standard is 30.
- Control-link System for remote on/off control and performance monitoring with 24/7 customer support
- Reduction of energy and maintenance costs by 50-85%
- product assurance and warranty program that includes materials and onsite labor, eliminating 100%of our maintenance costs for 25 years.

## Budget Summary

Project	Expenditures		2022	Total
1019022021	1019012	SYSTEM INSTALL	\$200,000	\$200,000
			<b>\$200,000</b>	<b>\$200,000</b>

Project	Funding Source	2022	Total
1019022021	Perp Care	(\$200,000)	(\$200,000)
		<b>(\$200,000)</b>	<b>(\$200,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
North Casper Field 5				<b>27</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** PV to Robertson Road Bridge  
**Project Type** Engineering Project  
**Project Number** 1019022027

**Description** Construction of a 10-foot wide concrete pathway and pedestrian bridge over the North Platte River from Robertson Road to the Intersection of Yarrow and Indian Paintbrush.

**Justification** To connect the Platte River Trail from it's terminus near Paradise Valley Park to the neighborhoods and schools along Robertson Road. It will offer a non-motorized transportation option for the public to safely travel throughout Casper.

## Budget Summary

Project	Expenditures	2022	Total
1019022027	1015000 PATHWAY BUILD	\$1,251,500	\$1,251,500
		<b>\$1,251,500</b>	<b>\$1,251,500</b>

Project	Funding Source	2022	Total
1019022027	FEDERAL FDOT HWY	(\$500,000)	(\$500,000)
	OneCent#14 OC COMPROJ	(\$39,795)	(\$39,795)
	OneCent#15 OC COMPROJ	(\$23,762)	(\$23,762)
	OneCent#16 OC COMPROJ	(\$325,000)	(\$325,000)
	PRIVATE NP DONOR	(\$362,943)	(\$362,943)
		<b>(\$1,251,500)</b>	<b>(\$1,251,500)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
PV to Robertson Road				<b>15</b>
Capital Action	New Cap	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	High	3	2	6
Financial Impact	None	0	1	0
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Parks  
**Project Name** Wright ZTO Trim Mower  
**Project Type** Fleet Project  
**Project Number** 211019015

**Description** Small area mower for all of our detail work on the athletic fields and fence lines.

**Justification** Need to replace the current John Deere mower we have now. Our current John Deere mower is getting old and breaking down every week. The John Deere mower we have can't get into the tight spots that we have and those that we can't get a mower into our staff has to go back to trim those areas and adding more time and labor to those areas where we could be doing other jobs.  
 Some of the advantages the Wright ZTO could offer us are:  
 -Minimal Maintenance to the Machine  
 -one pin to adjust the height vs. having to put the entire mower on the lift at the shop for adjustment for the John Deere, and delaying our work time.  
 -Zero turf capabilities, John Deere could not.  
 -Faster mowing speed and quality of cut is better.  
 -Can blow sidewalks off after mowing  
 -mulches leaves, john Deere mower has to put kits on for it.

## Budget Summary

Project	Expenditures	2022	Total
211019015	251 EQUIPMENT	\$8,000	\$8,000
		<b>\$8,000</b>	<b>\$8,000</b>

Project	Funding Source	2022	Total
211019015	CAP RESERV	(\$8,000)	(\$8,000)
		<b>(\$8,000)</b>	<b>(\$8,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Wright ZTO Trim Mower				<b>16</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	none	0	1	0
Funding Status	Unknown	0	0	0
Safety Impact	none	0	3	0
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Planning  
**Project Name** LifeSteps Campus Roofs  
**Project Type** Engineering Project  
**Project Number** 1016022001

**Description** Replace roofs on Buildings K & L.

**Justification**

The existing roof on Building L is a Steven's membrane over WFB (wood fiber board) cover board over an older BUR roof system over another layer of WFB over 1" XPS insulation over wood decking. The existing membrane is completely shot. It has deteriorated in places so that nothing was left but the scrim. It is well beyond the serviceable lifespan. It needs to be replaced. Repairs have been performed to get the roof through the winter.

The "dome" roof on Building K appears to be the same membrane installed at the same time. A single leak was reported on the "dome." The leak on the dome originates from the skylight which is cracked and broken. The roof system is also at the end of its serviceable life-span and will likely start to fail similarly within the next few years. New gutters are also required on the dome roof because of improper draining.

Combination of both roofs would result in a reduction in cost as opposed to the two roofs separately, per an estimate provided to City Engineering.

A Manufacturer's 20 year warranty would be provided for both roofs.

## Budget Summary

Project	Expenditures	2022	Total
1016022001	1016001 BUILDING REPAIR	\$110,000	\$110,000
		<b>\$110,000</b>	<b>\$110,000</b>

Project	Funding Source	2022	Total
1016022001	CAP RESERV	(\$110,000)	(\$110,000)
		<b>(\$110,000)</b>	<b>(\$110,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
LifeSteps Campus Roofs				<b>26</b>
Capital Action	Replace	0	0	0
Capital Type	Building	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	High	3	1	3
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Planning  
**Project Name** Parking Lot 1st & Center  
**Project Type** Engineering Project  
**Project Number** 1016022002

**Description** Parking lot 1st & Center

**Justification** The parking lot at 1st and Center Street has not seen maintenance for over 10 years. Staff members from Public Services, Community Development, Parks, and our Parking operator conducted a walk-around/assessment of the property in August 2020. The parking lot is in dire need of preventative maintenance and replacement and repair of several aspects.

## Budget Summary

Project	Expenditures	2022	2023	Total
1016022002	1016001 STREET	\$83,675	\$132,350	\$216,025
		<b>\$83,675</b>	<b>\$132,350</b>	<b>\$216,025</b>

Project	Funding Source	2022	2023	Total
1016022002	OTHRFNDCUR	(\$83,675)	(\$132,350)	(\$216,025)
		<b>(\$83,675)</b>	<b>(\$132,350)</b>	<b>(\$216,025)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Parking Lot 1st & Center				<b>28</b>
Capital Action	Maintain	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Planning  
**Project Name** Repair/Maint. City Parking Garage  
**Project Type** Engineering Project  
**Project Number** 1016022003

**Description** Repair and Maintenance of City Parking Garage

**Justification** The City Parking Garage was built in 1982 and requires some specific repair and maintenance work. City staff members from Public Services, Community Development, and Parks met with the new Parking operator and identified the project issues as Liability Concerns and Building Maintenance. Delay will only intensify the issues, resulting in increased costs and potential risk exposure. The list includes the following: Filling and/or patching multiple ceiling leaks in the expansion joints on each floor of garage - rebar is exposed; install drain cover on 3rd floor and pour concrete patch on 5th floor walkway to the stairwell; replace deteriorated sections of floor to floor drain pipes; remove metal post by ticket booth; filling expansion joints on sidewalks (east side), patching concrete by east exit onto Wolcott, and repairing curb gap on east side while potentially replace entire sidewalk section (to remove multiple tripping hazards); patch and paint stairwells; crack sealing on west sidewalk (tripping hazards) and building façade (to prevent sloughing); and installation of weather stripping on garage windows by elevators.

## Budget Summary

Project	Expenditures	2022	Total
1016022003	1016001 BUILDING	\$49,500	\$49,500
		<b>\$49,500</b>	<b>\$49,500</b>

Project	Funding Source	2022	Total
1016022003	OTHRFNDRES	(\$49,500)	(\$49,500)
		<b>(\$49,500)</b>	<b>(\$49,500)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Repair/Maint. City				<b>28</b>
Capital Action	Maintain	0	0	0
Capital Type	Building	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0



# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Faro 3D Imaging  
**Project Type** Self Managed Project  
**Project Number** 1017021005

**Description** The FARO 3D Imaging is used to capture 3D images for crash, crime and fire.

**Justification** The FARO 3D Imaging is used to capture 3D images for crash, crime and fire incidents. The FARO captures the forensic data and provides officers and fire with data to deliver compelling court presentations.

## Budget Summary

Project	Expenditures	2022	2023	Total
1017021005	102 TECHNOLOGY	\$64,550	\$15,450	\$80,000
		<b>\$64,550</b>	<b>\$15,450</b>	<b>\$80,000</b>

Project	Funding Source	2022	2023	Total
1017021005	OneCent#16 OC POLICE	(\$64,550)	(\$15,450)	(\$80,000)
		<b>(\$64,550)</b>	<b>(\$15,450)</b>	<b>(\$80,000)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
Faro 3D Imaging				<b>26</b>
Capital Action	New Cap	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Lidar Radars x 4  
**Project Type** Self Managed Project  
**Project Number** 1017021006

**Description** LIDAR is Light Detection and Ranging. LIDAR instruments are used to measure vehicle speeds and distances.

**Justification** LIDAR is used by police officers for speed enforcement and crash reduction. LIDAR instruments can also be used to determine following too close violations, and measure crash scenes for evidence preservation.

## Budget Summary

Project	Expenditures	2022	Total
1017021006	1017001 EQUIPMENT	\$15,000	\$15,000
		<b>\$15,000</b>	<b>\$15,000</b>

Project	Funding Source	2022	Total
1017021006	OneCent#16 OC POLICE	(\$15,000)	(\$15,000)
		<b>(\$15,000)</b>	<b>(\$15,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Lidar Radars x 4				<b>26</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	High	3	1	3
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Speed Trailer x 1  
**Project Type** Fleet Project  
**Project Number** 1017021008

**Description** The purpose of this project is to purchase one message board/radar traffic unit. The current speed trailer will alert citizens of their speed as they travel toward the equipment. The data collection component no longer functions and due to the age of the equipment the parts are no longer available.

**Justification** The public requests for the speed trailer to be deployed in their neighborhoods has increased exponentially over the last few years. Not only is this an awareness tool as to the excessive speed of a vehicle, the new equipment will also have a message board attached. In 2018 the PD began using a Federal program, DDACTS (Data Driven Approaches to Crime and Traffic Safety) to monitor and curb crime and traffic issues as they relate to previous years crime stats.

## Budget Summary

Project	Expenditures	2022	Total
1017021008	1017001 VEHICLES	\$8,500	\$8,500
		<b>\$8,500</b>	<b>\$8,500</b>

Project	Funding Source	2022	Total
1017021008	OneCent#16 OC POLICE	(\$8,500)	(\$8,500)
		<b>(\$8,500)</b>	<b>(\$8,500)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Speed Trailer x 1				<b>25</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Mobile Message Board x 2  
**Project Type** Self Managed Project  
**Project Number** 1017021009

**Description** Mobile Message Boards are digital lighted message boards mounted to trailers for deployment by police officers.

**Justification** Mobile Message Boards can be deployed with messages for public safety and law enforcement purposes. Message boards may be utilized to provide traffic-related information or anti-crime related information for public consumption. Message boards could be utilized to provide support to the DDACTS area, for public events such as parades, or for holiday anti-DUI campaigns, among several other uses.

## Budget Summary

Project	Expenditures	2022	Total
1017021009	1017001 EQUIPMENT	\$32,000	\$32,000
		<b>\$32,000</b>	<b>\$32,000</b>

Project	Funding Source	2022	Total
1017021009	CARES Fund	(\$32,000)	(\$32,000)
		<b>(\$32,000)</b>	<b>(\$32,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Mobile Message Board x				<b>14</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** New Police Station  
**Project Type** Engineering Project  
**Project Number** 1017021013

**Description** The purpose of this project is to complete the building of a new station for the Casper Police Department. This is associated with the Plan-it Project #18-PD-04 that began in 2019.

**Justification** This Department submission addresses the long-term requirement to build a new law enforcement center that enables unit integrity, continuity of operations, professional and timely customer service, lines of communications, efficient workflows, safety and security, privacy, victim assistance, technology and communication solutions and advancements, information sharing, sound law enforcement practices and procedures, and other items that are required for future law enforcement operations.

## Budget Summary

Project	Expenditures	2022	Total
1017021013	1017001 BUILDING BUILD	\$3,362,900	\$3,362,900
		<b>\$3,362,900</b>	<b>\$3,362,900</b>

Project	Funding Source	2022	Total
1017021013	OneCent#16 OC POLICE	(\$3,362,900)	(\$3,362,900)
			<b>(\$3,362,900)</b>
		<b>(\$3,362,900)</b>	<b>)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
New Police Station				<b>28</b>
Capital Action	New Cap	0	0	0
Capital Type	Building	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Purchasing 5 marked units  
**Project Type** Self Managed Project  
**Project Number** 1017022007

**Description** Purchase and install equipment for 5 marked units

**Justification**  

**Budget Summary**

Project	Expenditures	2022	Total
1017022007	1017001 EQUIPMENT	\$220,000	\$220,000
	1017001 VEHICLES	\$202,000	\$202,000
		<b>\$422,000</b>	<b>\$422,000</b>

Project	Funding Source	2022	Total
1017022007	OneCent#16 OC POLICE	(\$422,000)	(\$422,000)
		<b>(\$422,000)</b>	<b>(\$422,000)</b>

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Purchasing 5 marked				<b>14</b>
Capital Action	New Cap	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0



# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Purchase 1 unmarked unit  
**Project Type** Self Managed Project  
**Project Number** 1017022008

**Description** purchase vehicle an equipment for 1 unmarked vehicle

**Justification**  

**Budget Summary**

Project	Expenditures	2022	Total
1017022008	1017001 EQUIPMENT	\$3,000	\$3,000
	1017001 VEHICLES	\$32,000	\$32,000
		<b>\$35,000</b>	<b>\$35,000</b>

Project	Funding Source	2022	Total
1017022008	OneCent#16 OC POLICE	(\$35,000)	(\$35,000)
		<b>(\$35,000)</b>	<b>(\$35,000)</b>

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Purchase 1 unmarked				<b>16</b>
Capital Action	New Cap	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Marathon Impound Lot  
**Project Type** Engineering Project  
**Project Number** 1017022009

**Description** Renovate the Marathon Impound Lot to prevent the erosion of the elevated lot and secure the lot with proper fencing.

**Justification** Prevent the theft of vehicles in the possession of CPD. Enhance the Chain of Custody and Security.

## Budget Summary

Project	Expenditures	2022	Total
1017022009	1017001 BUILDING	\$44,500	\$44,500
		<b>\$44,500</b>	<b>\$44,500</b>

Project	Funding Source	2022	Total
1017022009	OneCent#16 OC POLICE	(\$44,500)	(\$44,500)
		<b>(\$44,500)</b>	<b>(\$44,500)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Marathon Impound Lot				<b>27</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Investigation Lobby Buildout  
**Project Type** Engineering Project  
**Project Number** 1017022010

**Description** Facility Upgrade for Investigations

**Justification** To provide customer service to the Investigations group through the Investigations Administrative Asst. Build out lobby needed for Investigations efficiency in customer service and security.

## Budget Summary

Project	Expenditures	2022	Total
1017022010	1017001 BUILDING BUILD	\$21,950	\$21,950
		<b>\$21,950</b>	<b>\$21,950</b>

Project	Funding Source	2022	Total
1017022010	OneCent#16 OC POLICE	(\$21,950)	(\$21,950)
		<b>(\$21,950)</b>	<b>(\$21,950)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Investigation Lobby				<b>19</b>
Capital Action	Improve	0	0	0
Capital Type	Building	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	None	0	1	0
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** TruNarc Analyzer  
**Project Type** Self Managed Project  
**Project Number** 1017022011

**Description** TruNarc will enable officers, and other personnel to scan more than 450 suspected controlled substances in a single, definitive test.

**Justification** TruNarc Analyzer will eliminate the need for officers to handler suspected controlled substances in a manner that may expose them to a potentially caustic substance.

## Budget Summary

Project	Expenditures	2022	Total
1017022011	102 EQUIPMENT	\$26,500	\$26,500
		<b>\$26,500</b>	<b>\$26,500</b>

Project	Funding Source	2022	Total
1017022011	OneCent#16 OC POLICE	(\$26,500)	(\$26,500)
		<b>(\$26,500)</b>	<b>(\$26,500)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
TruNarc Analyzer				<b>25</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Customer Service Mgmt Software  
**Project Type** Self Managed Project  
**Project Number** 1017022012

**Description** To increase service delivery to the citizens of Casper.

**Justification** Platform will allow citizens and victims of crimes to have instant access to relevant information related to calls for service and case management.

## Budget Summary

Project	Expenditures	2022	Total
1017022012	102 TECHNOLOGY	\$29,000	\$29,000
		<b>\$29,000</b>	<b>\$29,000</b>

Project	Funding Source	2022	Total
1017022012	CARES Fund	(\$29,000)	(\$29,000)
		<b>(\$29,000)</b>	<b>(\$29,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Customer Service Mgmt				<b>27</b>
Capital Action	New Cap	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** PD Drone  
**Project Type** Self Managed Project  
**Project Number** 1017022013

**Description** PD Drone to assist in police operations, and search and rescue operations

**Justification** In 2019, the Casper Police Department assisted the NCSD in search and rescue operations to locate a autistic teenager. With the use of a updated drone with thermal capability, more recoveries would turn into rescues. The drone enables searching larger areas in less amount of time.

## Budget Summary

Project	Expenditures	2022	Total
1017022013	102 EQUIPMENT	\$27,000	\$27,000
		<b>\$27,000</b>	<b>\$27,000</b>

Project	Funding Source	2022	Total
1017022013	OneCent#16 OC POLICE	(\$27,000)	(\$27,000)
		<b>(\$27,000)</b>	<b>(\$27,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
PD Drone				<b>26</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Misc Police Fleet  
**Project Type** Self Managed Project  
**Project Number** 1017022014

**Description** Misc. Police Fleet

**Justification** To keep up on fleet equipment updates and replace failed equipment as necessary

## Budget Summary

Project	Expenditures	2022	Total
1017022014	1017001 EQUIPMENT	\$23,000	\$23,000
		<b>\$23,000</b>	<b>\$23,000</b>

Project	Funding Source	2022	Total
1017022014	OneCent#16 OC POLICE	(\$23,000)	(\$23,000)
		<b>(\$23,000)</b>	<b>(\$23,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Misc Police Fleet				<b>18</b>
Capital Action	Maintain	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Police Administration  
**Project Name** Range Turning Target System  
**Project Type** Self Managed Project  
**Project Number** 1017023001

**Description** The purpose of this project is to replace the target turning system. This equipment has been subjected to the elements in excess of 15 years, with the tracks filling with sand and dirt. The electronic components are eroding with the freeze and thaw cycles during the winter and the excessive sun exposure during the summer.

**Justification** Firearms proficiency is crucial to law enforcement. The ability to protect the citizens of our community as well as that of other public safety personnel is of the utmost importance. The State of Wyoming Peace Officer Standards requires certification in order to enforce the laws of our State; this included firearms qualifications.

## Budget Summary

Project	Expenditures	2022	2023	Total
1017023001	1017001 EQUIPMENT	\$50,000		\$50,000
	1017001 EQUIPMENT		\$50,000	\$50,000
		<b>\$50,000</b>	<b>\$50,000</b>	<b>\$100,000</b>

Project	Funding Source	2022	Total
1017023001	OneCent#16 OC POLICE	(\$50,000)	(\$50,000)
		<b>(\$50,000)</b>	<b>(\$50,000)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Range Turning Target				<b>17</b>
Capital Action	Improve	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	None	0	1	0
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Public Safety Communications  
**Project Name** PSCC Server Air Conditioning  
**Project Type** Self Managed Project  
**Project Number** 1170022002

**Description** PSCC Server Room Air Conditioning Replacement

**Justification** The PSCC server room has repaired the air conditioning in the server room several times over the last year and the temperature in the room has exceeded 100 degrees, which threatens to crash the 911 systems and lose vital communications with the officers and community needing emergency services.

## Budget Summary

Project	Expenditures	2022	Total
1170022002	117 EQUIPMENT	\$14,000	\$14,000
		<b>\$14,000</b>	<b>\$14,000</b>

Project	Funding Source	2022	Total
1170022002	OTHRFNDRES	(\$14,000)	(\$14,000)
		<b>(\$14,000)</b>	<b>(\$14,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
PSCC Server Air				<b>27</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Public Safety Communications  
**Project Name** Remote Dispatch Station  
**Project Type** Self Managed Project  
**Project Number** 1170122001

**Description** Remote Dispatch Stations allow Dispatcher to work from any location and provide services to the community.

**Justification** During the COVID-19 Pandemic it was recognized that the loss of dispatchers due to sickness would hinder the operations of the PSCC and response times to the community would suffer. Providing Remote Stations would allow dispatcher to work from any location and keep services working.

## Budget Summary

Project	Expenditures	2022	Total
1170122001	117 EQUIPMENT	\$83,000	\$83,000
		<b>\$83,000</b>	<b>\$83,000</b>

Project	Funding Source	2022	Total
1170122001	FEDERAL	(\$83,000)	(\$83,000)
		<b>(\$83,000)</b>	<b>(\$83,000)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
Remote Dispatch Station				<b>28</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Unknown	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Recreation Center  
**Project Name** Replace F150 Pickup  
**Project Type** Fleet Project  
**Project Number** 2240022006

**Description** Replace F-150 Pickup unit number 151560

**Justification** 151560 is 18 years old and has met all three criteria of the Fleet Division requirements for replacement eligibility.

## Budget Summary

Project	Expenditures	2022	Total
2240022006	102 VEHICLES	\$3,500	\$3,500
	102 VEHICLES	\$32,000	\$32,000
		<b>\$35,500</b>	<b>\$35,500</b>

Project	Funding Source	2022	Total
2240022006	OneCent#16 OC PARKS	(\$35,500)	(\$35,500)
		<b>(\$35,500)</b>	<b>(\$35,500)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replace F150 Pickup				<b>13</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Recreation Center  
**Project Name** Recreation Center Door Replacement  
**Project Type** Engineering Project  
**Project Number** 2240022007

**Description** Replace Recreation Center Doors

**Justification**  

**Budget Summary**

Project	Expenditures	2022	Total
2240022007	2240002 BUILDING	\$17,000	\$17,000
		<b>\$17,000</b>	<b>\$17,000</b>

Project	Funding Source	2022	Total
2240022007	FEDERAL	(\$17,000)	(\$17,000)
		<b>(\$17,000)</b>	<b>(\$17,000)</b>

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Recreation Center Door				<b>7</b>
Capital Action	Improve	0	0	0
Capital Type	Building	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Moderate	2	2	4
Financial Impact	none	0	1	0
Funding Status	Fully	0	0	0
Safety Impact	low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Recreation Center  
**Project Name** Replace CRC Scissor Lift  
**Project Type** Fleet Project  
**Project Number** 2240024002

**Description** Replace the JLG Scissor Lift used to complete work on ceilings and lofted areas of the gym, aquatics center, and ice arena.

**Justification** The existing JLG was purchased in 2006. It is used by the Recreation Center, Aquatics Center, Ice Arena and other city departments. The JLG is used to replace lights in the three recreation facilities listed. It is also used for all work done in the rafters.

## Budget Summary

Project	Expenditures	2022	Total
2240024002	224 EQUIPMENT	\$25,000	\$25,000
		<b>\$25,000</b>	<b>\$25,000</b>

Project	Funding Source	2022	Total
2240024002	OneCent#16 OC PARKS	(\$25,000)	(\$25,000)
		<b>(\$25,000)</b>	<b>(\$25,000)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
Replace CRC Scissor Lift				<b>10</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Replace Front Load Garbage Truck  
**Project Type** Fleet Project  
**Project Number** 2050021006

**Description** A 7-year old front load garbage truck that meets the City criteria for trash truck replacement criteria is scheduled for replacement in Fiscal Year 2021.

**Justification** The Refuse Collection fleet replacement schedule is developed using industry standards as a guideline. In addition, truck replacement schedules are developed by evaluating the life time maintenance costs, age and hours of use of a trash truck to minimize operational downtime and maximize operational efficiencies.

It is standard industry practice to have a 1 to 1 backup fleet for trash collection. Five (5) front load trucks are currently replaced at the industry standard of 7 years. The five (5) front load trash trucks serve 11 commercial trash collection routes, 7 cardboard and 2 plastics collection routes Monday through Saturday.

## Budget Summary

Project	Expenditures	2022	Total
2050021006	2050040 EQUIPMENT	\$350,000	\$350,000
		<b>\$350,000</b>	<b>\$350,000</b>

Project	Funding Source	2022	Total
2050021006	REFUSE RES	(\$350,000)	(\$350,000)
		<b>(\$350,000)</b>	<b>(\$350,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replace Front Load				<b>22</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	None	0	2	0
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0



# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Container Truck (Pal Body)  
**Project Type** Fleet Project  
**Project Number** 2050021009

**Description** The Refuse Collection Fund fleet has one Container Truck (aka Pal Body Truck) used to transport commercial and residential trash containers to customer locations. When the Container Truck is down for servicing or repairs delays in trash container deliver are realized. Adding an additional Container Truck to the Refuse Collection Fund fleet to be a backup for the existing Container Truck is needed to avoid delays in customer service related to trash container management.

**Justification** It is standard industry practice to have a 1 to 1 backup fleet for trash collection. To meet industry practice for a 1 to 1 backup fleet and to avoid customer service delays in trash container delivery, it is critical to purchase a second Container Truck. In addition, adding a second Container Truck shall minimize operational downtime and maximize operational efficiencies.

## Budget Summary

Project	Expenditures	2022	Total
2050021009	2050042 EQUIPMENT	\$125,000	\$125,000
		<b>\$125,000</b>	<b>\$125,000</b>

Project	Funding Source	2022	Total
2050021009	REFUSE RES	(\$125,000)	(\$125,000)
		<b>(\$125,000)</b>	<b>(\$125,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Container Truck (Pal)				<b>22</b>
Capital Action	New Cap	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	None	0	2	0
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Side Load Garbage Truck  
**Project Type** Fleet Project  
**Project Number** 2050021011

**Description** A 7-year old side load garbage truck that meets the City criteria for trash truck replacement criteria is scheduled for replacement in Fiscal Year 2021.

**Justification** Side load trash trucks are currently replaced at the industry standard of 7 years or earlier. It is standard industry practice to have a 1 to 1 backup fleet for trash collection. The City shall have nine (9) side load trash trucks; five (5) of the nine (9) trucks are the frontline trucks and four (4) of the trucks are the backup trucks. The nine (9) side load trucks serve 25 residential trash collection routes; five (5) daily routes each day of the week, Monday through Friday.

## Budget Summary

Project	Expenditures	2022	Total
2050021011	2050042 EQUIPMENT	\$350,000	\$350,000
		<b>\$350,000</b>	<b>\$350,000</b>

Project	Funding Source	2022	Total
2050021011	REFUSE RES	(\$350,000)	(\$350,000)
		<b>(\$350,000)</b>	<b>(\$350,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Side Load Garbage Truck				<b>22</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	None	0	2	0
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Asphalt Improvements/Cont Storage  
**Project Type** Engineering Project  
**Project Number** 2050022002

**Description** The City's trash container inventory for roll off construction containers is stored west of the Material Recovery Facility (MRF) on a sand dune. The sandy area requires continuous maintenance due to high winds blowing sand into the containers and storm water erosion. In fiscal year 2021, City engineering staff designed a conceptual plan to install asphalt in the outside container storage yard located west of the MRF. The estimated cost for the asphalt improvements to be constructed in fiscal year 2022 is \$25,000.

**Justification** Reducing labor and maintenance supplies (road base) to maintain the sandy area west of the MRF is critical for streamlining efficiencies to maintain expensive equipment (road grader and collection equipment for transporting trash containers) in good to excellent working condition. Installing asphalt west of the MRF will decrease wear and tear on equipment and eliminate maintenance labor and materials by approximately \$3,900 per year. This annual cost savings does not include savings associated with extending the life of equipment or labor for managing storm water erosion in the area of the storage yard.

## Budget Summary

Project	Expenditures	2022	Total
2050022002	2050041 MATERIALS	\$25,000	\$25,000
		<b>\$25,000</b>	<b>\$25,000</b>

Project	Funding Source	2022	Total
2050022002	REFUSE RES	(\$25,000)	(\$25,000)
		<b>(\$25,000)</b>	<b>(\$25,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Asphalt				<b>13</b>
Capital Action	Improve	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Tree Farm Management  
**Project Type** Self Managed Project  
**Project Number** 2050022003

**Description** Funding to support the Tree Farm located at the Biosolids Composting Yard is budgeted annual. A 5-year plan is scheduled to implement assistance to the Parks Division with tree replacement and a City tree replacement program where City residents will be eligible to receive a tree from the tree farm when they remove a Russian Olive tree from their property. An annual budget of \$20,000 is scheduled for tree replacement and maintenance.

**Justification** A tree farm provides a low cost solution for assisting the City's Parks department in replacing Russian Olives and other noxious weeds with trees throughout our community. Over a 5-year period, it is planned to reduce the City's Parks department's annual costs by \$10,000.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2050022003	2050041 MATERIALS	\$20,000	\$21,200	\$22,448	\$63,648
		<b>\$20,000</b>	<b>\$21,200</b>	<b>\$22,448</b>	<b>\$63,648</b>

Project	Funding Source	2022	2023	2024	Total
2050022003	REFUSE RES	(\$20,000)	(\$21,200)	(\$22,448)	(\$63,648)
		<b>(\$20,000)</b>	<b>(\$21,200)</b>	<b>(\$22,448)</b>	<b>(\$63,648)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Tree Farm Management				<b>16</b>
Capital Action	Maintain	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0



# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** MRF Storage Capacity  
**Project Type** Engineering Project  
**Project Number** 2050022004

**Description** Design a Compactor System to increase storage capacity for the Recycling Commodities in the Material Recovery Facility (MRF) in Fiscal Year 2022, construct the system in Fiscal Year 2023, and purchase two (2) compactors for three (3) years to complete the project.

**Justification** The Solid Waste 10-year business plan includes moving from the Community Recycling Depot System to Curbside Collection within five (5) years. Moving to curbside collection will significantly increase recycling commodities volume. To manage increased volumes, additional space is required and a compactor system is the most cost effective method for adding storage volume to our MRF.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2050022004	2050041 EQUIPMENT	\$35,000	\$250,000	\$60,000	\$345,000
		<b>\$35,000</b>	<b>\$250,000</b>	<b>\$60,000</b>	<b>\$345,000</b>

Project	Funding Source	2022	2023	2024	Total
2050022004	REFUSE RES	(\$35,000)	(\$250,000)	(\$60,000)	(\$345,000)
		<b>(\$35,000)</b>	<b>(\$250,000)</b>	<b>(\$60,000)</b>	<b>(\$345,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
MRF Storage Capacity				<b>11</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	None	0	3	0
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Recycle Depot Improvements  
**Project Type** Engineering Project  
**Project Number** 2050022005

**Description** Recycle Depot Improvements and Annual Maintenance includes adding and maintaining educational signage, improving control and collection of windblown litter at the depot sites, and maintaining concrete steps, containers and landscaping.

**Justification**

City Council directed staff to improve educational signage at the recycling depots to help prevent contamination. To design and install interpretive signs for each recycling depot, the cost per recycling depot is estimated to be \$12,500. The City has eight (8) community recycling depots so the total cost to place interpretive signs at each depot is \$100,000. Two (2) depots per year for \$25,000 per year for four (4) years.

To reduce windblown litter at the Highland Cemetery, the Meals on Wheels recycling depot is proposed to be moved to the Ice Arena Parking lot accessed from the CATC entrance site where 20 foot tall litter fences may be installed. The cost to move the Meals on Wheels depot is estimated at \$106,852. This project has been placed on hold.

The Water Treatment Plant, Water Distribution Garage, and North Platte River are next to the Wyoming Boulevard/Fairgrounds recycling depot. The landscaping surrounding the depot has not establish. To establish the landscape material, new plant material and an irrigation system is needed. The landscape material and irrigation system cost is estimated at \$104,400. This project has been placed on hold.

Total improvement cost is \$311,252.00 and includes all three (3) capital improvement projects. Reoccurring annual maintenance costs are estimated at \$25,000 with an annual inflation factor of ~3%.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2050022005	2050041 MATERIALS	\$25,000	\$25,000	\$25,000	\$75,000
		<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$75,000</b>

# Capital Projects - Detail Report

Project	Funding Source	2022	2023	2024	Total
2050022005	REFUSE RES	(\$25,000)	(\$25,000)	(\$25,000)	(\$75,000)
		<b>(\$25,000)</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>	<b>(\$75,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Recycle Depot				<b>20</b>
Capital Action	Improve	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Commercial Container Management  
**Project Type** Self Managed Project  
**Project Number** 2050022006

**Description**

The City has approximately 1,525 commercial trash customers. Approximately 65 containers are purchased per year at an average cost of \$765 per container, ~\$50,000 per year. The costs vary widely depending on the cost of steel. The purchase of commercial trash containers support replacement and expanding approximately 1 to 3%. Prior to the COVID19 Pandemic, commercial trash collection customer accounts increased at an average annual rate of one to three percent (1 to 3%).

Maintenance to improve the typical life cycle of a commercial trash container from 10 to 20 years includes sandblasting, painting and welding costing approximately \$25,000 per year in materials.

**Justification**

Maintaining City commercial trash containers is essential to customer service and maintaining a positive community image. Annual expansion and maintenance of commercial trash containers was developed using historical knowledge, records of population and business growth rates over the last 12 years. To maintain commercial trash containers so they do not corrode and leak increasing their life cycle, and support new customer growth at a 1 to 3% rate, it is necessary to purchase, replace and maintain residential trash containers.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2050022006	2050040 EQUIPMENT	\$50,000	\$50,000	\$50,000	\$150,000
	2050040 MATERIALS	\$25,000	\$25,000	\$25,000	\$75,000
		<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$225,000</b>

Project	Funding Source	2022	2023	2024	Total
2050022006	REFUSE RES	(\$75,000)	(\$75,000)	(\$75,000)	(\$225,000)
		<b>(\$75,000)</b>	<b>(\$75,000)</b>	<b>(\$75,000)</b>	<b>(\$225,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Commercial Container				<b>27</b>
Capital Action	Maintain	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Recycle Container/Depot Management  
**Project Type** Self Managed Project  
**Project Number** 2050022008

**Description**

The City has approximately 211 cardboard recycling customers. Metal cardboard recycling containers have a life of 10 to 12 years and require replacement. Approximately 18 cardboard recycling containers are purchased per year at a cost of \$15,450 per container, \$15,450 per year.

The costs vary widely depending on the cost of steel. The purchase of commercial cardboard containers support replacement and expanding approximately 1 to 3%. Prior to the COVID19 Pandemic, commercial cardboard collection customer accounts increased at an average annual rate of one to three percent (1 to 3%).

Maintenance to improve the typical life cycle of a commercial cardboard container from 10 to 20 years includes sandblasting, painting and welding costing approximately \$5,200 per year in materials.

**Justification**

Maintaining City commercial cardboard containers is essential to customer service and maintaining a positive community image. Annual expansion and maintenance of commercial cardboard containers was developed using historical knowledge, records of population and business growth rates over the last 12 years. To maintain commercial cardboard containers so they do not corrode and leak, and support new customer growth at a 1 to 3% rate, it is necessary to purchase new trash containers.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2050022008	2050041 EQUIPMENT	\$15,450	\$15,450	\$15,450	\$46,350
	2050041 MATERIALS	\$5,200	\$5,200	\$5,200	\$15,600
		<b>\$20,650</b>	<b>\$20,650</b>	<b>\$20,650</b>	<b>\$61,950</b>

Project	Funding Source	2022	2023	2024	Total
2050022008	REFUSE RES	(\$20,650)	(\$20,650)	(\$20,650)	(\$61,950)
		<b>(\$20,650)</b>	<b>(\$20,650)</b>	<b>(\$20,650)</b>	<b>(\$61,950)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Recycle Container/Depot				<b>26</b>
Capital Action	Maintain	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0



# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Repair Construction Containers  
**Project Type** Self Managed Project  
**Project Number** 2050022012

**Description** The City owns 35 commercial construction trash containers, commonly referred to as roll off containers. The construction containers are 30 cubic yards and made of metal. The City WWTP and Solid Waste Facility have a total of 13 roll off containers used for storing biosolids, metals and construction debris. Twelve local commercial businesses have City roll off containers at their business and receive year round trash collection service, and the City's remaining 10 roll off containers are available to customers on an on-call basis. Repairing existing roll off containers involves replacing floors, patching holes, painting and placing safety labels.

**Justification** It is critical to maintain roll off containers to extend container life, reduce leaking and maintain a positive public image. Roll off containers cost \$8,000 to \$12,5000 depending on the metal/steel industry; therefore, it is critical to extend the life to minimize the need to replace containers.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2050022012	2050041 MATERIALS	\$21,840	\$22,714	\$23,622	\$68,176
		<b>\$21,840</b>	<b>\$22,714</b>	<b>\$23,622</b>	<b>\$68,176</b>

Project	Funding Source	2022	2023	2024	Total
2050022012	REFUSE RES	(\$21,840)	(\$22,714)	(\$23,622)	(\$68,176)
		<b>(\$21,840)</b>	<b>(\$22,714)</b>	<b>(\$23,622)</b>	<b>(\$68,176)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Repair Construction				<b>26</b>
Capital Action	Maintain	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Side Load Garbage Truck Replacement  
**Project Type** Fleet Project  
**Project Number** 2050022017

**Description** A 7-year old side load garbage truck that meets the City criteria for trash truck replacement criteria is scheduled for replacement in Fiscal Year 2022.

**Justification** Side load trash trucks are currently replaced at the industry standard of 7 years or earlier. It is standard industry practice to have a 1 to 1 backup fleet for trash collection. The City has ten (10) side load trash trucks; five (5) of the ten (10) trucks are the frontline trucks and five (5) of the trucks are the backup trucks. The ten (10) side load trucks serve 25 residential trash collection routes; five (5) daily routes each day of the week, Monday through Friday.

## Budget Summary

Project	Expenditures	2022	2023	2024	Total
2050022017	2050042 EQUIPMENT	\$350,000	\$360,000	\$365,000	\$1,075,000
		<b>\$350,000</b>	<b>\$360,000</b>	<b>\$365,000</b>	<b>\$1,075,000</b>

Project	Funding Source	2022	2023	2024	Total
2050022017	REFUSE RES	(\$350,000)	(\$360,000)	(\$365,000)	(\$1,075,000)
		<b>(\$350,000)</b>	<b>(\$360,000)</b>	<b>(\$365,000)</b>	<b>(\$1,075,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Side Load Garbage Truck				<b>26</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Forklift for MRF  
**Project Type** Fleet Project  
**Project Number** 2050022020

**Description** The Material Recovery Facility (MRF) requires a forklift to move baled recyclable material on a daily basis. The MRF began baling recyclable materials in January 2021 and borrowed the Baler Building backup forklift for its operation. The Baler Building backup forklift is needed routinely for maintenance activities and to fill in for the baling operations when the primary forklift needs maintenance or repair. It is also a large heavy duty forklift. To streamline operations, a MRF dedicated forklift is needed.

**Justification** Moving baled recyclable materials with a front-end loader is not efficient; a bucket attachment needs to be replaced with forks which can take up to 45 minutes each time resulting in a loss of 1.5 hours per day. A forklift for the MRF is 33% less costs than a forklift for the baler operation and a dedicated MRF forklift is estimated to improve MRF operational efficiency by 18% and remove operational time constraints for baling activities related to forklift backup needs.

## Budget Summary

Project	Expenditures	2022	Total
2050022020	2050041 EQUIPMENT	\$37,000	\$37,000
	2060043 EQUIPMENT	\$55,000	\$55,000
		<b>\$92,000</b>	<b>\$92,000</b>

Project	Funding Source	2022	Total
2050022020	REFUSE RES	(\$37,000)	(\$37,000)
		<b>(\$37,000)</b>	<b>(\$37,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Forklift for MRF				<b>12</b>
Capital Action	New Cap	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Truck Barn Wash Bay Pump Repl  
**Project Type** Self Managed Project  
**Project Number** 2050022023

**Description** Refuse Collection's Truck Barn stores the first line trash trucks and includes a truck wash bay. The wash bay is used every day as all trash trucks are required to be washed once a week. The wash bay powers a pump that sprays water under pressure. The pump is over 7 years old.

**Justification** The wash bay pump in the Refuse Collection's Wash Bay consistently malfunctions requiring an electrician to fix. To avoid continuing electrician costs, a pump replacement is required.

## Budget Summary

Project	Expenditures	2022	Total
2050022023	2050040 EQUIPMENT	\$25,000	\$25,000
		<b>\$25,000</b>	<b>\$25,000</b>

Project	Funding Source	2022	Total
2050022023	REFUSE RES	(\$25,000)	(\$25,000)
		<b>(\$25,000)</b>	<b>(\$25,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Truck Barn Wash Bay				<b>19</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Pickup Truck Replacement  
**Project Type** Fleet Project  
**Project Number** 2050023001

**Description** A new pickup truck equipped with a plow and salter is planned for purchase in Fiscal Year 2022 for the new Refuse Collection Supervisor, and three (3) pickup trucks (unit numbers 222264, 222277, 222281) are estimated to meet replacement criteria in Fiscal Year 2023, 2025 and 2026. Pickup trucks are used by supervisors to meet employees on routes, meet customers, plow snow in alleyways, and conduct daily business. One truck is dedicated to a litter crew and is used to transport employees to litter routes for collecting litter on primary City roads.

**Justification** Truck replacement schedules are developed by evaluating the life time maintenance costs, age and hours of use of the truck to minimize operational downtime and maximize operational efficiencies. On average pickup trucks are replaced every 10 years.

## Budget Summary

Project	Expenditures	2022	2023	Total
2050023001	2050042	\$85,000	\$55,000	\$140,000
		<b>\$85,000</b>	<b>\$55,000</b>	<b>\$140,000</b>

Project	Funding Source	2022	2023	Total
2050023001	REFUSE RES	(\$85,000)	(\$55,000)	(\$140,000)
		<b>(\$85,000)</b>	<b>(\$55,000)</b>	<b>(\$140,000)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Pickup Truck				<b>11</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Refuse Collection  
**Project Name** Recycle Truck-Replace Chassis  
**Project Type** Fleet Project  
**Project Number** 2050023004

**Description** A 16-year old recycle truck that services the community recycling depots meets the City's replacement criteria and is scheduled for a chassis replacement in Fiscal Year 2022. One (1) recycle truck serves the recycling depots daily Monday through Friday and the second truck is a back up truck. The body of both recycling trucks were refurbished two (2) years ago and the chassis on both trucks is 16 years old.

**Justification** Both recycling trucks have incurred more maintenance and repairs than the original cost of the trucks and in recent years the cost of maintenance has exponentially increased. To minimize operational downtime and ongoing repair costs, and maximize operational efficiencies, it is critical to replace the chassis in both recycle trucks.

## Budget Summary

Project	Expenditures	2022	2023	Total
2050023004	2050041 EQUIPMENT	\$90,000	\$90,000	\$180,000
		<b>\$90,000</b>	<b>\$90,000</b>	<b>\$180,000</b>

Project	Funding Source	2022	2023	Total
2050023004	REFUSE RES	(\$90,000)	(\$90,000)	(\$180,000)
		<b>(\$90,000)</b>	<b>(\$90,000)</b>	<b>(\$180,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Recycle Truck-Replace				<b>15</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** River Fund  
**Project Name** BNSF North Platte River Storm Sewer  
**Project Type** Engineering Project  
**Project Number** 1015122001

**Description** A critical 36" RCP stormsewer, on river left just north of the BNSF bridge, is beginning to fall into the river and needs to be replaced.

**Justification** A critical 36" RCP stormsewer, on river left just north of the BNSF bridge, is beginning to fall into the river and needs to be replaced.

## Budget Summary

Project	Expenditures	2022	Total
1015122001	1015000 STORMINFRA	\$100,000	\$100,000
		<b>\$100,000</b>	<b>\$100,000</b>

Project	Funding Source	2022	Total
1015122001	OneCent#16 OC STREET	(\$50,000)	(\$50,000)
	OTHRFNDRES	(\$50,000)	(\$50,000)
		<b>(\$100,000)</b>	<b>(\$100,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
BNSF North Platte River				<b>14</b>
Capital Action	Maintain	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	None	0	2	0
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** River Fund  
**Project Name** Gateway -Construction & CQA  
**Project Type** Engineering Project  
**Project Number** 1061021001

**Description** Gateway Project. Construction & CQA for the 1st Street Reach River Restoration Fund.

**Justification** The First Street Gateway is river restoration riverbank work that creates a park and recreation area as a gateway into Casper's downtown. Because it will also add some beautification to the area in the form of landscaping/landscaping, the project is expected to be a catalyst to development in the area.

## Budget Summary

Project	Expenditures	2022	2023	Total
1061021001	10610 CITY STAFF ADMIN	\$1,000	\$1,000	\$2,000
	10610 LAND BUILD		\$13,000	\$13,000
	10610 LAND INSTALL		\$40,000	\$40,000
	10610 LAND		\$100,000	\$100,000
	10610 MATERIALS INSTALL	\$28,140		\$28,140
	10610 PATHWAY BUILD	\$180,000	\$180,000	\$360,000
	10610 RIVER	\$60,000		\$60,000
	10610 RIVER ADMIN		\$25,000	\$25,000
	10610 RIVER BUILD		\$500,000	\$500,000
	10610 RIVER COLLECT		\$75,000	\$75,000
	10610 RIVER DESIGN		\$100,000	\$100,000
	10610 RIVER INFORM		\$20,000	\$20,000
	10610 RIVER MODIFY	\$100,000		\$100,000
	10610 RIVER MONITOR		\$50,000	\$50,000
		<b>\$369,140</b>	<b>\$1,104,000</b>	<b>\$1,473,140</b>

Project	Funding Source	2022	2023	Total
1061021001	FEDERAL	(\$246,291)	(\$436,500)	(\$682,791)
	NATRONA	(\$80,000)	(\$143,000)	(\$223,000)

# Capital Projects - Detail Report

Project	Funding Source	2022	2023	Total
1061021001	OneCent#16 OC RIVER	(\$41,850)	(\$247,000)	(\$288,850)
	OPPORTUNIT		(\$50,000)	(\$50,000)
	OTHRFNDRES	(\$1,000)	(\$1,000)	(\$2,000)
	PRIVATE CORPDONOR		(\$126,500)	(\$126,500)
	STATE		(\$50,000)	(\$50,000)
	STATE GAME&FISH		(\$40,000)	(\$40,000)
	STATE GOVERNOR		(\$10,000)	(\$10,000)
				<b>(\$1,473,140</b>
		<b>(\$369,140)</b>	<b>(\$1,104,000)</b>	<b>)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
Gateway -Construction &				<b>28</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** River Fund  
**Project Name** Gateway Land River Project  
**Project Type** Engineering Project  
**Project Number** 1061021002

**Description** Gateway Land Project for the River Restoration 1st Street Reach Project.

**Justification** In order to complete the First Street Gateway, the city will need to acquire some private land. The First Street Gateway is river restoration riverbank work that creates a park and recreation area as a gateway into Casper's downtown. Because it will also add some beautification to the area in the form of landscaping/landscaping, the project is expected to be a catalyst to development in the area.

## Budget Summary

Project	Expenditures	2022	Total
1061021002	10610	\$270,000	\$270,000
		<b>\$270,000</b>	<b>\$270,000</b>

Project	Funding Source	2022	Total
1061021002	OTHRFNDRES	(\$270,000)	(\$270,000)
		<b>(\$270,000)</b>	<b>(\$270,000)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
Gateway Land River				<b>28</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** River Fund  
**Project Name** Isaak Walton River Project  
**Project Type** Engineering Project  
**Project Number** 1061022001

**Description** Isaak Walton River Project - Construction, CQA, & Design.

**Justification** The Izaak Walton river restoration reach has the river banks with the highest bank erosion. Without abating the erosion, Chamberlain Road will likely erode and strand people living in Dempsey Acres. While Dempsey Acres is not within City limits, the City's drinking water wells are also only accessible via Chamberlain Road. Therefore, besides improving river function and water quality, the river restoration in this reach will also protect critical infrastructure.

## Budget Summary

Project	Expenditures	2023	Total
1061022001	10610 CITY STAFF ADMIN	\$1,000	\$1,000
	10610 RIVER	\$4,838,604	\$4,838,604
		<b>\$4,839,604</b>	<b>\$4,839,604</b>

Project	Funding Source	2023	Total
1061022001	GFCURRENT	(\$1,000)	(\$1,000)
	OneCent#14	(\$245,000)	(\$245,000)
	OPPORTUNIT	(\$1,993,604)	(\$1,993,604)
	PRIVATE	(\$2,000,000)	(\$2,000,000)
	PRIVATE CORPDONOR	(\$100,000)	(\$100,000)
	WTPFUNDRES	(\$500,000)	(\$500,000)
			<b>(\$4,839,604)</b>
		<b>(\$4,839,604)</b>	<b>)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Isaak Walton River Project				<b>28</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Partial	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	95	0	0	0

# Capital Projects - Detail Report

**Work Group** River Fund  
**Project Name** RIPARIAN-UPLAND VEGETATION MONITOR  
**Project Type** Engineering Project  
**Project Number** 1061022002

**Description** This project will be a mapping project to assist in ascertaining the scope of the problem and a collector app expansion project to assist in combatting the problem.

**Justification** Extensive riparian and upland area work has been part of the river restoration project with Russian olive removal being a significant ecosystem hallmark. Other invasive like canary reed grass also need to be mapped and controlled. This project will be a mapping project to assist in ascertaining the scope of the problem and a collector app expansion project to assist in combatting the problem.

## Budget Summary

Project	Expenditures	2022	Total
1061022002	10610 RIVER	\$40,000	\$40,000
		<b>\$40,000</b>	<b>\$40,000</b>

Project	Funding Source	2022	Total
1061022002	OTHRFNDRES	(\$30,000)	(\$30,000)
	STATE GOVERNOR	(\$10,000)	(\$10,000)
		<b>(\$40,000)</b>	<b>(\$40,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
RIPARIAN-UPLAND				<b>25</b>
Capital Action	IMPROVE	0	0	0
Capital Type	INFRA	0	0	0
Chance of Failure	NEED NOW	5	2	10
Customer Impact	HIGH	3	2	6
Financial Impact	HIGH	3	1	3
Funding Status	FULLY	0	0	0
Safety Impact	MODERATE	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Streets  
**Project Name** Streets Unit 70797 Tandem Axle Dump  
**Project Type** Fleet Project  
**Project Number** 1015121003

**Description** Replacing Unit 70979 Tandem Axle Dump Truck Plow/Sander Truck

**Justification** Meets Replace Criteria 2. This Unit is Also now obsolete as parts can not be bought for Sterling anymore.

## Budget Summary

Project	Expenditures	2022	Total
1015121003	1015100 EQUIPMENT	\$225,000	\$225,000
		<b>\$225,000</b>	<b>\$225,000</b>

Project	Funding Source	2022	Total
1015121003	OneCent#16 OC STREET	(\$225,000)	(\$225,000)
		<b>(\$225,000)</b>	<b>(\$225,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Streets Unit 70797				<b>28</b>
Capital Action	Replace	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Streets  
**Project Name** 70980 Sterling Tandem Axle  
**Project Type** Fleet Project  
**Project Number** 1015121007

**Description** Streets Unit 70980 Sterling Tandem Axle Plow/Salter Dump Truck

**Justification** Meet's Criteria 2. Sterling Trucks are now obsolete and parts cannot be purchased.

## Budget Summary

Project	Expenditures	2022	Total
1015121007	1015100 EQUIPMENT	\$225,000	\$225,000
		<b>\$225,000</b>	<b>\$225,000</b>

Project	Funding Source	2022	Total
1015121007	OneCent#16 OC STREET	(\$225,000)	(\$225,000)
		<b>(\$225,000)</b>	<b>(\$225,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
70980 Sterling Tandem				<b>22</b>
Capital Action	Replace	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Streets  
**Project Name** Streets Unit 70971 Rubber Tire Roll  
**Project Type** Fleet Project  
**Project Number** 1015121008

**Description** Streets Unit 70971 Rubber Tire Roller

**Justification** Meets Criteria 2. This unit is used in alley maintenance and requires to driven through-out town. It is very unsafe as you have to sit sideways to operate this piece of equipment down the road.

## Budget Summary

Project	Expenditures	2022	Total
1015121008	1015100 EQUIPMENT	\$180,000	\$180,000
		<b>\$180,000</b>	<b>\$180,000</b>

Project	Funding Source	2022	Total
1015121008	OneCent#16 OC STREET	(\$180,000)	(\$180,000)
		<b>(\$180,000)</b>	<b>(\$180,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Streets Unit 70971				<b>22</b>
Capital Action	Replace	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Streets  
**Project Name** 40425 1/2 Ton 4x4 Ext cab Pick-up  
**Project Type** Fleet Project  
**Project Number** 1015121011

**Description** Streets Unit 40425 1/2 Ton 4x4 Ext cab Pick-up.

**Justification** Meets Criteria 3. Needs to be replaced with a 3/4 ton 4x4 ext cab short box pick-up with snow plow.

## Budget Summary

Project	Expenditures	2022	Total
1015121011	1015100 VEHICLES	\$30,000	\$30,000
		<b>\$30,000</b>	<b>\$30,000</b>

Project	Funding Source	2022	Total
1015121011	OneCent#16 OC STREET	(\$30,000)	(\$30,000)
		<b>(\$30,000)</b>	<b>(\$30,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
40425 1/2 Ton 4x4 Ext				<b>20</b>
Capital Action	Replace	0	0	0
Capital Type	Ops	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Streets  
**Project Name** Farnum to 12th Storm Sewer Improvem  
**Project Type** Engineering Project  
**Project Number** 1015121200

**Description** This project is to replace the 96"x60" CMP storm pipe from Farnum St to 12th Street between Lowell and Beverly.

**Justification** The existing CMP storm pipe is corroded and failing in at least two spots and has resulted in sink holes both upstream and downstream along Eastdale Creek. The corrosive soils and high groundwater are contributing factors to the pipe failure.

## Budget Summary

Project	Expenditures	2022	Total
1015121200	1015000 STORMINFRA	\$125,000	\$125,000
	1015000 STREET BUILD	\$475,000	\$475,000
		<b>\$600,000</b>	<b>\$600,000</b>

Project	Funding Source	2022	Total
1015121200	OneCent#16 OC STORM	(\$125,000)	(\$125,000)
	OneCent#16 OC STREET	(\$475,000)	(\$475,000)
		<b>(\$600,000)</b>	<b>(\$600,000)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Farnum to 12th Storm				<b>13</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Streets  
**Project Name** FY22 Misc. Street Improvements  
**Project Type** Engineering Project  
**Project Number** 1015121202

**Description** This project would be a means to repair the City's street network. This would generally entail a mill and overlay along with repairs to the adjacent concrete structures.

**Justification** The City maintains over 285-miles of roadways. The expenditure of routine maintenance is far less expensive in the long run than complete reconstruction of a roadway.

## Budget Summary

Project	Expenditures	2022	Total
1015121202	1015000 STREET	\$3,036,250	\$3,036,250
		<b>\$3,036,250</b>	<b>\$3,036,250</b>

Project	Funding Source	2022	Total
1015121202	OneCent#16 OC STREET	(\$3,036,250)	(\$3,036,250)
		<b>(\$3,036,250)</b>	<b>(\$3,036,250)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
FY22 Misc. Street				<b>14</b>
Capital Action	Maintain	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Streets  
**Project Name** Senior Center Parking Lot  
**Project Type** Engineering Project  
**Project Number** 1015121217

**Description** City owned parking lot serving the Casper Senior Center.

**Justification** City owned parking lot is in poor condition requiring significant asphalt replacement and concrete work.

## Budget Summary

Project	Expenditures	2022	Total
1015121217	1015000 STREET BUILD	\$250,000	\$250,000
		<b>\$250,000</b>	<b>\$250,000</b>

Project	Funding Source	2022	Total
1015121217	OPPORTUNIT	(\$250,000)	(\$250,000)
		<b>(\$250,000)</b>	<b>(\$250,000)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
Senior Center Parking Lot				<b>14</b>
Capital Action	Maintain	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	High	3	2	6
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Streets  
**Project Name** Misc Traffic Equipment  
**Project Type** Engineering Project  
**Project Number** 1015122100

**Description** Misc Traffic Equipment

**Justification** Upgrades to Signalized intersections, Detection and signing upgrades.

## Budget Summary

Project	Expenditures	2022	Total
1015122100	1015200 STREET	\$100,000	\$100,000
		<b>\$100,000</b>	<b>\$100,000</b>

Project	Funding Source	2022	Total
1015122100	CAP RESERV	(\$100,000)	(\$100,000)
		<b>(\$100,000)</b>	<b>(\$100,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Misc Traffic Equipment				<b>18</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Collections  
**Project Name** FY22 Oversizing Reimbursement  
**Project Type** Engineering Project  
**Project Number** 2030022001

**Description** Monies will be set aside each year for reimbursing developers for the installation of oversized sanitary sewer interceptors in accordance to the City of Casper Sewer Master Plan. Dependent upon development location and timing, the amount of over sizing reimbursement will vary from year to year.

**Justification** A developer is responsible for a minimum 8-inch sewer main or larger size if needed to properly service a subdivision. Certain sewer lines need to be oversized to accommodate not only the subdivision but future developments in the area as well to serve the sewer systems as a whole. Under existing City Code, the City pays for twice the material cost difference between the oversized line and the size needed to serve a subdivision.

## Budget Summary

Project	Expenditures	2022	Total
2030022001	2030035 SEWERINFRA BUILD	\$35,000	\$35,000
		<b>\$35,000</b>	<b>\$35,000</b>

Project	Funding Source	2022	Total
2030022001	SEWER CUR	(\$35,000)	(\$35,000)
		<b>(\$35,000)</b>	<b>(\$35,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
FY22 Oversizing				<b>5</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	None	0	2	0
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	None	0	3	0
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Collections  
**Project Name** Service Truck Replacement  
**Project Type** Fleet Project  
**Project Number** 2030022004

**Description** Replacement of 1 Ton Service Truck, Unit 660230.

**Justification** The existing service truck is a 2011 1-ton that meets the Fleet replacement requirements based on age. This truck is critical to performing wastewater collection system maintenance and repair.

## Budget Summary

Project	Expenditures	2022	Total
2030022004	203 VEHICLES ADMIN	\$200	\$200
	2030035 VEHICLES	\$80,000	\$80,000
		<b>\$80,200</b>	<b>\$80,200</b>

Project	Funding Source	2022	Total
2030022004	SEWER CUR	(\$80,200)	(\$80,200)
		<b>(\$80,200)</b>	<b>(\$80,200)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Service Truck				<b>5</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NA	0	2	0
Customer Impact	None	0	2	0
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Collections  
**Project Name** FY22 Misc Sewer Main Replacement  
**Project Type** Engineering Project  
**Project Number** 2030022005

**Description** These are yearly projects for sewer line replacements or sewer line re-lining for deteriorating sewer mains. Manhole rehabilitation, broken troughs and replacement of deteriorated manholes, will be components of these projects.

**Justification** Clay tile sewer pipe was used throughout the City prior to 1977. All sewer pipe installed since 1977 is plastic PVC pipe. Clay tile pipe is especially vulnerable to damage caused by tree root intrusion and expansive clay soils such as are present in Casper. Sections of clay tile pipe with cracks are replaced or relined. Sections of clay tile pipe with root infestation problems (roots generally grow into the main from joints or from customer owned service lines) but no structural cracks are not replaced or relined in order to stretch the available replacement monies for pipes with structural problems. The sewer lines to be replaced or re-lined will be based upon staff knowledge, emergency situations, coordination with street reconstruction projects, and closed circuit television inspections which follow planned sewer rehabilitation areas across the City.

## Budget Summary

Project	Expenditures	2022	Total
2030022005	2030035 SEWERINFRA BUILD	\$900,000	\$900,000
	2030035 SEWERINFRA	\$100,000	\$100,000
		<b>\$1,000,000</b>	<b>\$1,000,000</b>

Project	Funding Source	2022	Total
2030022005	OneCent#16 OC UTILITY	(\$500,000)	(\$500,000)
	SEWER CUR	(\$500,000)	(\$500,000)
			<b>(\$1,000,000)</b>
		<b>(\$1,000,000)</b>	<b>)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
FY22 Misc Sewer Main				<b>10</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Collections  
**Project Name** Sewage Lift Station Communication U  
**Project Type** Technology Project  
**Project Number** 2030022006

**Description** This project is to upgrade the existing sewage lift station CenturyLink communication system to radio communication.

**Justification** The existing phone system communication equipment is antiquated and experiences frequent failure. Communication between the lift stations and the WWTP SCADA system is critical. This upgrade will eliminate monthly fees associated with CenturyLink service.

## Budget Summary

Project	Expenditures	2022	Total
2030022006	203 TECHNOLOGY	\$25,000	\$25,000
		<b>\$25,000</b>	<b>\$25,000</b>

Project	Funding Source	2022	Total
2030022006	SEWER CUR	(\$25,000)	(\$25,000)
		<b>(\$25,000)</b>	<b>(\$25,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Sewage Lift Station				<b>13</b>
Capital Action	Replace	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Collections  
**Project Name** Lift Station Pump and Panel Replace  
**Project Type** Self Managed Project  
**Project Number** 2030022007

**Description** Replace pumps, floats, and select pump panel components at the Izaak Walton and Amoco lift stations

**Justification** The pumps at Izaak Walton and Amoco lift stations are seeing diminished capacity due to excessive wear.

## Budget Summary

Project	Expenditures	2022	Total
2030022007	203 EQUIPMENT	\$35,000	\$35,000
		<b>\$35,000</b>	<b>\$35,000</b>

Project	Funding Source	2022	Total
2030022007	SEWER CUR	(\$35,000)	(\$35,000)
		<b>(\$35,000)</b>	<b>(\$35,000)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
Lift Station Pump and				<b>15</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Collections  
**Project Name** Pipelogix Phoenix Software  
**Project Type** Self Managed Project  
**Project Number** 2030022008

**Description** Purchase Pipelogix Phoenix Software

**Justification** The existing pipelogix software is no longer supported and is having increasing issues.

## Budget Summary

Project	Expenditures	2022	Total
2030022008	203 TECHNOLOGY	\$14,500	\$14,500
		<b>\$14,500</b>	<b>\$14,500</b>

Project	Funding Source	2022	Total
2030022008	SEWER CUR	(\$14,500)	(\$14,500)
		<b>(\$14,500)</b>	<b>(\$14,500)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Pipelogix Phoenix				<b>10</b>
Capital Action	Improve	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Collections  
**Project Name** JetScan Camera  
**Project Type** Self Managed Project  
**Project Number** 2030022009

**Description** Purchase of one JetScan Camera

**Justification** This is an additional JetScan camera that will be used on one of the vectors for videoing sewer main after cleaning. This will help improve the effectiveness and efficiency of our sewer main cleaning.

## Budget Summary

Project	Expenditures	2022	Total
2030022009	203 TECHNOLOGY	\$15,000	\$15,000
		<b>\$15,000</b>	<b>\$15,000</b>

Project	Funding Source	2022	Total
2030022009	SEWER CUR	(\$15,000)	(\$15,000)
		<b>(\$15,000)</b>	<b>(\$15,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
JetScan Camera				<b>12</b>
Capital Action	New Cap	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** WWTP Digester Boiler Installation  
**Project Type** Engineering Project  
**Project Number** 2040017068

**Description** Project includes adding a new boiler in the digester control building for heating the anaerobic digesters. Additionally, an HVAC unit will be added to the digester control building and there will be two HVAC units replaced on the dewatering building. The dewatering building units were added in an attempt to get better bids.

**Justification** There is only one large boiler available for heating the anaerobic digesters. If that boiler fails, there is no backup. This project adds a new redundant boiler to the process. Anaerobic digestion is critical to our treatment process.

## Budget Summary

Project	Expenditures	2022	Total
2040017068	204	\$1,400,000	\$1,400,000
		<b>\$1,400,000</b>	<b>\$1,400,000</b>

Project	Funding Source	2022	Total
2040017068	WWTP CUR	(\$1,400,000)	(\$1,400,000)
			<b>(\$1,400,000)</b>
		<b>(\$1,400,000)</b>	<b>)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
WWTP Digester Boiler				<b>22</b>
Capital Action	New Cap	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** Bar Nunn #1 Lift Station Generator  
**Project Type** Engineering Project  
**Project Number** 2040022001

**Description** Replace emergency generator at Bar Nunn 1 Lift Station.

**Justification** This generator is 27 years old and has reached the end of its useful life. The generators are required to power the sewage lift stations in times of power outages.

## Budget Summary

Project	Expenditures	2022	Total
2040022001	2040038 EQUIPMENT BUILD	\$81,000	\$81,000
	2040038 EQUIPMENT	\$9,000	\$9,000
		<b>\$90,000</b>	<b>\$90,000</b>

Project	Funding Source	2022	Total
2040022001	WWTP CUR	(\$90,000)	(\$90,000)
		<b>(\$90,000)</b>	<b>(\$90,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Bar Nunn #1 Lift Station				<b>9</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	None	0	2	0
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0



# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** FY22 Equipment Replacements  
**Project Type** Self Managed Project  
**Project Number** 2040022003

**Description** This annual allocation is used to replace critical equipment that fails unexpectedly.

**Justification** A large portion of the WWTP equipment is 30 plus years of age. This aging equipment is used in harsh environmental conditions and is susceptible to unanticipated failure. This is critical equipment that must be replaced immediately to keep from violating compliance permits.

## Budget Summary

Project	Expenditures	2022	Total
2040022003	2040002 EQUIPMENT	\$125,000	\$125,000
		<b>\$125,000</b>	<b>\$125,000</b>

Project	Funding Source	2022	Total
2040022003	WWTP CUR	(\$125,000)	(\$125,000)
		<b>(\$125,000)</b>	<b>(\$125,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
FY22 Equipment				<b>28</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	High	3	2	6
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	High	3	3	9
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** FY22 Dewatering Building HVAC Repla  
**Project Type** Engineering Project  
**Project Number** 2040022005

**Description** This project is to replace HVAC unit MAU-39-4 on the deatering Building.

**Justification** "The existing HVAC systems operate in harsh environments and have experienced several failures and high maintenance costs. Many of the systems are beyond their life expectancy. Many of the WWTP buildings have air change regulations associated with them which can not be met with failing systems."

## Budget Summary

Project	Expenditures	2022	Total
2040022005	2040002 EQUIPMENT	\$150,000	\$150,000
		<b>\$150,000</b>	<b>\$150,000</b>

Project	Funding Source	2022	Total
2040022005	WWTP CUR	(\$150,000)	(\$150,000)
		<b>(\$150,000)</b>	<b>(\$150,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
FY22 Dewatering Building				<b>21</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Low	1	2	2
Financial Impact	High	3	1	3
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** FY22 Security Upgrades  
**Project Type** Self Managed Project  
**Project Number** 2040022009

**Description** This ongoing project will be used for closed circuit television cameras, intruder alarms, gate access system, more secure doors, and door lock proximity card systems within the WWTP. Proximity card lock systems may be used for external and selected internal doors within the facilities.

**Justification** Security of water and wastewater systems has been of increasing concern post 9/11. Security of these facilities is a matter of public health and safety as well as environmental protection.

## Budget Summary

Project	Expenditures	2022	Total
2040022009	204 MATERIALS	\$30,000	\$30,000
		<b>\$30,000</b>	<b>\$30,000</b>

Project	Funding Source	2022	Total
2040022009	WWTP CUR	(\$30,000)	(\$30,000)
		<b>(\$30,000)</b>	<b>(\$30,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
FY22 Security Upgrades				<b>13</b>
Capital Action	New Cap	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** Roll-off Box Replacement  
**Project Type** Self Managed Project  
**Project Number** 2040022010

**Description** Replacement of one Roll-off box used for sludge hauling.

**Justification** The WWTP owns the roll-off boxes that are used to haul sludge to the landfill each day. These boxes are used in harsh conditions and require replacement every few years.

## Budget Summary

Project	Expenditures	2022	Total
2040022010	204 EQUIPMENT	\$12,000	\$12,000
		<b>\$12,000</b>	<b>\$12,000</b>

Project	Funding Source	2022	Total
2040022010	WWTP CUR	(\$12,000)	(\$12,000)
		<b>(\$12,000)</b>	<b>(\$12,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Roll-off Box Replacement				<b>13</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** Lift Station Communication Upgrade  
**Project Type** Technology Project  
**Project Number** 2040022011

**Description** This project is to upgrade the existing sewage lift station CenturyLink communication system to radio communication.

**Justification** The existing phone system communication equipment is antiquated and experiences frequent failure. Communication between the lift stations and the WWTP SCADA system is critical. This upgrade will eliminate monthly fees associated with CenturyLink service.

## Budget Summary

Project	Expenditures	2022	Total
2040022011	204 TECHNOLOGY	\$25,000	\$25,000
		<b>\$25,000</b>	<b>\$25,000</b>

Project	Funding Source	2022	Total
2040022011	WWTP CUR	(\$25,000)	(\$25,000)
		<b>(\$25,000)</b>	<b>(\$25,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Lift Station				<b>11</b>
Capital Action	Replace	0	0	0
Capital Type	Tech	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** Utility Cart Replacement  
**Project Type** Self Managed Project  
**Project Number** 2040022012

**Description** This project is to replace unit 660248, one of four utility carts used at the WWTP.

**Justification** The utility cart that will be replaced this year is five years old and has had continuous maintenance problems.

## Budget Summary

Project	Expenditures	2022	Total
2040022012	204 VEHICLES	\$12,000	\$12,000
		<b>\$12,000</b>	<b>\$12,000</b>

Project	Funding Source	2022	Total
2040022012	WWTP CUR	(\$12,000)	(\$12,000)
		<b>(\$12,000)</b>	<b>(\$12,000)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
Utility Cart Replacement				<b>10</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** Industrial Riding Mower Replacement  
**Project Type** Self Managed Project  
**Project Number** 2040022014

**Description** Purchase of an industrial zero turn riding mower to replace 660240.

**Justification** The wastewater facility includes a large amount of turf area that is maintained. The existing mower is a 2013 John Deere Z710 mower that meets fleet replacement requirements.

## Budget Summary

Project	Expenditures	2022	Total
2040022014	204 VEHICLES	\$12,000	\$12,000
		<b>\$12,000</b>	<b>\$12,000</b>

Project	Funding Source	2022	Total
2040022014	WWTP CUR	(\$12,000)	(\$12,000)
		<b>(\$12,000)</b>	<b>(\$12,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Industrial Riding Mower				<b>10</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0



# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** DAFT Pressure Tank  
**Project Type** Self Managed Project  
**Project Number** 2040022015

**Description** Purchase and install one new DAFT pressure tank.

**Justification** The existing pressure tanks are 38 years old and are presenting operational issues.

## Budget Summary

Project	Expenditures	2022	Total
2040022015	204 EQUIPMENT	\$40,000	\$40,000
		<b>\$40,000</b>	<b>\$40,000</b>

Project	Funding Source	2022	Total
2040022015	WWTP CUR	(\$40,000)	(\$40,000)
		<b>(\$40,000)</b>	<b>(\$40,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
DAFT Pressure Tank				<b>10</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** Primary Sludge Pump Replacement  
**Project Type** Self Managed Project  
**Project Number** 2040022016

**Description** Purchase and install one primary sludge pump in the south primary building at the WWTP.

**Justification** The exiting piston pumps are over 30 years old and at the end of their useful life.

## Budget Summary

Project	Expenditures	2022	Total
2040022016	204 EQUIPMENT	\$15,000	\$15,000
		<b>\$15,000</b>	<b>\$15,000</b>

Project	Funding Source	2022	Total
2040022016	WWTP CUR	(\$15,000)	(\$15,000)
		<b>(\$15,000)</b>	<b>(\$15,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Primary Sludge Pump				<b>13</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Wastewater Treatment Plant  
**Project Name** Centrifuge Sludge Feed Pump Replace  
**Project Type** Self Managed Project  
**Project Number** 2040022018

**Description** This project is to purchase all of the major components needed to rebuild centrifuge sludge feed pump #1.

**Justification** The pump has worn to the point that it's efficiency has dropped and it needs to be rebuilt. These pumps are critical to the sludge dewatering operation.

## Budget Summary

Project	Expenditures	2022	Total
2040022018	204 EQUIPMENT	\$10,000	\$10,000
		<b>\$10,000</b>	<b>\$10,000</b>

Project	Funding Source	2022	Total
2040022018	WWTP CUR	(\$10,000)	(\$10,000)
		<b>(\$10,000)</b>	<b>(\$10,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Centrifuge Sludge Feed				<b>10</b>
Capital Action	Maintain	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** FY22 Misc Water Main Replacements  
**Project Type** Engineering Project  
**Project Number** 2010022001

**Description** Annual Misc Water Main Replacements.

**Justification** The average water main life expectancy is 60 to 100 years. Casper has very corrosive soils leading to even shorter pipe life expectancy. Each year, a portion of the water mains must be replaced to maintain the system. These projects are aimed specifically at replacing corroded water mains, mains with breakage problems, undersized water mains with respect to fire flows or pressure, unlined cast iron mains, water mains associated with street reconstruction, and lead service lines in older areas of Casper. The projects selected for miscellaneous water main replacements are based upon staff experience in relation to the number of water main breaks for a particular line including known fire protection capabilities and if lead service lines are present. Streets which are being reconstructed will also have the water main replaced if necessary.

## Budget Summary

Project	Expenditures	2022	Total
2010022001	2010030 WATERINFRA	\$2,250,000	\$2,250,000
	2010030 WATERINFRA	\$250,000	\$250,000
		<b>\$2,500,000</b>	<b>\$2,500,000</b>

Project	Funding Source	2022	Total
2010022001	OneCent#16 OC UTILITY	(\$2,500,000)	(\$2,500,000)
			<b>(\$2,500,000)</b>
		<b>(\$2,500,000)</b>	<b>)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
FY22 Misc Water Main				<b>14</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** FY22 Internal Water Main Replacemen  
**Project Type** Self Managed Project  
**Project Number** 2010022002

**Description** Internal Water Main Replacement

**Justification** The average water main life expectancy is 60 to 100 years. Casper has very corrosive soils leading to even shorter pipe life expectancy. Each year, a portion of the water mains must be replaced to maintain the system. These projects are aimed specifically at replacing corroded water mains, mains with breakage problems, undersized water mains with respect to fire flows or pressure, unlined cast iron mains, water mains associated with street reconstruction, and lead service lines in older areas of Casper. The projects selected for miscellaneous water main replacements are based upon staff experience in relation to the number of water main breaks for a particular line including known fire protection capabilities and if lead service lines are present. Streets which are being reconstructed will also have the water main replaced if necessary.

## Budget Summary

Project	Expenditures	2022	Total
2010022002	2010030 MATERIALS	\$100,000	\$100,000
	2010030 STREET REPAIR	\$175,000	\$175,000
		<b>\$275,000</b>	<b>\$275,000</b>

Project	Funding Source	2022	Total
2010022002	WATER CUR	(\$275,000)	(\$275,000)
		<b>(\$275,000)</b>	<b>(\$275,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
FY22 Internal Water Main				<b>10</b>
Capital Action	Replace	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** FY22 Over Sizing Reimbursement  
**Project Type** Engineering Project  
**Project Number** 2010022003

**Description** Funds will be set aside each year for reimbursing developers for the installation of over-sized water transmission mains in accordance to the current water master plan. Dependent upon development location and timing, the amount of over sizing reimbursement will vary from year to year.

**Justification** A developer is responsible for a minimum 8-inch water main or larger size if needed to properly service a subdivision. Certain water lines need to be over-sized to accommodate not only the subdivision but future developments in the area as well to serve the water systems as a whole. Under existing City Code, the City pays for twice the material cost difference between the over-sized line and the size needed to serve a subdivision.

## Budget Summary

Project	Expenditures	2022	Total
2010022003	2010030 WATERINFRA	\$85,000	\$85,000
		<b>\$85,000</b>	<b>\$85,000</b>

Project	Funding Source	2022	Total
2010022003	WATER CUR	(\$85,000)	(\$85,000)
		<b>(\$85,000)</b>	<b>(\$85,000)</b>



# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
FY22 Over Sizing				<b>10</b>
Capital Action	Improve	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** FY22 Booster Station Renovations  
**Project Type** Self Managed Project  
**Project Number** 2010022004

**Description** Replacement of booster station components such as pumps and pump parts, valves, and surge control devices.

**Justification** An internal Public Utilities water booster station assessment for pumping components, piping & metering components, electrical system components, SCADA components, HVAC, and structural capabilities is complete. Several system component replacements, and/or upgrades are expected in the years ahead. These upgrades will help provide reliable booster stations for the future.

## Budget Summary

Project	Expenditures	2022	Total
2010022004	2010032 EQUIPMENT	\$30,000	\$30,000
	2010032 MATERIALS BUILD	\$10,000	\$10,000
	2010032 MATERIALS	\$10,000	\$10,000
		<b>\$50,000</b>	<b>\$50,000</b>

Project	Funding Source	2022	Total
2010022004	WATER CUR	(\$50,000)	(\$50,000)
		<b>(\$50,000)</b>	<b>(\$50,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
FY22 Booster Station				<b>19</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** Sun I South Tank Exterior Coating  
**Project Type** Engineering Project  
**Project Number** 2010022008

**Description** Recoating of the tank exterior, manway upsizing, and vent replacement

**Justification** Periodic recoating is required to prolong the life of the tank. Manway upsizing is required to facilitate access for maintenance and potential emergency rescue. Vent replacement is needed to meet EPA requirements.

## Budget Summary

Project	Expenditures	2022	Total
2010022008	201 WATERINFRA ADMIN	\$5,000	\$5,000
	201 WATERINFRA DESIGN	\$31,000	\$31,000
	201 WATERINFRA	\$274,000	\$274,000
		<b>\$310,000</b>	<b>\$310,000</b>

Project	Funding Source	2022	Total
2010022008	WATER CUR	(\$310,000)	(\$310,000)
		<b>(\$310,000)</b>	<b>(\$310,000)</b>

# Capital Projects - Detail Report

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Sun I South Tank Exterior				<b>13</b>
Capital Action	Maintain	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** CY Tank Interior Coating  
**Project Type** Engineering Project  
**Project Number** 2010022009

**Description** Interior tank recoating

**Justification** The existing tank interior coating is failing resulting in corrosion to the tank.

## Budget Summary

Project	Expenditures	2022	Total
2010022009	201 WATERINFRA ADMIN	\$5,000	\$5,000
	201 WATERINFRA DESIGN	\$18,500	\$18,500
	201 WATERINFRA	\$161,500	\$161,500
		<b>\$185,000</b>	<b>\$185,000</b>

Project	Funding Source	2022	Total
2010022009	WATER CUR	(\$185,000)	(\$185,000)
		<b>(\$185,000)</b>	<b>(\$185,000)</b>

## Priority Score

Measure	Response	Unweighted Score	Weight	Weighted Score
CY Tank Interior Coating				<b>14</b>
Capital Action	Maintain	0	0	0
Capital Type	Infra	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** WDG Facility Entrance Sign  
**Project Type** Self Managed Project  
**Project Number** 2010022010

**Description** Entrance sign replacement

**Justification** The existing sign is 45 years old and in poor condition. This sign is needed as customers and contractors routinely visit the facility.

## Budget Summary

Project	Expenditures	2022	Total
2010022010	201 MATERIALS	\$12,000	\$12,000
		<b>\$12,000</b>	<b>\$12,000</b>

Project	Funding Source	2022	Total
2010022010	WATER CUR	(\$12,000)	(\$12,000)
		<b>(\$12,000)</b>	<b>(\$12,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
WDG Facility Entrance				<b>12</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** WDG Office Copy Machine  
**Project Type** Self Managed Project  
**Project Number** 2010022011

**Description** Copier Purchase

**Justification** The existing copier is 10 years old and is requiring frequent maintenance.

## Budget Summary

Project	Expenditures	2022	Total
2010022011	201 EQUIPMENT	\$5,000	\$5,000
		<b>\$5,000</b>	<b>\$5,000</b>

Project	Funding Source	2022	Total
2010022011	WATER CUR	(\$5,000)	(\$5,000)
		<b>(\$5,000)</b>	<b>(\$5,000)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
WDG Office Copy				<b>10</b>
Capital Action	Replace	0	0	0
Capital Type	OtherCap	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0



# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** Compressor Truck Replacement  
**Project Type** Fleet Project  
**Project Number** 2010022012

**Description** Purchase a 1-ton flat bed compressor truck with stacked tool boxes to replace 660191.

**Justification** The existing compressor truck is a 2005 F-350 that meets the Fleet replacement requirements based on age. This truck is critical to performing water distribution system maintenance and repair.

## Budget Summary

Project	Expenditures	2022	Total
2010022012	201 VEHICLES ADMIN	\$200	\$200
	201 VEHICLES	\$62,000	\$62,000
		<b>\$62,200</b>	<b>\$62,200</b>

Project	Funding Source	2022	Total
2010022012	WATER CUR	(\$62,200)	(\$62,200)
		<b>(\$62,200)</b>	<b>(\$62,200)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Compressor Truck				<b>13</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** Backhoe Replacement  
**Project Type** Fleet Project  
**Project Number** 2010022013

**Description** Purchase of a backhoe to replace 660197

**Justification** The existing backhoe is a 2005 John Deere 310 that meets the Fleet replacement requirements based on age and use. This truck is critical to performing water distribution system maintenance and repair.

## Budget Summary

Project	Expenditures	2022	Total
2010022013	201 EQUIPMENT ADMIN	\$200	\$200
	201 EQUIPMENT	\$102,000	\$102,000
		<b>\$102,200</b>	<b>\$102,200</b>

Project	Funding Source	2022	Total
2010022013	WATER CUR	(\$102,200)	(\$102,200)
		<b>(\$102,200)</b>	<b>(\$102,200)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Backhoe Replacement				<b>16</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Water Distribution  
**Project Name** Flat Bed Dump Truck Replacement  
**Project Type** Fleet Project  
**Project Number** 2010022014

**Description** Purchase of an F-450 or similar sized truck to replace 660203

**Justification** The existing flat bed dump truck is a 2006 F-450 that meets the Fleet replacement requirements based on age. This truck is critical to performing water distribution system maintenance and repair.

## Budget Summary

Project	Expenditures	2022	Total
2010022014	201 VEHICLES ADMIN	\$200	\$200
	201 VEHICLES	\$57,000	\$57,000
		<b>\$57,200</b>	<b>\$57,200</b>

Project	Funding Source	2022	Total
2010022014	WATER CUR	(\$57,200)	(\$57,200)
		<b>(\$57,200)</b>	<b>(\$57,200)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Flat Bed Dump Truck				<b>16</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Moderate	2	2	4
Financial Impact	Moderate	2	1	2
Funding Status	Fully	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	0	0	0	0

# Capital Projects - Detail Report

**Work Group** Weed & Pest  
**Project Name** Replace Ford F150 Pickup (83232)  
**Project Type** Fleet Project  
**Project Number** 1100021002

**Description** 2002 Ford F150 Pickup replacement (83232)

**Justification** 83232 is 19 years old and has met all three criteria of the Fleet Division requirements for replacement eligibility.

## Budget Summary

Project	Expenditures		2022	Total
1100021002	110	ITEMS PURCHASE	\$3,500	\$3,500
	110	VEHICLES	\$32,000	\$32,000
			<b>\$35,500</b>	<b>\$35,500</b>

Project	Funding Source	2022	Total
1100021002	OTHRFNDRES	(\$35,500)	(\$35,500)
		<b>(\$35,500)</b>	<b>(\$35,500)</b>

## Priority Score

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Replace Ford F150 Pickup				<b>19</b>
Capital Action	Replace	0	0	0
Capital Type	Fixed Eq	0	0	0
Chance of Failure	Need Now	5	2	10
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Moderate	2	3	6
Unfunded Percentage	100	0	0	0

# Capital Projects - Detail Report

**Work Group** Weed & Pest  
**Project Name** Purchase New Plow for 83289  
**Project Type** Fleet Project  
**Project Number** 1100022003

**Description**

**Justification**

**Budget Summary**

Project	Expenditures	2022	Total
1100022003	110 EQUIPMENT	\$8,000	\$8,000
		<b>\$8,000</b>	<b>\$8,000</b>

Project	Funding Source	2022	Total
1100022003	OTHRFNDRES	(\$8,000)	(\$8,000)
		<b>(\$8,000)</b>	<b>(\$8,000)</b>

**Priority Score**

<i>Measure</i>	<i>Response</i>	<i>Unweighted Score</i>	<i>Weight</i>	<i>Weighted Score</i>
Purchase New Plow for				<b>10</b>
Capital Action	Replace	0	0	0
Capital Type	Vehicle	0	0	0
Chance of Failure	NeedSoon	2	2	4
Customer Impact	Low	1	2	2
Financial Impact	Low	1	1	1
Funding Status	Unknown	0	0	0
Safety Impact	Low	1	3	3
Unfunded Percentage	100	0	0	0

Section 2:

**Capital Projects by Funding Source**

# Capital Projects - Funding Source Summary

<b>One Cent #16</b>			<b>(\$14,422,000)</b>
OneCent#16	OC COMPROJ	OC16TRAILS	(\$325,000)
OneCent#16	OC FIRE	OC16FEQP	(\$460,000)
OneCent#16	OC MUSEUMS	OC16FTCSPR	(\$75,000)
OneCent#16	OC PARKS	OC16GOLF	(\$186,000)
OneCent#16	OC PARKS	OC16IRRIGA	(\$500,000)
OneCent#16	OC PARKS	OC16PLAGRN	(\$225,000)
OneCent#16	OC PARKS	OC16PRKVEH	(\$130,500)
OneCent#16	OC PARKS	OC16STCNTR	(\$462,500)
OneCent#16	OC POLICE	OC16PDEQUP	(\$738,000)
OneCent#16	OC POLICE	OC16PDSTAT	(\$3,362,900)
OneCent#16	OC RIVER	OC16RIVER	(\$41,850)
OneCent#16	OC STORM	OC16STORM	(\$125,000)
OneCent#16	OC STREET	OC16STEQUP	(\$660,000)
OneCent#16	OC STREET	OC16STMISC	(\$3,561,250)
OneCent#16	OC SWIMREC	OC16CECIMP	(\$410,000)
OneCent#16	OC SWIMREC	OC16ICEIMP	(\$159,000)
OneCent#16	OC UTILITY	OC16SEWER	(\$500,000)
OneCent#16	OC UTILITY	OC16WATER	(\$2,500,000)
<b>Grants &amp; Outside Funding Sources</b>			<b>(\$4,244,872)</b>
CARES Fund			(\$61,000)
FEDERAL			(\$499,891)
FEDERAL	FDHS		(\$20,000)
FEDERAL	FDOT FTA		(\$264,000)
FEDERAL	FDOT HWY		(\$500,000)
NATRONA			(\$80,000)
PRIVATE			(\$35,140)
PRIVATE	NP DONOR		(\$362,943)
STATE			(\$2,411,899)
STATE	GOVERNOR		(\$10,000)
<b>Capital Reserves</b>			<b>(\$1,054,357)</b>
Capital Reserves (Old Fund 30/31)			(\$990,800)
OneCent#14	OC COMPROJ		(\$39,795)
OneCent#15	OC COMPROJ		(\$23,762)

## Funding Source Summary

<b>Perpetual Care</b>	<b>(\$726,000)</b>
<hr/>	
<b>Various Funds</b>	<b>(\$559,175)</b>
River Fund	(\$81,000)
Revolving Land Fund	(\$270,000)
Parking Fund	(\$150,675)
Weed and Pest Fund	(\$43,500)
Public Safety Communications Fund	(\$14,000)
<b>Opportunity Fund</b>	<b>(\$250,000)</b>
<hr/>	
<b>Balefill Fund</b>	<b>(\$2,530,020)</b>
<hr/>	
<b>Wastewater Treatment Plant Fund</b>	<b>(\$1,921,000)</b>
<hr/>	
<b>Refuse Collection Fund</b>	<b>(\$1,694,490)</b>
<hr/>	
<b>Water Fund</b>	<b>(\$1,150,600)</b>
<hr/>	
<b>Sewer Fund</b>	<b>(\$704,700)</b>
<hr/>	
<b>Report Total:</b>	<b>(\$29,257,214)</b>



## Capital Projects - Project Listing by Funding Source

Funding Source	Project Listing	2022
<b>BALEFILRES -</b>	<b>-</b>	<b>(\$2,530,020)</b>
Balefill	2060019011 - Old Landfill Remediation	(\$5,000)
Balefill	2060021005 - Paint Solid Waste Buildings	(\$165,000)
Balefill	2060021027 - CRL LCCS Structure Enclosures	(\$310,000)
Balefill	2060022002 - Re-Use Building	(\$450,000)
Balefill	2060022005 - Pickup Truck Replacement	(\$35,000)
Balefill	2060022010 - Line New Landfill Cells	(\$165,000)
Balefill	2060022011 - Landfill Fencing	(\$122,520)
Balefill	2060022012 - Biosolids Tree Farm	(\$10,000)
Balefill	2060022014 - Diesel Fuel Dispenser	(\$38,000)
Balefill	2060022016 - Exit Scale Replacement	(\$125,000)
Balefill	2060022017 - Scale House Improvements	(\$25,500)
Balefill	2060022018 - Exit Gate Replacement	(\$62,000)
Balefill	2060022019 - Miller House Electrical Upgrades	(\$10,000)
Balefill	2060022020 - GPS for Landfill Equipment	(\$52,000)
Balefill	2060022021 - Portable Variable Sign-	(\$60,000)
Balefill	2060022023 - Replace Transfer Station Mule	(\$30,000)
Balefill	2060022025 - Fork Lift Replacement	(\$55,000)
Balefill	2060022026 - Wheel Loader Replacement	(\$365,000)
Balefill	2060022028 - Backup Haul Truck Purchase	(\$115,000)
Balefill	2060022031 - Facility Asphalt Improvements	(\$250,000)
Balefill	2060026001 - Baler Upgrades and	(\$80,000)
<b>CAP RESERV -</b>	<b>-</b>	<b>(\$990,800)</b>
Information Systems	1013221002 - Server Equipment Upgrades	(\$60,000)
Streets	1015122100 - Misc Traffic Equipment	(\$100,000)
Planning	1016022001 - LifeSteps Campus Roofs	(\$110,000)
Fire EMS Department	1018020007 - Station 3 Roof Replacement	(\$200,000)
Fire EMS Department	1018021015 - Replacement Support Vehicles	(\$180,000)
Parks	1019021013 - Toro Infield Machine 3040	(\$22,000)
Parks	1019022005 - Replace 84025	(\$47,000)
Parks	1019022006 - Replace Toro Zero Turn mower	(\$38,000)
Cemetery	1019122003 - Cemetery UTV	(\$15,000)

### Project Listing by Funding Source

<b>Funding Source</b>	<b>Project Listing</b>	<b>2022</b>
Casper Area Transport	1150022001 - CATC ADA High Top Van	(\$14,400)
Casper Area Transport	1150022002 - CATC Van to Replace Bus #74	(\$14,400)
Casper Area Transport	1150022004 - RESCUE MISSION BUS SHELTER	(\$6,000)
Casper Area Transport	1150022005 - Transit Fleet Two-Way Radios	(\$10,000)
Casper Area Transport	1150022006 - TRANSIT FIXED ROUTE BUSES	(\$66,000)
Parks	211019015 - Wright ZTO Trim Mower	(\$8,000)
Buildings and Structures	2520021001 - Facility Condition Assessment	(\$100,000)
<b>CARES Fund - -</b>		<b>(\$61,000)</b>
Police Administration	1017021009 - Mobile Message Board x 2	(\$32,000)
Police Administration	1017022012 - Customer Service Mgmt	(\$29,000)
<b>FEDERAL - -</b>		<b>(\$499,891)</b>
Information Systems	1013222003 - Redundant Internet Service	(\$20,000)
River Fund	1061021001 - Gateway -Construction & CQA	(\$246,291)
Casper Area Transport	1150022002 - CATC Van to Replace Bus #74	(\$57,600)
Casper Area Transport	1150022003 - TRANSIT AIR FILTRATION	(\$35,000)
Casper Area Transport	1150022004 - RESCUE MISSION BUS SHELTER	(\$24,000)
Public Safety	1170122001 - Remote Dispatch Station	(\$83,000)
Ice Arena	2230022001 - Replace Entrance Doors with	(\$17,000)
Recreation Center	2240022007 - Recreation Center Door	(\$17,000)
<b>FEDERAL - FDHS -</b>		<b>(\$20,000)</b>
Information Systems	1013221003 - IT Security Assessment	(\$20,000)
<b>FEDERAL - FDOT FTA -</b>		<b>(\$264,000)</b>
Casper Area Transport	1150022006 - TRANSIT FIXED ROUTE BUSES	(\$264,000)
<b>FEDERAL - FDOT HWY -</b>		<b>(\$500,000)</b>
Parks	1019022027 - PV to Robertson Road Bridge	(\$500,000)
<b>NATRONA - -</b>		<b>(\$80,000)</b>
River Fund	1061021001 - Gateway -Construction & CQA	(\$80,000)
<b>OneCent#14 - OC COMPROJ -</b>		<b>(\$39,795)</b>
Parks	1019022027 - PV to Robertson Road Bridge	(\$39,795)

**Project Listing by Funding Source**

<b>Funding Source</b>	<b>Project Listing</b>	<b>2022</b>
<b>OneCent#15 - OC COMPROJ -</b>		<b>(\$23,762)</b>
Parks	1019022027 - PV to Robertson Road Bridge	(\$23,762)
<b>OneCent#16 - OC COMPROJ - OC16TRAILS</b>		<b>(\$325,000)</b>
Parks	1019022027 - PV to Robertson Road Bridge	(\$325,000)
<b>OneCent#16 - OC FIRE - OC16FEQP</b>		<b>(\$460,000)</b>
Fire EMS Department	1018021004 - Turnout Gear Replacements	(\$19,000)
Fire EMS Department	1018021005 - Turnout Gear Extractor	(\$16,000)
Fire EMS Department	1018021008 - SCBA Replacement	(\$400,000)
Fire EMS Department	1018022005 - Knox E-lock System	(\$25,000)
<b>OneCent#16 - OC MUSEUMS - OC16FTCSPR</b>		<b>(\$75,000)</b>
Fort Caspar Musuem	1019222002 - Daubing and Log Repair Phase II	(\$75,000)
<b>OneCent#16 - OC PARKS - OC16GOLF</b>		<b>(\$186,000)</b>
Municipal Golf Course	2220021001 - 3-Fairway Mowers replacement	(\$180,000)
Municipal Golf Course	2220022019 - Topdressing Brush	(\$6,000)
<b>OneCent#16 - OC PARKS - OC16IRRIGA</b>		<b>(\$500,000)</b>
Parks	1019021024 - Soccer Irrig Pump Station	(\$145,000)
Parks	1019021025 - Parks Irrigation Misc	(\$130,000)
Parks	1019022004 - Self Hosted Server Baseline	(\$25,000)
Cemetery	1019121001 - Irrigation for existing Cemetery	(\$200,000)
<b>OneCent#16 - OC PARKS - OC16PLAGRN</b>		<b>(\$225,000)</b>
Parks	1019021017 - Playground and Fall Material	(\$125,000)
Parks	1019021018 - Miscellaneous Park	(\$100,000)
<b>OneCent#16 - OC PARKS - OC16PRKVEH</b>		<b>(\$130,500)</b>
Parks	1019020003 - Mini Excavator	(\$70,000)
Recreation Center	2240022006 - Replace F150 Pickup	(\$35,500)
Recreation Center	2240024002 - Replace CRC Scissor Lift	(\$25,000)

**Project Listing by Funding Source**

<b>Funding Source</b>	<b>Project Listing</b>	<b>2022</b>
<b>OneCent#16 - OC PARKS - OC16STCNTR</b>		<b>(\$462,500)</b>
Parks	1019021200 - Center St. Underpass	(\$462,500)
<b>OneCent#16 - OC POLICE - OC16PDEQUP</b>		<b>(\$738,000)</b>
Police Administration	1017021005 - Faro 3D Imaging	(\$64,550)
Police Administration	1017021006 - Lidar Radars x 2	(\$15,000)
Police Administration	1017021008 - Speed Trailer x 1	(\$8,500)
Police Administration	1017022007 - Purchasing 5 marked units	(\$422,000)
Police Administration	1017022008 - Purchase 1 unmarked unit	(\$35,000)
Police Administration	1017022009 - Marathon Impound Lot	(\$44,500)
Police Administration	1017022010 - Investigation Lobby Buildout	(\$21,950)
Police Administration	1017022011 - TruNarc Analyzer	(\$26,500)
Police Administration	1017022013 - PD Drone	(\$27,000)
Police Administration	1017022014 - Misc Police Fleet	(\$23,000)
Police Administration	1017023001 - Range Turning Target System	(\$50,000)
<b>OneCent#16 - OC POLICE - OC16PDSTAT</b>		<b>(\$3,362,900)</b>
Police Administration	1017021013 - New Police Station	(\$3,362,900)
<b>OneCent#16 - OC RIVER - OC16RIVER</b>		<b>(\$41,850)</b>
River Fund	1061021001 - Gateway -Construction & CQA	(\$41,850)
<b>OneCent#16 - OC STORM - OC16STORM</b>		<b>(\$125,000)</b>
Streets	1015121200 - Farnum to 12th Storm Sewer	(\$125,000)
<b>OneCent#16 - OC STREET - OC16STEQUP</b>		<b>(\$660,000)</b>
Streets	1015121003 - Streets Unit 70797 Tandem Axle	(\$225,000)
Streets	1015121007 - 70980 Sterling Tandem Axle	(\$225,000)
Streets	1015121008 - Streets Unit 70971 Rubber Tire	(\$180,000)
Streets	1015121011 - 40425 1/2 Ton 4x4 Ext cab Pick-	(\$30,000)
<b>OneCent#16 - OC STREET - OC16STMISC</b>		<b>(\$3,561,250)</b>
Streets	1015121200 - Farnum to 12th Storm Sewer	(\$475,000)
Streets	1015121202 - FY22 Misc. Street Improvements	(\$3,036,250)
River Fund	1015122001 - BNSF North Platte River Storm	(\$50,000)

**Project Listing by Funding Source**

<b>Funding Source</b>	<b>Project Listing</b>	<b>2022</b>
<b>OneCent#16 - OC SWIMREC - OC16CECIMP</b>		<b>(\$410,000)</b>
Casper Events Center	2260022002 - Bypass System Replacement	(\$25,000)
Casper Events Center	2260022003 - CEC Fire Protection System	(\$385,000)
<b>OneCent#16 - OC SWIMREC - OC16ICEIMP</b>		<b>(\$159,000)</b>
Ice Arena	2230021003 - Concession Ice Machine	(\$9,000)
Ice Arena	2230022002 - Replace Emergency & Rink	(\$150,000)
<b>OneCent#16 - OC UTILITY - OC16SEWER</b>		<b>(\$500,000)</b>
Wastewater Collections	2030022005 - FY22 Misc Sewer Main	(\$500,000)
<b>OneCent#16 - OC UTILITY - OC16WATER</b>		<b>(\$2,500,000)</b>
Water Distribution	2010022001 - FY22 Misc Water Main	(\$2,500,000)
<b>OPPORTUNIT - -</b>		<b>(\$250,000)</b>
Streets	1015121217 - Senior Center Parking Lot	(\$250,000)
<b>OTHRFNDCUR - -</b>		<b>(\$101,175)</b>
Planning	1016022002 - Parking Lot 1st & Center	(\$83,675)
Buildings and Structures	2520022001 - Replace Parking Garage Light	(\$17,500)
<b>OTHRFNDRES - -</b>		<b>(\$458,000)</b>
River Fund	1015122001 - BNSF North Platte River Storm	(\$50,000)
Planning	1016022003 - Repair/Maint. City Parking	(\$49,500)
River Fund	1061021001 - Gateway -Construction & CQA	(\$1,000)
River Fund	1061021002 - Gateway Land River Project	(\$270,000)
River Fund	1061022002 - RIPARIAN-UPLAND VEGETATION	(\$30,000)
Weed & Pest	1100021002 - Replace Ford F150 Pickup	(\$35,500)
Weed & Pest	1100022003 - Purchase New Plow for 83289	(\$8,000)
Public Safety	1170022002 - PSCC Server Air Conditioning	(\$14,000)
<b>Perp Care - -</b>		<b>(\$726,000)</b>
Fire EMS Department	1018021012 - Station 1 Rehab	(\$78,000)
Parks	1019022021 - North Casper Field 5 Lights	(\$200,000)
Aquatics	2210022001 - CFAC - Recondition Slide Tower	(\$185,000)

**Project Listing by Funding Source**

<b>Funding Source</b>	<b>Project Listing</b>	<b>2022</b>
Aquatics	2210022002 - CFAC - New Starburst	(\$25,000)
Aquatics	2210022003 - CFAC - New Roof	(\$223,000)
Hogadon Ski Area	2250022005 - Snowmaking Repair and	(\$15,000)
<b>PRIVATE - -</b>		<b>(\$35,140)</b>
Fire EMS Department	1018022011 - Replacement AEDs	(\$12,000)
Buildings and Structures	2540021001 - AEDs for City Facilities	(\$23,140)
<b>PRIVATE - NP DONOR -</b>		<b>(\$362,943)</b>
Parks	1019022027 - PV to Robertson Road Bridge	(\$362,943)
<b>REFUSE RES - -</b>		<b>(\$1,694,490)</b>
Refuse Collection	2050021006 - Replace Front Load Garbage	(\$350,000)
Refuse Collection	2050021009 - Container Truck (Pal Body)	(\$125,000)
Refuse Collection	2050021011 - Side Load Garbage Truck	(\$350,000)
Refuse Collection	2050022002 - Asphalt Improvements/Cont	(\$25,000)
Refuse Collection	2050022003 - Tree Farm Management	(\$20,000)
Refuse Collection	2050022004 - MRF Storage Capacity	(\$35,000)
Refuse Collection	2050022005 - Recycle Depot Improvements	(\$25,000)
Refuse Collection	2050022006 - Commercial Container	(\$75,000)
Refuse Collection	2050022008 - Recycle Container/Depot	(\$20,650)
Refuse Collection	2050022012 - Repair Construction Containers	(\$21,840)
Refuse Collection	2050022017 - Side Load Garbage Truck	(\$350,000)
Refuse Collection	2050022020 - Forklift for MRF	(\$37,000)
Refuse Collection	2050022023 - Truck Barn Wash Bay Pump Repl	(\$25,000)
Refuse Collection	2050023001 - Pickup Truck Replacement	(\$85,000)
Refuse Collection	2050023004 - Recycle Truck-Replace Chassis	(\$90,000)
Balefill	2060022028 - Backup Haul Truck Purchase	(\$60,000)
<b>SEWER CUR - -</b>		<b>(\$704,700)</b>
Wastewater Collections	2030022001 - FY22 Oversizing Reimbursement	(\$35,000)
Wastewater Collections	2030022004 - Service Truck Replacement	(\$80,200)
Wastewater Collections	2030022005 - FY22 Misc Sewer Main	(\$500,000)
Wastewater Collections	2030022006 - Sewage Lift Station	(\$25,000)
Wastewater Collections	2030022007 - Lift Station Pump and Panel	(\$35,000)
Wastewater Collections	2030022008 - Pipelogix Phoenix Software	(\$14,500)

**Project Listing by Funding Source**

<b>Funding Source</b>	<b>Project Listing</b>	<b>2022</b>
Wastewater Collections	2030022009 - JetScan Camera	(\$15,000)
<b>STATE - -</b>		<b>(\$2,411,899)</b>
Casper Area Transport	1150022001 - CATC ADA High Top Van	(\$57,600)
Casper Area Transport	1150022005 - Transit Fleet Two-Way Radios	(\$40,000)
Balefill	2060019011 - Old Landfill Remediation	(\$2,314,299)
<b>STATE - GOVERNOR -</b>		<b>(\$10,000)</b>
River Fund	1061022002 - RIPARIAN-UPLAND VEGETATION	(\$10,000)
<b>WATER CUR - -</b>		<b>(\$1,150,600)</b>
Water Distribution	2010022002 - FY22 Internal Water Main	(\$275,000)
Water Distribution	2010022003 - FY22 Over Sizing	(\$85,000)
Water Distribution	2010022004 - FY22 Booster Station	(\$50,000)
Water Distribution	2010022008 - Sun I South Tank Exterior	(\$310,000)
Water Distribution	2010022009 - CY Tank Interior Coating	(\$185,000)
Water Distribution	2010022010 - WDG Facility Entrance Sign	(\$12,000)
Water Distribution	2010022011 - WDG Office Copy Machine	(\$5,000)
Water Distribution	2010022012 - Compressor Truck Replacement	(\$62,200)
Water Distribution	2010022013 - Backhoe Replacement	(\$102,200)
Water Distribution	2010022014 - Flat Bed Dump Truck	(\$57,200)
Buildings and Structures	2520022005 - Replace Water Distribution	(\$7,000)
<b>WWTP CUR - -</b>		<b>(\$1,921,000)</b>
Wastewater Treatment	2040017068 - WWTP Digester Boiler	(\$1,400,000)
Wastewater Treatment	2040022001 - Bar Nunn #1 Lift Station	(\$90,000)
Wastewater Treatment	2040022003 - FY22 Equipment Replacements	(\$125,000)
Wastewater Treatment	2040022005 - FY22 Dewatering Building HVAC	(\$150,000)
Wastewater Treatment	2040022009 - FY22 Security Upgrades	(\$30,000)
Wastewater Treatment	2040022010 - Roll-off Box Replacement	(\$12,000)
Wastewater Treatment	2040022011 - Lift Station Communication	(\$25,000)
Wastewater Treatment	2040022012 - Utility Cart Replacement	(\$12,000)
Wastewater Treatment	2040022014 - Industrial Riding Mower	(\$12,000)
Wastewater Treatment	2040022015 - DAFT Pressure Tank	(\$40,000)
Wastewater Treatment	2040022016 - Primary Sludge Pump	(\$15,000)
Wastewater Treatment	2040022018 - Centrifuge Sludge Feed Pump	(\$10,000)

**Project Listing by Funding Source**

**Funding Source**

**Project Listing**

**2022**

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**(\$29,257,214)**



Section 3:

**Five Year Capital Plan  
by Work Group**

## Five Year Capital Plan - Project Listing by Work Group

Project Listing	2022	2023	2024	2025	2026	Total
<b>Aquatics</b>						
2210020001 - Paradise Valley Pool Slide Recond		(\$50,000)				(\$50,000)
2210020002 - Non Slip Flooring		(\$77,000)				(\$77,000)
2210021001 - Retile Spa at Aquatic Center		(\$20,000)				(\$20,000)
2210022001 - CFAC - Recondition Slide Tower	(\$185,000)					(\$185,000)
2210022002 - CFAC - New Starburst	(\$25,000)					(\$25,000)
2210022003 - CFAC - New Roof	(\$223,000)					(\$223,000)
2210023001 - CFAC - New High Rate Sand Filter		(\$135,000)				(\$135,000)
2210023002 - CFAC - New Leisure Pool Pump		(\$8,000)				(\$8,000)
2210023003 - MK Pool - New Main Pool Pump		(\$7,000)				(\$7,000)
2210023004 - W Pool - New Main Pool Pump		(\$7,000)				(\$7,000)
2210024001 - CFAC - New Lazy River Pump			(\$8,000)			(\$8,000)
2210024002 - CFAC - New Play Feature Pump			(\$8,000)			(\$8,000)
2210024003 - PV Pool - Stainless Steel Gutters			(\$217,000)			(\$217,000)
2210024004 - PV Pool - New Slide Pump			(\$12,000)			(\$12,000)
2210025001 - CFAC - New Hot Tub Pump				(\$8,000)		(\$8,000)
2210025002 - MK Pool - New Splash Pad Pump				(\$7,500)		(\$7,500)
2210025003 - MS Pool - New Lazy River Pump				(\$22,500)		(\$22,500)
2210025009 - Water Park at a location TBD				(\$11,800,000)		(\$11,800,000)
2210026001 - MK/PV Pool - Non Slip Flooring					(\$35,000)	(\$35,000)
2210026002 - MS Pool - New Main Pool Pump					(\$8,000)	(\$8,000)
2210026003 - MS Pool - New Taller Fence					(\$35,000)	(\$35,000)
	<b>(\$433,000)</b>	<b>(\$304,000)</b>	<b>(\$245,000)</b>	<b>(\$11,838,000)</b>	<b>(\$78,000)</b>	<b>(\$12,898,000)</b>

### Five Year Capital Plan

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Balefill</b>						
2060019011 - Old Landfill Remediation	(\$2,319,299)	(\$2,319,299)	(\$2,319,299)	(\$2,319,299)	(\$2,319,299)	(\$11,596,495)
2060020013 - Landfill Maintenance Bldg Redesign			(\$41,250)			(\$41,250)
2060021005 - Paint Solid Waste Buildings	(\$165,000)					(\$165,000)
2060021018 - Landfill Compactor			(\$420,000)			(\$420,000)
2060021027 - CRL LCCS Structure Enclosures	(\$310,000)					(\$310,000)
2060022001 - Maintenance Bay-Landfill Building					(\$1,200,000)	(\$1,200,000)
2060022002 - Re-Use Building	(\$450,000)					(\$450,000)
2060022003 - Title V Air Permit Renewal		(\$35,000)				(\$35,000)
2060022004 - Scraper Replacement			(\$650,000)		(\$550,000)	(\$1,200,000)
2060022005 - Pickup Truck Replacement	(\$35,000)	(\$35,000)				(\$70,000)
2060022006 - Tracksteer		(\$75,000)				(\$75,000)
2060022010 - Line New Landfill Cells	(\$165,000)	(\$1,650,000)				(\$1,815,000)
2060022011 - Landfill Fencing	(\$122,520)	(\$122,520)	(\$122,520)	(\$122,520)	(\$122,520)	(\$612,600)
2060022012 - Biosolids Tree Farm Management	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$50,000)
2060022014 - Diesel Fuel Dispenser Replacements	(\$38,000)					(\$38,000)
2060022016 - Exit Scale Replacement	(\$125,000)					(\$125,000)
2060022017 - Scale House Improvements	(\$25,500)					(\$25,500)
2060022018 - Exit Gate Replacement	(\$62,000)					(\$62,000)
2060022019 - Miller House Electrical Upgrades	(\$10,000)					(\$10,000)
2060022020 - GPS for Landfill Equipment	(\$52,000)	(\$53,000)	(\$54,000)			(\$159,000)
2060022021 - Portable Variable Sign-Replacement	(\$60,000)					(\$60,000)
2060022023 - Replace Transfer Station Mule	(\$30,000)					(\$30,000)
2060022025 - Fork Lift Replacement	(\$55,000)					(\$55,000)
2060022026 - Wheel Loader Replacement	(\$365,000)	(\$365,000)	(\$365,000)	(\$365,000)		(\$1,460,000)

**Five Year Capital Plan**

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
2060022027 - Excavator			(\$365,000)			(\$365,000)
2060022028 - Backup Haul Truck Purchase	(\$175,000)					(\$175,000)
2060022031 - Facility Asphalt Improvements	(\$250,000)	(\$250,000)	(\$250,000)	(\$250,000)		(\$1,000,000)
2060023004 - Bale Haul Trailers		(\$240,000)				(\$240,000)
2060023005 - Road Grader Rebuild		(\$300,000)				(\$300,000)
2060023010 - Hazardous Waste Storage Addition		(\$116,800)				(\$116,800)
2060023011 - CRL Closure		(\$2,264,350)				(\$2,264,350)
2060024001 - Compost Grinder Rebuild				(\$350,000)		(\$350,000)
2060024002 - Replace Power Washer at Baler Bldg			(\$8,600)			(\$8,600)
2060024003 - Landfill Compactor Replacement			(\$420,000)			(\$420,000)
2060025002 - Litter Rear Load Truck				(\$95,000)		(\$95,000)
2060025003 - Water Truck Replacement				(\$165,000)		(\$165,000)
2060026001 - Baler Upgrades and Maintenance	(\$80,000)	(\$80,000)	(\$80,000)	(\$80,000)	(\$80,000)	(\$400,000)
	<b>(\$4,904,319)</b>	<b>(\$7,915,969)</b>	<b>(\$5,105,669)</b>	<b>(\$3,756,819)</b>	<b>(\$4,281,819)</b>	<b>(\$25,964,595)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Buildings and Structures</b>						
2520021001 - Facility Condition Assessment	(\$100,000)					(\$100,000)
2520022001 - Replace Parking Garage Light Poles	(\$17,500)					(\$17,500)
2520022005 - Replace Water Distribution Flooring	(\$7,000)					(\$7,000)
2520022006 - Installation of BACnet system		(\$7,500)				(\$7,500)
2520022007 - Shower Replacement for Rec Center		(\$30,000)				(\$30,000)
2540021001 - AEDs for City Facilities	(\$23,140)					(\$23,140)
	<b>(\$147,640)</b>	<b>(\$37,500)</b>				<b>(\$185,140)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Casper Area Transport Coop</b>						
1150022001 - CATC ADA High Top Van	(\$72,000)					(\$72,000)
1150022002 - CATC Van to Replace Bus #74	(\$72,000)					(\$72,000)
1150022003 - TRANSIT AIR FILTRATION SYSTEM	(\$35,000)					(\$35,000)
1150022004 - RESCUE MISSION BUS SHELTER	(\$30,000)					(\$30,000)
1150022005 - Transit Fleet Two-Way Radios	(\$50,000)					(\$50,000)
1150022006 - TRANSIT FIXED ROUTE BUSES	(\$330,000)					(\$330,000)
	<b>(\$589,000)</b>					<b>(\$589,000)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Casper Events Center</b>						
2260021001 - South Walkway Replacement		(\$605,000)				(\$605,000)
2260021003 - ADA Ramp from East Parking Lot					(\$44,000)	(\$44,000)
2260021004 - Assess Plumbing and Air Handling		(\$250,000)				(\$250,000)
2260021005 - CEC Sound System					(\$605,000)	(\$605,000)
2260021006 - Asphalt Parking Lots		(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$800,000)
2260021007 - Deep Fryer Replacement			(\$35,200)			(\$35,200)
2260021008 - Cabinet & Counter/Kitchen Cabinets			(\$30,800)			(\$30,800)
2260021009 - Kitchen Convection Oven Replacement			(\$104,500)			(\$104,500)
2260021010 - Upper Deck Curtaining					(\$154,000)	(\$154,000)
2260021012 - 2/3 House Concert Rigging Grid					(\$605,000)	(\$605,000)
2260021013 - Theatrical Lighting Instruments					(\$198,000)	(\$198,000)
2260021014 - 3/4TPick up Replacement			(\$41,800)			(\$41,800)
2260021015 - Volleyball Court Replacement			(\$115,500)			(\$115,500)
2260021016 - Concession Ice Machines		(\$30,800)				(\$30,800)
2260022002 - Bypass System Replacement	(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)		(\$100,000)
2260022003 - CEC Fire Protection System Phase II	(\$385,000)					(\$385,000)
	<b>(\$410,000)</b>	<b>(\$1,110,800)</b>	<b>(\$552,800)</b>	<b>(\$225,000)</b>	<b>(\$1,806,000)</b>	<b>(\$4,104,600)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Cemetery</b>						
1019121001 - Irrigation for existing Cemetery	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$1,000,000)
1019122001 - Replace Cemetery backhoe		(\$140,000)				(\$140,000)
1019122002 - CEMMOWER		(\$42,000)				(\$42,000)
1019122003 - Cemetery UTV	(\$15,000)					(\$15,000)
1019122004 - CEMETERY PICKUP		(\$38,000)				(\$38,000)
	<b>(\$215,000)</b>	<b>(\$420,000)</b>	<b>(\$200,000)</b>	<b>(\$200,000)</b>	<b>(\$200,000)</b>	<b>(\$1,235,000)</b>



<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Fire EMS Department</b>						
1018020007 - Station 3 Roof Replacement	(\$200,000)					(\$200,000)
1018021004 - Turnout Gear Replacements	(\$19,000)	(\$19,000)	(\$19,000)	(\$20,800)	(\$20,800)	(\$98,600)
1018021005 - Turnout Gear Extractor	(\$16,000)	(\$17,000)	(\$17,000)			(\$50,000)
1018021006 - Portable Radio Replacement		(\$258,000)				(\$258,000)
1018021007 - Breathing Air Compressors		(\$60,000)	(\$60,000)			(\$120,000)
1018021008 - SCBA Replacement	(\$400,000)					(\$400,000)
1018021012 - Station 1 Rehab	(\$78,000)	(\$320,000)				(\$398,000)
1018021013 - Utility Terrain Vehicle (UTV)		(\$30,000)				(\$30,000)
1018021014 - Alternative Response Vehicle (ARV)		(\$320,000)				(\$320,000)
1018021015 - Replacement Support Vehicles	(\$180,000)	(\$90,000)	(\$180,000)			(\$450,000)
1018022002 - Brush 6 Chassis Replacement		(\$150,000)				(\$150,000)
1018022003 - Replacement Extrication Equipment					(\$150,000)	(\$150,000)
1018022004 - S2 Access Locks for 5 Stations		(\$125,000)				(\$125,000)
1018022005 - Knox E-lock System	(\$25,000)					(\$25,000)
1018022006 - E1 and E5 Replacements				(\$1,500,000)		(\$1,500,000)
1018022007 - Fire Station 1 Replacement				(\$12,000,000)		(\$12,000,000)
1018022008 - Truck 1 Replacement					(\$1,500,000)	(\$1,500,000)
1018022009 - Rescue 1 Replacement					(\$600,000)	(\$600,000)
1018022011 - Replacement AEDs	(\$12,000)					(\$12,000)
1018022012 - City Center Parking Lot Paving				(\$25,000)		(\$25,000)
1018022013 - Regional Fire Training Update					(\$3,000,000)	(\$3,000,000)
1018022014 - DJI Matrice 300 Drone Thermal				(\$30,000)		(\$30,000)
1018022015 - Replacement Rescue Platform Raft				(\$6,000)		(\$6,000)
1018022016 - 6 Motorola APX All Band Consollette					(\$51,792)	(\$51,792)

**Five Year Capital Plan**

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
1018022017 - Red Boat Motor: Merc Jet 40 HP				(\$8,000)		(\$8,000)
1018022018 - 40 Motorola APX8000XE Port. Radios				(\$300,000)		(\$300,000)
1018022019 - 6 Cardiac Monitors Replace				(\$300,000)		(\$300,000)
	<b>(\$930,000)</b>	<b>(\$1,389,000)</b>	<b>(\$276,000)</b>	<b>(\$14,189,800)</b>	<b>(\$5,322,592)</b>	<b>(\$22,107,392)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Fleet Maintenance</b>						
2510022001 - Portable Lifts for Garage		(\$60,000)				(\$60,000)
2510022002 - Fuel Island Canopy		(\$75,000)				(\$75,000)
2510022003 - Service Center Parking Lot Repair		(\$150,000)				(\$150,000)
		<b>(\$285,000)</b>				<b>(\$285,000)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Fort Caspar Musuem</b>						
1019221000 - HVAC Fort Caspar Museum replacement		(\$20,000)				(\$20,000)
1019221002 - Museum Carpet replacement		(\$22,000)				(\$22,000)
1019221003 - Roof replacement at fort buildings		(\$75,000)				(\$75,000)
1019221004 - First Cabin Restoration			(\$225,000)			(\$225,000)
1019221005 - Pathway Improvements at fort			(\$18,000)			(\$18,000)
1019221006 - Delta Cabinet Installation		(\$40,000)				(\$40,000)
1019221007 - Audio Visual Replacement for Museum			(\$8,500)			(\$8,500)
1019222001 - Upgrade Electronic Entrance Sign			(\$20,500)			(\$20,500)
1019222002 - Daubing and Log Repair Phase II	(\$75,000)					(\$75,000)
	<b>(\$75,000)</b>	<b>(\$157,000)</b>	<b>(\$272,000)</b>			<b>(\$504,000)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Hogadon Ski Area</b>						
2250021002 - Surface Ski Lift		(\$75,000)				(\$75,000)
2250021003 - Expanding Snow-making system		(\$20,000)	(\$20,000)	(\$20,000)		(\$60,000)
2250021005 - Hiking and Biking Trails			(\$125,000)	(\$100,000)		(\$225,000)
2250022003 - Utility Terrain Vehicles,		(\$30,000)				(\$30,000)
2250022004 - Snowmaking Guns		(\$35,000)	(\$35,000)	(\$35,000)	(\$35,000)	(\$140,000)
2250022005 - Snowmaking Repair and Expansion	(\$15,000)	(\$45,000)				(\$60,000)
2250022006 - Snow Blower		(\$9,000)				(\$9,000)
2250022007 - Cone Drive		(\$35,000)				(\$35,000)
	<b>(\$15,000)</b>	<b>(\$249,000)</b>	<b>(\$180,000)</b>	<b>(\$155,000)</b>	<b>(\$35,000)</b>	<b>(\$634,000)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Ice Arena</b>						
2230021001 - CIA CONCESSION OVEN REPLACEMENT		(\$13,000)				(\$13,000)
2230021003 - Concession Ice Machine Replacement	(\$9,000)					(\$9,000)
2230022001 - Replace Entrance Doors with Automat	(\$17,000)					(\$17,000)
2230022002 - Replace Emergency & Rink Lighting	(\$150,000)					(\$150,000)
2230023001 - Replace Electric Ice Resurface		(\$166,500)				(\$166,500)
2230023002 - Replacing Membership Lockers & Repa		(\$7,000)				(\$7,000)
2230024001 - Joist Painting			(\$120,000)			(\$120,000)
2230025001 - Ice Arena Expansion with 2nd ice sh				(\$14,263,827)		(\$14,263,827)
	<b>(\$176,000)</b>	<b>(\$186,500)</b>	<b>(\$120,000)</b>	<b>(\$14,263,827)</b>		<b>(\$14,746,327)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Information Systems</b>						
1013221002 - Server Equipment Upgrades	(\$60,000)					(\$60,000)
1013221003 - IT Security Assessment	(\$20,000)					(\$20,000)
1013222003 - Redundant Internet Service	(\$20,000)					(\$20,000)
1013223001 - ALBERT Network Monitoring		(\$25,000)				(\$25,000)
	<b>(\$100,000)</b>	<b>(\$25,000)</b>				<b>(\$125,000)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Municipal Golf Course</b>						
2220021001 - 3-Fairway Mowers replacement	(\$180,000)					(\$180,000)
2220021003 - Toro Sand Pro 2020 replacement		(\$26,000)				(\$26,000)
2220021004 - Toro Greensmaster 3150 triplex rpl		(\$34,000)				(\$34,000)
2220021005 - 2004 Toro GM triplex unit082225 rpl		(\$34,000)				(\$34,000)
2220021006 - JD Pro Gator 2030 (082230) replace		(\$27,000)				(\$27,000)
2220021015 - Cart Path Improvements		(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	(\$120,000)
2220022007 - 2007 John Deere Pro Gator 2030 rpl		(\$27,000)				(\$27,000)
2220022008 - 3 - Toro GM Green mowers replacemen		(\$102,000)				(\$102,000)
2220022009 - 2001 John Deere F1145 Rotary rpl			(\$28,000)			(\$28,000)
2220022012 - Dredge 2 ponds		(\$750,000)				(\$750,000)
2220022018 - Driving range ball dispenser		(\$25,000)				(\$25,000)
2220022019 - Topdressing Brush	(\$6,000)					(\$6,000)
2220022020 - Mens and Womens Locker Room Update		(\$60,000)				(\$60,000)
2220023010 - 4 - John Deere Tx Turf Gator- RPL			(\$40,000)			(\$40,000)
2220023011 - Toro NSN Irrigation support		(\$15,000)				(\$15,000)
2220023013 - Links 9 irrigation replacement -			(\$1,300,000)			(\$1,300,000)
2220023021 - Yamaha Utility Vehicle Replace -3		(\$36,000)				(\$36,000)
2220023022 - 70 - Golf Cart fleet replacement		(\$385,000)				(\$385,000)
2220024014 - New Clubhouse				(\$5,200,000)		(\$5,200,000)
	<b>(\$186,000)</b>	<b>(\$1,551,000)</b>	<b>(\$1,398,000)</b>	<b>(\$5,230,000)</b>	<b>(\$30,000)</b>	<b>(\$8,395,000)</b>



<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Parks</b>						
1019020003 - Mini Excavator	(\$70,000)					(\$70,000)
1019021001 - Replace Soccer Complex Irrigation			(\$2,301,468)			(\$2,301,468)
1019021002 - Crossroads Softball Field Lighting				(\$410,000)		(\$410,000)
1019021003 - Washington Field Lights Replacement		(\$290,000)				(\$290,000)
1019021004 - Softball Field Renovation		(\$60,000)				(\$60,000)
1019021005 - Tani Field Lights			(\$290,000)			(\$290,000)
1019021006 - Washington Fence Replacement		(\$40,000)				(\$40,000)
1019021007 - Warning Track Replacement		(\$38,000)				(\$38,000)
1019021009 - Field Of Dreams Field Renovation			(\$60,000)			(\$60,000)
1019021010 - Material Storage				(\$31,820)		(\$31,820)
1019021012 - Toro Sprayer				(\$50,000)		(\$50,000)
1019021013 - Toro Infield Machine 3040	(\$22,000)					(\$22,000)
1019021014 - ABI Force Infield Machine			(\$33,000)			(\$33,000)
1019021017 - Playground and Fall Material Repl	(\$125,000)	(\$125,000)	(\$125,000)	(\$125,000)	(\$125,000)	(\$625,000)
1019021018 - Miscellaneous Park Improvements	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$500,000)
1019021019 - Mike Sedar Fence Replacement				(\$40,000)		(\$40,000)
1019021021 - Crossrosds SB Infield Renovation			(\$60,000)			(\$60,000)
1019021023 - Toro Aerator 1298			(\$37,000)			(\$37,000)
1019021024 - Soccer Irrig Pump Station Update	(\$145,000)					(\$145,000)
1019021025 - Parks Irrigation Misc Improvements	(\$130,000)					(\$130,000)
1019021200 - Center St. Underpass Enhancements	(\$462,500)					(\$462,500)
1019022001 - Salter for Gator UTV		(\$8,000)				(\$8,000)
1019022002 - Salter for Pickup plow		(\$12,000)				(\$12,000)
1019022003 - Design for Soccer Complex Irrig		(\$30,000)				(\$30,000)

**Five Year Capital Plan**

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
1019022004 - Self Hosted Server Baseline	(\$25,000)					(\$25,000)
1019022005 - Replace 84025	(\$47,000)					(\$47,000)
1019022006 - Replace Toro Zero Turn mower	(\$38,000)					(\$38,000)
1019022007 - Purchase seeder		(\$18,000)				(\$18,000)
1019022008 - Replace John Deere 1600 mower		(\$68,000)				(\$68,000)
1019022009 - Resurface Washington Tennis		(\$50,000)				(\$50,000)
1019022010 - Replace Parks Backhoe		(\$139,000)				(\$139,000)
1019022011 - Replace Parks Loader			(\$200,000)			(\$200,000)
1019022020 - Field of Dreams Backstop		(\$20,000)				(\$20,000)
1019022021 - North Casper Field 5 Lights	(\$200,000)					(\$200,000)
1019022024 - Replace Tani Field Score board		(\$25,000)				(\$25,000)
1019022025 - Replace CR 1-3 Backstop Fencing				(\$75,000)		(\$75,000)
1019022026 - Tani Field Bleachers					(\$300,000)	(\$300,000)
1019022027 - PV to Robertson Road Bridge	(\$1,251,500)					(\$1,251,500)
211019015 - Wright ZTO Trim Mower	(\$8,000)					(\$8,000)
	<b>(\$2,624,000)</b>	<b>(\$1,023,000)</b>	<b>(\$3,206,468)</b>	<b>(\$831,820)</b>	<b>(\$525,000)</b>	<b>(\$8,210,288)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Planning</b>						
1016022001 - LifeSteps Campus Roofs	(\$110,000)					(\$110,000)
1016022002 - Parking Lot 1st & Center	(\$83,675)					(\$83,675)
1016022003 - Repair/Maint. City Parking Garage	(\$49,500)					(\$49,500)
	<b>(\$243,175)</b>					<b>(\$243,175)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Police Administration</b>						
1017021005 - Faro 3D Imaging	(\$64,550)	(\$15,450)				(\$80,000)
1017021006 - Lidar Radars x 2	(\$15,000)					(\$15,000)
1017021008 - Speed Trailer x 1	(\$8,500)					(\$8,500)
1017021009 - Mobile Message Board x 2	(\$32,000)					(\$32,000)
1017021013 - New Police Station	(\$3,362,900)					(\$3,362,900)
1017022005 - Berla Vehicle Extractions			(\$12,700)			(\$12,700)
1017022007 - Purchasing 5 marked units	(\$422,000)					(\$422,000)
1017022008 - Purchase 1 unmarked unit	(\$35,000)					(\$35,000)
1017022009 - Marathon Impound Lot	(\$44,500)					(\$44,500)
1017022010 - Investigation Lobby Buildout	(\$21,950)					(\$21,950)
1017022011 - TruNarc Analyzer	(\$26,500)					(\$26,500)
1017022012 - Customer Service Mgmt Software	(\$29,000)					(\$29,000)
1017022013 - PD Drone	(\$27,000)					(\$27,000)
1017022014 - Misc Police Fleet	(\$23,000)					(\$23,000)
1017023001 - Range Turning Target System	(\$50,000)					(\$50,000)
1017023003 - Firearms Shooting Simulator				(\$150,000)		(\$150,000)
1017023004 - Driving Simulator					(\$200,000)	(\$200,000)
1017023005 - Bearcat				(\$354,000)		(\$354,000)
1017023006 - Police Fleet FY23		(\$770,000)				(\$770,000)
1017024001 - FLIR Vehicle/Hand-Held			(\$25,000)			(\$25,000)
1017024002 - Police Fleet FY24			(\$770,000)			(\$770,000)
1017024003 - Portable Radios			(\$589,500)			(\$589,500)
	<b>(\$4,161,900)</b>	<b>(\$785,450)</b>	<b>(\$1,397,200)</b>	<b>(\$504,000)</b>	<b>(\$200,000)</b>	<b>(\$7,048,550)</b>

**Five Year Capital Plan**

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Public Safety Communications</b>						
1170022002 - PSCC Server Air Conditioning	(\$14,000)					(\$14,000)
1170122001 - Remote Dispatch Station	(\$83,000)					(\$83,000)
	<b>(\$97,000)</b>					<b>(\$97,000)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Recreation Center</b>						
2240021001 - CRC ENTRANCE AND LOBBY REMODEL		(\$2,050,000)				(\$2,050,000)
2240021002 - Recreation Center Fitness Equipment			(\$50,000)			(\$50,000)
2240021003 - CRC Ceiling Tiles					(\$9,000)	(\$9,000)
2240022001 - CRC Replacement Equipment				(\$45,000)		(\$45,000)
2240022002 - CRC Custodial Equipment		(\$7,000)				(\$7,000)
2240022003 - Replace CRC Admin Carpet		(\$25,000)				(\$25,000)
2240022004 - Replace Cabinets and Counters-CRC		(\$30,000)				(\$30,000)
2240022006 - Replace F150 Pickup	(\$35,500)					(\$35,500)
2240022007 - Recreation Center Door Replacement	(\$17,000)					(\$17,000)
2240023001 - Replace CRC Emergency Batteries				(\$14,500)		(\$14,500)
2240024001 - CRC ACTIVITY ROOM DIVIDER RPLMT					(\$15,000)	(\$15,000)
2240024002 - Replace CRC Scissor Lift	(\$25,000)					(\$25,000)
	<b>(\$77,500)</b>	<b>(\$2,112,000)</b>	<b>(\$50,000)</b>	<b>(\$59,500)</b>	<b>(\$24,000)</b>	<b>(\$2,323,000)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Refuse Collection</b>						
2050021006 - Replace Front Load Garbage Truck	(\$350,000)					(\$350,000)
2050021009 - Container Truck (Pal Body)	(\$125,000)					(\$125,000)
2050021011 - Side Load Garbage Truck	(\$350,000)					(\$350,000)
2050021012 - Street Sweeper Replacement			(\$300,000)	(\$300,000)		(\$600,000)
2050021014 - Rear Load Garbage Truck Replacement		(\$265,000)			(\$265,000)	(\$530,000)
2050022001 - Roll-Off Truck Replacement		(\$205,000)				(\$205,000)
2050022002 - Asphalt Improvements/Cont Storage	(\$25,000)					(\$25,000)
2050022003 - Tree Farm Management	(\$20,000)	(\$21,200)	(\$22,448)	(\$23,746)	(\$25,096)	(\$112,490)
2050022004 - MRF Storage Capacity	(\$35,000)	(\$250,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$465,000)
2050022005 - Recycle Depot Improvements	(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	(\$104,400)	(\$204,400)
2050022006 - Commercial Container Management	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$375,000)
2050022008 - Recycle Container/Depot Management	(\$20,650)	(\$20,650)	(\$20,650)	(\$20,650)	(\$20,650)	(\$103,250)
2050022012 - Repair Construction Containers	(\$21,840)	(\$22,714)	(\$23,622)	(\$24,567)	(\$25,550)	(\$118,293)
2050022016 - Front Load Garbage Truck Replacemen		(\$350,000)	(\$350,000)		(\$360,000)	(\$1,060,000)
2050022017 - Side Load Garbage Truck Replacement	(\$350,000)	(\$360,000)	(\$365,000)	(\$1,100,002)	(\$776,136)	(\$2,951,138)
2050022020 - Forklift for MRF	(\$37,000)					(\$37,000)
2050022023 - Truck Barn Wash Bay Pump Repl	(\$25,000)					(\$25,000)
2050023001 - Pickup Truck Replacement	(\$85,000)	(\$55,000)		(\$65,000)	(\$55,000)	(\$260,000)
2050023002 - Enclose N Wash Bay of Truck Barn		(\$20,000)	(\$200,000)			(\$220,000)
2050023003 - Construction Container Management		(\$30,000)				(\$30,000)
2050023004 - Recycle Truck-Replace Chassis	(\$90,000)	(\$90,000)				(\$180,000)
2050023005 - Cloud Based Work Order System					(\$220,000)	(\$220,000)
2050024001 - Car Replacement				(\$55,000)		(\$55,000)

**Five Year Capital Plan**

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
2050024002 - Container Truck Replacement			(\$175,000)			(\$175,000)
	(\$1,634,490)	(\$1,789,564)	(\$1,616,720)	(\$1,748,965)	(\$1,986,832)	(\$8,776,571)



<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>River Fund</b>						
1015122001 - BNSF North Platte River Storm Sewer	(\$100,000)					(\$100,000)
1061021001 - Gateway -Construction & CQA	(\$369,140)	(\$1,104,000)				(\$1,473,140)
1061021002 - Gateway Land River Project	(\$270,000)					(\$270,000)
1061022001 - Isaak Walton River Project		(\$4,839,604)				(\$4,839,604)
1061022002 - RIPARIAN-UPLAND VEGETATION	(\$40,000)					(\$40,000)
1061024001 - Knife River-River Restoration CQA		(\$792,223)	(\$3,270,587)			(\$4,062,810)
1061024002 - Knife River Phytoremediation		(\$240,000)	(\$2,247,000)			(\$2,487,000)
1061025001 - North Casper River Restoration				(\$6,314,380)		(\$6,314,380)
	<b>(\$779,140)</b>	<b>(\$6,975,827)</b>	<b>(\$5,517,587)</b>	<b>(\$6,314,380)</b>		<b>(\$19,586,934)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Streets</b>						
1015121003 - Streets Unit 70797 Tandem Axle Dump	(\$225,000)					(\$225,000)
1015121004 - 70973 Snow Blower		(\$180,000)				(\$180,000)
1015121006 - Streets Unit 70981 Sterling Tandem		(\$225,000)				(\$225,000)
1015121007 - 70980 Sterling Tandem Axle	(\$225,000)					(\$225,000)
1015121008 - Streets Unit 70971 Rubber Tire Roll	(\$180,000)					(\$180,000)
1015121009 - 70961 One Ton Flat Bed Pick-up			(\$60,000)			(\$60,000)
1015121010 - 70952 Steel Wheel Roller			(\$120,000)			(\$120,000)
1015121011 - 40425 1/2 Ton 4x4 Ext cab Pick-up	(\$30,000)					(\$30,000)
1015121012 - Unit 151569 One Ton 4x4 Flat Bed			(\$60,000)			(\$60,000)
1015121020 - Streets Unit 70931 Road Planer					(\$650,000)	(\$650,000)
1015121022 - Truck Barn			(\$6,000,000)			(\$6,000,000)
1015121023 - Equipment Material Storage Building		(\$2,000,000)				(\$2,000,000)
1015121114 - 70994 1/2 Ton 4x4 Ext Cab Short Box			(\$60,000)			(\$60,000)
1015121115 - Streets Unit 60666 Pick-up			(\$60,000)			(\$60,000)
1015121116 - 70986 Tandem Axle		(\$225,000)				(\$225,000)
1015121117 - 70720 Crafc0 Melter				(\$90,000)		(\$90,000)
1015121118 - Streets Unit 70723 Bobcat Skidsteer			(\$85,000)			(\$85,000)
1015121119 - Streets Unit 70725 Bobcat			(\$85,000)			(\$85,000)
101512112 - 70987 Crew Cab with Utility Box				(\$65,000)		(\$65,000)
1015121200 - Farnum to 12th Storm Sewer Improvem	(\$600,000)					(\$600,000)
1015121202 - FY22 Misc. Street Improvements	(\$3,036,250)					(\$3,036,250)
1015121203 - FY23 Misc. Street Improvements		(\$3,850,000)				(\$3,850,000)
1015121205 - Emigrant Gap Draw Channel Impr.			(\$2,140,000)			(\$2,140,000)
1015121206 - Casper Rails-To-Trails Regional Det			(\$350,000)			(\$350,000)

**Five Year Capital Plan**

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
1015121207 - Sage Creek Diversion & Channel Imp.			(\$1,300,000)			(\$1,300,000)
1015121208 - I-25/Events Drive Detention Pond I			(\$350,000)			(\$350,000)
1015121210 - N. Poplar St. Storm Sewer Imp. Ph I				(\$450,000)		(\$450,000)
1015121212 - Sun Drive Regional Detention Pond				(\$350,000)		(\$350,000)
1015121213 - Elkhorn Creek Detention				(\$640,000)		(\$640,000)
1015121215 - Garden Creek Channel Improvements			(\$840,000)			(\$840,000)
1015121217 - Senior Center Parking Lot	(\$250,000)					(\$250,000)
1015122100 - Misc Traffic Equipment	(\$100,000)					(\$100,000)
	<b>(\$4,646,250)</b>	<b>(\$6,480,000)</b>	<b>(\$11,510,000)</b>	<b>(\$1,595,000)</b>	<b>(\$650,000)</b>	<b>(\$24,881,250)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Wastewater Collections</b>						
2030022001 - FY22 Oversizing Reimbursement	(\$35,000)					(\$35,000)
2030022004 - Service Truck Replacement	(\$80,200)					(\$80,200)
2030022005 - FY22 Misc Sewer Main Replacement	(\$1,000,000)					(\$1,000,000)
2030022006 - Sewage Lift Station Communication U	(\$25,000)					(\$25,000)
2030022007 - Lift Station Pump and Panel Replace	(\$35,000)					(\$35,000)
2030022008 - Pipelogix Phoenix Software	(\$14,500)					(\$14,500)
2030022009 - JetScan Camera	(\$15,000)					(\$15,000)
2030023001 - FY23 Oversizing Reimbursment		(\$35,000)				(\$35,000)
2030023004 - Pickup Truck Replacement		(\$35,000)				(\$35,000)
2030023005 - FY23 Misc Sewer Main Replacement		(\$1,000,000)				(\$1,000,000)
2030024001 - FY24 Oversizing Reimbursement			(\$35,000)			(\$35,000)
2030024004 - Vactor Replacement			(\$450,000)			(\$450,000)
2030024005 - FY24 Misc Sewer Main Replacement			(\$1,000,000)			(\$1,000,000)
2030025001 - FY25 Oversizing Reimbursement				(\$35,000)		(\$35,000)
2030025004 - FY25 Misc Sewer Main Replacement				(\$1,000,000)		(\$1,000,000)
2030026001 - FY26 Oversizing					(\$35,000)	(\$35,000)
2030026003 - FY26 Sewer Main Replacements					(\$1,500,000)	(\$1,500,000)
	<b>(\$1,204,700)</b>	<b>(\$1,070,000)</b>	<b>(\$1,485,000)</b>	<b>(\$1,035,000)</b>	<b>(\$1,535,000)</b>	<b>(\$6,329,700)</b>

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Wastewater Treatment Plant</b>						
2040017068 - WWTP Digester Boiler Installation	(\$1,400,000)					(\$1,400,000)
2040021025 - MCC Replacement Project		(\$2,100,000)				(\$2,100,000)
2040022001 - Bar Nunn #1 Lift Station Generator	(\$90,000)					(\$90,000)
2040022003 - FY22 Equipment Replacements	(\$125,000)					(\$125,000)
2040022005 - FY22 Dewatering Building HVAC Repla	(\$150,000)					(\$150,000)
2040022007 - Concrete Repairs		(\$300,000)				(\$300,000)
2040022009 - FY22 Security Upgrades	(\$30,000)					(\$30,000)
2040022010 - Roll-off Box Replacement	(\$12,000)					(\$12,000)
2040022011 - Lift Station Communication Upgrade	(\$25,000)					(\$25,000)
2040022012 - Utility Cart Replacement	(\$12,000)					(\$12,000)
2040022014 - Industrial Riding Mower Replacement	(\$12,000)					(\$12,000)
2040022015 - DAFT Pressure Tank	(\$40,000)					(\$40,000)
2040022016 - Primary Sludge Pump Replacement	(\$15,000)					(\$15,000)
2040022018 - Centrifuge Sludge Feed Pump Replace	(\$10,000)					(\$10,000)
2040023001 - Bar Nunn #1 Lift Station Generator		(\$90,000)				(\$90,000)
2040023003 - FY23 Equipment Replacements		(\$125,000)				(\$125,000)
2040023005 - FY23 Dewatering Building HVAC Repla		(\$150,000)				(\$150,000)
2040023007 - Concrete Repairs		(\$300,000)				(\$300,000)
2040024002 - FY24 Equipment Replacements			(\$125,000)			(\$125,000)
2040024004 - FY24 Dewatering Building HVAC Repla			(\$150,000)			(\$150,000)
2040024006 - Concrete Repairs			(\$300,000)			(\$300,000)
2040025002 - FY25 Equipment Replacements				(\$125,000)		(\$125,000)
2040025004 - FY25 Dewatering Building HVAC Repla				(\$150,000)		(\$150,000)

**Five Year Capital Plan**

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
2040026002 - FY26 Equipment Replacements					(\$125,000)	(\$125,000)
	(\$1,921,000)	(\$3,065,000)	(\$575,000)	(\$275,000)	(\$125,000)	(\$5,961,000)

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Water Distribution</b>						
2010022001 - FY22 Misc Water Main Replacements	(\$2,500,000)					(\$2,500,000)
2010022002 - FY22 Internal Water Main Replacemen	(\$275,000)					(\$275,000)
2010022003 - FY22 Over Sizing Reimbursement	(\$85,000)					(\$85,000)
2010022004 - FY22 Booster Station Renovations	(\$50,000)					(\$50,000)
2010022008 - Sun I South Tank Exterior Coating	(\$310,000)					(\$310,000)
2010022009 - CY Tank Interior Coating	(\$185,000)					(\$185,000)
2010022010 - WDG Facility Entrance Sign	(\$12,000)					(\$12,000)
2010022011 - WDG Office Copy Machine	(\$5,000)					(\$5,000)
2010022012 - Compressor Truck Replacement	(\$62,200)					(\$62,200)
2010022013 - Backhoe Replacement	(\$102,200)					(\$102,200)
2010022014 - Flat Bed Dump Truck Replacement	(\$57,200)					(\$57,200)
2010023001 - FY23 Misc Water Main Replacements		(\$2,500,000)				(\$2,500,000)
2010023002 - FY23 Internal Water Main Replacemen		(\$275,000)				(\$275,000)
2010023003 - FY23 Over Sizing Reimbursement		(\$85,000)				(\$85,000)
2010023004 - FY23 Booster Station Renovations		(\$50,000)				(\$50,000)
2010024001 - FY24 Misc Water Main Replacements			(\$2,500,000)			(\$2,500,000)
2010024002 - FY24 Internal Water Main Replacemen			(\$275,000)			(\$275,000)
2010024003 - FY24 Over Sizing Reimbursement			(\$85,000)			(\$85,000)
2010024004 - FY24 Booster Station Renovations			(\$50,000)			(\$50,000)
2010025001 - FY25 Misc Water Main Replacements				(\$2,500,000)		(\$2,500,000)
2010025002 - FY25 Internal Water Main Replacemen				(\$275,000)		(\$275,000)
2010025003 - FY25 Over Sizing Reimbursement				(\$85,000)		(\$85,000)
2010025004 - FY25 Booster Station Renovations				(\$50,000)		(\$50,000)
2010026001 - FY26 Misc Water Main Replacements					(\$2,500,000)	(\$2,500,000)

**Five Year Capital Plan**

<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
2010026002 - FY26 Internal Water Main Replacemen					(\$275,000)	(\$275,000)
2010026003 - FY26 Oversizing					(\$85,000)	(\$85,000)
2010026004 - FY26 Booster Station Upgrades					(\$50,000)	(\$50,000)
	<b>(\$3,643,600)</b>	<b>(\$2,910,000)</b>	<b>(\$2,910,000)</b>	<b>(\$2,910,000)</b>	<b>(\$2,910,000)</b>	<b>(\$15,283,600)</b>



<b>Project Listing</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
<b>Weed &amp; Pest</b>						
1100021002 - Replace Ford F150 Pickup (83232)	(\$35,500)					(\$35,500)
1100021004 - Replace Brush Chipper 81044			(\$75,000)			(\$75,000)
1100022001 - Replace Pickup 83251		(\$35,500)				(\$35,500)
1100022002 - Purchase of man lift		(\$145,000)				(\$145,000)
1100022003 - Purchase New Plow for 83289	(\$8,000)					(\$8,000)
1100022004 - Eco CounterPurchase		(\$21,000)				(\$21,000)
1100022005 - Nativity Replacement		(\$15,000)				(\$15,000)
	<b>(\$43,500)</b>	<b>(\$216,500)</b>	<b>(\$75,000)</b>			<b>(\$335,000)</b>

**Report Total:** (\$29,257,214) (\$40,190,460) (\$36,692,444) (\$65,132,111) (\$19,709,243) (\$190,981,472 )